

AMENDMENT NO. 8

This Amendment modifies Contract No. 1685-15562, for Community Development Block Grant Disaster Recovery (“CDBG-DR”) Technical Assistance by and between the County of Cook, Illinois, herein referred to as “County” and CDM Smith, Inc., authorized to do business in the State of Illinois hereinafter referred to as “Contractor”:

RECITALS

Whereas, the County and Contractor have entered into a Contract approved by the County Board on June 29, 2016, (hereinafter referred to as the “Contract”), wherein the Contractor is to provide CDBG-DR Technical Assistance (hereinafter referred to as the “Services”) from June 29, 2016 through December 31, 2019, in an amount not to exceed \$1,997,184.00; and

Whereas, Amendment No. 1 was authorized by the County Board on December 12, 2018, in the amount of \$1,004,510.61 and the Total Contract Amount was revised to \$3,001,694.61; and

Whereas, Amendment No. 2 was authorized by the County Board on November 21, 2019, to extend the contract for thirty-three months beginning January 1, 2020 through September 30, 2022 in the amount of \$1,177,761.39 and the Total Contract Amount was revised to \$4,179,456.00; and

Whereas, Amendment No. 3 was executed by the Chief Procurement Officer on September 2, 2022, to extend the contract for one year beginning October 1, 2022 through September 30, 2023 in the amount of \$149,000.00 and the Total Contract Amount was revised to \$4,328,456.00 and to revise the blended hourly rate from \$128.00 per hour to \$143.00 per hour effective as of July 1, 2022; and

Whereas, Amendment No. 4 was authorized by the County Board on September 22, 2022, to increase the contract in the amount of \$505,940.00 and the Total Contract Amount was revised to \$4,834,396.00; and

Whereas, Amendment No. 5 was authorized by the County Board on September 21, 2023, to extend the contract for two years beginning October 1, 2023 through September 30, 2025; and

Whereas, Amendment No. 6 was executed by the Chief Procurement Officer on January 25, 2024, to revise the blended hourly rate from \$143.00 per hour to \$155.00 per hour effective as of January 1, 2024; and

Whereas, Amendment No. 7 was executed by the Chief Procurement Officer on August 11, 2025 to extend the Contract for one year beginning October 1, 2025 through September 30, 2026; and

Whereas, an increase of the Contract amount is required for the continuation of Services; and pursuant to Article 10, Section C of the Contract, the County and Contractor desire to increase the Contract in the amount of \$186,000.00.

Now therefore, in consideration of mutual covenants contained herein, it is agreed by and between the parties to amend the Contract as follows:

1. The Contract is increased by \$186,000.00 and the Total Contract Amount is revised to \$5,020,396.00.
3. The attached updated Identification of Sub-Contractors/Suppliers/Sub-Consultants Form, MBE/WBE Utilization Plan forms, Certificate of Insurance, and Economic Disclosures Statement under Attachment No. 1 are incorporated and made a part of this Contract.
4. All other terms and conditions remain as stated in the Contract.

In witness whereof and pursuant to County Board approval on November 20, 2025 the County and Contractor have caused this Amendment No. 8 to be executed on the date and year last written below.

County of Cook, Illinois

By: **Raffi Sarrafian**
Chief Procurement Officer

Digitally signed by Raffi Sarrafian
Date: 2025.11.25 14:43:15 -06'00'

Date: _____

By: *James Beligratis*
State's Attorney

James Beligratis
Type or print name

Date: 11/10/2025

CDM Smith, Inc.

Hala Titus
Signed

Hala Titus

Type or print name

North America Unit President

Title

Date: 10/1/2025

ATTACHMENT NO. 1



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Details

File #: 25-3970 **Version:** 1 **Name:** CDM Smith, Inc., Chicago, Illinois
Type: Contract Amendment **Status:** Approved
File created: 9/30/2025 **In control:** Board of Commissioners
On agenda: 11/20/2025 **Final action:** 11/20/2025
Title: PROPOSED CONTRACT AMENDMENT

Department(s): Department of Planning and Development

Vendor: CDM Smith, Inc., Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to increase contract

Good(s) or Service(s): Community Development Block Grant Disaster Recovery ("CDBG-DR)
Technical Assistance

Original Contract Period: 6/29/2016 - 12/31/2019

Proposed Amendment Type: Increase

Proposed Contract Period: N/A

Total Current Contract Amount Authority: \$4,843,396.00

Original Approval (Board or Procurement): Board 6/29/2016, \$1,997,184.00

Increase Requested: \$186,000.00

Previous Board Increase(s): 12/12/2018, \$1,004,510.61; 11/21/2019, \$1,177,761.39; 9/22/2022
\$505,940.00

Previous Chief Procurement Officer Increase(s): 9/2/2022, \$149,000.00

Previous Board Renewals: N/A

Previous Chief Procurement Officer Renewals: N/A

Previous Board Extension(s): 11/21/2019, 1/1/ 2020 - 9/30/2022 , 9/21/2023, 10/1/2023 - 9/30/2025

Previous Chief Procurement Officer Extension(s): 9/2/2022, 10/1/2022 - 9/30/2023, 8/11/2025,
10/1/2025-9/30/2026

Contract Utilization: The Vendor has met the Minority-and Women-Owned Business Enterprise
Ordinance Via: Direct Participation.

Potential Fiscal Impact: FY2025 and FY2026 - funded by a grant from HUD

Accounts: 11900.1013.50685.520830

Contract Number(s): 1685-15562

Summary: This increase will allow the Department of Planning and Development to continue to

administer Cook County's \$83.6 Million grant from the United States Office of Housing and Urban Development in the continued implementation of the Cook County Disaster Recovery Program.

This is a Comparable Government Procurement pursuant to Section 34-140 of the Cook County Procurement Code. CDM Smith, Inc. was previously awarded a contract by the City of Minot, North Dakota through a competitive bidding process. Cook County wishes to leverage this procurement effort.

Sponsors:

Indexes: SUSAN CAMPBELL, Director, Department of Planning and Development

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
11/20/2025	1	Board of Commissioners		

**Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form**

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input checked="" type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 1685-15562 A8	Date: October 2, 2025
Total Bid or Proposal Amount: \$5,020,396.00	Contract Title: CDBG-DR Technical Assistance
Contractor: CDM Smith Inc.	Subcontractor/Supplier/ Subconsultant to be added or substitute: B2B Strategic Solutions, Inc.
Authorized Contact for Contractor: Steven L. Wolsfeld	Authorized Contact for Subcontractor/Supplier/ Subconsultant: Donna C. Bryant
Email Address (Contractor): wolsfeldsl@cdmsmith.com	Email Address (Subcontractor): donna@b2bssi.com
Company Address (Contractor): 125 South Wacker Drive, Suite 2510	Company Address (Subcontractor): 21200 LaGrange Road, Ste. 193
City, State and Zip (Contractor): Chicago, IL 60606	City, State and Zip (Subcontractor): Frankfort, Illinois 60423
Telephone and Fax (Contractor): T: 651-252-3801 F: 312-346-5228	Telephone and Fax (Subcontractor): T: 312-368-1700
Estimated Start and Completion Dates (Contractor): June 29, 2016 - September 30, 2026	Estimated Start and Completion Dates (Subcontractor): June 29, 2016 - September 30, 2026

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Assist with project management duties, technical advisement, and compliance monitoring	\$1,553,129.27

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

CDM Smith Inc.

Contractor

Steven L. Wolsfeld

Name

Senior Vice President

Title

Steve Wolsfeld

Digitally signed by Steve Wolsfeld
DN: C=US, E=wolsfeldsl@cdmsmith.com,
O=CDM Smith, OU=NAU, CN=Steve Wolsfeld
Date: 2025.10.02 11:00:44-05'00'

October 2, 2025

Prime Contractor Signature

Date



COOK COUNTY
OFFICE OF THE
Chief Procurement
Officer

161 N. Clark
Suite 2300
Chicago, Illinois 60601

Date: October 14, 2025

TO: Raffi Sarrafian, Chief Procurement Officer
Office of the Chief Procurement Officer

FROM: JEANETTA CARDINE
Jeanetta Cardine, Deputy Director
Compliance Center of Excellence
Center of Business Enterprise Development

RE: Contract No. 1685-15562 Amendment 8
CD BG-DR Technical Assistance Work
Department of Planning and Development (Bureau of Economic Development)
Contractor: CDM Smith, Inc.
Original Contract Value: \$1,997,484.00
Original Contract Term: January 29, 2016- December 31, 2019
Amendment 1 increased the contract value by \$1,004,510.61 from \$1,997,484.00 to \$3,001,694.61 with no change to contract duration.
Revised Contract Value: \$3,001,694.61
Amendment 2 increased the contract value by \$1,777,761.39 from \$3,001,694.61 to \$4,179,456.00 and extended the contract for 33 months through 9/30/2022.
Revised Contract Value: \$4,179,456.00
Revised Contract Term: January 29, 2016 through September 30, 2022
Amendment 3 increased the contract value by \$149,000.00 from \$4,179,456.00 to \$4,328,456.00 and extended the contract for one year through 9/30/2023.
Revised Contract Value: \$4,328,456.00
Revised Contract Term: January 29, 2016 through September 30, 2023
Amendment 4 increased the contract value by \$505,940.00 from \$4,328,456.00 to \$4,834,396.00 with no change to contract duration.
Revised Contract Value: \$4,834,396.00
Amendment 5 extended contract for Two Years through 9/30/2025 with no change in contract value.
Revised Contract Term: January 29, 2016 through September 30, 2025.
Amendment 6 revised the contract hourly to New Contract Rate: \$155.00 per hour effective January 1, 2024 with no change to contract value or duration.
Amendment 7 extends the contract for one year through 9/30/2026 with no change to contract value.
Revised Contract Term: January 29, 2016 through September 30, 2026
Amendment 8 increases the contract value by \$186,000 from \$4,834,396.00 to \$5,020,396 with no change to the contract's duration.
Revised Contract Value: \$5,020,396.00
Contract Goal: 35% overall MBE/WBE
Reference Contract: Professional Services

The Center of Business Enterprise Development is in receipt of the above-referenced contract amendment and has reviewed this contract for compliance with the Minority and Women owned Business Enterprises (MBE/WBE) Ordinance. After careful review of our records as reported by the vendor, it has been determined the vendor is in compliance with the MBE/WBE Ordinance.

www.cookcountyil.gov



Original Utilization Plan (Based on \$1,997,484.00 Contract Value)

MBE/WBE	Status	Certifying Agency	Commitment (Direct)*
B2B Strategic Solutions	M/W AAF	Cook County	9.00%
PCG International, Inc.	MBE AAM	City of Chicago	3.10%
Panacea Group, LLC	MBE AAM	City of Chicago	1.02%
Environmental Design, Intl.	M/W AAF	Cook County	14.10%
Tandem Ventures, LLC	M/W AAF	City of Chicago	6.50%
Total			35.00%

Utilization Plan Amendment 1 (Based on \$3,001,694.61 Contract Value)

MBE/WBE	Status	Certifying Agency	Commitment (Direct)*
B2B Strategic Solutions	M/W AAF	Cook County	27.32%
Panacea Group, LLC	MBE AAM	City of Chicago	1.40%
Environmental Design, Intl.	M/W AAF	Cook County	1.53%
Tandem Ventures, LLC	M/W AAF	City of Chicago	4.06%
Total			34.31%

A partial .69% MWBE waiver was granted during Amendment 1

Utilization Plan Amendment 2 (Based on \$4,179,456.00 Contract Value)

MBE/WBE	Status	Certifying Agency	Commitment (Direct)*
B2B Strategic Solutions	M/W AAF	Cook County	29.00%
Panacea Group, LLC	MBE AAM	City of Chicago	1.02%
Environmental Design, Intl.	M/W AAF	City of Chicago	1.10%
Tandem Ventures, LLC	M/W AAF	City of Chicago	2.91%
Total			34.03%

A partial .97% MWBE waiver was granted during Amendment 2

Utilization Plan Amendment 3 (Based on \$4,328,456 Contract Value)

MBE/WBE	Status	Certifying Agency	Commitment (Direct)*
B2B Strategic Solutions	M/W AAF	Cook County	29.86%
Panacea Group, LLC*	MBE AAM	City of Chicago	1.02%
Environmental Design, Intl.*	M/W AAF	City of Chicago	1.10%
Tandem Ventures, LLC*	M/W AAF	City of Chicago	2.91%
Total			34.89%

A partial .11% MWBE waiver was granted during Amendment 3



Utilization Plan Amendment 4 (Based on \$4,834,396 Contract Value)

MBE/WBE	Status	Certifying Agency		Commitment (Direct)*
B2B Strategic Solutions	M/W AAF	Cook County	30.78%	1,488,029.27
PCG International, Inc.*	MBE AAM	City of Chicago	0.85%	41,112.50
Panacea Group, LLC*	MBE AAM	City of Chicago	0.53%	25,400.00
Environmental Design, Intl.*	M/W AAF	City of Chicago	0.85%	40,903.00
Tandem Ventures, LLC*	M/W AAF	City of Chicago	2.00%	96,679.23
Total			35.01%	

Utilization Plan Amendment 5 (Based on \$4,834,396 Contract Value)

MBE/WBE	Status	Certifying Agency		Commitment (Direct)*
B2B Strategic Solutions	M/W AAF	Cook County	30.78%	\$1,488,029.27
PCG International, Inc.*	MBE AAM	City of Chicago	0.85%	41,112.50
Panacea Group, LLC*	MBE AAM	City of Chicago	0.53%	25,400.00
Environmental Design, Intl.*	M/W AAF	City of Chicago	0.85%	40,903.00
Tandem Ventures, LLC*	M/W AAF	City of Chicago	2.00%	96,679.23
Total			35.01%	

*Usage of this sub was not anticipated during the Amendment 5 period. Dollars and percentages shown are what have been achieved to date

Utilization Plan through Amendment 6 (Based on \$4,834,396 Contract Value)

MBE/WBE	Status	Certifying Agency		Commitment (Direct)*
B2B Strategic Solutions	M/W AAF	Cook County	30.78%	\$1,488,029.27
PCG International, Inc.*	MBE AAM	City of Chicago	0.85%	41,112.50
Panacea Group, LLC*	MBE AAM	City of Chicago	0.53%	25,400.00
Environmental Design, Intl.*	M/W AAF	City of Chicago	0.85%	40,903.00
Tandem Ventures, LLC*	M/W AAF	City of Chicago	2.00%	96,679.23
Total			35.01%	

*Usage of this sub was not anticipated during the Amendment 6 period. Dollars and percentages shown are what have been achieved to date



Utilization Plan through Amendment 7 (Based on \$4,834,396 Contract Value)

MBE/WBE	Status	Certifying Agency	Commitment (Direct)*
B2B Strategic Solutions	M/W AAF	Cook County	30.78% \$1,488,029.27
PCG International, Inc.*	MBE AAM	City of Chicago	0.85% 41,112.50
Panacea Group, LLC*	MBE AAM	City of Chicago	0.53% 25,400.00
Environmental Design, Intl.*	M/W AAF	City of Chicago	0.85% 40,903.00
Tandem Ventures, LLC*	M/W AAF	City of Chicago	2.00% 96,679.23
Total			35.01%

*Usage of this sub was not anticipated during the Amendment 7 period. Dollars and percentages shown are what have been achieved to date

Utilization Plan through Amendment 8 (Based on \$5,020,396 Contract Value)

MBE/WBE	Status	Certifying Agency	Commitment (Direct)*
B2B Strategic Solutions	M/W AAF	Cook County	30.94% \$1,553,129.27
PCG International, Inc.*	MBE AAM	City of Chicago	0.82% 41,112.50
Panacea Group, LLC*	MBE AAM	City of Chicago	0.51% 25,400.00
Environmental Design, Intl.*	M/W AAF	City of Chicago	0.82% 40,903.00
Tandem Ventures, LLC*	M/W AAF	City of Chicago	1.93% 96,679.23
Total			35.02% \$1,757,224.00

*Usage of this sub was not anticipated during the Amendment 8 period. Dollars and percentages shown are what have been achieved to date

Amendment 8 increases the contract value by \$186,000 from \$4,834,396.00 to \$5,020,396 with no change to the contract's duration.

Original MBE/WBE forms were used in the determination of the responsiveness of this amendment.

JC/db

CC Edmund Rendon (OCPO)
Veda Britt-Handy (Bureau of Economic Development)



MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

- Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)
- Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.
- Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

- II. **Direct Participation of MBE/WBE Firms** **Indirect Participation of MBE/WBE Firms**

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: B2B Strategic Solutions, Inc.
 Address: 21200 LaGrange Road, Ste. 193, Frankfort, Illinois 60423
 E-mail: donna@b2bssi.com
 Contact Person: Donna C. Bryant Phone: 312-368-1700
 Dollar Amount Participation: \$ 1,553,129.27
 Percent Amount of Participation: 30.94 %
 *Letter of Intent attached? Yes No
 *Current Letter of Certification attached? Yes No

MBE/WBE Firm: _____
 Address: _____
 E-mail: _____
 Contact Person: _____ Phone: _____
 Dollar Amount Participation: \$ _____
 Percent Amount of Participation: _____ %
 *Letter of Intent attached? Yes No
 *Current Letter of Certification attached? Yes No

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



DEPARTMENT OF HEALTH AND HUMAN SERVICES

MEMORANDUM FOR THE SECRETARY

October 25
[Signature]

PETITION FOR PARTIAL OR FULL WAIVER – FORM 3

Bidder/Proposer: CDM Smith Inc.
Contract No./Title: 1685-15562 A8/CDBG-DR Technical Assistance

A. BIDDER/PROPOSER HEREBY REQUESTS:

<input type="checkbox"/> FULL MBE WAIVER	<input checked="" type="checkbox"/> PARTIAL MBE WAIVER
<input type="checkbox"/> FULL WBE WAIVER	<input checked="" type="checkbox"/> PARTIAL WBE WAIVER
<input type="checkbox"/> FULL DBE WAIVER	<input type="checkbox"/> PARTIAL DBE WAIVER

B. REASON FOR PARTIAL/FULL WAIVER REQUEST:

Bidder/Proposer shall check each item applicable to its overall reason for a waiver request. Additionally, supporting documentation shall be submitted with this request.

- (1) Lack of sufficient qualified MBEs and/or WBEs capable of providing the goods or services required by the contract.
- (2) The specifications and necessary requirements for performing the contract make it impossible or economically infeasible to divide the contract to enable the contractor to utilize MBEs and/or WBEs in accordance with the applicable participation.
- (3) Price(s) quoted by potential MBEs and/or WBEs are above competitive levels and increase cost of doing business and would make acceptance of such MBE and/or WBE bid economically impracticable, taking into consideration the percentage of total contract price represented by such MBE and/or WBE bid.
- (4) There are other relevant factors making it impossible or economically infeasible to utilize MBE and/or WBE firms.

GOOD FAITH EFFORT TRANSPARENCY REPORT

C. GOOD FAITH EFFORTS TO OBTAIN PARTICIPATION (attach sheets as necessary as Schedule 1)

Bidder/Proposer shall explain and detail the following Good Faith Efforts undertaken to meet Cook County's contract specific goals.

1. Please attach to this form a detailed list of any and all PCEs, stating the PCE certification (MBE and/or WBE as defined by the Cook County Municipal Code) and with whom from the contacted PCEs the Bidder/Proposer engaged, contacted, and/or communicated with in the County's Market Place;
Timelines:
 - a. When the Bidder/Proposer knew of the bid;
 - b. When the Bidder/Proposer contacted the PCE(s);
 - c. When the Bidder/Proposer formulated its bid and utilization plan;
and
 - d. When was the bid request due date.

2. The number of timely attempts to contact PCEs providing the type of supplies, equipment, goods, and/or services required for the Procurement, including but not limited to;
 - a. Dates of each contact attempt for each contacted PCE;
 - b. Whom, if anyone, the Bidder/Proposer communicated and/or corresponded (including written, virtual, digital, electronic, and other feasible methods of communication);
 - c. The number of unsuccessful attempts to communicate or correspond with PCEs; and
 - d. Attach copies of all solicitations to contacted PCEs.

3. How the Bidder/Proposer proposed to divide the procurement requirements into small tasks and/or quantities into economically feasible units to promote PCE participation.

4. Whether and to what degree the requesting party will endeavor to maximize indirect participation.

5. Detailed explanation of use, if any, of the Center of Business Enterprise Development Compliance services and staff.

6. Detailed explanation of timely notification and usage of services and assistance provided by community, minority, and/or women business organizations.

7. Attach any other documentation relative to Good Faith Efforts in complying with MBE and WBE participation.

GOOD FAITH EFFORT TRANSPARENCY REPORT

By signing below, I affirm under penalty of perjury the information provided in the Petition for Full or Partial Waiver/Good Faith Effort Transparency Report is truthful, accurate, and complete, to the best of my knowledge and capacity. I agree any finding of false, fraudulent, and/or otherwise misleading information will automatically disqualify the request for a waiver and County's Center of Business Enterprise Development reserves the right to pursue additional actions and/or remedies against the requesting Bidder/Proposer.

Steve Wolsfeld <small>Digitally signed by Steve Wolsfeld DN: C=US, E=wolsfelds@edmsmith.com, O=CDM Smith, OU=NAU, CN=Steve Wolsfeld Date: 2025.10.02 11:00:16-05'00'</small>	Senior Vice President	October 2, 2025
Signature and Title of Bidder/Proposer	Title	Date



April 14, 2025

Donna C. Bryant, President
B2B Strategic Solutions, Inc.
21200 South LaGrange Road
Frankfort, IL 60423

Annual Certification Renewal: May 4, 2026

Ms. Bryant,

Congratulations on your continued eligibility for certification as a **Minority Business Enterprise (MBE)** and **Women Business Enterprise (WBE)** by Cook County Government. This certification does not expire; however, you must re-validate your firm's certification annually.

In the past, we have provided annual letters, this practice will no longer continue given that your firm will remain certified indefinitely based on your compliance to programmatic requirements. Please refer to this letter, the Vendor Directory, and your account dashboard for evidence of certification.

As a condition of continued Certification, you must file a No Change Affidavit within **ninety (90) calendar days prior** to the date of the annual renewal. Failure to file this affidavit may result in the removal of your Certification. You must notify Cook County's Office of the Chief Procurement Officer of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **ten (10) calendar days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, fails to submit annual renewals, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

This firm is Certified under the following commodity codes/area(s) of specialty:

NAICS Codes:

541611 - General Management Consulting Services; Strategic Planning Consulting Services

541612 - Human Resources Consulting Services

Your firm's participation on Cook County contracts will be credited toward **Minority Business Enterprise (MBE) or Women Business Enterprise (WBE)**, goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **Minority Business Enterprise (MBE) or Women Business Enterprise (WBE)**, goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,
Certification Division

Schedule 1

CDM Smith originally contracted with the MWBE firms listed on the attached memo to the Office of Compliance at the onset of this contract in 2016. B2B is the only MWBE firm still involved in the project and will receive an increase in their subcontract upper limit with this amendment. Due to the nature of the remaining technical assistance required by DPD, we are assuming that only B2B's services will be required to complete the remaining work. We are currently at 32.3% utilization of MWBE subcontractors; and there is a chance that we could fall slightly short of meeting the MWBE goal of 35% depending on the remaining technical assistance required.



Memorandum

To: Cook County Office of Contract Compliance

From: Steven L. Wolsfeld, Senior Vice President

Date: October 2, 2025

*Subject: CDBG-DR Technical Assistance Contract – Amendment 8
Total Contract Amount Increase
MBE/WBE Utilization*

For the subject amendment, B2B Strategic Solution is the only remaining MWBE subcontractor required to complete the remaining work efforts. CDM Smith will be amending B2B Strategic Solution's subcontract as part of this amendment, increasing their subcontract value. At this time, we are estimating that the other subcontracts on the project, including Tandem Ventures, Environmental Design International, Panacea Group, and PCG International have no remaining work to be completed under this project. The status of these subcontractors is as follows:

- EDI was originally contracted to do NEPA work, and it has been completed.
- Tandem Ventures was originally contracted for construction compliance monitoring on the Ford Heights Housing Construction and Rehabilitation project. Their monitoring work has been completed.
- Panacea Group was originally contracted for Economic Development work; however, that work was removed from the program. There will be no more work for this subcontractor due to the nature of the remaining work.
- PCG International was originally contracted to provide guidance and technical assistance on policies and procedures and their work has been completed.

We are anticipating ending the project with a 35% utilization for these partners as shown on the table below:

Cook County Office of Contract Compliance

October 2, 2025

Page 2

Subcontractor	Current Contract Upper Limits	Proposed Estimate for Amendment 8	Current Contract Totals with Amendment
B2B Strategic Partners	\$1,488,029.27	\$65,100.00	\$1,553,129.27
Environmental Design International	\$40,903.00	\$0.00	\$40,903.00
Tandem Ventures	\$96,679.23	\$0.00	\$96,679.23
PCG International	\$41,112.50	\$0.00	\$41,112.50
Panacea Group	\$25,400.00	\$0.00	\$25,400.00
Total Subcontractors	\$1,516,124.00	\$65,100.00	\$1,757,224.00
Total Contract Amount	\$4,834,396.00	\$186,000.00	\$5,020,396.00
Usage %	35.0%	35.00%	35.0%

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: CDM Smith Inc.

Address of Person Doing Business with the County: 125 South Wacker Drive, Suite 2510, Chicago, IL 60606

Phone number of Person Doing Business with the County: 651-252-3801

Email address of Person Doing Business with the County: wolsfeldsl@cdmsmith.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:

Steven L. Wolsfeld; Senior Vice President; 651-252-3801; wolsfeldsl@cdmsmith.com

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the proceeding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: 1685-15562 A8

The aggregate dollar value of the business you are doing or seeking to do with the County: \$ 5,020,396.00

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: Ed Rendon, Procurement Manager, Office of the Chief Procurement Officer, (312) 603-6824

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: Susan M. Campbell, Dept. of Planning and Development, 312-603-1036

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

- The Person Doing Business with the County **is an individual** and there is **no familial relationship** between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.
- The Person Doing Business with the County **is a business entity** and there is **no familial relationship** between any member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

The Person Doing Business with the County **is an individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A			

If more space is needed, attach an additional sheet following the above format.

The Person Doing Business with the County **is a business entity** and **there is a familial relationship** between at least one member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A			

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A			

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Employee of Business Entity Directly Engaged in Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.

Steve Wolsfeld

Digitally signed by Steve Wolsfeld
DN: C=US, E=swolsfelds@ccemsrsmith.com, O=CDH Smith, OU=NAU,
CN=Steve Wolsfeld
Date: 2025.10.02 11:53:12-05'00'

October 2, 2025

Signature of Recipient

Date

SUBMIT COMPLETED FORM TO: Cook County Board of Ethics
69 West Washington Street, Suite 3040, Chicago, Illinois 60602
Office (312) 603-4304 – Fax (312) 603-9988
CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (i.e. in laws and step relations) or adoption.



Recertification of:

- Certifications (SECTION 2), if applicable, as updated on: 10/30/2018
- Economic and Other Disclosures (SECTION 3), if applicable, as updated on: 10/30/2018
- Cook County Child Support Affidavit (Please submit any additional Child Support Obligations as an attachment to this form), if applicable, as updated on: 10/30/2018
- Cook County Disclosure of Ownership Interest Statement, if applicable, as updated on: 8/3/2022
- Cook County Board of Ethics Familial Relationship Disclosure Form, if applicable, as updated on:
- Cook County Affidavit for Wage Theft Ordinance (SECTION 4), if applicable, as updated on: 10/30/2018

If your recertification of any of the above is related to information contained in an updated form submitted after the last submitted full EDS, please indicate the date such information was updated.

IMPORTANT: If you are unable to re-certify any section(s) of your previous EDS, please submit a truthful, fully updated version of that section(s) of the EDS including separate signatures where required.

By: CDM Smith Inc.
(Print or type legal name of Applicant/Holder)

Date: October 14, 2025

Chris Martel
President or authorized signatory (Signature)

Print or type name of President or authorized signatory:

Christopher M. Martel

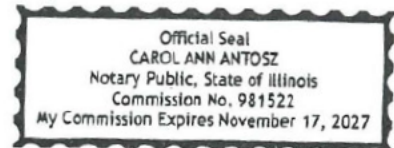
Title of signatory:

Senior Vice President

Subscribed and sworn to before me on this 14 day of October, 2025

Notary Public Signature: _____ Seal:

Carol Ann Antosz



**COOK COUNTY
ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

Section	Description	Pages
1	Instructions for Completion of EDS	EDS i - ii
2	Certifications	EDS 1- 2
3	Economic and Other Disclosures, Affidavit of Child Support Obligations, Disclosure of Ownership Interest and Familial Relationship Disclosure Form	EDS 3 – 12
4	Cook County Affidavit for Wage Theft Ordinance	EDS 13-14
5	Contract and EDS Execution Page	EDS 15
6	Cook County Signature Page	EDS 16

SECTION 1
INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document (“EDS”) is to be completed and executed by every Bidder on a County contract, every Proposer responding to a Request for Proposals, and every Respondent responding to a Request for Qualifications, and others as required by the Chief Procurement Officer. The execution of the EDS shall serve as the execution of a contract awarded by the County. The Chief Procurement Officer reserves the right to request that the Bidder or Proposer, or Respondent provide an updated EDS on an annual basis.

Definitions. Terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, as applicable.

Affiliate means a person that directly or indirectly through one or more intermediaries, Controls is Controlled by, or is under common Control with the Person specified.

Applicant means a person who executes this EDS.

Bidder means any person who submits a Bid.

Code means the Code of Ordinances, Cook County, Illinois available on municode.com.

Contract shall include any written document to make Procurements by or on behalf of Cook County.

Contractor or *Contracting Party* means a person that enters into a Contract with the County.

Control means the unfettered authority to directly or indirectly manage governance, administration, work, and all other aspects of a business.

EDS means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

Joint Venture means an association of two or more Persons proposing to perform a for-profit business enterprise. Joint Ventures must have an agreement in writing specifying the terms and conditions of the relationship between the partners and their relationship and respective responsibility for the Contract

Lobby or *lobbying* means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

Lobbyist means any person who lobbies.

Person or *Persons* means any individual, corporation, partnership, Joint Venture, trust, association, Limited Liability Company, sole proprietorship or other legal entity.

Prohibited Acts means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Proposal means a response to an RFP.

Proposer means a person submitting a Proposal.

Response means response to an RFQ.

Respondent means a person responding to an RFQ.

RFP means a Request for Proposals issued pursuant to this Procurement Code.

RFQ means a Request for Qualifications issued to obtain the qualifications of interested parties.

**INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

Section 1: Instructions. Section 1 sets forth the instructions for completing and executing this EDS.

Section 2: Certifications. Section 2 sets forth certifications that are required for contracting parties under the Code and other applicable laws. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 3: Economic and Other Disclosures Statement. Section 3 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Applicant to the warranties, representations, agreements and acknowledgements contained therein.

Required Updates. The Applicant is required to keep all information provided in this EDS current and accurate. In the event of any change in the information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Applicant shall supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is required.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions, and the Applicant is expected to comply fully with these ordinances. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit the web-site at cookcountyil.gov/ethics-board-of.

Authorized Signers of Contract and EDS Execution Page. If the Applicant is a corporation, the President and Secretary must execute the EDS. In the event that this EDS is executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization by the Corporation, satisfactory to the County that permits the person to execute EDS for said corporation. If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute the EDS, unless one partner or joint venture has been authorized to sign for the partnership or joint venture, in which case, the partnership agreement, resolution or evidence of such authority satisfactory to the Office of the Chief Procurement Officer must be submitted with this Signature Page.

If the Applicant is a member-managed LLC all members must execute the EDS, unless otherwise provided in the operating agreement, resolution or other corporate documents. If the Applicant is a manager-managed LLC, the manager(s) must execute the EDS. The Applicant must attach either a certified copy of the operating agreement, resolution or other authorization, satisfactory to the County, demonstrating such person has the authority to execute the EDS on behalf of the LLC. If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute the EDS.

A "Partnership" "Joint Venture" or "Sole Proprietorship" operating under an Assumed Name must be registered with the Illinois county in which it is located, as provided in 805 ILCS 405 (2012), and documentation evidencing registration must be submitted with the EDS.

Effective October 1, 2016 all foreign corporations and LLCs must be registered with the Illinois Secretary of State's Office unless a statutory exemption applies to the applicant. Applicants who are exempt from registering must provide a written statement explaining why they are exempt from registering as a foreign entity with the Illinois Secretary of State's Office.

SECTION 2**CERTIFICATIONS**

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE APPLICANT IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE APPLICANT THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE APPLICANT IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE APPLICANT SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in subparagraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20% or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Applicant has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Applicant would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE APPLICANT HEREBY CERTIFIES THAT: *In accordance with 720 ILCS 5/33 E-11, neither the Applicant nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.*

C. DRUG FREE WORKPLACE ACT

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant will provide a drug free workplace, as required by (30 ILCS 580/3).

D. DELINQUENCY IN PAYMENT OF TAXES

THE APPLICANT HEREBY CERTIFIES THAT: *The Applicant is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-171.*

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

F. ILLINOIS HUMAN RIGHTS ACT

THE APPLICANT HEREBY CERTIFIES THAT: *It is in compliance with the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

G. INSPECTOR GENERAL (COOK COUNTY CODE, CHAPTER 34, SECTION 34-174 and Section 34-250)

The Applicant has not willfully failed to cooperate in an investigation by the Cook County Independent Inspector General or to report to the Independent Inspector General any and all information concerning conduct which they know to involve corruption, or other criminal activity, by another county employee or official, which concerns his or her office of employment or County related transaction.

The Applicant has reported directly and without any undue delay any suspected or known fraudulent activity in the County's Procurement process to the Office of the Cook County Inspector General.

H. CAMPAIGN CONTRIBUTIONS (COOK COUNTY CODE, CHAPTER 2, SECTION 2-585)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning campaign contributions, which is codified at Chapter 2, Division 2, Subdivision II, Section 585, and can be read in its entirety at www.municode.com.

I. GIFT BAN, (COOK COUNTY CODE, CHAPTER 2, SECTION 2-574)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning receiving and soliciting gifts and favors, which is codified at Chapter 2, Division 2, Subdivision II, Section 574, and can be read in its entirety at www.municode.com.

J. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-160;

Unless expressly waived by the Cook County Board of Commissioners, the Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is annually by the Chief Financial Officer of the County, and shall be posted on the Chief Procurement Officer's website.

The term "Contract" as used in Section 4, I, of this EDS, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for-profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

SECTION 3

REQUIRED DISCLOSURES

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons that have made lobbying contacts on your behalf with respect to this contract:

Name	Address
Not Applicable	
_____	_____
_____	_____
_____	_____

2. LOCAL BUSINESS PREFERENCE STATEMENT (CODE, CHAPTER 34, SECTION 34-230)

Local business means a Person, including a foreign corporation authorized to transact business in Illinois, having a bona fide establishment located within the County at which it is transacting business on the date when a Bid is submitted to the County, and which employs the majority of its regular, full-time work force within the County. A Joint Venture shall constitute a Local Business if one or more Persons that qualify as a "Local Business" hold interests totaling over 50 percent in the Joint Venture, even if the Joint Venture does not, at the time of the Bid submittal, have such a bona fide establishment within the County.

a) Is Applicant a "Local Business" as defined above?

Yes: No:

b) If yes, list business addresses within Cook County:

125 S. Wacker Drive, Suite 700, Chicago, IL 60606

c) Does Applicant employ the majority of its regular full-time workforce within Cook County?

Yes: No:

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (CODE, CHAPTER 34, SECTION 34-172)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-5) and complete the Affidavit, based on the instructions in the Affidavit.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Applicant must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Applicant in Cook County:

PERMANENT INDEX NUMBER(S): _____

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) The Applicant owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Applicant is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Applicant must explain below:

Not Applicable

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Applicant certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name CDM Smith Inc.

D/B/A: CDM Smith FEIN # Only: 04-2473650

Street Address: 125 South Wacker Drive; Suite 700

City: Chicago State: IL Zip Code: 60606

Phone No.: 312-780-7777 Fax Number: 312-346-5228 Email: martelcm@cdmsmith.com

Cook County Business Registration Number: _____
 (Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): 5126-678-1 (State of Illinois Office of Secretary of State Good Standing)

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
No one person owns more than five percent (5%) of the company.		

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No
 If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
N/A			

Corporate Officers, Members and Partners Information:

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

Name	Address	Title (specify title of Office, or whether manager or partner/joint venture)	Term of Office
See attached			

Declaration (check the applicable box):

- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

Christopher M. Martel

Sr. Vice President

Name of Authorized Applicant/Holder Representative (please print or type)

Title

Signature

Chris Martel

8/3/22

Date

martelcm@cdmsmith.com

312-780-7777

E-mail address

Phone Number

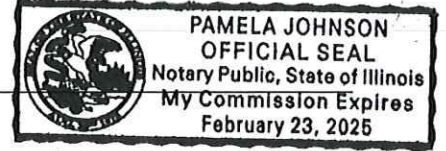
Subscribed to and sworn before me
this 3rd day of August, 2022.

My commission expires: 02/23/2025

X

Pamela Johnson
Notary Public Signature

Notary Seal





COOK COUNTY BOARD OF ETHICS
 69 W. WASHINGTON STREET, SUITE 3040
 CHICAGO, ILLINOIS 60602
 312/603-4304 Office 312/603-9988 Fax

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION

Nepotism Disclosure Requirement:

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County. The Ethics Ordinance defines a significant amount of business for the purpose of this disclosure requirement as more than \$25,000 in aggregate County leases, contracts, purchases or sales in any calendar year.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years. The required disclosure should be filed with the Board of Ethics by January 1 of each calendar year in which you are doing business with the County and again with each bid/proposal/quotation to do business with Cook County. The Board of Ethics may assess a late filing fee of \$100 per day after an initial 30-day grace period.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
- its officers,
- its employees or independent contractors responsible for the general administration of the entity,
- its agents authorized to execute documents on behalf of the entity, and
- its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

Additional Definitions:

“*Familial relationship*” means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- | | | |
|----------------------------------|------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Parent | <input type="checkbox"/> Grandparent | <input type="checkbox"/> Stepfather |
| <input type="checkbox"/> Child | <input type="checkbox"/> Grandchild | <input type="checkbox"/> Stepmother |
| <input type="checkbox"/> Brother | <input type="checkbox"/> Father-in-law | <input type="checkbox"/> Stepson |
| <input type="checkbox"/> Sister | <input type="checkbox"/> Mother-in-law | <input type="checkbox"/> Stepdaughter |
| <input type="checkbox"/> Aunt | <input type="checkbox"/> Son-in-law | <input type="checkbox"/> Stepbrother |
| <input type="checkbox"/> Uncle | <input type="checkbox"/> Daughter-in-law | <input type="checkbox"/> Stepsister |
| <input type="checkbox"/> Niece | <input type="checkbox"/> Brother-in-law | <input type="checkbox"/> Halfbrother |
| <input type="checkbox"/> Nephew | <input type="checkbox"/> Sister-in-law | <input type="checkbox"/> Halfsister |

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: CDM Smith Inc.

Address of Person Doing Business with the County: 125 South Wacker Drive; Suite 70; Chicago, IL 60606

Phone number of Person Doing Business with the County: 312-780-7777

Email address of Person Doing Business with the County: martelcm@cdmsmith.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:
Christopher M. Martel; Sr. Vice President; 312-780-7777; martelcm@cdmsmith.com

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the proceeding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: 1685-15562

The aggregate dollar value of the business you are doing or seeking to do with the County: \$ 4,834,396.00

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: Ed Rendon, Sr. Contract Negotiator, Office of the Chief Procurement Officer, (312) 603-6824

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: Susan M. Campbell, Dept. of Planning and Development, 312-603-1036

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

- The Person Doing Business with the County **is an individual** and there is **no familial relationship** between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.
- The Person Doing Business with the County **is a business entity** and there is **no familial relationship** between any member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

The Person Doing Business with the County **is an individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A			

If more space is needed, attach an additional sheet following the above format.

The Person Doing Business with the County **is a business entity** and **there is a familial relationship** between at least one member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A			

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A			

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A			

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A			

Name of Employee of Business Entity Directly Engaged in Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
N/A			

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.



 Signature of Recipient

8/23/22

 Date

SUBMIT COMPLETED FORM TO: Cook County Board of Ethics
 69 West Washington Street, Suite 3040, Chicago, Illinois 60602
 Office (312) 603-4304 – Fax (312) 603-9988
 CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (*i.e.* in laws and step relations) or adoption.

SECTION 4

COOK COUNTY AFFIDAVIT FOR WAGE THEFT ORDINANCE

Effective May 1, 2015, every Person, ***including Substantial Owners***, seeking a Contract with Cook County must comply with the Cook County Wage Theft Ordinance set forth in Chapter 34, Article IV, Section 179. Any Person/Substantial Owner, who fails to comply with Cook County Wage Theft Ordinance, may request that the Chief Procurement Officer grant a reduction or waiver in accordance with Section 34-179(d).

"Contract" means any written document to make Procurements by or on behalf of Cook County.

"Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

"Procurement" means obtaining supplies, equipment, goods, or services of any kind.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Persons/Substantial Owners are required to complete this affidavit and comply with the Cook County Wage Theft Ordinance before any Contract is awarded. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information. **County reserves the right to request additional information to verify veracity of information contained in this Affidavit.**

I. Contract Information:

Contract Number: 1685-15562 A1
 County Using Agency (requesting Procurement): Bureau of Economic Development, Dept. of Planning and Development

II. Person/Substantial Owner Information:

Person (Corporate Entity Name): CDM Smith Inc.
 Substantial Owner Complete Name: _____
 FEIN# 04-2473650
 E-mail address: _____
 Street Address: 125 S. Wacker Drive, Suite 700
 City: Chicago State: IL Zip: 60606

III. Compliance with Wage Laws:

Within the past five years has the Person/Substantial Owner, in any judicial or administrative proceeding, been convicted of, entered a plea, made an admission of guilt or liability, or had an administrative finding made for committing a repeated or willful violation of any of the following laws:

- No *Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq.,*
- No *Illinois Minimum Wage Act, 820 ILCS 105/1 et seq.,*
- No *Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq.,*
- No *Employee Classification Act, 820 ILCS 185/1 et seq.,*
- No *Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq.,*
- No *Any comparable state statute or regulation of any state, which governs the payment of wages*

If the Person/Substantial Owner answered "Yes" to any of the questions above, it is ineligible to enter into a Contract with Cook County, but can request a reduction or waiver under **Section IV**.

IV. Request for Waiver or Reduction

If Person/Substantial Owner answered "Yes" to any of the questions above, it may request a reduction or waiver in accordance with Section 34-179(d), provided that the request for reduction of waiver is made on the basis of one or more of the following actions that have taken place:

- No *There has been a bona fide change in ownership or Control of the ineligible Person or Substantial Owner*
- No *Disciplinary action has been taken against the individual(s) responsible for the acts giving rise to the violation*
- No *Remedial action has been taken to prevent a recurrence of the acts giving rise to the disqualification or default*
- No *Other factors that the Person or Substantial Owner believe are relevant.*

The Person/Substantial Owner must submit documentation to support the basis of its request for a reduction or waiver. The Chief Procurement Officer reserves the right to make additional inquiries and request additional documentation.

V. Affirmation

The Person/Substantial Owner affirms that all statements contained in the Affidavit are true, accurate and complete.

Signature: *Ch M* Date: October 26, 2018

Name of Person signing (Print): Christopher M. Martel Title: Vice President

Subscribed and sworn to before me this 26th day of October, 2018

X *Rosalie Roa*
Notary Public Signature

Notary Seal

Note: The above information is subject to verification prior to the award of the Contract.

