

## **AMENDMENT NO. 2**

This Amendment modifies Contract No. 2138-18576B, for Design Engineering Services for Sanders Road: Milwaukee Avenue to Techny Road by and between the County of Cook, Illinois, herein referred to as "County" and EXP US Services, Inc., authorized to do business in the State of Illinois hereinafter referred to as "Contractor":

### **RECITALS**

Whereas, the County and Contractor have entered into a Contract approved by the County Board on June 16, 2022 (hereinafter referred to as the "Contract"), wherein the Contractor is to provide for Design Engineering Services for Sanders Road: Milwaukee Avenue to Techny Road (hereinafter referred to as the "Services") from August 1, 2022 through July 31, 2024, in an amount not to exceed \$1,495,405.00; and

Whereas, Amendment No. 1 was executed by the Chief Procurement Officer on October 09, 2024, to extend the contract for one (1) year beginning August 1, 2024 through July 31, 2025, in the amount of \$143,844.00 and the Total Contract Amount was revised to \$1,639,249.00; and

Whereas, the Contract will expire July 31, 2025, and the agreed upon Services are still required; and

Whereas, an increase of the Contract amount is required for the continuation of Services; and pursuant to Article 10 Section C of the Contract, the County and Contractor desire to increase the Contract in the amount of \$180,696.00;

Whereas, pursuant to Article 10, Section C of the Contract, the County and Contractor desire to include additional scope of services to the Contract;

Whereas, pursuant to Article 5, Section C of the Contract, the County and Contractor desire to revise Overhead Rates;

Whereas, pursuant to Article 4, Section C of the Contract, the County and Contractor desire to extend the Contract for three (3) years beginning on August 1, 2025 through July 31, 2028.

Now therefore, in consideration of mutual covenants contained herein, it is agreed by and between the parties to amend the Contract as follows:

1. The Contract is extended through July 31, 2028.
2. The Contract is increased by \$180,696.00 and the Total Contract Amount is revised to \$1,819,945.00.
3. The Contract is hereby amended to incorporate Attachment A and made part of the Contract.
4. The Contract is hereby amended to incorporate Attachment B and made part of the Contract.

5. The attached updated Identification of Sub-Contractors/Suppliers/Sub-Consultants Form (if applicable and updated), MBE/WBE Utilization Plan forms (if applicable and updated), certificate of insurance (if updated), and Economic Disclosures Statement under Attachment C are incorporated and made a part of this Contract.
6. All other terms and conditions remain as stated in the Contract.

In witness whereof and pursuant to County Board approval on June 12, 2025 the County and Contractor have caused this Amendment No. 2 to be executed on the date and year last written below.

***Signature page follows***

County of Cook, Illinois

EXP US Services, Inc.

By: Raffi Sarrafian  
Chief Procurement Officer

Digitally signed by Raffi Sarrafian  
Date: 2025.07.09 09:57:24 -05'00'

Signed 

Date: \_\_\_\_\_

Timothy D. Neumann  
Type or print name

By: \_\_\_\_\_  
State's Attorney (if applicable)

Executive Vice President  
Title

\_\_\_\_\_  
Type or print name (if applicable)

Date: \_\_\_\_\_

Date: April 25, 2025

**ATTACHMENT A**





February 27, 2025

Andrew F Werner, P.E.  
Highway Engineer III  
Cook County Department of Transportation & Highways  
69 W. Washington Street, 23rd Floor  
Chicago, IL 60602

RE: Sanders Road Reconstruction,  
Sec. No. 21-W2444-00-PV, Project No. 2138-18576B  
EXP Project No. CHI-21003404-A0  
Amendment #2

Dear Mr. Werner:

With this letter EXP US Services is requesting an amendment to the Sanders Road Phase II contract to address additional tasks required to complete the Phase II services and land acquisition as well as modification to the project term of the original contract to be extended for an additional 3 years and will include Construction Management support.

The contract expiration date is July 31, 2025. Processing time for coordination, land acquisition, reviews of improvements, and utility relocations will prolong the scheduled completion, which will therefore require additional time to complete the design services and approval. A 3-year extension of the contract to July 31, 2028 is requested with this amendment.

The total for the amendment is \$180,696.00 which brings the contract total to \$1,819,945.00. The internal scope reassignment is also included in Amendment 2 which includes reassignment of remaining traffic signal design work from Quigg Engineering, Inc. to Delta Engineering Services to meet contract MBE/WBE goal. The revised cost breakdown by firm is as follows:

| <u>Subconsultants</u>                             | <u>Dollar Amount</u><br><u>Including</u><br><u>Amendment 1</u> | <u>Amendment 2</u>          | <u>Project Total</u>  | <u>Dollar Amount</u><br><u>Attributed to</u><br><u>MBE/WBE Goal</u> |
|---------------------------------------------------|----------------------------------------------------------------|-----------------------------|-----------------------|---------------------------------------------------------------------|
| Quigg Engineering, Inc.                           | \$413,432.00                                                   | -\$20,727.53 <sup>(2)</sup> | \$392,704.47          | \$246,076.39 <sup>(1)</sup>                                         |
| Vaughn Management LLC<br>dba CERA Solutions       | \$39,790.00                                                    | \$64,364.00                 | \$104,154.00          | \$104,154.00                                                        |
| Geo Services, Inc.                                | \$80,862.00                                                    |                             | \$80,862.00           | \$80,862.00                                                         |
| Santacruz Associates, Ltd.                        | \$160,500.00                                                   |                             | \$160,500.00          | \$160,500.00                                                        |
| Delta Engineering Services                        | 0                                                              | \$84,497.00                 | \$84,497.00           | \$84,497.00                                                         |
| EXP US Services                                   | \$997,227.53                                                   | \$52,562.53                 | \$997,227.53          |                                                                     |
| <b>Total</b>                                      | <b>\$1,639,249.00</b>                                          | <b>\$180,696.00</b>         | <b>\$1,819,945.00</b> | <b>\$676,089.39</b>                                                 |
| <b>Contract MBE/WBE<br/>Commitment Percentage</b> | <b>27.1%<sup>(3)</sup></b>                                     | <b>82.4%</b>                |                       | <b>37.1%</b>                                                        |

<sup>(1)</sup>The \$246,076.39 represents payments made to Quigg Engineering, Inc. under the original agreement prior to them losing their MBE status.

<sup>(2)</sup>The -\$20,727.53 represents remittance of remaining funds from Quigg Engineering, Inc. which will not be utilized due to traffic signal scope reassignment.

<sup>(3)</sup>The 27.1% was approved under a temporary waiver as a part of Amendment 1 due to Quigg Engineering, Inc. losing their MBE status.

The contract goal for MBE/WBE participation is 35%. The contract allocation with Amendment 1 was 27.79% (approved under a temporary waiver as a part of Amendment 1 due to Quigg Engineering, Inc. losing their MBE status). With this amendment, the revised contract percentages including Amendment 2 will be 37.1%. Breakdown by firm is as follows:

| <u>Subconsultants</u>                    | <u>Contract Allocation<br/>with Amendment 1</u> | <u>Contract Allocation with<br/>Amendment 1</u> |
|------------------------------------------|-------------------------------------------------|-------------------------------------------------|
| Quigg Engineering, Inc.                  | 10.64%                                          | 13.5%                                           |
| Vaughn Management LLC dba CERA Solutions | 2.43%                                           | 5.7%                                            |
| Geo Services, Inc.                       | 4.93%                                           | 4.4%                                            |
| Santacruz Associates, Ltd.               | 9.79%                                           | 8.8%                                            |
| Delta Engineering Services               | 0%                                              | 4.6%                                            |
| <b>Totals</b>                            | <b>27.79%</b>                                   | <b>37.1%</b>                                    |

Attached documents for your approval include:

- Amendment 2 Scope of Work
- EXP fee documents (BLR 05514)
- Vaughn Management LLC dba CERA Solutions fee documents (BLR 05514)
- Delta Engineering Services fee documents (BLR 05514)
- Quigg Engineering, Inc. fee documents (BLR 05514) and Transfer of Funding letter.
- SEFC Letters

In accordance with the maximum rate in the original contract, a \$78 max hourly rate is being used for this contract amendment along with the latest payroll rates approved by IDOT.

EXP appreciates the opportunity to work with the Cook County Department of Transportation and Highways. If you have any questions or require additional information, please contact me at 312.616.3122 or via email [michal.bartusiewicz@exp.com](mailto:michal.bartusiewicz@exp.com).

Sincerely,



Michal "Mike" Bartusiewicz, P.E.  
Project Manager

EXP U.S. Services Inc.  
Attachments as noted,

xc: Tim Neumann, Brian Umbright (EXP)  
Nate Roseberry (CCDOTH)

**Cook County Department of Transportation and Highways  
Scope of Services for Supplemental Services  
Preparation of Contract Documents (Phase II) for  
Sanders Road Reconstruction from Milwaukee Avenue to Techny Road  
Section Number 21-W2444-00-PV  
February 7, 2025**

Preliminary Engineering Studies (Phase I reports) were prepared according to applicable design requirements at the time of preparation of phase I report. This scope encompasses the additional engineering services that are required to prepare the contract documents for the reconstruction of Sanders Road to current design guidelines, comply with current codes and accommodate comments from local municipalities. Detailed description of the additional services is listed below, and associated manhours are attached.

**1- Drainage and Utilities**

Following the pre-final drainage plans being sent to utilities in March 2024, subsequent feedback has been sent to EXP for various utilities within the project corridor. Taking this into account, further coordination and revisions to the drainage plans are required. Hours are included for additional coordination and sheet revisions on the applicable drainage sheets. The following utilities will need to have further coordination with along with subsequent revisions to the drainage plans where required:

- Lumen/Level 3
- ComEd
- Nicor
- Village of Glenview
- Northfield Sanitary District
- US Signal
- Comcast
- TDS

**2- Additional Maintenance of Traffic (MOT)**

Village of Glenview identified the high quality trees along East of the Sanders road. Village has requested revisions to traffic control plans to avoid removal of impacted trees. Revisions include addition of two stages of traffic control and associated changes to all relevant Maintenance of Traffic (MOT) sheets.

**3- Additional Erosion Control Plans**

Since the Erosion & Sediment Control (ESC) Plan parallels the MOT plan, additional ESC sheets are required for Stage IV and V of the design. Hours are accounted for those additional sheets to prepare and populate the ESC design to local standards.

**4- Interim Drainage Design and Analysis**

In conjunction with additional ESC sheets being needed to account for additional stages, the new MOT plan will require an interim drainage design that is compatible with the updated staging to take place to reconstruct Sanders Road. With initial staging taking place on the west side of Sanders Road, where the mainline drainage system will be installed, the subsequent laterals discharging into the mainline drainage system will not be able to be fully laid out. Detailed elevations will be called out at the appropriate staging point for the contractor to initially build to during initial staging, and to ultimately tie into when finishing installing the remaining lateral lengths in the final stages of the project. Coordination will need to take place with roadway elements to ensure a smooth transition for drainage purposes at each stage so the contractor can successfully lay out each lateral. Hours are accounted for these additional interim drainage sheets.

#### 5- Traffic Signal Design and Revisions

Due to loss of M/WBE certification by Quigg Engineering Services, EXP is requesting reallocation of remaining traffic signal design funds to Delta Engineering Group.

Additional efforts are required to incorporate Maintenance of Traffic (MOT) plan changes into the traffic signal plans. Traffic signal plans will be revised to accommodate additional traffic control stages.

#### 6- ROW

Due to a recent ownership change and resubdivision of Allstate/Dermoty property plat of highway and legal description revisions are required for parcels affected by the resubdivision.

#### 7- Revisions to Specifications

Additional efforts are required to incorporate drainage, utility, and MOT changes into the specifications.

#### 8- Additional QCQA

Additional quality control efforts are required to incorporate changes requested as a part of Supplement 2.

#### 9- Phase III Hours

Additional hours have been requested by DoTH for Phase III support services.

#### 10- Administration & Management

Monitor the progress of the contract document preparation and the deliverables schedule. Administration of the project team and coordination with sub-consultants to complete the contract documents according to approved scope. Preparation of monthly progress report and invoice according to the designated format. Communication and coordination with client throughout the project duration and inform the client of any financial and technical issues that may impact the project progress and the deliverables.



|                                 |                     |                |
|---------------------------------|---------------------|----------------|
| Local Public Agency             | County              | Section Number |
| CCDoTH                          | Cook                | 21-W2444-00-PV |
| Prime Consultant (Firm) Name    | Prepared By         | Date           |
| EXP US Services, Inc.           | Michal Bartusiewicz | 2/26/2025      |
| Consultant / Subconsultant Name | Job Number          |                |
| EXP US Services, Inc.           | 2138-18576B         |                |

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Supplemental Services #2 - additional services required for PS&E preparation for reconstruction of Sanders Road from Milwaukee Ave. to Techny Road.

PAYROLL ESCALATION TABLE

|               |           |                   |         |
|---------------|-----------|-------------------|---------|
| CONTRACT TERM | 36 MONTHS | OVERHEAD RATE     | 164.18% |
| START DATE    | 8/1/2025  | COMPLEXITY FACTOR | 0       |
| RAISE DATE    | 1/1/2026  | % OF RAISE        | 3.00%   |
| END DATE      | 7/31/2028 |                   |         |

ESCALATION PER YEAR

| Year | First Date | Last Date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0    | 8/1/2025   | 1/1/2026  | 5      | 13.89%        |
| 1    | 1/2/2026   | 1/1/2027  | 12     | 34.33%        |
| 2    | 1/2/2027   | 1/1/2028  | 12     | 35.36%        |
| 3    | 1/2/2028   | 8/1/2028  | 7      | 21.25%        |

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| 21-W2444-00-PV |
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EXP US Services, Inc.

**2138-18576B**

|                                        |               |                       |
|----------------------------------------|---------------|-----------------------|
| <b>Local Public Agency</b>             | <b>County</b> | <b>Section Number</b> |
| CCDoTH                                 | Cook          | 21-W2444-00-PV        |
| <b>Consultant / Subconsultant Name</b> |               | <b>Job Number</b>     |
| EXP US Services, Inc.                  |               | 2138-18576B           |

## SUBCONSULTANTS

## EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

[illegible]

**NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.**

CCDoTH

Cook

21-W2444-00-PV

EXP US Services, Inc.

**2138-18576B**

## EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

|                   |   |
|-------------------|---|
| COMPLEXITY FACTOR | 0 |
|-------------------|---|

BLR 05514 (Rev. 02/06/25)



## Local Public Agency

CCDoTH

County

Cook

Section Number

21-W2444-00-PV

| Consultant / Subconsultant Name |
|---------------------------------|
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EXP US Services, Inc.

**Job Number**

**2138-18576B**

## AVERAGE HOURLY PROJECT RATES

## EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

**SHEET 1 OF 2**

| PAYROLL<br>CLASSIFICATION | AVG<br>HOURLY<br>RATES | TOTAL PROJ. RATES |            |             | Coordination and Design Updates |            |             | Maintenance of Traffic (MOT) |            |             | Additional Erosion Control Plans |            |             | Interim Drainage Design Compatible |            |             | Traffic Signal Design |            |             |
|---------------------------|------------------------|-------------------|------------|-------------|---------------------------------|------------|-------------|------------------------------|------------|-------------|----------------------------------|------------|-------------|------------------------------------|------------|-------------|-----------------------|------------|-------------|
|                           |                        | Hours             | %<br>Part. | Wgtd<br>Avg | Hours                           | %<br>Part. | Wgtd<br>Avg | Hours                        | %<br>Part. | Wgtd<br>Avg | Hours                            | %<br>Part. | Wgtd<br>Avg | Hours                              | %<br>Part. | Wgtd<br>Avg | Hours                 | %<br>Part. | Wgtd<br>Avg |
| Technical Manager         | 78.00                  | 12.0              | 4.26%      | 3.32        |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
| Sr Arch/ Sr Eng           | 77.51                  | 46.0              | 16.31%     | 12.64       | 6                               | 21.43%     | 16.61       | 12                           | 10.91%     | 8.46        |                                  |            |             | 16                                 | 16.67%     | 12.92       |                       |            |             |
| Arch/ Eng                 | 63.39                  | 128.0             | 45.39%     | 28.77       | 14                              | 50.00%     | 31.70       | 50                           | 45.45%     | 28.81       | 4                                | 33.33%     | 21.13       | 48                                 | 50.00%     | 31.70       |                       |            |             |
| Technician                | 48.80                  | 96.0              | 34.04%     | 16.61       | 8                               | 28.57%     | 13.94       | 48                           | 43.64%     | 21.29       | 8                                | 66.67%     | 32.53       | 32                                 | 33.33%     | 16.27       |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |                       |            |             |
| TOTALS                    |                        | 282.0             | 100%       | \$61.35     | 28.0                            | 100.00%    | \$62.25     | 110.0                        | 100%       | \$58.57     | 12.0                             | 100%       | \$53.66     | 96.0                               | 100%       | \$60.88     | 0.0                   | 0%         | \$0.00      |

## Local Public Agency

CCDoTH

**County**

Cook

Section Number

21-W2444-00-PV

| Consultant / Subconsultant Name |
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## EXPUS

**Job Number**

**2138-18576B**

**AVERAGE HOURLY PROJECT RATES**

**SHEET 2 OF 2**

| PAYROLL<br>CLASSIFICATION | AVG<br>HOURLY<br>RATES | QCQA  |            |             | Phase III Support |            |             | Admin & Management |            |             |       |            |             |       |            |             | Quigg Engineering |            |             |
|---------------------------|------------------------|-------|------------|-------------|-------------------|------------|-------------|--------------------|------------|-------------|-------|------------|-------------|-------|------------|-------------|-------------------|------------|-------------|
|                           |                        | Hours | %<br>Part. | Wgtd<br>Avg | Hours             | %<br>Part. | Wgtd<br>Avg | Hours              | %<br>Part. | Wgtd<br>Avg | Hours | %<br>Part. | Wgtd<br>Avg | Hours | %<br>Part. | Wgtd<br>Avg | Hours             | %<br>Part. | Wgtd<br>Avg |
| Technical Manager         | 78.00                  |       |            |             |                   |            |             | 12                 | 100.00%    | 78.00       |       |            |             |       |            |             |                   |            |             |
| Sr Arch/ Sr Eng           | 77.51                  | 8     | 100.00%    | 77.51       | 4                 | 25.00%     | 19.38       |                    |            |             |       |            |             |       |            |             |                   |            |             |
| Arch/ Eng                 | 63.39                  |       |            |             | 12                | 75.00%     | 47.54       |                    |            |             |       |            |             |       |            |             |                   |            |             |
| Technician                | 48.80                  |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
|                           |                        |       |            |             |                   |            |             |                    |            |             |       |            |             |       |            |             |                   |            |             |
| TOTALS                    |                        | 8.0   | 100%       | \$77.51     | 16.0              | 100%       | \$66.92     | 12.0               | 100%       | \$78.00     | 0.0   | 0%         | \$0.00      | 0.0   | 0%         | \$0.00      | 0.0               | 0%         | \$0.00      |



|                                          |                |                |
|------------------------------------------|----------------|----------------|
| Local Public Agency                      | County         | Section Number |
| CCDoTH                                   | Cook           | 21-W2444-00-PV |
| Prime Consultant (Firm) Name             | Prepared By    | Date           |
| EXP US Services, Inc.                    | Scott VanDerAa | 2/26/2025      |
| Consultant / Subconsultant Name          | Job Number     |                |
| Vaughn Management LLC dba CERA Solutions | 2138-18576B    |                |

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Supplemental Services #2 - additional services required for PS&E preparation for reconstruction of Sanders Road from Milwaukee Ave. to Techny Road.

PAYROLL ESCALATION TABLE

|               |           |                   |        |
|---------------|-----------|-------------------|--------|
| CONTRACT TERM | 36 MONTHS | OVERHEAD RATE     | 81.93% |
| START DATE    | 8/1/2025  | COMPLEXITY FACTOR | 0      |
| RAISE DATE    | 1/1/2026  | % OF RAISE        | 3.00%  |
| END DATE      | 7/31/2028 |                   |        |

ESCALATION PER YEAR

| Year | First Date | Last Date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0    | 8/1/2025   | 1/1/2026  | 5      | 13.89%        |
| 1    | 1/2/2026   | 1/1/2027  | 12     | 34.33%        |
| 2    | 1/2/2027   | 1/1/2028  | 12     | 35.36%        |
| 3    | 1/2/2028   | 8/1/2028  | 7      | 21.25%        |

CCDoTH

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| Cook |
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| 21-W2444-00-PV |
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Vaughn Management LLC dba CERA Solutions

**2138-18576B**

|                                          |               |                       |
|------------------------------------------|---------------|-----------------------|
| <b>Local Public Agency</b>               | <b>County</b> | <b>Section Number</b> |
| CCDoTH                                   | Cook          | 21-W2444-00-PV        |
| <b>Consultant / Subconsultant Name</b>   |               | <b>Job Number</b>     |
| Vaughn Management LLC dba CERA Solutions |               | 2138-18576B           |

## SUBCONSULTANTS

## EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

[illegible]

**NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.**

CCDoTH

Cook

21-W2444-00-PV

Vaughn Management LLC dba CERA Solutions

**2138-18576B**

## EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

|                   |   |
|-------------------|---|
| COMPLEXITY FACTOR | 0 |
|-------------------|---|

BLR 05514 (Rev. 02/06/25)

## Local Public Agency

CCDoTH

County

Cook

Section Number

21-W2444-00-PV

| Consultant / Subconsultant Name |
|---------------------------------|
|---------------------------------|

Vaughn Management LLC dba CERA Solutions

**Job Number**

2138-18576B

## AVERAGE HOURLY PROJECT RATES

## EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

**SHEET 1 OF 2**

| PAYROLL<br>CLASSIFICATION | AVG<br>HOURLY<br>RATES | TOTAL PROJ. RATES |            |             | Coordination and Design Updates |            |             | Maintenance of Traffic (MOT) |            |             | Additional Erosion Control Plans |            |             | Interim Drainage Design Compatible |            |             | QCQA  |            |             |
|---------------------------|------------------------|-------------------|------------|-------------|---------------------------------|------------|-------------|------------------------------|------------|-------------|----------------------------------|------------|-------------|------------------------------------|------------|-------------|-------|------------|-------------|
|                           |                        | Hours             | %<br>Part. | Wgtd<br>Avg | Hours                           | %<br>Part. | Wgtd<br>Avg | Hours                        | %<br>Part. | Wgtd<br>Avg | Hours                            | %<br>Part. | Wgtd<br>Avg | Hours                              | %<br>Part. | Wgtd<br>Avg | Hours | %<br>Part. | Wgtd<br>Avg |
| Senior Project Manager    | 78.00                  | 274.0             | 55.02%     | 42.91       | 14                              | 50.00%     | 39.00       | 78                           | 50.00%     | 39.00       | 30                               | 50.00%     | 39.00       | 66                                 | 50.00%     | 39.00       | 32    | 100.00%    | 78.00       |
| Engineer I                | 36.40                  | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
| Engineer II               | 40.01                  | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
| CADD Technician Manager   | 41.93                  | 224.0             | 44.98%     | 18.86       | 14                              | 50.00%     | 20.97       | 78                           | 50.00%     | 20.97       | 30                               | 50.00%     | 20.97       | 66                                 | 50.00%     | 20.97       |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
|                           |                        | 0.0               |            |             |                                 |            |             |                              |            |             |                                  |            |             |                                    |            |             |       |            |             |
| TOTALS                    |                        | 498.0             | 100%       | \$61.77     | 28.0                            | 100.00%    | \$59.96     | 156.0                        | 100%       | \$59.96     | 60.0                             | 100%       | \$59.96     | 132.0                              | 100%       | \$59.96     | 32.0  | 100%       | \$78.00     |

## Local Public Agency

CCDoTH

**County**

Cook

Section Number

21-W2444-00-PV

| Consultant / Subconsultant Name |
|---------------------------------|
|---------------------------------|

Vaughn Management LLC dba CERA Solutions

**Job Number**

**2138-18576B**

## AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

**SHEET 2 OF 2**

| PAYROLL<br>CLASSIFICATION | AVG<br>HOURLY<br>RATES | Phase III Support |            |             | Admin & Management |            |             |       |            |             |       |            |             |       |            |             |
|---------------------------|------------------------|-------------------|------------|-------------|--------------------|------------|-------------|-------|------------|-------------|-------|------------|-------------|-------|------------|-------------|
|                           |                        | Hours             | %<br>Part. | Wgtd<br>Avg | Hours              | %<br>Part. | Wgtd<br>Avg | Hours | %<br>Part. | Wgtd<br>Avg | Hours | %<br>Part. | Wgtd<br>Avg | Hours | %<br>Part. | Wgtd<br>Avg |
| Senior Project Manager    | 78.00                  | 24                | 40.00%     | 31.20       | 30                 | 100.00%    | 78.00       |       |            |             |       |            |             |       |            |             |
| Engineer I                | 36.40                  |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
| Engineer II               | 40.01                  |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
| CADD Technician Manager   | 41.93                  | 36                | 60.00%     | 25.16       |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                    |            |             |       |            |             |       |            |             |       |            |             |
| TOTALS                    |                        | 60.0              | 100%       | \$56.36     | 30.0               | 100%       | \$78.00     | 0.0   | 0%         | \$0.00      | 0.0   | 0%         | \$0.00      | 0.0   | 0%         | \$0.00      |





|                                 |                |                |
|---------------------------------|----------------|----------------|
| Local Public Agency             | County         | Section Number |
| CCDoTH                          | Cook           | 21-W2444-00-PV |
| Prime Consultant (Firm) Name    | Prepared By    | Date           |
| EXP US Services, Inc.           | Delta Accounts | 2/26/2025      |
| Consultant / Subconsultant Name | Job Number     |                |
| Delta Engineering Group , LLC   | 2138-18576B    |                |

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Supplemental Services #2 - additional services required for PS&E preparation for reconstruction of Sanders Road from Milwaukee Ave. to Techny Road.

PAYROLL ESCALATION TABLE

|               |           |                   |         |
|---------------|-----------|-------------------|---------|
| CONTRACT TERM | 36 MONTHS | OVERHEAD RATE     | 155.05% |
| START DATE    | 8/1/2025  | COMPLEXITY FACTOR | 0       |
| RAISE DATE    | 1/1/2026  | % OF RAISE        | 3.00%   |
| END DATE      | 7/31/2028 |                   |         |

ESCALATION PER YEAR

| Year | First Date | Last Date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0    | 8/1/2025   | 1/1/2026  | 5      | 13.89%        |
| 1    | 1/2/2026   | 1/1/2027  | 12     | 34.33%        |
| 2    | 1/2/2027   | 1/1/2028  | 12     | 35.36%        |
| 3    | 1/2/2028   | 8/1/2028  | 7      | 21.25%        |

CCDoTH

|      |
|------|
| Cook |
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|                |
|----------------|
| 21-W2444-00-PV |
|----------------|

Delta Engineering Group , LLC

**2138-18576B**

|                                        |               |                       |
|----------------------------------------|---------------|-----------------------|
| <b>Local Public Agency</b>             | <b>County</b> | <b>Section Number</b> |
| CCDoTH                                 | Cook          | 21-W2444-00-PV        |
| <b>Consultant / Subconsultant Name</b> |               | <b>Job Number</b>     |
| Delta Engineering Group , LLC          |               | 2138-18576B           |

## SUBCONSULTANTS

## EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

[illegible]

**NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.**



## Local Public Agency

CCDoTH

County

Cook

Section Number

21-W2444-00-PV

| Consultant / Subconsultant Name |
|---------------------------------|
|---------------------------------|

Delta Engineering Group, LLC

## AVERAGE HOURLY PROJECT RATES

## EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

**SHEET 1 OF 2**

| PAYROLL<br>CLASSIFICATION | AVG<br>HOURLY<br>RATES | TOTAL PROJ. RATES |            |             | Traffic Signal Design |            |             | Complete remaining<br>traffic signal design |            |             | revisions related to MOT<br>changes |            |             |       |            |             | Additional QCQA |            |             |
|---------------------------|------------------------|-------------------|------------|-------------|-----------------------|------------|-------------|---------------------------------------------|------------|-------------|-------------------------------------|------------|-------------|-------|------------|-------------|-----------------|------------|-------------|
|                           |                        | Hours             | %<br>Part. | Wgtd<br>Avg | Hours                 | %<br>Part. | Wgtd<br>Avg | Hours                                       | %<br>Part. | Wgtd<br>Avg | Hours                               | %<br>Part. | Wgtd<br>Avg | Hours | %<br>Part. | Wgtd<br>Avg | Hours           | %<br>Part. | Wgtd<br>Avg |
| Technical Manager         | 78.00                  | 24.0              | 5.24%      | 4.09        |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
| Civil Engineer- Sr.       | 70.50                  | 250.0             | 54.59%     | 38.48       |                       |            |             | 100                                         | 41.67%     | 29.38       | 12                                  | 42.86%     | 30.21       |       |            |             | 42              | 100.00%    | 70.50       |
| Civil Engineer            | 53.46                  | 184.0             | 40.17%     | 21.48       |                       |            |             | 140                                         | 58.33%     | 31.19       | 16                                  | 57.14%     | 30.55       |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
|                           |                        | 0.0               |            |             |                       |            |             |                                             |            |             |                                     |            |             |       |            |             |                 |            |             |
| TOTALS                    |                        | 458.0             | 100%       | \$64.05     | 0.0                   | 0.00%      | \$0.00      | 240.0                                       | 100%       | \$60.56     | 28.0                                | 100%       | \$60.77     | 0.0   | 0%         | \$0.00      | 42.0            | 100%       | \$70.50     |

## Local Public Agency

CCDoTH

**County**

Cook

Section Number

21-W2444-00-PV

| Consultant / Subconsultant Name |
|---------------------------------|
|---------------------------------|

**Delta Engineering Group , LLC**

**Job Number**

**2138-18576B**

## AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

**SHEET 2 OF 2**

| PAYROLL<br>CLASSIFICATION | AVG<br>HOURLY<br>RATES | Phase III Support |            |             | Administration & Management |            |             |       |            |             |       |            |             |
|---------------------------|------------------------|-------------------|------------|-------------|-----------------------------|------------|-------------|-------|------------|-------------|-------|------------|-------------|
|                           |                        | Hours             | %<br>Part. | Wgtd<br>Avg | Hours                       | %<br>Part. | Wgtd<br>Avg | Hours | %<br>Part. | Wgtd<br>Avg | Hours | %<br>Part. | Wgtd<br>Avg |
| Technical Manager         | 78.00                  |                   |            |             | 24                          | 100.00%    | 78.00       |       |            |             |       |            |             |
| Civil Engineer- Sr.       | 70.50                  | 96                | 77.42%     | 54.58       |                             |            |             |       |            |             |       |            |             |
| Civil Engineer            | 53.46                  | 28                | 22.58%     | 12.07       |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
|                           |                        |                   |            |             |                             |            |             |       |            |             |       |            |             |
| TOTALS                    |                        | 124.0             | 100%       | \$66.65     | 24.0                        | 100%       | \$78.00     | 0.0   | 0%         | \$0.00      | 0.0   | 0%         | \$0.00      |

**ATTACHMENT B**



Delta Engineering Group, LLC

Delta P210205

3/7/2025

Sanders Road Reconstruction

Cook County Dept. of Transportation and Highways

Section 21-W2444-00-PV

**Maximum / Average Hourly Rates 2025-2027**

| Employees Classifications | 2025    |         | 2026    |         | 2027    |         |
|---------------------------|---------|---------|---------|---------|---------|---------|
|                           | Avg     | Max     | Avg     | Max     | Avg     | Max     |
| Principal                 | \$78.00 | \$78.00 | \$78.00 | \$78.00 | \$78.00 | \$78.00 |
| Mechanical Engineer-Sr.   | \$72.75 | \$78.00 | \$74.93 | \$78.00 | \$77.18 | \$78.00 |
| Mechanical Engineer       | \$61.00 | \$76.25 | \$62.83 | \$78.00 | \$64.71 | \$78.00 |
| Project Manager           | \$78.00 | \$78.00 | \$78.00 | \$78.00 | \$78.00 | \$78.00 |
| QA/QC - Sr. Engineer      | \$78.00 | \$78.00 | \$78.00 | \$78.00 | \$78.00 | \$78.00 |
| Structural Engineer-Sr.   | \$78.00 | \$78.00 | \$78.00 | \$78.00 | \$78.00 | \$78.00 |
| Structural Engineer       | \$64.50 | \$78.00 | \$66.44 | \$78.00 | \$68.43 | \$78.00 |
| Civil Engineer            | \$51.00 | \$63.75 | \$52.53 | \$65.66 | \$54.11 | \$67.63 |
| Civil Engineer-Sr         | \$67.25 | \$78.00 | \$69.27 | \$78.00 | \$71.35 | \$78.00 |
| Electrical Engineer       | \$61.00 | \$76.25 | \$62.83 | \$78.00 | \$64.71 | \$78.00 |
| Electrical Engineer • Sr. | \$63.00 | \$78.00 | \$64.89 | \$78.00 | \$66.84 | \$78.00 |
| CADD • Engineer           | \$46.50 | \$58.13 | \$47.90 | \$59.87 | \$49.33 | \$61.66 |
| Engineer -1               | \$40.17 | \$50.21 | \$41.38 | \$51.72 | \$42.62 | \$53.27 |
|                           |         |         |         |         |         |         |





# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

June 19, 2024

Subject: PRELIMINARY ENGINEERING  
Consultant Unit  
Prequalification File

Brian Umbright  
exp US Services, Inc.  
205 N. Michigan Ave, Ste 3600  
Chicago, IL 60601

Dear Brian Umbright,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Mar 31, 2023. Your firm's total annual transportation fee capacity will be \$36,800,000.

Your firm's Field rate of 128.78% and Home rate of 164.18% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until March 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,  
Jack Elston, P.E.  
Bureau Chief  
Bureau of Design and Environment



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

May 13, 2024

Subject: PRELIMINARY ENGINEERING  
Consultant Unit  
Prequalification File

Stephen Vaughn  
CERA Solutions  
125 S. Wacker Drive  
#300  
Chicago, IL 60606

Dear Stephen Vaughn,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2022. Your firm's total annual transportation fee capacity will be \$2,400,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 81.93% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2023. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,  
Jack Elston, P.E.  
Bureau Chief  
Bureau of Design and Environment



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

July 30, 2024

Subject: PRELIMINARY ENGINEERING  
Consultant Unit  
Prequalification File

Shujauddin Kazi  
DELTA ENGINEERING GROUP, LLC  
111 West Jackson Blvd.  
Suite 910  
Chicago, IL 60604

Dear Shujauddin Kazi,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2023. Your firm's total annual transportation fee capacity will be \$8,000,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 155.05% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,  
Jack Elston, P.E.  
Bureau Chief  
Bureau of Design and Environment

**ATTACHMENT C**



**COOK COUNTY**  
**OFFICE OF THE**  
**Chief Procurement**  
**Officer**

161 N. Clark  
Suite 2300  
Chicago, Illinois 60601

Date: April 29, 2025

TO: Raffi Sarrafian, Chief Procurement Officer  
Office of the Chief Procurement Officer

FROM: JEANETTA CARDINE  
Jeanetta Cardine, Deputy Director  
Compliance Center of Excellence  
Center of Business Enterprise Development

RE: Contract No. 2138-18576B Amendment No. 2  
Design Engineering Services for Sanders Road: Milwaukee Avenue to Techny Road  
Department of Transportation and Highways  
Competitive Bid: Professional Services  
Contractor: EXP U.S. Services, Inc.  
Original Contract Value: \$1,495,405.00  
Original Contract Term: 8/1/2022 – 7/31/2024  
Amendment 1 extended the contract for one year through July 31, 2025, and increased the contract value by \$143,844.00 to a total contract value of \$1,639,249.00  
Revised Contract Value: \$1,639,249.00  
Revised Contract Term: 8/1/2022 – 7/31/2025  
Amendment 2 extends the contract for three years through July 31, 2028, and increases the contract value by \$180,696.00 to a total contract value of \$1,819,945.00  
Revised Contract Term: 8/1/2022 – 7/31/2028  
Revised Contract Value: \$1,819,945.00  
Participation Goal: 35% MBE/WBE

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The Center of Business Enterprise Development is in receipt of the above-referenced contract amendment and has reviewed this contract for compliance with the Minority and Women owned Business Enterprises (MBE/WBE) Ordinance. After careful review of our records as reported by the vendor, it has been determined the vendor is in compliance with the MBE/WBE Ordinance.



**COOK COUNTY**  
**OFFICE OF THE**  
**Chief Procurement**  
**Officer**

**Utilization Plan from Original Contract (Based on contract value of \$1,495,405.00)**

| <b><u>MBE/WBE</u></b>     | <b><u>Status</u></b> | <b><u>Certifying Agency</u></b> | <b><u>Commitment (Direct)*</u></b> |
|---------------------------|----------------------|---------------------------------|------------------------------------|
| Vaughn Management LLC     | MBE (AA M)           | Cook County                     | 2.66%                              |
| Geo Services, Inc.        | MBE (HA M)           | Cook County                     | 5.41%                              |
| Santacruz Associates Ltd. | MBE (HA M)           | City of Chicago                 | 10.73%                             |
| Quigg Engineering, Inc.   | MBE (AAPI M)         | Cook County                     | 24.17%                             |
| <b>Total</b>              |                      |                                 | <b>42.97% MWBE</b>                 |

**Utilization Plan through Amendment No. 1 (Based on contract value of \$1,639,249.00)**

| <b><u>MBE/WBE</u></b>     | <b><u>Status</u></b> | <b><u>Certifying Agency</u></b> | <b><u>Commitment (Direct)*</u></b> |
|---------------------------|----------------------|---------------------------------|------------------------------------|
| Vaughn Management LLC     | MBE (AA M)           | Cook County                     | 2.43%                              |
| Geo Services, Inc.        | MBE (HA M)           | Cook County                     | 4.93%                              |
| Santacruz Associates Ltd. | MBE (HA M)           | City of Chicago                 | 9.79%                              |
| Quigg Engineering, Inc.   | MBE (AAPI M)         | Cook County                     | 15.01%                             |
| <b>Total</b>              |                      |                                 | <b>32.16% MWBE</b>                 |

Unbeknownst to EXP, MBE sub consultant Quigg Engineering, Inc. lost their certification in May of 2023. Quigg Engineering did not inform the vendor of their loss of certification, and therefore EXP was unaware of the situation until I notified them on September 10, 2024. Prior to Quigg Engineering's loss of certification, they had been paid \$246,076.39 which equates to 15.01% of the contract value through Amendment 1. A partial MWBE waiver was granted during Amendment one approval.

**Utilization Plan through Amendment No. 2 (Based on contract value of \$1,819,945.00)**

| <b><u>MBE/WBE</u></b>        | <b><u>Status</u></b> | <b><u>Certifying Agency</u></b> | <b><u>Commitment (Direct)*</u></b> |
|------------------------------|----------------------|---------------------------------|------------------------------------|
| Vaughn Management LLC        | MBE (AA M)           | Cook County                     | 5.7%                               |
| Geo Services, Inc.           | MBE (HA M)           | Cook County                     | 4.4%                               |
| Delta Engineering Group, LLC | MBE (AAPI M)         | City of Chicago                 | 4.6%                               |
| Santacruz Associates Ltd.    | MBE (HA M)           | City of Chicago                 | 8.8%                               |
| Quigg Engineering, Inc.      | MBE (AAPI M)         | Cook County                     | 13.5%                              |
| <b>Total</b>                 |                      |                                 | <b>37% MWBE</b>                    |

Delta Engineering Group was added to the contract in this amendment which raised the MWBE participation percentage back above 35% participation, thus no waiver was necessary.

Revised MBE/WBE forms were used in the determination of the responsiveness of this contract amendment.

JC/mk

CC: Kimberlei Aaron, (OCPO)  
Nathan Roseberry, (DOTH)

[www.cookcountyil.gov](http://www.cookcountyil.gov)



**MBE/WBE LETTER OF INTENT - FORM 2**

M/WBE Firm: Vaughn Management LLC dba CERA Solutions  
Contact Person: Stephen Vaughn  
Address: 125 S. Wacker Dr., Suite 300  
City/State: Chicago, IL Zip: 60606  
Phone: 773-997-2204 Fax: \_\_\_\_\_  
Email: svaughn@cerasolutions.com

Certifying Agency: Cook County  
Certification Expiration Date: August 10, 2025  
Ethnicity: African American  
Bid/Proposal/Contract #: 2138-18576B  
FEIN #: 83-0645194

Participation: ☒ Direct ☐ Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

☒ No ☐ Yes – Please attach explanation. Proposed Subcontractor(s): \_\_\_\_\_

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Pavement markings, signing, landscaping, drainage, utilities, MOT.

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:  
\$104,154.00 | 5.7%

**PAYMENT ACCORDING TO PERCENT COMPLETE PER MONTHLY INVOICES**

ALL UNDISPUTED INVOICES WILL BE PAID WITHIN THIRTY (30) DAYS OF RECEIPT OF PAYMENT BY EXP FROM THE CLIENT.

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

[Signature]  
Signature (M/WBE)

Stephen Vaughn

Print Name

Vaughn Management LLC dba CERA Solutions

Firm Name

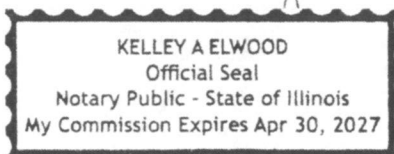
April 22, 2025

Date

Subscribed and sworn before me

this 22nd day of April, 2025.

Notary Public Kelley A. Elwood



M/WBE Letter of Intent - Form 2

[Signature]  
Signature (Prime Bidder/Proposer)

Timothy D. Neumann

Print Name

EXP U.S. Services Inc.

Firm Name

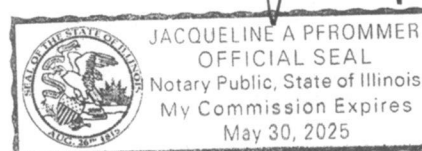
April 23, 2025

Date

Subscribed and sworn before me

this 23rd day of April, 2025.

Notary Public Jacqueline A. Pfommer



SEAL

Revised: 12/4/24



**MBE/WBE LETTER OF INTENT - FORM 2**

M/WBE Firm: Geo Services, Inc.  
Contact Person: Julian Rueda  
Address: 805 Amherst Court, Suite 204  
City/State: Naperville, IL Zip: 60565  
Phone: 630-305-9186 Fax: 630-355-2838  
Email: julianrueda@geoservicesinc.net

Certifying Agency: Cook County  
Certification Expiration Date: 4/28/2025  
Ethnicity: Hispanic  
Bid/Proposal/Contract #: 2138-18576B  
FEIN #: 36-4390972

Participation: ☒ Direct ☐ Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

☒ No ☐ Yes - Please attach explanation. Proposed Subcontractor(s): \_\_\_\_\_

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Geotechnical Engineering Services

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:  
\$80,862.00 | 4.4%

**PAYMENT ACCORDING TO PERCENT COMPLETE PER MONTHLY INVOICES**

ALL UNDISPUTED INVOICES WILL BE PAID WITHIN THIRTY (30) DAYS OF RECEIPT OF PAYMENT BY EXP FROM THE CLIENT.

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Signature (M/WBE)

Julian Rueda

Print Name

Geo Services, Inc.

Firm Name

04/21/2025

Date

Subscribed and sworn before me

this 21<sup>st</sup> day of April, 2025.

Notary Public

Signature (Prime/Bidder/Proposer)

Timothy D. Neumann

Print Name

EXP U.S. Services Inc.

Firm Name

April 23, 2025

Date

Subscribed and sworn before me

this 23<sup>rd</sup> day of April, 2025.

Notary Public

BHAVIKA TAILOR  
Official Seal

Notary Public - State of Illinois  
My Commission Expires Jun 17, 2026

SEAL



JACQUELINE A FROMMER  
OFFICIAL SEAL  
Notary Public, State of Illinois  
My Commission Expires  
May 30, 2025

SEAL





**MBE/WBE LETTER OF INTENT - FORM 2**

M/WBE Firm: Santacruz Associates Ltd.  
Javier Steve Santacruz  
Contact Person: \_\_\_\_\_  
Address: 222 Northfield Road - Suite 201  
City/State: Northfield Zip: 60093  
Phone: 847-868-9620 Fax: 847-868-9620  
Email: javier@santacruz-associates.com

Certifying Agency: State of Illinois  
Certification Expiration Date: 1/8/2026  
Ethnicity: Hispanic  
Bid/Proposal/Contract #: 2138-18576B  
FEIN #: 36-3851733

Participation: ☒ Direct ☐ Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

☐ No ☒ Yes - Please attach explanation. Proposed Subcontractor(s): Civiltech Engineering; Lorenz & Associates

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Land acquisition services including:

Appraisals, Appraisals (second), Review Appraisals, Review Appraisals (second),  
Negotiations and title recording.

Indicate the **Dollar Amount, Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:  
\$160,500.00 | 8.8%

**PAYMENT ACCORDING TO PERCENT COMPLETE PER MONTHLY INVOICES**

ALL UNDISPUTED INVOICES WILL BE PAID WITHIN THIRTY (30) DAYS OF RECEIPT OF PAYMENT BY EXP FROM THE CLIENT.

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Signature (M/WBE)

Javier Steve Santacruz

Print Name

Santacruz Associates Ltd.

Firm Name

Date

Subscribed and sworn before me

this 17<sup>th</sup> day of April, 2025

Notary Public

Signature (Prime Bidder/Proposer)

Timothy D. Neumann

Print Name

EXP U.S. Services Inc.

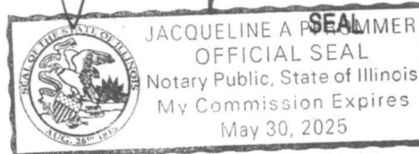
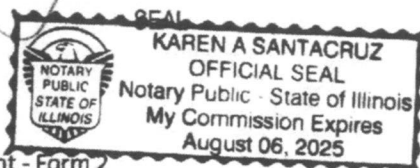
Firm Name

Date

Subscribed and sworn before me

this 23<sup>rd</sup> day of April, 2025

Notary Public





MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Delta Engineering Group, LLC  
Contact Person: Syed Shuja Kazi  
Address: 111 W Jackson Blvd, Ste 910  
City/State: Chicago, IL Zip: 60604  
Phone: 312-291-6564 Fax: 312-427-6145  
Email: shujak@deg-america.com

Certifying Agency: City of Chicago  
Certification Expiration Date: 5/15/2026  
Ethnicity: Asian Indian  
Bid/Proposal/Contract #: 2138-18576B  
FEIN #: 27-3382964

Participation: ☒ Direct ☐ Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

☒ No ☐ Yes – Please attach explanation. Proposed Subcontractor(s): \_\_\_\_\_

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

TRAFFIC SIGNAL DESIGN

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:  
\$84,497.00 | 4.6%

**PAYMENT ACCORDING TO PERCENT COMPLETE PER MONTHLY INVOICES**

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Signature (M/WBE)

Syed Shuja Kazi, PE, SE

Print Name

Delta Engineering Group, LLC

Firm Name

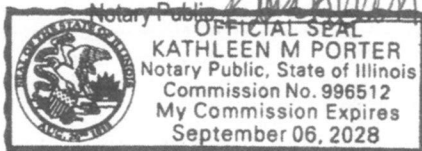
April 17th, 2025

Date

Subscribed and sworn before me

this 17th day of April, 2025.

Notary Public



SEAL

Signature (Prime Bidder/Proposer)

Timothy D. Neumann

Print Name

EXP U.S. Services Inc.

Firm Name

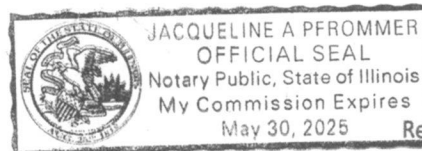
April 23, 2025

Date

Subscribed and sworn before me

this 23rd day of April, 2025.

Notary Public



SEAL



**MBE/WBE UTILIZATION PLAN - FORM 1**

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

**I. BIDDER/PROPOSER MBE/WBE STATUS:** (check the appropriate line)

☐

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

☐

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

☒

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

**II.** ☒ **Direct Participation of MBE/WBE Firms** ☐ **Indirect Participation of MBE/WBE Firms**

**NOTE:** Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Vaughn Management LLC dba CERA Solutions

Address: 125 S. Wacker Dr., Suite 300 Chicago, IL 60606

E-mail: svaugh@cerasolutions.com

Contact Person: Stephen Vaughn Phone: 312.924.2902

Dollar Amount Participation: \$ 104,154.00

Percent Amount of Participation: 5.7% %

\*Letter of Intent attached?

Yes

☒

No

☐

\*Current Letter of Certification attached?

Yes

☒

No

☐

MBE/WBE Firm: Geo Services, Inc.

Address: 805 Amherst Court, Suite 204 Naperville, IL 60565

E-mail: julianrueda@geoservicesinc.net

Contact Person: Julian Rueda Phone: 630.305.9186

Dollar Amount Participation: \$ 80,862.00

Percent Amount of Participation: 4.4% %

\*Letter of Intent attached?

Yes

☒

No

☐

\*Current Letter of Certification attached?

Yes

☒

No

☐

*Attach additional sheets as needed.*

**\* Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



**MBE/WBE UTILIZATION PLAN - FORM 1**

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

**I. BIDDER/PROPOSER MBE/WBE STATUS:** (check the appropriate line)

☐

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☐

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☒

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**II.** ☒ **Direct Participation of MBE/WBE Firms** ☐ **Indirect Participation of MBE/WBE Firms**

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MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Quigg Engineering, Inc.

Address: 2351 S. Dirkson Parkway, Springfield, IL. 62703

E-mail: lquigg@quiggengineering.com

Contact Person: Lori Quigg Phone: 217.670.0563

Dollar Amount Participation: \$ \$246,076\*

Percent Amount of Participation: 13.5% %

\*Letter of Intent attached?

Yes

☐

No

☒

\*Current Letter of Certification attached?

Yes

☐

No

☒

MBE/WBE Firm: Santacruz Associates Ltd.

Address: 222 Northfield Road, Suite 201 Northfield, IL 60093

E-mail: jsteve@santacruz-associates.com

Contact Person: Javier Steve Santacruz Phone: 847.868.9620

Dollar Amount Participation: \$ 160,500.00

Percent Amount of Participation: 8.8% %

\*Letter of Intent attached?

Yes

☒

No

☐

\*Current Letter of Certification attached?

Yes

☒

No

☐

*Attach additional sheets as needed.*

**\* Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



**MBE/WBE UTILIZATION PLAN - FORM 1**

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

**I. BIDDER/PROPOSER MBE/WBE STATUS:** (check the appropriate line)

☐

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

☐

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

☒

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**II.** ☒ **Direct Participation of MBE/WBE Firms** ☐ **Indirect Participation of MBE/WBE Firms**

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MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Delta Engineering Group

Address: 111 W Jackson Blvd Suite 910, Chicago, IL 60604

E-mail: shujak@deg-america.com

Contact Person: Syed Shuja Kazi, PE, SE Phone: 312-291-6564

Dollar Amount Participation: \$ \$84,497

Percent Amount of Participation: 4.6% %

\*Letter of Intent attached?

Yes

☒

No

☐

\*Current Letter of Certification attached?

Yes

☒

No

☐

MBE/WBE Firm: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Dollar Amount Participation: \$ \_\_\_\_\_

Percent Amount of Participation: \_\_\_\_\_ %

\*Letter of Intent attached?

Yes

☐

No

☐

\*Current Letter of Certification attached?

Yes

☐

No

☐

*Attach additional sheets as needed.*

**\* Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**

**Cook County**  
**Office of the Chief Procurement Officer**  
**Identification of Subcontractor/Supplier/Subconsultant Form**

|                          |                  |
|--------------------------|------------------|
| <b>OCPO ONLY:</b>        |                  |
| <input type="checkbox"/> | Disqualification |
| <input type="checkbox"/> | Check Complete   |

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

|                                                                            |                                                                                                |
|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Bid/RFP/RFQ No.: 2138-18576B                                               | Date: 4/11/2025                                                                                |
| Total Bid or Proposal Amount: \$1,819,945.00                               | Contract Title: Design Engineering Services for Sanders Road: M                                |
| Contractor: EXP U.S. Services Inc.                                         | Subcontractor/Supplier/<br>Subconsultant to be Quigg Engineering, Inc.<br>added or substitute: |
| Authorized Contact<br>for Contractor: Timothy Neumann                      | Authorized Contact for<br>Subcontractor/Supplier/ Lori Quigg<br>Subconsultant:                 |
| Email Address<br>(Contractor): timothy.neumann@exp.com                     | Email Address<br>(Subcontractor): lquigg@quiggengineering.com                                  |
| Company Address<br>(Contractor): 205 N Michigan Avenue<br>Suite 3600       | Company Address<br>(Subcontractor): 2351 S Dirksen Parkway                                     |
| City, State and<br>Zip (Contractor): Chicago, IL 60601                     | City, State and Zip<br>(Subcontractor): Springfield, IL 62703                                  |
| Telephone and<br>Fax (Contractor): 312-616-0000                            | Telephone and Fax<br>(Subcontractor): 217-670-0563                                             |
| Estimated Start and<br>Completion Dates 6/16/22-7/31/2028<br>(Contractor): | Estimated Start and<br>Completion Dates 6/16/22-7/31/2028<br>(Subcontractor):                  |

**Note:** Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

| <u>Description of Services or Supplies</u>               | <u>Total Price of Subcontract for Services or Supplies</u> |
|----------------------------------------------------------|------------------------------------------------------------|
| Traffic Engineering, Traffic Signal Design & Land Survey | \$392,704.47                                               |

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

EXP U.S. Services Inc.

Contractor

Timothy Neumann

Name

Executive Vice President

Title

04/25/2025

Prime Contractor Signature

Date

**Cook County**  
**Office of the Chief Procurement Officer**  
**Identification of Subcontractor/Supplier/Subconsultant Form**

|                          |                  |
|--------------------------|------------------|
| <b>OCPO ONLY:</b>        |                  |
| <input type="checkbox"/> | Disqualification |
| <input type="checkbox"/> | Check Complete   |

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

|                                                                      |                                                                                                      |
|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Bid/RFP/RFQ No.: 2138-18576B                                         | Date: 4/11/2025                                                                                      |
| Total Bid or Proposal Amount: \$1,819,945.00                         | Contract Title: Design Engineering Services for Sanders Road: M                                      |
| Contractor: EXP U.S. Services Inc.                                   | Subcontractor/Supplier/ Subconsultant to be Vaughn Management LLC dba CERA So added or substitute: + |
| Authorized Contact for Contractor: Timothy Neumann                   | Authorized Contact for Subcontractor/Supplier/ Stephen Vaughn Subconsultant:                         |
| Email Address (Contractor): timothy.neumann@exp.com                  | Email Address (Subcontractor): svaughn@cerasolutions.com                                             |
| Company Address (Contractor): 205 N Michigan Avenue Suite 3600       | Company Address (Subcontractor): 125 S. Wacker Drive Suite 300                                       |
| City, State and Zip (Contractor): Chicago, IL 60601                  | City, State and Zip (Subcontractor): Chicago, IL 60606                                               |
| Telephone and Fax (Contractor): 312-616-0000                         | Telephone and Fax (Subcontractor): 773-997-2204                                                      |
| Estimated Start and Completion Dates (Contractor): 6/16/22-7/31/2028 | Estimated Start and Completion Dates (Subcontractor): 6/16/22-7/31/2028                              |

**Note:** Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

| <u>Description of Services or Supplies</u>                        | <u>Total Price of Subcontract for Services or Supplies</u> |
|-------------------------------------------------------------------|------------------------------------------------------------|
| Pavement Markings, Signing, Landscaping, MOT, Drainage, Utilities | \$104,154                                                  |

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

EXP U.S. Services Inc.

Contractor

Timothy Neumann

Name

Executive Vice President

Title

04/25/2025

Prime Contractor Signature

Date

**Cook County**  
**Office of the Chief Procurement Officer**  
**Identification of Subcontractor/Supplier/Subconsultant Form**

|                          |                  |
|--------------------------|------------------|
| <b>OCPO ONLY:</b>        |                  |
| <input type="checkbox"/> | Disqualification |
| <input type="checkbox"/> | Check Complete   |

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

|                                                                            |                                                                                           |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Bid/RFP/RFQ No.: 2138-18576B                                               | Date: 4/11/2025                                                                           |
| Total Bid or Proposal Amount: \$1,819,945.00                               | Contract Title: Design Engineering Services for Sanders Road: M                           |
| Contractor: EXP U.S. Services Inc.                                         | Subcontractor/Supplier/<br>Subconsultant to be Geo Services, Inc.<br>added or substitute: |
| Authorized Contact<br>for Contractor: Timothy Neumann                      | Authorized Contact for<br>Subcontractor/Supplier/ Julian Rueda<br>Subconsultant:          |
| Email Address<br>(Contractor): timothy.neumann@exp.com                     | Email Address<br>(Subcontractor): julian@geoservicesinc.net                               |
| Company Address<br>(Contractor): 205 N Michigan Avenue<br>Suite 3600       | Company Address<br>(Subcontractor): 805 Amherst Court<br>Suite 204                        |
| City, State and<br>Zip (Contractor): Chicago, IL 60601                     | City, State and Zip<br>(Subcontractor): Naperville, IL 60565                              |
| Telephone and<br>Fax (Contractor): 312-616-0000                            | Telephone and Fax<br>(Subcontractor): 630-305-9186                                        |
| Estimated Start and<br>Completion Dates 6/16/22-7/31/2028<br>(Contractor): | Estimated Start and<br>Completion Dates 6/16/22-7/31/2028<br>(Subcontractor):             |

**Note:** Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

| <u>Description of Services or Supplies</u> | <u>Total Price of Subcontract for Services or Supplies</u> |
|--------------------------------------------|------------------------------------------------------------|
| Geotechnical Engineering Services          | \$80,862                                                   |

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

EXP U.S. Services Inc.

Contractor

Timothy Neumann

Name

Executive Vice President

Title

Prime Contractor Signature

04/25/2025

Date



**Cook County**  
**Office of the Chief Procurement Officer**  
**Identification of Subcontractor/Supplier/Subconsultant Form**

|                          |                  |
|--------------------------|------------------|
| <b>OCPO ONLY:</b>        |                  |
| <input type="checkbox"/> | Disqualification |
| <input type="checkbox"/> | Check Complete   |

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

|                                                                            |                                                                                                  |
|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Bid/RFP/RFQ No.: 2138-18576B                                               | Date: 4/11/2025                                                                                  |
| Total Bid or Proposal Amount: \$1,819,945.00                               | Contract Title: Design Engineering Services for Sanders Road: M                                  |
| Contractor: EXP U.S. Services Inc.                                         | Subcontractor/Supplier/<br>Subconsultant to be Santacruz Associates Ltd.<br>added or substitute: |
| Authorized Contact<br>for Contractor: Timothy Neumann                      | Authorized Contact for<br>Subcontractor/Supplier/ Javier Steve Santacruz<br>Subconsultant:       |
| Email Address<br>(Contractor): timothy.neumann@exp.com                     | Email Address<br>(Subcontractor): jsteve@santacruz-associates.com                                |
| Company Address<br>(Contractor): 205 N Michigan Avenue<br>Suite 3600       | Company Address<br>(Subcontractor): 222 Northfield Road                                          |
| City, State and<br>Zip (Contractor): Chicago, IL 60601                     | City, State and Zip<br>(Subcontractor): Northfield, IL 60093                                     |
| Telephone and<br>Fax (Contractor): 312-616-0000                            | Telephone and Fax<br>(Subcontractor): 847-868-9620                                               |
| Estimated Start and<br>Completion Dates 6/16/22-7/31/2028<br>(Contractor): | Estimated Start and<br>Completion Dates 6/16/22-7/31/2028<br>(Subcontractor):                    |

**Note:** Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

| <u>Description of Services or Supplies</u> | <u>Total Price of Subcontract for Services or Supplies</u> |
|--------------------------------------------|------------------------------------------------------------|
| Land acquisition services                  | \$160,500                                                  |

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

EXP U.S. Services Inc.

Contractor

Timothy Neumann

Name

Executive Vice President

Title



04/25/2025

Prime Contractor Signature

Date

**Cook County**  
**Office of the Chief Procurement Officer**  
**Identification of Subcontractor/Supplier/Subconsultant Form**

|                          |                  |
|--------------------------|------------------|
| <b>OCPO ONLY:</b>        |                  |
| <input type="checkbox"/> | Disqualification |
| <input type="checkbox"/> | Check Complete   |

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

|                                                                            |                                                                                                     |
|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Bid/RFP/RFQ No.: 2138-18576B                                               | Date: 4/11/2025                                                                                     |
| Total Bid or Proposal Amount: \$1,819,945.00                               | Contract Title: Design Engineering Services for Sanders Road: M                                     |
| Contractor: EXP U.S. Services Inc.                                         | Subcontractor/Supplier/<br>Subconsultant to be Delta Engineering Group, LLC<br>added or substitute: |
| Authorized Contact<br>for Contractor: Timothy Neumann                      | Authorized Contact for<br>Subcontractor/Supplier/ Syed Shuja Kazi<br>Subconsultant:                 |
| Email Address<br>(Contractor): timothy.neumann@exp.com                     | Email Address<br>(Subcontractor): shujak@deg-america.com                                            |
| Company Address<br>(Contractor): 205 N Michigan Avenue<br>Suite 3600       | Company Address<br>(Subcontractor): 111 W Jackson Blvd, Ste 910                                     |
| City, State and<br>Zip (Contractor): Chicago, IL 60601                     | City, State and Zip<br>(Subcontractor): Chicago, IL 60604                                           |
| Telephone and<br>Fax (Contractor): 312-616-0000                            | Telephone and Fax<br>(Subcontractor): 312-291-6564                                                  |
| Estimated Start and<br>Completion Dates 6/16/22-7/31/2028<br>(Contractor): | Estimated Start and<br>Completion Dates 6/16/22-7/31/2028<br>(Subcontractor):                       |

**Note:** Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

| <u>Description of Services or Supplies</u> | <u>Total Price of Subcontract for Services or Supplies</u> |
|--------------------------------------------|------------------------------------------------------------|
| Traffic Signal Design                      | \$84,497                                                   |

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

EXP U.S. Services Inc.

Contractor

Timothy Neumann

Name

Executive Vice President

Title

Prime Contractor Signature

04/25/2025

Date



**Cook County  
Office of the Chief Procurement Officer**

**Economic Disclosure Statement Recertification Affidavit**

Applicant/Holder Name: EXP U.S. Services

Contract #: 2138-18576B

Address: 205 N Michigan Ave, Suite 3600

City: Chicago

County: Cook

State: IL

Zip: 60601

Phone: 312-616-0000

Email:

**Instructions**

If the Applicant is a corporation, the President must execute this affidavit. If executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization, satisfactory to the County that permits the person to execute this affidavit for the corporation.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute this affidavit, unless one partner or joint venturer has been authorized to sign.

If the Applicant is a member-managed LLC all members must execute this affidavit, unless otherwise provided in the operating agreement, resolution or other corporate documents.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute this affidavit.

This recertification is being submitted in connection with

Contract Name: Sanders Road: Milwaukee Avenue to Techny Road

Under penalty of perjury, the person signing below: (1) warrants that he/she is authorized to execute this Economic Disclosure Statement ("EDS") recertification on behalf of the Applicant/Holder, (2) warrants that all certifications and statements contained in the Applicant/Holder's last submitted EDS dated 05/25/2023 are true, accurate and complete as of the date furnished to the County and continue to be true, accurate and complete as of the date of this recertification, and (3) reaffirms its acknowledgments.

Recertification of:

- ☒ Certifications (SECTION 2), if applicable, as updated on:
- ☒ Economic and Other Disclosures (SECTION 3), if applicable, as updated on:
- ☒ Cook County Child Support Affidavit (Please submit any additional Child Support Obligations as an attachment to this form), if applicable, as updated on:
- ☒ Cook County Disclosure of Ownership Interest Statement, if applicable, as updated on:
- ☒ Cook County Board of Ethics Familial Relationship Disclosure Form, if applicable, as updated on:
- ☒ Cook County Affidavit for Wage Theft Ordinance (SECTION 4), if applicable, as updated on:

If your recertification of any of the above is related to information contained in an updated form submitted after the last submitted full EDS, please indicate the date such information was updated.

IMPORTANT: If you are unable to re-certify any section(s) of your previous EDS, please submit a truthful, fully updated version of that section(s) of the EDS including separate signatures where required.

By: EXP U.S. Services

Date: 04/28/2025

(Print or type legal name of Applicant/Holder)

**Mark Dvorak** Digitally signed by Mark Dvorak  
Date: 2025.04.28 14:36:16 -05'00'

President or authorized signatory (Signature)

Print or type name of President or authorized signatory:

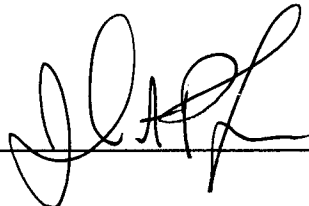
Mark Dvorak

Title of signatory:

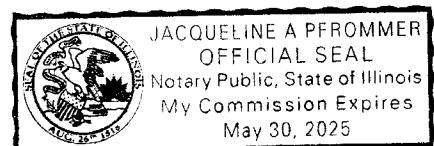
President

Subscribed and sworn to before me on this 28th day of April, 2025

Notary Public Signature:



Seal:



**COOK COUNTY  
ECONOMIC DISCLOSURE STATEMENT  
AND EXECUTION DOCUMENT  
INDEX**

| <b>Section</b> | <b>Description</b>                                                                                                                                 | <b>Pages</b> |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
|                |                                                                                                                                                    |              |
| 1              | Instructions for Completion of EDS                                                                                                                 | EDS i - ii   |
| 2              | Certifications                                                                                                                                     | EDS 1– 2     |
| 3              | Economic and Other Disclosures, Affidavit of Child Support Obligations, Disclosure of Ownership Interest and Familial Relationship Disclosure Form | EDS 3 – 12   |
| 4              | Cook County Affidavit for Wage Theft Ordinance                                                                                                     | EDS 13-14    |
| 5              | Contract and EDS Execution Page                                                                                                                    | EDS 15       |
| 6              | Cook County Signature Page                                                                                                                         | EDS 16       |

**SECTION 1**  
**INSTRUCTIONS FOR COMPLETION OF**  
**ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every Proposer responding to a Request for Proposals, and every Respondent responding to a Request for Qualifications, and others as required by the Chief Procurement Officer. The execution of the EDS shall serve as the execution of a contract awarded by the County. The Chief Procurement Officer reserves the right to request that the Bidder or Proposer, or Respondent provide an updated EDS on an annual basis.

**Definitions.** Terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, as applicable.

*Affiliate* means a person that directly or indirectly through one or more intermediaries, Controls is Controlled by, or is under common Control with the Person specified.

*Applicant* means a person who executes this EDS.

*Bidder* means any person who submits a Bid.

*Code* means the Code of Ordinances, Cook County, Illinois available on municode.com.

*Contract* shall include any written document to make Procurements by or on behalf of Cook County.

*Contractor* or *Contracting Party* means a person that enters into a Contract with the County.

*Control* means the unfettered authority to directly or indirectly manage governance, administration, work, and all other aspects of a business.

*EDS* means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

*Joint Venture* means an association of two or more Persons proposing to perform a for-profit business enterprise. Joint Ventures must have an agreement in writing specifying the terms and conditions of the relationship between the partners and their relationship and respective responsibility for the Contract

*Lobby* or *lobbying* means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

*Lobbyist* means any person who lobbies.

*Person* or *Persons* means any individual, corporation, partnership, Joint Venture, trust, association, Limited Liability Company, sole proprietorship or other legal entity.

*Prohibited Acts* means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

*Proposal* means a response to an RFP.

*Proposer* means a person submitting a Proposal.

*Response* means response to an RFQ.

*Respondent* means a person responding to an RFQ.

*RFP* means a Request for Proposals issued pursuant to this Procurement Code.

*RFQ* means a Request for Qualifications issued to obtain the qualifications of interested parties.

**INSTRUCTIONS FOR COMPLETION OF  
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

**Section 1: Instructions.** Section 1 sets forth the instructions for completing and executing this EDS.

**Section 2: Certifications.** Section 2 sets forth certifications that are required for contracting parties under the Code and other applicable laws. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

**Section 3: Economic and Other Disclosures Statement.** Section 3 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Applicant to the warranties, representations, agreements and acknowledgements contained therein.

**Required Updates.** The Applicant is required to keep all information provided in this EDS current and accurate. In the event of any change in the information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Applicant shall supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is required.

**Additional Information.** The County's Governmental Ethics and Campaign Financing Ordinances impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions, and the Applicant is expected to comply fully with these ordinances. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit the web-site at [cookcountyil.gov/ethics-board-of](http://cookcountyil.gov/ethics-board-of).

**Authorized Signers of Contract and EDS Execution Page.** If the Applicant is a corporation, the President and Secretary must execute the EDS. In the event that this EDS is executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization by the Corporation, satisfactory to the County that permits the person to execute EDS for said corporation. If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute the EDS, unless one partner or joint venture has been authorized to sign for the partnership or joint venture, in which case, the partnership agreement, resolution or evidence of such authority satisfactory to the Office of the Chief Procurement Officer must be submitted with this Signature Page.

If the Applicant is a member-managed LLC all members must execute the EDS, unless otherwise provided in the operating agreement, resolution or other corporate documents. If the Applicant is a manager-managed LLC, the manager(s) must execute the EDS. The Applicant must attach either a certified copy of the operating agreement, resolution or other authorization, satisfactory to the County, demonstrating such person has the authority to execute the EDS on behalf of the LLC. If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute the EDS.

A "Partnership" "Joint Venture" or "Sole Proprietorship" operating under an Assumed Name must be registered with the Illinois county in which it is located, as provided in 805 ILCS 405 (2012), and documentation evidencing registration must be submitted with the EDS.

Effective October 1, 2016 all foreign corporations and LLCs must be registered with the Illinois Secretary of State's Office unless a statutory exemption applies to the applicant. Applicants who are exempt from registering must provide a written statement explaining why they are exempt from registering as a foreign entity with the Illinois Secretary of State's Office.

**SECTION 2****CERTIFICATIONS**

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE APPLICANT IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE APPLICANT THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE APPLICANT IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE APPLICANT SHALL BE SUBJECT TO TERMINATION.

**A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION**

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in subparagraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20% or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

**THE APPLICANT HEREBY CERTIFIES THAT:** The Applicant has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Applicant has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Applicant would not violate the provisions of such Section or of the Code.

**B. BID-RIGGING OR BID ROTATING**

**THE APPLICANT HEREBY CERTIFIES THAT:** In accordance with 720 ILCS 5/33 E-11, neither the Applicant nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

**C. DRUG FREE WORKPLACE ACT**

**THE APPLICANT HEREBY CERTIFIES THAT:** The Applicant will provide a drug free workplace, as required by (30 ILCS 580/3).



**D. DELINQUENCY IN PAYMENT OF TAXES**

**THE APPLICANT HEREBY CERTIFIES THAT:** *The Applicant is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-171.*

**E. HUMAN RIGHTS ORDINANCE**

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

**F. ILLINOIS HUMAN RIGHTS ACT**

**THE APPLICANT HEREBY CERTIFIES THAT:** *It is in compliance with the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

**G. INSPECTOR GENERAL (COOK COUNTY CODE, CHAPTER 34, SECTION 34-174 and Section 34-250)**

The Applicant has not willfully failed to cooperate in an investigation by the Cook County Independent Inspector General or to report to the Independent Inspector General any and all information concerning conduct which they know to involve corruption, or other criminal activity, by another county employee or official, which concerns his or her office of employment or County related transaction.

The Applicant has reported directly and without any undue delay any suspected or known fraudulent activity in the County's Procurement process to the Office of the Cook County Inspector General.

**H. CAMPAIGN CONTRIBUTIONS (COOK COUNTY CODE, CHAPTER 2, SECTION 2-585)**

**THE APPLICANT CERTIFIES THAT:** It has read and shall comply with the Cook County's Ordinance concerning campaign contributions, which is codified at Chapter 2, Division 2, Subdivision II, Section 585, and can be read in its entirety at [www.municode.com](http://www.municode.com).

**I. GIFT BAN, (COOK COUNTY CODE, CHAPTER 2, SECTION 2-574)**

**THE APPLICANT CERTIFIES THAT:** It has read and shall comply with the Cook County's Ordinance concerning receiving and soliciting gifts and favors, which is codified at Chapter 2, Division 2, Subdivision II, Section 574, and can be read in its entirety at [www.municode.com](http://www.municode.com).

**J. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-160;**

Unless expressly waived by the Cook County Board of Commissioners, the Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is annually by the Chief Financial Officer of the County, and shall be posted on the Chief Procurement Officer's website.

The term "Contract" as used in Section 4, I, of this EDS, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for-profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

SECTION 3

REQUIRED DISCLOSURES

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons that have made lobbying contacts on your behalf with respect to this contract:

| Name | Address |
|------|---------|
| NONE |         |
|      |         |
|      |         |

2. LOCAL BUSINESS PREFERENCE STATEMENT (CODE, CHAPTER 34, SECTION 34-230)

*Local business* means a Person, including a foreign corporation authorized to transact business in Illinois, having a bona fide establishment located within the County at which it is transacting business on the date when a Bid is submitted to the County, and which employs the majority of its regular, full-time work force within the County. A Joint Venture shall constitute a Local Business if one or more Persons that qualify as a "Local Business" hold interests totaling over 50 percent in the Joint Venture, even if the Joint Venture does not, at the time of the Bid submittal, have such a bona fide establishment within the County.

a) Is Applicant a "Local Business" as defined above?

Yes: ☒ No: ☐

b) If yes, list business addresses within Cook County:

205 N. MICHIGAN AVE, SUITE 3600

CHICAGO, IL 60601

c) Does Applicant employ the majority of its regular full-time workforce within Cook County?

Yes: ☒ No: ☐

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (CODE, CHAPTER 34, SECTION 34-172)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-5) and complete the Affidavit, based on the instructions in the Affidavit.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Applicant must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Applicant in Cook County:

PERMANENT INDEX NUMBER(S): N/A

\_\_\_\_\_  
**(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)**

OR:

- b) ☒ The Applicant owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Applicant is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Applicant must explain below:

N/A

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Applicant certified to all Certifications and other statements contained in this EDS.

## COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the ☒ Applicant or ☐ Stock/Beneficial Interest Holder

This Statement is an: ☒ Original Statement or ☐ Amended Statement

### Identifying Information:

Name EXP U.S. SERVICES INC.

D/B/A: \_\_\_\_\_ FEIN # Only: 46-0 52 364

Street Address: 205 N. MICHIGAN AVE, SUITE 3600

City: CHICAGO State: IL Zip Code: 60601

Phone No.: 312.616.0000 Fax Number: 312.616.6069 Email: TIMOTHY.NEUMANN@EXP.COM

Cook County Business Registration Number: \_\_\_\_\_  
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): \_\_\_\_\_

### Form of Legal Entity:

☐ Sole Proprietor ☐ Partnership ☒ Corporation ☐ Trustee of Land Trust

☐ Business Trust ☐ Estate ☐ Association ☐ Joint Venture

☐ Other (describe) \_\_\_\_\_

**Ownership Interest Declaration:**

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

| Name            | Address                                            | Percentage Interest in Applicant/Holder |
|-----------------|----------------------------------------------------|-----------------------------------------|
| EXP GLOBAL INC. | 1595 CLARK BLVD. BRAMPTON, ONTARIO, CANADA L6T 4V1 | 100%                                    |
|                 |                                                    |                                         |
|                 |                                                    |                                         |

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

| Name of Agent/Nominee | Name of Principal | Principal's Address |
|-----------------------|-------------------|---------------------|
| N/A                   |                   |                     |
|                       |                   |                     |
|                       |                   |                     |

3. Is the Applicant constructively controlled by another person or Legal Entity? [ ☐ ] Yes [ ☒ ] No  
If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

| Name | Address | Percentage of Beneficial Interest | Relationship |
|------|---------|-----------------------------------|--------------|
| N/A  |         |                                   |              |
|      |         |                                   |              |
|      |         |                                   |              |

**Corporate Officers, Members and Partners Information:**

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

| Name                    | Address | Title (specify title of Office, or whether manager or partner/joint venture) | Term of Office |
|-------------------------|---------|------------------------------------------------------------------------------|----------------|
| SEE ATTACHED SCHEDULE A |         |                                                                              |                |
|                         |         |                                                                              |                |
|                         |         |                                                                              |                |

**Declaration (check the applicable box):**

- ☒ I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- ☐ I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

TIMOTHY D. NEUMANN

EXECUTIVE VICE PRESIDENT

Name of Authorized Applicant/Holder Representative (please print or type)

Title

August 3, 2023

Timothy Neumann

Date

312-616-0000

Signature

Phone Number

TIMOTHY.NEUMANN@EXP.COM

E-mail address

Subscribed to and sworn before me  
this 3rd day of August, 2023

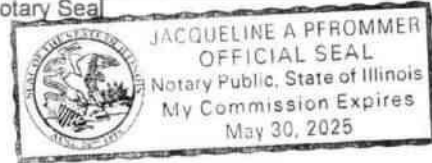
My commission expires: 5/30/2025

X



Notary Public Signature

Notary Seal



## ***SCHEDULE A***

### **EXP U.S. Services Inc.**

#### **Directors and Officers**

##### **DIRECTORS**

| <b>Name</b>            | <b>Office Address</b>                             | <b>Office Held</b>       | <b>Date Elected</b> |
|------------------------|---------------------------------------------------|--------------------------|---------------------|
| <b>Ivan Dvorak</b>     | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | CEO                      | June 3, 2016        |
| <b>Mark Dvorak</b>     | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | COO                      | June 3, 2016        |
| <b>Timothy Neumann</b> | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Executive Vice President | January 23, 2012    |

##### **OFFICERS**

| <b>Name</b>                    | <b>Office Address</b>                             | <b>Office Held</b>            | <b>Date Elected</b> |
|--------------------------------|---------------------------------------------------|-------------------------------|---------------------|
| <b>Ivan Dvorak</b>             | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Chairman of the Board and CEO | August 1, 2017      |
| <b>Mark Dvorak</b>             | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Chief Operating Officer       | April 1, 2016       |
| <b>Mark Dvorak</b>             | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | President                     | August 1, 2017      |
| <b>Deborah Walters</b>         | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Chief Financial Officer       | June 3, 2016        |
| <b>Deborah Walters</b>         | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Treasurer                     | November 30, 2017   |
| <b>Hae-Jin (Priscilla) Ahn</b> | 1595 Clark Blvd. Brampton, Ontario Canada L6T 4V1 | Secretary                     | December 2, 2015    |
| <b>Timothy Neumann</b>         | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Executive Vice President      | January 23, 2012    |
| <b>Anthony Caruso</b>          | 400 North Tampa Street Tampa, FL 33602            | Senior Vice President         | May 2023            |
| <b>William McGuire</b>         | 2601 Westhall Lane, Maitland, FL 32751            | Vice President                | January 25, 2013    |
| <b>R. Shankar Nair</b>         | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Vice President                | January 23, 2012    |
| <b>Byron Danley</b>            | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Vice President                | January 23, 2012    |
| <b>Kathy Weise</b>             | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Vice President                | November 30, 2017   |
| <b>Khalil Saba</b>             | 451 East Vanderbilt Way, San Bernardino, CA 92408 | Vice President                | October 5, 2020     |
| <b>Rachael Sampson</b>         | 5670 Oberlin Drive, San Diego, CA 92121           | Principal                     | October 5, 2020     |

**As of May 2023**



**COOK COUNTY BOARD OF ETHICS**  
 69 W. WASHINGTON STREET, SUITE 3040  
 CHICAGO, ILLINOIS 60602  
 312/603-4304 Office 312/603-9988 Fax

**FAMILIAL RELATIONSHIP DISCLOSURE PROVISION**

**Nepotism Disclosure Requirement:**

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County. The Ethics Ordinance defines a significant amount of business for the purpose of this disclosure requirement as more than \$25,000 in aggregate County leases, contracts, purchases or sales in any calendar year.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years. The required disclosure should be filed with the Board of Ethics by January 1 of each calendar year in which you are doing business with the County and again with each bid/proposal/quotation to do business with Cook County. The Board of Ethics may assess a late filing fee of \$100 per day after an initial 30-day grace period.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
- its officers,
- its employees or independent contractors responsible for the general administration of the entity,
- its agents authorized to execute documents on behalf of the entity, and
- its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

**Additional Definitions:**

*“Familial relationship”* means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- |                                  |                                          |                                       |
|----------------------------------|------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Parent  | <input type="checkbox"/> Grandparent     | <input type="checkbox"/> Stepfather   |
| <input type="checkbox"/> Child   | <input type="checkbox"/> Grandchild      | <input type="checkbox"/> Stepmother   |
| <input type="checkbox"/> Brother | <input type="checkbox"/> Father-in-law   | <input type="checkbox"/> Stepson      |
| <input type="checkbox"/> Sister  | <input type="checkbox"/> Mother-in-law   | <input type="checkbox"/> Stepdaughter |
| <input type="checkbox"/> Aunt    | <input type="checkbox"/> Son-in-law      | <input type="checkbox"/> Stepbrother  |
| <input type="checkbox"/> Uncle   | <input type="checkbox"/> Daughter-in-law | <input type="checkbox"/> Stepsister   |
| <input type="checkbox"/> Niece   | <input type="checkbox"/> Brother-in-law  | <input type="checkbox"/> Halfbrother  |
| <input type="checkbox"/> Nephew  | <input type="checkbox"/> Sister-in-law   | <input type="checkbox"/> Halfsister   |



**COOK COUNTY BOARD OF ETHICS  
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

**A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY**

Name of Person Doing Business with the County: EXP U.S. Services Inc.

Address of Person Doing Business with the County: 205 North Michigan Avenue, Suite 3600, Chicago Illinois 60601

Phone number of Person Doing Business with the County: 312-616-0000

Email address of Person Doing Business with the County: timothy.neumann@exp.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:

Chenise Offord, Senior Paralegal, chenise.offord@exp.com, 312.616.7438

**B. DESCRIPTION OF BUSINESS WITH THE COUNTY**

*Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the proceeding calendar year if disclosure is made on January 1), identify:*

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: 2083-18399C

The aggregate dollar value of the business you are doing or seeking to do with the County: \$1,639,249.00

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: Robert Stuart, Deputy CPO, robert.stuart@cookcountyll.gov

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: Second section: Jennifer Killen, Superintendent, Jennifer.killen@cookcountyll.gov

**C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS**

*Check the box that applies and provide related information where needed*

- ☐ The Person Doing Business with the County **is an individual** and there is **no familial relationship** between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.
- ☒ The Person Doing Business with the County **is a business entity** and there is **no familial relationship** between any member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS  
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

☐ The Person Doing Business with the County **is an individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

| Name of Individual Doing Business with the County | Name of Related County Employee or State, County or Municipal Elected Official | Title and Position of Related County Employee or State, County or Municipal Elected Official | Nature of Familial Relationship* |
|---------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------|
| N/A                                               | N/A                                                                            | N/A                                                                                          | N/A                              |
|                                                   |                                                                                |                                                                                              |                                  |
|                                                   |                                                                                |                                                                                              |                                  |

*If more space is needed, attach an additional sheet following the above format.*

☐ The Person Doing Business with the County **is a business entity** and **there is a familial relationship** between at least one member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

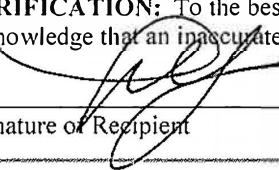
| Name of Member of Board of Director for Business Entity Doing Business with the County | Name of Related County Employee or State, County or Municipal Elected Official | Title and Position of Related County Employee or State, County or Municipal Elected Official | Nature of Familial Relationship* |
|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------|
| N/A                                                                                    | N/A                                                                            | N/A                                                                                          | N/A                              |
|                                                                                        |                                                                                |                                                                                              |                                  |
|                                                                                        |                                                                                |                                                                                              |                                  |

| Name of Officer for Business Entity Doing Business with the County | Name of Related County Employee or State, County or Municipal Elected Official | Title and Position of Related County Employee or State, County or Municipal Elected Official | Nature of Familial Relationship* |
|--------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------|
| N/A                                                                | N/A                                                                            | N/A                                                                                          | N/A                              |
|                                                                    |                                                                                |                                                                                              |                                  |
|                                                                    |                                                                                |                                                                                              |                                  |

| Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County | Name of Related County Employee or State, County or Municipal Elected Official | Title and Position of Related County Employee or State, County or Municipal Elected Official | Nature of Familial Relationship* |
|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------|
| N/A                                                                                                             | N/A                                                                            | N/A                                                                                          | N/A                              |
|                                                                                                                 |                                                                                |                                                                                              |                                  |
|                                                                                                                 |                                                                                |                                                                                              |                                  |
| Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County                | Name of Related County Employee or State, County or Municipal Elected Official | Title and Position of Related County Employee or State, County or Municipal Elected Official | Nature of Familial Relationship* |
| N/A                                                                                                             | N/A                                                                            | N/A                                                                                          | N/A                              |
|                                                                                                                 |                                                                                |                                                                                              |                                  |
|                                                                                                                 |                                                                                |                                                                                              |                                  |
| Name of Employee of Business Entity Directly Engaged in Doing Business with the County                          | Name of Related County Employee or State, County or Municipal Elected Official | Title and Position of Related County Employee or State, County or Municipal Elected Official | Nature of Familial Relationship* |
| N/A                                                                                                             | N/A                                                                            | N/A                                                                                          | N/A                              |
|                                                                                                                 |                                                                                |                                                                                              |                                  |
|                                                                                                                 |                                                                                |                                                                                              |                                  |

*If more space is needed, attach an additional sheet following the above format.*

**VERIFICATION:** To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.

Signature of Recipient  Date 5/6/2024

**SUBMIT COMPLETED FORM TO:** Cook County Board of Ethics  
69 West Washington Street, Suite 3040, Chicago, Illinois 60602  
Office (312) 603-4304 – Fax (312) 603-9988  
CookCounty.Ethics@cookcountyil.gov

\* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (*i.e.* in laws and step relations) or adoption.

SECTION 4

**COOK COUNTY AFFIDAVIT FOR WAGE THEFT ORDINANCE**

Effective May 1, 2015, every Person, ***including Substantial Owners***, seeking a Contract with Cook County must comply with the Cook County Wage Theft Ordinance set forth in Chapter 34, Article IV, Section 179. Any Person/Substantial Owner, who fails to comply with Cook County Wage Theft Ordinance, may request that the Chief Procurement Officer grant a reduction or waiver in accordance with Section 34-179(d).

"Contract" means any written document to make Procurements by or on behalf of Cook County.

"Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

"Procurement" means obtaining supplies, equipment, goods, or services of any kind.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Persons/Substantial Owners are required to complete this affidavit and comply with the Cook County Wage Theft Ordinance before any Contract is awarded. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information. **County reserves the right to request additional information to verify veracity of information contained in this Affidavit.**

**I. Contract Information:**

Contract Number: 2138-18576B

County Using Agency (requesting Procurement): Department of Transportation and Highways

**II. Person/Substantial Owner Information:**

Person (Corporate Entity Name): EXP U.S. Services Inc.

Substantial Owner Complete Name: EXP Global Inc.

FEIN# 46-0523964

E-mail address: \_\_\_\_\_

Street Address: 205 NORTH MICHIGAN AVENUE, SUITE 3600

City: CHICAGO State: IL Zip: 60601

**III. Compliance with Wage Laws:**

Within the past five years has the Person/Substantial Owner, in any judicial or administrative proceeding, been convicted of, entered a plea, made an admission of guilt or liability, or had an administrative finding made for committing a repeated or willful violation of any of the following laws:

No *Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq., YES or NO*

No *Illinois Minimum Wage Act, 820 ILCS 105/1 et seq., YES or NO*

No *Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq., YES or NO*

No *Employee Classification Act, 820 ILCS 185/1 et seq., YES or NO*

No *Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq., YES or NO*

No *Any comparable state statute or regulation of any state, which governs the payment of wages YES or NO*

If the Person/Substantial Owner answered "Yes" to any of the questions above, it is ineligible to enter into a Contract with Cook County, but can request a reduction or waiver under **Section IV**.

**IV. Request for Waiver or Reduction**

If Person/Substantial Owner answered "Yes" to any of the questions above, it may request a reduction or waiver in accordance with Section 34-179(d), provided that the request for reduction or waiver is made on the basis of one or more of the following actions that have taken place:

- No      There has been a bona fide change in ownership or Control of the ineligible Person or Substantial Owner. YES or NO
- No      Disciplinary action has been taken against the individual(s) responsible for the acts giving rise to the violation. YES or NO
- No      Remedial action has been taken to prevent a recurrence of the acts giving rise to the disqualification or default. YES or NO
- No      Other factors that the Person or Substantial Owner believe are relevant. YES or NO

The Person/Substantial Owner must submit documentation to support the basis of its request for a reduction or waiver. The Chief Procurement Officer reserves the right to make additional inquiries and request additional documentation.

**V. Affirmation**

The Person/Substantial Owner affirms that all statements contained in the Affidavit are true, accurate and complete.

Signature: Timothy Neumann Date: August 3, 2023

Name of Person signing (Print): TIMOTHY NEUMANN Title: EXECUTIVE VICE PRESIDENT

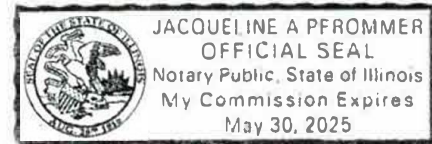
Subscribed and sworn to before me this 3rd day of August, 2023

X

Notary Public Signature

Notary Seal

Note: The above information is subject to verification prior to the award of the Contract.



## SECTION 5

## CONTRACT AND EDS EXECUTION PAGE

The Applicant hereby certifies and warrants that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Applicant is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Applicant with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Applicant in this EDS are true, complete and correct. The Applicant agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

## Execution by Corporation

EXP U.S. SERVICES INC.

Corporation's Name

312-616-0000

Telephone

  
 Priscilla Ahn (Aug 2, 2023 11:37 EDT)

Secretary Signature

Mark Dvorak

Mark Dvorak (Aug 2, 2023 10:44 CDT)

President's Printed Name and Signature

MARK.DVORAK@EXP.COM

Email

August 2, 2023

Date

## Execution by LLC

LLC Name

\*Member/Manager Printed Name and Signature

Date

Telephone and Email

## Execution by Partnership/Joint Venture

Partnership/Joint Venture Name

\*Partner/Joint Venturer Printed Name and Signature

Date

Telephone and Email

## Execution by Sole Proprietorship

Printed Name Signature

Assumed Name (if applicable)

Date

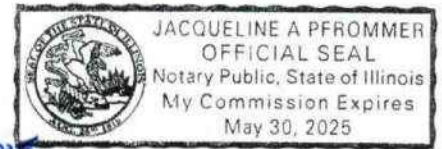
Telephone and Email

Subscribed and sworn to before me this

3rd day of August, 2023

Notary Public Signature

Notary Seal



My commission expires: 5/30/2025

\*If the operating agreement, partnership agreement or governing documents requiring execution by multiple members, managers, partners, or joint venturers, please complete and execute additional Contract and EDS Execution Pages.

## COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the ☐ Applicant or ☒ Stock/Beneficial Interest Holder

This Statement is an: ☒ Original Statement or ☐ Amended Statement

### Identifying Information:

Name EXP Global Inc.

D/B/A: N/A FEIN # Only: N/A Canadian Entity 843378381

Street Address: 1595 Clark Boulevard

City: Brampton State: Ontario, Canada Zip Code: L6T4V1

Phone No.: 905.793.9800 Fax Number: \_\_\_\_\_ Email: PRISCILLA.AHN@EXP.COM

Cook County Business Registration Number: N/A  
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): \_\_\_\_\_

### Form of Legal Entity:

☐ Sole Proprietor ☐ Partnership ☒ Corporation ☐ Trustee of Land Trust

☐ Business Trust ☐ Estate ☐ Association ☐ Joint Venture

☐ Other (describe) \_\_\_\_\_

**Ownership Interest Declaration:**

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

| Name           | Address                                              | Percentage Interest in Applicant/Holder           |
|----------------|------------------------------------------------------|---------------------------------------------------|
| DVORAK-EXP LLC | ONE N. LASALLE STREET, SUITE 2015, CHICAGO, IL 60602 | 68% (NO INDIVIDUAL OR ENTITY OWN GREATER THAN 5%) |
|                |                                                      |                                                   |
|                |                                                      |                                                   |

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

| Name of Agent/Nominee | Name of Principal | Principal's Address |
|-----------------------|-------------------|---------------------|
| N/A                   |                   |                     |
|                       |                   |                     |
|                       |                   |                     |

3. Is the Applicant constructively controlled by another person or Legal Entity? [ ☐ ] Yes [ ☒ ] No  
If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

| Name | Address | Percentage of Beneficial Interest | Relationship |
|------|---------|-----------------------------------|--------------|
| N/A  |         |                                   |              |
|      |         |                                   |              |
|      |         |                                   |              |

**Corporate Officers, Members and Partners Information:**

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

| Name                    | Address | Title (specify title of Office, or whether manager or partner/joint venture) | Term of Office |
|-------------------------|---------|------------------------------------------------------------------------------|----------------|
| SEE ATTACHED SCHEDULE A |         |                                                                              |                |
|                         |         |                                                                              |                |
|                         |         |                                                                              |                |

**Declaration (check the applicable box):**

- ☐ I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- ☒ I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.



COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

HAE-JIN (PRISCILLA) AHN

Name of Authorized Applicant/Holder Representative (please print or type)

*Priscilla AHN*  
Signature

PRISCILLA.AHN@EXP.COM

E-mail address

GENERAL COUNSEL & SECRETARY

Title

August 2, 2023

Date

905-793-9800

Phone Number

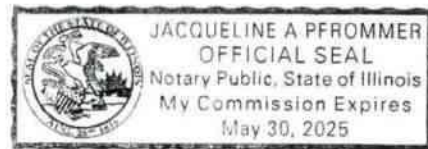
Subscribed to and sworn before me  
this 3rd day of August, 2023

X

*J.A. Pfommer*  
Notary Public Signature

My commission expires: 5/30/2025

Notary Seal



## ***SCHEDULE A***

### **EXP Global Inc. Directors and Officers**

#### **DIRECTORS**

| <b>Name</b>                | <b>Office Address</b>                             | <b>Office Held</b>              | <b>Date Elected</b> |
|----------------------------|---------------------------------------------------|---------------------------------|---------------------|
| <b>Ivan Dvorak</b>         | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Director, Chairman of the Board | December 16, 2015   |
| <b>Nancy Laethem Stern</b> | 5490 S. Shore Drive, Apt 75, Chicago, IL 60615    | Director                        | December 16, 2015   |
| <b>Donna Floerchinger</b>  | Route 1, Box 6922, Kinghill, Virgin Islnds        | Director                        | February 3, 2016    |
| <b>Louis Roquet</b>        | 150 Rue De Vimy, Sherbrook, Quebec J1J 3M7        | Director                        | July 21, 2016       |
| <b>Lloyd Gonsalves</b>     | 1595 Clark Blvd., Brampton, Ontario L6T 4V1       | Director                        | January 18, 2018    |
| <b>Dominique Nadeau</b>    | 150 Rue De Vimy, Sherbrook, Quebec J1J 3M7        | Director                        | July 23, 2020       |

#### **OFFICERS**

| <b>Name</b>                    | <b>Office Address</b>                             | <b>Office Held</b>            | <b>Date Elected</b> |
|--------------------------------|---------------------------------------------------|-------------------------------|---------------------|
| <b>Hae-Jin (Priscilla) Ahn</b> | 1595 Clark Blvd. Brampton, Ontario Canada L6T 4V1 | General Counsel               | December 2, 2015    |
| <b>Hae-Jin (Priscilla) Ahn</b> | 1595 Clark Blvd. Brampton, Ontario Canada L6T 4V1 | Secretary                     | December 2, 2015    |
| <b>Ivan Dvorak</b>             | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Chairman of the Board and CEO | August 1, 2017      |
| <b>Mark Dvorak</b>             | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Chief Operating Officer       | April 1, 2016       |
| <b>Mark Dvorak</b>             | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | President                     | August 1, 2017      |
| <b>John Jurasic</b>            | 1595 Clark Blvd. Brampton, Ontario Canada L6T 4V1 | Vice President                | November 30, 2017   |
| <b>Deborah Walters</b>         | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Chief Financial Officer       | June 3, 2016        |
| <b>Deborah Walters</b>         | 205 N. Michigan Ave, Ste. 3600, Chicago, IL 60601 | Treasurer                     | November 30, 2017   |

**As of May 2023**

## SECTION 4

**COOK COUNTY AFFIDAVIT FOR WAGE THEFT ORDINANCE**

Effective May 1, 2015, every Person, ***including Substantial Owners***, seeking a Contract with Cook County must comply with the Cook County Wage Theft Ordinance set forth in Chapter 34, Article IV, Section 179. Any Person/Substantial Owner, who fails to comply with Cook County Wage Theft Ordinance, may request that the Chief Procurement Officer grant a reduction or waiver in accordance with Section 34-179(d).

"Contract" means any written document to make Procurements by or on behalf of Cook County.

"Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

"Procurement" means obtaining supplies, equipment, goods, or services of any kind.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Persons/Substantial Owners are required to complete this affidavit and comply with the Cook County Wage Theft Ordinance before any Contract is awarded. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information. **County reserves the right to request additional information to verify veracity of information contained in this Affidavit.**

**I. Contract Information:**

2138-18576B

Contract Number:

County Using Agency (requesting Procurement):

Department of Transportation and Highways**II. Person/Substantial Owner Information:**Person (Corporate Entity Name): EXP GLOBAL INC.Substantial Owner Complete Name: DVORAK-EXP LLCFEIN# N/A CANADIAN BIN #843378381E-mail address: PRISCILLA.AHN@EXP.COMStreet Address: 1595 CLARK BOULEVARDCity: BRAMPTONState: ONTARIO, CANADA Zip: L6T 4V1**III. Compliance with Wage Laws:**

Within the past five years has the Person/Substantial Owner, in any judicial or administrative proceeding, been convicted of, entered a plea, made an admission of guilt or liability, or had an administrative finding made for committing a repeated or willful violation of any of the following laws:

|    |                                                                                                    |                  |
|----|----------------------------------------------------------------------------------------------------|------------------|
| No | <i>Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq.,</i>                           | <b>YES or NO</b> |
| No | <i>Illinois Minimum Wage Act, 820 ILCS 105/1 et seq.,</i>                                          | <b>YES or NO</b> |
| No | <i>Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq.,</i>          | <b>YES or NO</b> |
| No | <i>Employee Classification Act, 820 ILCS 185/1 et seq.,</i>                                        | <b>YES or NO</b> |
| No | <i>Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq.,</i>                                   | <b>YES or NO</b> |
| No | <i>Any comparable state statute or regulation of any state, which governs the payment of wages</i> | <b>YES or NO</b> |

If the Person/Substantial Owner answered "Yes" to any of the questions above, it is ineligible to enter into a Contract with Cook County, but can request a reduction or waiver under **Section IV**.

**IV. Request for Waiver or Reduction**

If Person/Substantial Owner answered "Yes" to any of the questions above, it may request a reduction or waiver in accordance with Section 34-179(d), provided that the request for reduction of waiver is made on the basis of one or more of the following actions that have taken place.

- No There has been a bona fide change in ownership or Control of the ineligible Person or Substantial Owner. YES or NO
- No Disciplinary action has been taken against the individual(s) responsible for the acts giving rise to the violation. YES or NO
- No Remedial action has been taken to prevent a recurrence of the acts giving rise to the disqualification or default. YES or NO
- No Other factors that the Person or Substantial Owner believe are relevant. YES or NO

The Person/Substantial Owner must submit documentation to support the basis of its request for a reduction or waiver. The Chief Procurement Officer reserves the right to make additional inquiries and request additional documentation.

**V. Affirmation**

The Person/Substantial Owner affirms that all statements contained in the Affidavit are true, accurate and complete.

Signature: [Signature] Date: August 3, 2023

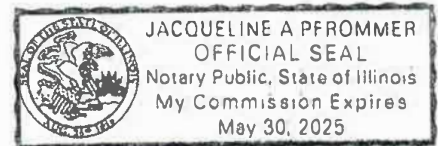
Name of Person signing (Print): HAE-JIN (PRISCILLA) AHN Title: GENERAL COUNSEL & SECRETARY

Subscribed and sworn to before me this 3rd day of August, 20 23

X [Signature] Notary Public Signature

Notary Seal

Note: The above information is subject to verification prior to the award of the Contract.



# COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

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2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the ☐ Applicant or ☒ Stock/Beneficial Interest Holder

This Statement is an: ☒ Original Statement or ☐ Amended Statement

## Identifying Information:

Name DVORAK-EXP LLC

D/B/A: N/A

FEIN # Only: 46-7449528

Street Address: ONE N. LASALLE STREET SUITE 2015

City: CHICAGO

State: ILLINOIS

Zip Code: 60602

Phone No.: 312.443.5025

Fax Number: \_\_\_\_\_

Email: JSTERN@STERNCASSELLO.COM

Cook County Business Registration Number: N/A

(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): \_\_\_\_\_

## Form of Legal Entity:

☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ Trustee of Land Trust

☐ Business Trust ☐ Estate ☐ Association ☐ Joint Venture

☒ Other (describe) LLC

**Ownership Interest Declaration:**

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

| Name         | Address                                                     | Percentage Interest in Applicant/Holder |
|--------------|-------------------------------------------------------------|-----------------------------------------|
| MARK DVORAK  | ONE N. LASALLE STREET, SUITE 2015, CHICAGO, ILLINOIS, 60602 | 34%                                     |
| HYNEK DVORAK | ONE N. LASALLE STREET, SUITE 2015, CHICAGO, ILLINOIS 60602  | 34%                                     |

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

| Name of Agent/Nominee | Name of Principal | Principal's Address |
|-----------------------|-------------------|---------------------|
| N/A                   |                   |                     |

3. Is the Applicant constructively controlled by another person or Legal Entity? [ ☐ ] Yes [ ☒ ] No  
 If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

| Name | Address | Percentage of Beneficial Interest | Relationship |
|------|---------|-----------------------------------|--------------|
| N/A  |         |                                   |              |

**Corporate Officers, Members and Partners Information:**

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

| Name         | Address                                 | Title (specify title of Office, or whether manager or partner/joint venture) | Term of Office |
|--------------|-----------------------------------------|------------------------------------------------------------------------------|----------------|
| MARK DVORAK  | 700 LAKE ROAD, LAKE FOREST, IL 60045    | MEMBER                                                                       | N/A            |
| HYNEK DVORAK | 1133 LAKE ROAD, LAKE FOREST, IL 60045   | MEMBER                                                                       | N/A            |
| JAMES STERN  | 1125 ELMWOOD AVENUE, WILMETTE, IL 60091 | MEMBER                                                                       | N/A            |

**Declaration (check the applicable box):**

- ☐ I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- ☒ I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

JAMES R. STERN

AUTHORIZED MEMBER

Name of Authorized Applicant/Holder Representative (please print or type)

Title

Signature

JSTERN@STERNCASSELLO.COM

August 2, 2023

Date

312.443.5025

E-mail address

Phone Number

Subscribed to and sworn before me  
this 2<sup>nd</sup> day of August, 2023

My commission expires ABDULLAH

x Mary M. Abdullah  
Notary Public Signature



Notary Seal



# CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)  
03/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                                |                                                   |                                     |               |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------|---------------|
| <b>PRODUCER</b><br>Willis Towers Watson Midwest, Inc.<br>c/o 26 Century Blvd<br>P.O. Box 305191<br>Nashville, TN 372305191 USA | <b>CONTACT NAME:</b> WTW Certificate Center       |                                     |               |
|                                                                                                                                | <b>PHONE (A/C No. Ext):</b> 1-877-945-7378        | <b>FAX (A/C No):</b> 1-888-467-2378 |               |
|                                                                                                                                | <b>E-MAIL ADDRESS:</b> certificates@wtwco.com     |                                     |               |
| <b>INSURED</b><br>EXP U.S. Services, Inc<br>205 N. Michigan Ave, Ste 3600<br>Chicago, IL 60601                                 | <b>INSURER(S) AFFORDING COVERAGE</b>              |                                     | <b>NAIC #</b> |
|                                                                                                                                | <b>INSURER A:</b> XL Insurance America Inc        |                                     | 24554         |
|                                                                                                                                | <b>INSURER B:</b> AIG Specialty Insurance Company |                                     | 26883         |
|                                                                                                                                | <b>INSURER C:</b> AIG Insurance Company of Canada |                                     | B1206         |
|                                                                                                                                | <b>INSURER D:</b>                                 |                                     |               |
|                                                                                                                                | <b>INSURER E:</b>                                 |                                     |               |
| <b>INSURER F:</b>                                                                                                              |                                                   |                                     |               |

**COVERAGES****CERTIFICATE NUMBER:** W38216134**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                           |                              |                                     |                                     | ADDL INSD                | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                              |                                           |                          |              |  |
|----------|-----------------------------------------------------------------------------|------------------------------|-------------------------------------|-------------------------------------|--------------------------|----------|---------------|-------------------------|-------------------------|-------------------------------------|-------------------------------------------|--------------------------|--------------|--|
| A        | <input checked="" type="checkbox"/>                                         | COMMERCIAL GENERAL LIABILITY |                                     |                                     |                          | Y        | Y             | US00057823LI25A         | 03/31/2025              | 03/31/2026                          | EACH OCCURRENCE                           | \$ 2,000,000             |              |  |
|          | <input type="checkbox"/>                                                    | CLAIMS-MADE                  | <input checked="" type="checkbox"/> | OCCUR                               |                          |          |               |                         |                         |                                     | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 2,000,000             |              |  |
|          | <input checked="" type="checkbox"/>                                         | Contractual Liability        |                                     |                                     |                          |          |               |                         |                         |                                     | MED EXP (Any one person)                  | \$ 25,000                |              |  |
|          | <input type="checkbox"/>                                                    |                              |                                     |                                     |                          |          |               |                         |                         |                                     | PERSONAL & ADV INJURY                     | \$ 2,000,000             |              |  |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:                                          |                              |                                     |                                     | GENERAL AGGREGATE        |          |               |                         |                         |                                     | \$ 2,000,000                              |                          |              |  |
|          | <input checked="" type="checkbox"/>                                         | POLICY                       | <input type="checkbox"/>            | PRO-JECT                            | <input type="checkbox"/> |          |               |                         |                         |                                     | LOC                                       | PRODUCTS - COMP/OP AGG   | \$ 2,000,000 |  |
|          | <input type="checkbox"/>                                                    | OTHER:                       |                                     |                                     |                          |          |               |                         |                         |                                     |                                           | \$                       |              |  |
| A        | AUTOMOBILE LIABILITY                                                        |                              |                                     |                                     | Y                        | Y        | GGA7479210    | 03/31/2025              | 03/31/2026              | COMBINED SINGLE LIMIT (Ea accident) | \$ 1,000,000                              |                          |              |  |
|          | <input checked="" type="checkbox"/>                                         | ANY AUTO                     |                                     |                                     |                          |          |               |                         |                         | BODILY INJURY (Per person)          | \$                                        |                          |              |  |
|          | <input type="checkbox"/>                                                    | OWNED AUTOS ONLY             | <input type="checkbox"/>            | SCHEDULED AUTOS                     |                          |          |               |                         |                         | BODILY INJURY (Per accident)        | \$                                        |                          |              |  |
|          | <input type="checkbox"/>                                                    | HIRED AUTOS ONLY             | <input type="checkbox"/>            | NON-OWNED AUTOS ONLY                |                          |          |               |                         |                         | PROPERTY DAMAGE (Per accident)      | \$                                        |                          |              |  |
|          | <input type="checkbox"/>                                                    |                              |                                     |                                     |                          |          |               |                         |                         |                                     | \$                                        |                          |              |  |
| A        | <input checked="" type="checkbox"/>                                         | UMBRELLA LIAB                |                                     | <input checked="" type="checkbox"/> | OCCUR                    | Y        | Y             | US00127865LI25A         | 03/31/2025              | 03/31/2026                          | EACH OCCURRENCE                           | \$ 5,000,000             |              |  |
|          | <input type="checkbox"/>                                                    | EXCESS LIAB                  |                                     | <input type="checkbox"/>            | CLAIMS-MADE              |          |               |                         |                         |                                     | AGGREGATE                                 | \$ 5,000,000             |              |  |
|          | <input type="checkbox"/>                                                    | DED                          | <input checked="" type="checkbox"/> | RETENTION \$ 10,000                 |                          |          |               |                         |                         |                                     |                                           | \$                       |              |  |
| A        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY                               |                              |                                     |                                     | N/A                      | Y        | GWG7479208    | 03/31/2025              | 03/31/2026              | <input checked="" type="checkbox"/> | PER STATUTE                               | <input type="checkbox"/> | OTH-ER       |  |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) |                              |                                     |                                     |                          |          |               |                         |                         |                                     | E.L. EACH ACCIDENT                        | \$ 1,000,000             |              |  |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below                      |                              |                                     |                                     |                          |          |               |                         |                         |                                     | E.L. DISEASE - EA EMPLOYEE                | \$ 1,000,000             |              |  |
|          |                                                                             |                              |                                     |                                     |                          |          |               |                         |                         |                                     | E.L. DISEASE - POLICY LIMIT               | \$ 1,000,000             |              |  |
| B        | Cont. Pollution Liab.                                                       |                              |                                     |                                     |                          |          | CPL25893073   | 03/31/2025              | 03/31/2026              | Per Incident:                       |                                           | \$3,000,000              |              |  |
|          |                                                                             |                              |                                     |                                     |                          |          |               |                         |                         |                                     | Aggregate:                                |                          | \$3,000,000  |  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE ATTACHED

**CERTIFICATE HOLDER**

|                                                                                                                                                        |                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| County of Cook, Cook County<br>Attn: Michael Schieve<br>Office of the Chief Procurement officer<br>118 N. Clark Street, Room 1018<br>Chicago, IL 60602 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                                                                                                                        | AUTHORIZED REPRESENTATIVE<br>                                                                                                                                                         |

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ACORD 25 (2016/03)

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SR ID: 27474547

BATCH: 3889616





## ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

|                                              |                         |                                                                                               |  |
|----------------------------------------------|-------------------------|-----------------------------------------------------------------------------------------------|--|
| AGENCY<br>Willis Towers Watson Midwest, Inc. |                         | NAMED INSURED<br>EXP U.S. Services, Inc<br>205 N. Michigan Ave, Ste 3600<br>Chicago, IL 60601 |  |
| POLICY NUMBER<br>See Page 1                  |                         | EFFECTIVE DATE: See Page 1                                                                    |  |
| CARRIER<br>See Page 1                        | NAIC CODE<br>See Page 1 |                                                                                               |  |

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Re: Plan Preparation for design of the Roadway Reconstruction.  
 Contract No: 2138-18576 B Design Engineering Services.

Cook County, its officials, employees, and agents are included as Additional Insureds with respect to General Liability, Auto Liability and Umbrella/Excess Liability policies.  
 General Liability, Auto Liability and Umbrella/Excess Liability policies shall be Primary and Non-contributory with any other insurance in force for or which may be purchased by Additional Insureds.  
 Waiver of Subrogation applies in favor of Additional Insureds with respects to General Liability, Auto Liability, Umbrella Liability and Workers Compensation policies as permitted by law.  
 Railroad within 50 Feet included under General Liability policy.

INSURER AFFORDING COVERAGE: AIG Insurance Company of Canada

NAIC#: B1206

POLICY NUMBER: 061127095      EFF DATE: 03/31/2025      EXP DATE: 03/31/2026

| TYPE OF INSURANCE:     | LIMIT DESCRIPTION: | LIMIT AMOUNT: |
|------------------------|--------------------|---------------|
| Professional Liability | Per Claim          | \$3,000,000   |
|                        | Aggregate          | \$3,000,000   |



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Details (With Text)

|                      |                                                                                                                                  |                      |   |              |                                                                                                                                              |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------|----------------------|---|--------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>File #:</b>       | 25-2686                                                                                                                          | <b>Version:</b>      | 1 | <b>Name:</b> | Contract Amendment for Design Engineering Services – Sanders Rd, Milwaukee Ave to Techny Rd A2 Increase and Renewal Contract no. 2138-18576B |
| <b>Type:</b>         | Contract Amendment (Highway)                                                                                                     | <b>Status:</b>       |   |              | Approved                                                                                                                                     |
| <b>File created:</b> | 4/25/2025                                                                                                                        | <b>In control:</b>   |   |              | Board of Commissioners                                                                                                                       |
| <b>On agenda:</b>    | 6/12/2025                                                                                                                        | <b>Final action:</b> |   |              | 6/12/2025                                                                                                                                    |
| <b>Title:</b>        | PROPOSED CONTRACT AMENDMENT (TRANSPORTATION AND HIGHWAYS)                                                                        |                      |   |              |                                                                                                                                              |
|                      | Department(s): Transportation and Highways                                                                                       |                      |   |              |                                                                                                                                              |
|                      | Vendor: Exp U.S. Services, Inc., Chicago, Illinois                                                                               |                      |   |              |                                                                                                                                              |
|                      | Request: Authorization for the Chief Procurement Officer to extend and increase contract                                         |                      |   |              |                                                                                                                                              |
|                      | Good(s) or Service(s): Professional Services                                                                                     |                      |   |              |                                                                                                                                              |
|                      | Location: Sanders Road: Milwaukee Avenue to Techny Road                                                                          |                      |   |              |                                                                                                                                              |
|                      | County Board District(s): 9, 14                                                                                                  |                      |   |              |                                                                                                                                              |
|                      | Original Contract Period: 8/1/2022 - 7/31/2024                                                                                   |                      |   |              |                                                                                                                                              |
|                      | Section: 21-W2444-00-PV                                                                                                          |                      |   |              |                                                                                                                                              |
|                      | Proposed Contract Period Extension: 8/1/2025 - 7/31/2028                                                                         |                      |   |              |                                                                                                                                              |
|                      | Section: N/A                                                                                                                     |                      |   |              |                                                                                                                                              |
|                      | Total Current Contract Amount Authority: \$1,639,249.00                                                                          |                      |   |              |                                                                                                                                              |
|                      | Original Board Approval: 6/16/2022, \$1,495,405.00                                                                               |                      |   |              |                                                                                                                                              |
|                      | Previous Board Increase(s) or Extension(s): N/A                                                                                  |                      |   |              |                                                                                                                                              |
|                      | Previous Chief Procurement Officer Increase(s) or Extension(s): 10/23/2025, \$143,844.00; Extension (8/1/2024 - 7/31/2025)       |                      |   |              |                                                                                                                                              |
|                      | Contract Utilization: The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via: Direct participation.. |                      |   |              |                                                                                                                                              |
|                      | This Increase Requested: \$180,696.00                                                                                            |                      |   |              |                                                                                                                                              |
|                      | Potential Fiscal Impact: FY 2025 \$100,000.00; FY 2026 \$50,000.00; FY 2027 \$20,000.00; FY 2028 \$10,696.00                     |                      |   |              |                                                                                                                                              |
|                      | Accounts: Motor Fuel Tax: 11300.1500.29152.560019                                                                                |                      |   |              |                                                                                                                                              |
|                      | Contract Number(s): 2138-18576B                                                                                                  |                      |   |              |                                                                                                                                              |
|                      | IDOT Contract Number(s): N/A                                                                                                     |                      |   |              |                                                                                                                                              |

Federal Project Number(s): N/A

Federal Job Number(s): N/A

Summary: The Department of Transportation and Highways respectfully request approval of the Proposed Contract Amendment between Cook County and Exp U.S. Services, Incorporated, Chicago, Illinois.

The proposed contract is for Design Engineering and Land Acquisition Services for the proposed improvements, which include reconstruction of Sanders Road, installing a traffic signal at the Sanders and Winkleman intersection, adding left turn lanes at intersections with high left turn volumes, specifically at Allstate Insurance Campus and providing pedestrian accommodations. A proposed 5-foot sidewalk on the east side of Sanders and an 8-foot shared-use path on the west side of Sanders. The proposed drainage will remain as a closed system and oversized storm sewer will be used for detention.

This contract was awarded pursuant to a publicly advertised Request for Qualifications (RFQ) in accordance with Cook County Procurement Code. Exp U.S. Services, Inc. of Chicago, Illinois was selected based on established evaluation criteria.

**Sponsors:**

**Indexes:** JENNIFER (SIS) KILLEN, Superintendent, Department of Transportation and Highways

**Code sections:**

**Attachments:**

| Date      | Ver. | Action By              | Action  | Result |
|-----------|------|------------------------|---------|--------|
| 6/12/2025 | 1    | Board of Commissioners | approve | Pass   |

**PROPOSED CONTRACT AMENDMENT (TRANSPORTATION AND HIGHWAYS)**

**Department(s):** Transportation and Highways

**Vendor:** Exp U.S. Services, Inc., Chicago, Illinois

**Request:** Authorization for the Chief Procurement Officer to extend and increase contract

**Good(s) or Service(s):** Professional Services

**Location:** Sanders Road: Milwaukee Avenue to Techny Road

**County Board District(s):** 9, 14

**Original Contract Period:** 8/1/2022 - 7/31/2024

**Section:** 21-W2444-00-PV

**Proposed Contract Period Extension:** 8/1/2025 - 7/31/2028

**Section:** N/A

**Total Current Contract Amount Authority:** \$1,639,249.00

**Original Board Approval:** 6/16/2022, \$1,495,405.00

**Previous Board Increase(s) or Extension(s):** N/A

**Previous Chief Procurement Officer Increase(s) or Extension(s):** 10/23/2025, \$143,844.00; Extension (8/1/2024 - 7/31/2025)

**Contract Utilization:** The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via: Direct participation..

**This Increase Requested:** \$180,696.00

**Potential Fiscal Impact:** FY 2025 \$100,000.00; FY 2026 \$50,000.00; FY 2027 \$20,000.00; FY 2028 \$10,696.00

**Accounts:** Motor Fuel Tax: 11300.1500.29152.560019

**Contract Number(s):** 2138-18576B

**IDOT Contract Number(s):** N/A

**Federal Project Number(s):** N/A

**Federal Job Number(s):** N/A

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