

AMENDMENT NO. 2

This Amendment modifies Contract No. 2038-18488D, for Preliminary Engineering Services for Sauk Trail: Western Ave. to Ashland Ave. by and between the County of Cook, Illinois, herein referred to as "County" and Christopher B. Burke Engineering, Ltd, authorized to do business in the State of Illinois hereinafter referred to as "Contractor":

RECITALS

Whereas, the County and Contractor have entered into a Contract approved by the County Board on September 22, 2022, (hereinafter referred to as the "Contract"), wherein the Contractor is to provide Preliminary Engineering Services for Sauk Trail: Western Ave. to Ashland Ave. (hereinafter referred to as the "Services") from October 1, 2022 through September 30, 2024, in an amount not to exceed \$1,130,726.00, with no renewal options; and

Whereas, Amendment No. 1 was executed by the Chief Procurement on November 26, 2024, to extend the contract for one (1) year beginning October 1, 2024 through September 30, 2025; and

Whereas, the Contract will expire September 30, 2025, and the agreed upon Services are still required; and

Whereas, an increase of the Contract amount is required for the continuation of Services; and pursuant to Article 10 of the Contract, the County and Contractor desire to increase the Contract in the amount of \$271,699.00.

Whereas, pursuant to Article 4 of the Contract, the County and Contractor desire to extend the Contract for one (1) year beginning on October 1, 2025 through September 30, 2026.

Whereas, pursuant to Article 10 of the Contract, the County and Contractor desire to include additional scope of services to the Contract; and

Now therefore, in consideration of mutual covenants contained herein, it is agreed by and between the parties to amend the Contract as follows:

1. The Contract is extended through September 30, 2026.
2. The Contract is increased by \$271,699.00 and the Total Contract Amount is revised to \$1,402,425.00.
3. The Contract is hereby amended to incorporate Attachment A and made part of the Contract.
4. The attached updated Identification of Sub-Contractors/Suppliers/Sub-Consultants Form (if applicable and updated), MBE/WBE Utilization Plan forms (if applicable and updated), certificate of insurance (if updated), and Economic Disclosures Statement under Attachment B are incorporated and made a part of this Contract.
5. All other terms and conditions remain as stated in the Contract.

In witness whereof and pursuant to County Board Approval on September 18, 2025 the County and Contractor have caused this Amendment No. 2 to be executed on the date and year last written below.

County of Cook, Illinois

Christopher B. Burke Engineering, Ltd.

By: Raffi Sarrafian
Chief Procurement Officer

Digitally signed by Raffi Sarrafian
Date: 2025.10.09 10:34:18 -05'00'


Signed

Date: _____

Michael Kerr
Type or print name

By: _____
State's Attorney (if applicable)

President
Title

Type or print name (if applicable)

Date: _____

Date: 6/16/2025

ATTACHMENT A



**Sauk Trail: Western Avenue to Ashland Avenue
Phase I Engineering Study
SN: 21-C1131-00-PV**

Amendment #2

Scope of Work

(04/14/2025)

The original project scope included completion of Phase I Engineering and Environmental Studies (Phase I Study) on behalf of the Cook County Department of Transportation and Highways (County) for Sauk Trail, from Western Avenue (IDOT jurisdiction) to Ashland Avenue (County jurisdiction), a mainline distance of approximately 1.1 miles. This Amendment Scope of Work extends the east project limits approximately 1,500 feet east to connect the proposed north multi-use path to the existing sidewalk at Rosiclaire Court, a total mainline distance of approximately 1.4 miles. Amendment #2 also adds intersection improvements to the Sauk Trail at Western Avenue intersection terminus and updates the project development process to be eligible for future federal funding.

The east extension is located within the Village of South Chicago Heights east of Ashland Avenue. Anticipated proposed improvements include:

- Striped westbound lane drop on Sauk Trail approximately from Willow Road to Rosiclaire Court (exclusive WB to NB right turn lane onto Rosiclaire Court) to provide a single WB travel lane and space to add a separated 10-foot-wide multi-use path along the north side of Sauk Trail.
- Extend the reconstruction limits on Sauk Trail from Ashland Avenue to Rosiclaire Court with the eastbound and median lane configuration TBD.

The west termini intersection improvements are located within the Village of Park Forest. Anticipated proposed improvements include:

- Add a 10-foot-wide multi-use path and crosswalks across the north leg of Western Avenue with a right-turn corner refuge island in the NE quadrant.
- While no road improvements are proposed on Western Avenue (north and south legs), the Sauk Trail lane configuration is TBD. Most likely the east leg of Sauk Trail will be reconstructed at the intersection, with restriping only on the west leg if necessary to convert the outside lane to an exclusive EB to SB RTL. This scope is flexible for either alternative.

There is no existing roadway lighting and new proposed roadway lighting along Sauk Trail is not anticipated.

Although Phase I Engineering is locally funded by the County, based on the project development processes, subsequent phases of project development are anticipated to be federally funded. On this basis, all applicable federal project development procedures will be followed with coordination through IDOT Bureau of Local Roads and Streets.

It is anticipated that IDOT will concur with environmental processing this project as a Federally-Approved Categorical Exclusion which will be documented in the form of a Federal CE Project Development Report (PDR, IDOT-BLR Form 22210) for Phase I Design Approval.

The division of work responsibilities are shown in the separate work hour estimate spreadsheet. The following describes the individual work tasks included in the overall scope of work for this Phase I Study.

Task 1 - Data Collection and Compilation

CBBEL will acquire 48 hours of traffic count data at the following intersections, below. These counts will be conducted mid-week and include vehicle classifications as well as pedestrian and bicycle counts.

Sauk Trail at Chicago Rd
Sauk Trail at East End Avenue
Sauk Trail at State Street

This task will also include coordinating with CMAP to get concurrence on 2050 ADT values for this portion of Sauk Trail. Hours have been included to review the traffic count data quality, calculate the peak hour data, project hourly volumes using the 2050 CMAP ADT values, and otherwise process the data to be inserted into Synchro.

Task 2 - Topographic Survey

No additional scope is proposed for this task. The existing survey covers the reconstruction limits to Rosiclaire Court, and the striped westbound lane drop can be shown via aerial in Phase I.

Task 3 - Traffic and Crash Analysis

This task will include expanding on the original traffic analysis to include the Sauk Trail corridor from Ashland Avenue to State Street. The analysis will include the following scenarios: existing conditions, No-Build 2050, a proposed 3 lane alternative, and a proposed 5 lane alternative. Each analysis scenario will include an AM and PM peak hour model for each of the 4 scenarios. An evaluation analysis will be completed for each scenario using agreed upon measures of effectiveness such as travel time, vehicle delay, levels of service, and safety parameters. CMAP coordination for 2050 ADT on the Sauk Trail corridor between Chicago Rd and State Street will be included under Task 1 "Data Collection and Compilation".

No additional crash analysis has been included.

Task 4 - Environmental Coordination and Analysis

This work task includes updating environmental field reviews, completion of the environmental survey request addendum and exhibits, and resubmittal to IDOT for processing and completion of all required environmental clearances, in accordance with IDOT and FHWA requirements for federal funding eligibility. The following work will be completed as part of this task:

ESR Addendum Submittal to IDOT: The CBBEL Team will prepare and submit an Environmental Survey Request Addendum (ESR Addendum) for the project to IDOT for processing in accordance with IDOT procedures. The ESR addendum will include the required exhibits with updated ESR limits. No changes are proposed to the photo log of structures prepared by the CBBEL Team for completion of the cultural resource review.

It is assumed that any necessary threatened and endangered species surveys will be completed by the State through the ESR process. No additional Bridge Bat Assessment is anticipated.

Tree Survey, Tabulation, and Evaluation: The tree evaluation will be extended to cover the additional area.

Wetland Verification Technical Report: Wetland delineations were previously completed for the County in October 2019 by GSG Consultants, and a copy of the Wetland Delineation Report dated October 2020 has been provided to CBBEL for use with this project. Based on the age of that report, the CBBEL Team will complete a wetland boundary verification and Wetland Technical Report to cover the extended project limits.

Wetland Impact Evaluation Forms: No additional scope is proposed for this task.

Preliminary Environmental Site Assessment: No additional scope is proposed for this task.

Special Lands: The roadway is surrounded by Schubert's Woods Forest Preserve to the north and King's Grove Forest Preserve to the south. The proposed improvement plan is anticipated to be developed to avoid any land acquisitions from the FPDCC. Therefore, no special lands assessments, such as a Section 4(f) evaluation are included herein.

Deliverables:

- Environmental Survey Request Addendum (ESR Addendum)
- Wetland Verification Technical Report

Task 5 - Geometric Studies

Concept Alternatives Analysis: No additional scope is proposed for this task.

Thorn Creek Bridge Impact Analysis: The proposed Thorn Creek bridge raise has more significant impacts to the roadway profile than initially anticipated, resulting in longer and taller retaining walls. A detailed impact analysis is ongoing to determine the preferred roadway profile, and lane configuration utilizing ORD to generate the proposed top surface only for the comparative impact analysis. The goal of this task is to balance meeting IDOT-BLRS hydraulic criteria with minimizing approach retaining walls and impacts. Based on County coordination to date, the comparative impact analysis is expected for 4 alternatives:

- 4-lane with 3:1 side slopes
- 4-lane with retaining walls
- 3-lane with 3:1 side slopes
- 3-lane with retaining walls

Preferred Alternative: The CBBEL Team will prepare preliminary plan and profile sheets showing existing and proposed horizontal and vertical geometry at a scale of 1" = 50'. One additional roadway plan and profile sheet is scoped.

Intersection Design Studies: Traffic analysis for the Sauk Trail at Western Avenue intersection and a Crash Analysis report for the corridor was previously completed in support of the project's alternatives evaluation and report. Two Intersection Design Studies (IDSs) are being added to satisfy IDOT and federal funding requirements at the Sauk Trail at Western Avenue intersection and the Sauk Trail at Ashland Avenue intersection. CBBEL anticipates the Sauk Trail at Western Avenue IDS being reviewed

through the IDOT Geometrics Studies Unit (GSU) due to Western Avenue being under IDOT jurisdiction. The Sauk Trail at Ashland Avenue IDS will be reviewed by Bureau of Local Roads to ensure consistency with federal funding requirements. As part of the IDS submittal for Sauk Trail at Ashland Avenue, future 2050 traffic design hourly volumes will be calculated based off the previous CMAP coordination as well as conducting the existing and proposed traffic capacity analyses.

The IDS submittals will be prepared at a scale of 1" = 50' and will include the following:

- a. Intersection capacity analyses for a.m. and p.m. peak hour design year 2050 traffic volumes.
- b. Existing and projected peak hour volumes.
- c. Preliminary intersection geometry.
- d. Traffic signal layout.
- e. Design and general notes.
- f. Design exceptions
- g. Autoturn sheets

The draft IDS submittals will be submitted to both IDOT and Cook County for review with review comments being addressed in the final IDS and submitted for final approval.

ADA Curb Ramp Details: The County and IDOT require the preparation of ADA ramp details at all curb ramps to be improved under their jurisdictions within the full project limits. This task includes preparing ADA ramp detail sheets per IDOT and Cook County requirements for all curb ramps along Sauk Trail at cross streets. Based on a review of the existing corridor, it is estimated that there are 10 proposed curb ramps that need to be assessed for ADA accessibility compliance at 4 intersections (at Western Ave NW Corner, 2 at Western Ave RTL Island, Western Ave NE Corner, 2 at Schubert's Woods Entrance N leg, 2 at Ashland Ave. N leg, 2 at Rosclair Ct. N leg). Four (4) proposed curb ramps were included in the original scope, therefore 6 additional curb ramp details are included herein.

Deliverables:

- Impact Analysis Alternatives Plan and Profile Exhibits
- Impact Analysis Typical Sections (4 alternatives – 4 lane w vs w/o retaining walls and 3 lane w vs. w/o retaining walls)
- 1 additional Preferred Alternative Existing and Proposed Typical Section
- 1 additional Preferred Alternative Roadway Plan and Profile sheet, 1" = 50' scale
- 15 Additional Preferred Alternative Roadway Cross Sections, (1,500' approximately every 100', top surface only)
- Sauk Trail at Western Avenue IDS with BDE 3100 Design Exception Form
- Sauk Trail at Ashland Avenue IDS with BLR 22120 Design Exception Form
- 6 additional ADA curb ramp details.

Task 6 - Roadway Drainage

The total length of the proposed roadway improvements has been extended approximately 1,500' to a total length of 1.4 miles along Sauk Trail. The Location Drainage Technical Memorandum (LDTM) will be extended with 1 additional EDP and PDP sheet.

Hydraulic Report: No additional scope is proposed for this task.

Deliverables:

- 1 Additional Existing Drainage Plan sheet (electronic submittal)
- 1 Additional Proposed Drainage Plan sheet (electronic submittal)
- Expand LDTM to cover extended area.

Task 7 – Geotechnical and Structural Analysis

A large TS&L will be required for replacement of the Thorn Creek bridge and there will be 4 additional TSLs required for large proposed retaining walls near Thorn Creek to avoid floodplain/floodway/wetland impacts adjacent to the roadway where the roadway profile is being raised. For retaining walls greater than 7 feet exposed height, IDOT will require the completion of preliminary TSL drawings in Phase I for coordination and review by the IDOT Bridge Office. As part of the alternative’s analysis, the extent of needed retaining wall will be minimized to the extent practical.

The supplement covers additional soil borings required to cover the additional retaining wall lengths and the significant raise in the roadway profile.

Deliverables:

- Thorn Creek Large TSL (Draft, Revised Draft, Final)
- 4 Large Retaining Walls greater than 7 feet TSLs (Draft, Revised Draft, Final)

Task 8 – Project Coordination and Public Involvement

No additional stakeholder coordination is proposed.

County Coordination Meetings: Monthly project status meetings with the County continue to occur throughout the Phase I Study process. Past the original 24 status meetings, a one year extension with 12 additional coordination meetings are expected.

Local Agency Coordination Meeting: An additional meeting (in-person) to discuss expanded traffic analysis with the Village of South Chicago Heights. A virtual pre-coordination meeting with the County has been added to this task as well to prep for the local agency coordination meeting.

Deliverables:

- Summaries for the monthly project coordination meetings with the County. Meeting summary for local agency coordination meeting.

Task 9 - Traffic Maintenance Analysis

No additional scope is proposed for this task.

Task 10 - Project Development Report

This task includes updating the Project Development Report (PDR) to a Federal CE in accordance with IDOT-BLR Form 22210 and coordinated with the County, State, and FHWA for Phase I Design Approval. This task includes development of the PDR and all supporting exhibits.

Deliverables:

- PDR utilizing Federal CE BLR Form 22210 (Draft, Final) and required exhibits.

Task 11 – Plat of Highways and Legal Descriptions

No additional scope is proposed for this task.

Task 12 - Project Management

This task includes overall project administration and management, as well as Quality Assurance (QA) reviews associated with major project deliverables, extended 12 months.

Deliverables:

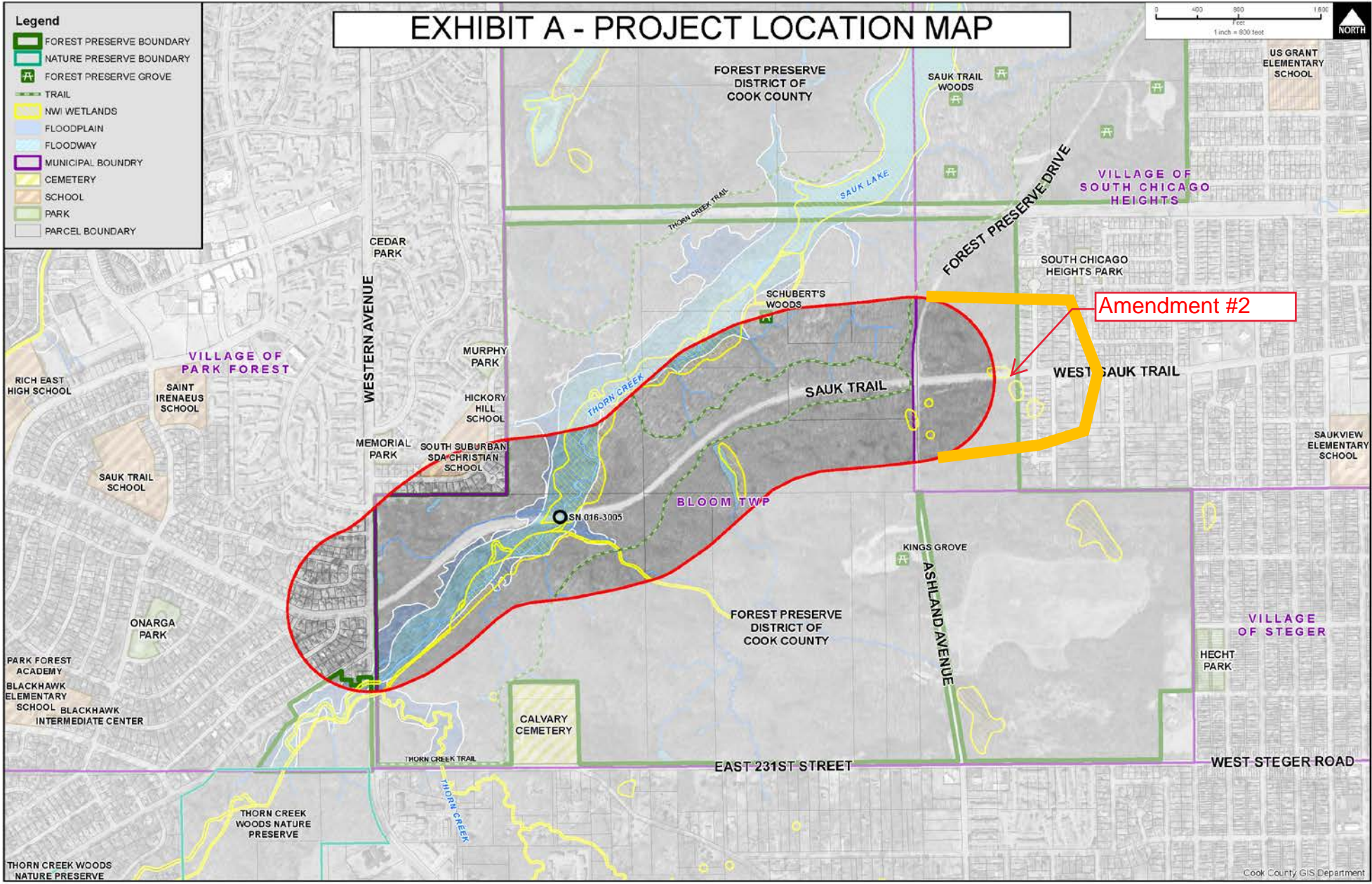
- Monthly progress reports



EXHIBIT A - PROJECT LOCATION MAP



- Legend**
- FOREST PRESERVE BOUNDARY
 - NATURE PRESERVE BOUNDARY
 - FOREST PRESERVE GROVE
 - TRAIL
 - NW WETLANDS
 - FLOODPLAIN
 - FLOODWAY
 - MUNICIPAL BOUNDARY
 - CEMETERY
 - SCHOOL
 - PARK
 - PARCEL BOUNDARY





**SAUK TRAIL: WESTERN AVENUE TO ASHLAND AVENUE
PHASE I ENGINEERING STUDY
SN 21-C1131-00-PV
Amendment #2 Work Hour Estimate**

Amendment 2 - Task	Units	Work Hours					Notable Direct Costs
		CBBEL	ASE	BD	Wang	HBM	
CBBEL = Christopher B. Burke Engineering, Ltd. (Prime Consultant) ASE = American Surveying & Engineering, P.C. (M/WBE Subconsultant) BD = Blue Daring Consulting, Inc. (M/WBE Subconsultant) Wang = Wang Engineering, Inc. (M/WBE Subconsultant) HBM = HBM Engineering Group, LLC (M/WBE Subconsultant) FTG = Fish Transportation Group (M/WBE Subconsultant) - See separate cost proposal							
1. Data Collection and Compilation							
a Acquiring 48 hour traffic count data for 3 intersections	Hours	24					\$5,000 for Traffic Counts
	SUBTOTAL:	24	0	0	0	0	
2. Topographic Survey							
a No additional scope is proposed for this task.	Hours	0					
	SUBTOTAL:	0	0	0	0	0	
3. Traffic and Crash Analysis							
a Expanding the Synchro model east to include Sauk Trail from Ashland Ave to State Street. Conducting an alternatives analysis and develop a microsimulation modeling for coordination/presenting purposes.	Hours	160					
	SUBTOTAL:	160	0	0	0	0	
4. Environmental Coordination and Analysis							
a Prepare the Environmental Survey Request Addendum (ESR Addendum) for submittal to IDOT	Hours	40					
b Wetland Delineation Update	Hours	36					
c Wetland Delineation Report	Hours	46					
d Jurisdictional Determination and Boundary Verification	Hours	12					
e Extend Tree Survey, Tabulation, and Evaluation,	Hours	38					
f No additional scope is proposed for WIE, PESA, or Special Lands	Hours	0					
	SUBTOTAL:	172	0	0	0	0	
5. Geometric Studies							
a Thorn Creek Bridge Impact Analysis. Prepare Typical Cross Sections, Concept Geometry for 4 levels of impacts as described in the scope of services for comparative analysis.	4 @ 40 hrs each	160					
b Additional Preliminary Plans for the Preferred Alternative. Finalize Preferred Alternative Typical Sections. Developed at 1" = 50' scale with complete preliminary 30% level plans, profile, and cross sections (at 100' intervals, driveways, and grade control features). Includes determination of preliminary right-of-way/easements, environmental impacts and remedial measures, and non-motorized accommodations.	Plan/Profile: Est 1 sht at 12 hrs X-Sections: Est 16 at 1.5 hrs ea.	35					
c Western Avenue at Sauk Trail IDS	Hours	120					
d BDE 3100 Design Exception Forms	Hours	32					
e Ashland Avenue at Sauk Trail IDS	Hours	118					
f BLR 22120 Design Exception Forms	Hours	32					
g 6 additional ADA Curb Ramp Details (4 of 10 included in original scope)	6 @ 8 hrs ea.	48					
	SUBTOTAL:	545	0	0	0	0	
6. Roadway Drainage							
a Prepare Existing Drainage Plan (EDP) for the extended area per the scope of services.	Est 1 sheet x 8 hrs ea.	8					
b Proposed Drainage Plan (Preferred Alternative)	Est 1 sheet x 14 hrs ea.	14					
j Extend Location Drainage Technical Memorandum (LDTM).	Hours	20					
	SUBTOTAL:	42	0	0	0	0	
7. Geotechnical and Structural Analysis							
a BCR longer and higher, Thorn Creek Bridge	Hours	0				24	
b TS&Ls for longer, higher Thorn Creek Bridge	Hours	0				48	
c TS&Ls for 4 longer, higher and longer retaining walls	Hours	0				180	
d Soil Borings	Hours	0			89		



**SAUK TRAIL: WESTERN AVENUE TO ASHLAND AVENUE
 PHASE I ENGINEERING STUDY
 SN 21-C1131-00-PV
 Amendment #2 Work Hour Estimate**

Amendment 2 - Task		Units	Work Hours				
			CBBEL	ASE	BD	Wang	HBM
		SUBTOTAL:	0	0	0	89	252
8. Project Coordination and Public Involvement							
b County Project Coordination/Status Meetings. Assume 12 additional meetings (includes 2 ppl at 4 hours each, meeting agenda and material preparation, and preparing meeting summaries). A Local Agency coordination meeting and pre-coordination meeting have been included as well.		Hours	112				
		SUBTOTAL:	112	0	0	0	0
9. Traffic Maintenance Analysis							
a No additional scope is proposed for this task.		Hours	0				
		SUBTOTAL:	0	0	0	0	0
10. Project Development Report							
a Additional Exhibits, Documents, and Materials for inclusion in the Project Development Report (PDR), which will be prepared based on IDOT BLR 22210 (Federal CE with Report) for County, IDOT, and FHWA review and approval.		Hours	40				
b Prepare the Final PDR incorporating the public input and disposition of comments from the PIM, and submit to the County, IDOT, and FHWA for Phase I Design Approval.		Hours	34				
		SUBTOTAL:	74	0	0	0	0
11. Plat of Highways and Legal Descriptions							
a No additional scope is proposed for this task.		Hours	0				
		SUBTOTAL:	0	0	0	0	0
12. Project Management							
a Monthly progress reports. (extended 12 months schedule x 2 hrs each)		Hours	24				10
b QA reviews associated with additional milestone deliverables as required (extend 12 months schedule x 2 hrs each).		Hours	24				10
		SUBTOTAL:	48	0	0	0	20
Consultant Totals:			1,177	0	0	89	272
Work Hour Percentages:			76.5%	0.0%	0.0%	5.8%	17.7%
Project Total:						1,538	



Local Public Agency Cook County Department of Transportation and Highway	County Cook	Section Number 21-C1131-00-PV
Prime Consultant (Firm) Name Christopher B. Burke Engineering, Ltd.	Prepared By Emily Anderson	Date 4/1/2025
Consultant / Subconsultant Name Christopher B. Burke Engineering, Ltd.	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Amndment #2 to extend east project limits, increase Thorn Creek bridge and retaining wall improvements, add intersection improvements at Western Avenue, and update the project development process to be eligible for future federal funding.

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	138.65%
START DATE	10/1/2025		COMPLEXITY FACTOR	2.00%
RAISE DATE	1/1/2026		% OF RAISE	2.00%
END DATE	9/30/2026			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	10/1/2025	1/1/2026	3	25.00%
1	1/2/2026	10/1/2026	9	76.50%

Local Public Agency	County	Section Number
Cook County Department of Transportation	Cook	21-C1131-00-PV
Consultant / Subconsultant Name		Job Number
Christopher B. Burke Engineering, Ltd.		

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	86.00
ESCALATION FACTOR	1.50%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Engineer VI	\$76.85	\$78.00
Engineer V	\$72.37	\$73.46
Engineer IV	\$59.40	\$60.29
Engineer III	\$45.29	\$45.97
Engineer I/II	\$37.53	\$38.09
Survey V	\$76.85	\$78.00
Survey IV	\$76.85	\$78.00
Survey III	\$68.82	\$69.85
Survey II	\$56.50	\$57.35
Survey I	\$40.63	\$41.24
Engineering Technician V	\$71.00	\$72.07
Engineering Technician IV	\$55.23	\$56.06
Engineering Technician III	\$46.30	\$46.99
Engineering Technician I/II	\$34.50	\$35.02
CAD Manager	\$73.26	\$74.36
CAD Technician II	\$54.39	\$55.21
GIS Specialist III	\$29.00	\$29.44
Landscape Architect	\$61.00	\$61.92
Landscape Designer III	\$69.00	\$70.04
Environmental Resource Specialist V	\$75.93	\$77.07
Environmental Resource Specialist IV	\$63.80	\$64.76
Environmental Resource Specialist III	\$42.33	\$42.96
Environmental Resource Specialist I/II	\$31.67	\$32.15
Environmental Resource Technician	\$46.80	\$47.50
Engineering Intern	\$31.50	\$31.97
Business Operations Department	\$59.42	\$60.31

Local Public Agency	County	Section Number
Cook County Department of Transportation	Cook	21-C1131-00-PV
Consultant / Subconsultant Name		Job Number
Christopher B. Burke Engineering, Ltd.		

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant
HBM	17,166.00	1,716.60
Wang Engineering	4,576.00	457.60
Total	21,742.00	2,174.20

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

Cook County Department of Transportation

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Counts	Actual Cost (Submit supporting documentation)	1	\$5,000.00	\$5,000.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$5,000.00

Local Public Agency

Cook County Department of Transportation and Highways

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number**COST ESTIMATE WORKSHEET**

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE **138.65%**COMPLEXITY FACTOR **0**

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
1. Data Collection		24	1,218	1,689	402		3,309	1.22%
2. Traffic Analysis		160	7,889	10,938	2,603		21,430	7.89%
4. Environmental Coordination and Analysis		172	8,944	12,401	2,952		24,297	8.94%
5. Geometric Studies		545	30,656	42,504	10,116	88,032	171,308	63.05%
6. Roadway Drainage		42	2,100	2,912	693		5,705	2.10%
7. Geotechnical and Structural Analysis			-	-	-		-	0.00%
8. Project Coordination and Public Involvement		112	6,583	9,128	2,173		17,884	6.58%
10. Project Development Report		74	4,075	5,650	1,345		11,070	4.07%
12. Project Management		48	3,635	5,040	1,200		9,875	3.63%
Subconsultant DL							\$1,821.04	0.67%
Direct Costs Total ==>	\$0.00						\$5,000.00	1.84%
TOTALS		1177	65,100	90,262	21,484	88,032	271,699	100.00%

155,362

BLR 05514 (Rev. 02/09/23)

Local Public Agency

Cook County Department of Transportation and Highways

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1. Data Collection			2. Traffic Analysis			4. Environmental Coordination and Analysis			5. Geometric Studies			6. Roadway Drainage		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	78.00	38.0	3.23%	2.52				8	5.00%	3.90									
Engineer V	73.46	198.0	16.82%	12.36										120	22.02%	16.17	2	4.76%	3.50
Engineer IV	60.29	234.0	19.88%	11.99	8	33.33%	20.10	48	30.00%	18.09	12	6.98%	4.21	120	22.02%	13.28	12	28.57%	17.23
Engineer III	45.97	328.0	27.87%	12.81	16	66.67%	30.65	52	32.50%	14.94	34	19.77%	9.09	120	22.02%	10.12	12	28.57%	13.13
Engineer I/II	38.09	184.0	15.63%	5.96				52	32.50%	12.38				120	22.02%	8.39	12	28.57%	10.88
Survey V	78.00	0.0																	
Survey IV	78.00	0.0																	
Survey III	69.85	0.0																	
Survey II	57.35	0.0																	
Survey I	41.24	0.0																	
Engineering Technician V	72.07	0.0																	
Engineering Technician IV	56.06	0.0																	
Engineering Technician III	46.99	0.0																	
Engineering Technician I/II	35.02	0.0																	
CAD Manager	74.36	58.0	4.93%	3.66										58	10.64%	7.91			
CAD Technician II	55.21	4.0	0.34%	0.19													4	9.52%	5.26
GIS Specialist III	29.44	31.0	2.63%	0.78							24	13.95%	4.11	7	1.28%	0.38			
Landscape Architect	61.92	0.0																	
Landscape Designer III	70.04	0.0																	
Environmental Resource Specialist V	77.07	46.0	3.91%	3.01							46	26.74%	20.61						
Environmental Resource Specialist IV	64.76	0.0																	
Environmental Resource Specialist III	42.96	56.0	4.76%	2.04							56	32.56%	13.99						
Environmental Resource Specialist I/II	32.15	0.0																	
Environmental Resource Technician	47.50	0.0																	
Engineering Intern	31.97	0.0																	
Business Operations Department	60.31	0.0																	
		0.0																	
TOTALS		1177.0	100%	\$55.31	24.0	100.00%	\$50.74	160.0	100%	\$49.31	172.0	100%	\$52.00	545.0	100%	\$56.25	42.0	100%	\$50.00

Local Public Agency

Cook County Department of Transportation and Highway

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	7. Geotechnical and Structural Analysis			8. Project Coordination and Public Involvement			10. Project Development Report			12. Project Management								
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	78.00				6	5.36%	4.18				24	50.00%	39.00						
Engineer V	73.46				40	35.71%	26.23	12	16.22%	11.91	24	50.00%	36.73						
Engineer IV	60.29				10	8.93%	5.38	24	32.43%	19.55									
Engineer III	45.97				56	50.00%	22.98	38	51.35%	23.61									
Engineer I/II	38.09																		
Survey V	78.00																		
Survey IV	78.00																		
Survey III	69.85																		
Survey II	57.35																		
Survey I	41.24																		
Engineering Technician V	72.07																		
Engineering Technician IV	56.06																		
Engineering Technician III	46.99																		
Engineering Technician I/II	35.02																		
CAD Manager	74.36																		
CAD Technician II	55.21																		
GIS Specialist III	29.44																		
Landscape Architect	61.92																		
Landscape Designer III	70.04																		
Environmental Resource Spe	77.07																		
Environmental Resource Spe	64.76																		
Environmental Resource Spe	42.96																		
Environmental Resource Spe	32.15																		
Environmental Resource Tec	47.50																		
Engineering Intern	31.97																		
Business Operations Departn	60.31																		
TOTALS		0.0	0%	\$0.00	112.0	100%	\$58.78	74.0	100%	\$55.07	48.0	100%	\$75.73	0.0	0%	\$0.00	0.0	0%	\$0.00

Local Public Agency Cook County DOTH	County Cook	Section Number 21-C1131-00-PV
Prime Consultant (Firm) Name Christopher B. Burke Engineering	Prepared By Mahmoud Issa	Date 4/1/2025
Consultant / Subconsultant Name HBM Engineering Group, LLC	Job Number 2207-911	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Amendment 2: Additional work for the following:
 - BCR for longer and higher Thorn Creek Bridge
 - TS&L for longer and higher Thorn Creek Bridge
 - TS&L for longer and higher retaining walls (4 retaining walls)

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	133.04%
START DATE	10/1/2025		COMPLEXITY FACTOR	0
RAISE DATE	11/1/2025		% OF RAISE	2.00%
END DATE	9/30/2026			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	10/1/2025	11/1/2025	1	8.33%
1	11/2/2025	10/1/2026	11	93.50%

The total escalation = 1.83%

Local Public Agency

County

Section Number

Cook County DOTH

Cook

21-C1131-00-PV

Consultant / Subconsultant Name

Job Number

HBM Engineering Group, LLC

2207-911

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	1.83%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$76.60	\$78.00
Chief Engineer/Senior Project Manager	\$76.60	\$78.00
Senior Project Engineer/ PM	\$76.60	\$78.00
QA/QC Engineer	\$76.60	\$78.00
Project Engineer II/ Engineer V	\$74.92	\$76.29
Project Engineer I/ Engineer IV	\$64.13	\$65.31
Engineer III	\$55.63	\$56.65
Engineer II	\$43.64	\$44.44
Engineer I	\$37.73	\$38.42
CADD Manager/ IT	\$59.49	\$60.58
Accountant/ Administrator III	\$40.25	\$40.99
Documentation/ Administrative II	\$39.25	\$39.97
Intern	\$22.67	\$23.09

Local Public Agency	County	Section Number
Cook County DOTH	Cook	21-C1131-00-PV
Consultant / Subconsultant Name		Job Number
HBM Engineering Group, LLC		2207-911

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant

Total 0.00 0.00

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

Cook County DOTH

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

HBM Engineering Group, LLC

Job Number

2207-911

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utliti Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$0.00

Local Public Agency

Cook County DOTD

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

HBM Engineering Group, LLC

Job Number

2207-911

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE **133.04%**

COMPLEXITY FACTOR **0**

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
7-a Thorn Creek Bridge BCR		24	1,662	2,211	548		4,421	9.68%
7-b Thorn Creek Bridge TS&L		48	2,943	3,915	971		7,829	17.14%
7-c Retaining Wall TS&Ls (4 walls)		180	11,142	14,824	3,677		29,643	64.91%
12-a Project Manag. and Admin.		10	653	868	215		1,736	3.80%
12-b QA/QC		10	766	1,019	253		2,038	4.46%
Subconsultant DL							\$0.00	
Direct Costs Total ===>	\$0.00						\$0.00	
TOTALS		272	17,166	22,837	5,664	-	45,667	100.00%

Local Public Agency

Cook County DOTD

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

HBM Engineering Group, LLC

Job Number

2207-911

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			7-a Thorn Creek Bridge BCR			7-b Thorn Creek Bridge TS&L			7-c Retaining Wall TS&Ls (4 walls)			12-a Project Manag. and Admin.			12-b QA/QC		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	7.0	2.57%	2.01	2	8.33%	6.50	2	4.17%	3.25	2	1.11%	0.87	1	10.00%	7.80			
Chief Engineer/Senior Project Engineer	78.00	22.0	8.09%	6.31	4	16.67%	13.00	2	4.17%	3.25	14	7.78%	6.07	1	10.00%	7.80	1	10.00%	7.80
Senior Project Engineer/ PM	78.00	40.0	14.71%	11.47				8	16.67%	13.00	28	15.56%	12.13	3	30.00%	23.40	1	10.00%	7.80
QA/QC Engineer	78.00	10.0	3.68%	2.87	4	16.67%	13.00										6	60.00%	46.80
Project Engineer II/ Engineer	76.29	42.0	15.44%	11.78	4	16.67%	12.72	8	16.67%	12.72	28	15.56%	11.87	1	10.00%	7.63	1	10.00%	7.63
Project Engineer I/ Engineer	65.31	40.0	14.71%	9.60	4	16.67%	10.88	6	12.50%	8.16	28	15.56%	10.16	1	10.00%	6.53	1	10.00%	6.53
Engineer III	56.65	38.0	13.97%	7.91	4	16.67%	9.44	6	12.50%	7.08	28	15.56%	8.81						
Engineer II	44.44	28.0	10.29%	4.57	2	8.33%	3.70	6	12.50%	5.56	20	11.11%	4.94						
Engineer I	38.42	26.0	9.56%	3.67				6	12.50%	4.80	20	11.11%	4.27						
CADD Manager/ IT	60.58	8.0	2.94%	1.78				2	4.17%	2.52	6	3.33%	2.02						
Accountant/ Administrator I	40.99	1.0	0.37%	0.15										1	10.00%	4.10			
Documentation/ Administrator	39.97	2.0	0.74%	0.29										2	20.00%	7.99			
Intern	23.09	8.0	2.94%	0.68				2	4.17%	0.96	6	3.33%	0.77						
		0.0																	
		0.0																	
		0.0																	
		0.0																	
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		0.0																	
		0.0																	
		0.0																	
TOTALS		272.0	100%	\$63.11	24.0	100.00%	\$69.25	48.0	100%	\$61.30	180.0	100%	\$61.90	10.0	100%	\$65.25	10.0	100%	\$76.56



Local Public Agency Cook County Dept of Transportation and Highways	County Cook	Section Number 21-C1131-00-PV
Prime Consultant (Firm) Name Cristopher B. Burke Engineering, Ltd.	Prepared By M. Seyhun	Date 4/3/2025
Consultant / Subconsultant Name Wang Engineering, Inc. a Terracon Company	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	202.39%
START DATE	10/1/2025		COMPLEXITY FACTOR	0
RAISE DATE	4/1/2026		% OF RAISE	2.00%
END DATE	9/30/2026			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	10/1/2025	4/1/2026	6	50.00%
1	4/2/2026	10/1/2026	6	51.00%

The total escalation = 1.00%

Local Public Agency

County

Section Number

Cook County Dept of Transportation and Highways

Cook

21-C1131-00-PV

Consultant / Subconsultant Name

Job Number

Wang Engineering, Inc. a Terracon Company

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	1.00%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal in Charge	\$78.00	\$78.00
Project Manager	\$71.23	\$71.94
Senior Engineer	\$71.23	\$71.94
Project Engineer/Project Geologist	\$47.64	\$48.12
Assistant Engineer/Assistant Geologist	\$34.11	\$34.45
Laboratory Technician	\$36.61	\$36.98
Administrative Assistant	\$40.63	\$41.04
QC/QA Reviewer	\$78.00	\$78.00

Local Public Agency	County	Section Number
Cook County Dept of Transportation and	Cook	21-C1131-00-PV
Consultant / Subconsultant Name		Job Number
Wang Engineering, Inc. a Terracon Company		

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant
Total	0.00	0.00

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

Cook County Dept of Transportation and High

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

Wang Engineering, Inc. a Terracon Company

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	4	\$65.00	\$260.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)	1	\$7,680.00	\$7,680.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost	1	\$15,750.00	\$15,750.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	\$3,328.00	\$3,328.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$27,018.00

Local Public Agency

Cook County Dept of Transportation and Highway

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

Wang Engineering, Inc. a Terracon Company

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE **202.39%**

COMPLEXITY FACTOR **0**

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Desk Study, Site Access & Permitting		-	-	\$27,018.00	-		27,018	63.77%
Field Investigations	34	1,581	3,200		522		5,303	12.52%
Laboratory Testing		-	-		-		-	0.00%
Engineering Analysis	29	1,436	2,906		474		4,816	11.37%
Report Preparation	23	1,368	2,768		451		4,587	10.83%
Project Management	3	191	387		63		641	1.51%
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
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		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
Subconsultant DL					0		-	
TOTALS	89	4,576	9,261	27,018	1,510	-	42,365	100.00%

13,837

BLR 05514 (Rev. 05/27/22)

Local Public Agency

Cook County Dept of Transportation and Highways

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

Wang Engineering, Inc. a Terracon Company

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Desk Study, Site Access & Permitting			Field Investigations			Laboratory Testing			Engineering Analysis			Report Preparation		
		Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg
Principal in Charge	78.00	1.0	1.12%	0.88															
Project Manager	71.94	1.0	1.12%	0.81															
Senior Engineer	71.94	20.0	22.47%	16.17									8	27.59%	19.85	12	52.17%	37.54	
Project Engineer/Project Geologist	48.12	46.0	51.69%	24.87				30	88.24%	42.46			10	34.48%	16.59	6	26.09%	12.55	
Assistant Engineer/Assistant Geologist	34.45	19.0	21.35%	7.35				4	11.76%	4.05			11	37.93%	13.07	4	17.39%	5.99	
Laboratory Technician	36.98	0.0																	
Administrative Assistant	41.04	1.0	1.12%	0.46															
QC/QA Reviewer	78.00	1.0	1.12%	0.88												1	4.35%	3.39	
		0.0																	
		0.0																	
		0.0																	
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TOTALS		89.0	100%	\$51.41	0.0	0.00%	\$0.00	34.0	100%	\$46.51	0.0	0%	\$0.00	29.0	100%	\$49.51	23.0	100%	\$59.47

Local Public Agency

Cook County Dept of Transportation and Highways

County

Cook

Section Number

21-C1131-00-PV

Consultant / Subconsultant Name

Wang Engineering, Inc. a Terracon Company

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Project Management																	
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Principal in Charge	78.00	1	33.33%	26.00															
Project Manager	71.94	1	33.33%	23.98															
Senior Engineer	71.94																		
Project Engineer/Project Geologist	48.12																		
Assistant Engineer/Assistant Geologist	34.45																		
Laboratory Technician	36.98																		
Administrative Assistant	41.04	1	33.33%	13.68															
QC/QA Reviewer	78.00																		
TOTALS		3.0	100%	\$63.66	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

ATTACHMENT B



COOK COUNTY
OFFICE OF THE
**Chief Procurement
Officer**

161 N. Clark
Suite 2300
Chicago, Illinois 60601

Date: July 8, 2025

TO: Raffi Sarrafian, Chief Procurement Officer
Office of the Chief Procurement Officer

FROM: JEANETTA CARDINE
Jeanetta Cardine, Deputy Director
Compliance Center of Excellence
Center of Business Enterprise Development

RE: Contract No. 2038-18488D Amendment No. 2
Preliminary Engineering Services
Department of Transportation and Highways (DOTH)
Contractor: Christopher B. Burke Engineering Ltd.
Original Contract Amount: \$1,130,726.00
Original Contract Term: 10/1/2022 – 9/30/2024
Amendment 1 renews the contract for one year through September 30, 2025, with no change to the contract value
Revised Contract Term: 10/1/2022 – 9/30/2025
Amendment 2 extends the contract for one year through September 30, 2026, and increases the contract value by \$271,699.00 to a total contract value of \$1,402,425.00
Revised Contract Value: \$1,402,425.00
Revised Contract Term: 10/1/2022 – 9/30/2026
RFQ: Professional Services
Contract Goal: 35% MBE/WBE

The Center of Business Enterprise Development is in receipt of the above-referenced contract amendment and has reviewed this contract for compliance with the Minority and Women owned Business Enterprises (MBE/WBE) Ordinance. After careful review of our records as reported by the vendor, it has been determined the vendor is in compliance with the MBE/WBE Ordinance.



Original Contract Utilization Plan (Based on \$967,571.00 Original Award Value)

MBE/WBE	Status	Certifying Agency	Commitment (direct)
American Survey & Engineering	MBE-HA-M	City of Chicago	17.39% \$196,640.00
Blue Daring Consulting	MBE-HA-F	City of Chicago	14.62% 165,295.00
Fish Transportation Group	WBE-C-F	City of Chicago	0.48% 5,475.00
HBM Engineering Group LLC	WBE-C-F	City of Chicago	10.20% 115,282.00
Wang Engineering, Inc.	MBE-AAPI-M	Cook County	15.75% 178,137.00*
Total:			58.44% \$660,829.00

Amendment 1 Utilization Plan (Based on \$967,571.00 Award Value)

MBE/WBE	Status	Certifying Agency	Commitment (direct)
American Survey & Engineering	MBE-HA-M	City of Chicago	20.32% \$196,640.00
Blue Daring Consulting	MBE-HA-F	City of Chicago	17.08% \$165,295.00
Fish Transportation Group	WBE-C-F	City of Chicago	0.56% \$5,475.00
HBM Engineering Group LLC	WBE-C-F	City of Chicago	11.91% 115,282.00
Total			49.87% \$482,692.00

*To note, Wang Engineering is still being used on this contract, however they lost their Cook County certification in October 2022 just as this contract was starting and can no longer be counted towards participation. Wang Engineering had not been used prior to their loss of certification, therefore Wang will not be listed on the Amendment 1 utilization chart. The contractor, Christopher B. Burke Engineering Ltd., is still 10.63% above the 35% MBE/WBE participation goal.

Amendment 2 Utilization Plan (Based on \$1,402,425.00 Award Value)

MBE/WBE	Status	Certifying Agency	Commitment (direct)
American Survey & Engineering	MBE-HA-M	City of Chicago	14.02% \$196,640.00
Blue Daring Consulting	MBE-HA-F	City of Chicago	11.79% \$165,295.00
Fish Transportation Group	WBE-C-F	City of Chicago	0.4% \$5,475.00
HBM Engineering Group LLC	WBE-C-F	City of Chicago	11.48% \$160,949.00
Total			37.69% \$528,359.00

Amendment 2 extends the contract for one year through September 30, 2026, and increases the contract value by \$271,699.00 to a total contract value of \$1,402,425.00

JC/mk

CC: Kimerlei Aaron, OCPO
Nathan Roseberry, DOTD



MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II.

Direct Participation of MBE/WBE Firms

Indirect Participation of MBE/WBE Firms

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Coventine Fidis, President/CEO

Address: 120 N. LaSalle Street, Suite 3350, Chicago, IL 60602

E-mail: c.fidis@americansurvey.com

Contact Person: Coventine Fidis Phone: 312-277-2000

Dollar Amount Participation: \$ 196,640

Percent Amount of Participation: 14 %

*Letter of Intent attached? Yes No
 *Current Letter of Certification attached? Yes No

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes No
 *Current Letter of Certification attached? Yes No

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: American Surveying & Engineering, Ltd.
Coventine Fidis, President/CEO
 Contact Person: _____
 Address: 120 N. LaSalle Street, Suite 3350
 City/State: Chicago, IL Zip: 60602
 Phone: 312-277-2000 Fax: 815-288-6277
 Email: c.fidis@americansurvey.com

Certifying Agency: City of Chicago
 Certification Expiration Date: Sept. 15, 2025
 Ethnicity: Hispanic
 Bid/Proposal/Contract #: 2038-18488D A2
 FEIN #: 36-3307274

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?
 No Yes – Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: *(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)*

Topographic survey, plats & legals

Indicate the Dollar Amount, Percentage, and the Terms of Payment for the above-described Commodities/ Services:
\$196,640, 14%, net 30 days

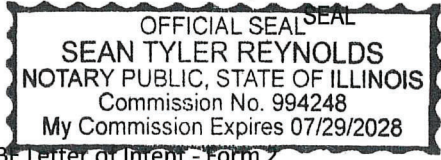
THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

[Signature]
 Signature (M/WBE)
Coventine Fidis, President/CEO
 Print Name
American Surveying & Engineering, Ltd.
 Firm Name
June 24, 2025
 Date

[Signature]
 Signature (Prime Bidder/Proposer)
Michael Kerr, President
 Print Name
Christopher B. Burke Eng., Ltd.
 Firm Name
6/24/2025
 Date

Subscribed and sworn before me
 this 24th day of June, 2025.
 Notary Public *[Signature]*

Subscribed and sworn before me
 this 24th day of June, 2025.
 Notary Public *[Signature]*





CITY OF CHICAGO



DEPARTMENT OF PROCUREMENT SERVICES

SEP 17 2020

Conventine Fidis
American Surveying & Engineering, P.C.
30 N. LaSalle St. Ste 3440
Chicago, Illinois 60606

Dear Mr. Fidis:

We are pleased to inform you that **American Surveying & Engineering, P.c.** is recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **9/15/2025**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **9/15/2021, 9/15/2022, 9/15/2023 and 9/15/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **9/15/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **7/15/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541330 – Engineering Services

541370 – Surveying and Mapping (except geophysical) Services (i.e. topographic mapping and land surveying)

531390 – Consultants', real estate (except appraisers), offices

531390 – Landman Services

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,


Shannon E. Andrews
Chief Procurement Officer

SEA/sg

PETITION FOR PARTIAL OR FULL WAIVER – FORM 3

Bidder/Proposer: _____

Contract No./Title: _____

A. BIDDER/PROPOSER HEREBY REQUESTS:

- | | |
|-----------------------|--------------------------|
| _____ FULL MBE WAIVER | _____ PARTIAL MBE WAIVER |
| _____ FULL WBE WAIVER | _____ PARTIAL WBE WAIVER |
| _____ FULL DBE WAIVER | _____ PARTIAL DBE WAIVER |

B. REASON FOR PARTIAL/FULL WAIVER REQUEST:

Bidder/Proposer shall check each item applicable to its overall reason for a waiver request. Additionally, supporting documentation shall be submitted with this request.

- _____ (1) Lack of sufficient qualified MBEs and/or WBEs capable of providing the goods or services required by the contract.
- _____ (2) The specifications and necessary requirements for performing the contract make it impossible or economically infeasible to divide the contract to enable the contractor to utilize MBEs and/or WBEs in accordance with the applicable participation.
- _____ (3) Price(s) quoted by potential MBEs and/or WBEs are above competitive levels and increase cost of doing business and would make acceptance of such MBE and/or WBE bid economically impracticable, taking into consideration the percentage of total contract price represented by such MBE and/or WBE bid.
- _____ (4) There are other relevant factors making it impossible or economically infeasible to utilize MBE and/or WBE firms.

GOOD FAITH EFFORT TRANSPARENCY REPORT

C. GOOD FAITH EFFORTS TO OBTAIN PARTICIPATION (attach sheets as necessary as Schedule 1)

Bidder/Proposer shall explain and detail the following Good Faith Efforts undertaken to meet Cook County's contract specific goals.

1. Please attach to this form a detailed list of any and all PCEs, stating the PCE certification (MBE and/or WBE as defined by the Cook County Municipal Code) and with whom from the contacted PCEs the Bidder/Proposer engaged, contacted, and/or communicated with in the County's Market Place;
Timelines:
 - a. When the Bidder/Proposer knew of the bid;
 - b. When the Bidder/Proposer contacted the PCE(s);
 - c. When the Bidder/Proposer formulated its bid and utilization plan;
and
 - d. When was the bid request due date.

2. The number of timely attempts to contact PCEs providing the type of supplies, equipment, goods, and/or services required for the Procurement, including but not limited to;
 - a. Dates of each contact attempt for each contacted PCE;
 - b. Whom, if anyone, the Bidder/Proposer communicated and/or corresponded (including written, virtual, digital, electronic, and other feasible methods of communication);
 - c. The number of unsuccessful attempts to communicate or correspond with PCEs; and
 - d. Attach copies of all solicitations to contacted PCEs.

3. How the Bidder/Proposer proposed to divide the procurement requirements into small tasks and/or quantities into economically feasible units to promote PCE participation.

4. Whether and to what degree the requesting party will endeavor to maximize indirect participation.

5. Detailed explanation of use, if any, of the Center of Business Enterprise Development Compliance services and staff.

6. Detailed explanation of timely notification and usage of services and assistance provided by community, minority, and/or women business organizations.

7. Attach any other documentation relative to Good Faith Efforts in complying with MBE and WBE participation.

GOOD FAITH EFFORT TRANSPARENCY REPORT

By signing below, I affirm under penalty of perjury the information provided in the Petition for Full or Partial Waiver/Good Faith Effort Transparency Report is truthful, accurate, and complete, to the best of my knowledge and capacity. I agree any finding of false, fraudulent, and/or otherwise misleading information will automatically disqualify the request for a waiver and County's Center of Business Enterprise Development reserves the right to pursue additional actions and/or remedies against the requesting Bidder/Proposer.

Signature and Title of Bidder/Proposer

Title

Date

Cook County MBE/WBE Non-Construction Certification Reciprocal Affidavit

Firm Name _____

Address _____ City _____

County _____ State _____ Zip _____

Phone (____) _____ Email _____

I _____,
(Authorized Representative) (Print Title)

of _____ do hereby affirm:
(Name of Firm)

- 1) _____ is a Minority and/or Women Business Enterprise currently
(Name of Firm)
 certified by the City of Chicago as: [] Black- [] Hispanic- [] Asian- [] Woman-owned business.

- 2) With respect to _____, the personal net worth of the qualifying
(Name of Firm)
 (51%) individual(s) does not exceed \$2,767,082.23, excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)

- 3) The average annual gross receipts of _____,
(Name of Firm)
 as derived from tax filings over the five most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)

Upon penalty of perjury, I _____ affirm that, to the best of my knowledge
(Authorized Representative)
 and belief, the information herein is true and accurate.

Signature _____ Title _____ Date _____

Subscribed and sworn to before me this _____ day of _____ / _____
(Month) (Year)

(Notary's Signature) Notary's Seal

My Commission Expires _____



MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II.

Direct Participation of MBE/WBE Firms

Indirect Participation of MBE/WBE Firms

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Blue Daring

Address: 162 W. Hubbard St, Chicago, IL 60654

E-mail: vm@bluedaring.com

Contact Person: Vanessa Mentor Phone: 312-243-8700

Dollar Amount Participation: \$ 165,295

Percent Amount of Participation: 11.8 %

*Letter of Intent attached?

Yes

No

*Current Letter of Certification attached?

Yes

No

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached?

Yes

No

*Current Letter of Certification attached?

Yes

No

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: _____
 Contact Person: Blue Daring
 Address: 162 W Hubbard St
 City/State: Chicago Zip: 60654
 Phone: 3122438700 Fax: _____
 Email: _____
 Participation: Direct Indirect

Certifying Agency: City of Chicago
 Certification Expiration Date: 6/15/2027
 Ethnicity: Latina/Hispanic
 Bid/Proposal/Contract #: 2038-18488D A2
 FEIN #: 87-0 6 9 8 7 8 5

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

branding, communications and public engagement

Indicate the Dollar Amount, Percentage, and the Terms of Payment for the above-described Commodities/ Services:

\$165,295, 11.8%, net 10 days

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Signature (M/WBE) _____
 Print Name
Vanessa Mentor

Blue Daring
 Firm Name

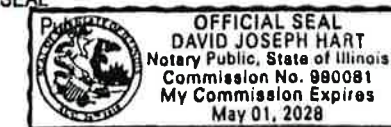
Signature (Prime Bidder/Proposer) _____
 Print Name
Michael Kerr, President

Christopher B. Burke Eng., Ltd.
 Firm Name
6/25/2025
 Date

Date 06/25/25
 Subscribed and sworn before me
 this 25th day of June
2025.
 Notary

Subscribed and sworn before me
 this 25th day of June, 2025.
 Notary Public Sherry Spolina

David Joseph Hart
 M/WBE Letter of Intent - Form 2





CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

SEP 17 2024

Melissa Ballate
Blue Daring Consulting, Inc, DBA Blue Daring
162 W. Hubbard Street
Chicago, IL 60654

Re: Change in Address

Dear Ms. Ballate:

We are pleased to inform you that we have updated your certification to reflect your firm's change in address. **Blue Daring Consulting, Inc, DBA Blue Daring** continues to be certified as a **Minority-Owned Business Enterprise ("MBE")**, **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This certification will remain effective for as long as your firm continues to meet all certification eligibility requirements and is contingent upon the firm affirming its eligibility by filing an **annual No-Change Affidavit** each year. In the past, the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days before your annual anniversary date of June 15th**.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification, you must **file an annual No-Change Affidavit by your anniversary date of June 15th**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the anniversary date for timely processing. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE/WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541430 – Graphic Design Services

**541511 – Software Analysis, Programming, and Design Services, Custom Computer;
WEB (i.e., Internet) Page Design Services, Custom**

**541611 – Administrative Management and General Management Consulting Services;
Strategic Consulting Services**

**541613 – Marketing Consulting Services; Customer Service, Sales and Marketing
Management Consulting Services; New Product Development Consulting Services**

541820 – Public Relations Consulting Services

Your firm's participation on City contracts will be credited only toward **MBE/WBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Tammi Morgan
Contracting Equity Officer

TM/sp





MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II.

Direct Participation of MBE/WBE Firms

Indirect Participation of MBE/WBE Firms

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Cindy Fish

Address: 1950 N. Washington St #211, Naperville, IL 60563

E-mail: cfish@fishtrans.com

Contact Person: Cindy Fish Phone: 217-685-8493

Dollar Amount Participation: \$ 5,475

Percent Amount of Participation: .04 %

*Letter of Intent attached?

Yes

No

*Current Letter of Certification attached?

Yes

No

MBE/WBE Firm: _____

Address: 1950 N. Washington St #211

E-mail: _____

Contact Person: _____ Phone: 217-685-8493

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached?

Yes

No

*Current Letter of Certification attached?

Yes

No

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Fish Transportation Group Inc
 Contact Person: Cindy Fish
 Address: 1950 N. Washington St #211
 City/State: Naperville, IL Zip: 60563
 Phone: 217-685-8493 Fax: none
 Email: cfish@fishtrans.com

Certifying Agency: City of Chicago
 Certification Expiration Date: 07/15/25
 Ethnicity: caucasian
 Bid/Proposal/Contract #: 2038-18488D A2
 FEIN #: 36-4020931

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

traffic data collection

Indicate the **Dollar Amount, Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:

\$5475. 0.4%, net 10 days

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Cindy Fish
 Signature (M/WBE)
Cindy Fish
 Print Name
Fish Transportation Group Inc
 Firm Name
06/24/2025
 Date

Michael Kerr
 Signature (Prime Bidder/Proposer)
Michael Kerr, President
 Print Name
Christopher B. Burke Eng., Ltd.
 Firm Name
6/24/2025
 Date

Subscribed and sworn before me
 this 24th day of June, 2025.

Notary Public Paula Bassett



Subscribed and sworn before me
 this 24th day of June, 2025.

Notary Public Sherry Spolina





Vendor Profile: Certifications

Help & Tools

- General
- Public Profile
- Business Highlights
- Users
- Commodity Codes
- Contacts
- Employees
- Certifications**
- Contracts
- Workforce Comp/EEO
- Questionnaires

Fish Transportation Group, Inc.

System Vendor Number: 20061147

- Renew/Apply for Certification
- Submit Change Request
- Change Request List
- Request Missing Certification

Current Certifications						
Type	Action	Effective	Renewal	Organization	Actions	
DBE	Annual	4/1/2025	10/12/2026	Arizona Department of Transportation	View Add Date Alert Login	
WBE	No Change Affidavit	6/24/2024	7/15/2025	City of Chicago	View Add Date Alert	
DBE	New	Not available		Illinois Unified Certification Program	View Add Date Alert	
DBE	New	Not available		Indiana Unified Certification Program	View Add Date Alert	
DBE	No Change Affidavit	2/10/2025	1/1/2026	Northeast Illinois Regional Commuter Railroad Corp. D/B/A Metra	View Add Date Alert Login	
WBE	New	10/4/2024	10/4/2025	State of Illinois Commission on Equity and Inclusion	View Add Date Alert	

Certification renewals and updates must be submitted to the certification agency with whom your renewal is due.

- For certification renewals and updates with City of Chicago, you may [submit online](#).
- For other agencies using this software, click **Login** to access your record in that system.
- For all other agencies, you will need to contact the certifying agency outside of this system for instructions.

- Home
- View
- Search
- Message
- Settings
- Help & Support
- Logoff
 - Show All
 - Hide All

PETITION FOR PARTIAL OR FULL WAIVER – FORM 3

Bidder/Proposer: _____

Contract No./Title: _____

A. BIDDER/PROPOSER HEREBY REQUESTS:

- | | |
|-----------------------|--------------------------|
| _____ FULL MBE WAIVER | _____ PARTIAL MBE WAIVER |
| _____ FULL WBE WAIVER | _____ PARTIAL WBE WAIVER |
| _____ FULL DBE WAIVER | _____ PARTIAL DBE WAIVER |

B. REASON FOR PARTIAL/FULL WAIVER REQUEST:

Bidder/Proposer shall check each item applicable to its overall reason for a waiver request. Additionally, supporting documentation shall be submitted with this request.

- _____ (1) Lack of sufficient qualified MBEs and/or WBEs capable of providing the goods or services required by the contract.
- _____ (2) The specifications and necessary requirements for performing the contract make it impossible or economically infeasible to divide the contract to enable the contractor to utilize MBEs and/or WBEs in accordance with the applicable participation.
- _____ (3) Price(s) quoted by potential MBEs and/or WBEs are above competitive levels and increase cost of doing business and would make acceptance of such MBE and/or WBE bid economically impracticable, taking into consideration the percentage of total contract price represented by such MBE and/or WBE bid.
- _____ (4) There are other relevant factors making it impossible or economically infeasible to utilize MBE and/or WBE firms.

GOOD FAITH EFFORT TRANSPARENCY REPORT

C. GOOD FAITH EFFORTS TO OBTAIN PARTICIPATION (attach sheets as necessary as Schedule 1)

Bidder/Proposer shall explain and detail the following Good Faith Efforts undertaken to meet Cook County's contract specific goals.

1. Please attach to this form a detailed list of any and all PCEs, stating the PCE certification (MBE and/or WBE as defined by the Cook County Municipal Code) and with whom from the contacted PCEs the Bidder/Proposer engaged, contacted, and/or communicated with in the County's Market Place;
Timelines:
 - a. When the Bidder/Proposer knew of the bid;
 - b. When the Bidder/Proposer contacted the PCE(s);
 - c. When the Bidder/Proposer formulated its bid and utilization plan;
and
 - d. When was the bid request due date.

2. The number of timely attempts to contact PCEs providing the type of supplies, equipment, goods, and/or services required for the Procurement, including but not limited to;
 - a. Dates of each contact attempt for each contacted PCE;
 - b. Whom, if anyone, the Bidder/Proposer communicated and/or corresponded (including written, virtual, digital, electronic, and other feasible methods of communication);
 - c. The number of unsuccessful attempts to communicate or correspond with PCEs; and
 - d. Attach copies of all solicitations to contacted PCEs.

3. How the Bidder/Proposer proposed to divide the procurement requirements into small tasks and/or quantities into economically feasible units to promote PCE participation.

4. Whether and to what degree the requesting party will endeavor to maximize indirect participation.

5. Detailed explanation of use, if any, of the Center of Business Enterprise Development Compliance services and staff.

6. Detailed explanation of timely notification and usage of services and assistance provided by community, minority, and/or women business organizations.

7. Attach any other documentation relative to Good Faith Efforts in complying with MBE and WBE participation.

GOOD FAITH EFFORT TRANSPARENCY REPORT

By signing below, I affirm under penalty of perjury the information provided in the Petition for Full or Partial Waiver/Good Faith Effort Transparency Report is truthful, accurate, and complete, to the best of my knowledge and capacity. I agree any finding of false, fraudulent, and/or otherwise misleading information will automatically disqualify the request for a waiver and County's Center of Business Enterprise Development reserves the right to pursue additional actions and/or remedies against the requesting Bidder/Proposer.

Signature and Title of Bidder/Proposer

Title

Date

Cook County MBE/WBE Non-Construction Certification Reciprocal Affidavit

Firm Name _____

Address _____ City _____

County _____ State _____ Zip _____

Phone (____) _____ Email _____

I _____,
(Authorized Representative) (Print Title)

of _____ do hereby affirm:
(Name of Firm)

- 1) _____ is a Minority and/or Women Business Enterprise currently
(Name of Firm)
 certified by the City of Chicago as: [] Black- [] Hispanic- [] Asian- [] Woman-owned business.

- 2) With respect to _____, the personal net worth of the qualifying
(Name of Firm)
 (51%) individual(s) does not exceed \$2,767,082.23, excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)

- 3) The average annual gross receipts of _____,
(Name of Firm)
 as derived from tax filings over the five most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)

Upon penalty of perjury, I _____ affirm that, to the best of my knowledge
(Authorized Representative)
 and belief, the information herein is true and accurate.

Signature _____ Title _____ Date _____

Subscribed and sworn to before me this _____ day of _____ / _____
(Month) (Year)

(Notary's Signature)

Notary's Seal

My Commission Expires _____



MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II.

Direct Participation of MBE/WBE Firms

Indirect Participation of MBE/WBE Firms

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: HBM Engineering Group, LLC

Address: 4415 Harrison Street, Suite 231 Hillside, IL 60162

E-mail: hayat.issa@hbmeng.com

Contact Person: Hayat A. Issa Phone: (708) 236-0900

Dollar Amount Participation: \$ 160,949

Percent Amount of Participation: 11.5 %

*Letter of Intent attached?

Yes

No

*Current Letter of Certification attached?

Yes

No

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached?

Yes

No

*Current Letter of Certification attached?

Yes

No

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: HBM Engineering Group, LLC

Certifying Agency: City of Chicago

Contact Person: Hayat A. Issa

Certification Expiration Date: 2/15/2026

Address: 4415 Harrison Street, Suite 231

Ethnicity: Caucasian

City/State: Hillside, IL Zip: 60162

Bid/Proposal/Contract #: 2038-18488D A2

Phone: (708) 236-0900 Fax: (708) 236-0901

FEIN #: 36-4476521

Email: hayat.issa@hbmeng.com

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes – Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: *(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)*

Structural Engineering Support Services

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:
\$160,949, 11.5%, 10 days after receipt of payment from owner

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Hayat Issa
Signature (M/WBE)

[Signature]
Signature (Prime Bidder/Proposer)

Hayat A. Issa
Print Name

Michael Kerr, President
Print Name

HBM Engineering Group, LLC
Firm Name

Christopher B. Burke Engineering, Ltd.
Firm Name

06/09/2025
Date

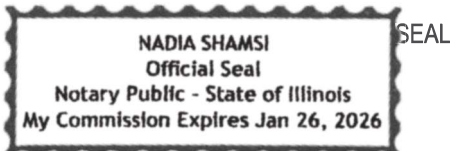
6/9/2025
Date

Subscribed and sworn before me
this 9th day of June, 2025.

Subscribed and sworn before me
this 9th day of June, 2025.

Notary Public [Signature]

Notary Public [Signature]





Next Steps for Maximizing Your BEP Certification

Congratulations on attaining your BEP Certification! This is a pivotal step towards positioning your business for success with the State of Illinois. To help you navigate the subsequent steps and fully leverage your certification, please consider the following:



1. Leverage Chief Procurement Officer (CPO) Resources: Four CPOs manage a distinct portfolio and provide unique opportunities. Familiarizing yourself with these portfolios can strategically position your firm to tap into contracts from various State purchasing entities.



2. Register on Procurement Platforms: We strongly recommend visiting and registering on the Illinois Procurement Gateway (IPG) at <https://ipg.illinois.gov/Home.aspx>. The IPG is an online vendor portal used for gathering business information from vendors who wish to conduct business with State agencies and universities. Instead of submitting required information in paper form with every solicitation response, vendors can submit the information in advance electronically.



3. Enroll in Notifications: Please be advised that BEP certification does not automatically subscribe you to notifications regarding solicitations. Each of the four CPOs publishes notices of the State's solicitations for their respective portfolios. We strongly recommend that all BEP-certified vendors register with each of the four State of Illinois procurement bulletins to increase your visibility for potential contracting opportunities. Registration with the appropriate procurement bulletin corresponding to your NIGP codes is essential to stay informed about upcoming opportunities. Learn more about the chief procurement officers' bulletins and doing business with the State at <https://pathway2procurement.illinois.gov/>.



4. Utilize Available Resources: Optimize your opportunities by leveraging resources provided by the CPOs, including workshops, seminars, and guidance documents.

CPO Procurement Sites:

- Chief Procurement Officer of General Services: The CPO-GS oversees the goods and services purchases for roughly 65 State agencies, boards, and commissions. Learn more about CPO-GS at <https://cpo-general.illinois.gov/>.
- Chief Procurement Officer of Higher Education: The CPO-HE oversees purchasing by State universities. Learn more about CPO-HE at <https://cpo-highered.illinois.gov/>.
- Chief Procurement Officer of Capital Development Board: The CPO-CDB oversees vertical construction and construction-related services purchases. Learn more about CPO-CDB at <https://cpo-cdb.illinois.gov/>.
- Chief Procurement Officer of Illinois Department of Transportation: The CPO-IDOT oversees horizontal construction and construction-related services purchases. Learn more about CPO-IDOT at <https://cpo-dot.illinois.gov/>.

By actively engaging in these steps, your business will be well-prepared and strategically positioned to capitalize on forthcoming opportunities. Thank you for your participation in the Business Enterprise Program. We are here to support your endeavors and be an integral part of your continued growth and success.





Illinois Commission on Equity and Inclusion
Nina Harris, Chairperson
Alexandria Wilson, Acting Executive Director
115 South LaSalle Street, Suite 4N, Chicago, IL 60603

01/31/2025

HBM Engineering Group, LLC
4415 Harrison St., Ste. 231
Hillside, Illinois, 60162

Re: Be Enrolled Business Enterprise Program Certification

Dear Hayat A. Issa,

Congratulations, your business qualifies for enrollment in the new Be Enrolled Business Enterprise Program certification (BE BEP)! The Commission on Equity and Inclusion (CEI) was created to maximize supplier diversity, equity, and inclusion by ensuring access to contracting opportunities by developing procedures and initiatives that make procurement processes inclusive, fair, and equitable while providing support, education, and mentorship. CEI established the BE BEP certification to ensure the seamless activation of a reciprocal certification and reduce duplicative red tape.

BE BEP Partners

Chicago Transit Authority (CTA)
City of Chicago
Cook County
Illinois Department of Transportation
METRA
PACE

CEI enrolled your business in the BE BEP certification based on the diversity certification one of the partners listed above issued. Activating your BE BEP certification has several benefits. Businesses certified through BE BEP will be listed in the CEI's certified vendor directory, ensuring visibility amongst State procurement professionals and potential prime vendors. The BEP certification is recognized by various municipalities and organizations, aligning with their supplier diversity initiatives. Best of all, certification is free!

Host Agency: City of Chicago

Certification Type: Women Business Enterprise

Certification Date: 01/31/2025

Certification Expiration Date: 02/15/2026

Certification Renewal Date: 02/15/2026

CEI will activate your BE BEP certification based on your host agency's diversity certification. The duration and commodity codes for the newly activated BE BEP certification will match the existing certification held with the BE BEP partner. If applicable, the North American Industry Classification System (NAICS) codes provided by the host agency will be translated to National Institute of Government Purchasing (NIGP) commodity codes using CEI's [crosswalk](#)

Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program in the specialty area(s) of:

907 - 35 - Design Services, 918 - 31 - Construction Consulting, 925 - 17 - Civil Engineering, 925 - 56 - Inspecting, Structural Engineering, 925 - 88 - Structural Engineering, 958 - 26 - Construction Management Services

Your firm will only appear in the database of BEP-certified vendors in the NIGP codes listed above, so **please review the list carefully to ensure that all relevant NIGP codes are included.**

Vendors must maintain their certification and comply with the rules of their host agency to maintain an active BE BEP certification. If the host agency's certification expires or the host agency suspends a vendor's bidding privileges, the BE BEP certification will also expire or be suspended. CEI's BEP certification unit will email vendors to update their BE BEP certification 90 days before their host agency and BE BEP certifications expire.

BE BEP-certified vendors are encouraged to notify BEP within two weeks if any of the following changes occur:

- Ownership changes
- Changes in control.
- Changes in the host agency's certification status.

Four chief procurement officers (CPOs) exercise the State of Illinois' procurement authority. Each CPO has a separate bulletin that publishes the State's solicitations and bidding opportunities for each portfolio. CEI strongly recommends that all State-certified vendors register with each procurement bulletin to ensure notification of all relevant prime and subcontractor bidding opportunities.

CPO Procurement Websites

- The Chief Procurement Officer of General Services (CPO-GS) oversees the purchases of goods and services for roughly 65 State agencies, boards, and commissions. Learn more about CPO-GS at <https://cpo-general.illinois.gov/>.
- The Chief Procurement Officer of Higher Education (CPO-HE) oversees purchasing by State universities. Learn more about CPO-HE at <https://cpo-highered.illinois.gov/>
- The Chief Procurement Officer of the Capital Development Board (CPO-CDB) oversees vertical construction and construction-related services purchases. Learn more about CPO-CDB at <https://cpo-cdb.illinois.gov/>.
- The Chief Procurement Officer of the Illinois Department of Transportation (CPO-IDOT) oversees

horizontal construction and construction-related services purchases. Learn more about CPO-IDOT at <https://cpo-dot.illinois.gov/>.

CEI welcomes your participation in BEP and wishes you continued success. If you have any questions or comments, please email CEI.BEP.Certification@Illinois.gov or call (312) 814-4190.

Sincerely,

A handwritten signature in black ink, appearing to be 'Carlos Gutierrez', written in a cursive style.

Carlos Gutierrez
Certification Manager



Cook County MBE/WBE Non-Construction Certification Reciprocal Affidavit

Firm Name Blue Daring

Address 162 W Hubbard City Chicago ^{#4000}

County Cook State Illinois Zip 60654

Phone (312) 243-8700 Email sl @ bluedaring.com

I, Shuky Leung, creative lead
(Authorized Representative) (Print Title)

of Blue Daring do hereby affirm:
(Name of Firm)

1) Blue Daring is a Minority and/or Women Business Enterprise currently
(Name of Firm)
certified by the City of Chicago as: [] Black- [] Hispanic- [] Asian- Woman-owned business.

2) With respect to Blue Daring, the personal net worth of the qualifying
(Name of Firm)
(51%) individual(s) does not exceed \$2,872,000.57 excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)

3) The average annual gross receipts of Blue Daring
(Name of Firm)
as derived from tax filings over the seven most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)

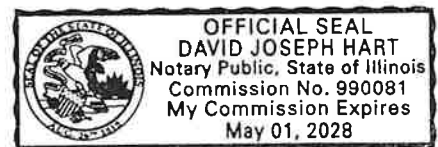
Upon penalty of perjury, I, Shuky Leung affirm that, to the best of my knowledge
(Authorized Representative)
and belief, the information herein is true and accurate.

Signature [Signature] Title creative lead Date 7/2/2025

Subscribed and sworn to before me this 2nd day of July, 2025
(Month) (Year)

David Joseph Hart
(Notary's Signature)

Notary's Seal



My Commission Expires May 01, 2028

PLEASE NOTE: This affidavit is good for a period of one year from the date of sworn signature. Any changes to your firm within that year may require a new form.



Cook County MBE/WBE Non-Construction Certification Reciprocal Affidavit

Firm Name HBM Engineering Group, LLC

Address 4415 Harrison Street, Suite 231 City Hillside

County Cook County State IL Zip 60162

Phone (708 236-0900) Email hayat.issa@hbmeng.com

I Hayat A. Issa, President
(Authorized Representative) (Print Title)

of HBM Engineering Group, LLC do hereby affirm:
(Name of Firm)

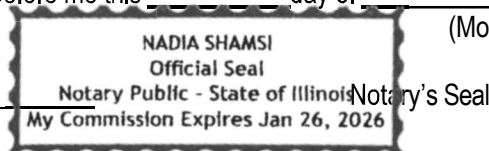
- 1) HBM Engineering Group, LLC is a Minority and/or Women Business Enterprise currently certified by the City of Chicago as: [] Black- [] Hispanic- [] Asian- [] Woman-owned business.
(Name of Firm)
- 2) With respect to HBM Engineering Group, LLC, the personal net worth of the qualifying (51%) individual(s) does not exceed **\$2,872,000.57** excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)
(Name of Firm)
- 3) The average annual gross receipts of HBM Engineering Group, LLC as derived from tax filings over the seven most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)
(Name of Firm)

Upon penalty of perjury, I Hayat A. Issa affirm that, to the best of my knowledge and belief, the information herein is true and accurate.
(Authorized Representative)

Signature Hayat Issa Title President Date 6/25/2025

Subscribed and sworn to before me this 25th day of June / 2025
(Month) (Year)

Nadia Shamsi
(Notary's Signature)



My Commission Expires January 26, 2026



Cook County MBE/WBE Non-Construction Certification Reciprocal Affidavit

Firm Name AMERICAN SURVEYING & ENGINEERING, LTD.

Address 120 N. LASALLE STREET. SUITE 3350 City CHICAGO

County COOK State IL Zip 60602

Phone (312) 277-2000 Email c.fidis@americansurvey.com

I COVENTINE FIDIS, PRESIDENT/CEO

(Authorized Representative)

(Print Title)

of AMERICAN SURVEYING & ENGINEERING, LTD. do hereby affirm:

(Name of Firm)

1) AMERICAN SURVEYING & ENGINEERING, LTD. is a Minority and/or Women Business Enterprise currently certified by the City of Chicago as: [] Black- [X] Hispanic- [] Asian- [] Woman-owned business.

(Name of Firm)

2) With respect to AMERICAN SURVEYING & ENGINEERING, LTD., the personal net worth of the qualifying (51%) individual(s) does not exceed \$2,767,082.23, excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)

(Name of Firm)

3) The average annual gross receipts of AMERICAN SURVEYING & ENGINEERING, LTD. as derived from tax filings over the five most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)

(Name of Firm)

Upon penalty of perjury, I COVENTINE FIDIS affirm that, to the best of my knowledge and belief, the information herein is true and accurate.

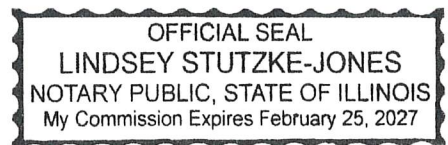
(Authorized Representative)

Signature [Signature] Title PRESIDENT/CEO Date 9/3/2024

Subscribed and sworn to before me this 3RD day of SEPTEMBER, 2024
(Month) (Year)

[Signature]
(Notary's Signature)

Notary's Seal



My Commission Expires 02/25/2027



Cook County MBE/WBE Non-Construction Certification Reciprocal Affidavit

Firm Name Fish Transportation Group, Inc.

Address 1950 N. Washington St., Suite 211 City Naperville

County Cook State Illinois Zip 60563

Phone (217) 685-8 4 9 3 Email cfish@fishtrans.com

I Cindy Fish, President
(Authorized Representative) (Print Title)

of Fish Transportation Group, Inc. do hereby affirm:
(Name of Firm)

1) Fish Transportation Group, Inc. is a Minority and/or Women Business Enterprise currently certified by the City of Chicago as: [Black- [] Hispanic- [] Asian- Woman-owned business.

2) With respect to Fish Transportation Group, Inc., the personal net worth of the qualifying (51%) individual(s) does not exceed \$2,767,082.23, excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)

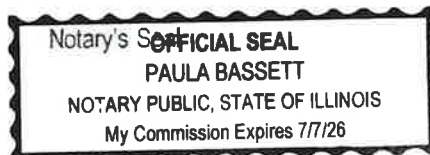
3) The average annual gross receipts of \$50 000 as derived from tax filings over the five most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)

Upon penalty of perjury, I Cindy Fish affirm that, to the best of my knowledge and belief, the information herein is true and accurate.

Signature Cindy Fish Title President Date 12/17/2024

Subscribed and sworn to before me this 17th day of December / 2024
(Month) (Year)

Paula Bassett
(Notary's Signature)



My Commission Expires 7/7/26

PLEASE NOTE: This affidavit is good for a period of one year from the date of sworn signature. Any changes to your firm within that year may require a new form.

**Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form**

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.


Bid/RFP/RFQ No.: 2038-18488D A2	Date: June 23, 2025
Total Bid or Proposal Amount: 1,402,425	Contract Title: Preliminary Eng Services for Sauk Trail
Contractor: Christopher B. Burke Engineering, Ltd.	Subcontractor/Supplier/ Subconsultant to be American Surveying & Engineering added or substitute:
Authorized Contact for Contractor: Michael Kerr	Authorized Contact for Subcontractor/Supplier/ Coventine Fidis Subconsultant:
Email Address (Contractor): mkerr@cbbel.com	Email Address (Subcontractor): c.fidis@americansurvey.com
Company Address (Contractor): 9575 W. Higgins Road, Suite 600	Company Address (Subcontractor): 120 N LaSalle St, Suite 3350
City, State and Zip (Contractor): Rosemont, IL 60018	City, State and Zip (Subcontractor): Chicago, IL 60602
Telephone and Fax (Contractor): 847-823-0500, 847-823-0520 fax	Telephone and Fax (Subcontractor): 312-277-2000, 815-288-6277
Estimated Start and Completion Dates (Contractor): 10/1/2024 through 9/30/2026	Estimated Start and Completion Dates (Subcontractor): 10/1/2024 through 9/30/2026

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Topographic Survey, Plats & Legal Descriptions	\$196,640

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Christopher B. Burke Engineering, Ltd.

Contractor
Michael Kerr
Name
President
Title

Prime Contractor Signature
6/23/2025
Date

**Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form**

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.


Bid/RFP/RFQ No.: 2038-18488D	Date: June 23, 2025
Total Bid or Proposal Amount: 1,402,425	Contract Title: Preliminary Eng Services for Sauk Trail
Contractor: Christopher B. Burke Engineering, Ltd.	Subcontractor/Supplier/ Subconsultant to be added or substitute: Fish Transportation Group
Authorized Contact for Contractor: Michael Kerr	Authorized Contact for Subcontractor/Supplier/ Subconsultant: Cindy Fish
Email Address (Contractor): mkerr@cbbel.com	Email Address (Subcontractor): cfish@fishtrans.com
Company Address (Contractor): 9575 W. Higgins Road, Suite 600	Company Address (Subcontractor): 1950 N. Washington St, Ste 211
City, State and Zip (Contractor): Rosemont, IL 60018	City, State and Zip (Subcontractor): Naperville, IL 60563
Telephone and Fax (Contractor): 847-823-0500, 847-823-0520 fax	Telephone and Fax (Subcontractor): 217-685-8493
Estimated Start and Completion Dates (Contractor): 10/1/2024 through 9/30/2026	Estimated Start and Completion Dates (Subcontractor): 10/1/2024 through 9/30/2026

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Traffic Data Collection	\$5,475

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Christopher B. Burke Engineering, Ltd.

Contractor
Michael Kerr
Name
President
Title 
Prime Contractor Signature
Date 6/23/2025

Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 2038-184888D A2	Date: 6/6/2025
Total Bid or Proposal Amount: \$1,402,45	Contract Title: Preliminary Eng Services for Sauk Trail
Contractor: Christopher B. Burke Engineering, Ltd.	Subcontractor/Supplier/ Subconsultant to be HBM Engineering Group LLC added or substitute:
Authorized Contact for Contractor: Michael Kerr	Authorized Contact for Subcontractor/Supplier/ Hayat Issa Subconsultant:
Email Address (Contractor): mkerr@cbbel.com	Email Address (Subcontractor): hayat.issa@hbmeng.com
Company Address (Contractor): 9575 W. Higgins Road, Suite 600	Company Address (Subcontractor): 4415 Harrison St., Suite 231
City, State and Zip (Contractor): Rosemont, IL 60018	City, State and Zip (Subcontractor): Hillside, IL 60162
Telephone and Fax (Contractor): 847-823-0500, 847-823-0520 fax	Telephone and Fax (Subcontractor): 708-236-0500 fax 708-236-0901
Estimated Start and Completion Dates (Contractor): Oct 1, 2024 through Sept 30, 2026	Estimated Start and Completion Dates (Subcontractor): Oct 1, 2024 through Sept 30, 2026

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Professional Structural Engineering Services	\$160,949

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Christopher B. Burke Engineering, Ltd.

Contractor
 Michael Kerr
 Name
 President
 Title

 Prime Contractor Signature Date 6/6/2025

Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 2038-184888D A2	Date: 6/6/2025
Total Bid or Proposal Amount: \$1,402,425	Contract Title: Preliminary Eng Services for Sauk Trail
Contractor: Christopher B. Burke Engineering, Ltd.	Subcontractor/Supplier/ Subconsultant to be Wang Engineering, Inc. added or substitute:
Authorized Contact for Contractor: Michael Kerr	Authorized Contact for Subcontractor/Supplier/ Subconsultant: Liviu Lordache
Email Address (Contractor): mkerr@cbbel.com	Email Address (Subcontractor): llordache@wangeng.com
Company Address (Contractor): 9575 W. Higgins Road, Suite 600	Company Address (Subcontractor): 1145 N. Main Street
City, State and Zip (Contractor): Rosemont, IL 60018	City, State and Zip (Subcontractor): Lombard, IL 60148
Telephone and Fax (Contractor): 847-823-0500, 847-823-0520 fax	Telephone and Fax (Subcontractor): 630-785-6222
Estimated Start and Completion Dates (Contractor): 10/1/2024 through 9/30/2026	Estimated Start and Completion Dates (Subcontractor): 10/1/2025 through 9/30/2026

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Professional Geotechnical Services	\$220,502

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Christopher B. Burke Engineering, Ltd.

Contractor	
Michael Kerr	
Name	
President	
Title	6/6/2025
Prime Contractor Signature	Date

Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.


Bid/RFP/RFQ No.: 2038-18488D A2	Date: June 23, 2025
Total Bid or Proposal Amount: 1,420,425	Contract Title: Preliminary Eng Services for Sauk Trail
Contractor: Christopher B. Burke Engineering, Ltd.	Subcontractor/Supplier/ Subconsultant to be added or substitute: Blue Daring
Authorized Contact for Contractor: Michael Kerr	Authorized Contact for Subcontractor/Supplier/ Subconsultant: Melissa Ballate
Email Address (Contractor): mkerr@cbbel.com	Email Address (Subcontractor): mb@bluedaring.com
Company Address (Contractor): 9575 W. Higgins Road, Suite 600	Company Address (Subcontractor): 162 W. Hubbard St, No. 400
City, State and Zip (Contractor): Rosemont, IL 60018	City, State and Zip (Subcontractor): Chicago, IL 60654
Telephone and Fax (Contractor): 847-823-0500, 847-823-0520 fax	Telephone and Fax (Subcontractor): 312-243-8700
Estimated Start and Completion Dates (Contractor): 10/1/2024 through 9/30/2026	Estimated Start and Completion Dates (Subcontractor): 10/1/2024 through 9/30/2026

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Branding, Communications and Public Engagement Services	\$165,295

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Christopher B. Burke Engineering, Ltd.

Contractor
 Michael Kerr
 Name
 President
 Title 
 Prime Contractor Signature 6/23/2025
Date



**Cook County
Office of the Chief Procurement Officer**

Economic Disclosure Statement Recertification Affidavit

Applicant/Holder Name: Christopher B. Burke Eng., Ltd.

Contract #: 2038-18488D A2

Address: 9575 W. Higgins Road, Suite 600

City: Rosemont

County: Cook

State: IL

Zip: 60018

Phone: 847-823-0500

Email: ssporina@cbbel.com

Instructions

If the Applicant is a corporation, the President must execute this affidavit. If executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization, satisfactory to the County that permits the person to execute this affidavit for the corporation.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute this affidavit, unless one partner or joint venturer has been authorized to sign.

If the Applicant is a member-managed LLC all members must execute this affidavit, unless otherwise provided in the operating agreement, resolution or other corporate documents.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute this affidavit.

This recertification is being submitted in connection with

Contract Name: Preliminary Engineering Services for Sauk Trail: Western Ave to Ashland Ave

Under penalty of perjury, the person signing below: (1) warrants that he/she is authorized to execute this Economic Disclosure Statement ("EDS") recertification on behalf of the Applicant/Holder, (2) warrants that all certifications and statements contained in the Applicant/Holder's last submitted EDS dated 9/2/2022 are true, accurate and complete as of the date furnished to the County and continue to be true, accurate and complete as of the date of this recertification, and (3) reaffirms its acknowledgments.

Recertification of:

- Certifications (SECTION 2), if applicable, as updated on:
- Economic and Other Disclosures (SECTION 3), if applicable, as updated on:
- Cook County Child Support Affidavit (Please submit any additional Child Support Obligations as an attachment to this form), if applicable, as updated on:
- Cook County Disclosure of Ownership Interest Statement, if applicable, as updated on:
- Cook County Board of Ethics Familial Relationship Disclosure Form, if applicable, as updated on: 6/6/2025
- Cook County Affidavit for Wage Theft Ordinance (SECTION 4), if applicable, as updated on:

If your recertification of any of the above is related to information contained in an updated form submitted after the last submitted full EDS, please indicate the date such information was updated.

IMPORTANT: If you are unable to re-certify any section(s) of your previous EDS, please submit a truthful, fully updated version of that section(s) of the EDS including separate signatures where required.

By: Christopher B. Burke Engineering, Ltd.

(Print or type legal name of Applicant/Holder)

Date: 6/6/2025

Michael Kerr Digitally signed by Michael Kerr
Date: 2025.06.06 14:37:53 -05'00'

President or authorized signatory (Signature)

Print or type name of President or authorized signatory:

Michael Kerr

Title of signatory:

President

Subscribed and sworn to before me on this 6th day of June, 2025

Notary Public Signature: _____ Seal:

Sherry Sporina





COOK COUNTY BOARD OF ETHICS
 69 W. WASHINGTON STREET, SUITE 3040
 CHICAGO, ILLINOIS 60602
 312/603-4304 Office 312/603-9988 Fax

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION

Nepotism Disclosure Requirement:

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County. The Ethics Ordinance defines a significant amount of business for the purpose of this disclosure requirement as more than \$25,000 in aggregate County leases, contracts, purchases or sales in any calendar year.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years. The required disclosure should be filed with the Board of Ethics by January 1 of each calendar year in which you are doing business with the County and again with each bid/proposal/quotation to do business with Cook County. The Board of Ethics may assess a late filing fee of \$100 per day after an initial 30-day grace period.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
- its officers,
- its employees or independent contractors responsible for the general administration of the entity,
- its agents authorized to execute documents on behalf of the entity, and
- its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

Additional Definitions:

“*Familial relationship*” means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- | | | |
|----------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Parent | <input type="checkbox"/> Grandparent | <input type="checkbox"/> Stepfather |
| <input type="checkbox"/> Child | <input type="checkbox"/> Grandchild | <input type="checkbox"/> Stepmother |
| <input type="checkbox"/> Brother | <input type="checkbox"/> Father-in-law | <input type="checkbox"/> Stepson |
| <input type="checkbox"/> Sister | <input type="checkbox"/> Mother-in-law | <input type="checkbox"/> Stepdaughter |
| <input type="checkbox"/> Aunt | <input type="checkbox"/> Son-in-law | <input type="checkbox"/> Stepbrother |
| <input type="checkbox"/> Uncle | <input type="checkbox"/> Daughter-in-law | <input type="checkbox"/> Stepsister |
| <input type="checkbox"/> Niece | <input type="checkbox"/> Brother-in-law | <input type="checkbox"/> Halfbrother |
| <input type="checkbox"/> Nephew | <input type="checkbox"/> Sister-in-law | <input type="checkbox"/> Halfsister |

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: Christopher B. Burke Engineering, Ltd.

Address of Person Doing Business with the County: 9575 W. Higgins Road, Suite 600, Rosemont, IL 60018

Phone number of Person Doing Business with the County: 847-823-0500

Email address of Person Doing Business with the County: ssporina@cbbel.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:

Sherry Sporina, Vice President, 847-823-0500, ssporina@cbbel.com

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the preceding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: _____

2038-18488D A2

The aggregate dollar value of the business you are doing or seeking to do with the County: \$ 1,402,425.00

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: _____

Kimberlei Aaron Contract Negotiator, kimberlei.aaron@cookcountyil.gov

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: _____

Katie Bell, katie.bell@cookcountyil.gov

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

- The Person Doing Business with the County **is an individual** and there is **no familial relationship** between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.
- The Person Doing Business with the County **is a business entity** and there is **no familial relationship** between any member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

The Person Doing Business with the County **is an individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
n/a			

If more space is needed, attach an additional sheet following the above format.

The Person Doing Business with the County **is a business entity** and **there is a familial relationship** between at least one member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
n/a			

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
---	--	--	----------------------------------

n/a

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

n/a

Name of Employee of Business Entity Directly Engaged in Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

n/a

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.



 Signature of Recipient

6/6/2025

 Date

SUBMIT COMPLETED FORM TO: Cook County Board of Ethics
 69 West Washington Street, Suite 3040, Chicago, Illinois 60602
 Office (312) 603-4304 – Fax (312) 603-9988
 CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (i.e. in laws and step relations) or adoption.

**COOK COUNTY
ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

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SECTION 1
INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document (“EDS”) is to be completed and executed by every Bidder on a County contract, every Proposer responding to a Request for Proposals, and every Respondent responding to a Request for Qualifications, and others as required by the Chief Procurement Officer. The execution of the EDS shall serve as the execution of a contract awarded by the County. The Chief Procurement Officer reserves the right to request that the Bidder or Proposer, or Respondent provide an updated EDS on an annual basis.

Definitions. Terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, as applicable.

Affiliate means a person that directly or indirectly through one or more intermediaries, Controls is Controlled by, or is under common Control with the Person specified.

Applicant means a person who executes this EDS.

Bidder means any person who submits a Bid.

Code means the Code of Ordinances, Cook County, Illinois available on municode.com.

Contract shall include any written document to make Procurements by or on behalf of Cook County.

Contractor or *Contracting Party* means a person that enters into a Contract with the County.

Control means the unfettered authority to directly or indirectly manage governance, administration, work, and all other aspects of a business.

EDS means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

Joint Venture means an association of two or more Persons proposing to perform a for-profit business enterprise. Joint Ventures must have an agreement in writing specifying the terms and conditions of the relationship between the partners and their relationship and respective responsibility for the Contract

Lobby or *lobbying* means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

Lobbyist means any person who lobbies.

Person or *Persons* means any individual, corporation, partnership, Joint Venture, trust, association, Limited Liability Company, sole proprietorship or other legal entity.

Prohibited Acts means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Proposal means a response to an RFP.

Proposer means a person submitting a Proposal.

Response means response to an RFQ.

Respondent means a person responding to an RFQ.

RFP means a Request for Proposals issued pursuant to this Procurement Code.

RFQ means a Request for Qualifications issued to obtain the qualifications of interested parties.

**INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

Section 1: Instructions. Section 1 sets forth the instructions for completing and executing this EDS.

Section 2: Certifications. Section 2 sets forth certifications that are required for contracting parties under the Code and other applicable laws. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 3: Economic and Other Disclosures Statement. Section 3 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Applicant to the warranties, representations, agreements and acknowledgements contained therein.

Required Updates. The Applicant is required to keep all information provided in this EDS current and accurate. In the event of any change in the information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Applicant shall supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is required.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions, and the Applicant is expected to comply fully with these ordinances. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit the web-site at cookcountyil.gov/ethics-board-of.

Authorized Signers of Contract and EDS Execution Page. If the Applicant is a corporation, the President and Secretary must execute the EDS. In the event that this EDS is executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization by the Corporation, satisfactory to the County that permits the person to execute EDS for said corporation. If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute the EDS, unless one partner or joint venture has been authorized to sign for the partnership or joint venture, in which case, the partnership agreement, resolution or evidence of such authority satisfactory to the Office of the Chief Procurement Officer must be submitted with this Signature Page.

If the Applicant is a member-managed LLC all members must execute the EDS, unless otherwise provided in the operating agreement, resolution or other corporate documents. If the Applicant is a manager-managed LLC, the manager(s) must execute the EDS. The Applicant must attach either a certified copy of the operating agreement, resolution or other authorization, satisfactory to the County, demonstrating such person has the authority to execute the EDS on behalf of the LLC. If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute the EDS.

A "Partnership" "Joint Venture" or "Sole Proprietorship" operating under an Assumed Name must be registered with the Illinois county in which it is located, as provided in 805 ILCS 405 (2012), and documentation evidencing registration must be submitted with the EDS.

Effective October 1, 2016 all foreign corporations and LLCs must be registered with the Illinois Secretary of State's Office unless a statutory exemption applies to the applicant. Applicants who are exempt from registering must provide a written statement explaining why they are exempt from registering as a foreign entity with the Illinois Secretary of State's Office.

SECTION 2**CERTIFICATIONS**

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE APPLICANT IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE APPLICANT THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE APPLICANT IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE APPLICANT SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in subparagraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20% or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Applicant has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Applicant would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE APPLICANT HEREBY CERTIFIES THAT: *In accordance with 720 ILCS 5/33 E-11, neither the Applicant nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.*

C. DRUG FREE WORKPLACE ACT

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant will provide a drug free workplace, as required by (30 ILCS 580/3).

D. DELINQUENCY IN PAYMENT OF TAXES

THE APPLICANT HEREBY CERTIFIES THAT: *The Applicant is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-171.*

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

F. ILLINOIS HUMAN RIGHTS ACT

THE APPLICANT HEREBY CERTIFIES THAT: *It is in compliance with the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

G. INSPECTOR GENERAL (COOK COUNTY CODE, CHAPTER 34, SECTION 34-174 and Section 34-250)

The Applicant has not willfully failed to cooperate in an investigation by the Cook County Independent Inspector General or to report to the Independent Inspector General any and all information concerning conduct which they know to involve corruption, or other criminal activity, by another county employee or official, which concerns his or her office of employment or County related transaction.

The Applicant has reported directly and without any undue delay any suspected or known fraudulent activity in the County's Procurement process to the Office of the Cook County Inspector General.

H. CAMPAIGN CONTRIBUTIONS (COOK COUNTY CODE, CHAPTER 2, SECTION 2-585)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning campaign contributions, which is codified at Chapter 2, Division 2, Subdivision II, Section 585, and can be read in its entirety at www.municode.com.

I. GIFT BAN, (COOK COUNTY CODE, CHAPTER 2, SECTION 2-574)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning receiving and soliciting gifts and favors, which is codified at Chapter 2, Division 2, Subdivision II, Section 574, and can be read in its entirety at www.municode.com.

J. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-160;

Unless expressly waived by the Cook County Board of Commissioners, the Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is annually by the Chief Financial Officer of the County, and shall be posted on the Chief Procurement Officer's website.

The term "Contract" as used in Section 4, I, of this EDS, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

SECTION 3

REQUIRED DISCLOSURES

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons that have made lobbying contacts on your behalf with respect to this contract:

Name	Address
None	

2. LOCAL BUSINESS PREFERENCE STATEMENT (CODE, CHAPTER 34, SECTION 34-230)

Local business means a Person, including a foreign corporation authorized to transact business in Illinois, having a bona fide establishment located within the County at which it is transacting business on the date when a Bid is submitted to the County, and which employs the majority of its regular, full-time work force within the County. A Joint Venture shall constitute a Local Business if one or more Persons that qualify as a "Local Business" hold interests totaling over 50 percent in the Joint Venture, even if the Joint Venture does not, at the time of the Bid submittal, have such a bona fide establishment within the County.

a) Is Applicant a "Local Business" as defined above?
Yes: No:

b) If yes, list business addresses within Cook County:
9575 W. Higgins Road, Rosemont, IL 60018

c) Does Applicant employ the majority of its regular full-time workforce within Cook County?
Yes: No:

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (CODE, CHAPTER 34, SECTION 34-172)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-5) and complete the Affidavit, based on the instructions in the Affidavit.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Applicant must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Applicant in Cook County:

PERMANENT INDEX NUMBER(S): _____

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) The Applicant owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Applicant is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Applicant must explain below:

N/A

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Applicant certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

- 1. An Applicant for County Action and
- 2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration.**

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name Christopher B. Burke Engineering, Ltd.

D/B/A: N/A FEIN # Only: 36-3468939

Street Address: 9575 W. Higgins Road, Suite 600

City: Rosemont State: IL Zip Code: 60018

Phone No.: 847-823-0500 Fax Number: 847-823-0520 Email: mkerr@cbbel.com

Cook County Business Registration Number: N/A
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): N/A

Form of Legal Entity:

- Sole Proprietor Partnership Corporation Trustee of Land Trust
- Business Trust Estate Association Joint Venture
- Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
Christopher B. Burke	8S201 College Rd, Naperville, IL 60540	72
Thomas T. Burke, Jr.	1719 Marcee Lane, Northbrook, IL 60062	28

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No

If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
N/A			

Corporate Officers, Members and Partners Information:

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

Name	Address	Title (specify title of Office, or whether manager or partner/joint venture)	Term of Office
Christopher B. Burke,	8S201 College Rd, Naperville, IL 60540,	Chief Executive Officer	N/A
Michael E. Kerr,	9516 Ridgeway Avenue, Evanston, IL 60203,	President	N/A
Thomas T. Burke, Jr.,	1719 Marcee Lane, Northbrook, IL 60062,	Executive Vice President	N/A

Declaration (check the applicable box):

I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

Michael Kerr

President

Name of Authorized Applicant/Holder Representative (please print or type)

Michael Kerr

Digitally signed by Michael Kerr
Date: 2022.09.06 14:20:50 -05'00'

Signature

mkerr@cbbel.com

E-mail address

Title

9/6/2022

Date

847-823-0500

Phone Number

Subscribed to and sworn before me
this 6th day of September, 2022.

My commission expires:

X Sherry Sporina

Digitally signed by Sherry Sporina
Date: 2022.09.06 14:21:20 -05'00'

Notary Public Signature

8/13/2023

Notary Seal





COOK COUNTY BOARD OF ETHICS
69 W. WASHINGTON STREET, SUITE 3040
CHICAGO, ILLINOIS 60602
312/603-4304 Office 312/603-9988 Fax

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION

Nepotism Disclosure Requirement:

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
its officers,
its employees or independent contractors responsible for the general administration of the entity,
its agents authorized to execute documents on behalf of the entity, and
its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

Additional Definitions:

'Familial relationship' means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- Parent, Child, Brother, Sister, Aunt, Uncle, Niece, Nephew, Grandparent, Grandchild, Father-in-law, Mother-in-law, Son-in-law, Daughter-in-law, Brother-in-law, Sister-in-law, Stepfather, Stepmother, Stepson, Stepdaughter, Stepsister, Halfbrother, Halfsister

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: Christopher B. Burke Engineering, Ltd.

Address of Person Doing Business with the County: 9575 W. Higgins Road, Suite 600, Rosemont, IL 60018

Phone number of Person Doing Business with the County: 847-823-0500

Email address of Person Doing Business with the County: mkerr@cbbel.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:
Sherry Sporina, Vice President, 847-823-0500, ssporina@cbbel.com

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the proceeding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: RFQ No. 2038-18488

The aggregate dollar value of the business you are doing or seeking to do with the County: \$2,486,632

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: Michael Schieve, Michael.Schieve@CookCountyil.gov

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: Andrew Werner, PE, Jennifer Skrebo, PE

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

The Person Doing Business with the County **is an individual** and there is **no familial relationship** between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

X The Person Doing Business with the County **is a business entity** and there is **no familial relationship** between any member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

The Person Doing Business with the County **is an individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

The Person Doing Business with the County **is a business entity** and **there is a familial relationship** between at least one member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
---	--	--	----------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Employee of Business Entity Directly Engaged in Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.



 Signature of Recipient

9/2/2022

 Date

SUBMIT COMPLETED FORM TO: Cook County Board of Ethics
 69 West Washington Street, Suite 3040, Chicago, Illinois 60602
 Office (312) 603-4304 – Fax (312) 603-9988
 CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (*i.e.* in laws and step relations) or adoption.

SECTION 4

COOK COUNTY AFFIDAVIT FOR WAGE THEFT ORDINANCE

Effective May 1, 2015, every Person, **including Substantial Owners**, seeking a Contract with Cook County must comply with the Cook County Wage Theft Ordinance set forth in Chapter 34, Article IV, Section 179. Any Person/Substantial Owner, who fails to comply with Cook County Wage Theft Ordinance, may request that the Chief Procurement Officer grant a reduction or waiver in accordance with Section 34-179(d).

"Contract" means any written document to make Procurements by or on behalf of Cook County.

"Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

"Procurement" means obtaining supplies, equipment, goods, or services of any kind.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Persons/Substantial Owners are required to complete this affidavit and comply with the Cook County Wage Theft Ordinance before any Contract is awarded. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information. **County reserves the right to request additional information to verify veracity of information contained in this Affidavit.**

I. Contract Information:

Contract Number: 2038-18488
County Using Agency (requesting Procurement): Department of Transportation

II. Person/Substantial Owner Information:

Person (Corporate Entity Name): Christopher B. Burke Engineering, Ltd.
Substantial Owner Complete Name: Christopher B. Burke
FEIN# 36-3468939
Date of Birth: E-mail address: cburke@cbbel.com
Street Address: 8S201 College Road
City: Naperville State: IL Zip: 60540
Home Phone:

III. Compliance with Wage Laws:

Within the past five years has the Person/Substantial Owner, in any judicial or administrative proceeding, been convicted of, entered a plea, made an admission of guilt or liability, or had an administrative finding made for committing a repeated or willful violation of any of the following laws:

- No *Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq., YES or NO*
- No *Illinois Minimum Wage Act, 820 ILCS 105/1 et seq., YES or NO*
- No *Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq., YES or NO*
- No *Employee Classification Act, 820 ILCS 185/1 et seq., YES or NO*
- No *Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq., YES or NO*
- No *Any comparable state statute or regulation of any state, which governs the payment of wages YES or NO*

If the Person/Substantial Owner answered "Yes" to any of the questions above, it is ineligible to enter into a Contract with Cook County, but can request a reduction or waiver under **Section IV**.

IV. Request for Waiver or Reduction

If Person/Substantial Owner answered "Yes" to any of the questions above, it may request a reduction or waiver in accordance with Section 34-179(d), provided that the request for reduction of waiver is made on the basis of one or more of the following actions that have taken place:

- No There has been a bona fide change in ownership or Control of the ineligible Person or Substantial Owner. YES or NO
- No Disciplinary action has been taken against the individual(s) responsible for the acts giving rise to the violation. YES or NO
- No Remedial action has been taken to prevent a recurrence of the acts giving rise to the disqualification or default. YES or NO
- No Other factors that the Person or Substantial Owner believe are relevant. YES or NO

The Person/Substantial Owner must submit documentation to support the basis of its request for a reduction or waiver. The Chief Procurement Officer reserves the right to make additional inquiries and request additional documentation.

V. Affirmation

The Person/Substantial Owner affirms that all statements contained in the Affidavit are true, accurate and complete.

Signature: Christopher B. Burke Digitally signed by Christopher B. Burke
Date: 2022.09.06 14:22:13 -05'00' Date: 9/6/2022

Name of Person signing (Print): Christopher B. Burke Title: Chief Executive Officer

Subscribed and sworn to before me this 6th day of September, 2022

X *Sherry Spolina*
Notary Public Signature

Notary Seal

Note: The above information is subject to verification prior to the award of the Contract.



SECTION 4

COOK COUNTY AFFIDAVIT FOR WAGE THEFT ORDINANCE

Effective May 1, 2015, every Person, **including Substantial Owners**, seeking a Contract with Cook County must comply with the Cook County Wage Theft Ordinance set forth in Chapter 34, Article IV, Section 179. Any Person/Substantial Owner, who fails to comply with Cook County Wage Theft Ordinance, may request that the Chief Procurement Officer grant a reduction or waiver in accordance with Section 34-179(d).

"Contract" means any written document to make Procurements by or on behalf of Cook County.

"Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

"Procurement" means obtaining supplies, equipment, goods, or services of any kind.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Persons/Substantial Owners are required to complete this affidavit and comply with the Cook County Wage Theft Ordinance before any Contract is awarded. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information. **County reserves the right to request additional information to verify veracity of information contained in this Affidavit.**

I. Contract Information:

Contract Number: 2038-18488
County Using Agency (requesting Procurement): Department of Transportation and Highways

II. Person/Substantial Owner Information:

Person (Corporate Entity Name): Christopher B. Burke Engineering, Ltd.
Substantial Owner Complete Name: Thomas T. Burke, Jr.

FEIN# 36-3468939

Date of Birth: _____ E-mail address: tburke@cbbel.com

Street Address: 1719 Marcee Lane

City: Northbrook State: IL Zip: 60062

Home Phone: _____

III. Compliance with Wage Laws:

Within the past five years has the Person/Substantial Owner, in any judicial or administrative proceeding, been convicted of, entered a plea, made an admission of guilt or liability, or had an administrative finding made for committing a repeated or willful violation of any of the following laws:

- No *Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq., YES or NO*
- No *Illinois Minimum Wage Act, 820 ILCS 105/1 et seq., YES or NO*
- No *Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq., YES or NO*
- No *Employee Classification Act, 820 ILCS 185/1 et seq., YES or NO*
- No *Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq., YES or NO*
- No *Any comparable state statute or regulation of any state, which governs the payment of wages YES or NO*

If the Person/Substantial Owner answered "Yes" to any of the questions above, it is ineligible to enter into a Contract with Cook County, but can request a reduction or waiver under **Section IV**.

IV. Request for Waiver or Reduction

If Person/Substantial Owner answered "Yes" to any of the questions above, it may request a reduction or waiver in accordance with Section 34-179(d), provided that the request for reduction of waiver is made on the basis of one or more of the following actions that have taken place:

- No There has been a bona fide change in ownership or Control of the ineligible Person or Substantial Owner. YES or NO
- No Disciplinary action has been taken against the individual(s) responsible for the acts giving rise to the violation. YES or NO
- No Remedial action has been taken to prevent a recurrence of the acts giving rise to the disqualification or default. YES or NO
- No Other factors that the Person or Substantial Owner believe are relevant. YES or NO

The Person/Substantial Owner must submit documentation to support the basis of its request for a reduction or waiver. The Chief Procurement Officer reserves the right to make additional inquiries and request additional documentation.

V. Affirmation

The Person/Substantial Owner affirms that all statements contained in the Affidavit are true, accurate and complete.

Signature: Thomas T. Burke, Jr. Digitally signed by Thomas T. Burke, Jr.
Date: 2022.09.02 13:41:43 -05'00' Date: 9/2/2022

Name of Person signing (Print): Thomas T. Burke, Jr. Title: Executive Vice President

Subscribed and sworn to before me this 2nd day of September, 2022

X *Sherry Spolina*
Notary Public Signature

Note: The above information is subject to verification prior to the award of the Contract.



SECTION 5

CONTRACT AND EDS EXECUTION PAGE

The Applicant hereby certifies and warrants that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Applicant is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Applicant with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Applicant in this EDS are true, complete and correct. The Applicant agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

Execution by Corporation

Christopher B. Burke Engineering, Ltd.

Corporation's Name

847-823-0500

Telephone

Sherry Spurna

Secretary Signature (Assistant Secretary)

[Signature]

Michael Kerr

President's Printed Name and Signature

mkerr@cbbel.com

Email

9/2/2022

Date

Execution by LLC

LLC Name

*Member/Manager Printed Name and Signature

Date

Telephone and Email

Execution by Partnership/Joint Venture

Partnership/Joint Venture Name

*Partner/Joint Venturer Printed Name and Signature

Date

Telephone and Email

Execution by Sole Proprietorship

Printed Name Signature

Assumed Name (if applicable)

Date

Telephone and Email

Subscribed and sworn to before me this

2nd day of September, 2022.

Paula Bassett

Notary Public Signature

My commission expires:

7/7/26

Notary Seal



*If the operating agreement, partnership agreement or governing documents requiring execution by multiple members, managers, partners, or joint venturers, please complete and execute additional Contract and EDS Execution Pages.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Donne Insurance Group, Inc 7777 W. 159th Street Suite B Tinley Park IL 60477		CONTACT NAME: Gail Pope PHONE (A/C, No, Ext): (708) 429-3100 FAX (A/C, No): (708) 429-3105 E-MAIL ADDRESS: Gail.Pope@DonneInsurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: The Phoenix Ins Co	NAIC # 25623
		INSURER B: Travelers Prop Cas Ins Co Amer	25674
		INSURER C: Travelers Casualty & Surety	19038
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED Christopher B. Burke Engineering Ltd. 9575 W Higgins Road Suite 600 Rosemont IL 60018			

COVERAGES

CERTIFICATE NUMBER: 2024-2025

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		6803H482979	10/15/2024	10/15/2025	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	<input checked="" type="checkbox"/> Blanket Contractual Liability						MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	AUTOMOBILE LIABILITY	Y		BA0R320572	10/15/2024	10/15/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
							\$	
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	Y		CUP2C769665	10/15/2024	10/15/2025	EACH OCCURRENCE	\$ 10,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE	\$ 10,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$	
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A		UB-7J091851-24-47-G	10/15/2024	10/15/2025	<input checked="" type="checkbox"/> PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							
	If yes, describe under DESCRIPTION OF OPERATIONS below							
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project : P210093 - Sauk Trail Western Avenue to Ashland Avenue. Additional Insured : Cook County, its officials, employees and agents. General liability policy includes blanket additional insured status, primary and non-contributory coverage and waiver of subrogation, in any written agreement requiring insurance. Workers compensation policy includes waiver of subrogation. Automobile liability policy includes blanket additional insured status and waiver of subrogation, in any written contract requiring insurance. 30 day notice of cancellation. Umbrella follows form.

CERTIFICATE HOLDER**CANCELLATION**

Cook County Department of Transportation and Highways 69 W. Washington Street Suite 2304 Chicago IL 60602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY WITH OTHER INSURANCE

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

PROVISIONS

1. The following is added to Paragraph **A.1.c., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

This includes any person or organization who you are required under a written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to name as an additional insured for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent of that person's or organization's liability for the conduct of another "insured".

2. The following is added to Paragraph **B.5., Other Insurance** of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Regardless of the provisions of paragraph a. and paragraph d. of this part **5. Other Insurance**, this insurance is primary to and non-contributory with applicable other insurance under which an additional insured person or organization is the first named insured when the written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, requires this insurance to be primary and non-contributory.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATION OR NONRENEWAL PROVIDED BY US

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY

SCHEDULE

CANCELLATION:	Number of Days Notice: 60
WHEN WE DO NOT RENEW (Nonrenewal):	Number of Days Notice: 60

PROVISIONS

- A.** If we cancel this policy for any legally permitted reason other than nonpayment of premium, and a number of days is shown for Cancellation in the Schedule above, we will mail notice of cancellation at least the number of days shown for Cancellation in such Schedule before the effective date of cancellation.
- B.** If we do not renew this policy for any legally permitted reason other than nonpayment of premium, and a number of days is shown for When We Do Not Renew (Nonrenewal) in the Schedule above, we will mail notice of nonrenewal at least the number of days shown for When We Do Not Renew (Nonrenewal) in such Schedule before the effective date of nonrenewal.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ARCHITECTS, ENGINEERS AND SURVEYORS PROPERTY ENHANCEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS PROPERTY COVERAGE SPECIAL FORM

- A.** The BUSINESSOWNERS PROPERTY COVERAGE SPECIAL FORM is changed as follows:
1. The following replaces Section **A.2.p** and **q**.
Property Not Covered.
 - p.** "Electronic Data Processing Equipment" (not including "stock") except as provided in the Electronic Data Processing Coverage Extension or Business Personal Property Off Premises Coverage Extension;
 - q.** "Electronic Data Processing Data and Media" (not including "stock") except as provided in the:
 - (1) Electronic Data Processing Coverage Extension;
 - (2) Accounts Receivable Coverage Extension; or
 - (3) Business Personal Property Off Premises Coverage Extension.
 2. With respect to Business Income and Extra Expense, the time frame referenced in Paragraph **A.3.c.(2)(b)** is increased from sixty consecutive days to ninety consecutive days.
 3. Paragraph **A.5.a (1)** under **Limitations** is deleted.
 4. The limit applicable to the **Additional Coverage – Claim Data Expense** is increased from \$5,000 to \$10,000.
 5. The limit applicable to the **Additional Coverage – Fine Arts** is increased by \$75,000.
 6. With respect to the **Additional Coverage – Fine Arts**, Paragraph **A.6.f.(3)(d)** and Paragraph **A.6.f.(3)(k)** are deleted.
 7. The limit applicable to the **Additional Coverage – Newly Acquired or Constructed Property for Buildings** is increased from \$500,000 to \$1,000,000.
 8. The limit applicable to the **Additional Coverage – Newly Acquired or Constructed Property for Business Personal Property** is increased from \$250,000 to \$500,000.
 9. The limit applicable to the **Additional Coverage – Ordinance or Law** is increased by \$225,000.
 10. With respect to the **Additional Coverage-Ordinance or Law**, coverage is extended to include tenant's improvements and betterments as described in Paragraph **A.1.b.(3)** if:
 - a. You are a tenant; and
 - b. A Limit of Insurance is shown in the Declarations for Business Personal Property at the described premises.
 11. The limit applicable to the **Additional Coverage – Outdoor Trees, Shrubs, Plants and Lawns** is increased from \$3,000 to \$5,000.
 12. The following **Additional Coverages** are added:
 - a. **Contract Penalty Clause**
 - (1) We will pay contract penalties you incur as a result of your failure to deliver your products or services within the time required by such contract, if the failure is solely due to direct physical loss of or damage to property at the described premises caused by or resulting from a Covered Cause of Loss.
 - (2) The most we will pay under this Additional Coverage is \$5,000 for the sum of all covered contract penalties arising out of all Covered Causes of Loss occurring during each separate 12 month period of this policy beginning with the effective date of this endorsement.
 - b. **Identity Fraud Expense**

BUSINESSOWNERS

- (1)** We will pay for Expenses incurred by an Insured Person as a direct result of any one Identity Fraud first discovered or learned of by such Insured Person during the policy period.

Any act or series of acts committed by one or more persons, or in which such person or persons are aiding or abetting others against an Insured Person, is considered to be one Identity Fraud, even if a series of acts continues into a subsequent policy period.

- (2)** With respect to this Additional Coverage:

(a) Expenses means:

- (i)** Costs for notarizing affidavits or similar documents attesting to fraud required by financial institutions or similar credit grantors or credit agencies;

- (ii)** Costs for certified mail to law enforcement agencies, credit agencies, financial institutions or similar credit grantors;

(iii) Lost income resulting from:

- a)** Time taken off work to complete fraud affidavits; or

- b)** Meeting with or talking to law enforcement agencies, credit agencies or legal counsel;

up to a total payment of \$5,000, subject to a maximum of \$200 per day;

- (iv)** Loan application fees for reapplying for a loan or loans when the original application is rejected solely because the lender received incorrect credit information;

(v) Reasonable attorney fees to:

- a)** Defend lawsuits brought against an Insured Person by merchants, financial institutions or their collection agencies;

- b)** Remove any criminal or civil judgments wrongly entered against an Insured Person; or

- c)** Challenge the accuracy or completeness of any information in a consumer credit report;

(vi) Charges for long distance telephone calls to:

- a)** Merchants;

- b)** Law enforcement agencies;

- c)** Financial institutions or similar credit grantors; or

- d)** Credit agencies; or

(vii) Reasonable fees for professional financial advice or professional credit advice.

(b) Identity Fraud means:

The act of knowingly transferring or using, without lawful authority, a means of identification of an Insured Person with the intent to commit, or to aid or abet another to commit, any unlawful activity that constitutes a violation of federal law or a felony under any applicable state or local law; and

(c) Insured Person means:

- (i)** For sole proprietorships;

The individual who is the sole proprietor of the Named Insured shown in the Declarations;

- (ii)** For partnerships;

Any individual that is a partner of the Named Insured shown in the Declarations;

- (iii)** For corporations or any other type of organization;

The Chief Executive Officer, and any individual who has an ownership interest of at least 20% of the Named Insured shown in the Declarations; or

- (iv)** For religious institutions;

The individual who is the senior pastoral "employee" of the Named Insured shown in

the Declarations.

- (3) The following additional exclusions apply to this Additional Coverage:

We will not pay for:

- (a) Expenses incurred due to any fraudulent, dishonest or criminal act by:
 - (i) An Insured Person;
 - (ii) Any person aiding or abetting an Insured Person; or
 - (iii) Any authorized representative of an Insured Person;
 - whether acting alone or in collusion with others;
 - (b) Expenses incurred that are not related to the identity of an individual; or
 - (c) Loss other than Expenses. Account balances which arise out of fraudulent or unauthorized charges would be one example of loss other than Expenses.
- (4) This Additional Coverage does not apply to Expenses otherwise covered under the Unauthorized Business Card Use Additional Coverage.
- (5) Regardless of the amount of the Businessowners Property Coverage Deductible shown in the Declarations, the most we will deduct from any claim for Expenses under this Additional Coverage for any one Identity Fraud is \$250.
- (6) The most we will pay under this Additional Coverage is \$15,000 for the sum of all covered Expenses arising out of all Identity Fraud against an Insured Person discovered during each separate 12 month period of this policy beginning with the effective date of this endorsement.
- (7) In order for coverage to be provided under this Additional Coverage, you must:
- Send to us, within 60 days after our request, receipts, bills or other records that support your claim for Expenses under Identity Fraud coverage.

c. Unauthorized Business Card Use

We will pay for your loss of "money" or charges and costs you incur that result directly from the unauthorized use of credit, debit or charge cards issued in your business name, including:

- (1) Fund transfer cards;
- (2) Charge plates; or
- (3) Telephone cards.

The most we will pay under this Additional Coverage in any one occurrence is \$5,000.

d. Utility Services – Direct Damage

- (1) We will pay for loss of or damage to Covered Property caused by the interruption of services to the described premises. The interruption must result from direct physical loss or damage by a Covered Cause of Loss to the following property not on the described premises:

- (a) "Water Supply Services";
- (b) "Communication Supply Services"; or
- (c) "Power Supply Services".

- (2) With respect to this Additional Coverage, Paragraphs **G.3.b.** and **G.22.b.** are deleted.

- (3) The most we will pay for loss or damage under this Additional Coverage in any one occurrence is \$25,000 at each described premises.

- (4) Payments under this Additional Coverage are subject to and not in addition to the applicable Limit of Insurance.

13. The following **Coverage Extensions** are changed as follows:

- a. The limits applicable to the **Coverage Extension – Accounts Receivable** are changed as follows:

- (1) The limit applicable to records of accounts receivable while in transit or at a premises other than the described premises is increased by \$225,000.
- (2) The limit applicable to records of accounts receivable at each described premises is increased by \$225,000.

- b. The limit applicable to the **Coverage**

BUSINESSOWNERS

Extension – Business Income and Extra Expense From Dependent Property is increased from \$10,000 to \$50,000.

- c. The limit applicable to the **Coverage Extension – Business Income and Extra Expense – Newly Acquired Premises** is increased from \$250,000 to \$500,000.
- d. With respect to the **Coverage Extension-Business Personal Property Off Premises**, Paragraph **A.7.f.(2)(e)** is deleted.
- e. The following replaces the **Coverage Extension– Business Personal Property Off Premises**:

Business Personal Property Off Premises

(1) When a Limit of Insurance is shown in the Declarations for Business Personal Property at the described premises, you may extend that insurance to apply to direct physical loss of or damage to such property caused by or resulting from a Covered Cause of Loss while:

- (a) In the course of transit to or from the described premises; or
- (b) Temporarily away from the described premises, and:
- (i) At a premises you do not own, lease or operate; or
- (ii) At any fair, trade show or exhibition at a premises you do not own or regularly occupy.

(2) This Coverage Extension applies to "electronic data processing data and media" and "electronic data processing equipment" only with respect to the following types of property principally used while off the described premises, including accessories and spare parts related to such item:

- (a) Machinery;
- (b) Equipment;
- (c) Tools;
- (d) Devices; and
- (e) Scientific instruments, including total stations, theodolite, and GPS instruments.

(3) This Coverage Extension does not apply to property:

- (a) While in the custody of the United States Postal Service;
- (b) Rented or leased to others;
- (c) After delivery to customers;
- (d) In the care, custody or control of your salespersons, unless the property is in such care, custody or control at a fair, trade show or exhibition;
- (e) Otherwise covered under the Fine Arts Additional Coverage; or
- (f) Otherwise covered under the following Coverage Extensions:
- (i) Accounts Receivable;
- (ii) Electronic Data Processing;
- (iii) Personal Effects; or
- (iv) Valuable Papers and Records.

(4) The most we will pay for loss of or damage to the following types of property principally used while off the described premises is \$25,000, including accessories, spare parts, "electronic data processing data and media" and "electronic data processing equipment" related to such item:

- (a) Machinery;
- (b) Equipment;
- (c) Tools;
- (d) Devices; and
- (e) Scientific instruments, including total stations, theodolites, and GPS instruments.

f. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(4)** is replaced by the following:

- (4) The following exclusions as described in Paragraph **B**. Exclusions do not apply to this Coverage Extension:
- (a) Paragraph **1.e**. Utility Services;
- (b) Paragraph **2.a.**; or
- (c) Paragraph **2.d.(6)**.

g. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(6)** is replaced by the following:

(6) The most we will pay under this

- Coverage Extension for loss of or damage to "Electronic Data Processing Equipment" and to "Electronic Data Processing Data and Media", while in transit or at a premises other than the described premises, in any one occurrence, is \$100,000.
- h. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(7)** is replaced by the following:
- (7) The most we will pay under this Coverage Extension for loss of or damage to duplicates of your "Electronic Data Processing Data and Media" while stored at a separate premises from where your original "Electronic Data Processing Data and Media" are kept, in any one occurrence, is \$100,000.
- i. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(8)** is replaced by the following:
- (8) The most we will pay under this Coverage Extension for loss of or damage to "Electronic Data Processing Equipment", including such property you newly acquire in any one occurrence is \$100,000 at each newly acquired premises. With respect to insurance under this Coverage Extension on newly acquired "Electronic Data Processing Equipment", coverage will end when any of the following first occurs:
- (a) This policy expires;
- (b) 180 days expire after you acquire the "Electronic Data Processing Equipment"; or
- (c) You report values to us.
- j. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(9)** is replaced by the following:
- (9) The most we will pay under this Coverage Extension for loss of or damage to "Electronic Data Processing Data and Media" caused by or resulting from "electronic vandalism", in any one occurrence is \$100,000, regardless of the number of premises involved. Such limit also applies to any otherwise covered loss of Business Income or Extra Expense.
- k. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(10)** is replaced by the following:
- (10) The most we will pay under this Coverage Extension for loss of or damage to "Electronic Data Processing Equipment" and to "Electronic Data Processing Data and Media", at the described premises, in any one occurrence, is the Limit of Insurance shown in the Declarations for Business Personal Property at such premises.
- l. With respect to the **Coverage Extension-Electronic Data Processing**, the following paragraph is added:
- This Coverage Extension does not apply to property that is otherwise covered under the Business Personal Property Off Premises Coverage Extension.
- m. With respect to the **Coverage Extension – Interruption of Computer Operations**, Paragraphs **A.7.j.(1)** and **(2)** are replaced by the following:
- (1) When the declarations show that you have coverage for Business Income and Extra Expense, you may extend that insurance to apply to a "suspension" of "operations" caused by an interruption of computer operations due to direct physical loss of or damage to "Electronic Data Processing Data and Media" at or away from the described premises caused by or resulting from a Covered Cause of Loss.
- (2) The most we will pay under this Coverage Extension is:
- (a) \$500,000 for the sum of all covered interruptions arising out of all Covered Causes of Loss occurring at the described premises during each separate 12 month period of this policy beginning with the effective date of this policy; or
- (b) \$25,000 in any one occurrence for a covered interruption arising out of a Covered Cause of Loss occurring away from the described premises. This limit applies regardless of the number of premises involved.

- (c) \$50,000 for the sum of all covered interruptions arising out of all Covered Cause of Loss occurring away from the described premises during each separate 12 month period of this policy beginning with the effective date of this policy.
- n. The limit applicable to the **Coverage Extension – Ordinance or Law – Increased "Period of Restoration"** is increased from \$25,000 to \$50,000.
- o. With respect to the **Coverage Extension – Valuable Papers and Records**, Paragraph **A.7.s.(1)** is replaced by the following:
 - (1) When a Limit of Insurance is shown in the Declarations for Business Personal Property at the described premises, you may extend that insurance to apply to direct physical loss of or damage to "valuable papers and records" at or away from the described premises, that:
 - (a) You own, or
 - (b) Are owned by others, but in your care, custody, or control;
caused by or resulting from a Covered Cause of Loss.
- p. With respect to the **Coverage Extension – Valuable Papers and Records**, Paragraph **A.7.s.(4)** is deleted.
- q. With respect to the **Coverage Extension– Valuable Papers and Records**, Paragraph **A.7.s.(5)** is replaced by the following:
 - (5) The most we will pay under this Coverage Extension for loss of or damage to "valuable papers and records" in any one occurrence is the greater of:
 - (a) \$100,000, regardless of the number of described premises involved; or
 - (b) The sum of the valuable papers and records limits stated on the Businessowners Property Coverage Declarations for each described premises.
- r. The following is added to the **Coverage Extension – Valuable Papers and**

Records:

With respect to property of others covered under this Coverage Extension, the owner may have other insurance covering the same property as this insurance. This insurance is intended to be primary, and not contribute with such other insurance.

- 14. The following **Coverage Extensions** are added:

- a. **Business Income – Billable Hours Option**

When the Declarations show that you have coverage for Business Income and Extra Expense, you may choose to have a covered business income loss paid on a Billable Hours basis. If you do so, the following applies under this Coverage Extension with respect to such loss:

- (1) Paragraph **A.3.a.(1)** is replaced by the following:

- (1) Business Income means:

- (a) The income that would have been generated from Billable Hours normally charged by you to your clients for services performed by you or your employees if no physical loss or damage occurred; and

- (b) Other income of your business that would have been earned or incurred if no physical loss or damage occurred;

- minus expenses which do not necessarily continue;

- (2) Within Paragraph **E.5.**, the term Billable Hours replaces the term Net Income as referenced within such provision;

- (3) Billable Hours means the dollar value assigned to one hour of service you normally charge to a client for work performed by you or your employees including time charged for support functions such as copying and typing;

- (4) The most we will pay for loss of business income under this Coverage Extension in any one occurrence is \$25,000; and

- (5) This option is not available for any

coverage provided by the **Coverage Extension – Civil Authority**.

b. Computer Fraud

- (1) When a Limit of Insurance is shown in the Declarations for Business Personal Property at the described premises, you may extend that insurance to apply to loss of or damage to Business Personal Property resulting directly from the use of any computer to fraudulently cause a transfer of that property from inside the building at the described premises or "banking premises":
 - (a) To a person outside those premises; or
 - (b) To a place outside those premises.
- (2) Paragraph **B.2.o.** does not apply to this Coverage Extension.
- (3) The most we will pay under this Coverage Extension in any one occurrence is \$10,000, regardless of the number of premises involved.

c. Limited Building Coverage – Tenant Obligation

- (1) If:
 - (a) You are a tenant;
 - (b) A Limit of Insurance is shown in the Declarations for Business Personal Property; and
 - (c) You are contractually obligated to repair or replace that part of a building you occupy as a tenant;
 at the described premises, you may extend that insurance to apply to direct physical loss of or damage to that part of a building you occupy as tenant caused by or resulting from a Covered Cause of Loss other than "theft" or attempted "theft".
- (2) This Coverage Extension does not apply to any otherwise covered:
 - (a) Building glass; or
 - (b) Tenants improvements and betterments as described in Paragraph **A.1.b.(3)**.
- (3) The most we will pay under this Coverage Extension in any one occurrence is \$10,000 at each described premises.

d. Sewer or Drain Back Up

- (1) When a Limit of Insurance is shown in the Declarations for Building or Business Personal Property at the described premises, you may extend that insurance to apply to direct physical loss of or damage to Covered Property at the described premises caused by or resulting from water or sewage that backs up or overflows from a sewer or drain within a building.
- (2) Paragraph **B.1.g.(3)** does not apply to this Coverage Extension.
- (3) The most we will pay for loss or damage under this Coverage Extension in any one occurrence is \$25,000 at each described premises. Amounts payable under any coverage, including any Additional Coverage or Coverage Extension, do not increase this limit.

e. Utility Services – Time Element

- (1) When the Declarations show that you have coverage for Business Income and Extra Expense, you may extend that insurance to apply to the loss of Business Income or Extra Expense caused by the interruption of service to the described premises. The interruption must result from direct physical loss or damage by a Covered Cause of Loss to the following property not on the described premises:
 - (a) "Water Supply Services"; or
 - (b) "Power Supply Services".
- (2) With respect to this Coverage Extension, Paragraph **G.22.b.** is deleted.
- (3) We will pay the actual loss sustained from the initial time of service(s) failure at the described premises but only when the service interruption at the described premises exceeds 24 hours immediately following the direct physical loss or damage. Coverage does not apply to any reduction of income after service has been restored to your premises.
- (4) The most we will pay for loss under this Coverage Extension in any one occurrence is \$25,000 at each

described premises.

15. Paragraph G.11. under Property Definitions
is replaced by the following:

11. "Fine Arts"

- a. Means paintings, etchings, pictures, architectural models, tapestries, art glass windows, valuable rugs,

statuary, marbles, bronzes, antique furniture, rare books, antique silver, porcelains, rare glass, bric-a-brac, and similar property with historical value, or artistic merit; and

- b. Does not mean any glass that is part of a building or structure.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED (ARCHITECTS, ENGINEERS AND SURVEYORS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that you agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part, but:

- a. Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and
- b. If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies, or in connection with premises owned by or rented to you.

The person or organization does not qualify as an additional insured:

- c. With respect to the independent acts or omissions of such person or organization; or
- d. For "bodily injury", "property damage" or "personal injury" for which such person or organization has assumed liability in a contract or agreement.

The insurance provided to such additional insured is limited as follows:

- e. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.
- f. This insurance does not apply to the rendering of or failure to render any "professional services".
- g. In the event that the Limits of Insurance of the Coverage Part shown in the Declarations exceed the limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement does not increase the limits of insurance described in Section III – Limits Of Insurance.

- h. This insurance does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage or the end of the policy period, whichever is earlier.

2. The following is added to Paragraph 4.a. of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

The insurance provided to the additional insured is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover. However, if you specifically agree in the "written contract requiring insurance" that this insurance provided to the additional insured under this Coverage Part must apply on a primary basis or a primary and non-contributory basis, this insurance is primary to other insurance available to the additional insured which covers that person or organizations as a named insured for such loss, and we will not share with the other insurance, provided that:

- (1) The "bodily injury" or "property damage" for which coverage is sought occurs; and
- (2) The "personal injury" for which coverage is sought arises out of an offense committed;

after you have signed that "written contract requiring insurance". But this insurance provided to the additional insured still is excess over valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under any other insurance.

COMMERCIAL GENERAL LIABILITY

3. The following is added to Paragraph 8., Transfer Of Rights Of Recovery Against Others To Us, of SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS:

We waive any right of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal injury" arising out of "your work" performed by you, or on your behalf, done under a "written contract requiring insurance" with that person or organization. We waive this right only where you have agreed to do so as part of the "written contract requiring insurance" with such person or organization signed by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense is committed.

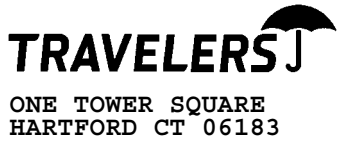
4. The following definition is added to the DEFINITIONS Section:

"Written contract requiring insurance" means that part of any written contract under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs and the "personal injury" is caused by an offense committed:

- a. After you have signed that written contract;
- b. While that part of the written contract is in effect; and
- c. Before the end of the policy period.



"C



**WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY**

ENDORSEMENT WC 00 03 13 (00) - 001

POLICY NUMBER: UB-7J091851-24-47-G

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

SCHEDULE

DESIGNATED PERSON:

DESIGNATED ORGANIZATION:

**ANY PERSON OR ORGANIZATION FOR WHICH THE INSURED HAS AGREED
BY WRITTEN CONTRACT EXECUTED PRIOR TO LOSS TO FURNISH THIS
WAIVER.**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

XTEND ENDORSEMENT FOR ARCHITECTS, ENGINEERS AND SURVEYORS

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- A.** Non-Owned Watercraft – 75 Feet Long Or Less
- B.** Who Is An Insured – Unnamed Subsidiaries
- C.** Who Is An Insured – Retired Partners, Members, Directors And Employees
- D.** Who Is An Insured – Employees And Volunteer Workers – Bodily Injury To Co-Employees, Co-Volunteer Workers And Retired Partners, Members, Directors And Employees
- E.** Who Is An Insured – Newly Acquired Or Formed Limited Liability Companies
- F.** Blanket Additional Insured – Controlling Interest
- G.** Blanket Additional Insured – Mortgagees, Assignees, Successors Or Receivers
- H.** Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Premises
- I.** Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Operations
- J.** Incidental Medical Malpractice
- K.** Medical Payments – Increased Limit
- L.** Amendment Of Excess Insurance Condition – Professional Liability
- M.** Blanket Waiver Of Subrogation – When Required By Written Contract Or Agreement
- N.** Contractual Liability – Railroads

PROVISIONS

A. NON-OWNED WATERCRAFT – 75 FEET LONG OR LESS

- 1. The following replaces Paragraph (2) of Exclusion **g.**, **Aircraft, Auto Or Watercraft**, in Paragraph 2. of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:
 - (2) A watercraft you do not own that is:
 - (a) 75 feet long or less; and
 - (b) Not being used to carry any person or property for a charge;
- 2. The following replaces Paragraph 2.e. of **SECTION II – WHO IS AN INSURED**:
 - e. Any person or organization that, with your express or implied consent, either

uses or is responsible for the use of a watercraft that you do not own that is:

- (1) 75 feet long or less; and
- (2) Not being used to carry any person or property for a charge;

B. WHO IS AN INSURED – UNNAMED SUBSIDIARIES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

- a. You are the sole owner of, or maintain an ownership interest of more than 50% in, such subsidiary on the first day of the policy period; and

COMMERCIAL GENERAL LIABILITY

- b. Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

- a. Before you maintained an ownership interest of more than 50% in such subsidiary; or
- b. After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

For purposes of Paragraph 1. of Section II – Who Is An Insured, each such subsidiary will be deemed to be designated in the Declarations as:

- a. A limited liability company;
 - b. An organization other than a partnership, joint venture or limited liability company; or
 - c. A trust;
- as indicated in its name or the documents that govern its structure.

C. WHO IS AN INSURED – RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph 2. of SECTION II – WHO IS AN INSURED:

Any person who is your retired partner, member, director or "employee" that is performing services for you under your direct supervision, but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, no such retired partner, member, director or "employee" is an insured for:

- (1) "Bodily injury":
 - (a) To you, to your current partners or members (if you are a partnership or joint venture), to your current members (if you are a limited liability company) or to your current directors;
 - (b) To the spouse, child, parent, brother or sister of that current partner, member or director as a consequence of Paragraph (1)(a) above;
 - (c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph (1)(a) or (b) above; or
 - (d) Arising out of his or her providing or failing to provide professional health care services.

Unless you are in the business or occupation of providing professional health care services, Paragraphs (1)(a), (b), (c) and (d) above do not apply to "bodily injury" arising out of providing or failing to provide first aid or "Good Samaritan services" by any of your retired partners, members, directors or "employees", other than a doctor. Any such retired partners, members, directors or "employees" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

(2) "Personal injury":

- (a) To you, to your current or retired partners or members (if you are a partnership or joint venture), to your current or retired members (if you are a limited liability company), to your other current or retired directors or "employees" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
- (b) To the spouse, child, parent, brother or sister of that current or retired partner, member, director, "employee" or "volunteer worker" as a consequence of Paragraph (2)(a) above;
- (c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph (2)(a) or (b) above; or
- (d) Arising out of his or her providing or failing to provide professional health care services.

(3) "Property damage" to property:

- (a) Owned, occupied or used by; or
 - (b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by;
- you, any of your retired partners, members or directors, your current or retired "employees" or "volunteer workers", any current partner or member (if you are a partnership or joint venture), or any current member (if you are a limited liability company) or current director.

D. WHO IS AN INSURED – EMPLOYEES AND VOLUNTEER WORKERS – BODILY INJURY TO CO-EMPLOYEES, CO-VOLUNTEER WORKERS AND RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph 2.a.(1) of SECTION II – WHO IS AN INSURED:

Paragraphs (1)(a), (b) and (c) above do not apply to "bodily injury" to a current or retired co-"employee" while in the course of the co-"employee's" employment by you or performing duties related to the conduct of your business, or to "bodily injury" to your other "volunteer workers" or retired partners, members or directors while performing duties related to the conduct of your business.

E. WHO IS AN INSURED – NEWLY ACQUIRED OR FORMED LIMITED LIABILITY COMPANIES

The following replaces Paragraph 3. of SECTION II – WHO IS AN INSURED:

3. Any organization you newly acquire or form, other than a partnership or joint venture, and of which you are the sole owner or in which you maintain an ownership interest of more than 50%, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

a. Coverage under this provision is afforded only:

(1) Until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier, if you do not report such organization in writing to us within 180 days after you acquire or form it; or

(2) Until the end of the policy period, when that date is later than 180 days after you acquire or form such organization, if you report such organization in writing to us within 180 days after you acquire or form it;

b. Coverage A does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

c. Coverage B does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

For the purposes of Paragraph 1. of Section II – Who Is An Insured, each such

organization will be deemed to be designated in the Declarations as:

- a. A limited liability company;
 - b. An organization other than a partnership, joint venture or limited liability company; or
 - c. A trust;
- as indicated in its name or the documents that govern its structure.

F. BLANKET ADDITIONAL INSURED – CONTROLLING INTEREST

1. The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that has financial control of you is an insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that arises out of:

- a. Such financial control; or
- b. Such person's or organization's ownership, maintenance or use of premises leased to or occupied by you.

The insurance provided to such person or organization does not apply to structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

2. The following is added to Paragraph 4. of SECTION II – WHO IS AN INSURED:

This paragraph does not apply to any premises owner, manager or lessor that has financial control of you.

G. BLANKET ADDITIONAL INSURED – MORTGAGEES, ASSIGNEES, SUCCESSORS OR RECEIVERS

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is a mortgagee, assignee, successor or receiver and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to its liability as mortgagee, assignee, successor or receiver for "bodily injury", "property damage" or "personal and advertising injury" that:

- a. Is "bodily injury" or "property damage" that occurs, or is "personal and advertising injury" caused by an offense that is committed,

COMMERCIAL GENERAL LIABILITY

subsequent to the signing of that contract or agreement; and

- b. Arises out of the ownership, maintenance or use of the premises for which that mortgagee, assignee, successor or receiver is required under that contract or agreement to be included as an additional insured on this Coverage Part.

The insurance provided to such mortgagee, assignee, successor or receiver is subject to the following provisions:

- a. The limits of insurance provided to such mortgagee, assignee, successor or receiver will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- b. The insurance provided to such person or organization does not apply to:
 - (1) Any "bodily injury" or "property damage" that occurs, or any "personal and advertising injury" caused by an offense that is committed, after such contract or agreement is no longer in effect; or
 - (2) Any "bodily injury", "property damage" or "personal and advertising injury" arising out of any structural alterations, new construction or demolition operations performed by or on behalf of such mortgagee, assignee, successor or receiver.

H. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO PREMISES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to premises owned or occupied by, or rented or loaned to, you and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of any of the following for which that governmental entity has issued such permit or authorization: advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away

openings, sidewalk vaults, elevators, street banners or decorations.

I. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO OPERATIONS

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to operations performed by you or on your behalf and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of such operations.

The insurance provided to such governmental entity does not apply to:

- a. Any "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the governmental entity; or
- b. Any "bodily injury" or "property damage" included in the "products-completed operations hazard".

J. INCIDENTAL MEDICAL MALPRACTICE

1. The following replaces Paragraph **b.** of the definition of "occurrence" in the **DEFINITIONS** Section:

- b. An act or omission committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to a person, unless you are in the business or occupation of providing professional health care services.

2. The following replaces the last paragraph of Paragraph **2.a.(1)** of **SECTION II – WHO IS AN INSURED**:

Unless you are in the business or occupation of providing professional health care services, Paragraphs **(1)(a)**, **(b)**, **(c)** and **(d)** above do not apply to "bodily injury" arising out of providing or failing to provide:

- (a) "Incidental medical services" by any of your "employees" who is a nurse, nurse assistant, emergency medical technician, paramedic, athletic trainer, audiologist, dietician, nutritionist,

occupational therapist or occupational therapy assistant, physical therapist or speech-language pathologist; or

- (b) First aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any such "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

- 3. The following replaces the last sentence of Paragraph 5. of **SECTION III – LIMITS OF INSURANCE:**

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

- 4. The following exclusion is added to Paragraph 2., **Exclusions**, of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY:**

Sale Of Pharmaceuticals

"Bodily injury" or "property damage" arising out of the violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by, or with the knowledge or consent of the insured.

- 5. The following is added to the **DEFINITIONS** Section:

"Incidental medical services" means:

- a. Medical, surgical, dental, laboratory, x-ray or nursing service or treatment, advice or instruction, or the related furnishing of food or beverages; or
- b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances.

- 6. The following is added to Paragraph 4.b., **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

This insurance is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis,

that is available to any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services" to any person to the extent not subject to Paragraph 2.a.(1) of Section II – Who Is An Insured.

K. MEDICAL PAYMENTS – INCREASED LIMIT

The following replaces Paragraph 7. of **SECTION III – LIMITS OF INSURANCE:**

- 7. Subject to Paragraph 5. above, the Medical Expense Limit is the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person, and will be the higher of:

- a. \$10,000; or
- b. The amount shown in the Declarations of this Coverage Part for Medical Expense Limit.

L. AMENDMENT OF EXCESS INSURANCE CONDITION – PROFESSIONAL LIABILITY

The following is added to Paragraph 4.b., **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis, that is Professional Liability or similar coverage, to the extent the loss is not subject to the professional services exclusion of Coverage A or Coverage B.

M. BLANKET WAIVER OF SUBROGATION – WHEN REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

The following is added to Paragraph 8., **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

If the insured has agreed in a written contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

- a. "Bodily injury" or "property damage" that occurs; or
- b. "Personal and advertising injury" caused by an offense that is committed;

subsequent to the signing of that contract or agreement.

N. CONTRACTUAL LIABILITY – RAILROADS

1. The following replaces Paragraph **c.** of the definition of "insured contract" in the **DEFINITIONS** Section:
 - c.** Any easement or license agreement;
2. Paragraph **f.(1)** of the definition of "insured contract" in the **DEFINITIONS** Section is deleted.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESS AUTO EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- | | |
|---|---|
| <ul style="list-style-type: none"> A. BROAD FORM NAMED INSURED B. BLANKET ADDITIONAL INSURED C. EMPLOYEE HIRED AUTO D. EMPLOYEES AS INSURED E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS G. WAIVER OF DEDUCTIBLE – GLASS | <ul style="list-style-type: none"> H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT J. PERSONAL PROPERTY K. AIRBAGS L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS M. BLANKET WAIVER OF SUBROGATION N. UNINTENTIONAL ERRORS OR OMISSIONS |
|---|---|

PROVISIONS

A. BROAD FORM NAMED INSURED

The following is added to Paragraph **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

B. BLANKET ADDITIONAL INSURED

The following is added to Paragraph **c.** in **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which

this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

C. EMPLOYEE HIRED AUTO

- 1.** The following is added to Paragraph **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

- 2.** The following replaces Paragraph **b.** in **B.5., Other Insurance**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1)** Any covered "auto" you lease, hire, rent or borrow; and
- (2)** Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your

COMMERCIAL AUTO

permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

D. EMPLOYEES AS INSURED

The following is added to Paragraph **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

1. The following replaces Paragraph **A.2.a.(2)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph **A.2.a.(4)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS

The following replaces Subparagraph (5) in Paragraph **B.7.**, **Policy Period, Coverage Territory**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, embargo, or similar regulation imposed by the United States of America applies to and prohibits the transaction of business with or within such country or jurisdiction, for Covered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and that is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

(i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

(ii) Neither you nor any other involved "insured" will make any settlement without our consent.

(iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

(iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph **C.**, **Limits Of Insurance**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**.

(v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph **C.**, **Limits Of Insurance**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

You agree to maintain all required or compulsory insurance in any such country up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory insurance requirements.

- (d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

G. WAIVER OF DEDUCTIBLE – GLASS

The following is added to Paragraph **D.**, **Deductible**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT

The following replaces the last sentence of Paragraph **A.4.b.**, **Loss Of Use Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

However, the most we will pay for any expenses for loss of use is \$65 per day, to a maximum of \$750 for any one "accident".

I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT

The following replaces the first sentence in Paragraph **A.4.a.**, **Transportation Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

J. PERSONAL PROPERTY

The following is added to Paragraph **A.4.**, **Coverage Extensions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Personal Property

We will pay up to \$400 for "loss" to wearing apparel and other personal property which is:

- (1) Owned by an "insured"; and

- (2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

K. AIRBAGS

The following is added to Paragraph **B.3.**, **Exclusions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Exclusion **3.a.** does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs **A.1.b.** and **A.1.c.**, but only:

- a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;
 - b. The airbags are not covered under any warranty; and
 - c. The airbags were not intentionally inflated.
- We will pay up to a maximum of \$1,000 for any one "loss".

L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS

The following is added to Paragraph **A.2.a.**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

- (a) You (if you are an individual);
- (b) A partner (if you are a partnership);
- (c) A member (if you are a limited liability company);
- (d) An executive officer, director or insurance manager (if you are a corporation or other organization); or
- (e) Any "employee" authorized by you to give notice of the "accident" or "loss".

M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph **A.5.**, **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – BUSINESS AUTO CONDITIONS** :

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

COMMERCIAL AUTO

such contract. The waiver applies only to the person or organization designated in such contract.

N. UNINTENTIONAL ERRORS OR OMISSIONS

The following is added to Paragraph **B.2., Concealment, Misrepresentation, Or Fraud,** of **SECTION IV – BUSINESS AUTO CONDITIONS:**

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/16/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Midwest, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: WTW Certificate Center PHONE (A/C. No. Ext): 1-877-945-7378 E-MAIL ADDRESS: certificates@wtwco.com		FAX (A/C. No.): 1-888-467-2378
	INSURER(S) AFFORDING COVERAGE INSURER A: Lexington Insurance Company		NAIC # 19437
INSURED Christopher B. Burke Engineering, Ltd. 9575 W. Higgins Road Suite 600 Rosemont, IL 60018	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: W39046943

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	PROFESSIONAL LIABILITY			031565474	06/01/2025	06/01/2026	EACH CLAIM \$2,000,000 AGGREGATE \$4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project : P210093 - Sauk Trail Western Avenue to Ashland Avenue.

CERTIFICATE HOLDER**CANCELLATION**

Cook County Department of Transportation and Highways 69 W. Washington Street Suite 2304 Chicago, IL 60602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Details (With Text)

File #: 25-2993 **Version:** 1 **Name:** Contract Amendment for County Line Road – Sauk Trail Road – Western Ave. to Ashland Ave. A2 Increase and Extension
Contract no. 2038-18488D

Type: Contract Amendment (Highway) **Status:** Approved

File created: 5/27/2025 **In control:** Transportation Committee

On agenda: 7/24/2025 **Final action:** 9/18/2025

Title: PROPOSED CONTRACT AMENDMENT (TRANSPORTATION AND HIGHWAYS)

Department(s): Transportation and Highways

Vendor: Christopher B. Burke Engineering, Ltd., Rosemont, Illinois

Request: Authorization for the Chief Procurement Officer to extend and increase contract

Good(s) or Service(s): Preliminary Engineering Services

Location: Unincorporated Bloom Township

County Board District(s): 5, 6

Original Contract Period: 10/1/2022 - 9/30/2024

Section: 21-C1131-00-PV

Proposed Contract Period Extension: 10/1/2025 - 9/30/2026

Section: N/A

Total Current Contract Amount Authority: \$1,130,726.00

Original Board Approval: 9/22/2022, \$1,130,726.00

Previous Board Increase(s) or Extension(s): N/A

Previous Chief Procurement Officer Increase(s) or Extension(s): 11/26/2024, (10/1/2024 - 9/30/2025)

Contract Utilization: The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via: Direct participation.

This Increase Requested: \$271,699.00

Potential Fiscal Impact: FY 2026 \$271,699.00

Accounts: Rebuild Illinois Bond: 11300.1500.29152.560019

Contract Number(s): 2038-18488D

IDOT Contract Number(s): N/A

Federal Project Number(s): N/A

Federal Job Number(s): N/A

Summary: The Department of Transportation and Highways respectfully requests approval of the proposed Contract Amendment 2 between the County and Christopher B. Burke Engineering, Ltd., Rosemont, Illinois.

This contract provides for the preparation of preliminary engineering environmental (Phase I) study for the reconstruction of Sauk Trail from Western Avenue to Ashland Avenue, including reconstruction of the bridge structure over Thorn Creek. The improvements will enable the Department to protect the public investment in the highway system and provide a safe and sustainable highway in accordance with the Department's mission statement.

This amendment is needed to support additional tasks identified during the Phase I study that are needed to complete the study and better meet the project goals. These additional tasks include extending the eastern limit of the project by approximately 1,500' to allow the proposed shared-use path to connect in with an existing sidewalk system, designing additional improvements at the intersection of Sauk Trail and Western Avenue, and updating the Phase I documentation to keep the project eligible for federal funding in the future.

This contract is awarded pursuant to a publicly advertised Request for Qualifications (RFQ) in accordance with Cook County Procurement Code. Christopher B. Burke Engineering, Ltd. was selected based on established evaluation criteria.

Sponsors:

Indexes: JENNIFER (SIS) KILLEN, Superintendent, Department of Transportation and Highways

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
9/18/2025	1	Board of Commissioners	approve	Pass
9/17/2025	1	Transportation Committee		
7/24/2025	1	Board of Commissioners	refer	Pass

PROPOSED CONTRACT AMENDMENT (TRANSPORTATION AND HIGHWAYS)

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