

AMENDMENT NO. 2

This Amendment modifies Contract No. 2038-18488B, for Preliminary Engineering Services for Central Ave: US 30 (Lincoln Highway) to Sauk Trail by and between the County of Cook, Illinois, herein referred to as "County" and Christopher B. Burke Engineering, Ltd., authorized to do business in the State of Illinois hereinafter referred to as "Contractor":

RECITALS

Whereas, the County and Contractor have entered into a Contract approved by the County Board on September 22, 2022, (hereinafter referred to as the "Contract"), wherein the Contractor is to provide Preliminary Engineering Services for Central Ave: US 30 (Lincoln Highway) to Sauk Trail (hereinafter referred to as the "Services") from October 1, 2022 through September 30, 2024, in an amount not to exceed \$1,355,906.00; and

Whereas, Amendment No. 1 was executed by the Chief Procurement Officer on November 26, 2024, to extend the contract for one (1) year beginning October 1, 2024 through September 30, 2025; and

Whereas, the Contract will expire September 30, 2025, and the agreed upon Services are still required; and

Whereas, an increase of the Contract amount is required for the continuation of Services; and pursuant to Article 10 Section C of the Contract, the County and Contractor desire to increase the Contract in the amount of \$2,054,434.00.

Whereas, pursuant to Article 4 Section C of the Contract, the County and Contractor desire to extend the Contract for three (3) years beginning on October 1, 2025 through September 30, 2028.

Whereas, pursuant to Section 10c of the Contract, the County and Contractor desire to include additional scope of services to the Contract; and

Now therefore, in consideration of mutual covenants contained herein, it is agreed by and between the parties to amend the Contract as follows:


1. The Contract is extend through September 30, 2028.
2. The Contract is increased by \$2,054,434.00 and the Total Contract Amount is revised to \$3,410,340.00.
3. The Contract is hereby amended to incorporate Attachment A and made part of the Contract.
4. The attached updated Identification of Sub-Contractors/Suppliers/Sub-Consultants Form (if applicable and updated), MBE/WBE Utilization Plan forms (if applicable and updated), certificate of insurance (if updated), and Economic Disclosures Statement under Attachment B are incorporated and made a part of this Contract.
5. All other terms and conditions remain as stated in the Contract.

In witness whereof and pursuant to County Board approval on September 18, 2025 the County and Contractor have

caused this Amendment No. 2 to be executed on the date and year last written below.
County of Cook, Illinois Christopher B. Burke Engineering, Ltd.

By: Raffi Sarrafian
Chief Procurement Officer

Digitally signed by Raffi Sarrafian
Date: 2025.10.09 10:32:40 -05'00'


Signed

Date: _____

Michael Kerr
Type or print name

By: Brian Tracy
State's Attorney (if applicable)

President
Title

Brian Tracy
Type or print name (if applicable)

Date: 9/11/2025

Date: 6/23/2025

ATTACHMENT A

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

A 36-month schedule is anticipated for the completion of Phase II Engineering after authorization to proceed. The following describes the individual work tasks included in the overall scope of work for completion of Phase II Engineering:

1. Data Review and Site Visits

The purpose of this task is to review Phase I Engineering results and support information and update data and complete two site visits.

A. Data review and update will include:

- i. Any new record roadway permits and development plans from adjacent development.
- ii. Latest traffic data and pavement condition information.
- iii. Latest County mapping data, including contour mapping and environmental resources.
- iv. Available public and private utility plans and atlases (if updated per adjacent development).
- v. Updated flooding records and drainage complaints as available.
- vi. Public Service routes including Bus and Emergency Services or emergency response routes for one-way detour as available.

- B. CBEL staff will complete two site visits and take photographs of project features reflecting recent development activities adjacent to the corridor. Prepare a log of photographs for use by project team during Phase II engineering.

2. Supplemental Topographic Survey

CBEL's subconsultant, ASE, will complete the supplemental Phase II Engineering topographic survey and drafting. All topographic survey from Phase I Engineering will be utilized. The supplemental survey will include areas not covered by the Phase I topographic survey, new and future development areas (based on final grading, ongoing construction near Adams Street to be confirmed), and maintenance of traffic stages that extend outside the original survey limits.

Level A and Level B SUE evaluation will be completed by ASE in parallel to the topographic survey, as noted in the Utility Coordination task below.

3. Utility Coordination

The proposed improvements will require coordination with public and private utilities located within the project corridor. Utility coordination will include the following tasks:

Christopher B. Burke Engineering, Ltd.

9575 W. Higgins Road, Suite 600 Rosemont, IL 60018

Phone: (847) 823-0500 Fax: (847) 823-0520

Central Avenue from Sauk Trail to US 30 (Lincoln Highway)

Phase II Engineering – Cook County Department of Transportation and Highways

SN 19-IICFR-3-ES

January 17, 2025

Revised 4/21/2025

Revised 5/15/2025

This Amendment modifies Contract No. 2038-18488B, for Preliminary Engineering for Central Avenue: Sauk Trail to US 30 (Lincoln Highway) between the County of Cook, Illinois (County) and Christopher B. Burke Engineering, Ltd. (CBBEL). The original Contract expires September 30, 2025. This proposed Amendment will modify the Contract to add Design Engineering and Land Acquisition Services and extend the contract through September 30, 2028.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

The scope of services consists of Phase II Design Engineering and Land Acquisition services for the proposed improvements along Central Avenue from Sauk Trail to US 30, a total project length of 8,000 feet or 1.5 miles. The Cook County Department of Transportation and Highways (County) is the lead agency for the Project. Phase II Engineering will be completed by Christopher B. Burke Engineering, Ltd. (CBBEL) and the following subconsultants:

- American Survey & Engineering (ASE)
- GSG Consultants, Inc.
- HBM Engineering Group, LLC (HBM)
- Santacruz Land Acquisition (SLA)
- Wang Engineering, Inc. (Wang)

CBBEL and the project subconsultants are collectively referred to below as the CBBEL Team. The division of work responsibilities are shown in a separate work hour estimate spreadsheet.

The Central Avenue project is located within the Village of Matteson, the Village of Richton Park, and unincorporated Rich Township. This section of Central Avenue also crosses the Canadian National Railroad (CNRR) and the Old Plank Road Trail.

This project includes reconstruction of Central Avenue from a 2-lane rural section to a 3-lane urban section with curb and gutter and a closed drainage system. A separate off-road shared use path (SUP) is proposed along the east side of Central Avenue. There is no lighting along Central Avenue currently, and no proposed lighting is anticipated as part of this project, except beacon and transition lighting at the Old Plank Road Trail crossing. The termini at Sauk Trail and US 30 are signalized and will be modified to add crosswalks and upgrade pedestrian signals and curb ramps for ADA compliance, however no additional roadway improvements are proposed.

Motor Fuel Tax (MFT) and Rebuild Illinois bond funds will be used for this project. A County letting is planned.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

- A. CBBEL will coordinate with JULIE to confirm the presence of utility facilities within the project limits. Follow up coordination with each utility company to request atlases. Develop coordination log for correspondence. It is anticipated that coordination will be required for 13 utility owners as follows:
- AT&T (Distribution)Comcast
 - ComEd Distribution (along Central Avenue)
 - ComEd Transmission (across Central Avenue)
 - Enbridge Energy Partners
 - Village of Matteson
 - MCI-Verizon Business Investigations-Team
 - Natural Gas Pipeline Company (Kinder Morgan)
 - Nicor Gas
 - Village of Richton Park
 - Unocal Pipeline c/o ARCADIS
 - IDOT (traffic signals)
 - CN Railway
- B. ASE will add new utility information to topographic survey information to confirm locations from Phase I files.
- C. CBBEL will identify potential utility conflicts and coordinate with utility companies for necessary adjustments and relocations. Coordination and Conflict Resolution with Utility Companies will include 60% “Pre-Final”, 95% pre-final, and 100% final plan submittals, and follow up with utilities (E-Mails, Phone Calls, Field Meetings) regarding relocation of Utilities.
- D. CBBEL will review any utility relocation permit submittals.
- E. If needed, CBBEL will incorporate new utility corridors into the proposed improvements for relocated or new utilities along Central Avenue (e.g. Matteson and Richton Park have indicated need for a fiber optic cable corridor).
- F. CBBEL will coordinate with the Village of Richton Park and Matteson for public utilities

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

- G. CBBEL’s sub-consultant, ASE, will provide limited Subsurface Utility Engineering (SUE) locating services to supplement the utility mapping data provided in Phase I engineering. Supplemental SUE information will be provided for select utilities in strategic locations where a high degree of accuracy is required to evaluate for potential utility impacts with the proposed improvements. There is a large utility corridor crossing Central Avenue just south of the CN Railroad with gas, oil, and ComEd transmission lines. Level A test holes of typical size and supplemental Level B designation of various utilities are included.

Refer to the scope document prepared by ASE in the supporting documentation for additional information.

4. ICC and CN Railroad Coordination

CBBEL will lead railroad coordination. The proposed roadway reconstruction project will require an ICC Petition and ultimately an ICC Order to complete the necessary improvements within the CN Railroad ROW. CBBEL will facilitate the development of the ICC Petition, which will prompt CN Railroad to develop and submit a detailed cost estimate for the railroad modifications. CBBEL will provide example ICC Petitions to the County’s General Council. The project will require temporary railroad gates during the MOT stages, upgrades to tracks and electrical circuitry, permanent railroad gates, and new warning devices at the existing at-grade crossing to accommodate the wider roadway and shared use path. Once the final ICC Order is developed, it will contain the plans for the adjacent shared use path, roadway plans, railroad engineering plans, railroad cost estimate, and stipulate the CN Railroad construction timeline. This task will include coordination time for developing the ICC petition exhibits, the ICC hearing and preparation work, as well as any required coordination with the ICC and CN railroad to get the final ICC Order.

5. Corridor Model Development and Refinement of Roadway Geometrics

CBBEL will complete the following tasks:

- A. Develop Corridor Model for Grading with OpenRoads Designer: Phase I was completed using GEOPAK V8i software. Horizontal and vertical geometrics will be imported into OpenRoads Designer to better model existing and proposed conditions. Roadway templates and a corridor model will be developed to generate cross sections and complete the Phase II plans.
- B. Refine Horizontal and Vertical Roadway and Multi-Use Path Geometrics: The corridor model that is developed, as stated above, will be used to refine the geometrics in an effort to verify/minimize land acquisition needs prior to developing the plat of highways. Adjustments to fee simple acquisition and temporary easements will be completed to the extent possible.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

- C. Evaluate Retaining Wall Locations: Work with the structural subconsultant (HBM) to evaluate the proposed retaining wall locations and confirm need for and type of retaining wall(s) along Central Avenue.

6. Drainage Studies

CBBEL will complete the drainage design studies outlined below:

- A. Temporary drainage will be designed to accommodate the various stages of construction while maintaining offsite flow.
- B. Drainage Design
 - i. Inlet spacing, storm sewers, and ditch conveyance systems based on the outlets identified in Phase I. All systems will be designed per County, IDOT and MWRDGC standards.
 - ii. Assist the structural design team with drainage design for retaining walls.
 - iii. Evaluate the need for detention based on coordination with the County. Design the final detention systems, including inline detention, as needed.

7. Structural Design

CBBEL's subconsultant, HBM, will complete the structural design studies outlined below. Borings and the Structural Geotechnical Report (SGR) will be completed under the Geotechnical Engineering Task.

- A. Wall Type Study: Evaluate the potential retaining wall location and confirm need for and type of retaining wall along Central Avenue:
 - i. Proposed retaining wall (Sta. 135+00 to 146+00, 1100-ft long between 2.6-4.9'H exposed)

Given the anticipated wall height, it is assumed that no TS&Ls are required. See Geotechnical Engineering task for SGR and RGR discussion.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

8. Land Acquisition Services

Preparation of Plat of Highways and Legal Descriptions

CBBEL’s subconsultant, American Surveying & Engineers, P.C. (ASE), will prepare the Plat of Highway and Legal Descriptions. A total of 16 parcels were included in the Phase I scope of services and 14 additional parcels are anticipated under this Phase II addendum for a total of 30 affected parcels. Refer to the scope document prepared by ASE in the supporting documentation for a detailed scope of work.

Appraisals, Review Appraisals and Negotiations

Our subconsultant, Santacruz Land Acquisition, will complete the appraisals, review appraisals, and negotiations for any required land acquisition. Refer to the scope document prepared by Santacruz in the supporting documentation for a detailed scope of work for land acquisition.

CBBEL will provide support during the land acquisition process including revisions to the construction documents.

9. Geotechnical Engineering

CBBEL’s subconsultant, Wang Engineering, will lead the geotechnical engineering. Preparations of the Structural Geotechnical Report (SGR) and the Roadway Geotechnical Report (RGR) were previously included in the original Phase I Contract. There is a potential retaining wall where the roadway will be widened into areas of wetlands. These areas are indicative of bad soils and will need a delineation program with additional borings/hand augers to establish the extent of the organic soils.

Refer to the scope document prepared by Wang in supporting documentation for a detailed scope of work for the additional geotechnical engineering task.

Specific work tasks for the delineation program will include:

- Pre-field work coordination for the boring plan and traffic control.
- Completed geotechnical investigations as required for additional borings/hand augers to establish the extent of organic soils
- Prepare detailed RGR for County and IDOT review as applicable.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

10. Non-Special Waste Investigation

CBBEL’s subconsultant, GSG Consultants, Inc., will prepare a Preliminary Site Investigation (PSI) and LPC-663 for excavation within County right-of-way. IDOT will prepare the PSI for State right-of-way, as necessary. This task includes the following:

- A. Preliminary Site Investigation (PSI) and LPC-663 Form CCDD Documentation
 - i. Soil Boring and Soil Sampling
 - ii. Analytics
 - iii. PSI Report Preparation
 - iv. CCDD (LPC-Form) Documentation and CCDD facility coordination

Refer to the scope document prepared by GSG in the supporting documentation for a detailed scope of work for the special waste task.

11. Environmental Studies and Permits

CBBEL will prepare, submit, and coordinate obtaining permits and other required approvals. The tasks listed below consist of the environmental and permitting scope of work. Utility permit applications will be prepared under a separate task. Before and during the permit review process, meetings will be held with the regulatory/review agencies and the client, as necessary. Responses to comments will be prepared as they are received during the review process. We anticipate two rounds of review and responses for each permit application. Coordination meetings and public outreach related to the permits are included under a separate task. This task includes the following:

- A. Wetland and Waters Field Delineation Update.
 - i. A wetland and waters field delineation was completed on May 10, 2023. Wetland delineations are typically valid for up to five (5) years provided the US Army Corps of Engineers (USACE) provided written confirmation, otherwise the delineation is only valid for two (2) years. Based on land development/construction activities along the project corridor since May 2023 and the anticipated project schedule, a wetland and waters field delineation and report update are included in this scope.
- B. USACE & MWRD Boundary Confirmation and Jurisdictional Determination.
- C. Threatened & Endangered Species Coordination (Biological Clearance update).

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

- i. The 48-inch RCP culvert located south of the Sauk Trail at Central Avenue intersection is not anticipated to be impacted. Therefore, it is assumed no Bridge/Culvert Bat Assessment update is necessary.
- D. MWRD Watershed Management Ordinance Permit Application.
- E. USACE Section 404 Clean Water Act Permit Application.
 - i. Based on preliminary engineering, wetland impacts are anticipated to be approximately 0.5-acre. Therefore, this scope assumes that the application will be processed as an Individual Permit application. During Phase II, additional wetland avoidance/minimization strategies will be evaluated, with hopes of meeting the requirements of the Nationwide Permit Program.
 - ii. The required exhibits, specifications, data, and project information for the proposed improvements will be compiled and assembled in an Individual Permit application package to the USACE and other regulatory/resource agencies, as necessary. The following information will be required as part of the Individual Permit application:
 - Alternative Analysis;
 - Narrative description of proposed Best Management Practices (BMPs);
 - Post-construction management and monitoring plan for BMPs (activities to be completed as part of routine site maintenance);
 - Plan and profile drawings for road crossings; and
 - Description of proposed compensatory wetland mitigation. Mitigation coordination will be completed under a separate task.
 - iii. Public Notice with Response to Comments.
- F. Illinois Environmental Protection Agency (IEPA) Section 401 Clean Water Act - Individual Water Quality Certification Request. If the USACE processes the application as an Individual Permit, the IEPA will likewise process the application as an Individual Permit.
 - i. Anti-Degradation Review.
 - ii. Public Notice with Response to Comments.
- G. Water Quality Pollutant Loading Analysis.
 - i. Stochastic Empirical Loading and Dilution Model (SELDM), or equivalent based on agency coordination.
- H. Soil Erosion & Sediment Control (SESC) Plan Review/Coordination with Soil & Water Conservation District. SESC Plan to be prepared under separate task.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

- I. Interagency Wetland Policy Act Update & Mitigation Coordination.
 - i. It is anticipated that wetland mitigation will be provided via purchase of wetland credits in a USACE approved mitigation bank. The required wetland credits are based on the anticipated wetland impact acreage, Federal/State/County mitigation requirements, and the location of the wetland bank. Wetland credit availability varies over time. Price per wetland credit varies per wetland bank. Due to this variability, the direct cost for wetland mitigation is not included in this proposal.
- J. PESA Update
 - i. Coordination with IDOT to update the PESA for State right-of-way (US 30), if necessary.
 - ii. Update the PESA completed for local/non-State right-of-way, if necessary.
- K. PESA Response for Earth Excavation within IDOT right-of-way (US 30).

12. Old Plank Road Trail Crossing RRFB and Beacon Lighting

CBBEL will complete RRFB design services at the Old Plank Road Trail (OPRT) Mid-Block Crossing. Roadway lighting is not anticipated for the corridor and is not recommended at the OPRT crossing since this trail is closed from dusk until dawn. However, this has not been coordinated with Rich Township for cost sharing yet therefore MELA recommends including beacon and transition lighting in the Phase II scope of services to be discussed and may be dismissed once the Rich Township Letter of Intent has been finalized. Per County recommendations, beacon lighting and transition lighting design is included in this task.

This task consists of the following sub-tasks:

- A. OPRT Crossing RRFB Design Preliminary Submittal
 - 1. Data Collection Field Review
 - 2. Review Equipment Layout- 4 post mounted RRFB modules anticipated with audible information devices
 - 3. Preliminary Construction Cost Estimate
- B. Preparation of contract plans, specifications and estimates (PS&E) for two plan submittals: pre-final and final to the County.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

	Old Plank Road Trail Mid-Block Crossing Plans
1	General Notes
2	OPRT Mid-Block Crossing Plans
3	Details
4	Voltage Drop Calculations
5	Electric Service Fault Current Calculations
6	Installation of New Electric Service ComEd Coordination
7	Special Provisions
8	Estimate of Cost
9	Preliminary Submittal Comment Revisions
10	Prefinal Submittal Comment Revisions
11	Disposition of Comments

13. Traffic Signal Design

CBBEL will complete traffic signal design engineering services for two signalized intersections: Central Avenue at Sauk Trail and Central Avenue at US 30 (Lincoln Highway). This task will include the following:

- A. Data Collection: CBBEL will conduct a field reconnaissance and inventory the existing traffic signal equipment at Central Avenue at Sauk Trail and Central Avenue at US 30 (Lincoln Highway). A photo log will be created for the existing conditions. The existing traffic signal plans for the intersections, as well as as-builts, will be requested from IDOT and the County and reviewed.
- B. Base Sheet Preparation: Prepare base sheets at a scale of 1" = 20' for the traffic signal modification plans using the existing traffic signal plan information and the proposed roadway improvement plans to be prepared by CBBEL. This information will be supplemented by the field reconnaissance of the existing traffic signal installations to verify existing conditions.
- C. Traffic Signal Removal Plans: This task includes the preparation of traffic signal removal plans for the intersections of Central Avenue at Sauk Trail and Central Avenue at US 30 (Lincoln Highway). The proposed shared use path may conflict with the existing traffic signal equipment and will be scoped for removal. Notes designating which equipment is to be removed or relocated will be added to the plans. Notes will also be provided directing the Contractor which equipment will be salvaged by the County.
- D. Temporary Traffic Signal Installation Plans: A temporary traffic signal installation will be required at the intersections to maintain traffic operations throughout the duration of construction activities, which involves shifting traffic into the existing oncoming

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

- lanes. We anticipate two main MOT stages and two substages at the intersection for a total of four MOT stages. This task will include developing the temporary traffic signal installation plan sheets as well as developing a temporary traffic signal plan sheet for each MOT stage and substage to clearly communicate to the electrical contractor how the signal heads should be positioned and operated with each MOT change. The task also includes temporary cable plans, temporary phase designation diagrams, and temporary emergency vehicle preemption sequences for each MOT stage.
- E. Proposed Traffic Signal Modification Plans: CBBEL will develop the proposed traffic signal modification plans for the intersections of Central Avenue at Sauk Trail and Central Avenue at US 30 (Lincoln Avenue). The plans will retain as much of the existing traffic signal equipment as possible and add pedestrian signal equipment to accommodate the new pedestrian crossings at the intersection as well as the shared use path. The proposed traffic signal plan sheets will be developed based on County design policies and include the following:
- i. Preliminary, Prefinal, and Final Traffic Signal plans
 - ii. Cable plans and Schedule of Quantities
 - iii. Phase Designation Diagrams
 - iv. Video Detection Details
 - v. Emergency Vehicle Preemption sequence
 - vi. Grounding details
 - vii. Electric Service Requirements
- F. TS Specifications and Estimates: This task includes all traffic signal special provisions for the project. Standard IDOT and County special provisions will be used as applicable. In addition, CBBEL will provide an engineer’s opinion of probable construction cost estimate for the traffic signal work with each PS&E submittal.
- G. Coordination with IDOT: The traffic signal work at the intersection of Central Avenue and US 30 (Lincoln Avenue) will require IDOT approval. CBBEL will develop the plan package and submit plan sheets to be reviewed and approved by IDOT. This task includes hours to assemble the IDOT intersection plans, coordination with IDOT, plan revisions based on IDOT comments, and other assistance with obtaining IDOT approval.

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Central Avenue from Sauk Trail to US 30 – Phase II Engineering

	Traffic Signal Plans (At Sauk Trail/Central Avenue and at US 30/Central Avenue Intersections
1	IDOT and County Detail Sheets
2	Traffic Signal – Removal Plans (Central Ave at Sauk Trail)
3	Traffic Signal – Temporary Plans (Central Ave at Sauk Trail)
4	Traffic Signal – Modification Plans (Central Ave at Sauk Trail)
5	Traffic Signal – Removal Plans (Central Ave at US 30)
6	Traffic Signal – Temporary Plans (Central Ave at US 30)
7	Traffic Signal – Modification Plans (Central Ave at US 30)
8	TS Specifications and Estimates

14. Roadway Plans, Special Provisions and Estimates

Based on the approved Phase I Preferred Improvement Plans and the Phase I verification technical memorandum per Task 1, the CBBEL team will prepare preliminary plans to approximately 60% completion. It is anticipated that the following sheets will be included in the contract plans as well as draft special provisions and construction cost estimate. The preliminary PS&E will be submitted to the County for review. Following County review, updated preliminary plans may be provided to the Villages and Townships as a courtesy review. Plans will be prepared in English units in accordance with the IDOT CADD Manual following IDOT’s drafting guidelines using MicroStation DGN format using OpenRoads Designer CE, 2022 Release 3 (10.12.02.004).

CBBEL will submit plans and special provisions to the County, IDOT, Villages, and Rich Township at 95% and 100% levels of completion. More detailed information may be found in our manhour estimate and below.

Cover Sheet (1) – Cover sheet prepared from base drawing in County cell Library.

General Notes, Index and List of Standards, List of Commitments (2) – Sheet index and list of applicable IDOT Highway Standards and District Standards. Standard general notes to be provided for IDOT, Village, County and project specific notes will be developed for the contract package. MWRDGC notes will also be included. Finally, commitments from the Phase I Report will be listed.

Typical Sections (3) – It is anticipated 3 sheets will be necessary to show details and dimensions for existing and proposed roadway sections. Special sections will be provided, as required.

Summary of Quantities (8) – The summary of quantity sheets will be prepared at every submittal. Applicable columns will be included for funding breakdowns. The sheets will

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

include pay item code number, description, unit, total quantity, construction type codes and specialty items.

Schedule of Quantities (8) – The schedules will indicate the location of the item by station and quantity for earthwork, signing, drainage removal, proposed drainage, soil erosion and sediment control, and landscape items.

Alignment, Ties and Benchmarks (4) – The alignments and tie drawings necessary for construction will be included in the contract package. The alignment drawings will be prepared at a scale of 1"=50'. Tie drawings will also be provided.

Concept Maintenance of Traffic – Evaluate construction staging and sub-staging to maintain traffic and minimize disruption to the traveling public while maintaining a satisfactory work zone for the Contractor. It is anticipated that a one-way detour utilizing US 30 and I-57 will be required. Confirm geometry and temporary pavement design from Phase I engineering and develop exhibits to demonstrate sub-staging for County review. Once the traffic staging concept has been approved by the County, it will serve as the basis for the development of the detailed Maintenance of Traffic plans.

Maintenance of Traffic (23) – Unique construction staging sheets will be developed as part of this contract. Specific items shall include staging requirements for mainline removals and construction. MOT general notes, narrative, typical sections, plan drawings (1"=50'), sequence of staging plans and details, schedule of quantities and temporary signing will be developed to indicate the maintenance of traffic and construction staging. It is anticipated the contract will require 3 main stages of work.

Existing Conditions/Removal Plans (16) – Roadway removal plans will be developed at 1"=20' to indicate existing removals.

Proposed Roadway Plan and Profile (16) – The proposed roadway plan will be developed at 1"=20' to indicate proposed improvements. Profiles will be developed at 1"=20' H and 1"=5' V.

Drainage Plan and Profile (16) – The proposed utility plan and profile sheets will be developed at 1"=20' H and 1"=5' V. All existing utilities to be shown on these sheets. The sheets will include the following:

- Proposed storm sewer and drainage structures
- Across road culverts
- Ditch lines and end sections

Pavement Marking and Signing Plans (8) - Final Pavement marking plans will be developed at a scale of 1"=20' with a double view per sheet. The plans will include pavement markings

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

for Central Avenue as well as restoration of any pavement markings on other roadways when traffic control is complete. Work will also include proposed signing.

Erosion Control Plans and Details (26 Sheets) – One set of sheets for each stage of construction (3 stages assumed) to indicate temporary erosion control measures and temporary drainage improvements, with a schedule. The work will also include permanent sodding and landscaping (trees). Temporary erosion systems to be designed using typical measures (silt fence, inlet protection, and outlet protection, etc.) in accordance with the SWPPP. Restoration plans shall include seeding with standard IDOT seed mixtures and will not include extraordinary treatments or features.

ADA Ramp Details (16) – Preparation of ADA ramp details at all signalized and unsignalized intersections. Ramp details will be in conformance with PROWAG, CCDOH and IDOT standards.

Construction Details (4) – Project specific roadway details are anticipated as part of this contract and will be developed as part of this task.

Cross Sections (50 Sheets/200 Sections) – Cross Sections will be provided at 50-foot intervals on Central Avenue, driveways, and cross streets. Cross sections will include existing and proposed utilities and will identify cut and fill quantities and include special waste information. Cross-section sheets will be at a scale of 1:5 vertical and 1:10 horizontal.

PESA Response – CBBEL will provide IDOT with a PESA response for all excavation within IDOT right-of-way (traffic signals, ADA ramps, roadway lighting, pavement, etc.). The PESA response will be used by IDOT to identify special provisions and quantities for areas of non-special waste.

Pavement Design – Pavement design calculations will be completed in accordance with IDOT BLR guidelines.

Work Zone Traffic Management Plan – Work along Central Avenue and one-way detour to be submitted to IDOT for review and approval.

Plan Submittals (6 Total) – CBBEL will submit plans at the following levels of completion:

- Preliminary (60%), 1 Submittal
- Pre-final (95%), 2 Submittals (County initially, followed by County & IDOT)
- Final (100%), 2 Submittals (County initially, followed by County & IDOT)
- Bidding PS&E, 1 Submittal

Plan-in-Hand Field Reviews – CBBEL staff will complete a plan-in-hand field review prior to the Preliminary and pre-final plans.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

Quantity Calculations – This work will include the preparation and checking of quantity calculations for all work within this task, including, but not limited to roadway work, non-special waste determination within County ROW, drainage, pavement marking, and signing

Special Provisions – Special provisions will be necessary to provide descriptions of work that are not covered by the Standard Specifications. Also included in this item is the review of applicable recurring special provisions and BDE special provisions. Assume that 25 special provisions will be written.

Estimate of Time – The expected duration of construction time will be determined and provided according to 66-2.03 of the BDE Manual. BDE Form 220A will be utilized. An estimate of time will be submitted at both the pre-final and final submittals.

Estimate of Cost – The anticipated cost of construction will be provided using the pay items and historical unit prices according to the BDE Manual. This will be done for the 60%, 95% and 100% submittals. The cost estimates will include columns for various fund codes, including non-participating (Village) work such as water main and sanitary sewer work.

SWPPP – This work includes the preparation of a SWPPP (BDE 2342) and a Contractor Certification Statement (BDE 2342a) as the area of disturbance for this project will be greater than 1 acre.

15. Address County and IDOT Comments

CBBEL will incorporate and/or address all comments following each plan review. This task will also include the preparation of a written disposition to all comments received.

A. Plan-in-hand field and constructability reviews are included in other tasks.

16. Agency Coordination and Meetings

This task includes pre-meeting preparation, attendance, and preparation of meeting minutes. Minutes (draft and final) along with meeting materials will be distributed to participants via email. Coordination with agencies includes email correspondence, phone conversations, providing project updates, data gathering and information sharing.

A. County Kick-off and status meetings (36 meetings),

B. County review meetings (9 meetings) and ongoing coordination to facilitate project and obtain plan approval.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

- C. IDOT Kick-off, status, and review meetings (5 meetings), ongoing coordination to obtain plan approval.
- D. CN Railroad Kick-off, status, and review meetings (6 meetings), ongoing coordination to obtain plan acceptance, and assist the County in development of railroad agreements.
- E. MWRD pre-application meeting and follow up (2 meetings).
- F. Local Municipalities (Rich Township, Village of Matteson, Village of Richton Park, OPRT Commission meetings (12 meetings) and ongoing coordination.
- G. Project Team Bi-Weekly Meetings (36 meetings), coordination with subconsultants.

17. Public Outreach and Stakeholder Coordination

- A. Maintaining the Commitment File as required in BLRS Manual Section 22-2.09 including list of commitments made in Phase I and new commitments made through coordination with stakeholders and public agencies. Commitments may include funding arrangements which may include construction costs, signal maintenance, etc. The file may also include notification requirements prior to construction, commitments to property owners, environmental commitments, drainage agreements, special construction requests or any other special agreements made between the County and property owners during right-of-way negotiations.
- B. Maintain Project Website and provide project status updates, schedule updates, and provide any new/updated exhibits as needed.
- C. Design requests and design evaluations during the land acquisition process.

18. Project Management and Administration

- A. Prepare and submit monthly progress reports and invoices.
- B. Project management including contract administration, schedule monitoring, budget control, and internal project team meetings. Prepare and monitor the project schedule using Microsoft Project or other scheduling software, as well as perform scope of work reviews, resource planning, internal team coordination, contract administration, and invoicing.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

19. QA/QC and Constructability Reviews

This task includes establishment and adherence to an approved Quality Management Plan (QMP).

QA/QC reviews will be performed in accordance with CBBEL’s Quality Process prior to all major submittals.

Constructability Reviews:

Perform an independent review of the plans by the construction resident engineering staff to identify potential areas that could cause a delay during construction or require extra contract work. This work is not intended to be a full QA/QC of all project documents. The scope of work for plan constructability will include:

- A. Review of the plans for missing pay items
- B. Perform a rough check of major plan quantities to ensure magnitude of the quantity is correct
- C. Review construction staging for practicality
 - i. Utility staging
 - ii. Sufficient temporary pavement
 - iii. Identify potential staging variations to allow work to proceed pending resolution of known ROW or utility conflicts
 - iv. Check staging grade differentials at driveways and cross streets
- D. Constructability of retaining wall work and review of easements
- E. Review needs for temporary sheeting or similar
- F. Review traffic control signing
- G. Review estimated probable cost for major contract items

Assumptions

- A. Any 3D model that is generated for the use of design or cross section creation is not intended to be a deliverable. CBBEL will produce proposed surface models intended for information only to the Contractor.

EXHIBIT A – SCOPE OF ENGINEERING SERVICES

Central Avenue from Sauk Trail to US 30 – Phase II Engineering

- B. CN Railroad is responsible for the design and installation of all temporary railroad signals, crossing gates and grade crossing panels.
- C. It is assumed that ComEd transmission poles will not be impacted by the project.
- D. The following tasks or items were not included in the scope of services:
 - i. Phase III Design Support Services (attendance to preconstruction meeting, RFI's, shop drawing reviews).
 - ii. Roadway lighting is not anticipated for the project along the corridor, with the exception of beacon lighting at the Old Plank Road Trail crossing.
 - iii. Design of private and public utility relocation plans.
 - iv. Any known permit fees are included as direct costs. County permits fees are expected to be waived and other unknown or changes to permit fees will be paid separately by the County.
 - v. Wetland bank credits will be paid separately by the County.

STAFF HOUR BREAKDOWN (Sec. No 19-11CFR-03-ES)
Cook County Department of Transportation and Highways
CENTRAL AVENUE RECONSTRUCTION - PHASE II ENGINEERING
Revised 5/15/2025

		TOTAL
1.	Data Review and Site Visits	
	Data Review and Site Visits	
	Collect Updated Data from Agencies	24
	2 Initial Site Visits (2 Visits x 3 People x 8 Hrs/Visit)	48
	Task Total:	72
2.	Supplemental Topographic Survey	
	Supplemental Topographic Survey by ASE	
	CBBEL Coordination with ASE (See ASE Proposal for Additional Information)	8
	Task Total:	8
3.	Utility Coordination	
	Utility Coordination and Maintain Coordination Matrix	
	Coordinate with JULIE to Confirm Listing of Utility Facilities (13 Utility Owners Anticipated)	12
	SUE QL B, QL A, and Final Review and SUE Report (See ASE Scope of Services for Additional Information)	0
	Coordinate with Villages of Richton Park and Matteson for Proposed Public Utilities (i.e. Fiber Optic Cable Along Central Avenue)	12
	Utility Design and Adjustments	
	Identify Potential Utility Conflicts	40
	Coordination and Conflict Resolution at 60% Preliminary, 95% Pre-Final, and 100% Plan submittals	96
	Utility Relocation Submittals Reviews	56
	Field Meetings with Utility Companies (8 Meetings x 2 People x 4 Hrs/Meeting)	64
	Task Total:	280

STAFF HOUR BREAKDOWN (Sec. No 19-11CFR-03-ES)
Cook County Department of Transportation and Highways
CENTRAL AVENUE RECONSTRUCTION - PHASE II ENGINEERING
Revised 5/15/2025

		TOTAL
4.	ICC and CN Railroad Coordination	
	ICC Petition & ICC Order	
	ICC Initial Kick-Off Meeting and Exhibits	20
	ICC Supporting Exhibits	44
	CN Railroad Kick-Off, Status and Review Meetings (Assume 4 Meetings x 3 Hrs/Meeting x 2 People/Meeting)	24
	Coordination with CN Railroad to Obtain Plan Acceptance and Assistance to the County in Development/Approval of Railroad Agreement	64
	Coordination with ICC and CN Railroad for Final ICC Order	44
	Task Total:	196
5.	Corridor Model Development and Refinement of Geometrics	
	Refine Rdwy Geometrics & Land Ac Requirements	
	Develop Corridor Model for Grading with MicroStation OpenRoads Designer	250
	Refine Horizontal and Vertical Geometrics and Adjust Fee Simple Acquisition and Temporary Easements	108
	Evaluate Retaining Wall Locations	42
	Task Total:	400
6.	Drainage Studies	
	Drainage Design Studies	
	Temporary Drainage Design and Plans By Construction Stage - Assume 3 Stages	176
	Drainage Design - Inlet Spacing, Storm Sewer (Including In-Line Detention), and Ditch Design	480
	Task Total:	656

**STAFF HOUR BREAKDOWN (Sec. No 19-11CFR-03-ES)
Cook County Department of Transportation and Highways
CENTRAL AVENUE RECONSTRUCTION - PHASE II ENGINEERING
Revised 5/15/2025**

		TOTAL
7. Structural Design		
Retaining Walls (see HBM Scope of Services for additional information)		
Coordination with HBM		16
Task Total:		16
8. Land Acquisition Services		
Plat of Highways (16 in original PH I, 14 additional anticipated for total of 30 parcels) (See ASE Scope of Services for Additional Information)		
Coordination with American Survey and Engineering		24
Land Acquisition Services Direct Cost (30 parcels. See SLA scope of services for additional information)		
Coordination with Santacruz Land Acquisition		24
Provide Support During L+C174and Acquisition Process and Revise Plans (as Necessary)		24
Task Total:		72
9. Geotechnical Engineering		
Geotechnical Engineering (see Wang Scope of Services for additional information)		
Coordination with Wang Engineering		8
Task Total:		8

STAFF HOUR BREAKDOWN (Sec. No 19-11CFR-03-ES)
Cook County Department of Transportation and Highways
CENTRAL AVENUE RECONSTRUCTION - PHASE II ENGINEERING
Revised 5/15/2025

		TOTAL
10. Non-Special Waste Investigation		
Preliminary Site Investigation (see GSG Scope of Services for additional information)		
Coordination with GSG Consultants	8	
Task Total:	8	
11. Environmental Studies and Permits		
Permitting		
A. Wetland and Waters Field Delineation Update	42	
B. USACE & MWRD Boundary Confirmation and Jurisdictional Determination	12	
C. Threatened and Endangered Species Coordination (Update)	10	
D. MWRD County Watershed Management Ordinance Permit Application	84	
E. USACE Section 404 Clean Water Act Permit Application	164	
F. IEPA Section 401 Clean Water Act Water Quality Certification Request	82	
G. Water Quality Pollutant Loading Analysis	168	
H. SESC Plan Review/Coordination with Soil & Water Conservation District	28	
I. Interagency Wetland Policy Act Update & Mitigation Coordination	47	
J. PESA Update	51	
K. PESA Response	35	
Task Total:	723	

STAFF HOUR BREAKDOWN (Sec. No 19-11CFR-03-ES)
Cook County Department of Transportation and Highways
CENTRAL AVENUE RECONSTRUCTION - PHASE II ENGINEERING
Revised 5/15/2025

			TOTAL
12.	Old Plank Road Trail Crossing RRFB and Beacon Lighting		
	<p>Old Plank Road Trail Mid-Block Crossing Plans</p> <p>Plan Development for the OPRT Mid-Block Crossing and Plan Revisions</p> <hr/> <p>Data Collection</p> <hr/> <p>RRFB Installation Plans</p> <hr/> <p>RRFB Cable Plans</p> <hr/> <p>Lighting Design</p> <hr/> <p>Lighting Plans</p> <hr/>		
			8
			34
			22
			56
			56
	Task Total:		176
13.	Traffic Signal Design		
	<p>Traffic Signals</p> <p>Traffic Signal Design for 2 Intersection Modifications: Central Avenue at Sauk Trail (CCDOT) and Central Avenue at Lincoln Highway (US 30) (IDOT)</p> <hr/> <p>Task 13 - Traffic Signal Design</p> <hr/> <p>Task 13.A - Data Collection</p> <hr/> <p>Task 13.B - Base Sheet Preparation</p> <hr/> <p>Task 13.C - Traffic Signal Removal Plans (2 intersections)</p> <hr/> <p>Task 13.D - Temporary Traffic Signal Installation Plans (2 intersections)</p> <hr/> <p>Task 13.E - Proposed Traffic Signal Modification Plans (2 intersections)</p> <hr/> <p>Task 13.F - TS Specifications and Estimates</p> <hr/> <p>Task 13.G - Coordination with IDOT</p> <hr/>		
			16
			52
			28
			76
			148
			28
			40
	Task Total:		388

STAFF HOUR BREAKDOWN (Sec. No 19-11CFR-03-ES)
Cook County Department of Transportation and Highways
CENTRAL AVENUE RECONSTRUCTION - PHASE II ENGINEERING
Revised 5/15/2025

		TOTAL
14. Roadway Plans, Special Provisions and Estimates		
Roadway Plans (8,000' Project Length)	Subtotal:	2986
Sheet Name	# Sheets	
Cover Sheet	1	5
General Notes (Includes MWRD Gen Notes)	2	8
Typical Sections	3	60
Summary of Quantities	8	36
Earthwork Schedule (By Stage - 3 Stages)	1	26
Signing Schedule	1	18
Drainage Removal Schedule	2	18
Drainage Schedule	2	32
Soil Erosion and Sediment Control Schedule	1	16
Landscape Schedule	1	16
Alignment, Ties and Benchmarks (1"=50')	4	48
Concept Maintenance of Traffic	0	52
Maintenance of Traffic Notes and Typical Sections	2	80
Maintenance of Traffic Sheets (3 Stages x 16 Sheets/Stage) 1"=50'	21	229
Existing Conditions and Removal Sheets 1"=20'	16	256
Proposed Roadway Plan and Profile Sheets 1"=20'	16	512
Drainage Plan and Profile (Storm Sewer and Ditches) 1"=20'	16	384
Pavement Marking and Signing (Double-Plan Sheets) 1"=20'	8	128
Erosion Control Plans and Details	26	144
ADA Ramp Details – (16 Signalized Corners @ 10 Hrs/Corner, 16 Non-signalized Corners @ 8 Hrs/Corner, 4 at OPRP Mid-block Crossing @ 4 Hrs/Mid-block)	16	312
Construction Details (General, Drainage, etc.)	4	56
Cross Sections (50' Centers, Driveways, Cross Streets) 200 X-Sections/4 X-Sects per Sheet (By Stage)	50	248
PESA Response for Earth Excavation within IDOT ROW (US 30)		44

STAFF HOUR BREAKDOWN (Sec. No 19-11CFR-03-ES)
Cook County Department of Transportation and Highways
CENTRAL AVENUE RECONSTRUCTION - PHASE II ENGINEERING
Revised 5/15/2025

		TOTAL
	Pavement Design	10
	WZSM and TMP for one-way detour to be submitted to IDOT for review and approval, attend IDOT Detour Committee meeting	32
	Plan Submittals at 60%-1 Submittal, 95%-2 Submittals, 100%-1 Submittal and Bid PS&E-1 Submittal Total 6 Submittals	168
	Plan-in-Hand Field Reviews (2 Reviews x 3 Persons/Review)	48
	Quantity Calculations Subtotal:	300
	Roadway	140
	Utilities (Storm Sewer, Water Main, Sanitary Sewer)	80
	Pavement Marking and Signing	40
	Non-Special Waste Determination (Based on Information Provided by GSG)	40
	Special Provisions & Cost Estimates Subtotal:	210
	Special Provisions (D-1, BDE, CCDOTH, IDOT, CBBEL)	144
	Estimate of Time (2 Submittals)	8
	Estimate of Cost (3 Estimates)	36
	SWPPP (BDE 2342)	22
	Task Total:	3496
15.	Address County and IDOT Comments	
	County and IDOT Review	
	Preliminary (60%) Plans, Special Provisions & Estimates (1 Review)	36
	Pre-Final (95%) Plans, Special Provisions & Estimates (2 Reviews)	60
	Final (100%) Plans, Special Provisions & Estimates (2 Reviews)	60
	Bid Plans, Special Provisions & Estimates (1 Review)	48
	Task Total:	204

STAFF HOUR BREAKDOWN (Sec. No 19-11CFR-03-ES)
Cook County Department of Transportation and Highways
CENTRAL AVENUE RECONSTRUCTION - PHASE II ENGINEERING
Revised 5/15/2025

		TOTAL
16. Agency Coordination and Meetings		
	Meetings and Coordination	
	Monthly Status Meetings with Cook County (Assume 36 Meetings x 2 Hrs/Meeting x 2 Persons/Meeting)	144
	County Review Meetings (Assume 9 Meetings x 3 Hrs/Meeting x 2 Persons/Meeting)	54
	IDOT Phase II Kick-Off Meeting, Meetings with IDOT Bureau of Traffic, Misc Meetings (Assume Total of 5 Meetings x 2 Persons x 3 Hrs/Meeting) = 30 Hrs + Ongoing Coordination with IDOT (48 Hrs) (Total 78 Hrs)	78
	CN Railroad Meetings (Status and Review) (6 Meetings x 1 Person x 4 Hrs/meeting)	24
	MWRD Pre-Application Meeting and Follow Up (2 Meetings and Meeting Preparation)	24
	Local Municipalities (12 meetings)	72
	Project Consultant Team Meetings and Coordination (36 meetings x 3 Persons x 1 Hr/Meeting)	108
	Task Total:	504
17. Public Outreach and Stakeholder Coordination		
	Meetings and Coordination	
	Maintain and Update Commitment File and Central Avenue Website - Assume Quarterly Updates for 3 Years x 6 Hrs/Update	54
	Respond to Requests for Design Revisions During Land Acquisition Process	72
	Task Total:	126

STAFF HOUR BREAKDOWN (Sec. No 19-11CFR-03-ES)
Cook County Department of Transportation and Highways
CENTRAL AVENUE RECONSTRUCTION - PHASE II ENGINEERING
Revised 5/15/2025

		TOTAL
18. Project Management & Administration		
Project Management & Administration		
Project Administration	80	
Project Management	80	
Invoice Preparation (36 Invoices x 1 Hr/Invoice)	36	
Work Plan	24	
Project Startup	16	
Task Total:	236	
19. QC/QA and Constructability Reviews		
QC/QA		
Roadway Plans (3 Reviews)	36	
Drainage Plans (3 Reviews)	24	
Traffic Signal Plans (3 Reviews)	16	
Roadway Lighting Plans (3 Reviews)	16	
Final Plan Submittal (All Disciplines)	48	
Task Total:	140	
TOTAL HRS		7709



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

January 29, 2025

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Michael Kerr
BURKE, CHRISTOPHER B. ENG., LTD.
9575 W. Higgins Road
Suite 600
Rosemont, IL 60018

Dear Michael Kerr,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2023. Your firm's total annual transportation fee capacity will be \$78,400,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 138.65% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

SEFC PREQUALIFICATIONS FOR BURKE, CHRISTOPHER B. ENG., LTD.

	STATUS
Environmental Reports - Environmental Impact Statement	X
Special Services - Public Involvement	X
Special Studies - Traffic Studies	X
Special Studies - Signal Coordination & Timing (SCAT)	X
Special Plans - Traffic Signals	X
Special Services - Construction Inspection	X
Hydraulic Reports - Waterways: Typical	X
Hydraulic Reports - Pump Stations	X
Hydraulic Reports - Waterways: Complex	X
Special Studies- Location Drainage	X
Special Services - Surveying	X
Location Design Studies - Rehabilitation	X
Special Studies - Feasibility	X
Special Services - Electrical Engineering	X
Special Services - Sanitary	X
Highways - Roads and Streets	X
Special Studies - Safety	X
Highways - Freeways	X
Structures - Highway: Advanced Typical	X
Environmental Reports - Environmental Assessment	X
Location Design Studies - New Construction/Major Reconstruction	X
Special Plans - Pumping Stations	X
Structures - Highway: Simple	X
Structures - Highway: Typical	X
Special Plans - Lighting: Complex	X
Special Plans - Lighting: Typical	X
Special Services - Landscape Architecture	X
Special Services - Mechanical	X
Location Design Studies - Reconstruction/Major Rehabilitation	X
X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



Local Public Agency Cook County Department of Transportation and Highway	County Cook	Section Number 19-IICFR-03-ES
Prime Consultant (Firm) Name Christopher B. Burke Engineering, Ltd.	Prepared By S. Sugg	Date 5/30/2025
Consultant / Subconsultant Name Christopher B. Burke Engineering, Ltd.	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Amendment #1 modifies Contract No. 2038-18488B to add Design Engineering and Land Acquisition and extend the contract through September 30, 2028.

PAYROLL ESCALATION TABLE

CONTRACT TERM	36	MONTHS	OVERHEAD RATE	138.65%
START DATE	10/1/2025		COMPLEXITY FACTOR	
RAISE DATE	1/1/2026		% OF RAISE	2.00%
END DATE	9/30/2028			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	10/1/2025	1/1/2026	3	8.33%
1	1/2/2026	1/1/2027	12	34.00%
2	1/2/2027	1/1/2028	12	34.68%
3	1/2/2028	10/1/2028	9	26.53%

Local Public Agency	County	Section Number
Cook County Department of Transportation	Cook	19-IICFR-03-ES
Consultant / Subconsultant Name		Job Number
Christopher B. Burke Engineering, Ltd.		

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	3.54%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Engineer VI	\$78.00	\$78.00
Engineer V	\$72.37	\$74.93
Engineer IV	\$59.40	\$61.50
Engineer III	\$45.29	\$46.89
Engineer I/II	\$37.53	\$38.86
Survey V	\$78.00	\$78.00
Survey IV	\$79.30	\$78.00
Survey III	\$68.82	\$71.26
Survey II	\$56.50	\$58.50
Survey I	\$40.63	\$42.07
Engineering Technician V	\$71.00	\$73.52
Engineering Technician IV	\$55.23	\$57.19
Engineering Technician III	\$46.30	\$47.94
Engineering Technician I/II	\$34.50	\$35.72
CAD Manager	\$73.26	\$75.86
CAD Technician II	\$54.39	\$56.32
CAD Technician I	\$29.00	\$30.03
GIS Specialist III	\$61.00	\$63.16
Landscape Architect II	\$69.00	\$71.45
Environmental Resource Specialist V	\$75.93	\$78.00
Environmental Resource Specialist IV	\$63.80	\$66.06
Environmental Resource Specialist III	\$42.33	\$43.83
Environmental Resource Specialist I/II	\$31.67	\$32.79
Environmental Resource Technician	\$46.80	\$48.46
Landscape Designer I/II	\$31.50	\$32.62
Business Operations Department	\$59.42	\$61.53

Local Public Agency

Cook County Department of Transportation

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	750	\$0.70	\$525.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$525.00

Local Public Agency

Cook County Department of Transportation and H

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE **138.65%**

COMPLEXITY FACTOR **0**

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Data Review and Site Visits	72	4,059	5,628	\$525.00	1,339		11,551	0.56%
Supplemental Topographic Survey	8	612	848		202		1,662	0.08%
Utility Coordination	280	14,413	19,984		4,756		39,153	1.91%
ICC and CN Railroad Coordination	196	12,414	17,212		4,097		33,723	1.64%
Corridor Model Development & Refinement	400	29,664	41,130		9,789		80,583	3.92%
Drainage Studies	656	36,235	50,240		11,958		98,433	4.79%
Structural Design	16	875	1,213		289		2,377	0.12%
Land Acquisition Services	72	4,123	5,716		1,361		11,200	0.55%
Geotechnical Engineering	8	558	774		184		1,516	0.07%
Non-Special Waste Investigation	8	558	774		184		1,516	0.07%
Environmental Studies and Permits	723	48,023	66,584		15,848		130,455	6.35%
Old Plank Rd Tr RRFB & Beacon Light	176	10,062	13,951		3,320		27,333	1.33%
Traffic Signal Design	388	22,587	31,317		7,454		61,358	2.99%
Roadway Plans, Specs & Estimates	3496	178,593	247,619		58,936		485,148	23.61%
Address County and IDOT Comments	204	11,416	15,829		3,767		31,012	1.51%
Agency Coordination and Meetings	504	34,201	47,419		11,286		92,906	4.52%
Public Outreach & Stakeholder Coordination	126	7,186	9,963		2,371		19,520	0.95%
Project Management & Administration	236	17,881	24,792		5,901		48,574	2.36%
QC/QA and Constructability Reviews	140	10,699	14,835		3,531		29,065	1.41%
		-	-		-		-	
American Engineering & Surveying		-	-		-	298,634	298,634	14.54%
GSG Consultants, Inc.		-	-		-	72,662	72,662	3.54%
HBM Engineering Group, LLC		-	-		-	103,684	103,684	5.05%
Santacruz Land Acquisitions		-	-		-	313,000	313,000	15.24%
Wang Engineering, Inc.		-	-		-	48,533	48,533	2.36%
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
Subconsultant DL					10,836		10,836	0.53%
TOTALS	7709	444,159	615,828	525	157,409	836,513	2,054,434	100.00%

1,059,987

Local Public Agency

Cook County Department of Transportation and Highway

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 4

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Data Review and Site Visits			Supplemental Topographic Survey			Utility Coordination			ICC and CN Railroad Coordination			Corridor Model Development & Refine		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	78.00	948.0	12.30%	9.59				4	50.00%	39.00	40	14.29%	11.14	40	20.41%	15.92	8	2.00%	1.56
Engineer V	74.93	920.0	11.93%	8.94	16	22.22%	16.65	4	50.00%	37.47	32	11.43%	8.56	36	18.37%	13.76			
Engineer IV	61.50	746.0	9.68%	5.95	16	22.22%	13.67				16	5.71%	3.51	56	28.57%	17.57			
Engineer III	46.89	1,841.0	23.88%	11.20	40	55.56%	26.05				56	20.00%	9.38	48	24.49%	11.48	24	6.00%	2.81
Engineer I/II	38.86	1,892.0	24.54%	9.54							136	48.57%	18.87						
Survey V	78.00	0.0																	
Survey IV	78.00	0.0																	
Survey III	71.26	0.0																	
Survey II	58.50	0.0																	
Survey I	42.07	0.0																	
Engineering Technician V	73.52	0.0																	
Engineering Technician IV	57.19	0.0																	
Engineering Technician III	47.94	0.0																	
Engineering Technician I/II	35.72	0.0																	
CAD Manager	75.86	528.0	6.85%	5.20													368	92.00%	69.79
CAD Technician II	56.32	300.0	3.89%	2.19										16	8.16%	4.60			
CAD Technician I	30.03	0.0																	
GIS Specialist III	63.16	89.0	1.15%	0.73															
Landscape Architect II	71.45	0.0																	
Environmental Resource S	78.00	299.0	3.88%	3.03															
Environmental Resource S	66.06	146.0	1.89%	1.25															
Environmental Resource S	43.83	0.0																	
Environmental Resource S	32.79	0.0																	
Environmental Resource T	48.46	0.0																	
Landscape Designer I/II	32.62	0.0																	
Business Operations Depa	61.53	0.0																	
		0.0																	
TOTALS		7709.0	100%	\$57.62	72.0	100.00%	\$56.37	8.0	100%	\$76.47	280.0	100%	\$51.48	196.0	100%	\$63.34	400.0	100%	\$74.16

Local Public Agency

Cook County Department of Transportation and Highwa

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 4

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Drainage Studies			Structural Design			Land Acquisition Services			Geotechnical Engineering			Non-Special Waste Investigation			Environmental Studies and Permits		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	78.00	72	10.98%	8.56	4	25.00%	19.50	24	33.33%	26.00	4	50.00%	39.00	4	50.00%	39.00	13	1.80%	1.40
Engineer V	74.93	80	12.20%	9.14													17	2.35%	1.76
Engineer IV	61.50	120	18.29%	11.25							4	50.00%	30.75	4	50.00%	30.75	119	16.46%	10.12
Engineer III	46.89	172	26.22%	12.30	12	75.00%	35.17	48	66.67%	31.26							66	9.13%	4.28
Engineer I/II	38.86	188	28.66%	11.14													40	5.53%	2.15
Survey V	78.00																		
Survey IV	78.00																		
Survey III	71.26																		
Survey II	58.50																		
Survey I	42.07																		
Engineering Technician V	73.52																		
Engineering Technician IV	57.19																		
Engineering Technician III	47.94																		
Engineering Technician I/II	35.72																		
CAD Manager	75.86																		
CAD Technician II	56.32																		
CAD Technician I	30.03																		
GIS Specialist III	63.16																67	9.27%	5.85
Landscape Architect II	71.45																		
Environmental Resource Spe	78.00	24	3.66%	2.85													255	35.27%	27.51
Environmental Resource Spe	66.06																146	20.19%	13.34
Environmental Resource Spe	43.83																		
Environmental Resource Spe	32.79																		
Environmental Resource Tec	48.46																		
Landscape Designer I/II	32.62																		
Business Operations Departn	61.53																		
TOTALS		656.0	100%	\$55.24	16.0	100%	\$54.67	72.0	100%	\$57.26	8.0	100%	\$69.75	8.0	100%	\$69.75	723.0	100%	\$66.42

Local Public Agency

Cook County Department of Transportation and Highway

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 3 OF 4

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Old Plank Rd Tr RRFB & Beacon Light			Traffic Signal Design			Roadway Plans, Specs & Estimates			Address County and IDOT Comments			Agency Coordination and Meetings			Public Outreach & Stakeholder Coord		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	78.00	16	9.09%	7.09	24	6.19%	4.82	288	8.24%	6.43	76	37.25%	29.06	199	39.48%	30.80			
Engineer V	74.93	22	12.50%	9.37				393	11.24%	8.42				68	13.49%	10.11	8	6.35%	4.76
Engineer IV	61.50	22	12.50%	7.69	136	35.05%	21.56	32	0.92%	0.56				169	33.53%	20.62	52	41.27%	25.38
Engineer III	46.89	32	18.18%	8.53	52	13.40%	6.28	1111	31.78%	14.90	64	31.37%	14.71	68	13.49%	6.33	48	38.10%	17.86
Engineer I/II	38.86	24	13.64%	5.30				1440	41.19%	16.01	64	31.37%	12.19						
Survey V	78.00																		
Survey IV	78.00																		
Survey III	71.26																		
Survey II	58.50																		
Survey I	42.07																		
Engineering Technician V	73.52																		
Engineering Technician IV	57.19																		
Engineering Technician III	47.94																		
Engineering Technician I/II	35.72																		
CAD Manager	75.86							160	4.58%	3.47									
CAD Technician II	56.32	60	34.09%	19.20	176	45.36%	25.55	48	1.37%	0.77									
CAD Technician I	30.03																		
GIS Specialist III	63.16							4	0.11%	0.07							18	14.29%	9.02
Landscape Architect II	71.45																		
Environmental Resource Spe	78.00							20	0.57%	0.45									
Environmental Resource Spe	66.06																		
Environmental Resource Spe	43.83																		
Environmental Resource Spe	32.79																		
Environmental Resource Tec	48.46																		
Landscape Designer I/II	32.62																		
Business Operations Departm	61.53																		
TOTALS		176.0	100%	\$57.17	388.0	100%	\$58.21	3496.0	100%	\$51.08	204.0	100%	\$55.96	504.0	100%	\$67.86	126.0	100%	\$57.03

Local Public Agency

Cook County Department of Transportation and Highways

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 4 OF 4

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Project Management & Administration			QC/QA and Constructability Reviews						American Engineering & Surveying			GSG Consultants, Inc.			HBM Engineering Group, LLC		
		Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg
Engineer VI	78.00	64	27.12%	21.15	68	48.57%	37.89												
Engineer V	74.93	172	72.88%	54.61	72	51.43%	38.54												
Engineer IV	61.50																		
Engineer III	46.89																		
Engineer I/II	38.86																		
Survey V	78.00																		
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Engineering Technician V	73.52																		
Engineering Technician IV	57.19																		
Engineering Technician III	47.94																		
Engineering Technician I/II	35.72																		
CAD Manager	75.86																		
CAD Technician II	56.32																		
CAD Technician I	30.03																		
GIS Specialist III	63.16																		
Landscape Architect II	71.45																		
Environmental Resource Sp	78.00																		
Environmental Resource Sp	66.06																		
Environmental Resource Sp	43.83																		
Environmental Resource Sp	32.79																		
Environmental Resource Te	48.46																		
Landscape Designer I/II	32.62																		
Business Operations Depart	61.53																		
TOTALS		236.0	100%	\$75.77	140.0	100%	\$76.42	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

May 30, 2025

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

COVENTINE FIDIS
AMERICAN SURVEYING & ENGINEERING, Ltd.
120 N. LASALLE STREET.
3350
CHICAGO, IL 60602

Dear COVENTINE FIDIS,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2023. Your firm's total annual transportation fee capacity will be \$12,800,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 178.20% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

**SEFC PREQUALIFICATIONS FOR AMERICAN SURVEYING & ENGINEERING,
Ltd.**

CATEGORY	STATUS
Specialty Agents - Negotiator	X
Special Services - Sanitary	X
Special Services - Surveying	X
Highways - Roads and Streets	X
Highways - Freeways	X
Special Services - Subsurface Utility Engineering	X
Special Services - Mobile LiDAR	X
Hydraulic Reports - Waterways: Typical	X
Special Studies- Location Drainage	X
Hydraulic Reports - Waterways: Complex	X
Special Services - Construction Inspection	X
Specialty Agents - Appraiser	X
Specialty Agents - Review Appraiser	X

X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST

Supplemental Scope of Work



PROJECT SUMMARY

Project Name Central Ave. Phase II Engineering

ASE Proposal No. 222063

Owner CCDOTH

Date February 11, 2025

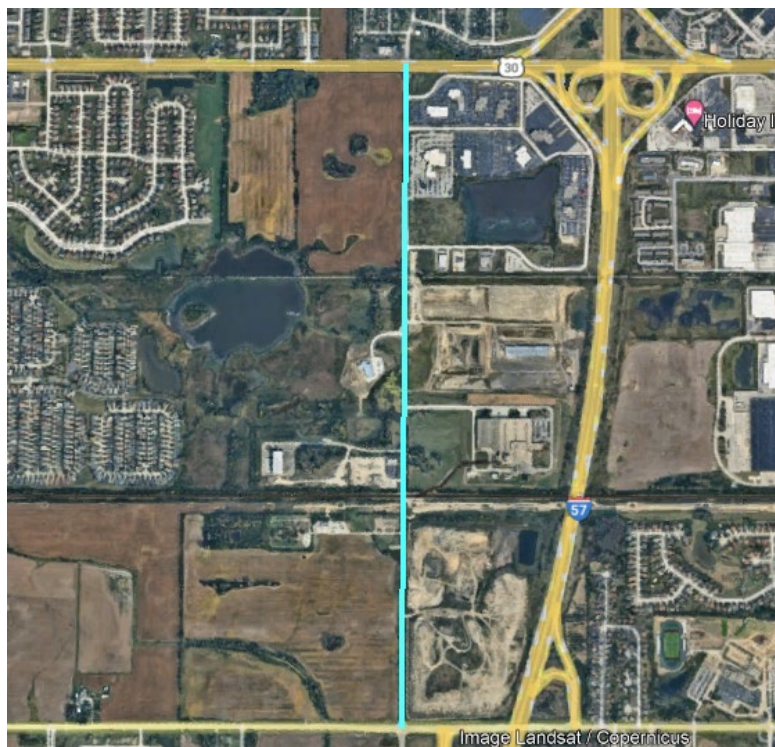
Agent Christopher Burke

Revision Date April 18, 2025; May 20, 2025

Project Description – ASE will provide professional services including supplemental topographic survey, utility coordination, and Land Acquisition surveys including Plat of Highway with legal descriptions for 14 parcels for the Phase II Engineering for Central Avenue.

Project Location: The limits of the survey are Central Avenue from Sauk Trail to US 30 (Lincoln Highway) in Matteson, Cook County, Illinois

Project limits are shown with the blue line in the exhibit below:



GENERAL CONDITIONS AND SCOPE ASSUMPTIONS

1. All professional services will be performed to appropriate Minimum Standards of practice and Section 1270.56, Minimum Standards of Practice for surveys in Illinois.
2. American Surveying & Engineering shall not be responsible for any erroneous or missing information provided by underground utility providers.
3. All previous and relevant survey information such as pertinent site information including, but not limited to previous horizontal and vertical survey control survey information, existing aerial

photography, Right-of-Way plans, centerline alignment, construction plans and plats of highway will be furnished to ASE, at no cost to ASE, prior to commencement of field operations.

4. Owner/Agent will provide a Letter of Introduction to facilitate field operations.
5. Hazardous Waste sites designated as requiring protective equipment of "Class D" or greater will not be entered unless provided for otherwise in the Scope of Work Tasks.
6. American Surveying & Engineering is not signatory to any organized labor agreements. We will not provide services in any capacity where labor disputes may exist. We will not be responsible for costs or delays associated with labor disputes relevant to work on this project.
7. Field work performed on this project are subject to the vagaries of weather. In the event weather impairs our ability to perform any specified professional services, we will contact the Owner/Agent to determine changes in schedule or cost. No additional work will be performed until the owner/agent has reviewed and approved a revised cost or schedule.
8. For underground drainage, sewerage and utility features, reduced field detail sketches will be the final deliverables provided for underground/structural details (no CADD annotations or connections will be given on final deliverables). *Manholes or other confined spaces (as defined by OSHA) will not be entered or cleaned. Invert elevation, pipe size/type were obtained from surface level and should be used as a check on plan information only. For design purposes field verification by below grade examination (SUE) should be performed.*
9. This proposal assumes the flowlines of project drainage structures (culverts, manholes, inlets, etc.) will be surveyed as existing conditions. ASE will not clean, excavate, pump or otherwise remove debris, silt, trash or other material from project structures.
10. If additional permit fees are required for access, we will contact the agent before proceeding.
11. This proposal assumes that 18 SUE Level A exposures will be necessary, with none of them being in the pavement or other hard surfaces.
12. SUE QL A exposures will be billed at the following rates.
 - a. Test holes 0-3.00 feet in depth will be billed at \$1,580.00 per hole.
 - b. Test holes 3.01-6.00 feet in depth will be billed at \$2,189.00 per hole.
 - c. Test holes 6.01-12.00 feet in depth will be billed at \$3,267.00 per hole.
 - d. Test holes 12.01-18.00 feet in depth will be billed at \$4,468.00 per hole.
 - e. Test holes 18.01 feet and over will be billed on an hourly rate.
13. This proposal assumes 23,280 linear feet of SUE QL B. The cost of designating, surveying, and mapping SUE QL B is \$2.68 per linear foot.
14. The SUE QL B and SUE QL A rates do not include professional service support hours. Those are included in the CECS form.
15. This proposal assumes that any permit applications/fees for performing SUE test holes in CCDOTH ROW will be waived.
16. ASE will begin work after Notice to Proceed at a mutually agreed upon date.
17. This SOW shall become part of the contract between Owner/Agent and ASE.
18. ASE will order title commitments for 14 parcels. The cost of title for the 16 parcels assumed in the Phase I was included that scope and contract.

PROPOSED TASKS

1. Administration (Flows into Task 20 of CBBEL Hours Sheet)
 - 1.1. Meetings with Owner or Agent, including in-house meetings. Progress Reports, scheduling, invoicing, and other project administrative tasks.
 - 1.2. Technical direction of staff.
 - 1.3. Project Management, resource coordination.

2. Document Compilation
 - 2.1. Order title commitments for 10 parcels.
 - 2.2. Compile, review, and index information
 - 2.3. Prepare compiled information for field and office tasks.

3. Horizontal and Vertical Control – Datum assumed is Illinois State Plane East Zone (2011 Adjustment), and Vertical Datum will be NAVD88.
 - 3.1. Update Control from Phase I survey as needed.
 - 3.2. Office calculations, adjustment, tabulations of coordinates, and working drawings.

4. Supplemental Topographic Survey
 - 4.1. ASE will field check and update any changed topographic conditions since Phase I survey.
 - 4.2. ASE will provide the locations of tree and shrub lines. ASE will locate trees at 6" in diameter measured at chest height. ASE will tag each tree with a number for use by others. Tree species identification and health will be performed and provided by others and is not a part of this scope. (Assume 255 trees)
 - 4.3. Office Calcs/CADD to update existing MicroStation SS10 files with changed conditions.

5. Utility Coordination
 - 5.1. SUE Quality Level B – Assume 23,280 Linear Feet of SUE Quality Level B. Length is based on Level D Utilities depicted on the sheets provided to ASE by CBBEL plus additional contingency length for any potential utilities encountered in the field.
 - 5.1.1. SUE level B information will be collected via applicable Radio Frequency (RF) geophysical techniques. When requested, and applicable, Ground Penetrating RADAR (GPR) technology is employed.
 - 5.1.2. Ground conditions, utility type and depth may prevent the acquisition of accurate utility information. This may result in inaccurate utility locates. Utilities will be located to the best extent via the locating methods available. SUE Quality Level B information does not provide elevation information.
 - 5.1.3. Approximate utility conduit depth will be captured where possible.
 - 5.1.4. Designated Quality Level SUE B utilities will be drawn in a coordinate correct CADD model file environment for distribution to the client.
 - 5.2. SUE Quality Level A Exposures (Test Holes) – assumes 18 test holes
 - 5.2.1. Obtain JULIE tickets as required for QLA Test Holes.
 - 5.2.2. Perform Air vac excavation to expose specified utilities for accurate depiction of the utility location and subsequent backfill with excavation spoils or sand (billed as direct unit cost).
 - 5.2.3. Obtain X, Y, Z coordinates of top of utility locations and ground elevation.
 - 5.2.4. Quality Level SUE A data will be drawn in Project Coordinate System (Illinois State Plane East Zone (2011 Adjustment), NAVD88) CADD file for distribution to the client.
 - 5.3. Final Review and SUE Report
 - 5.3.1. ASE will prepare a final SUE Report in accordance with ASCE 38-22 standards. The report will include the results, SUE plan sheets, and the report narrative per the ASCE 38-22 requirements.

6. Plat of Highways – Assume 14 additional parcels.
 - 6.1. Right-of-Way Surveys.

- 6.1.1. Review Title Commitments. (Title commitments provided by others – or fee per title as listed below in Direct Costs).
 - 6.1.2. Search and locate existing ROW and property boundary monuments and other evidence.
 - 6.1.3. Field verify existing topography required for Plat of Highways.
 - 6.2. Office calculations.
 - 6.3. Land Acquisition Documents
 - 6.3.1. Prepare Cover sheet
 - 6.3.2. Prepare Plat of Highways
 - 6.3.3. Parcel calculations.
 - 6.3.4. Parcel descriptions.
 - 6.4. Stake Right-of-Way
 - 6.4.1. Calculations and staking plans.
 - 6.4.2. Field staking of acquisitions.
 - 6.5. Prepare Deliverables
 - 6.5.1. MicroStation file of existing right of way and parcel boundaries.
 - 6.5.2. Preliminary Plat of Highways.
 - 6.5.3. Revised Plat of Highways.
 - 6.5.4. Final Plat of Highways.
 - 6.5.5. One set signed and sealed mylar's of Final Plat of Highways for recording.
7. QA/QC
- 7.1. Review contract documents and survey requirements to verify ASE project QA/QC requirements.
 - 7.2. Periodic project review to assure compliance with policy and contract documents.
 - 7.3. Final review and report of QA/QC compliance.

ASE WILL DELIVER TO CLIENT:

- A. Copies of field notes with reductions made.
- B. Electronic versions of drawings in MicroStation V8i/SS10
- C. Plat of Highways and legal descriptions for land acquisition parcels. Plat of Highway in a format suitable to and approval by IDOT and the County.
- D. Existing ROW base file.

DIRECT COST ITEMS

- Title Commitments – \$1,000 per parcel – assume 14.
- SUE QL A Test Hole 0-3.00 feet in depth billed at \$1,580.00 per hole.
- SUE QL A Test Hole 3.01-6.00 feet in depth bill at \$2,189.00 per hole. Assume 6 holes
- SUE QL A Test Hole 6.01-12.00 feet in depth billed at \$3,267.00 per hole. Assume 12 holes
- SUE QL A Test Hole 12.01-18.00 feet in depth billed at \$4,468.00 per hole.
- SUE QL A Test Hole 18.01 feet and over will be billed on an hourly rate.
- SUE QL B Designating bill at \$2.68 per linear foot. Assume 23,280 linear feet.

ITEMS SUPPLIED BY OTHERS

- A. Record plans, including any previous survey information (if available).

- B. Any and all pertinent site information including, but not limited to previous horizontal and vertical survey control survey information, existing aerial photography, Right-of-Way plans, centerline alignment, construction plans, and plats of highway will be furnished to ASE, at no cost to ASE, prior to commencement of field operations.
- C. Permission and access to closed or locked areas requiring access to complete the survey.
- D. Letter of Introduction and written authorization for access to subject property for ASE's services on subject site.



PROJECT: Cental Avenue Phase II Engineering

LOCATION: Matteson, Cook County, IL

CLIENT: Christopher Burke

PROPOSAL No.: 222063

DATE: 4/18/2025

TASK 1.0 Administration		Man Hours																					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
1.1	Meetings, reports, scheduling, etc.		8		5																2		15
1.2	Technical Direction of Staff		10		4																		14
1.3	Project management & coordination		6		6																		12
1.4																							0
1.5																							0
1.6																							0
1.7																							0
1.8																							0
1.9																							0
TOTAL HOURS		0	24	0	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	41

TASK 2.0 Data Compilation		Man Hours																					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
2.1	Orde Title Commitments		1		2																		3
2.2	Compile & Review data		1		3																		4
2.3	Catalog and transfer to field		1		2																		3
2.4																							0
2.5																							0
2.6																							0
2.7																							0
2.8																							0
2.9																							0
TOTAL HOURS		0	3	0	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10

TASK 3.0 Horizontal & Vertical Control		Man Hours																					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
3.1	Update Control, as needed				2						16	16											34
3.2	Office Calcs		1		2			4															7
3.3																							0
3.4																							0
3.5																							0
3.6																							0
3.7																							0
3.8																							0
3.9																							0
TOTAL HOURS		0	1	0	4	0	0	4	0	16	16	0	0	0	0	0	0	0	0	0	0	0	41

TASK 4.0 Supplement Topographic Survey		Man Hours																					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
4.1	Survey Changed conditions		2		4						40	40											86
4.2	Tree Survey & Tagging										42	42											84
4.3	Office Calcs		2		4			20															26
4.4																							0
4.5																							0
4.6																							0
4.7																							0
4.8																							0
4.9																							0
TOTAL HOURS		0	4	0	8	0	0	20	0	82	82	0	0	0	0	0	0	0	0	0	0	0	196



PROJECT: Cental Avenue Phase II Engineering
 LOCATION: Matteson, Cook County, IL
 CLIENT: Christopher Burke

PROPOSAL No. 222063
 DATE: 4/18/2025

TASK 5.0 Utility Coordination		Man Hours																					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
5.1	SUE QL B		2		4		6										8						20
5.2	SUE QL A		2		6		10										8						26
5.3	Final Review & SUE Report		2		8		12										12						34
5.4																							0
5.5																							0
5.6																							0
5.7																							0
5.8																							0
5.9																							0
TOTAL HOURS			0	6	0	18	0	28	0	0	0	0	0	0	0	0	28	0	0	0	0	0	80

TASK 6.0 Plat of Highways		Man Hours																					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
6.1	Right of Way Surveys		4		8						182	182											376
6.2	Office Calcs		4		8			22															34
6.3	Land Acquisition Documents		4		8			78															90
6.4	Stake ROW									70	70												140
6.5	Prepare Deliverables		2	2	12			68															84
6.6																							0
6.7																							0
6.8																							0
6.9																							0
TOTAL HOURS			2	14	0	36	0	168	0	252	252	0	0	0	0	0	0	0	0	0	0	0	724

TASK 7.0 QA/QC		Man Hours																					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
7.1	Project QA/QC		10		5																		15
7.2	Periodic Project review		8		4																		12
7.3	Final review and report		8		6																		14
7.4																							0
7.5																							0
7.6																							0
7.7																							0
7.8																							0
7.9																							0
TOTAL HOURS			0	26	0	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	41



PROJECT: Cental Avenue Phase II Engineering

LOCATION: Matteson, Cook County, IL

CLIENT: Christopher Burke

PROPOSAL No. : 222063

DATE: 4/18/2025

SUMMARY OF TASKS	MANHOURS																						
TASK	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
1.0 Administration	0	24	0	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	41
2.0 Data Compilation	0	3	0	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10
3.0 Horizontal & Vertical Contro	0	1	0	4	0	0	4	0	16	16	0	0	0	0	0	0	0	0	0	0	0	0	41
4.0 Supplement Topographic Su	0	4	0	8	0	0	20	0	82	82	0	0	0	0	0	0	0	0	0	0	0	0	196
5.0 Utility Coordination	0	6	0	18	0	28	0	0	0	0	0	0	0	0	0	28	0	0	0	0	0	0	80
6.0 Plat of Highways	2	14	0	36	0	0	168	0	252	252	0	0	0	0	0	0	0	0	0	0	0	0	724
7.0 QA/QC	0	26	0	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	41
8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Hours	2	78	0	103	0	28	192	0	350	350	0	0	0	0	0	28	0	0	0	0	2	0	1,133



Local Public Agency Cook County Department of Transportation and Highway	County Cook	Section Number 19-IICFR-03-ES
Prime Consultant (Firm) Name Christopher B. Burke Engineering, Ltd.	Prepared By CCBBEL	Date 5/20/2025
Consultant / Subconsultant Name American Surveying & Engineering, Ltd.	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks
 Amendment #1 modifies Contract No. 2038-18488B to add Design Engineering and Land Acquisition and extend the contract through September 30, 2028.

PAYROLL ESCALATION TABLE

CONTRACT TERM	36	MONTHS	OVERHEAD RATE	178.20%
START DATE	10/1/2025		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2026		% OF RAISE	2.00%
END DATE	9/30/2028			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	10/1/2025	1/1/2026	3	8.33%
1	1/2/2026	1/1/2027	12	34.00%
2	1/2/2027	1/1/2028	12	34.68%
3	1/2/2028	10/1/2028	9	26.53%

The total escalation = 3.54%

Local Public Agency	County	Section Number
Cook County Department of Transportation	Cook	19-IICFR-03-ES
Consultant / Subconsultant Name		Job Number
American Surveying & Engineering, Ltd.		

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	3.54%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
PRINCIPAL IN CHARGE	\$78.00	\$78.00
PROJECT MANAGER	\$78.00	\$78.00
PROJECT SURVEYOR/ENGINEER 4	\$78.00	\$78.00
PROJECT SURVEYOR/ENGINEER 3	\$69.84	\$72.31
PROJECT SURVEYOR/ENGINEER 2	\$52.27	\$54.12
PROJECT SURVEYOR/ENGINEER 1	\$40.50	\$41.94
CADD TECHNICIANS	\$46.89	\$48.55
ENGINEERING/SURVEY TECH 4	\$68.10	\$70.51
ENGINEERING/SURVEY TECH 3	\$45.10	\$46.70
ENGINEERING/SURVEY TECH 2	\$34.47	\$35.69
ENGINEERING/SURVEY TECH 1	\$24.38	\$25.24
RIGHT-OF-WAY SPECIALIST 4	\$64.74	\$67.03
RIGHT-OF-WAY SPECIALIST 3	\$45.43	\$47.04
RIGHT-OF-WAY SPECIALIST 2	\$36.00	\$37.28
RIGHT-OF-WAY SPECIALIST 1	\$23.56	\$24.39
SUBSURFACE UTILITY ENGINEER 4	\$52.00	\$53.84
SUBSURFACE UTILITY ENGINEER 3	\$46.34	\$47.98
SUBSURFACE UTILITY ENGINEER 2	\$32.41	\$33.56
SUBSURFACE UTILITY ENGINEER 1	\$26.19	\$27.12
ADMINISTRATIVE/CLERICAL 3	\$33.40	\$34.58
ADMINISTRATIVE/CLERICAL 2	\$22.35	\$23.14

Local Public Agency

Cook County Department of Transportation a

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

American Surveying & Engineering, Ltd.

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Title Commitments	Each	14	\$1,000.00	\$14,000.00
SUE QLA 3-6 feet	Each	6	\$2,189.00	\$13,134.00
SUE QLA 6-12 feet	Each	12	\$3,267.00	\$39,204.00
SUE QLB	Per Linear Feet	23280	\$2.68	\$62,390.40
TOTAL DIRECT COSTS:				\$128,728.40

Local Public Agency

Cook County Department of Transportation and Hi

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

American Surveying & Engineering, Ltd.

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE **178.20%**

COMPLEXITY FACTOR **0**

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
1.0 Administration	41	3,026	5,392	\$128,728.40	999		138,145	46.26%
2.0 Data Compilation	10	740	1,319		244		2,303	0.77%
3.0 Horizontal & Vertical Control	41	1,880	3,350		620		5,850	1.96%
4.0 Supplement Topographic Survey	196	8,617	15,356		2,844		26,817	8.98%
5.0 Utility Coordination	80	4,451	7,932		1,469		13,852	4.64%
6.0 Plat of Highways	724	32,770	58,396		10,814		101,980	34.15%
7.0 QA/QC	41	3,113	5,547		1,027		9,687	3.24%
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
Subconsultant DL					0		-	
TOTALS	1133	54,597	97,292	128,728	18,017	-	298,634	100.00%

151,889

Local Public Agency

Cook County Department of Transportation and Highway

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

American Surveying & Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1.0 Administration			2.0 Data Compilation			3.0 Horizontal & Vertical Control			4.0 Supplement Topographic Survey			5.0 Utility Coordination		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL IN CHARGE	78.00	2.0	0.18%	0.14	0			0			0			0			0		
PROJECT MANAGER	78.00	78.0	6.88%	5.37	24	58.54%	45.66	3	30.00%	23.40	1	2.44%	1.90	4	2.04%	1.59	6	7.50%	5.85
PROJECT SURVEYOR/EN	78.00	0.0			0			0			0			0			0		
PROJECT SURVEYOR/EN	72.31	103.0	9.09%	6.57	15	36.59%	26.46	7	70.00%	50.62	4	9.76%	7.06	8	4.08%	2.95	18	22.50%	16.27
PROJECT SURVEYOR/EN	54.12	0.0			0			0			0			0			0		
PROJECT SURVEYOR/EN	41.94	28.0	2.47%	1.04	0			0			0			0			28	35.00%	14.68
CADD TECHNICIANS	48.55	192.0	16.95%	8.23	0			0			4	9.76%	4.74	20	10.20%	4.95	0		
ENGINEERING/SURVEY	70.51	0.0			0			0			0			0			0		
ENGINEERING/SURVEY	46.70	350.0	30.89%	14.43	0			0			16	39.02%	18.22	82	41.84%	19.54	0		
ENGINEERING/SURVEY	35.69	350.0	30.89%	11.03	0			0			16	39.02%	13.93	82	41.84%	14.93	0		
ENGINEERING/SURVEY	25.24	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIAL	67.03	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIAL	47.04	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIAL	37.28	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIAL	24.39	0.0			0			0			0			0			0		
SUBSURFACE UTILITY E	53.84	28.0	2.47%	1.33	0			0			0			0			28	35.00%	18.84
SUBSURFACE UTILITY E	47.98	0.0			0			0			0			0			0		
SUBSURFACE UTILITY E	33.56	0.0			0			0			0			0			0		
SUBSURFACE UTILITY E	27.12	0.0			0			0			0			0			0		
ADMINISTRATIVE/CLERIC	34.58	2.0	0.18%	0.06	2	4.88%	1.69	0			0			0			0		
ADMINISTRATIVE/CLERIC	23.14	0.0			0			0			0			0			0		
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		1133.0	100%	\$48.19	41.0	100.00%	\$73.80	10.0	100%	\$74.02	41.0	100%	\$45.85	196.0	100%	\$43.97	80.0	100%	\$55.64

Local Public Agency

Cook County Department of Transportation and Highwa

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

American Surveying & Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	6.0 Plat of Highways			7.0 QA/QC														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
PRINCIPAL IN CHARGE	78.00	2	0.28%	0.22	0														
PROJECT MANAGER	78.00	14	1.93%	1.51	26	63.41%	49.46												
PROJECT SURVEYOR/ENG	78.00	0			0														
PROJECT SURVEYOR/ENG	72.31	36	4.97%	3.60	15	36.59%	26.46												
PROJECT SURVEYOR/ENG	54.12	0			0														
PROJECT SURVEYOR/ENG	41.94	0			0														
CADD TECHNICIANS	48.55	168	23.20%	11.27	0														
ENGINEERING/SURVEY TE	70.51	0			0														
ENGINEERING/SURVEY TE	46.70	252	34.81%	16.25	0														
ENGINEERING/SURVEY TE	35.69	252	34.81%	12.42	0														
ENGINEERING/SURVEY TE	25.24	0			0														
RIGHT-OF-WAY SPECIALIS	67.03	0			0														
RIGHT-OF-WAY SPECIALIS	47.04	0			0														
RIGHT-OF-WAY SPECIALIS	37.28	0			0														
RIGHT-OF-WAY SPECIALIS	24.39	0			0														
SUBSURFACE UTILITY ENG	53.84	0			0														
SUBSURFACE UTILITY ENG	47.98	0			0														
SUBSURFACE UTILITY ENG	33.56	0			0														
SUBSURFACE UTILITY ENG	27.12	0			0														
ADMINISTRATIVE/CLERICA	34.58	0			0														
ADMINISTRATIVE/CLERICA	23.14	0			0														
TOTALS		724.0	100%	\$45.26	41.0	100%	\$75.92	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

March 4, 2025

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Ala Sassila
GSG CONSULTANTS, INC.
735 Remington Rd
Schaumburg, IL 60173

Dear Ala Sassila,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2023. Your firm's total annual transportation fee capacity will be \$21,400,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 96.88% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

SEFC PREQUALIFICATIONS FOR GSG CONSULTANTS, INC.

CATEGORY	STATUS
Special Services - Aerial Mapping/LiDAR	X
Special Services - Mobile LiDAR	X
Special Services - Project Controls	X
Location Design Studies - Reconstruction/Major Rehabilitation	X
Special Services - Surveying	X
Special Services - Subsurface Utility Engineering	X
Special Studies- Location Drainage	X
Hydraulic Reports - Waterways: Complex	X
Highways - Roads and Streets	X
Special Services - Asbestos Abatement Surveys	X
Structures - Highway: Typical	X
Geotechnical Services - General Geotechnical Services	X
Special Services - Hazardous Waste: Simple	X
Location Design Studies - Rehabilitation	X
Highways - Freeways	X
Hydraulic Reports - Waterways: Typical	X
Special Services - Construction Inspection	X
Geotechnical Services - Subsurface Explorations	X
Geotechnical Services - Structure Geotechnical Reports (SGR)	X
Geotechnical Services - Complex Geotech/Major Foundation	X
Structures - Highway: Simple	X

X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



Local Public Agency Cook County Department of Transportation and Highway	County Cook	Section Number 19-IICFR-03-ES
Prime Consultant (Firm) Name Christopher B. Burke Engineering, Ltd.	Prepared By Ted Cagney	Date 5/30/2025
Consultant / Subconsultant Name GSG Consultants, Inc.	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Amendment #1 modifies Contract No. 2038-18488B to add Design Engineering and Land Acquisition and extend the contract through September 30, 2028.

PAYROLL ESCALATION TABLE

CONTRACT TERM	36	MONTHS			OVERHEAD RATE	96.88%
START DATE	10/1/2025				COMPLEXITY FACTOR	
RAISE DATE	1/1/2026				% OF RAISE	2.00%
END DATE	9/30/2028					

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	10/1/2025	1/1/2026	3	8.33%
1	1/2/2026	1/1/2027	12	34.00%
2	1/2/2027	1/1/2028	12	34.68%
3	1/2/2028	10/1/2028	9	26.53%

The total escalation = 3.54%

Local Public Agency	County	Section Number
Cook County Department of Transportation	Cook	19-IICFR-03-ES
Consultant / Subconsultant Name		Job Number
GSg Consultants, Inc.		

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	3.54%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$78.00	\$78.00
Senior Project Manager	\$78.00	\$78.00
Project Manager	\$70.70	\$73.21
Assistant Project Manager	\$54.62	\$56.56
Senior Engineer II	\$64.00	\$66.27
Senior Engineer I	\$57.20	\$59.23
Project Engineer II	\$52.79	\$54.66
Project Engineer I	\$46.03	\$47.66
Staff Engineer II	\$40.05	\$41.47
Staff Engineer I	\$33.77	\$34.97
Senior Inspector	\$63.06	\$65.29
Inspector II	\$42.63	\$44.14
Inspector I	\$35.25	\$36.50
Senior Environmental Scientist	\$53.32	\$55.21
Environmental Scientist II	\$38.55	\$39.92
Environmental Scientist I	\$31.55	\$32.67
CAD Designer	\$32.58	\$33.73
Project Control	\$56.16	\$58.15
Document Control	\$40.15	\$41.57
Field Technician	\$28.50	\$29.51
Laboratory Technician	\$27.33	\$28.30
Land Surveyor	\$41.00	\$42.45
Administrative Support	\$29.61	\$30.66

Local Public Agency

Cook County Department of Transportation a

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

GSg Consultants, Inc.

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	8	\$65.00	\$520.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)	4	\$1,500.00	\$6,000.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	\$15,465.00	\$15,465.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Drilling	Actual Cost (Drilling Activities and Mobilization)	1	\$28,686.00	\$28,686.00
				\$0.00
				\$0.00
				\$0.00

TOTAL DIRECT COSTS: \$50,671.00

Local Public Agency

Cook County Department of Transportation and Highway

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

GSg Consultants, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Task 1: PSI														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	4.0	1.72%	1.34	4	1.72%	1.34												
Senior Project Manager	78.00	0.0																	
Project Manager	73.21	8.0	3.45%	2.52	8	3.45%	2.52												
Assistant Project Manager	56.56	0.0																	
Senior Engineer II	66.27	0.0																	
Senior Engineer I	59.23	0.0																	
Project Engineer II	54.66	0.0																	
Project Engineer I	47.66	0.0																	
Staff Engineer II	41.47	0.0																	
Staff Engineer I	34.97	0.0																	
Senior Inspector	65.29	0.0																	
Inspector II	44.14	16.0	6.90%	3.04	16	6.90%	3.04												
Inspector I	36.50	0.0																	
Senior Environmental Sci	55.21	40.0	17.24%	9.52	40	17.24%	9.52												
Environmental Scientist II	39.92	72.0	31.03%	12.39	72	31.03%	12.39												
Environmental Scientist I	32.67	72.0	31.03%	10.14	72	31.03%	10.14												
CAD Designer	33.73	20.0	8.62%	2.91	20	8.62%	2.91												
Project Control	58.15	0.0																	
Document Control	41.57	0.0																	
Field Technician	29.51	0.0																	
Laboratory Technician	28.30	0.0																	
Land Surveyor	42.45	0.0																	
Administrative Support	30.66	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		232.0	100%	\$41.87	232.0	100.00%	\$41.87	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



GSG CONSULTANTS, INC.
735 Remington Road, Schaumburg, IL 60173
Tel: 630.994.2600, www.gsg-consultants.com

Drilling Unit Price Schedule				
Description	Unit	Unit Price	Quantity	Total
Mobilization/Demobilization Geoprobe	Day	\$500.00	4.00	\$2,000.00
Drilling Daily Rate - Geoprobe Environmental Sampling	Day	\$3,400.00	4.00	\$13,600.00
Environmental Sampling liners - 5-foot	Each	\$9.00	54.00	\$486.00
Backfill Bentonite (LF)	LF	\$9.00	200.00	\$1,800.00
Pavement Coring	Each	\$100.00	54.00	\$5,400.00
Pavement Core Restoration	Each	\$100.00	54.00	\$5,400.00

\$28,686.00



GSG CONSULTANTS, INC.
735 Remington Road, Schaumburg, IL 60173
Tel: 630.994.2600, www.gsg-consultants.com

Environmental Lab Services Schedule

Description	UOM	Unit Price	Quantity	Extended Cost
Target Compound List	EACH	\$650.00	7	\$4550.00
BETX + MTBE Soil Analysis (EPA SW846 8260)	EACH	\$55.00	14	\$770.00
RCRA 8 Metal Analysis (EPA SW846 6000/7000)	EACH	\$105.00	30	\$3150.00
PNAs Soil Analysis (EPA SW846 8270C SIM)	EACH	\$100.00	30	\$3000.00
Pesticides	EACH	\$125.00	5	\$625.00
Herbicides	EACH	\$220.00	5	\$1100.00
pH (EPA SW846 9045C)	EACH	\$12.00	54	\$648.00
5035 Sampling Kit (VOC Samples)	EACH	\$15.00	26	\$390.00
Encore Prep Fee (VOC samples)	EACH	\$15.00	26	\$390.00
Disposal Fee	EACH	\$3.00	54	\$162.00
VOC Soil Analysis (EPA SW846 8260)	EACH	\$100.00	5	\$500.00
PCB	EACH	\$90.00	2	\$180.00
	EACH	\$0.00		\$0.00
	EACH	\$0.00		\$0.00
	EACH	\$0.00		\$0.00
	EACH	\$0.00		\$0.00
		\$0.00		\$0.00

\$15465.00



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

November 7, 2024

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Hayat A. Issa
HBM ENGINEERING GROUP, LLC
4415 Harrison Street Suite 231
Hillside, IL 60162

Dear Hayat A. Issa,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2023. Your firm's total annual transportation fee capacity will be \$10,400,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 141.18% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

SEFC PREQUALIFICATIONS FOR HBM ENGINEERING GROUP, LLC

CATEGORY	STATUS
Structures - Highway: Complex	X
Hydraulic Reports - Waterways: Typical	X
Location Design Studies - Rehabilitation	X
Structures - Highway: Advanced Typical	X
Highways - Freeways	X
Special Studies- Location Drainage	X
Structures - Highway: Simple	X
Structures - Railroad	X
Structures - Highway: Typical	X
Highways - Roads and Streets	X
Special Services - Construction Inspection	X
Location Design Studies - Reconstruction/Major Rehabilitation	X
Structures - Moveable	X
Special Studies - Feasibility	A
Special Studies - Safety	A
Location Design Studies - New Construction/Major Reconstruction	A
Structures: Major River Bridges	X

X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



HBM = HBM Engineering Group, LLC (M/WBE Subconsultant)
 CENTRAL AVENUE: SAUK TRAIL TO US 30 (LINCOLN HIGHWAY)

PHASE I ENGINEERING STUDY

SN 19-IICFR-03-ES

Work Hour Estimate

Task	Description	No. of Sheets	Hrs/Sheet	Total Manhours
7.	Structural retaining wall (Sta. 135+00 to 146+00, 1100'L between 2.6-4.9'H exposed)			
7.1	WALL TYPE STUDY			60
7.2	FINAL PLANS			
	General Plan & Elevation	2	32	64
	Structure Notes, Index of Sheets & Total Bill of Material	1	20	20
	Wall Plan and Elevation	12	24	288
	Wall Sections and Details	2	36	72
	Pile Layout Table	1	30	30
	Boring Logs	7	2	14
	Geotechnical Coordination			8
	Total Final Plans Manhours =			496
18	Coordination and Meetings			20
20	Project Management			24
a	Project Management and Administration, including development and management of project schedule, internal team coordination, and monthly progress reports			
21	QAQC and Constructibility Reviews			20
	Total Manhours =			620



Local Public Agency Cook County Department of Transportation and Highway	County Cook	Section Number 19-IICFR-03-ES
Prime Consultant (Firm) Name Christopher B. Burke Engineering, Ltd.	Prepared By MI	Date 5/21/2025
Consultant / Subconsultant Name HBM Engineering Group, LLC	Job Number 2207-912	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks
 Amendment #1 modifies Contract No. 2038-18488B to add Design Engineering and Land Acquisition and extend the contract through September 30, 2028.

PAYROLL ESCALATION TABLE

CONTRACT TERM	36	MONTHS	OVERHEAD RATE	141.18%
START DATE	10/1/2025		COMPLEXITY FACTOR	
RAISE DATE	11/1/2025		% OF RAISE	2.00%
END DATE	9/30/2028			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	10/1/2025	11/1/2025	1	2.78%
1	11/2/2025	11/1/2026	12	34.00%
2	11/2/2026	11/1/2027	12	34.68%
3	11/2/2027	10/1/2028	11	32.43%

The total escalation = 3.88%

Local Public Agency

Cook County Department of Transportation a

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

HBM Engineering Group, LLC

Job Number

2207-912

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	2	\$65.00	\$130.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$130.00

Local Public Agency

Cook County Department of Transportation and H

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

HBM Engineering Group, LLC

Job Number

2207-912

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE

COMPLEXITY FACTOR

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Wall Type Study	60	3,638	5,136	\$130.00	1,200		10,104	9.74%
Final Plans	496	29,668	41,886		9,791		81,345	78.45%
Coordination and Meetings	20	1,368	1,931		451		3,750	3.62%
Project Management	24	1,598	2,256		527		4,381	4.23%
QAQC and Constructibility Reviews	20	1,497	2,113		494		4,104	3.96%
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
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		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
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		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
Subconsultant DL					0		-	
TOTALS	620	37,769	53,322	130	12,463	-	103,684	100.00%

Local Public Agency

Cook County Department of Transportation and Highway

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

HBM Engineering Group, LLC

Job Number

2207-912

**AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET**

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Wall Type Study			Final Plans			Coordination and Meetings			Project Management			QAQC and Constructibility Reviews		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	4.0	0.65%	0.50				2	0.40%	0.31				2	8.33%	6.50			
Chief Engineer/ Senior Pro	78.00	30.0	4.84%	3.77	2	3.33%	2.60	24	4.84%	3.77	2	10.00%	7.80	2	8.33%	6.50			
Senior Project Engineer/ Pl	78.00	98.0	15.81%	12.33	8	13.33%	10.40	80	16.13%	12.58	4	20.00%	15.60	4	16.67%	13.00	2	10.00%	7.80
QA/QC Engineer	78.00	14.0	2.26%	1.76													14	70.00%	54.60
Project Engineer II/ Engine	77.83	76.0	12.26%	9.54	8	13.33%	10.38	60	12.10%	9.41	4	20.00%	15.57	4	16.67%	12.97			
Project Engineer I/ Engine	66.62	92.0	14.84%	9.89	12	20.00%	13.32	70	14.11%	9.40	4	20.00%	13.32	4	16.67%	11.10	2	10.00%	6.66
Engineer III	57.79	90.0	14.52%	8.39	10	16.67%	9.63	70	14.11%	8.16	4	20.00%	11.56	4	16.67%	9.63	2	10.00%	5.78
Engineer II	45.33	94.0	15.16%	6.87	12	20.00%	9.07	80	16.13%	7.31	2	10.00%	4.53						
Engineer I	39.20	94.0	15.16%	5.94	8	13.33%	5.23	86	17.34%	6.80									
CADD Manager/ IT	61.80	12.0	1.94%	1.20				12	2.42%	1.50									
Accountant/ Administrative	41.81	2.0	0.32%	0.13										2	8.33%	3.48			
Documentation/ Administra	40.77	2.0	0.32%	0.13										2	8.33%	3.40			
Intern	23.55	12.0	1.94%	0.46				12	2.42%	0.57									
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		620.0	100%	\$60.92	60.0	100.00%	\$60.63	496.0	100%	\$59.82	20.0	100%	\$68.38	24.0	100%	\$66.59	20.0	100%	\$74.84

Providing Right-of-Way Acquisition services since 1992

PROPOSAL FOR LAND ACQUISITION SERVICES

Central Avenue from Sauk Trail to US 30 Christopher B. Burke Engineering, Ltd. for the benefit of Cook County

Santacruz Land Acquisitions specializes in negotiating and acquiring parcels of land for right-of-way use by governmental bodies in roadway construction and other public infrastructure projects. Founded in 1992, we have been helping our clients acquire right-of-way on budget and in a timely manner to keep their projects on schedule. We have worked extensively with the Illinois Department of Transportation (IDOT), the Illinois State Toll Highway Authority (ISTHA), Cook County, Lake County, Will County and other local municipalities in facilitating property owners through the acquisition process with great success.

Having extensive experience with right of way projects, we understand the importance of keeping on schedule. On-time lettings gives Cook County, the Local Public Agency (“LPA”) the best use of its resources and strengthens the efficiencies in the implementation of its roadway improvement program. To achieve your goals, it is critical that your land acquisition consultant understands the importance and addresses three critical issues in your acquisition of right of way:

- Deliver the right of way on-time to meet the letting.
- Manage the acquisition risks, including the cost of condemnation litigation.
- Compliance with land acquisition policies and procedures and FWHA policies that affect the certification and funding of your project.

Santacruz Land Acquisitions (“Santacruz”) will work with the staff for the LPA and/or, Christopher B. Burke Engineering, Ltd., Engineer for the LPA, (“Consultant”) to develop a land acquisition plan for the reconstruction of Central Avenue from Sauk Trail to US 30 (the “Project”) to assure that the goals are met.

Santacruz Land Acquisitions is certified as a Disadvantaged Business Enterprise (DBE) by the State of Illinois, Department of Transportation and a Minority Business Enterprise (MBE) with the City of Chicago and Cook County.

COMPENSATION

Santacruz shall be entitled to compensation, based on thirty (30) projected parcels of right-of-way, on a per parcel basis, as follows:

APPRAISALS:	\$114,000.00
REVIEW APPRAISALS:	\$57,000.00
NEGOTIATIONS:	\$117,000.00

In fulfillment of its project management responsibilities, Santacruz will attend and/or participate in meetings and conference calls for consultations on the project. This will include, without limitation, kick-off meetings, planning discussions, project strategy development and review of parcels with acquisition challenges.

Santacruz shall invoice the LPA or Consultant for any fees and charges related to the acquisitions including, without limitation, (i) the cost of the later date title commitments, (ii) the cost of title insurance policies obtained on the parcels to be acquired, (iii) the cost of recording any necessary documents to complete the conveyance and obtain clear title, (iv) lender’s fees related to the processing of any partial releases needed to provide clear title, and (v) land trustee processing

fees. Santacruz shall include **\$800.00** per parcel towards the payment of these charges. Santacruz shall pay any such fees and charges in excess of the **\$800.00** per parcel allowance for which Santacruz Land Acquisitions shall be entitled to additional compensation in the amount of any such payments pursuant to a separate work order issued.

Based on the projected total number of parcels of right-of-way to be acquired for the Project, the land acquisition negotiation services provided herein are offered at a cost not to exceed **\$313,000.00** as follows:

Land Acquisition Services	\$288,000.00
Project Management Services	\$1,000.00
Estimated Direct Billable Expenses	\$24,000.00

The pricing on this proposal shall be good for twelve months from the date of this proposal: March 24, 2025.

See attached for Scope of Services and Team resumes.

We look forward to the opportunity of serving you on this project. If you have any questions, do not hesitate to contact Javier Steve Santacruz at 847-868-9620 or via email at javier@santacruz-associates.com.

Sincerely,



Javier Steve Santacruz

Accepted this ____ day of _____, 202__

By: _____

Its: _____

PRICING SCHEDULE

Appraisal Services (per parcel)

Appraisals	\$3,800.00
Revision to appraisal due to change in ROW or plans ¹	\$1,900.00 - \$3,800.00

Review Appraisal Services (per parcel)

Review Appraisals	\$1,900.00
Revision to review appraisal due to change in ROW or plans ¹	\$950.00 - \$1,900.00

Negotiation Services (per parcel)

Negotiation and acquisition services for Right of Way including, without limitation, documentation of conveyance of property interest	\$3,900.00
Additional negotiations due to change in ownership or plans ¹	\$1,950.00 - \$3,900.00

Witness Services (if applicable)

Rate for each ½ day in pretrial conference or in court for Negotiator ¹	\$1,000.00
Rate for each ½ day in pretrial conference or in court for Appraiser ¹	\$1,000.00
Hourly rate for consultation not otherwise specifically provided for herein	\$250.00

Title Services (if applicable)

Later date commitment – In addition to actual recording costs + Administrative fee	\$25.00
Title insurance policies – In addition to actual recording costs + Administrative fee	\$25.00
Recording of Documents – In addition to actual recording costs + Administrative fee	\$25.00
Copies of recorded documents – In addition to actual copying costs & research fees + Administrative fee	\$25.00

OPTIONAL SERVICE: Valuation Assistance for ROW Joint Agreement (per parcel)

Valuation estimate	\$500.00
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¹ Requires supplemental work order.

LAND ACQUISITION SCOPE OF SERVICES

Santacruz Land Acquisitions (“Santacruz”) shall provide Right-of-Way Acquisition Services as follows:

- Project Management
- Appraisals and review appraisals
- Negotiations

All services shall be performed at the direction of the County and in accordance with the policies and procedures of IDOT, as applicable, the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”), as amended (49 CFR Part 24), the Illinois Eminent Domain Act (735 ILCS 30) (“Eminent Domain Act”), and the Illinois Code of Civil Procedure (“Code of Civil Procedure”).

- **Notice to Proceed.** Our services start after authorization to proceed from LPA and IDOT (as necessary).
- **Kick-off Meeting.** Santacruz will meet with LPA and Consultant to discuss the Project, identify issues and develop any necessary strategies to assure the timely completion of the Project.
- **Delivery and Review of Project Information.** LPA or Consultant will provide Santacruz with plats of highway, legal descriptions, the most recent title commitments and any other pertinent information regarding the property owner for each parcel assigned for acquisition. In addition, LPA or Consultant will also provide Santacruz with a set of project plans, including, (i) plan and profile, (ii) drainage and utilities, (iii) pavement markings and (iv) cross sections.
- **Introductory Notice to Owners.** The appraiser will notify the property owner of the proposed taking and will invite the property owner to be present during the inspection by the appraiser.
- **Appraisal.** The appraiser shall make a detailed inspection of the properties and make such investigations and studies as are consistent with industry standard and necessary to derive sound conclusions for the preparation of appraisal reports. As necessitated by a change of ownership, a revision to the right of way or for condemnation purposes, Santacruz will furnish and deliver updated or revised appraisals pursuant to a separate or supplemental work order.
- **Review Appraisal.** All appraisals will be reviewed by the review appraiser assuring that all items affecting the value of the property have been considered in the appraisal. As necessitated by a change of ownership, a revision to the right of way or for condemnation purposes, Santacruz will furnish and deliver updated or revised appraisals pursuant to a separate or supplemental work order.
- **Negotiation and Acquisition.** Santacruz shall commence negotiations after approval by LPA of the appraisals and the amount of just compensation to be offered to the property owner.
 - Before contacting the property owner, Santacruz will prepare and send the introductory letter to the property owner on the LPA’s letterhead.
 - Santacruz will present the property owner with an offer package, which shall contain the Offer to Purchase and other documents to assist the property owner with reviewing the right-of-way request.
 - Santacruz will make all reasonable efforts to complete the acquisition of the right-of-way from the property owner.
 - Santacruz will not have any authority to determine administrative settlements. Santacruz will consult with LPA for approval of any counter offers and upon acceptance by LPA of any such counter-offer, Santacruz will prepare the necessary documentation for administrative settlement.
 - Santacruz will review the title commitment provided for each parcel to determine the liens and encumbrances that will need to be addressed in order to complete the acquisition process for LPA.

- If, during its discussions with the property owner, errors in the plans are discovered or the property owner requests design changes, Santacruz will immediately notify LPA and Consultant with this information. At any time during negotiations for situations involving design changes, errors in plans or for any other reason, if requested by LPA or Consultant, Santacruz will cease negotiations on certain parcels until corrected information or further instruction is provided to Santacruz.
- Upon successful negotiations with the property owner, Santacruz will prepare all necessary conveyance documents in order to complete the acquisition and obtain title approval for the property. Santacruz will submit the completed parcel file with original conveyance documents, any documents necessary for title clearance, the Negotiator's Log documenting all negotiation activities, copies of all correspondence with the property owner, title commitments, plats, and all other documentation as required by LPA and IDOT (if applicable).
- **Project Management.** Santacruz shall appoint a Project Manager for this project. The Project Manager will provide proposed project time-line with milestones on delivery. The Project Manager will coordinate all deliverables, keep project on schedule and maintain the channels of communication with the LPA. The Project Manager will attend project kick-off meetings and project status meetings. In addition, when needed, the Project Manager will review construction plans and provide comments. The Project Manager shall provide QA/QC oversight for this contract. In addition to monthly status reports prepared for our clients in which we review the progress of each parcel, Santacruz meets on a bi-weekly basis with its production team to assure that projects are on schedule and proceeding to letting.

The paralegal team at Santacruz reviews every title commitment to alert the negotiator of title concerns and to prepare for title clearance. Also, all conveyance documents prepared by the paralegals are reviewed by the head paralegal and/or the negotiator. Finally, all final packages of settled or condemned parcels are compiled using QA/QC checklist and reviewed by the Project Manager to assure proper completion.

- **Condemnation Support.** Santacruz understands that appearances in court and/or pretrial conferences, which may include depositions, and preparation for litigation or pre-trial conferences may be required by the LPA so that it may complete the acquisition of the property through condemnation. In the event, after making every reasonable effort to contact and negotiate with a property owner, Santacruz is unable to obtain a settlement for the acquisition of the right-of-way, Santacruz shall refer the parcel to the LPA for acquisition by condemnation.

In such case, at the request of LPA or its trial counsel, the Appraiser assigned to appraise the parcel shall make any such appearances or complete such preparation work in order to assist with this process. In addition, at the request of LPA or its trial counsel, the Negotiator assigned to negotiate the parcel shall make any such appearances or complete such preparation work in order to assist with this process. Such requests for trial appearances or condemnation support will be pursuant to a separate or supplemental work order.

THE TEAM

Javier Steve Santacruz – President and Project Manager

Javier has more than 25 years of experience in providing right-of-way services for a variety of governmental agencies. He has assisted on planning of right-of-way during plan development stages, as well as worked as a right-of-way agent in the acquisition and facilitation of right-of-way necessary for the completion of a project. He has extensive experience working with the Illinois Department of Transportation and the Illinois State Toll Highway Authority gaining a thorough understanding of the policies and procedures of those agencies in meeting their right-of-way requirements. Javier has his B.S. in Accounting and a Juris Doctorate from DePaul University.

Jonathan Abplanalp – Vice President and Negotiator

Jonathan graduated from the University of Illinois with a B.S. in Architectural Studies. He has been with Santacruz since 2011 and has experience in all aspects of the land acquisition process. He is approved by IDOT – District 1 as a fee negotiator.

Dylan Santacruz – Vice President and Negotiator

Dylan graduated cum laude from Miami University in Oxford, OH where he obtained a B.S. in Business Analytics. He joined Santacruz in 2021. He is approved by IDOT – District 1 as a fee negotiator.

Agafya Gerovoy – Real Estate Paralegal

Agafya has been with Santacruz since 2017 and is realtor with extensive experience real estate and right-of-way transactions.



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

February 25, 2025

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Corina Farez
WANG ENGINEERING, INC.
1145 North Main Street
Lombard, IL 60148

Dear Corina Farez,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2023. Your firm's total annual transportation fee capacity will be \$6,400,000.

Your firm's Home rate of 202.39% and Field rate of 166.09% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

SEFC PREQUALIFICATIONS FOR WANG ENGINEERING, INC.

CATEGORY	STATUS
Geotechnical Services - Subsurface Explorations	X
Geotechnical Services - Complex Geotech/Major Foundation	X
Geotechnical Services - General Geotechnical Services	X
Geotechnical Services - Structure Geotechnical Reports (SGR)	X

X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



Local Public Agency Cook County Department of Transportation and Highway	County Cook	Section Number 19-IICFR-03-ES
Prime Consultant (Firm) Name Christopher B. Burke Engineering, Ltd.	Prepared By Wang Engineering, Inc.	Date 5/20/2025
Consultant / Subconsultant Name Wang Engineering, Inc. a Terracon Company <small>Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.</small>	Job Number 	

Remarks
 Amendment #1 modifies Contract No. 2038-18488B to add Design Engineering and Land Acquisition and extend the contract through September 30, 2028.

PAYROLL ESCALATION TABLE

CONTRACT TERM	36	MONTHS	OVERHEAD RATE	202.39%
START DATE	10/1/2025		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2026		% OF RAISE	2.00%
END DATE	9/30/2028			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	10/1/2025	1/1/2026	3	8.33%
1	1/2/2026	1/1/2027	12	34.00%
2	1/2/2027	1/1/2028	12	34.68%
3	1/2/2028	10/1/2028	9	26.53%

Local Public Agency

Cook County Department of Transportation

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

Wang Engineering, Inc. a Terracon Company

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	4	\$65.00	\$260.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)	30	\$320.00	\$9,600.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost	1	\$15,800.00	\$15,800.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	\$1,820.00	\$1,820.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$27,480.00

Local Public Agency

Cook County Department of Transportation and Highway

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

Wang Engineering, Inc. a Terracon Company

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Desk Study, Site Access & Permitting			Field Investigations			Laboratory Testing			Engineering Analysis			Report Preparation		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Engineer	78.00	1.0	0.85%	0.66															
Project Manager	74.27	4.0	3.39%	2.52															
Senior Engineer	74.27	26.0	22.03%	16.36	2	100.00%	74.27						8	22.22%	16.50	16	44.44%	33.01	
Project Engineer/Project G	49.33	54.0	45.76%	22.57				30	88.24%	43.52			12	33.33%	16.44	12	33.33%	16.44	
Assistant Engineer/ Assista	35.32	28.0	23.73%	8.38				4	11.76%	4.16			16	44.44%	15.70	8	22.22%	7.85	
Laboratory Technician	37.91	0.0																	
Administrative Assistant	42.07	2.0	1.69%	0.71															
QC/QA Reviewer	78.00	3.0	2.54%	1.98															
		0.0																	
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TOTALS		118.0	100%	\$53.19	2.0	100.00%	\$74.27	34.0	100%	\$47.68	0.0	0%	\$0.00	36.0	100%	\$48.64	36.0	100%	\$57.30

Local Public Agency

Cook County Department of Transportation and Highway

County

Cook

Section Number

19-IICFR-03-ES

Consultant / Subconsultant Name

Wang Engineering, Inc. a Terracon Company

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Project Management														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Engineer	78.00	1	10.00%	7.80												
Project Manager	74.27	4	40.00%	29.71												
Senior Engineer	74.27															
Project Engineer/Project Geo	49.33															
Assistant Engineer/ Assistant	35.32															
Laboratory Technician	37.91															
Administrative Assistant	42.07	2	20.00%	8.41												
QC/QA Reviewer	78.00	3	30.00%	23.40												
TOTALS		10.0	100%	\$69.32	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

Name: Central Avenue - Sauk Trail to US30 (Lincoln Highway)
 RFP/PTB/PSB/Item: N/A SUPPLEMENTAL Phase II - Potential Peat Delineation borings/hand augers
 Contract/Job: N/A

Date: 05/20/2025
 Wang No.: PKE255150

Task Description	Units	Unit Price	Extended Cost
DRILLING, SAMPLING & INSITU TESTING			
Drilling Coordination, Utilities Clearance, Site Access, Permitting	2.0 Hours	\$175.00 /Hour	\$350.00
Mobilization (ATV mounted)	0	\$1,700.00 /Each	\$0.00
Stand-by Hourly Rate	0.0 Hours	\$485.00 /Hour	\$0.00
<u>Drilling & Sampling - Hourly</u> (SPT, Penetrometer, Rimac, Visual Classification Included)			
Two-man crew - normal working hrs	24.0 Hours	\$500.00 /Hour	\$12,000.00
Two-man crew - overtime (2 hrs per day)	6.0 Hours	\$575.00 /Hour	\$3,450.00
<u>Hand Augering, Pavement/ Deck Coring & Testing</u>			
Two-man crew - normal working hrs	0.0 Hours	\$485.00 /Hour	\$0.00
Two-man crew - overtime (2 hrs per day)	0.0 Hours	\$535.00 /Hour	\$0.00
Asbestos content testing on deck cores	0 Tests	\$200.00 /Test	\$0.00
<u>Surveying of Boring Locations</u> (Two-man crew)			
	0.0 Hours	\$300.00 /Hour	\$0.00
<u>Monitoring Well or Inclinator Installation</u>			
<u>2.0- or 4-inch monitoring wells</u>			
Two-man crew - normal working hours	0.0 Hours	\$485.00 /Hour	\$0.00
Two-man crew - overtime (2 hours per day)	0.0 Hours	\$535.00 /Hour	\$0.00
<u>Inclinator casing instalation</u>			
Two-man drilling crew - normal working hours	0.0 Hours	\$485.00 /Hour	\$0.00
Two-man crew - overtime (2 hours per day)	0.0 Hours	\$535.00 /Hour	\$0.00
<u>Other items - at cost</u>			
55-gallon DOT containment drums	0.0 Drums	\$80.00 /Drum	\$0.00
Digital datalogger and barometer	0.0 Each	\$1,750.00 /Each	\$0.00
Well and Casing Materials	At Cost		\$0.00
<u>Other Insitu Tests</u>			
Pressuremeter testing	0 Days	\$3,750.00 /Day	\$0.00
Vane shear	0 Tests	\$325.00 /Test	\$0.00
Dilatometer testing	At Cost		\$0.00
Cone penetration testing (CPT/CPTu)	At Cost		\$0.00
Photoionization detector (PID)	0 Days	\$125.00 /Day	\$0.00
Double ring infiltrometer test (ASTM D3385)	0 Tests	\$1,500.00 /Test	\$0.00
Single ring infiltrometer test (Chicago Stormwater Ordinance)	0 Tests	\$750.00 /Test	\$0.00
<u>Boring Location Accessibility, Railroad Fees, State/County/Municipal Fees, Barge Drilling</u>			
Private utility determination	At Cost		\$0.00
Tree clearance	At Cost		\$0.00
Guardrail removal and replacement	At Cost		\$0.00
Dozer / equipment rental	At Cost		\$0.00
Railroad permitting	At Cost		\$0.00
Railroad protective insurance	At Cost		\$0.00
Railroad flagman	At Cost		\$0.00
Pavement opening permit	At Cost		\$0.00
State/municipal insurance and bonding	At Cost		\$0.00
Barge drilling on a navigable waterway	At Cost		\$0.00
			\$15,800.00

Name: Central Avenue - Sauk Trail to US30 (Lincoln Highway)
RFP/PTB/PSB/Item: N/A SUPPLEMENTAL Phase II - Potential Peat Delineation borings/hand augers
Contract/Job: N/A

Date: 05/20/2025
Wang No.: PKE255150

Task Description			Units	Unit Price	Extended Cost
LABORATORY TESTING					
T265	D2216	Water Content	64 Tests	\$15.00 /Test	\$960.00
--	D7263	Unit Weight (Density)	0 Tests	\$45.00 /Test	\$0.00
T100	D854	Specific Gravity	0 Tests	\$82.00 /Test	\$0.00
--	D4972	pH of Soil	0 Tests	\$70.00 /Test	\$0.00
T267	D2974	Organic Content by LOI	4 Tests	\$78.00 /Test	\$312.00
T194	--	Organic Content by Wet Combustion	0 Tests	\$165.00 /Test	\$0.00
<u>Particle Size Distribution</u>					
T88	D422	Sieve Analysis	0 Tests	\$99.00 /Test	\$0.00
T88	D422	Combined Sieve and Hydrometer	2 Tests	\$175.00 /Test	\$350.00
--	D1140	Percent Finer than No. 200 Sieve	0 Tests	\$66.00 /Test	\$0.00
<u>Atterberg Limits</u>					
T89, T90	D4318	Liquid and Plastic Limits	2 Tests	\$99.00 /Test	\$198.00
T92	D427	Shrinkage Factors	0 Tests	\$120.00 /Test	\$0.00
<u>Classification of Soils</u>					
--	D2488	Visual Manual	0 Samples	\$24.00 /Sample	\$0.00
--	D2487	Unified Soil Classification System	0 Samples	\$261.00 /Sample	\$0.00
M145	--	AASHTO Classification	0 Samples	\$261.00 /Sample	\$0.00
--	--	USDA Classification	0 Samples	\$162.00 /Sample	\$0.00
<u>Soil Settlement, Swelling, and Collapse Potential</u>					
T216	D2435	One-Dimensional Consolidation	0 Tests	\$720.00 /Test	\$0.00
--	D4546	One-Dimensional Swell	0 Tests	\$700.00 /Test	\$0.00
--	D5333	Collapse Potential	0 Tests	\$390.00 /Test	\$0.00
<u>Shear Strength of Soil</u>					
		Rimac Unconfined Compressive Strength	0 Tests	\$21.00 /Test	\$0.00
T208	D2166	Unconfined Compressive Strength	0 Tests	\$105.00 /Test	\$0.00
T236	D3080	Direct Shear of Soils (3 points)	0 Tests	\$950.00 /Test	\$0.00
T296	D2850	UU Triaxial Compression (3 points)	0 Tests	\$440.00 /Test	\$0.00
T297	D4767	CU Triaxial Compression (3 points)	0 Tests	\$1,450.00 /Test	\$0.00
T297	D4767	CD Triaxial Compression (3 points)	0 Tests	\$1,450.00 /Test	\$0.00
	D7012	Peak Uniaxial Compressive Strength of Rock Core	0 Tests	\$245.00 /Test	\$0.00
<u>Laboratory Compaction Tests</u>					
T99	D698	Moisture-Density of Soils (Standard Effort)	0 Tests	\$260.00 /Test	\$0.00
T180	D1557	Moisture-Density of Soils (Modified Effort)	0 Tests	\$272.00 /Test	\$0.00
T193	D1883	California/Illinois Bearing Ratio (3 points)	0 Tests	\$1,220.00 /Test	\$0.00
<u>Coefficient of Permeability</u>					
T215	D2434	Hydraulic Conductivity (Constant Head)	0 Tests	\$596.00 /Test	\$0.00
--	D5084	Hydraulic Conductivity (Flexible Wall)	0 Tests	\$625.00 /Test	\$0.00
<u>Additional Sample Preparation Procedures</u>					
		Removal of Organic Matter	0 Samples	\$110.00 /Sample	\$0.00
		Extrusion & Preservation of Undisturbed Samples	0 Samples	\$36.00 /Sample	\$0.00
		Logging & Classification of Undisturbed Samples	0 Samples	\$82.00 /Sample	\$0.00
		Remolding and Trimming of Samples	0 Samples	\$78.00 /Sample	\$0.00
<u>Planting Soil Mix Testing</u>					
		<i>Chemical Analyses & Mitigation Recommendations (300 g sample required)</i>			
		pH, CEC, Soluble Salts, OM, P, K, Other Nutrients	0 Tests	\$143.00 /Test	\$0.00
		Residual Chemicals , Herbicides Full Screen	0 Tests	\$812.00 /Test	\$0.00
		<i>Mechanical Analyses & Mitigation Recommendations (1,000 g sample required)</i>			
T88	D422	Combined Sieve and Hydrometer	0 Tests	\$162.00 /Test	\$0.00
<u>Analytical Laboratory Services - for CCDD (200% fee for 3-day turn-around rush orders)</u>					
		pH Determination	0 No	\$18.00 /Each	\$0.00
		Volatile Organic Components (VOCs)	0 No	\$127.00 /Each	\$0.00
		SemiVOCs including PNA's	0 No	\$253.00 /Each	\$0.00
		PCBs	0 No	\$104.00 /Each	\$0.00
		TCL Metals (23)	0 No	\$201.00 /Each	\$0.00
		RCRA Total Metals (8)	0 No	\$121.00 /Each	\$0.00
		TCLP/SPLP Extraction	0 No	\$75.00 /Each	\$0.00
		TCLP/SPLP per each metal	0 No	\$40.00 /Each	\$0.00
		Herbicides	0 No	\$253.00 /Each	\$0.00
		Pesticides	0 No	\$144.00 /Each	\$0.00
<u>Corrosion Testing</u>					
		(Resistivity, Chlorides, pH, Redox, and Sulfates)	0 No	\$405.00 /Each	\$0.00
					\$1,820.00

Name: Central Avenue - Sauk Trail to US30 (Lincoln Highway)
 RFP/PTB/PSB/Item: N/A SUPPLEMENTAL Phase II - Potential Peat Delineation borings/hand augers
 Contract/Job: N/A

Date: 05/20/2025
 Wang No.: PKE255150

Task Description	Units	Unit Price	Extended Cost
TRAFFIC CONTROL			
<i><u>Expressway (1/2 mile)</u></i>			
Shoulder Closure	0.0 No.	\$1,060.00 /Each	\$0.00
One-lane Closure	0.0 No.	\$3,450.00 /Each	\$0.00
Two-lane Closure	0.0 No.	\$3,660.00 /Each	\$0.00
Three-lane Closure-Only Saturday	0.0 No.	\$4,050.00 /Each	\$0.00
Ramp Closure (Exit-Entrance)	0.0 No.	\$1,090.00 /Each	\$0.00
Additional 1/2 mile	0.0 No.	\$100.00 /Each	\$0.00
<i><u>Arterial (1/2 mile)</u></i>			
Shoulder Closure	0.0 No.	\$900.00 /Each	\$0.00
One-lane Closure	0.0 No.	\$1,000.00 /Each	\$0.00
Two-lane Closure	0.0 No.	\$1,100.00 /Each	\$0.00
Detour	0.0 No.	\$1,100.00 /Each	\$0.00
U-2	0.0 No.	\$1,300.00 /Each	\$0.00
Standard #701421 (Over 45mph)	0.0 No.	\$1,900.00 /Each	\$0.00
<i><u>Impact Attenuator with Driver</u></i>			
Port-to-Port	0.0 Hours	\$245.00 /Hour	\$0.00
<i><u>Roadway Flagmen (two-man crew)</u></i>			
Port-to-Port	30.0 Hours	\$320.00 /Hour	\$9,600.00
			\$9,600.00

Note: Prices are for weekday only (Monday through Friday). Weekend rates (Saturdays and Sundays) are higher and will be provided per project

FIELD VEHICLES & MILEAGE			
<i><u>Field Vehicle</u></i>			
Field Vehicle Mileage (>100 Miles per Day)	0.0 Miles	\$0.675 /Mile	\$0.00
Field Vehicle Daily (<100 Miles per Day)	4 Days	\$65.00 /Day	\$260.00
			\$260.00

OUT-OF-TOWN EXPENSES			
Per County	<i><u>Lodging</u></i>	0 Days	\$100.00 /Day
	<i><u>Per Diem</u></i>	0 Days	\$50.00 /Day
			\$0.00

SUMMARY	
<i>DRILLING, SAMPLING & INSITU TESTING</i>	\$15,800.00
<i>LABORATORY TESTING</i>	\$1,820.00
<i>TRAFFIC CONTROL</i>	\$9,600.00
<i>FIELD VEHICLES & MILEAGE</i>	\$260.00
<i>OUT-OF-TOWN EXPENSES</i>	\$0.00
	\$27,480.00

ATTACHMENT B



Date: July 8, 2025

TO: Raffi Sarrafian, Chief Procurement Officer
 Office of the Chief Procurement Officer

FROM: JEANETTA CARDINE
 Jeanetta Cardine, Deputy Director
 Compliance Center of Excellence
 Center of Business Enterprise Development

RE: Contract No. 2038-18488B Amendment 2
 Preliminary and Design Engineering Services -CBBEL -Design Engineering Services (Phase II) Central Avenue:
 Sauk Trail Road to US 30 (Lincoln Hwy)
 Department of Transportation and Highways (DOTH)
 Contractor: Christopher B. Burke Engineering Ltd.
 Original Contract Value: \$1,355,906.00
 Original Contract Term: 10/1/2022 – 9/30/2024
 Amendment 1 renewed the contract for one year through September 30, 2025, with no change to the
 contract value.
 Revised Contract Term: 10/1/2022 – 9/30/2025
 Amendment 2 renews the contract for three (3) years through 9/30/2028 and increases the contract value by
 \$2,054,434.00 to a total contract value of \$3,410,340.00
 Revised Contract Value: \$3,414,280.00
 Revised Contract Term: 10/1/2022 – 9/30/2028
 RFQ – Professional Services
 Contract Goal: 35% MBE/WBE

The Center of Business Enterprise Development is in receipt of the above-referenced contract amendment and has reviewed this contract for compliance with the Minority and Women owned Business Enterprises (MBE/WBE) Ordinance. After careful review of our records as reported by the vendor, it has been determined the vendor is in compliance with the MBE/WBE Ordinance.

Original Contract Utilization Plan (Based on Contract Value \$1,355,906.00)

MBE/WBE	Status	Certifying	Agency	Commitment (direct)
American Survey & Engineering	MBE-HA-M	City of Chicago		18.19% - \$246,693.00
Blue Daring Consulting	MBE-HA-F	City of Chicago		17.22% - 233,538.00
Fish Transportation Group	WBE-C-F	City of Chicago		0.82% - 11,135.00
HBM Engineering Group LLC	WBE-C-F	City of Chicago		5.80% - 78,605.00
Wang Engineering, Inc.	MBE-AAPI-M	Cook County		10.08% - 136,696.00



Amendment 1 Utilization Plan (Based on Contract Value \$1,355,906.00)

MBE/WBE	Status	Certifying Agency	Commitment (direct)
American Survey & Engineering	MBE-HA-M	City of Chicago	18.19% - \$196,640.00
Blue Daring Consulting	MBE-HA-F	City of Chicago	17.22% - 233,538.00
Fish Transportation Group	WBE-C-F	City of Chicago	0.82% - 11,135.00
HBM Engineering Group LLC	WBE-C-F	City of Chicago	5.80% - 78,605.00
Total			42.03% MWBE 35.41% MBE and 6.62% WBE

*To note, Wang Engineering is still being used on this contract, however they lost their Cook County certification during February 2022 and can no longer be counted towards MBE participation. Wang Engineering had not been used prior to their loss of certification, therefore they will not be listed on the Amendment 1 Utilization Plan.

Amendment 2 Utilization Plan (Based on Revised Contract Value \$3,410,340.00)

MBE/WBE	Status	Certifying Agency	Commitment (direct)
American Survey & Engineering	MBE-HA-M	City of Chicago	16.0% - \$545,327.00
Blue Daring Consulting	MBE-HA-F	City of Chicago	6.8% - 233,538.00
Fish Transportation Group	WBE-C-F	City of Chicago	0.3% - \$11,135.00
Santacruz Associates, Ltd.	MBE-HA-M	City of Chicago	9.2% - \$313,000.00
HBM Engineering Group LLC	WBE-C-F	City of Chicago	5.3% - \$182,289.00
Total			37.6% MWBE

Revised MBE/WBE forms were used in the determination of the responsiveness of this contract amendment.

JC/mk

CC: Kimberlei Aaron, OCPO
Cho Ng, DOTH

MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

- Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)
- Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.
- Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II. **Direct Participation of MBE/WBE Firms** **Indirect Participation of MBE/WBE Firms**

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Blue Daring
 Address: 162 W. Hubbard, Chicago, IL 60654
 E-mail: sl @ bluedaring.com
 Contact Person: Shuky Leung Phone: 312-243-8700
 Dollar Amount Participation: \$ 233,538
 Percent Amount of Participation: 6.8 %
 *Letter of Intent attached? Yes No
 *Current Letter of Certification attached? Yes No

MBE/WBE Firm: _____
 Address: 162 W. Hubbard St
 E-mail: _____
 Contact Person: _____ Phone: 3122438700
 Dollar Amount Participation: \$ _____
 Percent Amount of Participation: _____ %
 *Letter of Intent attached? Yes No
 *Current Letter of Certification attached? Yes No

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II.

Direct Participation of MBE/WBE Firms

Indirect Participation of MBE/WBE Firms

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Coventine Fidis, President/CEO

Address: 120 N. LaSalle Street, Suite 3350, Chicago IL 60602

E-mail: c.fidis@americansurvey.com

Contact Person: Coventine Fidis Phone: 312-277-2000

Dollar Amount Participation: \$ 545,327

Percent Amount of Participation: 16 %

*Letter of Intent attached? Yes No
 *Current Letter of Certification attached? Yes No

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes No
 *Current Letter of Certification attached? Yes No

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: American Surveying & Engineering, Ltd.
Coventine Fidis, President/CEO
 Contact Person: _____
 Address: 120 N. LaSalle Street, Suite 3350
 City/State: Chicago, IL Zip: 60602
 Phone: 312-277-2000 Fax: 815-288-6277
 Email: c.fidis@americansurvey.com

Certifying Agency: City of Chicago
 Certification Expiration Date: Sept. 15, 2025
 Ethnicity: Hispanic
 Bid/Proposal/Contract #: 2038-18488B A2
 FEIN #: 36-3307274

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes – Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: *(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)*

Topographic Survey and Plats and Legals

Indicate the **Dollar Amount, Percentage,** and the **Terms of Payment** for the above-described Commodities/ Services:

\$545,327, 16%, net 10 days

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

[Signature]

Signature (M/WBE)

Coventine Fidis, President/CEO

Print Name

American Surveying & Engineering, Ltd.

Firm Name

June 24, 2025

Date

Subscribed and sworn before me

this 24th day of June, 2025.

Notary Public *[Signature]*

Signature (Prime Bidder/Proposer)

Michael Kerr, President

Print Name

Christopher B. Burke Eng., Ltd.

Firm Name

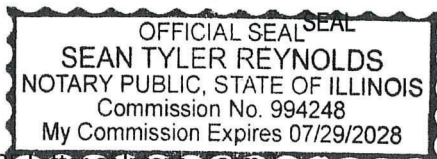
6/24/2025

Date

Subscribed and sworn before me

this 24th day of June, 2025.

Notary Public *[Signature]*





CITY OF CHICAGO



DEPARTMENT OF PROCUREMENT SERVICES

SEP 17 2020

Conventine Fidis
American Surveying & Engineering, P.C.
30 N. LaSalle St. Ste 3440
Chicago, Illinois 60606

Dear Mr. Fidis:

We are pleased to inform you that **American Surveying & Engineering, P.c.** is recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **9/15/2025**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **9/15/2021, 9/15/2022, 9/15/2023 and 9/15/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **9/15/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **7/15/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541330 – Engineering Services

541370 – Surveying and Mapping (except geophysical) Services (i.e. topographic mapping and land surveying)

531390 – Consultants', real estate (except appraisers), offices

531390 – Landman Services

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,


Shannon E. Andrews
Chief Procurement Officer

SEA/sg

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Blue Daring
 Contact Person: Blue Daring Shuky Lewng
 Address: 162 W. Hubbard St
 City/State: Chicago Zip: 60654
 Phone: 3122438700 Fax: _____
 Email: sl@blueclaring.com
 Participation: Direct Indirect

Certifying Agency: City of Chicago
 Certification Expiration Date: 6/15/2027
 Ethnicity: Latina/Hispanic
 Bid/Proposal/Contract #: 2038-18488B A2
 FEIN #: 87-0698785

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes – Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

branding, communications and public engagement

Indicate the **Dollar Amount, Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:

\$233,538, 6.8%, net 10 days

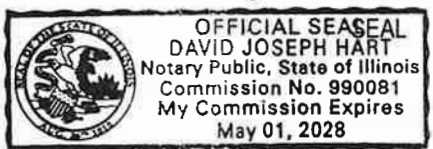
THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Shuky Lewng
 Signature (M/WBE)
Shuky Lewng
 Print Name
Blue Daring
 Firm Name
7/2/2025
 Date

Michael Kerr
 Signature (Prime Bidder/Proposer)
Michael Kerr, President
 Print Name
Christopher B. Burke Eng., Ltd.
 Firm Name
6/25/2025
 Date

Subscribed and sworn before me
 this 2nd day of July, 2025.

Notary Public David Joseph Hart



Subscribed and sworn before me

this 25th day of June, 2025.

Notary Public Sherry Spolina





CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

SEP 17 2024

Melissa Ballate
Blue Daring Consulting, Inc, DBA Blue Daring
162 W. Hubbard Street
Chicago, IL 60654

Re: Change in Address

Dear Ms. Ballate:

We are pleased to inform you that we have updated your certification to reflect your firm's change in address. **Blue Daring Consulting, Inc, DBA Blue Daring** continues to be certified as a **Minority-Owned Business Enterprise ("MBE")**, **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This certification will remain effective for as long as your firm continues to meet all certification eligibility requirements and is contingent upon the firm affirming its eligibility by filing an **annual No-Change Affidavit** each year. In the past, the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days before your annual anniversary date of June 15th**.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification, you must **file an annual No-Change Affidavit by your anniversary date of June 15th**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the anniversary date for timely processing. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE/WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541430 – Graphic Design Services

**541511 – Software Analysis, Programming, and Design Services, Custom Computer;
WEB (i.e., Internet) Page Design Services, Custom**

**541611 – Administrative Management and General Management Consulting Services;
Strategic Consulting Services**

**541613 – Marketing Consulting Services; Customer Service, Sales and Marketing
Management Consulting Services; New Product Development Consulting Services**

541820 – Public Relations Consulting Services

Your firm's participation on City contracts will be credited only toward **MBE/WBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Tammi Morgan
Contracting Equity Officer

TM/sp





MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II.

Direct Participation of MBE/WBE Firms

Indirect Participation of MBE/WBE Firms

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Santacruz Associates Ltd.

Address: 222 Northfield Road - Ste 201, Northfield, IL 60093

E-mail: javier@santacruz-associates.com

Contact Person: Javier Steve Santacruz Phone: 847-868-9620

Dollar Amount Participation: \$ 313,000

Percent Amount of Participation: 9.2 %

*Letter of Intent attached? Yes No
 *Current Letter of Certification attached? Yes No

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____
 *Current Letter of Certification attached? Yes _____ No _____

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Santacruz Associates Ltd.

Certifying Agency: State of Illinois

Contact Person: Javier Steve Santacruz

Certification Expiration Date: 1/8/2028

Address: 222 Northfield Rd - Ste 201

Ethnicity: Hispanic

City/State: Northfield, IL Zip: 60093

Bid/Proposal/Contract #: 2038-18488B A2

Phone: 847-868-9620 Fax: 847-868-9620

FEIN #: 36-3851733

Email: javier@santacruz-associates.com

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes – Please attach explanation. Proposed Subcontractor(s): Civiltech Engineering + Lorenz & Associates

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Land Acquisition Services

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:
\$313,000 / 9.2% / 10 days after receipt of payment from owner

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

[Signature]
Signature (M/WBE)

[Signature]
Signature (Prime Bidder/Proposer)

Javier Steve Santacruz

Michael Kerr, President

Print Name

Print Name

Santacruz Associates Ltd.

Christopher B. Burke Engineering, Ltd.

Firm Name

Firm Name

6/24/2025

6/24/2025

Date

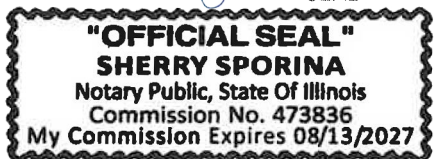
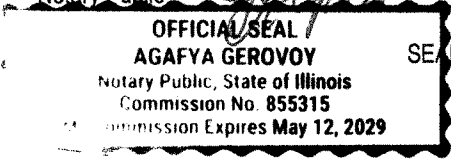
Date

Subscribed and sworn before me
this 24 day of June, 2025.

Subscribed and sworn before me
this 24th day of June, 2025.

Notary Public [Signature]

Notary Public [Signature]



Cook County Department of Transportation and Highways

Contract #2038-18488B A2

MBE/WBE LETTER OF INTENT – FORM 2

Subcontractor Attachment

Santacruz Associates Ltd. (d/b/a Santacruz Land Acquisitions) will be using the following subcontractors to complete its assignment under this contract:

Civiltech Engineering – Appraisals	\$114,000.00
Lorenz & Associates – Review Appraisals	\$57,000.00



Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

May 3, 2024

CERTIFIED – RETURN RECEIPT REQUESTED

Mr. J. Steve Santacruz
Santacruz Associates, Ltd.
dba Santacruz Land Acquisitions
222 Northfield Rd.
Northfield, IL 60093

Dear Mr. Santacruz

The Illinois Department of Transportation (IDOT) has approved the *No Change Affidavit* for Santacruz Associates, Ltd., dba Santacruz Land Acquisitions and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

To remain certified and in good standing, you must annually submit a *No Change Affidavit*. Your firm's next affidavit is due on **June 1, 2025**. IDOT will send an affidavit form 60 days prior to that date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises within 30 days of the change.

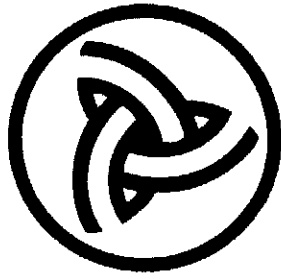
Note: Pursuant to 49 CFR Part 26.83(i), whenever there is a change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

A handwritten signature in blue ink that reads "Debra A. Clark".

Debra A. Clark
Interim DBE Certification Section Manager
Bureau of Small Business Enterprises



Illinois Department of Transportation

Santacruz Associates, Ltd.

is hereby certified as a

Disadvantaged Business Enterprise

This certificate is valid under current firm ownership and operational control only and supercedes any authorization or listing previously issued.

A handwritten signature in black ink, reading "Ann L. Schneider".

Ann L. Schneider
Acting Secretary
Illinois Department of Transportation

A handwritten signature in black ink, reading "Carol Lyle".

Carol Lyle
Bureau Chief
Bureau of Small Business Enterprises

Effective the 26th day of July 2011



OFFICE OF CONTRACT COMPLIANCE

JACQUELINE GOMEZ

DIRECTOR

118 N Clark Street • Chicago, Illinois 60602 • (312) 603-5502

TONI PRECKWINKLE

PRESIDENT

**Cook County Board
of Commissioners**

RICHARD R. BOYKIN
1st District

ROBERT STEELE
2nd District

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3rd District

STANLEY MOORE
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14th District

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15th District

JEFFREY R. TOBOLSKI
16th District

ELIZABETH ANN DOODY GORMAN
17th District

December 5, 2014

Mr. J. Steve Santacruz, President
Santacruz Associates, Ltd.
2650 Valor Drive
Glenview, IL 60026

Dear Mr. Santacruz,

Cook County Board President Toni Preckwinkle and City of Chicago Mayor Rahm Emanuel have launched a reciprocal Minority and Women Business Enterprise initiative. This initiative will allow your business to be certified by either the County or City, and have that certification apply to both agencies. This combined effort by the County and City will lessen the financial burden and streamline the certification process by providing a "one stop shop" for MBE/WBEs interested in participating in County and City procurement opportunities.

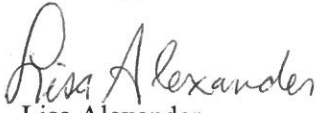
Santacruz Associates, Ltd. is currently certified by the City of Chicago as a **MBE**.

This letter is to notify you that your designated Host Agency will be the City of Chicago and your M/WBE certification will be recognized for Cook County contracts, provided that your status with the City of Chicago's M/WBE Program remains in good standing. As such, you will no longer be required to submit your annual No Change Affidavit to Cook County Government.

Please note that if you are currently certified with the City of Chicago in a *non-construction* area i.e., professional services or goods, the County Code requires that you do not exceed 1.) the S.B.A. Size Standards and, 2.) Personal Net Worth standards of approximately \$2MM. If you are a non-construction firm and wish to participate as an MBE/WBE in an upcoming County contract, you must submit an affidavit regarding your Size and Personal Net Worth at the time of the bid. You can download the affidavit from www.cookcountyil.gov/contractcompliance.

If you have further questions and/or comments, please contact Lisa Alexander at 312-603-5513.

Sincerely,


Lisa Alexander
Deputy Director



CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

MAR 12 2024

J. Steve Santacruz
Santacruz Associates, Ltd. dba Santacruz Land Acquisition
222 Northfield Rd., Suite 201
Northfield, IL 60093

RE: CONTINUATION OF CERTIFICATION

Dear Mr. Santacruz:

We are pleased to inform you that **Santacruz Associates Ltd., dba Santacruz Land Acquisition** continues to be certified as a **Minority-Owned Business Enterprise (“MBE”)** by the City of Chicago (“City”). This **MBE** recertification is a continuation of your previous certification which expired **January 15, 2024** and will remain effective for as long as your firm continues to meet all certification eligibility requirements and is contingent upon the firm affirming its eligibility by filing an **annual No-Change Affidavit** each year. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 calendar days before your annual anniversary date of January 15th**.

It is now your responsibility to check the City’s certification directory and verify your certification status. As a condition of continued certification, you must **file an annual No-Change Affidavit by your anniversary date of January 15th**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the anniversary date for timely processing. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm’s eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, “False Claims”, of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

531390- Consultants, Real Estate (Except Appraisers), Offices

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Tammi Morgan
Contracting Equity Officer

TM/cm
XR



Illinois Commission on Equity and Inclusion
Nina Harris, Chairperson
Alexandria Wilson, Acting Executive Director
115 South LaSalle Street, Suite 4N, Chicago, IL 60603

12/05/2024

Santacruz Associates, Ltd.
222 Northfield Road, Suite 201
Northfield, Illinois, 60093

BEP Certification No Change Affidavit Approval

Dear Javier Steve Santacruz,

Congratulations! After reviewing your No Change Affidavit (NCA) information, we are pleased to inform you that your firm has been granted continued certification under the Business Enterprise Program (BEP).

Certification Type: Minority Business Enterprise

Certification Date: 01/08/2021

Certification Expiration Date: 01/08/2028

Certification Renewal Date: 01/08/2026

The Illinois Commission on Equity and Inclusion (CEI) will email you at least 90 days before your certification anniversary date to remind you to update your certification as a condition of your continued certification. You are responsible for ensuring that the contact email address in the system is accurate and up to date and that the email account is checked regularly so you do not miss any important notifications.

Certified firms are encouraged to notify CEI's BEP certification unit within two weeks if any of the following changes occur:

- Ownership changes.
- Changes in control.
- Changes in the host agency's certification status.

Please review the following list carefully to ensure all relevant NIGP codes are included. Your firm's name will only appear in CEI's certified vendor directory as a BEP-certified vendor in the specialty area(s) of:

918 - 89 - Real Estate and Land Consulting, Including Land Survey Consulting and Land Developers

CEI welcomes your continued participation in BEP and wishes you unrelenting success. If you have any questions or comments, please email CEI.BEP.Certification@Illinois.gov or call (312) 814-4190.

Sincerely,

A handwritten signature in black ink, appearing to be 'Carlos Gutierrez', written in a cursive style.

Carlos Gutierrez
Certification Manager



Cook County MBE/WBE Non-Construction Certification Reciprocal Affidavit

Firm Name Santacruz Associates Ltd.

Address 222 Northfield Rd - Ste 201 City Northfield

County Cook State IL Zip 60093

Phone (847) 868-9620 Email javier@santacruz-associates.com

I Javier Steve Santacruz, President
(Authorized Representative) (Print Title)

of Santacruz Associates Ltd. do hereby affirm:
(Name of Firm)

- 1) Santacruz Associates Ltd. is a Minority and/or Women Business Enterprise currently certified by the City of Chicago as: [] Black- Hispanic- [] Asian- [] Woman-owned business.
(Name of Firm)
- 2) With respect to Santacruz Associates Ltd., the personal net worth of the qualifying (51%) individual(s) does not exceed \$2,767,082.23, excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)
(Name of Firm)
- 3) The average annual gross receipts of \$1,422,610 as derived from tax filings over the seven most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)
(Name of Firm)

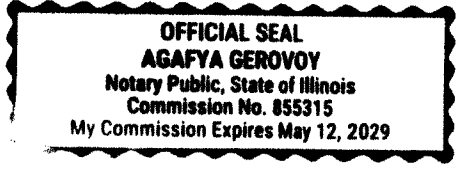
Upon penalty of perjury, I Javier Steve Santacruz affirm that, to the best of my knowledge and belief, the information herein is true and accurate.
(Authorized Representative)

Signature [Handwritten Signature] Title President Date 6/24/2025

Subscribed and sworn to before me this 24 day of June, 2025
(Month) (Year)

[Handwritten Signature]
(Notary's Signature)

Notary's Seal



My Commission Expires May 12, 2029



MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II.

Direct Participation of MBE/WBE Firms

Indirect Participation of MBE/WBE Firms

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Cindy Fish

Address: 1950 N. Washington St., #211, Naperville, IL 60563

E-mail: cfish@fishtrans.com

Contact Person: Cindy Fish Phone: 217-685-8493

Dollar Amount Participation: \$ 11,135

Percent Amount of Participation: 0.3 %

*Letter of Intent attached?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
*Current Letter of Certification attached?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

MBE/WBE Firm: _____

Address: 1950 N. Washington St #211

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
*Current Letter of Certification attached?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Fish Transportation Group, Inc
 Contact Person: Cindy Fish
 Address: 1950 N. Washington St #211
 City/State: Naperville, IL Zip: 60563
 Phone: _____ Fax: none
 Email: _____

Certifying Agency: City of Chicago
 Certification Expiration Date: 07/15/2025
 Ethnicity: Caucasian
 Bid/Proposal/Contract #: 2038-18488B A2
 FEIN #: 36-402093

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?
 No Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

traffic data collection

Indicate the **Dollar Amount, Percentage, and the Terms of Payment** for the above-described Commodities/ Services:
\$11,135, 0.3%, net 10 days

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Cindy Fish
 Signature (M/WBE)
Cindy Fish
 Print Name
Fish Transportation Group Inc
 Firm Name
06/24/2025
 Date

Michael Kerr
 Signature (Prime Bidder/Proposer)
Michael Kerr, President
 Print Name
Christopher B. Burke Eng., Ltd.
 Firm Name
6/24/2025
 Date

Subscribed and sworn before me
 this 24th day of June, 2025
 Notary Public Paula Bassett

Subscribed and sworn before me
 this 24th day of June, 2025
 Notary Public Sherry Spolina





Vendor Profile: Certifications

Help & Tools

- General
- Public Profile
- Business Highlights
- Users
- Commodity Codes
- Contacts
- Employees
- Certifications**
- Contracts
- Workforce Comp/EEO
- Questionnaires

Fish Transportation Group, Inc.

System Vendor Number: 20061147

- Renew/Apply for Certification
- Submit Change Request
- Change Request List
- Request Missing Certification

Current Certifications

Type	Action	Effective	Renewal	Organization	Actions
DBE	Annual	4/1/2025	10/12/2026	Arizona Department of Transportation	View Add Date Alert Login
WBE	No Change Affidavit	6/24/2024	7/15/2025	City of Chicago	View Add Date Alert
DBE	New	Not available		Illinois Unified Certification Program	View Add Date Alert
DBE	New	Not available		Indiana Unified Certification Program	View Add Date Alert
DBE	No Change Affidavit	2/10/2025	1/1/2026	Northeast Illinois Regional Commuter Railroad Corp. D/B/A Metra	View Add Date Alert Login
WBE	New	10/4/2024	10/4/2025	State of Illinois Commission on Equity and Inclusion	View Add Date Alert

Certification renewals and updates must be submitted to the certification agency with whom your renewal is due.
 - For certification renewals and updates with City of Chicago, you may [submit online](#).
 - For other agencies using this software, click **Login** to access your record in that system.
 - For all other agencies, you will need to contact the certifying agency outside of this system for instructions.

- Home
- View
- Search
- Message
- Settings
- Help & Support
- Logoff
 - Show All
 - Hide All



MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit.

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II. **Direct Participation of MBE/WBE Firms** **Indirect Participation of MBE/WBE Firms**

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Hayat A. Issa

Address: 4415 Harrison St., Suite 231

E-mail: hayat.issa@hbmeng.com

Contact Person: Hayat A. Issa Phone: (708) 236-0900

Dollar Amount Participation: \$ 182,289.00

Percent Amount of Participation: 5.3 %

*Letter of Intent attached? Yes No
*Current Letter of Certification attached? Yes No

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes No
*Current Letter of Certification attached? Yes No

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**



MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: HBM Engineering Group, LLC
 Contact Person: Hayat A. Issa
 Address: 4415 Harrison St., Suite 231
 City/State: Hillside, IL Zip: 60162
 Phone: (708) 236-0900 Fax: (708) 236-0901
 Email: hayat.issa@hbmeng.com

Certifying Agency: City of Chicago
 Certification Expiration Date: 2/15/2026
 Ethnicity: Caucasian
 Bid/Proposal/Contract #: 2038-18488B A2
 FEIN #: 36-4476521

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes – Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: *(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)*

Structural Engineering Support Services

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:
\$182,289, 5.3%, 10 days after receipt of payment from owner

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Hayat Issa
Signature (M/WBE)

Hayat A. Issa
Print Name

HBM Engineering Group, LLC
Firm Name

06/23/2025
Date

Subscribed and sworn before me
 this 23rd day of June, 2025.

Notary Public Nadia Shamsi

Michael Kerr
Signature (Prime Bidder/Proposer)

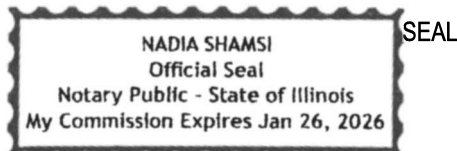
Michael Kerr, President
Print Name

Christopher B. Burke Eng., Ltd.
Firm Name

6/24/2025
Date

Subscribed and sworn before me
 this 24th day of June, 2025.

Notary Public Sherry Spolina





Next Steps for Maximizing Your BEP Certification

Congratulations on attaining your BEP Certification! This is a pivotal step towards positioning your business for success with the State of Illinois. To help you navigate the subsequent steps and fully leverage your certification, please consider the following:



1. Leverage Chief Procurement Officer (CPO) Resources: Four CPOs manage a distinct portfolio and provide unique opportunities. Familiarizing yourself with these portfolios can strategically position your firm to tap into contracts from various State purchasing entities.



2. Register on Procurement Platforms: We strongly recommend visiting and registering on the Illinois Procurement Gateway (IPG) at <https://ipg.illinois.gov/Home.aspx>. The IPG is an online vendor portal used for gathering business information from vendors who wish to conduct business with State agencies and universities. Instead of submitting required information in paper form with every solicitation response, vendors can submit the information in advance electronically.



3. Enroll in Notifications: Please be advised that BEP certification does not automatically subscribe you to notifications regarding solicitations. Each of the four CPOs publishes notices of the State's solicitations for their respective portfolios. We strongly recommend that all BEP-certified vendors register with each of the four State of Illinois procurement bulletins to increase your visibility for potential contracting opportunities. Registration with the appropriate procurement bulletin corresponding to your NIGP codes is essential to stay informed about upcoming opportunities. Learn more about the chief procurement officers' bulletins and doing business with the State at <https://pathway2procurement.illinois.gov/>.



4. Utilize Available Resources: Optimize your opportunities by leveraging resources provided by the CPOs, including workshops, seminars, and guidance documents.

CPO Procurement Sites:

- Chief Procurement Officer of General Services: The CPO-GS oversees the goods and services purchases for roughly 65 State agencies, boards, and commissions. Learn more about CPO-GS at <https://cpo-general.illinois.gov/>.
- Chief Procurement Officer of Higher Education: The CPO-HE oversees purchasing by State universities. Learn more about CPO-HE at <https://cpo-highered.illinois.gov/>.
- Chief Procurement Officer of Capital Development Board: The CPO-CDB oversees vertical construction and construction-related services purchases. Learn more about CPO-CDB at <https://cpo-cdb.illinois.gov/>.
- Chief Procurement Officer of Illinois Department of Transportation: The CPO-IDOT oversees horizontal construction and construction-related services purchases. Learn more about CPO-IDOT at <https://cpo-dot.illinois.gov/>.

By actively engaging in these steps, your business will be well-prepared and strategically positioned to capitalize on forthcoming opportunities. Thank you for your participation in the Business Enterprise Program. We are here to support your endeavors and be an integral part of your continued growth and success.





Illinois Commission on Equity and Inclusion
Nina Harris, Chairperson
Alexandria Wilson, Acting Executive Director
115 South LaSalle Street, Suite 4N, Chicago, IL 60603

01/31/2025

HBM Engineering Group, LLC
4415 Harrison St., Ste. 231
Hillside, Illinois, 60162

Re: Be Enrolled Business Enterprise Program Certification

Dear Hayat A. Issa,

Congratulations, your business qualifies for enrollment in the new Be Enrolled Business Enterprise Program certification (BE BEP)! The Commission on Equity and Inclusion (CEI) was created to maximize supplier diversity, equity, and inclusion by ensuring access to contracting opportunities by developing procedures and initiatives that make procurement processes inclusive, fair, and equitable while providing support, education, and mentorship. CEI established the BE BEP certification to ensure the seamless activation of a reciprocal certification and reduce duplicative red tape.

BE BEP Partners

Chicago Transit Authority (CTA)
City of Chicago
Cook County
Illinois Department of Transportation
METRA
PACE

CEI enrolled your business in the BE BEP certification based on the diversity certification one of the partners listed above issued. Activating your BE BEP certification has several benefits. Businesses certified through BE BEP will be listed in the CEI's certified vendor directory, ensuring visibility amongst State procurement professionals and potential prime vendors. The BEP certification is recognized by various municipalities and organizations, aligning with their supplier diversity initiatives. Best of all, certification is free!

Host Agency: City of Chicago

Certification Type: Women Business Enterprise

Certification Date: 01/31/2025

Certification Expiration Date: 02/15/2026

Certification Renewal Date: 02/15/2026

CEI will activate your BE BEP certification based on your host agency's diversity certification. The duration and commodity codes for the newly activated BE BEP certification will match the existing certification held with the BE BEP partner. If applicable, the North American Industry Classification System (NAICS) codes provided by the host agency will be translated to National Institute of Government Purchasing (NIGP) commodity codes using CEI's [crosswalk](#)

Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program in the specialty area(s) of:

907 - 35 - Design Services, 918 - 31 - Construction Consulting, 925 - 17 - Civil Engineering, 925 - 56 - Inspecting, Structural Engineering, 925 - 88 - Structural Engineering, 958 - 26 - Construction Management Services

Your firm will only appear in the database of BEP-certified vendors in the NIGP codes listed above, so **please review the list carefully to ensure that all relevant NIGP codes are included.**

Vendors must maintain their certification and comply with the rules of their host agency to maintain an active BE BEP certification. If the host agency's certification expires or the host agency suspends a vendor's bidding privileges, the BE BEP certification will also expire or be suspended. CEI's BEP certification unit will email vendors to update their BE BEP certification 90 days before their host agency and BE BEP certifications expire.

BE BEP-certified vendors are encouraged to notify BEP within two weeks if any of the following changes occur:

- Ownership changes
- Changes in control.
- Changes in the host agency's certification status.

Four chief procurement officers (CPOs) exercise the State of Illinois' procurement authority. Each CPO has a separate bulletin that publishes the State's solicitations and bidding opportunities for each portfolio. CEI strongly recommends that all State-certified vendors register with each procurement bulletin to ensure notification of all relevant prime and subcontractor bidding opportunities.

CPO Procurement Websites

- The Chief Procurement Officer of General Services (CPO-GS) oversees the purchases of goods and services for roughly 65 State agencies, boards, and commissions. Learn more about CPO-GS at <https://cpo-general.illinois.gov/>.
- The Chief Procurement Officer of Higher Education (CPO-HE) oversees purchasing by State universities. Learn more about CPO-HE at <https://cpo-highered.illinois.gov/>
- The Chief Procurement Officer of the Capital Development Board (CPO-CDB) oversees vertical construction and construction-related services purchases. Learn more about CPO-CDB at <https://cpo-cdb.illinois.gov/>.
- The Chief Procurement Officer of the Illinois Department of Transportation (CPO-IDOT) oversees

horizontal construction and construction-related services purchases. Learn more about CPO-IDOT at <https://cpo-dot.illinois.gov/>.

CEI welcomes your participation in BEP and wishes you continued success. If you have any questions or comments, please email CEI.BEP.Certification@Illinois.gov or call (312) 814-4190.

Sincerely,

A handwritten signature in grey ink, appearing to be 'Carlos Gutierrez', written in a cursive style.

Carlos Gutierrez
Certification Manager



**Cook County
Office of the Chief Procurement Officer**

Economic Disclosure Statement Recertification Affidavit

Applicant/Holder Name: Christopher B. Burke Engineering, Ltd. Contract #: 2038-18488B A2
Address: 9575 W. Higgins Road, Suite 600 City: Rosemont
County: Cook State: IL Zip: 60018
Phone: 847-823-0500 Email: ssporina@cbbel.com

Instructions

If the Applicant is a corporation, the President must execute this affidavit. If executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization, satisfactory to the County that permits the person to execute this affidavit for the corporation.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute this affidavit, unless one partner or joint venturer has been authorized to sign.

If the Applicant is a member-managed LLC all members must execute this affidavit, unless otherwise provided in the operating agreement, resolution or other corporate documents.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute this affidavit.

This recertification is being submitted in connection with

Contract Name: Preliminary Engineering Services for Central Ave: US 30 (Lincoln Highway) to Sauk Tra

Under penalty of perjury, the person signing below: (1) warrants that he/she is authorized to execute this Economic Disclosure Statement (“EDS”) recertification on behalf of the Applicant/Holder, (2) warrants that all certifications and statements contained in the Applicant/Holder's last submitted EDS dated 9/2/2022 are true, accurate and complete as of the date furnished to the County and continue to be true, accurate and complete as of the date of this recertification, and (3) reaffirms its acknowledgments.

Recertification of:

- Certifications (SECTION 2), if applicable, as updated on:
- Economic and Other Disclosures (SECTION 3), if applicable, as updated on:
- Cook County Child Support Affidavit (Please submit any additional Child Support Obligations as an attachment to this form), if applicable, as updated on:
- Cook County Disclosure of Ownership Interest Statement, if applicable, as updated on:
- Cook County Board of Ethics Familial Relationship Disclosure Form, if applicable, as updated on:
- Cook County Affidavit for Wage Theft Ordinance (SECTION 4), if applicable, as updated on:

If your recertification of any of the above is related to information contained in an updated form submitted after the last submitted full EDS, please indicate the date such information was updated.

IMPORTANT: If you are unable to re-certify any section(s) of your previous EDS, please submit a truthful, fully updated version of that section(s) of the EDS including separate signatures where required.

By: Christopher B. Burke Eng., Ltd.

(Print or type legal name of Applicant/Holder)

Date: 6/23/2025

Michael Kerr Digitally signed by Michael Kerr
Date: 2025.06.23 16:36:31 -05'00'

President or authorized signatory (Signature)

Print or type name of President or authorized signatory:

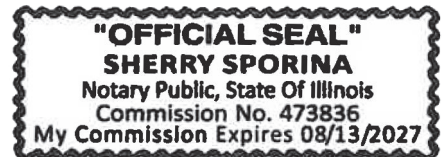
Michael Kerr

Title of signatory:

President

Subscribed and sworn to before me on this 23rd day of June, 2025

Notary Public Signature: *Sherry Spolina* Seal:





COOK COUNTY BOARD OF ETHICS
 69 W. WASHINGTON STREET, SUITE 3040
 CHICAGO, ILLINOIS 60602
 312/603-4304 Office 312/603-9988 Fax

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION

Nepotism Disclosure Requirement:

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County. The Ethics Ordinance defines a significant amount of business for the purpose of this disclosure requirement as more than \$25,000 in aggregate County leases, contracts, purchases or sales in any calendar year.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years. The required disclosure should be filed with the Board of Ethics by January 1 of each calendar year in which you are doing business with the County and again with each bid/proposal/quotation to do business with Cook County. The Board of Ethics may assess a late filing fee of \$100 per day after an initial 30-day grace period.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
- its officers,
- its employees or independent contractors responsible for the general administration of the entity,
- its agents authorized to execute documents on behalf of the entity, and
- its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

Additional Definitions:

“*Familial relationship*” means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- | | | |
|----------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Parent | <input type="checkbox"/> Grandparent | <input type="checkbox"/> Stepfather |
| <input type="checkbox"/> Child | <input type="checkbox"/> Grandchild | <input type="checkbox"/> Stepmother |
| <input type="checkbox"/> Brother | <input type="checkbox"/> Father-in-law | <input type="checkbox"/> Stepson |
| <input type="checkbox"/> Sister | <input type="checkbox"/> Mother-in-law | <input type="checkbox"/> Stepdaughter |
| <input type="checkbox"/> Aunt | <input type="checkbox"/> Son-in-law | <input type="checkbox"/> Stepbrother |
| <input type="checkbox"/> Uncle | <input type="checkbox"/> Daughter-in-law | <input type="checkbox"/> Stepsister |
| <input type="checkbox"/> Niece | <input type="checkbox"/> Brother-in-law | <input type="checkbox"/> Halfbrother |
| <input type="checkbox"/> Nephew | <input type="checkbox"/> Sister-in-law | <input type="checkbox"/> Halfsister |

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: Christopher B. Burke Engineering, Ltd.

Address of Person Doing Business with the County: 9575 W. Higgins Road, Suite 600, Rosemont, IL 60018

Phone number of Person Doing Business with the County: 847-823-0500

Email address of Person Doing Business with the County: ssporina@cbbel.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:

Sherry Sporina, Vice President, 847-823-0500, ssporina@cbbel.com

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the preceding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: _____

2038-18488B A2

The aggregate dollar value of the business you are doing or seeking to do with the County: \$ 3,410,340.00

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: _____

Kimberlei Aaron Contract Negotiator, kimberlei.aaron@cookcountyil.gov

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: _____

Bulent Agar bulent.agar@cookcountyil.gov

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

- The Person Doing Business with the County **is an individual** and there is **no familial relationship** between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.
- The Person Doing Business with the County **is a business entity** and there is **no familial relationship** between any member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

The Person Doing Business with the County **is an individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
n/a			

If more space is needed, attach an additional sheet following the above format.

The Person Doing Business with the County **is a business entity** and **there is a familial relationship** between at least one member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
n/a			

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
---	--	--	----------------------------------

n/a

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

n/a

Name of Employee of Business Entity Directly Engaged in Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

n/a

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.



 Signature of Recipient

6/23/2025

 Date

SUBMIT COMPLETED FORM TO: Cook County Board of Ethics
 69 West Washington Street, Suite 3040, Chicago, Illinois 60602
 Office (312) 603-4304 – Fax (312) 603-9988
 CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (i.e. in laws and step relations) or adoption.

**COOK COUNTY
ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

Section	Description	Pages
1	Instructions for Completion of EDS	EDS i - ii
2	Certifications	EDS 1- 2
3	Economic and Other Disclosures, Affidavit of Child Support Obligations, Disclosure of Ownership Interest and Familial Relationship Disclosure Form	EDS 3 – 12
4	Cook County Affidavit for Wage Theft Ordinance	EDS 13-14
5	Contract and EDS Execution Page	EDS 15
6	Cook County Signature Page	EDS 16

SECTION 1
INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document (“EDS”) is to be completed and executed by every Bidder on a County contract, every Proposer responding to a Request for Proposals, and every Respondent responding to a Request for Qualifications, and others as required by the Chief Procurement Officer. The execution of the EDS shall serve as the execution of a contract awarded by the County. The Chief Procurement Officer reserves the right to request that the Bidder or Proposer, or Respondent provide an updated EDS on an annual basis.

Definitions. Terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, as applicable.

Affiliate means a person that directly or indirectly through one or more intermediaries, Controls is Controlled by, or is under common Control with the Person specified.

Applicant means a person who executes this EDS.

Bidder means any person who submits a Bid.

Code means the Code of Ordinances, Cook County, Illinois available on municode.com.

Contract shall include any written document to make Procurements by or on behalf of Cook County.

Contractor or *Contracting Party* means a person that enters into a Contract with the County.

Control means the unfettered authority to directly or indirectly manage governance, administration, work, and all other aspects of a business.

EDS means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

Joint Venture means an association of two or more Persons proposing to perform a for-profit business enterprise. Joint Ventures must have an agreement in writing specifying the terms and conditions of the relationship between the partners and their relationship and respective responsibility for the Contract

Lobby or *lobbying* means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

Lobbyist means any person who lobbies.

Person or *Persons* means any individual, corporation, partnership, Joint Venture, trust, association, Limited Liability Company, sole proprietorship or other legal entity.

Prohibited Acts means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Proposal means a response to an RFP.

Proposer means a person submitting a Proposal.

Response means response to an RFQ.

Respondent means a person responding to an RFQ.

RFP means a Request for Proposals issued pursuant to this Procurement Code.

RFQ means a Request for Qualifications issued to obtain the qualifications of interested parties.

**INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

Section 1: Instructions. Section 1 sets forth the instructions for completing and executing this EDS.

Section 2: Certifications. Section 2 sets forth certifications that are required for contracting parties under the Code and other applicable laws. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 3: Economic and Other Disclosures Statement. Section 3 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Applicant to the warranties, representations, agreements and acknowledgements contained therein.

Required Updates. The Applicant is required to keep all information provided in this EDS current and accurate. In the event of any change in the information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Applicant shall supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is required.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions, and the Applicant is expected to comply fully with these ordinances. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit the web-site at cookcountyil.gov/ethics-board-of.

Authorized Signers of Contract and EDS Execution Page. If the Applicant is a corporation, the President and Secretary must execute the EDS. In the event that this EDS is executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization by the Corporation, satisfactory to the County that permits the person to execute EDS for said corporation. If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute the EDS, unless one partner or joint venture has been authorized to sign for the partnership or joint venture, in which case, the partnership agreement, resolution or evidence of such authority satisfactory to the Office of the Chief Procurement Officer must be submitted with this Signature Page.

If the Applicant is a member-managed LLC all members must execute the EDS, unless otherwise provided in the operating agreement, resolution or other corporate documents. If the Applicant is a manager-managed LLC, the manager(s) must execute the EDS. The Applicant must attach either a certified copy of the operating agreement, resolution or other authorization, satisfactory to the County, demonstrating such person has the authority to execute the EDS on behalf of the LLC. If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute the EDS.

A "Partnership" "Joint Venture" or "Sole Proprietorship" operating under an Assumed Name must be registered with the Illinois county in which it is located, as provided in 805 ILCS 405 (2012), and documentation evidencing registration must be submitted with the EDS.

Effective October 1, 2016 all foreign corporations and LLCs must be registered with the Illinois Secretary of State's Office unless a statutory exemption applies to the applicant. Applicants who are exempt from registering must provide a written statement explaining why they are exempt from registering as a foreign entity with the Illinois Secretary of State's Office.

SECTION 2**CERTIFICATIONS**

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE APPLICANT IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE APPLICANT THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE APPLICANT IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE APPLICANT SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in subparagraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20% or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Applicant has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Applicant would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE APPLICANT HEREBY CERTIFIES THAT: *In accordance with 720 ILCS 5/33 E-11, neither the Applicant nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.*

C. DRUG FREE WORKPLACE ACT

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant will provide a drug free workplace, as required by (30 ILCS 580/3).

D. DELINQUENCY IN PAYMENT OF TAXES

THE APPLICANT HEREBY CERTIFIES THAT: *The Applicant is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-171.*

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

F. ILLINOIS HUMAN RIGHTS ACT

THE APPLICANT HEREBY CERTIFIES THAT: *It is in compliance with the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

G. INSPECTOR GENERAL (COOK COUNTY CODE, CHAPTER 34, SECTION 34-174 and Section 34-250)

The Applicant has not willfully failed to cooperate in an investigation by the Cook County Independent Inspector General or to report to the Independent Inspector General any and all information concerning conduct which they know to involve corruption, or other criminal activity, by another county employee or official, which concerns his or her office of employment or County related transaction.

The Applicant has reported directly and without any undue delay any suspected or known fraudulent activity in the County's Procurement process to the Office of the Cook County Inspector General.

H. CAMPAIGN CONTRIBUTIONS (COOK COUNTY CODE, CHAPTER 2, SECTION 2-585)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning campaign contributions, which is codified at Chapter 2, Division 2, Subdivision II, Section 585, and can be read in its entirety at www.municode.com.

I. GIFT BAN, (COOK COUNTY CODE, CHAPTER 2, SECTION 2-574)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning receiving and soliciting gifts and favors, which is codified at Chapter 2, Division 2, Subdivision II, Section 574, and can be read in its entirety at www.municode.com.

J. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-160;

Unless expressly waived by the Cook County Board of Commissioners, the Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is annually by the Chief Financial Officer of the County, and shall be posted on the Chief Procurement Officer's website.

The term "Contract" as used in Section 4, I, of this EDS, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

SECTION 3

REQUIRED DISCLOSURES

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons that have made lobbying contacts on your behalf with respect to this contract:

Name	Address
None	
_____	_____
_____	_____
_____	_____

2. LOCAL BUSINESS PREFERENCE STATEMENT (CODE, CHAPTER 34, SECTION 34-230)

Local business means a Person, including a foreign corporation authorized to transact business in Illinois, having a bona fide establishment located within the County at which it is transacting business on the date when a Bid is submitted to the County, and which employs the majority of its regular, full-time work force within the County. A Joint Venture shall constitute a Local Business if one or more Persons that qualify as a "Local Business" hold interests totaling over 50 percent in the Joint Venture, even if the Joint Venture does not, at the time of the Bid submittal, have such a bona fide establishment within the County.

a) Is Applicant a "Local Business" as defined above?
Yes: No:

b) If yes, list business addresses within Cook County:
9575 W. Higgins Road, Rosemont, IL 60018

c) Does Applicant employ the majority of its regular full-time workforce within Cook County?
Yes: No:

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (CODE, CHAPTER 34, SECTION 34-172)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-5) and complete the Affidavit, based on the instructions in the Affidavit.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Applicant must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Applicant in Cook County:

PERMANENT INDEX NUMBER(S): _____

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) The Applicant owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Applicant is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Applicant must explain below:

N/A

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Applicant certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

- 1. An Applicant for County Action and
- 2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration.**

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name Christopher B. Burke Engineering, Ltd.

D/B/A: N/A FEIN # Only: 36-3468939

Street Address: 9575 W. Higgins Road, Suite 600

City: Rosemont State: IL Zip Code: 60018

Phone No.: 847-823-0500 Fax Number: 847-823-0520 Email: mkerr@cbbel.com

Cook County Business Registration Number: N/A
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): N/A

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
Christopher B. Burke	8S201 College Rd, Naperville, IL 60540	72
Thomas T. Burke, Jr.	1719 Marcee Lane, Northbrook, IL 60062	28

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No
If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
N/A			

Corporate Officers, Members and Partners Information:

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

Name	Address	Title (specify title of Office, or whether manager or partner/joint venture)	Term of Office
Christopher B. Burke,	8S201 College Rd, Naperville, IL 60540,	Chief Executive Officer	N/A
Michael E. Kerr,	9516 Ridgeway Avenue, Evanston, IL 60203,	President	N/A
Thomas T. Burke, Jr.,	1719 Marcee Lane, Northbrook, IL 60062,	Executive Vice President	N/A

Declaration (check the applicable box):

- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

Michael Kerr

President

Name of Authorized Applicant/Holder Representative (please print or type)

Michael Kerr

Digitally signed by Michael Kerr
Date: 2022.09.06 14:20:50 -05'00'

Signature

mkerr@cbbel.com

E-mail address

Title

9/6/2022

Date

847-823-0500

Phone Number

Subscribed to and sworn before me
this 6th day of September, 2022.

My commission expires:

X Sherry Sporina

Digitally signed by Sherry Sporina
Date: 2022.09.06 14:21:20 -05'00'

Notary Public Signature

8/13/2023

Notary Seal





COOK COUNTY BOARD OF ETHICS
 69 W. WASHINGTON STREET, SUITE 3040
 CHICAGO, ILLINOIS 60602
 312/603-4304 Office 312/603-9988 Fax

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION

Nepotism Disclosure Requirement:

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County. The Ethics Ordinance defines a significant amount of business for the purpose of this disclosure requirement as more than \$25,000 in aggregate County leases, contracts, purchases or sales in any calendar year.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years. The required disclosure should be filed with the Board of Ethics by January 1 of each calendar year in which you are doing business with the County and again with each bid/proposal/quotation to do business with Cook County. The Board of Ethics may assess a late filing fee of \$100 per day after an initial 30-day grace period.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
- its officers,
- its employees or independent contractors responsible for the general administration of the entity,
- its agents authorized to execute documents on behalf of the entity, and
- its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

Additional Definitions:

“*Familial relationship*” means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- | | | |
|----------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Parent | <input type="checkbox"/> Grandparent | <input type="checkbox"/> Stepfather |
| <input type="checkbox"/> Child | <input type="checkbox"/> Grandchild | <input type="checkbox"/> Stepmother |
| <input type="checkbox"/> Brother | <input type="checkbox"/> Father-in-law | <input type="checkbox"/> Stepson |
| <input type="checkbox"/> Sister | <input type="checkbox"/> Mother-in-law | <input type="checkbox"/> Stepdaughter |
| <input type="checkbox"/> Aunt | <input type="checkbox"/> Son-in-law | <input type="checkbox"/> Stepbrother |
| <input type="checkbox"/> Uncle | <input type="checkbox"/> Daughter-in-law | <input type="checkbox"/> Stepsister |
| <input type="checkbox"/> Niece | <input type="checkbox"/> Brother-in-law | <input type="checkbox"/> Halfbrother |
| <input type="checkbox"/> Nephew | <input type="checkbox"/> Sister-in-law | <input type="checkbox"/> Halfsister |

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: Christopher B. Burke Engineering, Ltd.

Address of Person Doing Business with the County: 9575 W. Higgins Road, Suite 600, Rosemont, IL 60018

Phone number of Person Doing Business with the County: 847-823-0500

Email address of Person Doing Business with the County: mkerr@cbbel.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:

Sherry Sporina, Vice President, 847-823-0500, ssporina@cbbel.com

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the proceeding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: RFQ No. 2038-18488

The aggregate dollar value of the business you are doing or seeking to do with the County: \$2,486,632

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: Michael Schieve, Michael.Schieve@CookCountyil.gov

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: Andrew Werner, PE, Jennifer Skrebo, PE

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

- The Person Doing Business with the County **is an individual** and there is **no familial relationship** between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.
- The Person Doing Business with the County **is a business entity** and there is **no familial relationship** between any member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

The Person Doing Business with the County **is an individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

The Person Doing Business with the County **is a business entity** and **there is a familial relationship** between at least one member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
---	--	--	----------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Employee of Business Entity Directly Engaged in Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.



 Signature of Recipient

9/2/2022

 Date

SUBMIT COMPLETED FORM TO: Cook County Board of Ethics
 69 West Washington Street, Suite 3040, Chicago, Illinois 60602
 Office (312) 603-4304 – Fax (312) 603-9988
 CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (*i.e.* in laws and step relations) or adoption.

SECTION 4

COOK COUNTY AFFIDAVIT FOR WAGE THEFT ORDINANCE

Effective May 1, 2015, every Person, **including Substantial Owners**, seeking a Contract with Cook County must comply with the Cook County Wage Theft Ordinance set forth in Chapter 34, Article IV, Section 179. Any Person/Substantial Owner, who fails to comply with Cook County Wage Theft Ordinance, may request that the Chief Procurement Officer grant a reduction or waiver in accordance with Section 34-179(d).

"Contract" means any written document to make Procurements by or on behalf of Cook County.

"Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

"Procurement" means obtaining supplies, equipment, goods, or services of any kind.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Persons/Substantial Owners are required to complete this affidavit and comply with the Cook County Wage Theft Ordinance before any Contract is awarded. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information. **County reserves the right to request additional information to verify veracity of information contained in this Affidavit.**

I. Contract Information:

Contract Number: 2038-18488
County Using Agency (requesting Procurement): Department of Transportation

II. Person/Substantial Owner Information:

Person (Corporate Entity Name): Christopher B. Burke Engineering, Ltd.
Substantial Owner Complete Name: Christopher B. Burke
FEIN# 36-3468939
Date of Birth: [REDACTED] E-mail address: cburke@cbbel.com
Street Address: 8S201 College Road
City: Naperville State: IL Zip: 60540
Home Phone: (630) 369 [REDACTED]

III. Compliance with Wage Laws:

Within the past five years has the Person/Substantial Owner, in any judicial or administrative proceeding, been convicted of, entered a plea, made an admission of guilt or liability, or had an administrative finding made for committing a repeated or willful violation of any of the following laws:

- No *Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq., YES or NO*
- No *Illinois Minimum Wage Act, 820 ILCS 105/1 et seq., YES or NO*
- No *Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq., YES or NO*
- No *Employee Classification Act, 820 ILCS 185/1 et seq., YES or NO*
- No *Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq., YES or NO*
- No *Any comparable state statute or regulation of any state, which governs the payment of wages YES or NO*

If the Person/Substantial Owner answered "Yes" to any of the questions above, it is ineligible to enter into a Contract with Cook County, but can request a reduction or waiver under **Section IV**.

IV. Request for Waiver or Reduction

If Person/Substantial Owner answered "Yes" to any of the questions above, it may request a reduction or waiver in accordance with Section 34-179(d), provided that the request for reduction of waiver is made on the basis of one or more of the following actions that have taken place:

- No There has been a bona fide change in ownership or Control of the ineligible Person or Substantial Owner. YES or NO
- No Disciplinary action has been taken against the individual(s) responsible for the acts giving rise to the violation. YES or NO
- No Remedial action has been taken to prevent a recurrence of the acts giving rise to the disqualification or default. YES or NO
- No Other factors that the Person or Substantial Owner believe are relevant. YES or NO

The Person/Substantial Owner must submit documentation to support the basis of its request for a reduction or waiver. The Chief Procurement Officer reserves the right to make additional inquiries and request additional documentation.

V. Affirmation

The Person/Substantial Owner affirms that all statements contained in the Affidavit are true, accurate and complete.

Signature: Christopher B. Burke Digitally signed by Christopher B. Burke
Date: 2022.09.06 14:22:13 -05'00' Date: 9/6/2022

Name of Person signing (Print): Christopher B. Burke Title: Chief Executive Officer

Subscribed and sworn to before me this 6th day of September, 2022

X *Sherry Spolina*
Notary Public Signature

Notary Seal

Note: The above information is subject to verification prior to the award of the Contract.



SECTION 4

COOK COUNTY AFFIDAVIT FOR WAGE THEFT ORDINANCE

Effective May 1, 2015, every Person, **including Substantial Owners**, seeking a Contract with Cook County must comply with the Cook County Wage Theft Ordinance set forth in Chapter 34, Article IV, Section 179. Any Person/Substantial Owner, who fails to comply with Cook County Wage Theft Ordinance, may request that the Chief Procurement Officer grant a reduction or waiver in accordance with Section 34-179(d).

"Contract" means any written document to make Procurements by or on behalf of Cook County.

"Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

"Procurement" means obtaining supplies, equipment, goods, or services of any kind.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Persons/Substantial Owners are required to complete this affidavit and comply with the Cook County Wage Theft Ordinance before any Contract is awarded. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information. **County reserves the right to request additional information to verify veracity of information contained in this Affidavit.**

I. Contract Information:

Contract Number: 2038-18488
County Using Agency (requesting Procurement): Department of Transportation and Highways

II. Person/Substantial Owner Information:

Person (Corporate Entity Name): Christopher B. Burke Engineering, Ltd.
Substantial Owner Complete Name: Thomas T. Burke, Jr.
FEIN# 36-3468939
Date of Birth: [REDACTED] E-mail address: tburke@cbbel.com
Street Address: 1719 Marcee Lane
City: Northbrook State: IL Zip: 60062
Home Phone: ([REDACTED]) [REDACTED] [REDACTED]

III. Compliance with Wage Laws:

Within the past five years has the Person/Substantial Owner, in any judicial or administrative proceeding, been convicted of, entered a plea, made an admission of guilt or liability, or had an administrative finding made for committing a repeated or willful violation of any of the following laws:

- No *Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq., YES or NO*
- No *Illinois Minimum Wage Act, 820 ILCS 105/1 et seq., YES or NO*
- No *Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq., YES or NO*
- No *Employee Classification Act, 820 ILCS 185/1 et seq., YES or NO*
- No *Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq., YES or NO*
- No *Any comparable state statute or regulation of any state, which governs the payment of wages YES or NO*

If the Person/Substantial Owner answered "Yes" to any of the questions above, it is ineligible to enter into a Contract with Cook County, but can request a reduction or waiver under **Section IV**.

IV. Request for Waiver or Reduction

If Person/Substantial Owner answered "Yes" to any of the questions above, it may request a reduction or waiver in accordance with Section 34-179(d), provided that the request for reduction of waiver is made on the basis of one or more of the following actions that have taken place:

- No There has been a bona fide change in ownership or Control of the ineligible Person or Substantial Owner. YES or NO
- No Disciplinary action has been taken against the individual(s) responsible for the acts giving rise to the violation. YES or NO
- No Remedial action has been taken to prevent a recurrence of the acts giving rise to the disqualification or default. YES or NO
- No Other factors that the Person or Substantial Owner believe are relevant. YES or NO

The Person/Substantial Owner must submit documentation to support the basis of its request for a reduction or waiver. The Chief Procurement Officer reserves the right to make additional inquiries and request additional documentation.

V. Affirmation

The Person/Substantial Owner affirms that all statements contained in the Affidavit are true, accurate and complete.

Signature: Thomas T. Burke, Jr. Digitally signed by Thomas T. Burke, Jr. Date: 2022.09.02 13:41:43 -05'00' Date: 9/2/2022

Name of Person signing (Print): Thomas T. Burke, Jr. Title: Executive Vice President

Subscribed and sworn to before me this 2nd day of September, 2022

X *Sherry Spolina*
Notary Public Signature

Note: The above information is subject to verification prior to the award of the Contract.



SECTION 5

CONTRACT AND EDS EXECUTION PAGE

The Applicant hereby certifies and warrants that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Applicant is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Applicant with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Applicant in this EDS are true, complete and correct. The Applicant agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

Execution by Corporation

Christopher B. Burke Engineering, Ltd.

Corporation's Name

847-823-0500

Telephone

Sherry Spurna
Secretary Signature (Assistant Secretary)

[Signature]

Michael Kerr

President's Printed Name and Signature

mkerr@cbbel.com

Email

9/2/2022

Date

Execution by LLC

LLC Name

*Member/Manager Printed Name and Signature

Date

Telephone and Email

Execution by Partnership/Joint Venture

Partnership/Joint Venture Name

*Partner/Joint Venturer Printed Name and Signature

Date

Telephone and Email

Execution by Sole Proprietorship

Printed Name Signature

Assumed Name (if applicable)

Date

Telephone and Email

Subscribed and sworn to before me this

2nd day of September, 20 22.

Paula Bassett

Notary Public Signature

My commission expires:

7/7/26

Notary Seal



*If the operating agreement, partnership agreement or governing documents requiring execution by multiple members, managers, partners, or joint venturers, please complete and execute additional Contract and EDS Execution Pages.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Donne Insurance Group, Inc 7777 W. 159th Street Suite B Tinley Park IL 60477		CONTACT NAME: Gail Pope PHONE (A/C, No, Ext): (708) 429-3100 E-MAIL ADDRESS: Gail.Pope@DonneInsurance.com FAX (A/C, No): (708) 429-3105	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: The Phoenix Ins Co	NAIC # 25623
		INSURER B: Travelers Prop Cas Ins Co Amer	25674
		INSURER C: Travelers Casualty & Surety	19038
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED Christopher B. Burke Engineering Ltd. 9575 W Higgins Road Suite 600 Rosemont IL 60018			

COVERAGES

CERTIFICATE NUMBER: 2024-2025

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		6803H482979	10/15/2024	10/15/2025	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	<input checked="" type="checkbox"/> Blanket Contractual Liability						MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY	Y		BA0R320572	10/15/2024	10/15/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
							\$	
							\$	
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	Y		CUP2C769665	10/15/2024	10/15/2025	EACH OCCURRENCE	\$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$ 10,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000							\$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A		UB-7J091851-24-47-G	10/15/2024	10/15/2025	<input checked="" type="checkbox"/> PER STATUTE	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						Y/N	
	If yes, describe under DESCRIPTION OF OPERATIONS below						N	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project : Central Avenue US 30 (Lincoln Highway) to Sauk Trail. Additional Insured : Cook County, its officials, employees and agents. General liability policy includes blanket additional insured status, primary and non-contributory coverage and waiver of subrogation, in any written agreement requiring insurance. Workers compensation policy includes waiver of subrogation. Automobile liability policy includes blanket additional insured status and waiver of subrogation, in any written contract requiring insurance. 30 day notice of cancellation. Umbrella follows form.

CERTIFICATE HOLDER**CANCELLATION**

Cook County Department of Transportation and Highways 69 W. Washington Street Suite 2304 Chicago IL 60602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY WITH OTHER INSURANCE

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

PROVISIONS

1. The following is added to Paragraph **A.1.c., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

This includes any person or organization who you are required under a written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to name as an additional insured for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent of that person's or organization's liability for the conduct of another "insured".

2. The following is added to Paragraph **B.5., Other Insurance** of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Regardless of the provisions of paragraph a. and paragraph d. of this part **5. Other Insurance**, this insurance is primary to and non-contributory with applicable other insurance under which an additional insured person or organization is the first named insured when the written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, requires this insurance to be primary and non-contributory.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATION OR NONRENEWAL PROVIDED BY US

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY

SCHEDULE

CANCELLATION:	Number of Days Notice: 60
WHEN WE DO NOT RENEW (Nonrenewal):	Number of Days Notice: 60

PROVISIONS

- A.** If we cancel this policy for any legally permitted reason other than nonpayment of premium, and a number of days is shown for Cancellation in the Schedule above, we will mail notice of cancellation at least the number of days shown for Cancellation in such Schedule before the effective date of cancellation.
- B.** If we do not renew this policy for any legally permitted reason other than nonpayment of premium, and a number of days is shown for When We Do Not Renew (Nonrenewal) in the Schedule above, we will mail notice of nonrenewal at least the number of days shown for When We Do Not Renew (Nonrenewal) in such Schedule before the effective date of nonrenewal.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ARCHITECTS, ENGINEERS AND SURVEYORS PROPERTY ENHANCEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS PROPERTY COVERAGE SPECIAL FORM

- A.** The BUSINESSOWNERS PROPERTY COVERAGE SPECIAL FORM is changed as follows:
1. The following replaces Section **A.2.p** and **q**.
Property Not Covered.
 - p.** "Electronic Data Processing Equipment" (not including "stock") except as provided in the Electronic Data Processing Coverage Extension or Business Personal Property Off Premises Coverage Extension;
 - q.** "Electronic Data Processing Data and Media" (not including "stock") except as provided in the:
 - (1) Electronic Data Processing Coverage Extension;
 - (2) Accounts Receivable Coverage Extension; or
 - (3) Business Personal Property Off Premises Coverage Extension.
 2. With respect to Business Income and Extra Expense, the time frame referenced in Paragraph **A.3.c.(2)(b)** is increased from sixty consecutive days to ninety consecutive days.
 3. Paragraph **A.5.a (1)** under **Limitations** is deleted.
 4. The limit applicable to the **Additional Coverage – Claim Data Expense** is increased from \$5,000 to \$10,000.
 5. The limit applicable to the **Additional Coverage – Fine Arts** is increased by \$75,000.
 6. With respect to the **Additional Coverage – Fine Arts**, Paragraph **A.6.f.(3)(d)** and Paragraph **A.6.f.(3)(k)** are deleted.
 7. The limit applicable to the **Additional Coverage – Newly Acquired or Constructed Property for Buildings** is increased from \$500,000 to \$1,000,000.
 8. The limit applicable to the **Additional Coverage – Newly Acquired or Constructed Property for Business Personal Property** is increased from \$250,000 to \$500,000.
 9. The limit applicable to the **Additional Coverage – Ordinance or Law** is increased by \$225,000.
 10. With respect to the **Additional Coverage-Ordinance or Law**, coverage is extended to include tenant's improvements and betterments as described in Paragraph **A.1.b.(3)** if:
 - a. You are a tenant; and
 - b. A Limit of Insurance is shown in the Declarations for Business Personal Property at the described premises.
 11. The limit applicable to the **Additional Coverage – Outdoor Trees, Shrubs, Plants and Lawns** is increased from \$3,000 to \$5,000.
 12. The following **Additional Coverages** are added:
 - a. **Contract Penalty Clause**
 - (1) We will pay contract penalties you incur as a result of your failure to deliver your products or services within the time required by such contract, if the failure is solely due to direct physical loss of or damage to property at the described premises caused by or resulting from a Covered Cause of Loss.
 - (2) The most we will pay under this Additional Coverage is \$5,000 for the sum of all covered contract penalties arising out of all Covered Causes of Loss occurring during each separate 12 month period of this policy beginning with the effective date of this endorsement.
 - b. **Identity Fraud Expense**

BUSINESSOWNERS

- (1)** We will pay for Expenses incurred by an Insured Person as a direct result of any one Identity Fraud first discovered or learned of by such Insured Person during the policy period.

Any act or series of acts committed by one or more persons, or in which such person or persons are aiding or abetting others against an Insured Person, is considered to be one Identity Fraud, even if a series of acts continues into a subsequent policy period.

- (2)** With respect to this Additional Coverage:

(a) Expenses means:

- (i)** Costs for notarizing affidavits or similar documents attesting to fraud required by financial institutions or similar credit grantors or credit agencies;

- (ii)** Costs for certified mail to law enforcement agencies, credit agencies, financial institutions or similar credit grantors;

(iii) Lost income resulting from:

- a)** Time taken off work to complete fraud affidavits; or

- b)** Meeting with or talking to law enforcement agencies, credit agencies or legal counsel;

up to a total payment of \$5,000, subject to a maximum of \$200 per day;

- (iv)** Loan application fees for reapplying for a loan or loans when the original application is rejected solely because the lender received incorrect credit information;

(v) Reasonable attorney fees to:

- a)** Defend lawsuits brought against an Insured Person by merchants, financial institutions or their collection agencies;

- b)** Remove any criminal or civil judgments wrongly entered against an Insured Person; or

- c)** Challenge the accuracy or completeness of any information in a consumer credit report;

(vi) Charges for long distance telephone calls to:

- a)** Merchants;

- b)** Law enforcement agencies;

- c)** Financial institutions or similar credit grantors; or

- d)** Credit agencies; or

(vii) Reasonable fees for professional financial advice or professional credit advice.

(b) Identity Fraud means:

The act of knowingly transferring or using, without lawful authority, a means of identification of an Insured Person with the intent to commit, or to aid or abet another to commit, any unlawful activity that constitutes a violation of federal law or a felony under any applicable state or local law; and

(c) Insured Person means:

- (i)** For sole proprietorships;

The individual who is the sole proprietor of the Named Insured shown in the Declarations;

- (ii)** For partnerships;

Any individual that is a partner of the Named Insured shown in the Declarations;

- (iii)** For corporations or any other type of organization;

The Chief Executive Officer, and any individual who has an ownership interest of at least 20% of the Named Insured shown in the Declarations; or

- (iv)** For religious institutions;

The individual who is the senior pastoral "employee" of the Named Insured shown in

the Declarations.

- (3) The following additional exclusions apply to this Additional Coverage:

We will not pay for:

- (a) Expenses incurred due to any fraudulent, dishonest or criminal act by:
 - (i) An Insured Person;
 - (ii) Any person aiding or abetting an Insured Person; or
 - (iii) Any authorized representative of an Insured Person;
 - whether acting alone or in collusion with others;
 - (b) Expenses incurred that are not related to the identity of an individual; or
 - (c) Loss other than Expenses. Account balances which arise out of fraudulent or unauthorized charges would be one example of loss other than Expenses.
- (4) This Additional Coverage does not apply to Expenses otherwise covered under the Unauthorized Business Card Use Additional Coverage.
- (5) Regardless of the amount of the Businessowners Property Coverage Deductible shown in the Declarations, the most we will deduct from any claim for Expenses under this Additional Coverage for any one Identity Fraud is \$250.
- (6) The most we will pay under this Additional Coverage is \$15,000 for the sum of all covered Expenses arising out of all Identity Fraud against an Insured Person discovered during each separate 12 month period of this policy beginning with the effective date of this endorsement.
- (7) In order for coverage to be provided under this Additional Coverage, you must:
- Send to us, within 60 days after our request, receipts, bills or other records that support your claim for Expenses under Identity Fraud coverage.

c. Unauthorized Business Card Use

We will pay for your loss of "money" or charges and costs you incur that result directly from the unauthorized use of credit, debit or charge cards issued in your business name, including:

- (1) Fund transfer cards;
- (2) Charge plates; or
- (3) Telephone cards.

The most we will pay under this Additional Coverage in any one occurrence is \$5,000.

d. Utility Services – Direct Damage

- (1) We will pay for loss of or damage to Covered Property caused by the interruption of services to the described premises. The interruption must result from direct physical loss or damage by a Covered Cause of Loss to the following property not on the described premises:

- (a) "Water Supply Services";
- (b) "Communication Supply Services"; or
- (c) "Power Supply Services".

- (2) With respect to this Additional Coverage, Paragraphs **G.3.b.** and **G.22.b.** are deleted.

- (3) The most we will pay for loss or damage under this Additional Coverage in any one occurrence is \$25,000 at each described premises.

- (4) Payments under this Additional Coverage are subject to and not in addition to the applicable Limit of Insurance.

13. The following **Coverage Extensions** are changed as follows:

- a. The limits applicable to the **Coverage Extension – Accounts Receivable** are changed as follows:

- (1) The limit applicable to records of accounts receivable while in transit or at a premises other than the described premises is increased by \$225,000.
- (2) The limit applicable to records of accounts receivable at each described premises is increased by \$225,000.

- b. The limit applicable to the **Coverage**

BUSINESSOWNERS

Extension – Business Income and Extra Expense From Dependent Property is increased from \$10,000 to \$50,000.

- c. The limit applicable to the **Coverage Extension – Business Income and Extra Expense – Newly Acquired Premises** is increased from \$250,000 to \$500,000.
- d. With respect to the **Coverage Extension-Business Personal Property Off Premises**, Paragraph **A.7.f.(2)(e)** is deleted.
- e. The following replaces the **Coverage Extension– Business Personal Property Off Premises**:

Business Personal Property Off Premises

(1) When a Limit of Insurance is shown in the Declarations for Business Personal Property at the described premises, you may extend that insurance to apply to direct physical loss of or damage to such property caused by or resulting from a Covered Cause of Loss while:

- (a) In the course of transit to or from the described premises; or
- (b) Temporarily away from the described premises, and:
- (i) At a premises you do not own, lease or operate; or
- (ii) At any fair, trade show or exhibition at a premises you do not own or regularly occupy.

(2) This Coverage Extension applies to "electronic data processing data and media" and "electronic data processing equipment" only with respect to the following types of property principally used while off the described premises, including accessories and spare parts related to such item:

- (a) Machinery;
- (b) Equipment;
- (c) Tools;
- (d) Devices; and
- (e) Scientific instruments, including total stations, theodolite, and GPS instruments.

(3) This Coverage Extension does not apply to property:

- (a) While in the custody of the United States Postal Service;
- (b) Rented or leased to others;
- (c) After delivery to customers;
- (d) In the care, custody or control of your salespersons, unless the property is in such care, custody or control at a fair, trade show or exhibition;
- (e) Otherwise covered under the Fine Arts Additional Coverage; or
- (f) Otherwise covered under the following Coverage Extensions:
- (i) Accounts Receivable;
- (ii) Electronic Data Processing;
- (iii) Personal Effects; or
- (iv) Valuable Papers and Records.

(4) The most we will pay for loss of or damage to the following types of property principally used while off the described premises is \$25,000, including accessories, spare parts, "electronic data processing data and media" and "electronic data processing equipment" related to such item:

- (a) Machinery;
- (b) Equipment;
- (c) Tools;
- (d) Devices; and
- (e) Scientific instruments, including total stations, theodolites, and GPS instruments.

f. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(4)** is replaced by the following:

- (4) The following exclusions as described in Paragraph **B**. Exclusions do not apply to this Coverage Extension:
- (a) Paragraph **1.e**. Utility Services;
- (b) Paragraph **2.a.**; or
- (c) Paragraph **2.d.(6)**.

g. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(6)** is replaced by the following:

(6) The most we will pay under this

- Coverage Extension for loss of or damage to "Electronic Data Processing Equipment" and to "Electronic Data Processing Data and Media", while in transit or at a premises other than the described premises, in any one occurrence, is \$100,000.
- h. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(7)** is replaced by the following:
- (7) The most we will pay under this Coverage Extension for loss of or damage to duplicates of your "Electronic Data Processing Data and Media" while stored at a separate premises from where your original "Electronic Data Processing Data and Media" are kept, in any one occurrence, is \$100,000.
- i. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(8)** is replaced by the following:
- (8) The most we will pay under this Coverage Extension for loss of or damage to "Electronic Data Processing Equipment", including such property you newly acquire in any one occurrence is \$100,000 at each newly acquired premises. With respect to insurance under this Coverage Extension on newly acquired "Electronic Data Processing Equipment", coverage will end when any of the following first occurs:
- (a) This policy expires;
- (b) 180 days expire after you acquire the "Electronic Data Processing Equipment"; or
- (c) You report values to us.
- j. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(9)** is replaced by the following:
- (9) The most we will pay under this Coverage Extension for loss of or damage to "Electronic Data Processing Data and Media" caused by or resulting from "electronic vandalism", in any one occurrence is \$100,000, regardless of the number of premises involved. Such limit also applies to any otherwise covered loss of Business Income or Extra Expense.
- k. With respect to the **Coverage Extension-Electronic Data Processing**, Paragraph **A.7.h.(10)** is replaced by the following:
- (10) The most we will pay under this Coverage Extension for loss of or damage to "Electronic Data Processing Equipment" and to "Electronic Data Processing Data and Media", at the described premises, in any one occurrence, is the Limit of Insurance shown in the Declarations for Business Personal Property at such premises.
- l. With respect to the **Coverage Extension-Electronic Data Processing**, the following paragraph is added:
- This Coverage Extension does not apply to property that is otherwise covered under the Business Personal Property Off Premises Coverage Extension.
- m. With respect to the **Coverage Extension – Interruption of Computer Operations**, Paragraphs **A.7.j.(1)** and **(2)** are replaced by the following:
- (1) When the declarations show that you have coverage for Business Income and Extra Expense, you may extend that insurance to apply to a "suspension" of "operations" caused by an interruption of computer operations due to direct physical loss of or damage to "Electronic Data Processing Data and Media" at or away from the described premises caused by or resulting from a Covered Cause of Loss.
- (2) The most we will pay under this Coverage Extension is:
- (a) \$500,000 for the sum of all covered interruptions arising out of all Covered Causes of Loss occurring at the described premises during each separate 12 month period of this policy beginning with the effective date of this policy; or
- (b) \$25,000 in any one occurrence for a covered interruption arising out of a Covered Cause of Loss occurring away from the described premises. This limit applies regardless of the number of premises involved.

- (c) \$50,000 for the sum of all covered interruptions arising out of all Covered Cause of Loss occurring away from the described premises during each separate 12 month period of this policy beginning with the effective date of this policy.
- n. The limit applicable to the **Coverage Extension – Ordinance or Law – Increased "Period of Restoration"** is increased from \$25,000 to \$50,000.
- o. With respect to the **Coverage Extension – Valuable Papers and Records**, Paragraph **A.7.s.(1)** is replaced by the following:
 - (1) When a Limit of Insurance is shown in the Declarations for Business Personal Property at the described premises, you may extend that insurance to apply to direct physical loss of or damage to "valuable papers and records" at or away from the described premises, that:
 - (a) You own, or
 - (b) Are owned by others, but in your care, custody, or control;
caused by or resulting from a Covered Cause of Loss.
- p. With respect to the **Coverage Extension – Valuable Papers and Records**, Paragraph **A.7.s.(4)** is deleted.
- q. With respect to the **Coverage Extension– Valuable Papers and Records**, Paragraph **A.7.s.(5)** is replaced by the following:
 - (5) The most we will pay under this Coverage Extension for loss of or damage to "valuable papers and records" in any one occurrence is the greater of:
 - (a) \$100,000, regardless of the number of described premises involved; or
 - (b) The sum of the valuable papers and records limits stated on the Businessowners Property Coverage Declarations for each described premises.
- r. The following is added to the **Coverage Extension – Valuable Papers and**

Records:

With respect to property of others covered under this Coverage Extension, the owner may have other insurance covering the same property as this insurance. This insurance is intended to be primary, and not contribute with such other insurance.

- 14. The following **Coverage Extensions** are added:

- a. **Business Income – Billable Hours Option**

When the Declarations show that you have coverage for Business Income and Extra Expense, you may choose to have a covered business income loss paid on a Billable Hours basis. If you do so, the following applies under this Coverage Extension with respect to such loss:

- (1) Paragraph **A.3.a.(1)** is replaced by the following:

- (1) Business Income means:

- (a) The income that would have been generated from Billable Hours normally charged by you to your clients for services performed by you or your employees if no physical loss or damage occurred; and

- (b) Other income of your business that would have been earned or incurred if no physical loss or damage occurred;

- minus expenses which do not necessarily continue;

- (2) Within Paragraph **E.5.**, the term Billable Hours replaces the term Net Income as referenced within such provision;

- (3) Billable Hours means the dollar value assigned to one hour of service you normally charge to a client for work performed by you or your employees including time charged for support functions such as copying and typing;

- (4) The most we will pay for loss of business income under this Coverage Extension in any one occurrence is \$25,000; and

- (5) This option is not available for any

coverage provided by the **Coverage Extension – Civil Authority**.

b. Computer Fraud

- (1) When a Limit of Insurance is shown in the Declarations for Business Personal Property at the described premises, you may extend that insurance to apply to loss of or damage to Business Personal Property resulting directly from the use of any computer to fraudulently cause a transfer of that property from inside the building at the described premises or "banking premises":
 - (a) To a person outside those premises; or
 - (b) To a place outside those premises.
- (2) Paragraph **B.2.o.** does not apply to this Coverage Extension.
- (3) The most we will pay under this Coverage Extension in any one occurrence is \$10,000, regardless of the number of premises involved.

c. Limited Building Coverage – Tenant Obligation

- (1) If:
 - (a) You are a tenant;
 - (b) A Limit of Insurance is shown in the Declarations for Business Personal Property; and
 - (c) You are contractually obligated to repair or replace that part of a building you occupy as a tenant;
 at the described premises, you may extend that insurance to apply to direct physical loss of or damage to that part of a building you occupy as tenant caused by or resulting from a Covered Cause of Loss other than "theft" or attempted "theft".
- (2) This Coverage Extension does not apply to any otherwise covered:
 - (a) Building glass; or
 - (b) Tenants improvements and betterments as described in Paragraph **A.1.b.(3)**.
- (3) The most we will pay under this Coverage Extension in any one occurrence is \$10,000 at each described premises.

d. Sewer or Drain Back Up

- (1) When a Limit of Insurance is shown in the Declarations for Building or Business Personal Property at the described premises, you may extend that insurance to apply to direct physical loss of or damage to Covered Property at the described premises caused by or resulting from water or sewage that backs up or overflows from a sewer or drain within a building.
- (2) Paragraph **B.1.g.(3)** does not apply to this Coverage Extension.
- (3) The most we will pay for loss or damage under this Coverage Extension in any one occurrence is \$25,000 at each described premises. Amounts payable under any coverage, including any Additional Coverage or Coverage Extension, do not increase this limit.

e. Utility Services – Time Element

- (1) When the Declarations show that you have coverage for Business Income and Extra Expense, you may extend that insurance to apply to the loss of Business Income or Extra Expense caused by the interruption of service to the described premises. The interruption must result from direct physical loss or damage by a Covered Cause of Loss to the following property not on the described premises:
 - (a) "Water Supply Services"; or
 - (b) "Power Supply Services".
- (2) With respect to this Coverage Extension, Paragraph **G.22.b.** is deleted.
- (3) We will pay the actual loss sustained from the initial time of service(s) failure at the described premises but only when the service interruption at the described premises exceeds 24 hours immediately following the direct physical loss or damage. Coverage does not apply to any reduction of income after service has been restored to your premises.
- (4) The most we will pay for loss under this Coverage Extension in any one occurrence is \$25,000 at each

described premises.

- 15. Paragraph G.11. under Property Definitions**
is replaced by the following:

11. "Fine Arts"

- a.** Means paintings, etchings, pictures, architectural models, tapestries, art glass windows, valuable rugs,

statuary, marbles, bronzes, antique furniture, rare books, antique silver, porcelains, rare glass, bric-a-brac, and similar property with historical value, or artistic merit; and

- b.** Does not mean any glass that is part of a building or structure.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED (ARCHITECTS, ENGINEERS AND SURVEYORS)

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that you agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part, but:

- a. Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and
- b. If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies, or in connection with premises owned by or rented to you.

The person or organization does not qualify as an additional insured:

- c. With respect to the independent acts or omissions of such person or organization; or
- d. For "bodily injury", "property damage" or "personal injury" for which such person or organization has assumed liability in a contract or agreement.

The insurance provided to such additional insured is limited as follows:

- e. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.
- f. This insurance does not apply to the rendering of or failure to render any "professional services".
- g. In the event that the Limits of Insurance of the Coverage Part shown in the Declarations exceed the limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement does not increase the limits of insurance described in Section III – Limits Of Insurance.

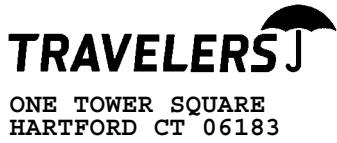
- h. This insurance does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage or the end of the policy period, whichever is earlier.

2. The following is added to Paragraph 4.a. of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

The insurance provided to the additional insured is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover. However, if you specifically agree in the "written contract requiring insurance" that this insurance provided to the additional insured under this Coverage Part must apply on a primary basis or a primary and non-contributory basis, this insurance is primary to other insurance available to the additional insured which covers that person or organizations as a named insured for such loss, and we will not share with the other insurance, provided that:

- (1) The "bodily injury" or "property damage" for which coverage is sought occurs; and
- (2) The "personal injury" for which coverage is sought arises out of an offense committed;

after you have signed that "written contract requiring insurance". But this insurance provided to the additional insured still is excess over valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under any other insurance.



**WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY**

ENDORSEMENT WC 00 03 13 (00) - 001

POLICY NUMBER: UB-7J091851-24-47-G

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

SCHEDULE

DESIGNATED PERSON:

DESIGNATED ORGANIZATION:

ANY PERSON OR ORGANIZATION FOR WHICH THE INSURED HAS AGREED BY WRITTEN CONTRACT EXECUTED PRIOR TO LOSS TO FURNISH THIS WAIVER.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

XTEND ENDORSEMENT FOR ARCHITECTS, ENGINEERS AND SURVEYORS

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- A.** Non-Owned Watercraft – 75 Feet Long Or Less
- B.** Who Is An Insured – Unnamed Subsidiaries
- C.** Who Is An Insured – Retired Partners, Members, Directors And Employees
- D.** Who Is An Insured – Employees And Volunteer Workers – Bodily Injury To Co-Employees, Co-Volunteer Workers And Retired Partners, Members, Directors And Employees
- E.** Who Is An Insured – Newly Acquired Or Formed Limited Liability Companies
- F.** Blanket Additional Insured – Controlling Interest
- G.** Blanket Additional Insured – Mortgagees, Assignees, Successors Or Receivers
- H.** Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Premises
- I.** Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Operations
- J.** Incidental Medical Malpractice
- K.** Medical Payments – Increased Limit
- L.** Amendment Of Excess Insurance Condition – Professional Liability
- M.** Blanket Waiver Of Subrogation – When Required By Written Contract Or Agreement
- N.** Contractual Liability – Railroads

PROVISIONS

A. NON-OWNED WATERCRAFT – 75 FEET LONG OR LESS

- 1. The following replaces Paragraph (2) of Exclusion **g.**, **Aircraft, Auto Or Watercraft**, in Paragraph 2. of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:
 - (2) A watercraft you do not own that is:
 - (a) 75 feet long or less; and
 - (b) Not being used to carry any person or property for a charge;
- 2. The following replaces Paragraph 2.e. of **SECTION II – WHO IS AN INSURED**:
 - e. Any person or organization that, with your express or implied consent, either

uses or is responsible for the use of a watercraft that you do not own that is:

- (1) 75 feet long or less; and
- (2) Not being used to carry any person or property for a charge;

B. WHO IS AN INSURED – UNNAMED SUBSIDIARIES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

- a. You are the sole owner of, or maintain an ownership interest of more than 50% in, such subsidiary on the first day of the policy period; and

COMMERCIAL GENERAL LIABILITY

- b. Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

- a. Before you maintained an ownership interest of more than 50% in such subsidiary; or
- b. After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

For purposes of Paragraph 1. of Section II – Who Is An Insured, each such subsidiary will be deemed to be designated in the Declarations as:

- a. A limited liability company;
 - b. An organization other than a partnership, joint venture or limited liability company; or
 - c. A trust;
- as indicated in its name or the documents that govern its structure.

C. WHO IS AN INSURED – RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph 2. of SECTION II – WHO IS AN INSURED:

Any person who is your retired partner, member, director or "employee" that is performing services for you under your direct supervision, but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, no such retired partner, member, director or "employee" is an insured for:

- (1) "Bodily injury":
 - (a) To you, to your current partners or members (if you are a partnership or joint venture), to your current members (if you are a limited liability company) or to your current directors;
 - (b) To the spouse, child, parent, brother or sister of that current partner, member or director as a consequence of Paragraph (1)(a) above;
 - (c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph (1)(a) or (b) above; or
 - (d) Arising out of his or her providing or failing to provide professional health care services.

Unless you are in the business or occupation of providing professional health care services, Paragraphs (1)(a), (b), (c) and (d) above do not apply to "bodily injury" arising out of providing or failing to provide first aid or "Good Samaritan services" by any of your retired partners, members, directors or "employees", other than a doctor. Any such retired partners, members, directors or "employees" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

(2) "Personal injury":

- (a) To you, to your current or retired partners or members (if you are a partnership or joint venture), to your current or retired members (if you are a limited liability company), to your other current or retired directors or "employees" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
- (b) To the spouse, child, parent, brother or sister of that current or retired partner, member, director, "employee" or "volunteer worker" as a consequence of Paragraph (2)(a) above;
- (c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph (2)(a) or (b) above; or
- (d) Arising out of his or her providing or failing to provide professional health care services.

(3) "Property damage" to property:

- (a) Owned, occupied or used by; or
 - (b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by;
- you, any of your retired partners, members or directors, your current or retired "employees" or "volunteer workers", any current partner or member (if you are a partnership or joint venture), or any current member (if you are a limited liability company) or current director.

D. WHO IS AN INSURED – EMPLOYEES AND VOLUNTEER WORKERS – BODILY INJURY TO CO-EMPLOYEES, CO-VOLUNTEER WORKERS AND RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph 2.a.(1) of SECTION II – WHO IS AN INSURED:

Paragraphs (1)(a), (b) and (c) above do not apply to "bodily injury" to a current or retired co-"employee" while in the course of the co-"employee's" employment by you or performing duties related to the conduct of your business, or to "bodily injury" to your other "volunteer workers" or retired partners, members or directors while performing duties related to the conduct of your business.

E. WHO IS AN INSURED – NEWLY ACQUIRED OR FORMED LIMITED LIABILITY COMPANIES

The following replaces Paragraph 3. of SECTION II – WHO IS AN INSURED:

3. Any organization you newly acquire or form, other than a partnership or joint venture, and of which you are the sole owner or in which you maintain an ownership interest of more than 50%, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

a. Coverage under this provision is afforded only:

(1) Until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier, if you do not report such organization in writing to us within 180 days after you acquire or form it; or

(2) Until the end of the policy period, when that date is later than 180 days after you acquire or form such organization, if you report such organization in writing to us within 180 days after you acquire or form it;

b. Coverage A does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

c. Coverage B does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

For the purposes of Paragraph 1. of Section II – Who Is An Insured, each such

organization will be deemed to be designated in the Declarations as:

- a. A limited liability company;
 - b. An organization other than a partnership, joint venture or limited liability company; or
 - c. A trust;
- as indicated in its name or the documents that govern its structure.

F. BLANKET ADDITIONAL INSURED – CONTROLLING INTEREST

1. The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that has financial control of you is an insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that arises out of:

- a. Such financial control; or
- b. Such person's or organization's ownership, maintenance or use of premises leased to or occupied by you.

The insurance provided to such person or organization does not apply to structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

2. The following is added to Paragraph 4. of SECTION II – WHO IS AN INSURED:

This paragraph does not apply to any premises owner, manager or lessor that has financial control of you.

G. BLANKET ADDITIONAL INSURED – MORTGAGEES, ASSIGNEES, SUCCESSORS OR RECEIVERS

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is a mortgagee, assignee, successor or receiver and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to its liability as mortgagee, assignee, successor or receiver for "bodily injury", "property damage" or "personal and advertising injury" that:

- a. Is "bodily injury" or "property damage" that occurs, or is "personal and advertising injury" caused by an offense that is committed,

COMMERCIAL GENERAL LIABILITY

subsequent to the signing of that contract or agreement; and

- b. Arises out of the ownership, maintenance or use of the premises for which that mortgagee, assignee, successor or receiver is required under that contract or agreement to be included as an additional insured on this Coverage Part.

The insurance provided to such mortgagee, assignee, successor or receiver is subject to the following provisions:

- a. The limits of insurance provided to such mortgagee, assignee, successor or receiver will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- b. The insurance provided to such person or organization does not apply to:
 - (1) Any "bodily injury" or "property damage" that occurs, or any "personal and advertising injury" caused by an offense that is committed, after such contract or agreement is no longer in effect; or
 - (2) Any "bodily injury", "property damage" or "personal and advertising injury" arising out of any structural alterations, new construction or demolition operations performed by or on behalf of such mortgagee, assignee, successor or receiver.

H. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO PREMISES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to premises owned or occupied by, or rented or loaned to, you and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of any of the following for which that governmental entity has issued such permit or authorization: advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away

openings, sidewalk vaults, elevators, street banners or decorations.

I. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO OPERATIONS

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to operations performed by you or on your behalf and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of such operations.

The insurance provided to such governmental entity does not apply to:

- a. Any "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the governmental entity; or
- b. Any "bodily injury" or "property damage" included in the "products-completed operations hazard".

J. INCIDENTAL MEDICAL MALPRACTICE

- 1. The following replaces Paragraph **b.** of the definition of "occurrence" in the **DEFINITIONS** Section:

- b. An act or omission committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to a person, unless you are in the business or occupation of providing professional health care services.

- 2. The following replaces the last paragraph of Paragraph **2.a.(1)** of **SECTION II – WHO IS AN INSURED**:

Unless you are in the business or occupation of providing professional health care services, Paragraphs **(1)(a)**, **(b)**, **(c)** and **(d)** above do not apply to "bodily injury" arising out of providing or failing to provide:

- (a) "Incidental medical services" by any of your "employees" who is a nurse, nurse assistant, emergency medical technician, paramedic, athletic trainer, audiologist, dietician, nutritionist,

occupational therapist or occupational therapy assistant, physical therapist or speech-language pathologist; or

- (b) First aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any such "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

- 3. The following replaces the last sentence of Paragraph 5. of **SECTION III – LIMITS OF INSURANCE:**

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

- 4. The following exclusion is added to Paragraph 2., **Exclusions**, of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY:**

Sale Of Pharmaceuticals

"Bodily injury" or "property damage" arising out of the violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by, or with the knowledge or consent of the insured.

- 5. The following is added to the **DEFINITIONS** Section:

"Incidental medical services" means:

- a. Medical, surgical, dental, laboratory, x-ray or nursing service or treatment, advice or instruction, or the related furnishing of food or beverages; or
- b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances.

- 6. The following is added to Paragraph 4.b., **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

This insurance is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis,

that is available to any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services" to any person to the extent not subject to Paragraph 2.a.(1) of Section II – Who Is An Insured.

K. MEDICAL PAYMENTS – INCREASED LIMIT

The following replaces Paragraph 7. of **SECTION III – LIMITS OF INSURANCE:**

- 7. Subject to Paragraph 5. above, the Medical Expense Limit is the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person, and will be the higher of:

- a. \$10,000; or
- b. The amount shown in the Declarations of this Coverage Part for Medical Expense Limit.

L. AMENDMENT OF EXCESS INSURANCE CONDITION – PROFESSIONAL LIABILITY

The following is added to Paragraph 4.b., **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis, that is Professional Liability or similar coverage, to the extent the loss is not subject to the professional services exclusion of Coverage A or Coverage B.

M. BLANKET WAIVER OF SUBROGATION – WHEN REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

The following is added to Paragraph 8., **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

If the insured has agreed in a written contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

- a. "Bodily injury" or "property damage" that occurs; or
- b. "Personal and advertising injury" caused by an offense that is committed;

subsequent to the signing of that contract or agreement.

N. CONTRACTUAL LIABILITY – RAILROADS

1. The following replaces Paragraph **c.** of the definition of "insured contract" in the **DEFINITIONS** Section:
 - c.** Any easement or license agreement;
2. Paragraph **f.(1)** of the definition of "insured contract" in the **DEFINITIONS** Section is deleted.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESS AUTO EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- | | |
|---|---|
| <ul style="list-style-type: none"> A. BROAD FORM NAMED INSURED B. BLANKET ADDITIONAL INSURED C. EMPLOYEE HIRED AUTO D. EMPLOYEES AS INSURED E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS G. WAIVER OF DEDUCTIBLE – GLASS | <ul style="list-style-type: none"> H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT J. PERSONAL PROPERTY K. AIRBAGS L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS M. BLANKET WAIVER OF SUBROGATION N. UNINTENTIONAL ERRORS OR OMISSIONS |
|---|---|

PROVISIONS

A. BROAD FORM NAMED INSURED

The following is added to Paragraph **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

B. BLANKET ADDITIONAL INSURED

The following is added to Paragraph **c.** in **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which

this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

C. EMPLOYEE HIRED AUTO

1. The following is added to Paragraph **A.1., Who Is An Insured, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:**

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. The following replaces Paragraph **b. in **B.5., Other Insurance**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:**

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1)** Any covered "auto" you lease, hire, rent or borrow; and
- (2)** Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your

COMMERCIAL AUTO

permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

D. EMPLOYEES AS INSURED

The following is added to Paragraph **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

1. The following replaces Paragraph **A.2.a.(2)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph **A.2.a.(4)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS

The following replaces Subparagraph (5) in Paragraph **B.7.**, **Policy Period, Coverage Territory**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, embargo, or similar regulation imposed by the United States of America applies to and prohibits the transaction of business with or within such country or jurisdiction, for Covered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and that is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

(i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

(ii) Neither you nor any other involved "insured" will make any settlement without our consent.

(iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

(iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph **C.**, **Limits Of Insurance**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**.

(v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph **C.**, **Limits Of Insurance**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

You agree to maintain all required or compulsory insurance in any such country up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory insurance requirements.

- (d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

G. WAIVER OF DEDUCTIBLE – GLASS

The following is added to Paragraph **D.**, **Deductible**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT

The following replaces the last sentence of Paragraph **A.4.b.**, **Loss Of Use Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

However, the most we will pay for any expenses for loss of use is \$65 per day, to a maximum of \$750 for any one "accident".

I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT

The following replaces the first sentence in Paragraph **A.4.a.**, **Transportation Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

J. PERSONAL PROPERTY

The following is added to Paragraph **A.4.**, **Coverage Extensions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Personal Property

We will pay up to \$400 for "loss" to wearing apparel and other personal property which is:

- (1) Owned by an "insured"; and

- (2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

K. AIRBAGS

The following is added to Paragraph **B.3.**, **Exclusions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Exclusion **3.a.** does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs **A.1.b.** and **A.1.c.**, but only:

- a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;
 - b. The airbags are not covered under any warranty; and
 - c. The airbags were not intentionally inflated.
- We will pay up to a maximum of \$1,000 for any one "loss".

L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS

The following is added to Paragraph **A.2.a.**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

- (a) You (if you are an individual);
- (b) A partner (if you are a partnership);
- (c) A member (if you are a limited liability company);
- (d) An executive officer, director or insurance manager (if you are a corporation or other organization); or
- (e) Any "employee" authorized by you to give notice of the "accident" or "loss".

M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph **A.5.**, **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – BUSINESS AUTO CONDITIONS** :

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

COMMERCIAL AUTO

such contract. The waiver applies only to the person or organization designated in such contract.

N. UNINTENTIONAL ERRORS OR OMISSIONS

The following is added to Paragraph **B.2., Concealment, Misrepresentation, Or Fraud,** of **SECTION IV – BUSINESS AUTO CONDITIONS:**

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Details (With Text)

File #: 25-3192 **Version:** 1 **Name:** Contract Amendment for Design Engineering Services A2- Central Avenue - US 30 to Sauk Trail Road Increase and Extension
Contract no. 2038-18488B

Type: Contract Amendment (Highway) **Status:** Approved

File created: 6/16/2025 **In control:** Transportation Committee

On agenda: 7/24/2025 **Final action:** 9/18/2025

Title: PROPOSED CONTRACT AMENDMENT (TRANSPORTATION AND HIGHWAYS)

Department(s): Transportation and Highways

Vendor: Christopher B. Burke Engineering, Ltd., Rosemont, Illinois

Request: Authorization for the Chief Procurement Officer to extend and increase contract

Good(s) or Service(s): Preliminary Engineering Services - Central Avenue

Location: Sauk Trail to US 30 (Lincoln Highway)

County Board District(s): 6

Original Contract Period: 10/1/2022 - 9/30/2024

Section: 19-IICFR-03-ES

Proposed Contract Period Extension: 10/1/2025 - 9/30/2028

Section: N/A

Total Current Contract Amount Authority: \$1,355,906.00

Original Board Approval: 9/22/2025 2022 , \$1,355,906.00

Previous Board Increase(s) or Extension(s): N/A

Previous Chief Procurement Officer Increase(s) or Extension(s): 10/1/2024 - 9/30/2025

Contract Utilization: The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via: Direct participation.

This Increase Requested: \$2,054,434.00

Potential Fiscal Impact: FY 2025 \$500,000.00; FY 2026 \$1,554,434.00

Accounts: Rebuild IL Bond Program: 11300.1500.29152.560019

Contract Number(s): 2038-18488B

IDOT Contract Number(s): N/A

Federal Project Number(s): N/A

Federal Job Number(s): N/A

Summary: The Department of Transportation and Highways respectfully requests approval of the Proposed Amendment 2 between the County and Christopher B. Burke Engineering, Ltd., Rosemont, Illinois.

This contract provides for the preparation of preliminary engineering and environmental (Phase I) study for the reconstruction of Central Avenue between Sauk Trail and US 30 (Lincoln Highway). The improvements will enable the Department to protect the public investment in the highway system and provide a safe and sustainable highway in accordance with the Department's mission statement. Further, the improvement supports development of the regional economy through improved regional mobility.

This amendment allows for design services for the Central Avenue - Sauk Trail to US 30 project. Due to the movement into Phase II, the design tasks will require additional time to complete. This extension is needed to complete the design services under the current contract with time to negotiate and prepare for Phase III construction.

This contract was awarded pursuant to a publicly advertised Request for Qualifications (RFQ) in accordance with Cook County Procurement Code. Christopher B. Burke Engineering, Ltd. Was selected based on established evaluation criteria.

Sponsors:

Indexes: JENNIFER (SIS) KILLEN, Superintendent, Department of Transportation and Highways

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
9/18/2025	1	Board of Commissioners	approve	Pass
9/17/2025	1	Transportation Committee		
7/24/2025	1	Board of Commissioners	refer	Pass

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Vendor: Christopher B. Burke Engineering, Ltd., Rosemont, Illinois

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Location: Sauk Trail to US 30 (Lincoln Highway)

County Board District(s): 6

Original Contract Period: 10/1/2022 - 9/30/2024

Section: 19-IICFR-03-ES

Proposed Contract Period Extension: 10/1/2025 - 9/30/2028

Section: N/A

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Original Board Approval: 9/22/2025 2022 , \$1,355,906.00

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