

AMENDMENT NO. 2

This Amendment modifies Contract No.2038-18488A, for Preliminary and Design Engineering Services for Buffalo Grove Road: Hintz Road to Lake Cook Road by and between the County of Cook, Illinois, herein referred to as "County" and Ciorba Group, Inc., authorized to do business in the State of Illinois hereinafter referred to as "Contractor":

RECITALS

Whereas, the County and Contractor have entered into a Contract approved by the County Board on July 28, 2022, (hereinafter referred to as the "Contract"), wherein the Contractor is to provide Preliminary and Design Engineering Services for Buffalo Grove Road: Hintz Road to Lake Cook Road (hereinafter referred to as the "Services") from August 1, 2022 through January 31, 2024, in an amount not to exceed \$726,444.00; and

Whereas, Amendment No. 1 was executed by the Chief Procurement Officer on January 31, 2024, to extend the contract for one (1) year beginning February 1, 2024 through January 31, 2025; and

Whereas, the Contract will expire January 31, 2025, and the agreed upon Services are still required; and

Whereas, an increase of the Contract amount is required for the continuation of Services; and pursuant to Article 10 of the Contract, the County and Contractor desire to increase the Contract in the amount of \$1,378,169.00.

Whereas, pursuant to Article 10 of the Contract, the County and Contractor desire to extended the Contract for twenty-nine (29) months beginning on February 1, 2025 through July 31, 2027.

Whereas, pursuant to Article 10 of the Contract, the County and Contractor desire to include additional scope of services to the Contract; and

Now therefore, in consideration of mutual covenants contained herein, it is agreed by and between the parties to amend the Contract as follows:

1. The Contract is extended through July 31, 2027.
2. The Contract is increased by \$1,378,169.00 and the Total Contract Amount is revised to \$2,104,613.00.
3. The Contract is hereby amended to incorporate Attachment A and made part of the Contract.
3. The attached updated Identification of Sub-Contractors/Suppliers/Sub-Consultants Form (if applicable and updated), MBE/WBE Utilization Plan forms (if applicable and updated), certificate of insurance (if updated), and Economic Disclosures Statement under Attachment B are incorporated and made a part of this Contract.
4. All other terms and conditions remain as stated in the Contract.

In witness whereof and pursuant to County Board approval on January 16, 2025 the County and Contractor have caused this Amendment No. 2 to be executed on the date and year last written below.

County of Cook, Illinois

By: Raffi Sarrafian Digitally signed by Raffi Sarrafian
Date: 2025.01.30 10:33:18 -06'00'
Chief Procurement Officer

Date: _____

Ciorba Group, Inc


Signed

SALVATORE DI BERNARDO
Type or print name

By: Brian Tracy
State's Attorney (if applicable)
Brian Tracy
Type or print name (if applicable)

PRESIDENT
Title

Date: 1/16/2025

Date: 11/12/2024

ATTACHMENT A

Date Prepared: May 31, 2024
Date Revised: September 25, 2024

PROPOSED SCOPE & HOURS
Amendment 2 - Phase II
Engineering
Buffalo Grove Road:
Hintz Road to Lake Cook Road
Section : 21-W1446-00-PV

Prepared for:
Cook County Department of Transportation and Highways

Contract:

SCOPE OF WORK Amendment 2

CONSULTANT:	Ciorba Group, Inc.
PROJECT MANAGER:	Matt Lehan, PE
PROJECT ENGINEER:	Eric Spina, PE
LEAD ROADWAY ENGINEER:	Joe Attanaseo, PE
LEAD DRAINAGE ENGINEER:	Tony Wolff, PE, CFM
ROUTE:	Buffalo Grove Road
SECTION:	
COUNTY:	Cook
LOCAL AGENCY CONTACT:	Jennifer Skrebo Cook County Department of Transportation and Highways (CCDOTH)

Project Understanding

With the Phase I engineering nearing completion, CCDOTH requested that Ciorba Group, Inc. to prepare an amendment for the Phase II engineering. The scope of these services is enumerated below.

All work is to be completed utilizing staged construction for this project maintaining one lane in each direction. Access to driveways must be always maintained for local businesses.

All plans, special provisions and estimates will be completed in accordance with the Bureau of Local Roads and Streets and CCDOTH requirements.

Submittals will include the following for each construction contract:

1. Preliminary (60%) Plans to CCDOTH and utility companies.
2. Pre-final (90%) Plans, Special Provisions and Estimates to CCDOTH, IDOT, utility companies and other required agencies.
3. Final Plans, Special Provisions and Estimates to CCDOTH, IDOT, utility companies and other required agencies.

Scope of Services

1. Coordination, Data Collection & Meetings
 - a. Attend 1 kick off meeting with IDOT Bureau of Local Roads & Streets (BLR&S).
 - b. Attend three technical meetings with CCDOTH to review comments via web-conference.
 - c. Attend bi-monthly meetings with CCDOTH to discuss project progress via web-conference.
 - d. Attend 2 meetings each with the Villages of Arlington Heights, Buffalo Grove, and Wheeling (6 total meetings). One meeting with each municipality will be in-person and one meeting will be virtual.

SCOPE OF WORK Amendment 2

- e. Attend plan-in-hand meetings at the project site after preliminary and pre-final plan submittal.
 - f. Coordination with CCDOTH. CCDOTH will perform all coordination with IDOT.
 - g. Coordination with Project Team.
 - h. Utility Coordination
 - i. Request utility atlas information.
 - ii. Chair two virtual utility coordination meetings with the private utility companies. Google Earth with KMZ files of existing utilities and proposed improvements will be provided in advance of the meetings. Project impacts to existing utilities and relocation schedule will be discussed during each meeting.
 - iii. Additional coordination with specific utilities with identified conflicts. Additional coordination may include site meetings, field locate requests, and sharing of CAD basefiles with the utilities for vertical and horizontal alignment confirmation.
 - iv. Assist CCDOTH with formal submittals to utilities for each milestone submittal.
 - i. Monthly Project Team meetings to gauge progress, identify issues, and verify interdisciplinary coordination.
2. Topographic Survey and Plats
- a. Prepare Plat of Highways. See detailed scope from Sanchez and Associates.
 - b. Complete appraisals, negotiations, and acquisition of the parcels. See detailed scope from American Surveying and Engineering.
 - c. Prepare supplemental survey performed by Atlas Engineering Group.
3. Water Resources
- a. Hydraulic Modeling
 - i. The following supplemental scope items were performed in Phase I which were necessary to determine offsite flows tributary to the CCDOTH storm sewer systems for an accurate assessment of system performance. These supplemental items will result in proposed conditions hydraulic modeling and a final drainage report being moved into the Phase II scope of services:
 - 1. Requested and reviewed permits from MWRD for 16 properties along the corridor to determine the existing offsite detention facilities directly tributary to CCDOTH systems. Modeled hydrology from 9 commercial developments based on permit documents, including 6 private detention systems.

SCOPE OF WORK Amendment 2

2. Reviewed plans provided by Wheeling Township to estimate flow from a 60-acre offsite drainage area in the Dun Lo neighborhood.
 3. Reviewed the Buffalo Grove Stormwater Master Plan and coordinated with the Village consultant to receive hydrographs from the 102-acre Oak Creek subwatershed tributary to CCDOTH Outlet 4 near 702 S Buffalo Grove Road. Input modified hydrographs for various storm durations into the Ciorba XP-SWMM model and reevaluated the critical duration for Outlet 4.
 4. Reviewed the 2002 IDOT Drainage Investigation Report for Dundee Road to determine hydrologic parameters for the 319-acre offsite area tributary to the 54-inch sewer flowing from the west leg of Dundee Road.
 - ii. Storm sewers conceptually sized in Phase I will be hydraulically modeled in Phase II to confirm that applicable hydraulic design criteria are met. Modeling will include updated hydrology to each inlet using the Phase I existing conditions XP-SWMM model as a base for proposed analysis.
- b. Storm Sewer Televising Review and Condition Assessment
- i. American Underground will televise existing storm sewer mains proposed to remain per their attached scope.
 - ii. Ciorba will review the televising information provided by American Underground and perform the following tasks:
 1. Prepare a condition assessment for the existing trunk sewers and summarize the results in a brief memorandum for CCDOTH review. Sewer reconstruction and cleaning recommendations will be included in the memorandum. The condition assessment will not apply to storm sewer laterals which are assumed to be suitable for reuse.
 2. For the storm sewer mains to be televised (limited to those proposed to remain), identify existing storm sewer lateral blind connection locations and revise the existing storm sewer file so that proposed drainage structures and laterals can be more accurately placed for staging considerations.
- c. Drainage Calculation Report
- i. The Phase I existing conditions drainage report will be updated to include proposed sewer design and inlet spacing narrative and backup calculations.
- d. Stormwater Facility Design
- i. Drainage Removal Plans (10 double plan sheets)
 - ii. Proposed Drainage Plan and Profile Sheets (10 sheets at 1"=40')
 1. Stormwater detention design is not included in this scope of services; see permitting scope.

SCOPE OF WORK Amendment 2

- iii. Drainage Schedules for removals, proposed pipes, structures, underdrains, and adjustments/miscellaneous. (18 sheets - 6 structure schedule sheets, 4 pipe schedule sheets, 3 removal schedule sheets, 2 temp drainage schedule sheets, 2 underdrain schedule sheets, and 1 miscellaneous drainage schedule sheet.)
 - iv. Drainage Details and General Notes
 - 1. Drainage General Notes (1 sheet)
 - 2. Two special drainage details assumed (1 sheet)
 - 3. CCDOTH Drainage Standards included in the plan set (3 sheets). IDOT Drainage Standards will not be included in the plan sheets but will be included by reference.
 - e. Staged Erosion and Sediment Control Plans with Temporary Drainage - To be performed by M3 Engineering Group (see attached scope).
 - f. Landscaping Plans - To be performed by M3 Engineering Group (see attached scope).
 - g. Permitting
 - i. An MWRD WMO permit application will be prepared for the roadway project disturbance and will include sanitary sewer and force main items from the Village of Buffalo Grove improvements. It is assumed that stormwater detention will not be required for the proposed replace-in-place roadway reconstruction. If MWRD requires stormwater detention due to storm sewer size upgrades, additional scope of services will be needed.
 - ii. USACE 404 permit - Assumed for wetland impacts at Outlet 4.
 - iii. North Cook County SWCD approval required as part of USACE permit.
 - iv. NPDES Construction Stormwater General Permit and SWPPP - To be prepared and included in the specifications for the Contractor to submit electronically.
4. Lighting and Traffic Signals
- a. Prepare Lighting Plans - Preliminary (60%), pre-final (90%) and final (100%) submittals to CCDOTH. Submit pre-final and final plans to IDOT for review. Existing lighting to be removed and reinstalled to accommodate installation of storm sewer along the east side of Buffalo Grove Road between STA 800+60 and STA 815+60.
 - i. Obtain and review existing lighting plans.
 - ii. Equipment selection
 - iii. Site visit
 - iv. Photometric calculations
 - 1. Segment
 - a. Temporary
 - b. Proposed

SCOPE OF WORK Amendment 2

2. Intersections
 - a. Buffalo Grove Road & IL 68
 - b. Buffalo Grove Road & Shopping Entrance
 - c. Buffalo Grove Road & Bernard Drive
- v. Prepare and assemble Concept Report
- vi. Voltage drop calculations
- vii. Identify applicable local, District 1, and IDOT Highway Standards
- viii. Coordinate electric service with ComEd (1 location)
- ix. Prepare plan sheets
 1. Legend and General Notes (1 sheet)
 2. Temporary Lighting and Removal Plan (3 sheets)
 3. Proposed Lighting Plan (3 sheets)
 4. One Line Diagram (1 sheet)
 5. Details (7 sheets)
- b. Prepare Traffic Signal Plans - Preliminary (60%), pre-final (90%) and final (100%) submittals to CCDOTH.
 - i. Obtain and review existing traffic signal plans (4 locations)
 - ii. Coordinate electric service with ComEd (4 locations)
 - iii. Standard Details (D1) (7 sheets)
 - iv. Traffic Signal Summary of Quantities (1 sheet)
 - v. Buffalo Grove Road & Hintz Road - temporary signals required to accommodate staged construction.
 1. Temporary Traffic Signal Installation and Remove Existing Traffic Signal Equipment Plan (5 stages, 2 sheets)
 2. Temporary Cable Plan, Temporary Phase Designation Diagram, and Temporary Emergency Vehicle Preemption Sequence (3 sheets)
 - vi. Buffalo Grove Road & Il 68 - temporary signals required to accommodate staged construction. Existing signals impacted by installation of proposed storm sewer in the NE and SE quadrants.
 1. Traffic Signal Installation Plan
 2. Cable Plan, Phase Designation Diagram, and Emergency Vehicle Preemption Sequence
 3. Street Name Signs & Schedule of Quantities
 4. Temporary Traffic Signal Installation and Remove Existing Traffic Signal Equipment Plan (5 stages, 2 sheets)

SCOPE OF WORK Amendment 2

5. Temporary Cable Plan, Temporary Phase Designation Diagram, and Temporary Emergency Vehicle Preemption Sequence (3 sheets)
 - vii. Buffalo Grove Road & Shopping Entrance - temporary signals required to accommodate staged construction. Existing signals impacted by installation of proposed storm sewer in the NE and SE quadrants.
 1. Traffic Signal Installation Plan
 2. Cable Plan, Phase Designation Diagram, and Emergency Vehicle Preemption Sequence
 3. Street Name Signs & Schedule of Quantities
 4. Temporary Traffic Signal Installation and Remove Existing Traffic Signal Equipment Plan (5 stages, 2 sheets)
 5. Temporary Cable Plan, Temporary Phase Designation Diagram, and Temporary Emergency Vehicle Preemption Sequence (3 sheets)
 - viii. Buffalo Grove Road & Bernard Drive - temporary signals required to accommodate staged construction. Existing signals impacted by installation of proposed storm sewer in the NE and SE quadrants. Existing signals in SW quadrant impacted by geometric changes. Assuming complete modernization.
 1. Traffic Signal Installation Plan
 2. Cable Plan, Phase Designation Diagram, and Emergency Vehicle Preemption Sequence
 3. Street Name Signs & Schedule of Quantities
 4. Temporary Traffic Signal Installation and Remove Existing Traffic Signal Equipment Plan (5 stages, 2 sheets)
 5. Temporary Cable Plan, Temporary Phase Designation Diagram, and Temporary Emergency Vehicle Preemption Sequence (3 sheets)
 - ix. Temporary Interconnect Plan
 - x. Temporary Interconnect Schematic
 - xi. Interconnect Plan
 - xii. Interconnect Schematic
 - c. Calculate quantities for the preliminary, pre-final, and final plan submittals.
 - d. Prepare specifications for the pre-final and final submittals.
5. Roadway
- a. Roadway Design
 - i. Prepare pavement design.

SCOPE OF WORK Amendment 2

- ii. Develop a 3D model.
- iii. Update to the Phase I Transportation Management Plan is not anticipated since Buffalo Grove Road is not considered a significant route.
- b. Prepare Roadway Plans - Preliminary (60%), pre-final (90%) and final (100%) submittals to CCDOTH. Submit pre-final and final plans to IDOT for review.
 - i. Title Sheet (1 sheet)
 - ii. Index & Highway Standards (1 sheet)
 - iii. General Notes (1 sheet)
 - iv. Summary of Quantities (8 sheets)
 - v. Schedule of Quantities
 - 1. Earthwork Schedule (2 sheet)
 - vi. Existing and Proposed Typical Sections
 - 1. Buffalo Grove Road (6 sheets)
 - vii. Alignment, Ties, and Benchmarks (Atlas)
 - viii. Existing Conditions and Removal Items (10 sheets, double plan, 1" = 40')
 - ix. Plan and Profile (10 sheets, 1" = 40')
 - x. Maintenance of Traffic (Double plan, 1" = 40')
 - 1. General Notes & Description (2 sheet)
 - 2. MOT Schedule of Quantities (1 sheet)
 - 3. MOT Typical Sections (3 sheets)
 - 4. Pre-stage Plans (6 sheets)
 - 5. Stage 1 Plans (6 sheets)
 - 6. Stage 2 Plans (6 sheets)
 - 7. Stage 3 Plans (6 sheets)
 - xi. Intersection Details (10 sheets, 1" = 20')
 - 1. Hintz Road
 - 2. Stanford Drive
 - 3. Old Buffalo Grove Road
 - 4. Lakeview Drive
 - 5. Tahoe Circle Drive
 - 6. Ashford Circle
 - 7. Downing Road

SCOPE OF WORK Amendment 2

8. Flentie Lane & University Drive
 9. Darryl Drive
 10. Park Place
 11. Plaza at Buffalo Grove Road
 12. Old Oak Drive and Cobbler Lane
 13. Golfview Terrace
 14. Bernard Drive
- xii. Pavement Marking and Signing Sheets (6 sheets, double plan, 1" = 40')
(Atlas Engineering Group)
- xiii. Special Details
1. ADA Ramp Details (Atlas Engineering Group)
 - a. Buffalo Grove Road & Hintz Road (8 Ramps)
 - b. Buffalo Grove Road & Stanford Drive/Brook Run (4 Ramps)
 - c. Buffalo Grove Road & Old Buffalo Grove Road (2 Ramps)
 - d. Buffalo Grove Road & Lake View Drive (2 Ramps)
 - e. Buffalo Grove Road & Mid-Block crossing (2 Ramps)
 - f. Buffalo Grove Road & Tahoe Circle Drive (2 Ramps)
 - g. Buffalo Grove Road & Ashford Circle (2 Ramps)
 - h. Buffalo Grove Road & Downing Road (2 Ramps)
 - i. Buffalo Grove Road & Flentie Lane (2 Ramps)
 - j. Buffalo Grove Road & University Drive (2 Ramps)
 - k. Buffalo Grove Road Darryl Drive (2 Ramps)
 - l. Buffalo Grove Road & Park Place (2 Ramps)
 - m. Buffalo Grove Road & Plaza at Buffalo Grove (4 Ramps)
 - n. Buffalo Grove Road & Old Oak Drive/Cobbler Lane (4 Ramps)
 - o. Buffalo Grove Road & Golfview Terrace (2 Ramps)
 2. Detail sheet for the proposed mid-block crossing with RRFB (Rectangular Rapid Flashing Beacon) at Burr Oak and Tahoe Circle Drive. This will include ADA design details & the associated Signage. (2-sheets) (Atlas Engineering Group).
 3. D1 and County Details (8 sheets)
- xiv. Cross Sections (50 spacing on cross sections)
1. Buffalo Grove Road (216 cross section + 55 driveway +16 intersections)
- c. Calculate quantities for the preliminary, pre-final and final plan submittals.
 - d. Prepare specifications for the pre-final and final submittals.
 - e. Prepare estimate of time for the preliminary, pre-final and final plan submittals.

SCOPE OF WORK Amendment 2

- f. Prepare estimate of cost with breakdowns by Capitalizable/Non-Cap items by funding sources (e.g. MFT, RBI, municipalities).
6. Environmental
 - a. Prepare PESA validation, PSI, and LPC 663 (ZIM Group)
 - b. Prepare addendum ESR for temporary traffic signals at IL Route 68 (Dundee Road) intersection.
7. QC/QA
 - a. Roadway and Water Resources - Perform Quality Control/Quality Assurance during the project per Ciorba Group's Quality Assurance/Quality Control Plan. QC/QA reviews will be conducted by Ciorba for all sub-consultant submittals prior to being submitted to CCDOTH, IDOT, or other agencies.
8. Project Management and Administration
 - a. Provide project oversight.
 - b. Prepare invoices and progress reports.
 - c. Project control of scope, schedule, and budget.
 - d. Identify municipal maintenance items (sidewalks, lights, EVP) to assist CCDOTH with IGAs.

Activity		Grand Total	Principal	Project Manager III	Project Manager II	Project Manager I	Project Engineer	Senior Engineer	Engineer II	Engineer I
TOTAL		5084	122	431	246	264	1126	1068	1494	333
1. Meetings, Data Collection & Coordination	Task Total:	244	14	52	26	48	16	20	40	28
0100 Meetings	Meetings	200	14	52	26	16	16	20	40	16
	Meetings with County (8 meetings)	20	4	8	8					
	Plan in Hand Meetings	16		8					8	
	Meetings with Project Team	104	8	16		16	16	16	16	16
	IDOT Kickoff Meeting	4	2	2						
	Meeting Villages (6 Meetings)	12		6	6					
	Meeting Minutes	16		8	8					
	Prepare Agenda/Exhibits for Meetings	28		4	4			4	16	
0120 Coordination	Subtotal:	44				32				12
	Subconsultants Coordination	8				8				
	Submittal and Review Coordination (Including DOCs) -(30%, 60%,Prefinal,Final/ Stage 1,2,3)	16				16				
	Coordination with Utilities	20				8				12
3. Water Resources	Task Total:	1446		8		188	428		822	
0310 Preliminary Stormwater Analysis	Subtotal:	180				20	40		120	
	Hydraulic Modeling	180				20	40		120	
0320 Stormwater Reports	Subtotal:	118				26	40		52	
	Drainage Calculation Report	60				8	16		36	
	Sewer Condition Assessment Memo	32				16	16			
	SWPPP Reports	26				2	8		16	
0330 Stormwater Facility Design	Subtotal:	1016				132	308		576	
	Inlet Spacing	120				16	40		64	
	Utility Crossing Table	32				4	12		16	
	Storm Sewer Design	120				16	36		68	
	Ditch/Swale Design	68				12	24		32	
	Drainage Removal Plans (10 sheets at 1" = 40')	160				16	44		100	
	Drainage PNP Sheets (10 sheets at 1" = 40')	320				32	88		200	
	Drainage Schedules	108				16	36		56	
	Drainage Details and General Notes (5 shts)	40				8	12		20	
	Storm Sewer Televising Review and Lateral Sewer Drafting	48				12	16		20	
0360 Permits	Subtotal:	132		8		10	40		74	
	Permit - USACE	44		4			20		20	
	Permit - NPDES	24				8			16	
	Permit- MWRDGC	56		4			20		32	
	Permit - SWCD	8				2			6	
4. Lighting and Traffic Signals	Task Total:	569		33			181	355		
0410 Lighting Studies and Plans	Subtotal:	144		13			48	83		
	Obtain record drawings	1					1			
	Review record drawings	2		1			1			
	Equipment Selection	2					2			
	Site Visit	4					2	2		
	ComEd Coordination (1 location)	2					2			
	Voltage Drop Calculations	2					1	1		
	Photometric Calculations - Segment (2 segments)	7		1			2	4		
	Photometric Calculations - Intersection (3 intersections)	10		1			3	6		
	Lighting Layout (Temporary & Proposed)	10		1			3	6		
	Lighting Concept Report Preparation	13		1			4	8		
	Plans - Legend/General Notes (1 sheet)	8					2	6		
	Plans - Temporary Lighting and Removal Plan (3 sheets)	27		3			8	16		
	Plans - Proposed Lighting (3 sheets)	27		3			8	16		
	Plans - One Line Diagram (1 sheet)	13		1			4	8		
	Lighting Details (7 sheets)	13		1			4	8		
	Identify appropriate Standards	3					1	2		
0420 Traffic Signals	Subtotal:	425		20			133	272		
	Obtain record drawings	1					1			
	Review record drawings	4		2			2			
	Site Visit	8					4	4		
	Conduit fill calculations	3					1	2		
	ComEd Coordination (4 locations)	8					8			
	Traffic Signal Summary of Quantities (1 sheet)	6					2	4		
	Plans - D1 Standard Details (7 sheets)	2						2		
	Plans (Hintz) - Temporary Signals (4 stages) (2 sheets)	26		2			8	16		
	Plans (Hintz) - Temporary Cable (1 sheet)	13		1			4	8		
	Plans (IL 68) - Proposed Installation (2 sheets)	26		2			8	16		
	Plans (IL 68) - Proposed Cable (1 sheet)	13		1			4	8		
	Plans (IL 68) - Street Name Signs & Schedule of Quantities (1 sheet)	15					3	12		
	Plans (IL 68) - Temporary Signals (5 stages) (2 sheets)	25		1			8	16		
	Plans (IL 68) - Temporary Cable (3 sheets)	23		1			6	16		

Activity		Grand Total	Principal	Project Manager III	Project Manager II	Project Manager I	Project Engineer	Senior Engineer	Engineer II	Engineer I
	Plans (Shopping Ent.) - Proposed Installation (2 sheets)	26		2			8	16		
	Plans (Shopping Ent.) - Proposed Cable (1 sheet)	13		1			4	8		
	Plans (Shopping Ent.) - Street Name Signs & Schedule of Quantities (1 sheet)	15					3	12		
	Plans (Shopping Ent.) - Temporary Signals (5 stages) (2 sheets)	25		1			8	16		
	Plans (Shopping Ent.) - Temporary Cable (3 sheets)	23		1			6	16		
	Plans (Bernard) - Proposed Installation (2 sheets)	26		2			8	16		
	Plans (Bernard) - Proposed Cable (1 sheet)	13		1			4	8		
	Plans (Bernard) - Street Name Signs & Schedule of Quantities (1 sheet)	15					3	12		
	Plans (Bernard) - Temporary Signals (5 stages) (2 sheets)	25		1			8	16		
	Plans (Bernard) - Temporary Cable (3 sheets)	23		1			6	16		
	Plans - Temporary Interconnect (1 sheet)	12					4	8		
	Plans - Temporary Interconnect Schematic (1 sheet)	12					4	8		
	Plans - Interconnect (1 sheet)	12					4	8		
	Plans - Interconnect Schematic (1 sheet)	12					4	8		
5.	Engineering Studies/Plans	Task Total:	1932	2	177		381	615	512	245
	0560 Contract Plans	Subtotal:	142		8		24	17	48	45
	Title Sheet (4 hrs/sheet)	4						1		3
	Typical Sections (8 hrs/sheet)	48					8	16		24
	General Notes (8 hrs/sheet)	8					2			6
	Index/Highway Standards/Commitments (8 hrs/sheet)	8					2			6
	Summary of Quantities (6 hrs/sheet)	48			3		3		42	
	Schedule of Quantities (4 hrs/sheet)	8					2		6	
	Plan Assembly (2 hrs X submittal X total of 3 submittals)	6								6
	Plan Review (2 hrs X submittal X total of 3 submittals)	6			3		3			
	Disposition of Comments (2 hrs X submittal X total of 3 submittals)	6			2		4			
	0570 Roadway Plans	Subtotal:	1776		169		357	594	456	200
	Maintenance of Traffic (24 hrs/sheet)	576			56		100	180	240	
	MOT General Notes and Description	16					4	12		
	MOT Typical Sections	24					4	8		12
	Proposed Plan and Profile Sheets (24 hrs/sheet) (1"=40')	240			40		40		80	80
	Intersection Details (16 hrs/sheet)	160			8		24	48	80	
	Removal Sheet/Existing Conditions (16 hrs/sheet) (1"=40')	160			8		12		48	92
	Standard Sheets and County Details	24							8	16
	Cross Sections (6 hrs/sheet)	576			57		173	346		
	0580 Pavement Analysis & Design	Subtotal:	14	2				4	8	
	Complete Pavement Design	14		2				4	8	
7.	Quantity, Specifications & Estimates	Task Total:	429	4	27	28	112	78	120	60
	0700 Quantity, Specifications and Estimates	Subtotal:	429	4	27	28	112	78	120	60
	Quantity Calculations and BOM (Removals)	40						16		24
	Quantity Calculations and BOM (Earthwork)	16					16			
	Quantity Calculations and BOM (Proposed Plan)	60						24		36
	Quantity Calculations and BOM (Traffic Signals)	44					8	12	24	
	Quantity Calculations and BOM (Lighting)	28					4	8	16	
	Quantity Calculations and BOM (Water Resources)	124				12	32		80	
	Specifications (Roadway and General)	40			16		24			
	Specifications (Lighting & ITS)	8		2			6			
	Specifications (Traffic Signal)	8		2			6			
	Specifications (Water Resources)	24				16	8			
	Estimate of Time	9			3			6		
	Estimate of Cost	28			8		8	12		
9.	QC / QA	Task Total:	200	28	164		8			
	0900 QC / QA	Subtotal:	200	28	164		8			
	Check Lists and other QC/QA Documents	8					8			
	QC/QA Review of Subconsultant Submittals	24	4	20						
	Water Resources QC/QA	40		40						
	Lighting QC/QA	8		8						
	Traffic Signals QC/QA	16		16						
	Roadway QC/QA	104	24	80						
10.	Project Management & Administration	Task Total:	264	80	168	16				
	1000 Project Management & Administration	Subtotal:	264	80	168	16				
	Project Management	240	80	160						
	IGAs	24		8	16					



Local Public Agency CCDOTH	County Cook	Section Number 21-W1446-00-PV
Prime Consultant (Firm) Name Ciorba Group	Prepared By Duane O'Laughlin	Date 9/25/2024
Consultant / Subconsultant Name Ciorba Group	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	30	MONTHS			
START DATE	2/1/2025		OVERHEAD RATE	152.16%	
RAISE DATE	1/1/2026		COMPLEXITY FACTOR	0	
			% OF RAISE	2.00%	
END DATE	7/31/2027				

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	2/1/2025	1/1/2026	11	36.67%
1	1/2/2026	1/1/2027	12	40.80%
2	1/2/2027	8/1/2027	7	24.28%

The total escalation = 1.74%

Local Public Agency

CCDOH

County

Cook

Section Number

21-W1446-00-PV

Consultant / Subconsultant Name

Ciorba Group

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	500	\$0.68	\$340.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)	1	\$7,875.00	\$7,875.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utlility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
SWCD Permit	Actual Cost	1	\$3,000.00	\$3,000.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$11,215.00

Ciorba Group
Tony Wolff, PE, CFM
8725 W. Higgins Road, Suite 600
Chicago, IL 60631

September 24, 2024

Re: Storm Sewer Cleaning & Televising, Buffalo Grove Road, Buffalo Grove, Illinois

(QUOTATION)

We are pleased to submit a quotation for the cleaning and CCTV inspection of approximately 3,740 LF of targeted 15-inch to 42-inch storm sewer line, as indicated in your September 19, 2024 email RFP, located along Buffalo Grove Road from N. Windsor Drive to University Drive, within the Village of Buffalo Grove, Illinois.

Light Clean (2 sweeps) & CCTV Inspection: \$7,875.00 To Complete
Combination Jet Vac Heavy Cleaning: \$425.00 Per Hour Port To Port
Waste Hauling & Disposal: \$225.00 Per Ton

Quoted cost includes all mobilization, equipment and labor charges associated with the completion of the above-identified project. Traffic control, plugging and by-pass pumping, municipal fees, license, permits and deposits are not considered a part of this quotation. Payment for said fees and any unforeseen costs become the responsibility of the client.

A suitable water source (preferably a fire hydrant) must be readily and continuously available to the contractor, to replenish pipe-cleaning equipment as needed.

Upon completing necessary cleaning procedures, each individual line segment shall be recorded in narrated data format, utilizing a color 360-degree pan & tilt type camera. Each of the provided recordings is to be accompanied by a computer-generated NASSCO 7 coding report of all observances encountered and recorded throughout the inspection process.

Although no guarantees are implied or suggested, the above quoted client upon authorized signature below hereby agrees to pay to the contractor all amounts due in connection with the above-identified project immediately upon receipt of invoice. Any invoiced amounts not paid within thirty (30) days shall accrue simple interest at a rate of eighteen percent (18%) annually. In the event that any incurred costs relating to efforts to collect any amounts due pursuant to this Quotation, or in the event that any dispute or issue relating to this Quotation or work on the identified project arises, the client shall reimburse and indemnify the contractor for those costs relating to collection efforts or resolution of the dispute or issue, including but not limited to, payment of the contractors attorneys' fees, expenses and court costs in the event that any dispute or issue resolution results in any payment to the contractor or the contractor otherwise prevails. Quote is valid for 30 days.


We appreciate your quotation request and hope that we may have the opportunity to provide service to you.

Agreed And Accepted - Date: ___/___/___

By: _____
Authorized Signature

Print
Name: _____

Title: _____

American Underground Inc.

By: _____
David Kerber, Vice – President



NATIONAL POWER RODDING
A Carylton Company

2500 West Arthington Street
Chicago, IL 60612
p (312) 666-7700
f (312) 666-0748
www.nationalpowerrodding.com

Bid Date: 9/23/2024
 Owner: Cook County Department of Transportation and Highways (CCDOH)
 Project: Storm Sewer Televising

National Power Rodding Corp. is pleased to provide you with estimated pricing for this project. For this project, we propose to provide the necessary labor, equipment, material, and supervision to perform the following scope of work on the above referenced project. Estimated pricing for this work is as follows:

PAY ITEM NO.	PAY ITEM DESCRIPTION	UNIT	EST QTY	ITEM UNIT PRICE	ESTIMATED TOTAL
Outlet 0	Clean and Televis 18"-24" Storm Sewers (up to 2 passes of jetter nozzle)	LF	520	\$ 10.00	\$ 5,200.00
Outlet 1	Clean and Televis 24"-36" Storm Sewers (up to 2 passes of jetter nozzle)	LF	420	\$ 15.00	\$ 6,300.00
Outlet 2	Clean and Televis 15"-42" Storm Sewers (up to 2 passes of jetter nozzle)	LF	750	\$ 15.00	\$ 11,250.00
Outlet 3	Clean and Televis 18"-30" Storm Sewers (up to 2 passes of jetter nozzle)	LF	2050	\$ 12.00	\$ 24,600.00
As needed and approved by customer					
	Heavy Cleaning of Sewers (3 passes or more of jetter nozzle, root cutting, deposit cutting, etc.)	HR	TBD	\$ 500.00	TBD
ESTIMATED TOTAL:					\$ 47,350.00

Owner/Customer shall furnish the following:

- 1.) Dump site for debris disposal (within vicinity of job site, if needed)
- 2.) Hydrant meter for access to water (no charge to NPR for water usage)
- 3.) Any special permits or fees
- 4.) Accessibility to all manholes, catch basins, etc.
- 5.) Bypass pumping, if required

This pricing is submitted under the assumption that the job will be completed in whole. We reserve the right to modify this proposal if the jobsite conditions vary widely. Subject to the attached Terms & Conditions on Page 2. Pricing is good for 30 days from the date of this proposal. If this proposal is satisfactory, please sign below, initial second page and return.

Thank you for the opportunity to work with you on this project.

Respectfully Submitted,
National Power Rodding Corp.

Todd O. Shobayo, Project Manager

Accepted
 Name: _____
 Company: _____
 Signature: _____
 Date: _____
 AP Contact: _____
 AP Email: _____

Local Public Agency

CCDOH

County

Cook

Section Number

21-W1446-00-PV

Consultant / Subconsultant Name

Ciorba Group

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Meetings, Data Collection & Coordination			Water Resources			Lighting and Traffic Signals			Engineering Design/Plans			Quantity, Specifications & Estimates		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Prinicpal	78.00	122.0	2.40%	1.87	14	5.74%	4.48												
Project Manager III	78.00	431.0	8.48%	6.61	52	21.31%	16.62	8	0.55%	0.43	33	5.80%	4.52	2	0.10%	0.08	4	0.93%	0.73
Lead Structural Engineer	78.00	0.0																	
Project Manager II	78.00	246.0	4.84%	3.77	26	10.66%	8.31						177	9.16%	7.15	27	6.29%	4.91	
Project Manager I	71.14	264.0	5.19%	3.69	48	19.67%	13.99	188	13.00%	9.25						28	6.53%	4.64	
Structural Project Engineer	66.02	0.0																	
Project Engineer	59.65	1,126.0	22.15%	13.21	16	6.56%	3.91	428	29.60%	17.66	181	31.81%	18.98	381	19.72%	11.76	112	26.11%	15.57
Senior Resident Engineer	76.50	0.0																	
Senior Engineer	51.03	20.0	0.39%	0.20	20	8.20%	4.18												
Structures Engineer II	44.88	1,048.0	20.61%	9.25							355	62.39%	28.00	615	31.83%	14.29	78	18.18%	8.16
Engineer II	43.49	40.0	0.79%	0.34	40	16.39%	7.13												
Structures Engineer I	40.61	1,454.0	28.60%	11.61				822	56.85%	23.08				512	26.50%	10.76	120	27.97%	11.36
Engineer I	39.82	28.0	0.55%	0.22	28	11.48%	4.57												
Senior Technician	52.40	305.0	6.00%	3.14										245	12.68%	6.64	60	13.99%	7.33
Lead Surveyor	55.54	0.0																	
Administrative Services	54.57	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		5084.0	100%	\$53.93	244.0	100.00%	\$63.20	1446.0	100%	\$50.42	569.0	100%	\$51.50	1932.0	100%	\$50.68	429.0	100%	\$52.70

Local Public Agency

CCDOTH

County

Cook

Section Number

21-W1446-00-PV

Consultant / Subconsultant Name

Ciorba Group

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	QC/QA			Project Management & Administration			2IM Group			American Surveying and Engineering			Atlas Engineering Group			M3 Engineering Group		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principial	78.00	28	14.00%	10.92	80	30.30%	23.64												
Project Manager III	78.00	164	82.00%	63.96	168	63.64%	49.64												
Lead Structural Engineer	78.00																		
Project Manager II	78.00				16	6.06%	4.73												
Project Manager I	71.14																		
Structural Project Engineer	66.02																		
Project Engineer	59.65	8	4.00%	2.39															
Senior Resident Engineer	76.50																		
Senior Engineer	51.03																		
Structures Engineer II	44.88																		
Engineer II	43.49																		
Structures Engineer I	40.61																		
Engineer I	39.82																		
Senior Technician	52.40																		
Lead Surveyor	55.54																		
Administrative Services	54.57																		
TOTALS		200.0	100%	\$77.27	264.0	100%	\$78.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

2IM GROUP SCOPE & HOURS

Buffalo Grove Phase II Scope

PESA Validation

2IM Group shall prepare a PESA Validation if the County requires it due to the PESA being over 6 months old. The PESA Validation would consist of:

- 1) Historical Research
- 2) Site Reconnaissance
- 3) Records Review (research available databases)

Deliverables:

- PESA Validation Report

PSI Work Plan

2IM Group shall prepare a PSI Work Plan that presents the scope of work for the potential waste sites affected by the project. The work plan will include introduction, scope of work, health and safety, general sampling approach, soil sampling methodology, groundwater sampling methodology, sample handling, analytical methodology and procedures, and geotechnical and analytical contractors.

Deliverables:

- PSI Work Plan

PSI Sampling Plan

2IM Group shall prepare a PSI Sampling Plan to provide to the geotechnical engineer showing where the soil borings should be taken and the depth of the soil borings for the PSI.

Deliverables:

- PSI Sampling Plan

Preliminary Site Investigation (PSI)

2IM Group shall prepare a PSI to assess environmental conditions within the existing and proposed right-of-way (ROW) or easements, to determine environmental impacts to soil and groundwater and/or sediment in the project area, and to evaluate how these impacts may affect proposed construction activities and/or land acquisition. The PSI Report will include introduction, site background, field investigation procedures and sampling rationale, field investigation results, conclusions and recommendations, prevention of contaminant migration, and comparison of concentrations to TACO.

Deliverables:

- Preliminary Site Investigation Report

LPC-663 Form

2IM Group shall prepare the LPC-663 Form for disposal of uncontaminated soils at CCDD/Uncontaminated Soil Facilities.

Deliverables:

- LPC-663 Form

Update Phase 1 Approvals

- 1) The biological clearance expires every 2 years so it may need to be updated. 2IM will notify the County so they can request IDOT to update it. The wetland delineation report is valid for 5 years and therefore is not likely to need to be updated.



Local Public Agency	County	Section Number
Cook County Dept of Trans. and Highways	Cook	2038-18488A
Consultant (Firm) Name	Prepared By	Date
2IM Group, LLC	LSM	5/7/2024

PAYROLL ESCALATION TABLE

CONTRACT TERM	30	MONTHS	OVERHEAD RATE	95.10%
START DATE	2/1/2025		COMPLEXITY FACTOR	0
RAISE DATE	5/1/2025		% OF RAISE	2.00%
END DATE	7/31/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	2/1/2025	5/1/2025	3	10.00%
1	5/2/2025	5/1/2026	12	40.80%
2	5/2/2026	5/1/2027	12	41.62%
3	5/2/2027	8/1/2027	3	10.61%

The total escalation = 3.03%

Local Public Agency

Cook County Dept of Trans. and Highways

County

Cook

Section Number

2038-18488A

COST ESTIMATE WORKSHEET

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

OVERHEAD RATE

COMPLEXITY FACTOR

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
PESA Validation	19	859	817	450	251		2,377	6.14%
PSI Work Plan	19	859	817		251		1,927	4.98%
PSI Sampling Plan	11	476	453		139		1,068	2.76%
Preliminary Site Investigation	68	2,942	2,798	16,800	861		23,401	60.48%
LPC-663 Form	13	589	560		172		1,321	3.41%
Project Management/Administration	12	776	738		227		1,741	4.50%
QA/QC	12	776	738		227		1,741	4.50%
Site Visit	52	1,902	1,809	241	557		4,509	11.65%
Update Phase 1 Approvals	6	270	257		79		606	1.57%
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
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		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
Subconsultant DL					0		-	0.00%
TOTALS	212	9,449	8,987	17,491	2,764	-	38,691	100.00%

18,436

Local Public Agency

County

Section Number

Cook County Dept of Trans. and Highways

Cook

2038-18488A

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultants Services Worksheet Fixed Raise

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			PESA Validation			PSI Work Plan			PSI Sampling Plan			Preliminary Site Investigation			LPC-663 Form		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	4.0	1.89%	1.47															
Senior Professional	70.06	16.0	7.55%	5.29	1	5.26%	3.69	1	5.26%	3.69	1	9.09%	6.37	4	5.88%	4.12	1	7.69%	5.39
Project Manager	56.67	48.0	22.64%	12.83	6	31.58%	17.89	6	31.58%	17.89	2	18.18%	10.30	16	23.53%	13.33	4	30.77%	17.44
Project Engineer I	49.45	0.0																	
Project Engineer II	45.33	0.0																	
Engineer I	39.15	78.0	36.79%	14.40	8	42.11%	16.48	8	42.11%	16.48	4	36.36%	14.24	24	35.29%	13.82	4	30.77%	12.05
Engineer II	34.00	66.0	31.13%	10.58	4	21.05%	7.16	4	21.05%	7.16	4	36.36%	12.36	24	35.29%	12.00	4	30.77%	10.46
Environmental I	39.15	0.0																	
Environmental II	30.91	0.0																	
Technician	32.97	0.0																	
Administration	30.91	0.0																	
		0.0																	
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		0.0																	
TOTALS		212.0	100%	\$44.58	19.0	100.00%	\$45.22	19.0	100%	\$45.22	11.0	100%	\$43.27	68.0	100%	\$43.27	13.0	100%	\$45.33

Local Public Agency

Cook County Dept of Trans. and Highways

County

Cook

Section Number

2038-18488A

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Project Management/Administratio n			QA/QC			Site Visit			Update Phase 1 Approvals								
		Hours	% Part.	Wgt Avg	Hours	% Part.	Wgt Avg	Hours	% Part.	Wgt Avg	Hours	% Part.	Wgt Avg	Hours	% Part.	Wgt Avg	Hours	% Part.	Wgt Avg
Principal	78.00	2	16.67%	13.00	2	16.67%	13.00												
Senior Professional	70.06	4	33.33%	23.35	4	33.33%	23.35												
Project Manager	56.67	6	50.00%	28.33	6	50.00%	28.33				2	33.33%	18.89						
Project Engineer I	49.45																		
Project Engineer II	45.33																		
Engineer I	39.15							26	50.00%	19.58	4	66.67%	26.10						
Engineer II	34.00							26	50.00%	17.00									
Environmental I	39.15																		
Environmental II	30.91																		
Technician	32.97																		
Administration	30.91																		
TOTALS		12.0	100%	\$64.69	12.0	100%	\$64.69	52.0	100%	\$36.57	6.0	100%	\$44.99	0.0	0%	\$0.00	0.0	0%	\$0.00



Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
Ciorba Group		
<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Supplement Date _____		

Consultant
 2IM Group, LLC

Item	Allowable	Utilize <small>W.O. Only</small>	Quantity <small>J.S. Only</small>	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>	360	\$0.67	\$241.20
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	<input type="checkbox"/>			
Vehicle Rental	Actual cost (Up to \$55/day)	<input type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Tolls	Actual cost	<input type="checkbox"/>			
Parking	Actual cost	<input type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	<input type="checkbox"/>			
Website	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Advertisements	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Recording Fees	Actual cost	<input type="checkbox"/>			
Transcriptions (specific to project)	Actual cost	<input type="checkbox"/>			
Courthouse Fees	Actual cost	<input type="checkbox"/>			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	<input type="checkbox"/>			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	<input type="checkbox"/>	24	\$700.00	\$16,800.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	<input type="checkbox"/>			
Environmental Database Report	Actual cost will be invoiced (1 site investigation)	<input type="checkbox"/>	1	\$450.00	\$450.00
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
Total Direct Cost					\$17,491.20

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

GRACE ANALYTICAL LABORATORY INC		
Soil/Groundwater	Method	Price \$
BTEX	8260 B	45
PNA	8270 C/D	100
BTEX/MTBE	8260B	60
VOC	8260 B	100
SVOC	8270 C/D	200
RCRA Metals (8)	6020A/7470A/7471B	95
Lead (Total)	200.8 (ICP-MS)	25
pH	pH Meter	14
Pesticides	8081A	110
Polychlorinated Biphenyls (PCBs)	8082A	85
PCB Wipes	8082A, D4059	70
Pesticides/PCBs		165
Target Compound List (TCL or TAL)	Various	685
TCLP RCRA Metals (8)		165
TCLP Lead		85
TCLP VOC		190
TCLP SVOC		270
TAL Metals (23)	6020A/7470A/7471B	175
Cyanide	9012A	35
Moisture Content	ASTM D2974, D2216	10
Metals Prep	By ICP-MS	20
Individual metals	By ICP-MS	20
Waste Characterization R-Code		750-1500
Sample Disposal		7
5035 Kit		19

Table 1 Pivot

	Columns			
Rows	Values			

AMERICAN SURVEYING AND ENGINEERING SCOPE & HOURS

Scope of Work



PROJECT SUMMARY

Project Name: Land Acquisition Appraisals & Negotiations

ASE Proposal No.: 224040

Owner: Cook County DOTD

Date: April 24, 2024

Agent: Ciorba

Revision Date: September 17, 2024

Project Description – ASE will provide professional Land Acquisition Services, including Appraisals, Appraisal Review and Negotiations, for 27 parcels along Buffalo Grove Road in Arlington Heights, Wheeling, and Buffalo Grove, IL. The project consists of 4 Right-of-Way takes, 1 Permanent Easement, 19 Temporary Easements, and 3 parcels with both ROW takes and Temporary Easements.

Project Location – Buffalo Grove Road in Arlington Heights, Wheeling, and Buffalo Grove in Cook County, IL.

Project Limits – The project includes performing both ROW takes and Temporary Easements on 3 parcels; ROW takes only on 4 parcels; Temporary Easements only on 19 parcels; and a Permanent Easement on 1 parcel along 9,751 feet (1.85 miles) of Buffalo Grove Road in Cook County, in the villages of Arlington Heights, Wheeling and Buffalo Grove.

GENERAL CONDITIONS AND SCOPE ASSUMPTIONS

1. All previous and relevant survey information such as horizontal and vertical control, existing aerial photography, Right-of-Way plans, construction plans, Plats-of-Highway and Surveys will be furnished to ASE, at no cost, prior to commencement of field operations. Parcel Plats, Plats of Highways, or other Right of Way Plats for the proposed parcels with legal descriptions will be performed by others.
2. Hazardous Waste sites designated as requiring protective equipment “Class D” or greater will not be entered unless provided for otherwise in the Scope of Work Tasks.
3. American Surveying & Engineering is not signatory to any organized labor agreements. We will not provide services in any capacity where labor disputes may exist. We will not be responsible for costs or delays associated with labor disputes relevant to work on this project.
4. Field work performed on this project is subject to the vagaries of weather. In the event weather impairs our ability to perform any specified professional services, we will contact the Owner/Agent to determine changes in schedule or cost. No additional work will be performed until the owner/agent has reviewed and approved a revised cost or schedule.
5. Work will commence at a mutually agreed-upon date.
6. This SOW shall become part of the contract between Owner/Agent and ASE.

PROPOSED TASKS

1. Administration
 - 1.1. Meetings with Client. In-house meetings. Progress reports, scheduling, invoicing, etc.
 - 1.2. Technical direction of staff.
 - 1.3. Project Management.

2. Data Compilation
 - 2.1. Order Title commitments
 - 2.2. Retrieve existing survey information, Right-of-way plats, from the Dept. of Transportation, County Highway Dept., courthouses, etc., for state and county highways, railroads, canals, township roads, streets and utilities.
 - 2.3. Review, catalog and summarize data and transfer to working drawings.

3. Land Acquisition Services
 - 3.1. Appraisal (does not include expert witness or court exhibits for condemnation proceedings. Any required testimony would require additional hourly rate of \$324.30 including a half-day at that rate per hour for preparation.)
 - 3.1.1. Document collection and property visit.
 - 3.1.2. Data analysis and review.
 - 3.1.3. Prepare Appraisal Report.
 - 3.1.4. Professional service support, travel and coordination time.
 - 3.2. Appraisal Review
 - 3.2.1. Perform Appraisal Review in accordance with IDOT Land Acquisition Policies & Procedures.
 - 3.2.2. Professional service support, travel and coordination time.
 - 3.3. Negotiations
 - 3.3.1. Assemble and review title, plat, appraisal, contract plans and conveyance documents.
 - 3.3.2. Prepare Introductory Letter in name of Cook County Department of Transportation and Highways.
 - 3.3.3. Schedule and conduct meeting with property owner to present Offer to Purchase, appraisal, and proper conveyance documents.
 - 3.3.4. Negotiate with owner, communicate owner concerns to the county with eye on settlement. If no progress is made after 3 contacts with owner, a 60-day letter will be recommended, with negotiations continuing during the 60-day period.
 - 3.3.5. Present any counteroffers to the county.
 - 3.3.6. Prepare and send 60-day letter, if necessary.
 - 3.3.7. Obtain IDOT certification.
 - 3.3.8. Maintain Negotiator's Log.
 - 3.3.9. Professional service support, travel and coordination time.
 - 3.3.10. Closings (Performed by Wheatland title company as a direct cost)

4. QA/QC
 - 4.1. Review contract and prepare QA/QC plan.
 - 4.2. Periodically review project for compliance.
 - 4.3. Finalize compliance and prepare written report.

DELIVERABLES

1. Completed Appraisal Dossier.
2. Completed Review Appraisal Dossier.
3. Negotiator's Log and closing documents or recommendation for condemnation.

UNIT COSTS

1. Appraisals – assume 27 at unit rate of \$2,744 per parcel. Total = \$74,088.
2. Appraisal Review – assume 27 at unit rate of \$1,492 per parcel. Total = \$40,284.
3. Negotiations – assume 27 at unit rate of \$4,477 per parcel. Total = \$120,879.

DIRECT COSTS

1. Title Commitments - \$600 per parcel – Assume 27. (assume 30-45 days for delivery). Total = \$16,200
2. Closing Fee - \$750 per parcel – assume 27. Total = \$20,250
3. Policy Issuance Fee - \$250 per parcel – assume 27. Total = \$6,750
4. Illinois Closing Protection Letter Fee - \$75 – assume 27. Total = \$2,025
5. IL Policy Fee \$3 per parcel – assume 27. Total = \$81.00
6. Transfer Stamps - \$125 – assume 27. Total = \$3,375

Total costs for Wheatland Title = \$48,681.00

Note: Per Wheatland Title Company, there is a charge of \$2.00 per thousand for owner's policy coverage per acquisition. This is dependent on the actual acquisition costs which are not available until just prior to closing. This cost per acquisition will be in addition to those shown above.

ITEMS TO BE SUPPLIED BY OTHERS

1. Record plans, including any previous survey information (if available).
2. All pertinent site information including, but not limited to, existing aerial photography, Construction plans and plats will be furnished to ASE, at no cost to ASE, prior to commencement of field operations.



PROJECT: Land Acq for CCDOTH

LOCATION: Buffalo Grove
CLIENT: Ciorba

PROPOSAL No.: 224040
DATE: 9/17/2024

TASK 1.0 Administration		Man Hours																						
ITEM	Description	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
1.1	Meetings, reports, scheduling, etc.		4											6								4		14
1.2	Technical Direction of Staff		4											6										10
1.3	Project management & coordination		4											6										10
1.4																								0
1.5																								0
1.6																								0
1.7																								0
1.8																								0
1.9																								0
TOTAL HOURS		0	12	0	0	0	0	0	0	0	0	0	0	18	0	0	0	0	0	0	0	4	0	34

TASK 2.0 Data Compilation		Man Hours																						
ITEM	Description	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
2.1	Order Title Commitments		4											14										18
2.2	Retrieve Existing Survey information		5											12										17
2.3	Catalog and transfer to field		5											12										17
2.4																								0
2.5																								0
2.6																								0
2.7																								0
2.8																								0
2.9																								0
TOTAL HOURS		0	14	0	0	0	0	0	0	0	0	0	0	38	0	0	0	0	0	0	0	0	0	52

TASK 3.0 Land Acquisition Services		Man Hours																						
ITEM	Description	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
3.1	Appraisal		10											24										34
3.2	Appraisal Review		5											12										17
3.3	Negotiations		16												30									46
3.4																								0
3.5																								0
3.6																								0
3.7																								0
3.8																								0
3.9																								0
TOTAL HOURS		0	31	0	0	0	0	0	0	0	0	0	0	36	30	0	0	0	0	0	0	0	0	97

TASK 4.0 QA/QC		Man Hours																						
ITEM	Description	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
4.1	Project QA/QC		4											6										10
4.2	Periodic Project review		4											6										10
4.3	Final review and report		4											6										10
4.4																								0
4.5																								0
4.6																								0
4.7																								0
4.8																								0
4.9																								0
TOTAL HOURS		0	12	0	0	0	0	0	0	0	0	0	0	18	0	0	0	0	0	0	0	0	0	30



PROJECT: Land Acq for CCDOTH

LOCATION: Buffalo Grove

CLIENT: Ciorba

PROPOSAL No. :224040

DATE: 9/17/2024

SUMMARY OF TASKS	MANHOURS																						
TASK	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
1.0 Administration	0	12	0	0	0	0	0	0	0	0	0	0	18	0	0	0	0	0	0	0	4	0	34
2.0 Data Compilation	0	14	0	0	0	0	0	0	0	0	0	0	38	0	0	0	0	0	0	0	0	0	52
3.0 Land Acquisition Services	0	31	0	0	0	0	0	0	0	0	0	0	36	30	0	0	0	0	0	0	0	0	97
4.0 QA/QC	0	12	0	0	0	0	0	0	0	0	0	0	18	0	0	0	0	0	0	0	0	0	30
5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Hours	0	69	0	0	0	0	0	0	0	0	0	0	110	30	0	0	0	0	0	0	4	0	213

Local Public Agency Cook County Department of Transportation & Highways	County Cook	Section Number
Prime Consultant (Firm) Name Ciorba	Prepared By Ty Reynolds	Date 4/15/2024
Consultant / Subconsultant Name American Survey & Engineering, Ltd.	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	160.80%
START DATE	5/1/2024		COMPLEXITY FACTOR	2.00%
RAISE DATE	1/1/2025		% OF RAISE	2.00%
END DATE	4/30/2025			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	5/1/2024	1/1/2025	8	66.67%
1	1/2/2025	5/1/2025	4	34.00%

The total escalation = 0.67%

Local Public Agency	County	Section Number
Cook County Department of Transportation	Cook	
Consultant / Subconsultant Name	Job Number	
American Survey & Engineering, Ltd.		

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	0.67%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
PRINCIPAL IN CHARGE	\$89.44	\$78.00
PROJECT MANAGER	\$84.45	\$78.00
PROJECT SURVEYOR/ENGINEER 4	\$79.96	\$78.00
PROJECT SURVEYOR/ENGINEER 3	\$68.15	\$68.60
PROJECT SURVEYOR/ENGINEER 2	\$50.77	\$51.11
PROJECT SURVEYOR/ENGINEER 1	\$38.43	\$38.69
CADD TECHNICIANS	\$45.52	\$45.82
ENGINEERING/SURVEY TECHNICIAN 4	\$67.12	\$67.57
ENGINEERING/SURVEY TECHNICIAN 3	\$43.72	\$44.01
ENGINEERING/SURVEY TECHNICIAN 2	\$33.04	\$33.26
ENGINEERING/SURVEY TECHNICIAN 1	\$22.79	\$22.94
RIGHT-OF-WAY SPECIALIST 4	\$65.04	\$65.47
RIGHT-OF-WAY SPECIALIST 3	\$44.75	\$45.05
RIGHT-OF-WAY SPECIALIST 2	\$35.11	\$35.34
RIGHT-OF-WAY SPECIALIST 1	\$22.50	\$22.65
SUBSURFACE UTILITY ENGINEER 4	\$50.00	\$50.33
SUBSURFACE UTILITY ENGINEER 3	\$44.72	\$45.02
SUBSURFACE UTILITY ENGINEER 2	\$31.04	\$31.25
SUBSURFACE UTILITY ENGINEER 1	\$25.69	\$25.86
ADMINISTRATIVE/CLERICAL 3	\$32.00	\$32.21
ADMINISTRATIVE/CLERICAL 2	\$21.63	\$21.77

Local Public Agency

Cook County Department of Transportation &

County

Cook

Section Number

Consultant / Subconsultant Name

American Survey & Engineering, Ltd.

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Appraisals	Per Parcel	27	\$2,744.00	\$74,088.00
Appraisal Review	Per Parcel	27	\$1,492.00	\$40,284.00
Negotiations	Per Parcel	27	\$4,477.00	\$120,879.00
Wheatland Title Company (See breakdownn in scope)	Title commintments, closings, other related fees	1	\$48,681.00	\$48,681.00
TOTAL DIRECT COSTS:				\$283,932.00

Local Public Agency

Cook County Department of Transportation & Highways

County

Cook

Section Number

Consultant / Subconsultant Name

American Survey & Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1.0 Administration			2.0 Data Compilation			3.0 Land Acquisition Services			4.0 QA/QC			5		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL IN CHARGE	78.00	0.0			0			0			0			0			0		
PROJECT MANAGER	78.00	69.0	32.39%	25.27	12	35.29%	27.53	14	26.92%	21.00	31	31.96%	24.93	12	40.00%	31.20	0		
PROJECT SURVEYOR/EN	78.00	0.0			0			0			0			0			0		
PROJECT SURVEYOR/EN	68.60	0.0			0			0			0			0			0		
PROJECT SURVEYOR/EN	51.11	0.0			0			0			0			0			0		
PROJECT SURVEYOR/EN	38.69	0.0			0			0			0			0			0		
CADD TECHNICIANS	45.82	0.0			0			0			0			0			0		
ENGINEERING/SURVEY	67.57	0.0			0			0			0			0			0		
ENGINEERING/SURVEY	44.01	0.0			0			0			0			0			0		
ENGINEERING/SURVEY	33.26	0.0			0			0			0			0			0		
ENGINEERING/SURVEY	22.94	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIAL	65.47	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIAL	45.05	110.0	51.64%	23.26	18	52.94%	23.85	38	73.08%	32.92	36	37.11%	16.72	18	60.00%	27.03	0		
RIGHT-OF-WAY SPECIAL	35.34	30.0	14.08%	4.98	0			0			30	30.93%	10.93	0			0		
RIGHT-OF-WAY SPECIAL	22.65	0.0			0			0			0			0			0		
SUBSURFACE UTILITY E	50.33	0.0			0			0			0			0			0		
SUBSURFACE UTILITY E	45.02	0.0			0			0			0			0			0		
SUBSURFACE UTILITY E	31.25	0.0			0			0			0			0			0		
SUBSURFACE UTILITY E	25.86	0.0			0			0			0			0			0		
ADMINISTRATIVE/CLERIC	32.21	4.0	1.88%	0.60	4	11.76%	3.79	0			0			0			0		
ADMINISTRATIVE/CLERIC	21.77	0.0			0			0			0			0			0		
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		213.0	100%	\$54.11	34.0	100.00%	\$55.17	52.0	100%	\$53.92	97.0	100%	\$52.58	30.0	100%	\$58.23	0.0	0%	\$0.00

ATLAS ENGINEERING GROUP SCOPE & HOURS

Scope of Services

1. Coordination (4 hours)

a. Coordination (4 hours)

- i. Monthly Project Team meetings to gauge progress, identify issues, and verify interdisciplinary coordination.
- ii. Coordination with prime.

2. Supplemental Survey (88 hours)

Note: The following survey tasks shown below were not completed in Phase I. The ensuing scope of work is for Phase II surveying services.

a. Topographic Survey (20 hours) (4 hours Project Manager; 8 hours Survey Crew Chief; 8 hours Survey Crewmember)

- i. Limits of survey includes Supplemental Survey – see attached exhibit for survey locations and as listed below:
 - Supplemental Survey Request (Areas centered on station):
 - 791+00 RT – 100' x 10' (SW Tie-in)
 - 793-79 RT – 100' x 10'
 - 795+50 LT – 50' x 10' (DW Tie-In)
 - 799+00 RT – 100' x 10'
 - 822+00 RT – 50' x 10'
 - 836+50 RT – 100' x 20'
- ii. All field and CADD surveying shall be completed according to the Illinois Department of Transportation (IDOT).
- iii. Perform a full topographic survey in support of the design team, obtain cross sections and data in accordance with IDOT standards.
- iv. Locate edges of buildings, building entrances, fences, sidewalks, curbs, shoulders, edges and crown of pavement within the 10 feet past ROW where accessible.
- v. Locate all above ground utilities including light poles, signs, signals, manholes, catch basins, inlets, etc. within the 10 feet past ROW where accessible.
- vi. Locate bushes, tree calipers 6" and above in diameter, outlined hedge rows, and landscape areas within the 10 feet past ROW where accessible.
- vii. Cross Sections – Survey pavement cross sections at 50-foot intervals within the survey limits, at driveways, alleys, roadway culverts, and at all other grade controlling features. The cross sections will extend 10-ft beyond the existing right-of-way line.
- viii. Base Mapping – All above information will be compiled into one base map that is representative of existing conditions. Base mapping will be completed using CADD software compatible with MicroStation SS10. The anticipated format is 1" = 20' scale. A Geopak TIN file of existing ground will be provided, as well as a digital Geopak file containing survey points.

b. Additional survey tasks not completed in Phase I and to be completed as a part of Phase II surveying services are: (60 hours)

- i. Invert requests 2-man crew for 2-days,
- ii. Existing Sign Survey
- iii. CAD work

(4 hours Project Mgr.; 24 hours Survey Crew Chief; 16 hours Survey Crew member; 16 hours for CAD)

- c. Drafting of Topographic Survey (**8 hours**) (8 hours CADD Mgr.)
 - i. Create topographic survey at 1" = 50' scale in MicroStation using the latest IDOT CADD standards for topographic surveys. IDOT survey standards will be used during the field survey collection. Create a TIN model of the entire project using Geopak DTM software. Drafting of plan sheets is not included.
- 3. Alignment, Ties & Benchmark Sheets (40 hours)**
 - a. Alignment, Ties and Benchmarks Sheets will be created for the entire Buffalo Grove Road.
- 4. Pavement Marking and Signing Plans (120 hours)**
 - a. 6 sheets, double plan, 1" = 40' Scale - 20 hours/sheet
- 5. ADA Ramp Design (120 hours)**
 - a. There was a total of 42 ADA Ramp locations designed by Atlas in Phase I. Atlas will complete the design of all 42 Ramps.
- 6. Detail Sheet (32 Hours)**

Detail sheet for the proposed mid-block crossing with RRFB (Rectangular Rapid Flashing Beacon) at Burr Oak and Tahoe Circle Drive. This will include ADA design details & the associated Signage. 2-sheets
- 7. QC/QA (12 hours)**
 - a. Perform Quality Control/Quality Assurance during the project per Atlas's Quality Assurance/Quality Control Plan.
- 8. Project Management and Administration (12 hours)**
 - a. Provide project oversight.
 - b. Prepare invoices and progress reports.
 - c. Project control of scope, schedule, and budget.

Deliverables:

- 1. Base map drawing in MicroStation SS10 format at 1" = 50' scale
- 2. Copies of all field books
- 3. Geopak TIN file of existing ground
- 4. Manhole invert details in PDF format
- 5. Alignment, Ties & Benchmarks Plans
- 6. Pavement Marking & Signing Plans
- 7. Revised ADA Ramp design



Local Public Agency

Cook County Department of Transportation and Highway

County

Cook

Section Number

2038-18488-A

Prime Consultant (Firm) Name

Ciorba Group, Inc.

Prepared By

Behzad Amini

Date

9/17/2024

Consultant / Subconsultant Name

Atlas Engineering Group, Ltd.

Job Number

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	30	MONTHS
START DATE	2/1/2025	
RAISE DATE	1/1/2026	
END DATE	7/31/2027	

OVERHEAD RATE	158.00%
COMPLEXITY FACTOR	0
% OF RAISE	2.00%

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of
0	2/1/2025	1/1/2026	11	36.67%
1	1/2/2026	1/1/2027	12	40.80%
2	1/2/2027	8/1/2027	7	24.28%

The total escalation = 1.74%

Local Public Agency

County

Section Number

Cook County Department of Transportation

Cook

2038-18488-A

Consultant / Subconsultant Name

Job Number

Atlas Engineering Group, Ltd.

PAYROLL RATES

#NAME?

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	1.74%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$78.00	\$78.00
Transportation Director	\$78.00	\$78.00
Traffic Data Collection Manager	\$78.00	\$78.00
Survey Director	\$69.00	\$70.20
Structural Manager	\$78.00	\$78.00
Senior Project Manager	\$78.00	\$78.00
Project Manager	\$76.67	\$78.00
Project Engineer III	\$62.50	\$63.59
Project Engineer II	\$53.00	\$53.92
Project Engineer I	\$46.50	\$47.31
Staff Engineer	\$36.93	\$37.57
Engineer Technician III	\$57.50	\$58.50
Engineer Technician II	\$41.00	\$41.71
Engineer Technician I	\$27.00	\$27.47
Survey Chief	\$56.00	\$56.98
Surveyor	\$38.25	\$38.92
Senior CADD Technician	\$41.50	\$42.22
CADD Technician	\$34.50	\$35.10
Controller	\$72.00	\$73.25
Administrator	\$72.00	\$73.25
Administrative Assistant	\$33.17	\$33.75

Local Public Agency

Cook County Department of Transportation &

County

Cook

Section Number

2038-18488-A

Consultant / Subconsultant Name

Atlas Engineering Group, Ltd.

Job Number**DIRECT COSTS WORKSHEET**List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
#NAME?

ITEM	ALLOWABLE	QUANTITY	CONTRACT	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	5	\$65.00	\$325.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Studies	Lump Sum	0	\$6,500.00	\$0.00
Lane closure	Daily	2	\$2,000.00	\$4,000.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$4,325.00

Local Public Agency

Cook County Department of Transportation and Highways

County

Cook

Section Number

2038-18488-A

Consultant / Subconsultant Name

Atlas Engineering Group, Ltd.

Job Number

**AVERAGE HOURLY PROJECT RATES
#NAME?**

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Coordination			Supplemental Survey			Alignment, Ties & Benchmark Sheets			Pavement Marking and Signing Plans			ADA Ramp Design		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	0.0																	
Transportation Director	78.00	29.0	6.78%	5.29	1	25.00%	19.50				2	5.00%	3.90	6	5.00%	3.90	6	5.00%	3.90
Traffic Data Collection Manager	78.00	0.0																	
Survey Director	70.20	6.0	1.40%	0.98															
Structural Manager	78.00	0.0																	
Senior Project Manager	78.00	19.0	4.44%	3.46	3	75.00%	58.50	8	9.09%	7.09									
Project Manager	78.00	40.0	9.35%	7.29									16	13.33%	10.40	24	20.00%	15.60	
Project Engineer III	63.59	0.0																	
Project Engineer II	53.92	16.0	3.74%	2.02															
Project Engineer I	47.31	106.0	24.77%	11.72							24	60.00%	28.39	30	25.00%	11.83	40	33.33%	15.77
Staff Engineer	37.57	132.0	30.84%	11.59							14	35.00%	13.15	68	56.67%	21.29	50	41.67%	15.66
Engineer Technician III	58.50	0.0																	
Engineer Technician II	41.71	0.0																	
Engineer Technician I	27.47	0.0																	
Survey Chief	56.98	32.0	7.48%	4.26				32	36.36%	20.72									
Surveyor	38.92	24.0	5.61%	2.18				24	27.27%	10.61									
Senior CADD Technician	42.22	16.0	3.74%	1.58				16	18.18%	7.68									
CADD Technician	35.10	8.0	1.87%	0.66				8	9.09%	3.19									
Controller	73.25	0.0																	
Administrator	73.25	0.0																	
Administrative Assistant	33.75	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		428.0	100%	\$51.02	4.0	100.00%	\$78.00	88.0	100%	\$49.29	40.0	100%	\$45.44	120.0	100%	\$47.42	120.0	100%	\$50.93

Local Public Agency

Cook County Department of Transportation and Highwa

Consultant / Subconsultant Name

Atlas Engineering Group, Ltd.

County

Cook

Section Number

2038-18488-A

Job Number

AVERAGE HOURLY PROJECT RATES

#NAME?

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Detail Sheet			QC/QA			Project Management and Admin											
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Principal	78.00																		
Transportation Director	78.00	2	6.25%	4.88	6	50.00%	39.00	6	50.00%	39.00									
Traffic Data Collection Manag	78.00																		
Survey Director	70.20				6	50.00%	35.10												
Structural Manager	78.00																		
Senior Project Manager	78.00	2	6.25%	4.88				6	50.00%	39.00									
Project Manager	78.00																		
Project Engineer III	63.59																		
Project Engineer II	53.92	16	50.00%	26.96															
Project Engineer I	47.31	12	37.50%	17.74															
Staff Engineer	37.57																		
Engineer Technician III	58.50																		
Engineer Technician II	41.71																		
Engineer Technician I	27.47																		
Survey Chief	56.98																		
Surveyor	38.92																		
Senior CADD Technician	42.22																		
CADD Technician	35.10																		
Controller	73.25																		
Administrator	73.25																		
Administrative Assistant	33.75																		
TOTALS		32.0	100%	\$54.45	12.0	100%	\$74.10	12.0	100%	\$78.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

M3 ENGINEERING GROUP SCOPE & HOURS



May 31, 2024

Attention: Adam Hacker, PE
Water Resources Project Manager
Ciorba Group
8725 W. Higgins Road, Suite 600
Chicago, IL 60631

Re: Cook County DOT - Buffalo Grove Road Fee Proposal

Mr. Hacker:

Below please find M3 Engineering's proposed Scope of Services for the above project.

1. Project Management and Administration (a total of 20 hours).
 - A. Provide project oversight.
 - B. Prepare invoices and progress reports.
 - C. Project control of scope, schedule, and budget.
 - D. Monthly Project Team meetings to gauge progress, identify issues, and verify interdisciplinary coordination.

2. Construction Document Preparation (a total of 614 hours).
 - A. Erosion & Sediment Control Design and Construction Drawings with Temporary Drainage:
 - i. Staged Erosion and Sediment Control Plans – Four MOT stages assumed. (40 double plan sheets)
 - ii. Temporary drainage features will be shown on the staged erosion control plans. Temporary inlet spacing calculations will be performed at as-needed locations to determine allowable runoff bypassing structures for the 2-year temporary design storm.
 - B. Landscape Design and Construction Drawings:
 - i. Prepare ten (10) double-plan landscape drawings and two (2) median detail drawings.
 - C. Cost Estimate – Perform quantity take-offs and prepare a construction cost estimate for M3's portion of the project.
 - D. Technical Specifications – Edit and supplement technical specifications (provided by Ciorba) for M3's portion of the project.
 - E. QA/QC – Provide internal QA/QC for the above-described tasks.

Thank you, in advance, for your consideration. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,
M3 Engineering Group P.C.

A handwritten signature in black ink that reads 'Marc W. Eshelman'.

Marc W. Eshelman, PE
Project Manager
314.422.3441 (Cell)
marc.eshelman@m3eg.com



Local Public Agency Cook County DOTH	County Cook	Section Number 21-W1446-00-PV
Prime Consultant (Firm) Name Ciorba Group, Inc.	Prepared By Paolla Kovalsky	Date 9/23/2024
Consultant / Subconsultant Name M3 Engineering Group, PC	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	30	MONTHS		
START DATE	2/1/2025			OVERHEAD RATE
RAISE DATE	1/1/2026			179.60%
				COMPLEXITY FACTOR
				0
				% OF RAISE
				2.00%
END DATE	7/31/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	2/1/2025	1/1/2026	11	36.67%
1	1/2/2026	1/1/2027	12	40.80%
2	1/2/2027	8/1/2027	7	24.28%

The total escalation = 1.74%

Local Public Agency

Cook County DOTH

County

Cook

Section Number

21-W1446-00-PV

Consultant / Subconsultant Name

M3 Engineering Group, PC

Job Number**DIRECT COSTS WORKSHEET**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utlility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$0.00

BLR 05514 (Rev. 02/09/23)
DIRECT COSTS

Local Public Agency

Cook County DOTH

County

Cook

Section Number

21-W1446-00-PV

Consultant / Subconsultant Name

M3 Engineering Group, PC

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			ERSC-Temp Drain Design/CAD (40 drawings)			Landscape Design/CAD (10 drawings)			Details Design/CAD (2 drawings)			Quantity Take-Off and Cost Estimate			Tech Specifications		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Designer	50.91	312.0	49.21%	25.05	240	60.00%	30.55	60	50.00%	25.46	12	50.00%	25.46						
Executive Assistant	31.35	0.0																	
Principal	78.00	30.0	4.73%	3.69															
Environmental Engineer	40.72	0.0																	
Program Engineer	57.10	0.0																	
Engineering Department Manager	77.02	6.0	0.95%	0.73															
Senior Program Water Resource Enginee	78.00	0.0																	
Engineering Technician	33.83	0.0																	
President	78.00	0.0																	
Water Resource Engineer	57.10	286.0	45.11%	25.76	160	40.00%	22.84	60	50.00%	28.55	12	50.00%	28.55	32	100.00%	57.10	22	100.00%	57.10
		0.0																	
		0.0																	
		0.0																	
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		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		634.0	100%	\$55.23	400.0	100.00%	\$53.39	120.0	100%	\$54.01	24.0	100%	\$54.01	32.0	100%	\$57.10	22.0	100%	\$57.10

Local Public Agency

Cook County DOTD

County

Cook

Section Number

21-W1446-00-PV

Consultant / Subconsultant Name

M3 Engineering Group, PC

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	QA/QC			Project Management/Meetings														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Principal Designer	50.91																		
Executive Assistant	31.35																		
Principal	78.00	16	100.00%	78.00	14	70.00%	54.60												
Environmental Engineer	40.72																		
Program Engineer	57.10																		
Engineering Department Man	77.02				6	30.00%	23.11												
Senior Program Water Resou	78.00																		
Engineering Technician	33.83																		
President	78.00																		
Water Resource Engineer	57.10																		
TOTALS		16.0	100%	\$78.00	20.0	100%	\$77.70	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

SANCHEZ & ASSOCIATES, P.C. SCOPE & HOURS



Project: Plat of Surveys – Buffalo Grove Road, Cook County, Illinois

Location: Buffalo Grove, Cook County, IL.
Job No: R-90-004-24

Client: Ciorba Group
Date: September 20, 2024

PROJECT SUMMARY:

Project Description: The project requires Professional Surveying Services for the preparation of Plats of Boundary Survey and Legal Descriptions for the preparation of 30 Parcels (7 Take Parcels, 1 Permanent Easement Parcels (PE) and 22 Temporary Easement Parcels (TE)) at 27 parcel sites locations along Buffalo Grove Road from Hintz Road to Lake Cook Road, in Sections 4, 9, 16 and 17, Township 42 North, Range 11 East of the Third Principal Meridian in Cook County, Illinois.

General Scope Information:

- 1) All work will be performed IL State Plane Coordinates, East Zone, NAD 83.
- 2) This proposal assumes all costs for current Title information required and record surveys within the project area will be provided at no cost to Consultant.

THE FOLLOWING TASKS WILL BE PERFORMED BY SANCHEZ AS PART OF THIS CONTRACT:

1. ADMINISTRATION

- 1.1. Meetings with client. In-house meetings. Progress reports, scheduling, invoicing, etc.
- 1.2. Technical direction of staff.
- 1.3. Project management and coordination.

2. DATA COMPILATION

- 2.1. Obtain Title information and other required survey data.
- 2.2. Review obtained / furnished survey information.
- 2.3. Catalog and summarize data and transfer to working drawings. Provide necessary data to field crews.

3. HORIZONTAL CONTROL

Recover existing control previously established by Sanchez along the corridor.

4. FIELD SURVEYS TO DETERMINE BOUNDARIES & ROW

Note: Right-of-Way of Buffalo Grove Road has been already surveyed and limits determined by Sanchez. This scope of work includes the survey of the boundary lines adjacent to the proposed take or easement parcel.

5. SECTION CORNER SURVEYS

Setting of survey monuments at location of the of Section Corners not required for this project.

6. LOCATION OF IMPROVEMENTS AT EACH PROPOSED PARCEL

Perform a survey of the existing improvements within 25 feet of the limits of the proposed “take” and “easement” parcels. Locate buildings located within 100 feet from limits of proposed parcels.



Note: This proposal does not include a survey of all improvements located in the property to be surveyed.

7. CREATE PLAT OF SURVEY

Create a Plat of Survey for each of the above described 27 parcels sites.
Sanchez will provide a Microstation Base Map with proposed limits of parcels and improvements located.
existing limits of Right-of-Way.

8. LEGAL DESCRIPTIONS

Create LEGAL DESCRIPTIONS for each of the 30 proposed parcels in "Word" format a Plat of Survey for each of the above described 27 parcels sites.

9. STAKING OF PROPOSED CORNERS OF RIGHT OF WAY

Set survey monuments (iron rod or cut cross) at each corner of the proposed 7 "TAKE Parcels" and 1 Permanent Easement Parcel (PE).

Note: Corners of Temporary Easement" parcels will not be required to be staked in the ground.

SANCHEZ WILL DELIVER TO CLIENT THE FOLLOWING ITEMS AS PART OF THIS WORK:

1. CADD Base file of the existing Right-of-Way and Proposed "Take". Permanent Easement (PE) and "Temporary Easement" Parcels.
2. A written Surveyor's report explaining how the Right-of-Way was established.
3. Copies of Field Book

ITEMS TO BE SUPPLIED BY OTHERS:

A. Record Documents

Title Commitments and supporting deed documents mentioned in the Title Commitment for each of the 20 properties.

Note: Title Commitments will be provided at no cost to Sanchez.

DIRECT COSTS

- A. Survey Vehicle
- B. Copies and Mailing



Local Public Agency Cook County Dept of Transportation and Highways	County Cook	Section Number
Prime Consultant (Firm) Name Ciorba Group	Prepared By Gerardo P. Sanchez	Date 9/20/2024
Consultant / Subconsultant Name Sanchez & Associates, P.C.	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	30	MONTHS	OVERHEAD RATE	101.98%
START DATE	2/1/2025		COMPLEXITY FACTOR	2.00%
RAISE DATE	1/1/2026		% OF RAISE	2.00%
END DATE	7/31/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	2/1/2025	1/1/2026	11	36.67%
1	1/2/2026	1/1/2027	12	40.80%
2	1/2/2027	8/1/2027	7	24.28%

The total escalation = 1.74%

Local Public Agency

Cook County Dept of Transportation and Highways

County

Cook

Section Number

Consultant / Subconsultant Name

Sanchez & Associates, P.C.

Job Number

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1. Administration / Coordination			2. Locate Improvements			3. CAD Drafting of Survey			4. Legal Descriptions			5. Stake Out Corners of Takes		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal/Survey Manager	78.00	82.0	13.02%	10.15	27	100.00%	78.00	0			0			37	100.00%	78.00	0		
Survey Crew Chief III	43.19	122.0	19.37%	8.36	0			106	50.00%	21.59	0			0			16	50.00%	21.59
Survey Inst Person III	32.38	122.0	19.37%	6.27	0			106	50.00%	16.19	0			0			16	50.00%	16.19
CAD Manager	52.40	304.0	48.25%	25.28	0			0			304	100.00%	52.40	0			0		
SUE Manager	62.28	0.0			0			0			0			0			0		
SUE Technician III	31.54	0.0			0			0			0			0			0		
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TOTALS		630.0	100%	\$50.07	27.0	100.00%	\$78.00	212.0	100%	\$37.79	304.0	100%	\$52.40	37.0	100%	\$78.00	32.0	100%	\$37.79

ATTACHMENT B



OFFICE OF CONTRACT COMPLIANCE

NICOLE N. MANDEVILLE

DIRECTOR, CONTRACT COMPLIANCE

161 N. Clark – 23rd Floor • Chicago, Illinois 60601 • (312) 603-5502

TONI PRECKWINKLE

PRESIDENT

**Cook County Board
of Commissioners**

TARA STAMPS
1st District

Vacant
2nd District

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3rd District

STANLEY MOORE
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10th District

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11th District

BRIDGET DEGNEN
12th District

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14th District

KEVIN B. MORRISON
15th District

FRANK AGUILAR
16th District

SEAN M. MORRISON
17th District

November 19, 2024

Mr. Raffi Sarrafian
Chief Procurement Officer
161 N. Clark Suite 2300
Chicago, IL 60601

Re: Contract No: 2038-18488A Amendment No. 2
Preliminary and Design Engineering Services for Buffalo Grove Road: Hintz Road to Lake Cook Road
Department of Transportation and Highways
Vendor: Ciorba Group, Inc.
Original Contract Value: \$726,444.00
Original Contract Term: 8/1/2022 – 1/31/2024
Amendment 1 extended the contract for one year through January 31, 2025, with no change to the contract value
New Contract Term: 8/1/2022 – 1/31/2025
Amendment 2 extends the contract through July 31, 2027, and increases the contract value by \$1,378,169.00 to a total contract value of \$2,104,613.00
New Contract Term: 8/1/2022 – 7/31/2027
New Contract Value: \$2,104,613.00
Competitive Bid – Professional Services
Contract Goal: 35% MBE/WBE

Dear Mr. Sarrafian:

The Office of Contract Compliance is in receipt of the above-referenced contract amendment and has reviewed this contract for compliance with the Minority- and Women- owned Business Enterprises (MBE/WBE) Ordinance. After careful review of our records as reported by the vendor, it has been determined the vendor is in compliance with the MBE/WBE Ordinance.

Utilization Plan – Original Award through Amendment 1 (Based on contract value of \$726,444.00)

<u>MBE/WBE</u>	<u>Status</u>	<u>Certifying Agency</u>	<u>Commitment (Direct)</u>
21IM Group LLC	MBE (HA M)	Cook County	3.29%
M3 Engineering	MBE (AA F)	Cook County	4.49%
Sanchez & Associates P.C.	MBE (HA M)	City of Chicago	8.72%
Atlas Engineering Group	WBE (C F)	City of Chicago	13.37%
Rubino Engineering, Inc.	WBE (C F)	City of Chicago	5.18%

Total: 35.05% MWBE

Utilization Plan – Amendment 2 (Based on contract value of \$2,104,613.00)

<u>MBE/WBE</u>	<u>Status</u>	<u>Certifying Agency</u>	<u>Commitment (Direct)</u>
21IM Group LLC	MBE (HA M)	Cook County	2.97%
M3 Engineering	MBE (AA F)	Cook County	5.20%
Sanchez & Associates P.C.	MBE (HA M)	City of Chicago	6.56%
Atlas Engineering Group	WBE (C F)	City of Chicago	7.84%
American Surveying & Eng.	MBE (HA M)	City of Chicago	15.10%
Rubino Engineering, Inc.	WBE (C F)	City of Chicago	1.79%
Total:			39.46% MWBE

Revised MBE/WBE forms were used in the determination of the responsiveness of this contract amendment.

Sincerely,

JEANETTA CARDINE

Jeanetta Cardine

Contract Compliance Deputy Director

JC/mk

CC: Kimberlei Aaron (OCPO)

Cho Ng (DOH)

MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available online at www.cookcountyil.gov/contractcompliance)

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II. **Direct Participation of MBE/WBE Firms** **Indirect Participation of MBE/WBE Firms**

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: 2IM Group LLC
Address: 118 S Clinton St Ste 350 Chicago IL 60661
E-mail: luis.m@2imgroup.com
Contact Person: Luis Montgomery Phone: 312-508-5156
Dollar Amount Participation: \$ 62595.00
Percent Amount of Participation: 2.97 %
*Letter of Intent attached? Yes X No _____
*Current Letter of Certification attached? Yes x No _____

MBE/WBE Firm: American Surveying and Engineering Ltd
Address: 120 N LaSalle St Ste 3350 Chicago IL 60602
E-mail: c.fidis@americansurvey.com
Contact Person: Coventine Fidis Phone: 312-277-2000
Dollar Amount Participation: \$ 317797.00
Percent Amount of Participation: 15.10 %
*Letter of Intent attached? Yes X No _____
*Current Letter of Certification attached? Yes x No _____

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**

MBE/WBE UTILIZATION PLAN - FORM 1 (CONT.)

MBE/WBE Firm: Atlas Engineering Group Ltd

Address: 710 Estate Drive

E-mail: nhomedi@aegroupltd.com

Contact Person: Natalia Homedi Phone: 847-753-8020

Dollar Amount Participation: \$ 164,960.00

Percent Amount of Participation: 7.84 %

*Letter of Intent attached? Yes X No

*Current Letter of Certification attached? Yes X No

MBE/WBE Firm: M3 Engineering Group

Address: 203 N LaSalle St Suite 2100 Chicago IL 60601

E-mail: marc.eshelman@m3eg.com

Contact Person: Marc Eshelman Phone: 314-422-3441

Dollar Amount Participation: \$ 109,464.00

Percent Amount of Participation: 5.20 %

*Letter of Intent attached? Yes X No

*Current Letter of Certification attached? Yes x No

MBE/WBE Firm: Rubino Engineering Inc

Address: 425 Shepard Drive Elgin IL 60123

E-mail: michelle.lipinski@rubinoeng.com

Contact Person: Michelle Lipinski Phone: 847-831-1555

Dollar Amount Participation: \$ 37,636.00

Percent Amount of Participation: 1.79 %

*Letter of Intent attached? Yes X No

*Current Letter of Certification attached? Yes x No

MBE/WBE UTILIZATION PLAN - FORM 1 (CONT.)

MBE/WBE Firm: Sanchez & Associates PC

Address: 180 Crossen Ave Elk Grove IL 60007

E-mail: gpsanchez@sanchez-pc.com

Contact Person: Gerardo Sanchez Phone: 773-444-0144

Dollar Amount Participation: \$ 138,084.00

Percent Amount of Participation: 6.56 %

*Letter of Intent attached? Yes X No _____

*Current Letter of Certification attached? Yes X No _____

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Current Letter of Certification attached? Yes _____ No _____

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Current Letter of Certification attached? Yes _____ No _____

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: 2IM Group, LLC

Certifying Agency: Cook County

Contact Person: Luis Montgomery

Certification Expiration Date: June 10, 2025

Address: 118 S. Clinton Street, Suite 350

Ethnicity: Hispanic

City/State: Chicago Zip: 60661

Bid/Proposal/Contract #: Buffalo Grove Rd. 2038-18488A

Phone: 312-508-5156 Fax: 312-441-9558

FEIN #: 42-1679389

Email: luis.m@2imgroup.com

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (if more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Environmental Services

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:

\$62,595,2.97%,PWP

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/ Cost were completed.

[Signature]
Signature (M/WBE)
Luis Montgomery
Print Name

2IM Group, LLC
Firm Name

November 6, 2024
Date

Subscribed and sworn before me

this 6 day of November, 2024

Notary Public [Signature]

[Signature]
Signature (Prime Bidder/Proposer)
Duane O'Laughlin
Print Name

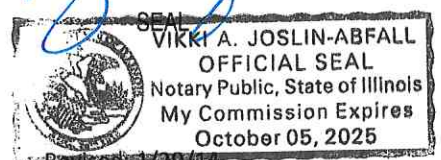
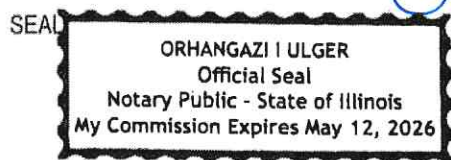
Ciorba Group, Inc.
Firm Name

11/12/2024
Date

Subscribed and sworn before me

this 12th day of November, 2024

Notary Public [Signature]





OFFICE OF CONTRACT COMPLIANCE

NICOLE MANDEVILLE

DIRECTOR

161 N. Clark Street, 23rd Floor • Chicago, Illinois 60601 • (312) 603-5502

TONI PRECKWINKLE

PRESIDENT

**Cook County Board
of Commissioners**

TARA STAMPS

1st District

DENNIS DEER

2nd District

BILL LOWRY

3rd District

STANLEY MOORE

4th District

MONICA GORDON

5th District

DONNA MILLER

6th District

ALMA E. ANAYA

7th District

ANTHONY QUEZADA

8th District

MAGGIE TREVOR

9th District

BRIDGET GAINER

10th District

JOHN P. DALEY

11th District

BRIDGET DEGNEN

12th District

JOSINA MORITA

13th District

SCOTT R. BRITTON

14th District

KEVIN B. MORRISON

15th District

FRANK AGUILAR

16th District

SEAN M. MORRISON

17th District

May 8, 2024

Luis Montgomery, President
2IM Group, LLC
118 South Clinton Street, Suite 350
Chicago, IL 60661

Annual Certification Renewal: June 10, 2025

Dear Mr. Montgomery:

Congratulations on your continued eligibility for Certification as a **Minority-owned Business Enterprise ("MBE")** by Cook County Government.

As a condition of continued Certification, you must file a **No Change Affidavit** within **ninety (90) calendar days prior** to the date of the annual renewal, **June 10th**. Failure to file this affidavit may result in the termination of your Certification. In addition, you must notify Cook County's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **ten (10) calendar days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

NAICS CODES:

541330 – Civil Engineering Services

237990 – Heavy and Civil Engineering Construction; and Drainage Project Construction

Your firm's participation on Cook County contracts will be credited toward **MBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,

Desiree M. Otkins

Desiree M. Otkins, EMBA
Deputy Director, Contract Compliance

DMO/lar

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: American Surveying & Engineering, Ltd.

Certifying Agency: City of Chicago

Contact Person: Coventine Fidis

Certification Expiration Date: 10/15/2025

Address: 120 N. LaSalle Street. Suite 3350

Ethnicity: Hispanic

City/State: Chicago, IL Zip: 60602

Bid/Proposal/Contract #: 2038-18488A

Phone: 312-277-2000 Fax: 815-288-6277

FEIN #: 36-3307274

Email: c.fidis@americansurvey.com

Participation: [] Direct [] Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

[x] No [] Yes - Please attach explanation. Proposed Subcontractor(s):

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Land acquisition services

Indicate the Dollar Amount, Percentage, and the Terms of Payment for the above-described Commodities/ Services:

\$317,797, 15.10%, PWP

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Signature (M/WBE)

Signature (Prime Bidder/Proposer)

Coventine Fidis

Duane O'Laughlin

Print Name

Print Name

American Surveying & Engineering, Ltd.

Ciorba Group, Inc.

Firm Name

Firm Name

11/6/2024

11/12/2024

Date

Date

Subscribed and sworn before me

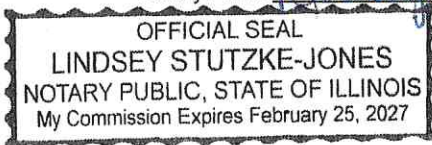
Subscribed and sworn before me

this 6th day of November, 2024

this 12th day of November, 2024

Notary Public

Notary Public



SEAL



Revised: 1/29/14



CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

OCT 3 1 2022

Conventine Fidis
American Surveying & Engineering, P.C.
200 N. LaSalle St, Ste. 2630
Chicago, IL 60601

Re: Change in Address

Dear Mr. Fidis:

We are pleased to inform you that we have updated your certification to reflect your firm's change in address. **American Surveying & Engineering, P.C.** continues to be certified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This certification will remain effective for as long as your firm continues to meet all certification eligibility requirements and is contingent upon the firm affirming its eligibility by filing an **annual No-Change Affidavit** each year. In the past, the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days before your annual anniversary date of October 15th.**

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification, you must **file an annual No-Change Affidavit by your anniversary date of October 15th.** Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the anniversary date for timely processing. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541330 – Engineering Services

541370 – Surveying and Mapping (except geophysical) Services (i.e. topographic mapping and land surveying)

531390 – Consultants', Real Estate (except appraisers), Offices

531390 – Landman Services

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,


Aileen Velazquez
Chief Procurement Officer 

AV/kr



Certification: View

[Certification List](#)[Submit Change Request](#)[View Letters & Certificates](#)[Add Date Alert](#)[Home](#)[View](#)[Search](#)[Message](#)[Settings](#)[Help & Support](#)[Logoff](#)[Show All](#)[Hide All](#)

Vendor Information

BUSINESS NAME	American Surveying & Engineering, Ltd.
SYSTEM VENDOR NUMBER	20060455
PRIMARY OWNER'S NAME	Mr. Coventine Fidis
ETHNIC GROUP	Hispanic/Latino
GENDER	Male

Certification Information

CERTIFYING AGENCY	City of Chicago
CERTIFICATION TYPE	MBE - Minority Business Enterprise
EFFECTIVE DATE	9/6/2024
RENEWAL DATE	10/15/2025

Contact Information

MAIN COMPANY EMAIL	c.fidis@americansurvey.com
MAIN PHONE	312-277-2000
MAIN FAX	815-288-6277
MAIN COMPANY WEBSITE	http://www.americansurvey.com

Addresses

PHYSICAL ADDRESS	120 N. LaSalle Strret. Suite 3350 Chicago, IL 60602 [map]
MAILING ADDRESS	841 N. Galena Ave. Suite 100 Dixon, IL 61021-4920 [map]

Lindsey Stutzke
AMERICAN SURVEYING &
ENGINEERING, LTD.

Powered by B2Gnow

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Atlas Engineering Group, Ltd.

Certifying Agency: Cook County Department of Transportation and Highway

Contact Person: Natalia Homedi, PE

Certification Expiration Date: 02/01/2026

Address: 710 Estate Drive

Ethnicity: Caucasian

City/State: Deerfield/IL Zip: 60015

Bid/Proposal/Contract #: 2038-18488A

Phone: 847-753-8020 Fax: 847-753-8023

FEIN #: 14-1990721

Email: nhomedi@aegroupltd.com

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes – Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: *(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)*

Engineering Services & Surveying

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:

\$164,960, 7.84%,PWP

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Eyad Homedi
Signature (M/WBE)

Duane O'Laughlin
Signature (Prime Bidder/Proposer)

Eyad Homedi, PE
Print Name

DUANE O'LAUGHLIN
Print Name

Atlas Engineering Group, Ltd.
Firm Name

Ciorba Group, Inc.
Firm Name

11/06/2024
Date

11/12/2024
Date

Subscribed and sworn before me

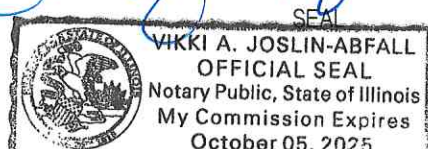
Subscribed and sworn before me

this 6 day of November, 2024

this 12th day of November, 2024

Notary Public *Jeffery J Kraines*

Notary Public *Wikki A. Joslin-Abfall*





CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

MAR 15 2021

Natalia Homedi
Atlas Engineering Group, LTD.
3100 Dundee Rd., Suite 502
Northbrook, IL 60062

Dear Ms. Homedi:

We are pleased to inform you that **Atlas Engineering Group, LTD.** has been recertified as a **Women-Owned Business Enterprise (“WBE”)** by the City of Chicago (“City”). This **WBE** certification is valid until **2/1/2026**; however your firm’s certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City’s certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm’s annual No-Change Affidavit is due by **2/1/2022, 2/1/2023, 2/1/2024 and 2/1/2025**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm’s five year certification will expire on **2/1/2026**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **12/1/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm’s eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, “False Claims”, of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

237310- Construction Management, Highway, Road, Street and Bridge

541330- Construction Engineering Services; Engineering Consulting Services

541370- Land Surveying Services

Your firm's participation on City contracts will be credited only toward **WBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Shannon E. Andrews
Chief Procurement Officer

SEA/fn

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: M3 Engineering Group
Contact Person: Marc Eshelman
Address: 203 N La Salle, Suite 2100
City/State: Chicago, IL Zip: 60601
Phone: 314.422.3441 Fax: 314.588.9442
Email: marc.eshelman@m3eg.com

Certifying Agency: Cook County
Certification Expiration Date: 6/25/2025
Ethnicity: African American
Bid/Proposal/Contract #: 2038-18488A
FEIN #: 27-0618979

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Design and Construction Document Preparation for Erosion & Sediment Control, Temporary Drainage, Landscape and Median Details. Prepare Construction Cost Estimates and Technical Specifications.

Indicate the Dollar Amount, Percentage, and the Terms of Payment for the above-described Commodities/ Services:

\$109,464, 5.20%, PWP

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Marc W. Eshelman Digitally signed by Marc W. Eshelman
Date: 2024.11.13 09:32:52 -06'00'

Signature (M/WBE)

Marc W. Eshelman, PE

Print Name

M3 Engineering Group

Firm Name

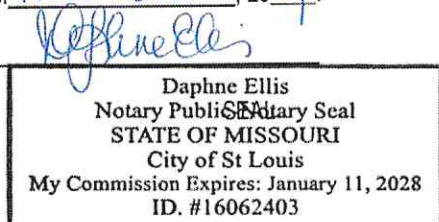
November 13, 2024

Date

Subscribed and sworn before me

this 13 day of NOVEMBER, 2024.

Notary Public



Duane O'Laughlin
Signature (Prime Bidder/Proposer)

DUANE O'LAUGHLIN

Print Name

Ciorba Group, Inc.

Firm Name

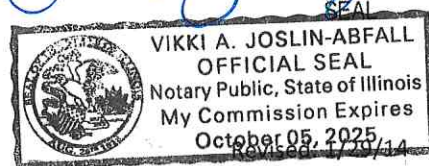
11/13/2024

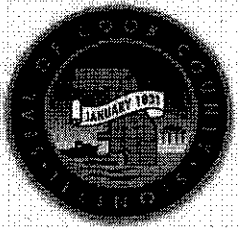
Date

Subscribed and sworn before me

this 13th day of November, 2024

Notary Public





OFFICE OF CONTRACT COMPLIANCE

Nicole Mandeville

DIRECTOR

161 N. Clark Street, Suite 2300 • Chicago, Illinois 60601 • (312) 603-5502

TONI PRECKWINKLE

PRESIDENT

Cook County Board
of Commissioners

TARA STAMPS
1st District

DENNIS DEER
2nd District

BILL LOWRY
3rd District

STANLEY MOORE
4th District

MONICA GORDON
5th District

DONNA MILLER
6th District

ALMA E. ANAYA
7th District

ANTHONY J. QUEZADA
8th District

MAGGIE TREVOR
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

BRIDGET DEGREN
12th District

JOSINA MORITA
13th District

SCOTT R. BRITTON
14th District

KEVIN B. MORRISON
15th District

FRANK J. AGUILAR
16th District

SEAN M. MORRISON
17th District

June 4, 2024

Majorie Melton, President
M3 Engineering Group of Illinois LLC
203 North LaSalle St.
Chicago, IL 60601

Annual Certification Renewal: June 29, 2025

Dear Ms. Melton:

Congratulations on your continued eligibility for Certification as a **Minority-owned Business Enterprise ("MBE")**, and **Women-owned Business Enterprise ("WBE")** by Cook County Government.

As a condition of continued Certification, you must file a **No Change Affidavit** within **ninety (90) calendar days prior** to the date of the annual renewal of **June 29th**. Failure to file this affidavit may result in the termination of your Certification. In addition, you must notify Cook County's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **ten (10) calendar days** of such a change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

NAICS CODES:

541330 – Engineering Services

Your firm's participation on Cook County contracts will be credited toward **MBE** or **WBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE** or **WBE** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,

Desiree M. Otkins

Desiree M. Otkins, EMBA
Deputy Director, Contract Compliance

DMO/ew

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Rubino Engineering, Inc.
Contact Person: Michelle Lipinski
Address: 425 Shepard Drive
City/State: Elgin, IL Zip: 60123
Phone: 847-931-1555 Fax:
Email: michelle.lipinski@rubinoeng.com

Certifying Agency: City of Chicago
Certification Expiration Date: 02-15-2025
Ethnicity: Caucasian
Bid/Proposal/Contract #: 2038-18488A
FEIN #: 80-0450719

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes - Please attach explanation. Proposed Subcontractor(s):

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Geotechnical Testing Services

Indicate the Dollar Amount, Percentage, and the Terms of Payment for the above-described Commodities/ Services:

\$37,636, 1.79%, PWP

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

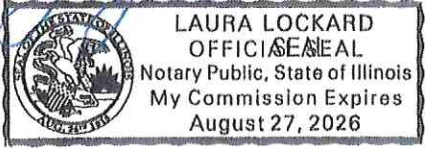
Michelle Lipinski
Signature (M/WBE)

Michelle Lipinski
Print Name

Rubino Engineering, Inc
Firm Name

November 8, 2024
Date

Subscribed and sworn before me
this 8th day of November, 2024

Notary Public *[Signature]*


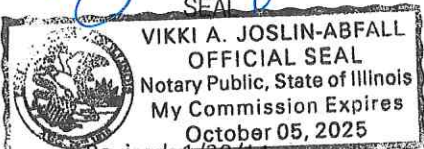
Duane O'Laughlin
Signature (Prime Bidder/Proposer)

DUANE O'LAUGHLIN
Print Name

Ciorca Group, Inc
Firm Name

11/12/2024
Date

Subscribed and sworn before me
this 12th day of November, 2024

Notary Public *[Signature]*




DEPARTMENT OF PROCUREMENT SERVICES
CITY OF CHICAGO

FEB 20 2020

Michelle Lipinski
Rubino Engineering, Inc.
425 Shepherd Drive
Frankfort, IL 60423

Dear Ms. Lipinski:

We are pleased to inform you that **Rubino Engineering, Inc.** has been recertified as a **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This **WBE** certification is valid until **2/15/2025**; however, your firm's certification must be revalidated annually. In the past, the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **2/15/2021, 2/15/2022, 2/15/2023 and 2/15/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **2/15/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **12/15/2024**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754)**.

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Certified Firms in the specialty area(s) of:

NAICS Code(s):

541380 - Soil Testing Laboratories or Services

541380 - Laboratory Testing (except medical, veterinary) Services

541380 - Geotechnical Testing

Your firm's participation on City contracts will be credited only toward **WBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Programs.

Sincerely,



Shannon E. Andrews
Chief Procurement Officer
SEA/nm

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Sanchez & Associates, PC
Contact Person: Gerardo P. Sanchez
Address: 180 Crossen Avenue
City/State: Elk Grove Village, IL. Zip: 60007
Phone: 773-444-01444 Fax: 847-232-3104
Email: gpsanchez@sanchez-pc.com

Certifying Agency: City of Chicago
Certification Expiration Date: 12/01/2024
Ethnicity: Hispanic
Bid/Proposal/Contract #: 2038-18488A
FEIN #: 20-2703329

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes -- Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Land Surveying Services

Indicate the Dollar Amount, Percentage, and the Terms of Payment for the above-described Commodities/ Services:

\$138,084, 6.56%, PWP

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Gerardo P. Sanchez
Signature (M/WBE)

Gerardo P. Sanchez
Print Name

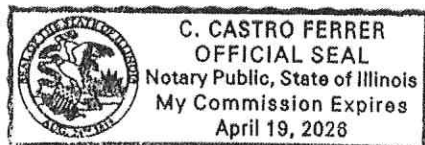
Sanchez & Asscoates, P.C.
Firm Name

11/06/2024
Date

Subscribed and sworn before me

this 12th day of November, 2024.

Notary Public C. Castro Ferrer



SEAL

Duane O'Laughlin
Signature (Prime Bidder/Proposer)

DUANE O'LAUGHLIN
Print Name

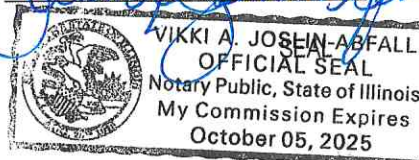
Ciorke Group, Inc
Firm Name

11/12/2024
Date

Subscribed and sworn before me

this 12th day of November, 2024.

Notary Public Vikki A. Joseph





CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

MAR 16 2023

Gerardo P. Sanchez
Sanchez & Associates, P.C
8604 West Catalpa Avenue, Suite 912
Chicago, IL 60656

Re: Change in NAICS code(s)

Dear Mr. Sanchez:

We are pleased to inform you that we have updated your certification to reflect your firm's change in NAICS code(s). **Sanchez & Associates, P.C.** continues to be certified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This certification will remain effective for as long as your firm continues to meet all certification eligibility requirements and is contingent upon the firm affirming its eligibility by filing an **annual No-Change Affidavit** each year. In the past, the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days before your annual anniversary date of November 1st**.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification, you must **file an annual No-Change Affidavit by your anniversary date of November 1st**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the anniversary date for timely processing. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;

- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority-Owned Business Enterprises in the specialty area(s) of:

Current NAICS Code(s):

541330 – Engineering Services

541370 – Land Surveying Services


561990 – Locating Underground Utility Lines Prior to Digging

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,

Tammi Morgan
Contracting Equity Officer 

TM/ms 

Vendor Profile: Certifications

[General](#)
[Public Profile](#)
[Business Highlights](#)
[Users](#)
[Commodity Codes](#)
[Contacts](#)
[Employees](#)
[Certifications](#)
[Contracts](#)
[Workforce Compliance](#)
[Questionnaires](#)

Sanchez & Associates, P.C.

System

[Renew/Apply for Certification](#)
[Submit Change Request](#)
[Change Request List](#)
[Request Missing Certification](#)

Current Certifications

Type	Action	Effective	Renewal	Organization
SBE	Addition	4/4/2019	4/4/2099	Chicago Transit Authority
MBE	No Change Affidavit	2/29/2024	12/1/2024	City of Chicago
ACDBE	New	Not available		Illinois Unified Certification Program
DBE	New	Not available		Indiana Unified Certification Program

Certification renewals and updates must be submitted to the certification agency with whom your renewal is due.
 For certification renewals and updates with City of Chicago, you may [submit online](#).
 For other agencies using this software, click [Login](#) to access your record in that system.
 For all other agencies, you will need to contact the certifying agency outside of this system for instructions.

Applications

Status	Application Number	App Type	Organization	Dates	Contact
Processing Complete	3383852	MBE/WBE/BE/DBE/WBE No Change Affidavit	City of Chicago	Started: 10/21/2024 Submitted: 10/23/2024 Received: 10/31/2024	Gerardo P Sanchez

**Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form**

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 2038-18488A	Date: 11/12/2024
Total Bid or Proposal Amount: \$2,104,613.00	Contract Title: Buffalo Grove Road Hintz Rd to Lake Cook Rd
Contractor: Ciorba Group	Subcontractor/Supplier/ Subconsultant to be 2IM Group LLC added or substitute:
Authorized Contact for Contractor: Duane O'Laughlin	Authorized Contact for Subcontractor/Supplier/ Luis Montgomery Subconsultant:
Email Address (Contractor): dolaughlin@ciorba.com	Email Address (Subcontractor): luis.m@2imgroup.com
Company Address (Contractor): 8725 W Higgins Rd Ste 600	Company Address (Subcontractor): 118 S Clinton Street Ste 350
City, State and Zip (Contractor): Chicago IL 60631	City, State and Zip (Subcontractor): Chicago IL 60661
Telephone and Fax (Contractor): 773-355-2949	Telephone and Fax (Subcontractor): 312-508-5156
Estimated Start and Completion Dates (Contractor): 02/01/2025	Estimated Start and Completion Dates (Subcontractor): 07/31/2027

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.


<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Environmental services	2.97%

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Ciorba Group

Contractor
Duane O'Laughlin

Name
COO

Title


Prime Contractor Signature

11/12/2024

Date

**Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form**

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 2038-18488A	Date: 11/12/2024
Total Bid or Proposal Amount: \$2,104,613.00	Contract Title: Buffalo Grove Road Hintz Rd to Lake Cook Rd
Contractor: Ciorba Group	Subcontractor/Supplier/ Subconsultant to be American Surveying & Engineering Ltd added or substitute:
Authorized Contact for Contractor: Duane O'Laughlin	Authorized Contact for Subcontractor/Supplier/ Coventine Fidis Subconsultant:
Email Address (Contractor): dolaughlin@ciorba.com	Email Address (Subcontractor): c.fidis@americansurvey.com
Company Address (Contractor): 8725 W Higgins Rd Ste 600	Company Address (Subcontractor): 120 N LaSalle St Ste 3350
City, State and Zip (Contractor): Chicago IL 60631	City, State and Zip (Subcontractor): Chicago IL 60602
Telephone and Fax (Contractor): 773-355-2949	Telephone and Fax (Subcontractor): 312-277-2000
Estimated Start and Completion Dates (Contractor): 02/01/2025	Estimated Start and Completion Dates (Subcontractor): 07/31/2027

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Land Acquisition Services, including Appraisals, Appraisal Review and Negotiations	15.10%

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Ciorba Group

Contractor
Duane O'Laughlin

Name
COO

Title
 11/12/2024
Prime Contractor Signature Date

**Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form**

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.


Bid/RFP/RFQ No.: 2038-18488A	Date: 11/12/2024
Total Bid or Proposal Amount: \$2,104,613.00	Contract Title: Buffalo Grove Road Hintz Rd to Lake Cook Rd
Contractor: Ciorba Group	Subcontractor/Supplier/ Subconsultant to be added or substitute: American Underground
Authorized Contact for Contractor: Duane O'Laughlin	Authorized Contact for Subcontractor/Supplier/ Subconsultant: David Kerber, Vice President
Email Address (Contractor): dolaughlin@ciorba.com	Email Address (Subcontractor): dkerber@americanundergroundinc.com
Company Address (Contractor): 8725 W Higgins Rd Ste 600	Company Address (Subcontractor): 246 Marquardt Drive
City, State and Zip (Contractor): Chicago IL 60631	City, State and Zip (Subcontractor): Wheeling IL 60090
Telephone and Fax (Contractor): 773-355-2949	Telephone and Fax (Subcontractor): 847-724-3503
Estimated Start and Completion Dates (Contractor): 02/01/2025	Estimated Start and Completion Dates (Subcontractor): 07/31/2027

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Storm sewer televising	0.37%

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Ciorba Group

Contractor
 Duane O'Laughlin
 Name
 COO
 Title

 Prime Contractor Signature
 Date: 11/12/2024

**Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form**

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 2038-18488A	Date: 11/12/2024
Total Bid or Proposal Amount: \$2,104,613.00	Contract Title: Buffalo Grove Road Hintz Rd to Lake Cook Rd
Contractor: Ciorba Group	Subcontractor/Supplier/ Subconsultant to be Atlas Engineering Group Ltd added or substitute:
Authorized Contact for Contractor: Duane O'Laughlin	Authorized Contact for Subcontractor/Supplier/ Subconsultant: Natalia Homedi
Email Address (Contractor): dolaughlin@ciorba.com	Email Address (Subcontractor): nhomedi@aegroupltd.com
Company Address (Contractor): 8725 W Higgins Rd Ste 600	Company Address (Subcontractor): 710 Estate Drive
City, State and Zip (Contractor): Chicago IL 60631	City, State and Zip (Subcontractor): Northbrook IL 60015
Telephone and Fax (Contractor): 773-355-2949	Telephone and Fax (Subcontractor): 847-753-8020
Estimated Start and Completion Dates (Contractor): 02/01/2025	Estimated Start and Completion Dates (Subcontractor): 07/31/2027

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Engineering Services & Surveying	7.84%

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Ciorba Group

Contractor _____

Duane O'Laughlin

Name _____

COO

Title _____

Prime Contractor Signature 

11/12/2024

Date

**Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form**

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 2038-18488A	Date: 11/12/2024
Total Bid or Proposal Amount: \$2,104,613.00	Contract Title: Buffalo Grove Road Hintz Rd to Lake Cook Rd
Contractor: Ciorba Group	Subcontractor/Supplier/ Subconsultant to be M3 Engineering Group added or substitute:
Authorized Contact for Contractor: Duane O'Laughlin	Authorized Contact for Subcontractor/Supplier/ Marc Eshelman Subconsultant:
Email Address (Contractor): dolaughlin@ciorba.com	Email Address (Subcontractor): marc.eshelman@m3eg.com
Company Address (Contractor): 8725 W Higgins Rd Ste 600	Company Address (Subcontractor): 203 N. LaSalle St, Suite 2100
City, State and Zip (Contractor): Chicago IL 60631	City, State and Zip (Subcontractor): Chicago, IL 60601
Telephone and Fax (Contractor): 773-355-2949	Telephone and Fax (Subcontractor): 314-558-0699
Estimated Start and Completion Dates (Contractor): 02/01/2025	Estimated Start and Completion Dates (Subcontractor): 07/31/2027

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Drainage Studies and Design Support	5.2%

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Ciorba Group

Contractor

Duane O'Laughlin

Name

COO

Title

Prime Contractor Signature

11/12/2024

Date



**Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form**

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 2038-18488A	Date: 11/12/2024
Total Bid or Proposal Amount: \$2,104,613.00	Contract Title: Buffalo Grove Road Hintz Rd to Lake Cook Rd
Contractor: Ciorba Group	Subcontractor/Supplier/ Subconsultant to be added or substitute: Rubino Engineering, Inc.
Authorized Contact for Contractor: Duane O'Laughlin	Authorized Contact for Subcontractor/Supplier/ Subconsultant: Michelle Lipinski
Email Address (Contractor): dolaughlin@ciorba.com	Email Address (Subcontractor): Michelle.Lipinski@rubinoeng.com
Company Address (Contractor): 8725 W Higgins Rd Ste 600	Company Address (Subcontractor): 425 Shepard Drive
City, State and Zip (Contractor): Chicago IL 60631	City, State and Zip (Subcontractor): Elgin, IL 60123
Telephone and Fax (Contractor): 773-355-2949	Telephone and Fax (Subcontractor): 847-931-1555
Estimated Start and Completion Dates (Contractor): 02/01/2025	Estimated Start and Completion Dates (Subcontractor): 07/31/2027

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Geotechnical Engineering Services	1.79%

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Ciorba Group

Contractor

Duane O'Laughlin

Name

COO

Title



11/12/2024

Prime Contractor Signature

Date

Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form

OCPO ONLY:	
<input type="checkbox"/>	Disqualification
<input type="checkbox"/>	Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 2038-18488A	Date: 11/12/2024
Total Bid or Proposal Amount: \$2,104,613.00	Contract Title: Buffalo Grove Road Hintz Rd to Lake Cook Rd
Contractor: Ciorba Group	Subcontractor/Supplier/ Subconsultant to be Sanchez added or substitute:
Authorized Contact for Contractor: Duane O'Laughlin	Authorized Contact for Subcontractor/Supplier/ Gerardo Sanchez Subconsultant:
Email Address (Contractor): dolaughlin@ciorba.com	Email Address (Subcontractor): gpsanchez@sanchez-pc.com
Company Address (Contractor): 8725 W Higgins Rd Ste 600	Company Address (Subcontractor): 180 Crossen Ave
City, State and Zip (Contractor): Chicago IL 60631	City, State and Zip (Subcontractor): Elk Grove Village IL 60007
Telephone and Fax (Contractor): 773-355-2949	Telephone and Fax (Subcontractor): 773-444-0144
Estimated Start and Completion Dates (Contractor): 02/01/2025	Estimated Start and Completion Dates (Subcontractor): 07/31/2027

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.


<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Land surveying services	6.56%

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Ciorba Group

Contractor
Duane O'Laughlin

Name
COO

Title


Prime Contractor Signature

11/12/2024

Date



**Cook County
Office of the Chief Procurement Officer**

Economic Disclosure Statement Recertification Affidavit

Applicant/Holder Name: Ciorba Group Inc

Contract #: 2038-18488A

Address: 8725 W Higgins Rd Ste 600

City: Chicago

County: Cook

State: IL

Zip: 60631

Phone: 773-355-2949

Email: dolaughlin@ciorba.com

Instructions

If the Applicant is a corporation, the President must execute this affidavit. If executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization, satisfactory to the County that permits the person to execute this affidavit for the corporation.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute this affidavit, unless one partner or joint venturer has been authorized to sign.

If the Applicant is a member-managed LLC all members must execute this affidavit, unless otherwise provided in the operating agreement, resolution or other corporate documents.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute this affidavit.

This recertification is being submitted in connection with

Contract Name: Preliminary & Design Engineering Svcs-Buffalo Grove Road:Hintz Rd to Lake Cook Rd

Under penalty of perjury, the person signing below: (1) warrants that he/she is authorized to execute this Economic Disclosure Statement ("EDS") recertification on behalf of the Applicant/Holder, (2) warrants that all certifications and statements contained in the Applicant/Holder's last submitted EDS dated 11/23/2023 are true, accurate and complete as of the date furnished to the County and continue to be true, accurate and complete as of the date of this recertification, and (3) reaffirms its acknowledgments.

Recertification of:

- Certifications (SECTION 2), if applicable, as updated on:
- Economic and Other Disclosures (SECTION 3), if applicable, as updated on:
- Cook County Child Support Affidavit (Please submit any additional Child Support Obligations as an attachment to this form), if applicable, as updated on: 11/12/2024
- Cook County Disclosure of Ownership Interest Statement, if applicable, as updated on:
- Cook County Board of Ethics Familial Relationship Disclosure Form, if applicable, as updated on: 11/12/2024
- Cook County Affidavit for Wage Theft Ordinance (SECTION 4), if applicable, as updated on:

If your recertification of any of the above is related to information contained in an updated form submitted after the last submitted full EDS, please indicate the date such information was updated.

IMPORTANT: If you are unable to re-certify any section(s) of your previous EDS, please submit a truthful, fully updated version of that section(s) of the EDS including separate signatures where required.

By: Ciorba Group Inc
(Print or type legal name of Applicant/Holder)

Date: 11/12/2024


President or authorized signatory (Signature)

Print or type name of President or authorized signatory:

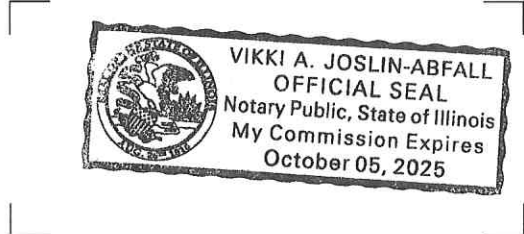
SALVATORE DI BERNARDO

Title of signatory:

PRESIDENT

Subscribed and sworn to before me on this 12th day of November, 2024

Notary Public Signature:  Seal:



COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

- 1. An Applicant for County Action and
- 2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name Ciorba Group Inc

D/B/A: _____ FEIN # Only: 36-2525351

Street Address: 8725 W Higgins Rd Ste 600

City: Chicago State: IL Zip Code: 60631

Phone No.: 773-355-2923 Fax Number: _____ Email: mbentz@ciorba.com

Cook County Business Registration Number: N/A
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): N/A

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
Salvatore Di Bernardo	2406 Park Place Evanston IL 60201	51%
Ciorba Group	ESOP 8725 W Higgins Rd Ste 600 Chicago IL 60631	15%
Duane O'Laughlin	117 Bobolink Dr Grayslake IL 60030	9%
Tony Wolff	34380 Tangueray Dr Grayslake IL 60030	8%

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No
If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Corporate Officers, Members and Partners Information:

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

Name	Address	Title (specify title of Office, or whether manager or partner/joint venture)	Term of Office
See attached			

Declaration (check the applicable box):

- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

SALVATORE DI BERNARDO
Name of Authorized Applicant/Holder Representative (please print or type)

PRESIDENT
Title

[Signature]
Signature

11/12/2024
Date

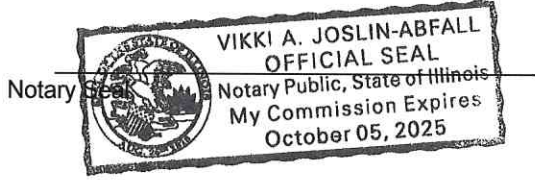
SDIBERNARDO@CIORBA.COM
E-mail address

773 355 2934
Phone Number

Subscribed to and sworn before me
this 12th day of November 2024

My commission expires: October 5, 2025

X [Signature]
Notary Public Signature



Ciorba Group, Inc.
Corporate Officers
EDS-7 Attachment

Last Name	First Name	Address	Title	Term of Office
Di Bernardo	Salvatore	2406 Park Place Evanston IL 60201	CEO	One Year
O'Laughlin	Duane	117 Bobolink Dr Grayslake IL 60030	COO	One Year
Bentz	Melissa	337 N Addison Ave Elmhurst IL 60126	CFO	One Year
Sauter	Brett	6821 Powell St Downers Grove IL 60515	VP	One Year
Wolff	Tony	34380 Tangueray Dr Grayslake IL 60030	VP	One Year
Vondra	Joseph	16541 W McKenzie Ave Lockport IL 60441	VP	One Year



COOK COUNTY BOARD OF ETHICS
69 W. WASHINGTON STREET, SUITE 3040
CHICAGO, ILLINOIS 60602
312/603-4304 Office 312/603-9988 Fax

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION

Nepotism Disclosure Requirement:

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
its officers,
its employees or independent contractors responsible for the general administration of the entity,
its agents authorized to execute documents on behalf of the entity, and
its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

Additional Definitions:

“Familial relationship” means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- Parent, Child, Brother, Sister, Aunt, Uncle, Niece, Nephew, Grandparent, Grandchild, Father-in-law, Mother-in-law, Son-in-law, Daughter-in-law, Brother-in-law, Sister-in-law, Stepfather, Stepmother, Stepson, Stepdaughter, Stepbrother, Stepsister, Halfbrother, Halfsister

COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: Ciorba Group Inc

Address of Person Doing Business with the County: 8725 W Higgins Rd Ste 600 Chicago IL 60631

Phone number of Person Doing Business with the County: 773-355-2923

Email address of Person Doing Business with the County: mbentz@ciorba.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:

Melissa Bentz CFO mbentz@ciorba.com

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the proceeding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County:

2038-18488A Buffalo Grove Rd Hintz Rd to Lake Cook Rd

The aggregate dollar value of the business you are doing or seeking to do with the County: \$ 2,104,613.00

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: Adriaan Jelks-Brown, adriaan.jelks-brown@cookcountyil.gov 312-603-4472

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: Adriaan Jelks-Brown, adriaan.jelks-brown@cookcountyil.gov 312-603-4472

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

- The Person Doing Business with the County is an individual and there is no familial relationship between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.
The Person Doing Business with the County is a business entity and there is no familial relationship between any member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

The Person Doing Business with the County **is an individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

The Person Doing Business with the County **is a business entity** and **there is a familial relationship** between at least one member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Employee of Business Entity Directly Engaged in Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.



 Signature of Recipient

11/12/2024

 Date

SUBMIT COMPLETED FORM TO: Cook County Board of Ethics
 69 West Washington Street, Suite 3040, Chicago, Illinois 60602
 Office (312) 603-4304 – Fax (312) 603-9988
 CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (i.e. in laws and step relations) or adoption.

**COOK COUNTY
ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

Section	Description	Pages
1	Instructions for Completion of EDS	EDS i - ii
2	Certifications	EDS 1- 2
3	Economic and Other Disclosures, Affidavit of Child Support Obligations, Disclosure of Ownership Interest and Familial Relationship Disclosure Form	EDS 3 – 12
4	Cook County Affidavit for Wage Theft Ordinance	EDS 13-14
5	Contract and EDS Execution Page	EDS 15
6	Cook County Signature Page	EDS 16

SECTION 1
INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document (“EDS”) is to be completed and executed by every Bidder on a County contract, every Proposer responding to a Request for Proposals, and every Respondent responding to a Request for Qualifications, and others as required by the Chief Procurement Officer. The execution of the EDS shall serve as the execution of a contract awarded by the County. The Chief Procurement Officer reserves the right to request that the Bidder or Proposer, or Respondent provide an updated EDS on an annual basis.

Definitions. Terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, as applicable.

Affiliate means a person that directly or indirectly through one or more intermediaries, Controls is Controlled by, or is under common Control with the Person specified.

Applicant means a person who executes this EDS.

Bidder means any person who submits a Bid.

Code means the Code of Ordinances, Cook County, Illinois available on municode.com.

Contract shall include any written document to make Procurements by or on behalf of Cook County.

Contractor or *Contracting Party* means a person that enters into a Contract with the County.

Control means the unfettered authority to directly or indirectly manage governance, administration, work, and all other aspects of a business.

EDS means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

Joint Venture means an association of two or more Persons proposing to perform a for-profit business enterprise. Joint Ventures must have an agreement in writing specifying the terms and conditions of the relationship between the partners and their relationship and respective responsibility for the Contract

Lobby or *lobbying* means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

Lobbyist means any person who lobbies.

Person or *Persons* means any individual, corporation, partnership, Joint Venture, trust, association, Limited Liability Company, sole proprietorship or other legal entity.

Prohibited Acts means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Proposal means a response to an RFP.

Proposer means a person submitting a Proposal.

Response means response to an RFQ.

Respondent means a person responding to an RFQ.

RFP means a Request for Proposals issued pursuant to this Procurement Code.

RFQ means a Request for Qualifications issued to obtain the qualifications of interested parties.

**INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

Section 1: Instructions. Section 1 sets forth the instructions for completing and executing this EDS.

Section 2: Certifications. Section 2 sets forth certifications that are required for contracting parties under the Code and other applicable laws. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 3: Economic and Other Disclosures Statement. Section 3 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Applicant to the warranties, representations, agreements and acknowledgements contained therein.

Required Updates. The Applicant is required to keep all information provided in this EDS current and accurate. In the event of any change in the information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Applicant shall supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is required.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions, and the Applicant is expected to comply fully with these ordinances. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit the web-site at cookcountyil.gov/ethics-board-of.

Authorized Signers of Contract and EDS Execution Page. If the Applicant is a corporation, the President and Secretary must execute the EDS. In the event that this EDS is executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization by the Corporation, satisfactory to the County that permits the person to execute EDS for said corporation. If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute the EDS, unless one partner or joint venture has been authorized to sign for the partnership or joint venture, in which case, the partnership agreement, resolution or evidence of such authority satisfactory to the Office of the Chief Procurement Officer must be submitted with this Signature Page.

If the Applicant is a member-managed LLC all members must execute the EDS, unless otherwise provided in the operating agreement, resolution or other corporate documents. If the Applicant is a manager-managed LLC, the manager(s) must execute the EDS. The Applicant must attach either a certified copy of the operating agreement, resolution or other authorization, satisfactory to the County, demonstrating such person has the authority to execute the EDS on behalf of the LLC. If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute the EDS.

A "Partnership" "Joint Venture" or "Sole Proprietorship" operating under an Assumed Name must be registered with the Illinois county in which it is located, as provided in 805 ILCS 405 (2012), and documentation evidencing registration must be submitted with the EDS.

Effective October 1, 2016 all foreign corporations and LLCs must be registered with the Illinois Secretary of State's Office unless a statutory exemption applies to the applicant. Applicants who are exempt from registering must provide a written statement explaining why they are exempt from registering as a foreign entity with the Illinois Secretary of State's Office.

SECTION 2**CERTIFICATIONS**

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE APPLICANT IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE APPLICANT THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE APPLICANT IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE APPLICANT SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in subparagraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20% or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Applicant has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Applicant would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE APPLICANT HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Applicant nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

C. DRUG FREE WORKPLACE ACT

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant will provide a drug free workplace, as required by (30 ILCS 580/3).

D. DELINQUENCY IN PAYMENT OF TAXES

THE APPLICANT HEREBY CERTIFIES THAT: *The Applicant is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-171.*

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

F. ILLINOIS HUMAN RIGHTS ACT

THE APPLICANT HEREBY CERTIFIES THAT: *It is in compliance with the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

G. INSPECTOR GENERAL (COOK COUNTY CODE, CHAPTER 34, SECTION 34-174 and Section 34-250)

The Applicant has not willfully failed to cooperate in an investigation by the Cook County Independent Inspector General or to report to the Independent Inspector General any and all information concerning conduct which they know to involve corruption, or other criminal activity, by another county employee or official, which concerns his or her office of employment or County related transaction.

The Applicant has reported directly and without any undue delay any suspected or known fraudulent activity in the County's Procurement process to the Office of the Cook County Inspector General.

H. CAMPAIGN CONTRIBUTIONS (COOK COUNTY CODE, CHAPTER 2, SECTION 2-585)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning campaign contributions, which is codified at Chapter 2, Division 2, Subdivision II, Section 585, and can be read in its entirety at www.municode.com.

I. GIFT BAN, (COOK COUNTY CODE, CHAPTER 2, SECTION 2-574)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning receiving and soliciting gifts and favors, which is codified at Chapter 2, Division 2, Subdivision II, Section 574, and can be read in its entirety at www.municode.com.

J. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-160;

Unless expressly waived by the Cook County Board of Commissioners, the Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is annually by the Chief Financial Officer of the County, and shall be posted on the Chief Procurement Officer's website.

The term "Contract" as used in Section 4, I, of this EDS, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for-profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

SECTION 3

REQUIRED DISCLOSURES

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons that have made lobbying contacts on your behalf with respect to this contract:

Name	Address
None	
_____	_____
_____	_____
_____	_____

2. LOCAL BUSINESS PREFERENCE STATEMENT (CODE, CHAPTER 34, SECTION 34-230)

Local business means a Person, including a foreign corporation authorized to transact business in Illinois, having a bona fide establishment located within the County at which it is transacting business on the date when a Bid is submitted to the County, and which employs the majority of its regular, full-time work force within the County. A Joint Venture shall constitute a Local Business if one or more Persons that qualify as a "Local Business" hold interests totaling over 50 percent in the Joint Venture, even if the Joint Venture does not, at the time of the Bid submittal, have such a bona fide establishment within the County.

a) Is Applicant a "Local Business" as defined above?

Yes: _____ No: _____

b) If yes, list business addresses within Cook County:

8725 W Higgins Rd Suite 600 Chicago IL 60631

c) Does Applicant employ the majority of its regular full-time workforce within Cook County?

Yes: _____ No: _____

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (CODE, CHAPTER 34, SECTION 34-172)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-5) and complete the Affidavit, based on the instructions in the Affidavit.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Applicant must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Applicant in Cook County:

PERMANENT INDEX NUMBER(S): None

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) The Applicant owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Applicant is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Applicant must explain below:

[Empty rectangular box for explanation]

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Applicant certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name Ciorba Group, Inc

D/B/A: _____ FEIN # Only: 36-2525351

Street Address: 8725 W Higgins Rd Suite 600

City: Chicago State: IL Zip Code: 60631

Phone No.: 773-775-4009 Fax Number: _____ Email: _____

Cook County Business Registration Number: N/A
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): N/A

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
Salvatore Di Bernardo	2406 Park Place Evanston IL 60201	51%
Ciorba Group ESOP	8725 W Higgins Rd Suite 600 Chicago IL 60631	15%
Duane O'Laughlin	117 Bobolink Dr Grayslake IL 60030	9%

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No
If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Corporate Officers, Members and Partners Information:

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

Name	Address	Title (specify title of Office, or whether manager or partner/joint venture)	Term of Office
See attached			

Declaration (check the applicable box):

- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

SALVATORE DIBERNARDO
Name of Authorized Applicant/Holder Representative (please print or type)

CEO & PRESIDENT
Title


[Handwritten Signature]
Signature

11/29/2023
Date

SDIBERNARDO@CIORBA.COM
E-mail address

773 775 4009
Phone Number

Subscribed to and sworn before me
this 29th day of November 2023

My commission expires
 VIKKI A. JOSLIN-ABFALL
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
October 05, 2025
Notary Seal

X *[Handwritten Signature]*
Notary Public Signature



COOK COUNTY BOARD OF ETHICS
 69 W. WASHINGTON STREET, SUITE 3040
 CHICAGO, ILLINOIS 60602
 312/603-4304 Office 312/603-9988 Fax

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION

Nepotism Disclosure Requirement:

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County. The Ethics Ordinance defines a significant amount of business for the purpose of this disclosure requirement as more than \$25,000 in aggregate County leases, contracts, purchases or sales in any calendar year.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years. The required disclosure should be filed with the Board of Ethics by January 1 of each calendar year in which you are doing business with the County and again with each bid/proposal/quotation to do business with Cook County. The Board of Ethics may assess a late filing fee of \$100 per day after an initial 30-day grace period.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
- its officers,
- its employees or independent contractors responsible for the general administration of the entity,
- its agents authorized to execute documents on behalf of the entity, and
- its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

Additional Definitions:

“*Familial relationship*” means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- | | | |
|----------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Parent | <input type="checkbox"/> Grandparent | <input type="checkbox"/> Stepfather |
| <input type="checkbox"/> Child | <input type="checkbox"/> Grandchild | <input type="checkbox"/> Stepmother |
| <input type="checkbox"/> Brother | <input type="checkbox"/> Father-in-law | <input type="checkbox"/> Stepson |
| <input type="checkbox"/> Sister | <input type="checkbox"/> Mother-in-law | <input type="checkbox"/> Stepdaughter |
| <input type="checkbox"/> Aunt | <input type="checkbox"/> Son-in-law | <input type="checkbox"/> Stepbrother |
| <input type="checkbox"/> Uncle | <input type="checkbox"/> Daughter-in-law | <input type="checkbox"/> Stepsister |
| <input type="checkbox"/> Niece | <input type="checkbox"/> Brother-in-law | <input type="checkbox"/> Halfbrother |
| <input type="checkbox"/> Nephew | <input type="checkbox"/> Sister-in-law | <input type="checkbox"/> Halfsister |

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: Ciorba Group, Inc

Address of Person Doing Business with the County: 8725 W Higgins Rd Suite 600 Chicago IL 60631

Phone number of Person Doing Business with the County: 773-355-2934

Email address of Person Doing Business with the County: sdibernardo@ciorba.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the proceeding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: _____

2038-18488A Bufalo Grove Rd: hintz Rd to Lake Cook Rd

The aggregate dollar value of the business you are doing or seeking to do with the County: \$ 726,444

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: Adriaan Jelks-Brown, Adriaan.Jelks-Brown@cookcountyil.gov, (312) 603-4472

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: Adriaan Jelks-Brown, Adriaan.Jelks-Brown@cookcountyil.gov, (312) 603-4472

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

- The Person Doing Business with the County **is an individual** and there is **no familial relationship** between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.
- The Person Doing Business with the County **is a business entity** and there is **no familial relationship** between any member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

- The Person Doing Business with the County is an **individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

- The Person Doing Business with the County is a **business entity** and **there is a familial relationship** between at least one member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
---	--	--	----------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Employee of Business Entity Directly Engaged in Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
--	--	--	----------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.



 Signature of Recipient

11/28/2023

 Date

SUBMIT COMPLETED FORM TO: Cook County Board of Ethics
 69 West Washington Street, Suite 3040, Chicago, Illinois 60602
 Office (312) 603-4304 – Fax (312) 603-9988
 CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (i.e. in laws and step relations) or adoption.

SECTION 4

COOK COUNTY AFFIDAVIT FOR WAGE THEFT ORDINANCE

Effective May 1, 2015, every Person, ***including Substantial Owners***, seeking a Contract with Cook County must comply with the Cook County Wage Theft Ordinance set forth in Chapter 34, Article IV, Section 179. Any Person/Substantial Owner, who fails to comply with Cook County Wage Theft Ordinance, may request that the Chief Procurement Officer grant a reduction or waiver in accordance with Section 34-179(d).

"Contract" means any written document to make Procurements by or on behalf of Cook County.

"Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

"Procurement" means obtaining supplies, equipment, goods, or services of any kind.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.


All Persons/Substantial Owners are required to complete this affidavit and comply with the Cook County Wage Theft Ordinance before any Contract is awarded. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information. **County reserves the right to request additional information to verify veracity of information contained in this Affidavit.**

I. Contract Information:

Contract Number: 2038-18488A
 County Using Agency (requesting Procurement): Department of Transportation and Highways

II. Person/Substantial Owner Information:

Person (Corporate Entity Name): Ciorba Group, Inc
 Substantial Owner Complete Name: Salvatore Di Bernardo
 FEIN# 36-2525351

 E-mail address: sdibernardo@ciorba.com
 Street Address: 2406 Park Place
 City: Evanston State: IL Zip: 60201

III. Compliance with Wage Laws:

Within the past five years has the Person/Substantial Owner, in any judicial or administrative proceeding, been convicted of, entered a plea, made an admission of guilt or liability, or had an administrative finding made for committing a repeated or willful violation of any of the following laws:

- No *Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq., YES or NO*
- No *Illinois Minimum Wage Act, 820 ILCS 105/1 et seq., YES or NO*
- No *Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq., YES or NO*
- No *Employee Classification Act, 820 ILCS 185/1 et seq., YES or NO*
- No *Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq., YES or NO*
- No *Any comparable state statute or regulation of any state, which governs the payment of wages YES or NO*

If the Person/Substantial Owner answered "Yes" to any of the questions above, it is ineligible to enter into a Contract with Cook County, but can request a reduction or waiver under **Section IV**.

IV. Request for Waiver or Reduction

If Person/Substantial Owner answered "Yes" to any of the questions above, it may request a reduction or waiver in accordance with Section 34-179(d), provided that the request for reduction of waiver is made on the basis of one or more of the following actions that have taken place:

- No There has been a bona fide change in ownership or Control of the ineligible Person or Substantial Owner. YES or NO
- No Disciplinary action has been taken against the individual(s) responsible for the acts giving rise to the violation. YES or NO
- No Remedial action has been taken to prevent a recurrence of the acts giving rise to the disqualification or default. YES or NO
- No Other factors that the Person or Substantial Owner believe are relevant. YES or NO

The Person/Substantial Owner must submit documentation to support the basis of its request for a reduction or waiver. The Chief Procurement Officer reserves the right to make additional inquiries and request additional documentation.

V. Affirmation

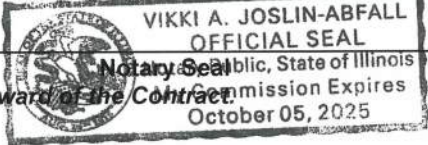
The Person/Substantial Owner affirms that all statements contained in the Affidavit are true, accurate and complete.

Signature: [Handwritten Signature] Date: 11/29/2023

Name of Person signing (Print): SALVATORE DIBERUARDO Title: CEO & PRESIDENT

Subscribed and sworn to before me this 29 day of November 2023

X [Handwritten Signature] 11/29/2023
Notary Public Signature



Note: The above information is subject to verification prior to the award of the Contract.

SECTION 5


CONTRACT AND EDS EXECUTION PAGE

The Applicant hereby certifies and warrants that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Applicant is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Applicant with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Applicant in this EDS are true, complete and correct. The Applicant agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

Execution by Corporation

Ciorba Group Inc

Corporation's Name

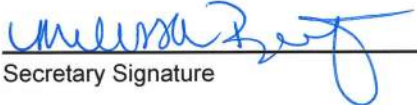
SALVATORE D. BERNARDO 
President's Printed Name and Signature

773-355-2934

SDIBERNARDO@CIORBA.COM

Telephone

Email


Secretary Signature

11/29/2023
Date

Execution by LLC

LLC Name

*Member/Manager Printed Name and Signature

Date

Telephone and Email

Execution by Partnership/Joint Venture

Partnership/Joint Venture Name

*Partner/Joint Venturer Printed Name and Signature

Date

Telephone and Email

Execution by Sole Proprietorship

Printed Name Signature

Assumed Name (if applicable)

Date

Telephone and Email

Subscribed and sworn to before me this

_____ day of _____, 20__.

My commission expires:

Notary Public Signature

Notary Seal

*If the operating agreement, partnership agreement or governing documents requiring execution by multiple members, managers, partners, or joint venturers, please complete and execute additional Contract and EDS Execution Pages.



ADDITIONAL REMARKS SCHEDULE

AGENCY Willis Towers Watson Midwest, Inc.		NAMED INSURED Ciorba Group, Incorporated Salvatore Di Bernardo 8725 West Higgins Road, Suite 600 Chicago, IL 60631	
POLICY NUMBER See Page 1		EFFECTIVE DATE: See Page 1	
CARRIER See Page 1	NAIC CODE See Page 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance

any other insurance in force for or which may be purchased by Additional Insured.

Waiver of Subrogation applies in favor of Additional Insured with respects to General Liability, Auto Liability, Umbrella/Excess Liability and Workers Compensation as permitted by law.

C. Potential Claims

Solely as respects **Insuring Agreements A, B, C and D.1.**, if, during the **Policy Period**, the **Insured** becomes aware of a circumstance that may reasonably be expected to be the basis of a **Claim** and if the **Insured**, during the **Policy Period**, provides the **Insurer** with a written report of the circumstance including:

1. When and how the **Insured** first became aware of such circumstance;
2. Any **Wrongful Act** or **Pollution Incident** asserted or believed to be at issue, and the **Professional Services, Contractor Services, Media Activities** or **Technology Services** involved in the circumstance; and
3. The nature of any potential **Damages** as well as the dates, persons and entities involved;

then any **Claim** which is subsequently made against the **Insured** arising out of such circumstance will be deemed to have been made on the date the **Insured** received the written report of the circumstance. Notice of any subsequent **Claim** shall be given to the **Insurer** as soon as practicable in accordance with **XII A. Notice of Claim**. Except as otherwise provided in this Policy, all notices under any provision of this Policy shall be in writing and given by email, prepaid express courier or certified mail properly addressed to the appropriate party. Notice to the **Insurer** shall be given to the respective address shown in the Declarations. If notice is given as described above, it shall be deemed to be received and effective upon the date of transmittal, subject to proof of transmittal.

XIII. Other Insurance and Subrogation

A. Other Insurance

All amounts payable under this Policy will be specifically excess of, and will not contribute with, any other valid and collectible insurance, including but not limited to project specific insurance, unless the other insurance is written specifically excess of this Policy. This Policy will not be subject to the terms of any other insurance policy.

B. Subrogation

1. In the event of any payment under this Policy, the **Insurer** shall be subrogated to all of the **Insureds'** rights of recovery and the **Named Insured** shall execute all papers required and shall do everything that may be necessary to secure such rights, including the execution of such documents as may be necessary to enable the **Insurer** to effectively bring suit in the name of the **Named Insured**. The **Insured** shall do nothing to prejudice such rights. However, the **Insurer** hereby waives its subrogation rights against a client of the **Insured** or project owner to the extent that the **Insured** had, prior to the **Claim** or circumstance, entered into a written agreement to waive such rights.
2. In the event the **Insurer** recovers amounts it paid under this Policy the **Insurer** will have priority over the **Insured** in the allocation of recovered amounts. The **Insurer** will reinstate the applicable Limits of Liability of this Policy, less the **Insurer's** costs incurred in obtaining such recovery. Any amounts above the total payment by the **Insurer** plus cost of recovery shall be paid to the **Insured**. The **Insurer** assumes no duty to seek recovery of any amounts paid under this Policy.

XIV. Extended Reporting Period

A. Automatic Extended Reporting Period



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Details (With Text)

File #: 25-0345 **Version:** 1 **Name:** Contract Amendment for Preliminary and Design Engineering Services – Buffalo Grove Road Increase & Extension Contract # 2238-18488A

Type: Contract Amendment (Highway) **Status:** Approved

File created: 12/2/2024 **In control:** Board of Commissioners

On agenda: 1/16/2025 **Final action:** 1/16/2025

Title: PROPOSED CONTRACT AMENDMENT (TRANSPORTATION AND HIGHWAYS)

Department(s): Transportation and Highways

Vendor: Ciorba Group, Inc., Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to increase and extend contract

Good(s) or Service(s): Preliminary and Design Engineering Services for Buffalo Grove Road

Location: Village of Arlington Heights, Village of Buffalo Grove, and Village of Wheeling, Illinois

County Board District(s): 14

Original Contract Period: 8/1/2022 - 1/31/2024

Section: 21-W1446-00-PV

Proposed Contract Period Extension: 2/1/2025 - 7/31/2027

Section: N/A

Total Current Contract Amount Authority: \$726,444.00

Original Board Approval: 7/28/2022, \$726,444.00

Previous Board Increase(s) or Extension(s): N/A

Previous Chief Procurement Officer Increase(s) or Extension(s): 2/1/2024 - 1/31/2025

This Increase Requested: \$1,378,169.00

Potential Fiscal Impact: FY2025 \$600,000.00; FY2026 \$600,000.00; FY2027 \$178,169.00

Accounts: Rebuild IL Bond Program: 11300.1500.29152.560019

Contract Number(s): 2038-18488A

IDOT Contract Number(s): N/A

Federal Project Number(s): N/A

Federal Job Number(s): N/A

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via: Direct participation.

The Chief Procurement Officer concurs.

Summary: The Department of Transportation and Highways respectfully requests approval of the proposed Contract Amendment between Cook County and Ciorba Group, Inc., Chicago, Illinois.

This Contract was approved by the Board on July 28, 2022, for a preliminary engineering and environmental (Phase I) study for the reconstruction of Buffalo Grove Road between Hintz Road and Lake Cook Road.

The improvements will enable the Department to protect the public investment in the highway system and provide a safe and sustainable highway in accordance with the Department's mission statement. Further, the improvement supports development of the regional economy through improved regional mobility.

Under this amendment, the Department is exercising the option to amend the contract to complete detailed design (Phase II) plans and specifications for Buffalo Grove Road from Hintz Road to Lake Cook Road. The time extension and increase is needed to complete these services.

This contract was awarded pursuant to a publicly advertised Invitation for Bids (IFB) in accordance with the Cook County Procurement Code. Ciorba Group, Inc. was the lowest, responsive, and responsible bidder.

Sponsors:

Indexes: JENNIFER (SIS) KILLEN, Superintendent, Department of Transportation and Highways

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
1/16/2025	1	Board of Commissioners	approve	Pass

PROPOSED CONTRACT AMENDMENT (TRANSPORTATION AND HIGHWAYS)

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Section: N/A

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