

AMENDMENT NO. 5

This Amendment modifies Contract No. 1455-13465, for Professional Engineering and Design Services for Touhy Avenue Improvements from Elmhurst Road to Mount Prospect Road by and between the County of Cook, Illinois, herein referred to as "County" and Knight E/A, Inc., authorized to do business in the State of Illinois hereinafter referred to as "Contractor":

RECITALS

Whereas, the County and Contractor have entered into a Contract approved by the County Board on September 10, 2014, (hereinafter referred to as the "Contract"), wherein the Contractor is to provide Professional Engineering and Design Services for Touhy Avenue Improvements from Elmhurst Road to Mount Prospect Road (hereinafter referred to as the "Services") from October 1, 2014 through September 30, 2019, in an amount not to exceed \$4,448,770.11; and

Whereas, Amendment No. 1 was authorized by the County Board on July 19, 2017, to extend the contract for two (2) years and thirty-one (31) days beginning October 1, 2019, through October 31, 2021, in the amount of \$1,242,281.36 and the Total Contract Amount was revised to \$5,691,051.47; and

Whereas, Amendment No. 2 was authorized by the County Board on September 26, 2019, to increase the contract, in the amount of \$373,258.46 and the Contract Amount was revised to \$6,064,309.93; and

Whereas, Amendment No. 3 was authorized by the County Board on October 7, 2021, to extend the contract for two (2) years beginning November 1, 2021, through October 31, 2023, and increase the contract in the amount of \$168,161.18 and the Contract Amount was revised to \$6,232,471.11; and

Whereas, Amendment No. 4 was executed by the Chief Procurement Officer on November 15, 2023, to extend the contract for eleven (11) months beginning November 1, 2023 through September 30, 2024; and

Whereas, an increase of the Contract amount is required for the continuation of Services; and pursuant to Article 10 Section C of the Contract, the County and Contractor desire to increase the Contract in the amount of \$148,333.95.

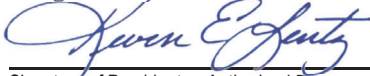
Now therefore, in consideration of mutual covenants contained herein, it is agreed by and between the parties to amend the Contract as follows:

1. The Contract is increased by \$148,333.95 and the Total Contract Amount is revised to \$6,380,805.06.
2. The Contract is hereby amended to incorporate Attachment A – Scope of Work and Proposal and made part of the Contract.
3. The attached updated Identification of Sub-Contractors/Suppliers/Sub-Consultants Form, MBE/WBE Utilization Plan forms, certificate of insurance, and Economic Disclosures Statement under Attachment B are also incorporated and made a part of this Contract.
4. All other terms and conditions remain as stated in the Contract.

Signature Page

In witness whereof and pursuant to the authority of the Chief Procurement Officer, the County and Contractor have caused this Amendment No. 5 to be executed on the date and year last written below.

Knight E/A, Inc.



Signature of President or Authorized Representative

Kevin E. Lentz

Type or Print Name

President

Title

05/21/2024

Date

Assistant State's Attorney (if applicable – approved as to form)

Not Applicable

Signature

Printed Name

Date

County of Cook, Illinois

Raffi Sarrafian

Digitally signed by Raffi Sarrafian
Date: 2024.09.12 12:29:42 -05'00'

Raffi Sarrafian, Chief Procurement Officer

Date

ATTACHMENT 1

Scope of Work and Proposal

KNIGHT

Engineers & Architects

February 19, 2024

Ms. Jennifer Killen, P.E., P.T.O.E.
Superintendent of Highways
Cook County Department of Transportation and Highways
69 W. Washington Street, Suite 2100
Chicago, IL 60602

Attention: Mr. Noel Basquin, P.E.
Chief Engineer of Design

Proposal for Supplement No.4
Contract Number 1455-13465
Professional Engineering and Design Services
Touhy Avenue – Elmhurst Road to Mount Prospect Road

Dear Mr. Basquin:

Knight E/A, Inc. (Knight) respectfully resubmits the enclosed Supplement No. 4 Proposal for the subject contract. The work includes the redesign or updating of various plan elements due to numerous changes to stakeholder standards, as well as the addition of new tasks as follows:

1. General/Coordination
2. Tollway Traffic Signal Plan Review and Updating
3. Multiple Plan, Specification and Estimate updates
4. Additional Utility Coordination
5. New Illinois Department of Transportation (IDOT) Pavement Design Direction
6. Bridge and Wall Audit and Structural Plan Revisions per revised IDOT Requirements
7. DBE Analysis
8. Lighting Recalculation and Revised Specifications per Updated Standards
9. Authorization to Advertise Submittal Package (BLR 24110)

The following documents are provided as part of Supplement No. 3:

- Scope of Work
- Cost Estimate of Consultant Services
- Knight- IDOT Statement of Experience and Financial Condition" (SEFC)
- Subconsultants:
 - Scope of Work
 - Cost Estimate of Consultant Services
 - SEFC Letters
 - MBE or WBE Certification Letters

We request that the upper limit compensations be increased by \$148,333.95 from \$6,232,471.11 to \$6,380,805.06. Knight is committed to meeting the MBE/WBE goal of 35%. We therefore propose to

February 19, 2024
Page 2 of 2

KNIGHT

utilize American Surveying and Engineering, P.C.(MBE), Ardmore Roderick (MBE), Terra Engineering, Inc. (MBE) and Singh Engineering (MBE) in performance of this work.

Respectfully submitted,

KNIGHT E/A, INC.

A handwritten signature in black ink, appearing to read 'D. Szwaya', written in a cursive style.

Daniel J. Szwaya, P.E.
Project Manager

KNIGHT

Contract Number 1455-13465
Professional Engineering and Design Services
Touhy Avenue – Elmhurst Road to Mount Prospect Road
Supplemental Agreement No. 5

Basis of Request

The subject improvement comprises improvements to IDOT (Illinois Department of Transportation) arterial roadways, municipal streets, Chicago Department of Transportation infrastructure and elements of future Interstate Highway 490. Illinois 490 is a proposed Toll Highway to be owned and operated by the Illinois State Toll Highway Authority (ISTHA). Improvements made as part of the CCDOTH Touhy project are being made based on concept plans developed jointly by IDOT and ISTHA and the work is an intrinsic part of the Toll highway construction. As such, completion of these improvements, are critical to completion of the Toll highway, impacting regional traffic and generation of toll revenue. Additionally, the worsening traffic congestion and pavement conditions along the State arterial roads creates further pressure to complete the proposed improvements.

For these reasons, it has become critical to bring project design to a close, gain the necessary IDOT approvals to advertise and bid the work and commence construction. Consequently, the design team, led by Knight, has completed all of the design tasks required and requested by CCDOTH, without delay, and without consideration as to whether the work was within the scope of effort defined in the contract and its various amendments.

This request describes additional critical tasks performed at the direction of CCDOTH in order to complete the design and help meet the obligations that CCDOTH has made to the many other stakeholders affected by this project. In many cases, these tasks were required due to unforeseen developments as well as work that became necessary due to the extension of time in the design phase as a result of finalizing agreements and right-of-way acquisition. Also included is additional effort anticipated to complete the plans, specifications, estimates and other documents in order to meet IDOT and Cook County authorization and procurement requirements. The scope of these additional efforts is described in more detail below:

KNIGHT

Scope of Work

General/Coordination

During this period, Knight was directed to submit revised Pre-Final Plans, Specifications and Estimates (PSE) after the IDOT/CCDOH review of the August, 2022 submittal. The submittal in 2022 had been expected to be the final submittal prior to initiating construction contract procurement. Knight was directed to prepare all comment dispositions and again update the plans and specifications to:

1. Submit to IDOT Bureau of Local Roads for final review in 2024.
2. Update all documentation to 2022 standards for the initial final submittal and multiple 2023 and 2024 updates for final review, authorization to advertise and Cook County Procurement submittals.

After the initial submittal in 2023, Knight was directed to prepare another complete submittal to IDOT in 2024 for final review and authorization to advertise. It is expected that documentation will then be submitted to County Procurement.

As part of agency coordination and comment, Knight has also been directed to:

- Review adjacent Illinois Tollway improvements including utility coordination, right-of-way impacts, coordination with proposed adjacent and overlapping work, construction scheduling, maintenance of traffic, stormwater drainage and detention, agency permitting requests, landscaping, and grading and traffic signal design.
- Review and coordination with the Chicago Department of Aviation regarding access to the airport and resultant changes to Maintenance of Traffic along Mount Prospect Road during construction.
- Revise all documents as required to reflect all work included in the proposed Illinois Tollway Advance Contract package (IN02-A).
- Review of all outstanding ICC Orders and Agency Permits including renewal requests and resubmittals, as required.
- Review of sidewalk or pedestrian access requests and incorporation of revisions or additions to proposed sidewalk or multi-use paths.

KNIGHT

- Substantial revision of traffic signal, pavement marking and ADA (Americans with Disabilities) plans due to updated requirements.
- Revision and updating of all structural plans.
- Comprehensive and substantial revision of specifications and pay items.
- Provide a comprehensive DBE cost estimate to be used to calculate compliance requirements in the construction contract.

All work was directed after substantial completion of PSE and multiple previous reviews. Significant work was required to revise the PSE due to the time elapsed between submittals (2018 to 2022) and an update of IDOT standards between 2022 and 2023. Also included was the need for regular and special coordination meetings and responses to numerous stakeholder inquiries.

Traffic Signal Plan Review

This work involves analysis and review of 2023 IDOT requirements for traffic signals including pedestrian signals. Meeting these standards required significant revisions to all of the signal locations where cross-walks were being provided and impacted ADA and pavement marking plans at the intersections.

Advertising “BID” PSE Updates to revised Agency standards

This work involves significant additional plan and specification revision related to updated agency specifications, details, and standards. These involve CCDOTH, IDOT, Chicago Department of Aviation (CDA), City of Des Plaines and Elk Grove Village revisions. This is a significant effort due to the time elapsed between the “Final” Contract Document Submittal made in 2018, the “Pre-Final” submittal made in 2022, three required submittals made in 2023 and one additional submittal in 2024. Updated analysis of all projects pay items and unit cost estimates is required, in particular, Materials requirements resulted in extensive revisions to the calculations and specifications. Knight is assisted by Ardmore Roderick, American Surveying and Engineering, Singh and Associates and Terra Engineering in this effort.

KNIGHT

Utility Coordination

Knight has been directed to coordinate all utility relocation activities affecting the proposed construction. This has involved regular updates of utility status, coordination with Tollway and CCDOTH utility managers and plan updates as as-built or as-permitted plans have been made available. Knight has monitored all outstanding permits and facilitated renewal and resubmittal requests, as required. Knight has been assisted by sub-consultant American Surveying and Engineering (ASE) in this effort.

Pavement Design Revisions

IDOT provided an updated pavement design for all roads within their jurisdiction which required redesign of a portion of proposed Elmhurst Road from PCC to HMA as well as other revisions to pay items and quantities throughout the project.

Structural Revisions

The extended time periods between submittals and the changes from 2022 to 2023 required a complete review of both major bridge structures and significant revisions to pay items and specifications which than had to be reviewed by the IDOT Bridge Office.

DBE Analysis

Knight was directed to perform a comprehensive analysis of the pay items and costs associated with the project in order to formulate a DBE compliance requirement for the contract.

Lighting

Due to revised standards and the unavailability of previously specified lighting hardware, a new lighting analysis for both the IDOT and Elk Grove lighting sections was required. Knight was aided by Singh and Associates in this effort.

IDOT Authorization to Advertise Requirements

The Illinois Department of Transportation Bureau of Local Roads requires a specific submittal package in accordance with the BLR Form 24110. This includes the packaging of PSE, permitting, agreement, right-of-way and all other required documentation for IDOT review.

PAYROLL ESCALATION TABLE FIXED RAISES

Inc.
4
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DATE 02/19/24
PTB-ITEM# 180

CONTRACT TERM 21 MONTHS
START DATE 1/1/2023
RAISE DATE 1/1/2024
END DATE 9/30/2024

OVERHEAD RATE 156.94%
COMPLEXITY FACTOR 0
% OF RAISE 3%

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	1/1/2023	1/1/2024	12	57.14%
1	1/2/2024	10/1/2024	9	44.14%

The total escalation = 1.29%

PAYROLL RATES

FIRM NAME	<u>Knight E/A, Inc.</u>	DATE	<u>02/19/24</u>
PRIME/SUPPLEMENT	<u>Supplement 4</u>		
PTB-ITEM #	<u>180</u>		

ESCALATION FACTOR 1.29%

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Administrative Specialist	\$41.97	\$42.51
Assistant Consultant	\$33.88	\$34.32
Assistant Vice President	\$72.28	\$73.21
Associate Consultant	\$38.93	\$39.43
Consultant	\$42.49	\$43.04
Director	\$76.96	\$77.95
Intern	\$21.00	\$21.27
Lead Consultant	\$63.16	\$63.97
Lead Inspector	\$57.80	\$58.54
Lead Tech. Eng. Support Specialist	\$47.71	\$48.32
Manager	\$55.71	\$56.43
Office Assistant	\$25.66	\$25.99
Office Coordinator	\$26.63	\$26.97
Senior Vice President I	\$86.00	\$87.11
Specialist	\$35.33	\$35.78
Senior Inspector	\$49.07	\$49.70
Senior Consultant	\$50.05	\$50.69
Senior Coordinator	\$30.99	\$31.39
Senior Design Support Specialist	\$42.65	\$43.20
Senior Intern	\$23.00	\$23.30
Senior Lead Inspector	\$58.75	\$59.51
Senior Lead Technician	\$61.69	\$62.48
Senior Office Coordinator	\$32.72	\$33.14
Senior Tech. Eng. Support Specialist	\$37.92	\$38.41
Technician Assistant	\$18.40	\$18.64
Vice President	\$83.64	\$84.72

Subconsultants

FIRM NAME Knight E/A, Inc.
PRIME/SUPPLEMENT Supplement 4
PTB-ITEM # 180

DATE 02/19/24

NAME	Direct Labor Total	Contribution to Prime Consultant
ASE	8,983.66	1,078.04
Ardmore	5,982.00	717.84
Singh	2,167.00	260.04
Terra	4,196.00	503.52
Total	21,328.66	2,559.44



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

March 30, 2023

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Kevin Lentz
KNIGHT E/A, INC.
221 N. LaSalle St., Suite 300
Chicago, IL 60601

Dear Kevin Lentz,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2021. Your firm's total annual transportation fee capacity will be \$66,400,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 156.94% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2022. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

SEFC PREQUALIFICATIONS FOR KNIGHT E/A, INC.

CATEGORY	STATUS
Hydraulic Reports - Pump Stations	X
Special Plans - Lighting: Typical	X
Special Studies- Location Drainage	X
Hydraulic Reports - Waterways: Complex	X
Structures - Highway: Complex	X
Special Studies - Signal Coordination & Timing (SCAT)	X
Transportation Studies - Railway Engineering	X
Special Services - Electrical Engineering	X
Special Services - Architecture	X
Special Plans - Pumping Stations	X
Highways - Freeways	X
Special Services - Surveying	X
Special Services - Mechanical	X
Transportation Studies - Mass Transit	X
Special Services - Sanitary	X
Special Services - Landscape Architecture	X
Special Services - Construction Inspection	X
Special Studies - Feasibility	X
Location Design Studies - Rehabilitation	X
Location Design Studies - Reconstruction/Major Rehabilitation	X
Special Studies - Safety	X
Location Design Studies - New Construction/Major Reconstruction	X
Highways - Roads and Streets	X
Structures - Highway: Advanced Typical	X
Structures - Highway: Simple	X
Structures - Highway: Typical	X
Structures - Railroad	X
Environmental Reports - Environmental Assessment	X
Environmental Reports - Environmental Impact Statement	X
Special Plans - Traffic Signals	X
Special Studies - Traffic Studies	X

Airports - Design	X
Airports - Construction Inspection	A
Hydraulic Reports - Waterways: Typical	X

X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



Scope of Work

PROJECT SUMMARY – SUPPLEMENT REQUEST

Project Name Engineering Design Services for Touhy Ave. ASE Proposal No. 214104.2 (Supplement 10)

Owner Cook County DOTH

Date: May 31, 2023

Agent Knight

Revision Date: **August 23, 2023**

September 5, 2023

Supplement Description

Based on the coordination between Knight E/A (WSP), Cook County Department of Transportation and Highways (CCDOTH), the Illinois Tollway, and the local municipalities of Elk Grove Village and Des Plaines, ASE continues to provide support and necessary revisions for the previously designed sanitary sewer and water designs and assist in existing utility information. The updates and additional work outlined here are a by-product of the scheduled extensions for the proposed construction start date.

ASE will perform the following tasks:

1. Plan updates due to new technical reviews. Over time, regulations and policies change. The plans, specifications, and estimates are required to change to accommodate the new regulations and policies. Expected re-submittals include the following:
 - 1.1. Illinois Department of Transportation (IDOT). Prepare submittals and address comments (assume 2 submittals). Submittals shall include the research and submission of “cut sheets” for any proprietary items.
 - 1.2. North Suburban Municipal Joint Action Water Agency (NSJAWA). Prepare submittals and address comments (assume 2 submittals).
 - 1.3. Elk Grove Village and City of Des Plaines submittals. Prepare submittals and address comments (assume 2 submittals).
 - 1.4. IEPA Water Permits. If extensions are not allowed, prepare plan and permit submittals and address comments (assume 2 submittals).
 - 1.5. Metropolitan Water Reclamation District (MWRD). ASE is to assist Knight with the facilitation of sanitary sewer improvement permit requirements. Knight with facilitate all Storm Water and Environmental related items for compliance with the WMO regulations. ASE anticipates the need for MWRD Notice of Intent (NOI) permit. Prepare submittals and address comments (assume 2 submittals).

Upon completion of the construction, MWRD will require as-builts, a site walk thru inspection, and design engineering submittal for final permit closure.

- 1.6. Chicago Department of Transportation (CDOT) Office of Underground Coordination (OUC). ASE shall coordinate the OUC submittal for the INO2 plans. Prepare submittals and address comments (assume 2 submittals).

GENERAL CONDITIONS AND SCOPE ASSUMPTIONS

1. All professional services will be performed to appropriate Minimum Standards of practice of Engineering in the State of Illinois.
2. All relevant engineering and survey information shall be provided to ASE prior to the start of the design work.
3. For field operations, Owner/Agent will provide a Letter of Introduction.
4. Hazardous Waste sites which require protective equipment designated as "Class D" or greater will not be entered unless provided for otherwise in the Scope of Work Tasks.
5. American Surveying & Engineering is not signatory to any organized labor agreements. We will not provide services in any capacity where labor disputes may exist. We will not be responsible for costs or delays associated with labor disputes relevant to work on this project.
6. Field work performed on this project is subject to the vagaries of weather. In the event weather impairs our ability to perform any specified professional services, we will contact the Owner/Agent to determine changes in schedule or cost. No additional work will be performed until the owner/agent has reviewed and approved a revised cost or schedule.
7. This SOW assumes that work will begin immediately upon Notice to Proceed.
8. This SOW shall become part of the contract between Owner/Agent and ASE.
9. Subsurface Utility Engineering (SUE) standards referred to within this scope of work are in accordance with the CI/ASCE 38-02 Standard Guideline for the Collection & Depiction of Existing Subsurface Utility Data.



PROJECT: Touhy Ave Engineering Design

LOCATION: Touhy Ave
 CLIENT: Knight E/A

PROPOSAL No.: 214104.4 Supplement 10
 DATE: 8/23/2023

TASK 1.0 Plan Updates Due to Technical Reviews		Man Hours																					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
1.1	IDOT - 2 subs, readdressing of comments; Catalog Cuts	1		2		8					8												19
1.2	NSJAWA - 2 submittals			2		8	8	0			4												22
1.3	EGV & CDP - 2 submittals			2		16	16	8			16												58
1.4	IEPA Water Permits - 2 new plan & permit submittals			2		12	12	0			8												34
1.5	MWRD - Sanitary Sewer permits			2		16	8	0			8												34
1.6	CDOT OUC - OUC submittals for INO2 Plans			2		8	16	0			24												50
1.7	SUE QL B & Topo Survey pickup			0		0	0	0			0						0	0					0
1.8																							0
1.9																							0
TOTAL HOURS		1	0	12	0	68	60	8	0	0	68	0	0	0	0	0	0	0	0	0	0	0	217

TASK 2.0 Construction Phase Support		Man Hours																					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
2.1	RFI Support	0		0		0																	0
2.2	Monitor Contract Submittals			0		0																	0
2.3	Periodic Site Visits			0		0																	0
2.4	QAQC & Monitoring Surveying			0		0		0			0												0
2.5																							0
2.6																							0
2.7																							0
2.8																							0
2.9																							0
TOTAL HOURS		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



PROJECT: Touhy Ave Engineering Design
 LOCATION: Touhy Ave
 CLIENT: Knight E/A

PROPOSAL No. :
 DATE:

TASK	MANHOURS																			TOTAL		
	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW2	ROW 1	SUE 3	SUE 2	SUE 1	A/C 3		A/C 2	
1.0 Plan Updates Due to Technical Reviews	1	0	12	0	6	60	8	0	0	68	0	0	0	0	0	0	0	0	0	4	0	217
2.0 Construction Phase Support	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Hours	1	0	12	0	6	60	16	0	0	68	0	0	0	0	0	0	0	0	0	4	0	217

**PAYROLL ESCALATION TABLE
FIXED RAISES**

Engineering, PC
Sewer & Watermain Des

DATE 09/11/23
PTB NO. N/A ASE # 214104.2

CONTRACT TERM 21 MONTHS
START DATE 1/1/2023
RAISE DATE 1/1/2024

OVERHEAD RATE 150.00%
COMPLEXITY FACTOR 3.00%
% OF RAISE 3.00%

ESCALATION PER YEAR

1/1/2024	1/2/2024 - 9/30/2024			
1/1/2024	1/2/2024 9/30/2024			
	9			
	21			
	44.14%			

Escalation for this project would be:

1.29%

PAYROLL RATES

FIRM NAME American Surveying & Engineering, **DATE** 09/05/23
PRIME/SUPPLEMENT Des Plaines Sanitary & Watermain Design
PTB NO. N/A ASE # 214104.2

ESCALATION FACTOR **0.60%**

CLASSIFICATION	CURRENT RATE	CALCULATED RATE
Principal-in Charge	\$86.00	\$86.52
Project Manager	\$81.20	\$81.69
Project Surveyor/Engineer_4	\$77.17	\$77.63
Project Surveyor/Engineer_3	\$65.92	\$66.32
Project Surveyor/Engineer_2	\$48.28	\$48.57
Project Surveyor/Engineer_1	\$35.74	\$35.95
CADD Technicians	\$43.83	\$44.09
Engr. / Survey Tech. 3	\$42.04	\$42.29
Engr. / Survey Tech. 2	\$31.47	\$31.66
Engr. / Survey Tech. 1	\$18.97	\$19.08
ROW Specialist_4	\$63.17	\$63.55
ROW Specialist_3	\$43.83	\$44.09
ROW Specialist_2	\$33.82	\$34.02
ROW Specialist_1	\$24.60	\$24.75
S.U.E. Tech. Grade 3	\$44.00	\$44.26
S.U.E. Tech. Grade 2	\$29.50	\$29.68
S.U.E. Tech. Grade 1	\$14.55	\$14.64
Deputy Controller/Admin Manager	\$30.00	\$30.18
Administrative/Clerical 3	\$30.00	\$30.18
Administrative/Clerical 2	\$22.75	\$22.89



CITY OF CHICAGO



SEP 17 2020

DEPARTMENT OF PROCUREMENT SERVICES

Conventine Fidis
American Surveying & Engineering, P.C.
30 N. Lasalle St. Ste 3440
Chicago, Illinois 60606

Dear Mr. Fidis:

We are pleased to inform you that **American Surveying & Engineering, P.c.** is recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **9/15/2025**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **9/15/2021, 9/15/2022, 9/15/2023 and 9/15/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **9/15/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **7/15/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

OMD

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541330 – Engineering Services

541370 – Surveying and Mapping (except geophysical) Services (i.e. topographic mapping and land surveying)

531390 – Consultants', real estate (except appraisers), offices

531390 – Landman Services

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,


Shannon E. Andrews
Chief Procurement Officer

SEA/sg



Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

February 21, 2023

CERTIFIED – RETURN RECEIPT REQUESTED

Mr. Coventine Fidis
American Surveying & Engineering, P.C.
200 N. LaSalle St., Ste. 2630
Chicago, IL 60601

Dear Mr. Fidis:

The Illinois Department of Transportation (IDOT) has approved the *No Change Affidavit* for American Surveying & Engineering, P.C. and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

To remain certified and in good standing, you must annually submit a *No Change Affidavit*. Your firm's next affidavit is due on **March 1, 2024**. IDOT will send an affidavit form 60 days prior to that date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises within 30 days of the change.

Note: Pursuant to 49 CFR Part 26.83(i), whenever there is a change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

A handwritten signature in blue ink that reads "Tony L. Day" with a small "cc" written below it.

Tony L. Day
DBE Certification Section Manager
Bureau of Small Business Enterprises



Contract Number 1455-13465
Professional Engineering and Design Services
Touhy Avenue – Elmhurst Road to Mount Prospect Road
Proposal for Supplemental Agreement No.4

Supplemental Scope of Work

A. Civil Engineering Support

A delay in the process of issuing the contract for bid has required multiple requests for resubmittal of contract plans, quantities, and specs spanning multiple years. In the process Ardmore Roderick has incurred costs associated with revisions required to meet the standards at the time of submittal. The following tasks are required to close out the contract:

- Adjust crosswalk pavement marking plans and quantities to accommodate current standards.
- Update erosion control plans and temp drainage to meet permitting requirements.
- Review of current pay item list for incorporation of any new pay item numbers.
- Review of current check sheets and specs for incorporation of any updated specs.
- Adjusting unit prices to accommodate inflation.
- Phase III coordination

**PAYROLL ESCALATION TABLE
FIXED RAISES**

k Group, Inc

DATE 09/01/23
PTB-ITEM# 180

CONTRACT TERM 21 MONTHS
START DATE 1/1/2023
RAISE DATE 1/1/2024
END DATE 9/30/2024

OVERHEAD RATE 101.44%
COMPLEXITY FACTOR
% OF RAISE 3%

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	1/1/2023	1/1/2024	12	57.14%
1	1/2/2024	10/1/2024	9	44.14%

The total escalation = 1.29%

PAYROLL RATES

FIRM NAME The Roderick Group, Inc **DATE** 09/01/23
PRIME/SUPPLEMENT Supplement
PTB-ITEM # 180

ESCALATION FACTOR **1.29%**

Note: Rates should be capped on the AVG 1 tab as necessary

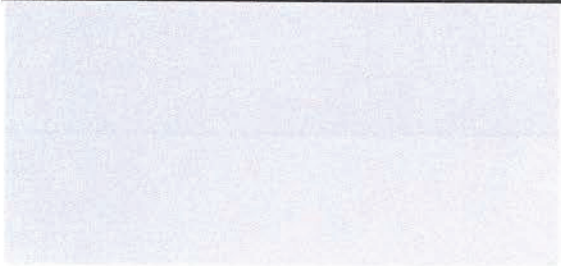
CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Engineer VI	\$85.71	\$86.81
Engineer V	\$76.68	\$77.67
Engineer IV	\$60.32	\$61.10
Engineer III	\$52.79	\$53.47
Engineer II	\$43.99	\$44.56
Engineer I	\$35.19	\$35.64

Subconsultants

FIRM NAME The Roderick Group, Inc
PRIME/SUPPLEMENT Supplement
PTB-ITEM # 180

DATE 09/01/23

NAME	Direct Labor Total	Contribution to Prime Consultant
------	--------------------	----------------------------------



Total 0.00 0.00



CITY OF CHICAGO



DEPARTMENT OF PROCUREMENT SERVICES

SEP 08 2021

Rashod Johnson
The Roderick Group, Inc. dba Ardmore Roderick
1500 W. Carroll Ave. Suite 300
Chicago, Illinois 60607

Re: Change in Address

Dear Mr. Johnson:

We are pleased to inform you that we have updated your certification to reflect your firm's change in address. **The Roderick Group, Inc. dba Ardmore Roderick** continues to be certified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **6/1/2025**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **6/1/2022, 6/1/2023 and 6/1/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **6/1/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **4/1/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

OK

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change;
or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

- 236220 – Commercial and Institutional Building; Construction Management**
- 237130 – Power and Communication Transmission Line; Construction Management**
- 237310 – Highway, Road, Street and Bridge; Construction Management**
- 237990 – Mass Transit; Construction Management**
- 541330 – Civil Engineering Services**
- 541330 – Engineering Design Services**
- 541330 – Engineering Services**
- 541370 – Surveying and Mapping Services (except geophysical)**
- 541611 – Administrative and General Management Consulting Services**

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Monica Jimenez
Acting Chief Procurement Officer

MJ/vlw



CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

DEC - 1 2022

Rashod Johnson
The Roderick Group, Inc., d/b/a Ardmore Roderick
1500 West Carroll Avenue
Chicago, IL 60607

Dear Mr. Johnson:

The City of Chicago has reviewed your annual *No Change Affidavit* and supporting documentation and is pleased to inform you that your firm **The Roderick Group, Inc., d/b/a Ardmore Roderick** continues to meet the **Disadvantaged Business Enterprise ("DBE")** program certification eligibility standards set forth in 49 CFR Part 26. Your next No Change Affidavit is due **October 15, 2023**.

This certification allows your firm to participate as a **DBE** in the Illinois Unified Certification Program (IL UCP). The participating agencies include the Illinois Department of Transportation, the City of Chicago, the Chicago Transit Authority, Metra and Pace.

If there is any change in circumstances during the course of your certification period that affect your ability to meet size, disadvantaged status, ownership, or control requirements or any material change in the information provided in your initial application, you must provide written notification to this agency within **thirty (30) days** of the occurrence of the change. Failure to provide this information is a ground for denial of certification based on failure to cooperate pursuant to 49 CFR 26.109(c).

Your firm's name will appear in the IL UCP DBE Directory under the following category name(s):

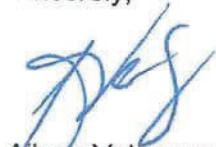
NAICS Code(s)

- 236220 - Construction Management, Commercial and Institutional Building**
- 237130 - Construction Management, Power and Communication Transmission Line**
- 237310 - Construction Management, Highway, Road, Street and Bridge**
- 237990 - Construction Management, Mass Transit**
- 541330 - Civil engineering Services**
- 541330 - Engineering Design services**
- 541330 - Engineering Services**
- 541370 - Surveying and Mapping Services (except Geophysical)**
- 541611 - Administrative and General Management Consulting Services**

The Directory is used by prime contractors/consultants, as well as other agencies, to solicit participation of DBE, and ACDBE firms. The Directory can be accessed on the Internet at: <https://webapps.dot.illinois.gov/UCP/ExternalSearch>

Your participation on contracts will only be credited toward **DBE** contract goals when you perform in your firm's approved area(s) of specialty. Credit for participation in an area outside your specialty requires prior approval (verification of resources, expertise, and corresponding support documentation, etc.).

Sincerely,



Aileen Velazquez
Chief Procurement Officer



AV/sl

Revised September 11, 2023

Daniel J, Szwaya, P.E.
Senior Engineer
WSP
30 North LaSalle Street, Suite 300
Chicago, Illinois 60606

Subject: Touhy Corridor Advance Construction Contract
Proposal for Landscape Architecture Services
Supplement No. 4

Dear Mr. Szwaya:

TERRA engineering respectfully submits this revised supplement for additional services for landscape architecture and ADA improvements associated with the Touhy Corridor improvements. The TERRA Team will assist Knight E/A, Inc. (Knight) with review and coordination of design engineering plans to identify appropriate landscape restoration of disturbed areas. We will apply appropriate roadside landscape guidelines as established with the Illinois Toll Highway and FAA. We also assist in the preparation of various ADA Plans as described below.

This fee proposal is based on your request for proposal (RFP), our conversations thereafter. A specific list of scope of work and anticipate deliverables is listed below.

SCOPE OF ADDITIONAL SERVICES

Landscape Architecture

A. Task Deliverables:

1. Plan review and assessment of existing conditions
 - Review and inventory existing conditions and vegetation in the area of disturbance
2. Coordination with Knight engineers on proposed disturbed conditions
 - Review and understand planned improvements to ensure appropriate area of coverage.
3. Coordination with appropriate agency staff as necessary
 - Conduct review meetings as necessary and identified by Knight E/A
4. Prepare a planting and restoration plan.
 - Landscape plans will be designed per the ISTHA guidelines and landscape master plan.
 - Proposed landscape restoration plans are limited to restoration of current conditions and areas of disturbance. The scope does not include planned enhancements.
5. Prepare special provisions for landscape restoration activities.
 - Provide appropriate special provisions for landscape restoration and planting.
6. Prepare a schedule of quantities.
 - Prepare a pay item and quantities schedule for the landscape restoration scope.
7. Prepare estimate of probable construction cost
 - Update cost estimates and project cost for landscape restoration items

B. Limit Of Services / Assumptions

1. A proposal for the following will be provided if requested as these items are currently excluded:
 - a. Landscape Architecture
 - Automated Irrigation design
 - Project/site renderings
 - Tree Tagging
 - b. Site Planning
 - c. Site Logistics Planning
 - d. Permitting through Highway Department(s)

C. Client Shall Provide And Terra May Rely On Accuracy Of The Following:

1. Documentation on the existing site that provides adequate representation of the existing conditions. Our field visits are only to verify this documentation accurately represents the as-built conditions and not to do extensive field verification or verification of concealed conditions.
2. A topographic survey with 3D, digital, topographic underground utility information, in .pdf and .dwg formats. The surveyor's point file should also be provided to us.
3. Environmental report with Soil Management Plan (SMP) outlining soil characteristics and EPA requirements for soil management.
4. Access to the site.
5. Contact information for design team as required to facilitate scope of work.

ADA Improvements

We understand that traffic signal comments have caused the location of traffic signal poles to change where ADA corner ramps design was previously complete. Terra's work is limited to revising the corner ramps to accommodate the new traffic signal location.

COMPENSATION

Based on Terra remaining budget, we request that the contract upper limit of compensation (Maximum Payable) be increased by \$12,041 from \$152,253.42 to \$164,294.42 to provide for the completion of the service notes above. Please see the attached Cost Estimate of Consultant services that are beyond remaining budget.

We appreciate the opportunity to be of continued service on this project. Please contact me with any questions.

Sincerely,
TERRA Engineering Ltd.



Daniel Kavanaugh, P.E.
Vice President
225 W Ohio Street, 4th Floor, Chicago, IL 60654
dkavanaugh@terraengineering.com | 312.467.0123

PAYROLL ESCALATION TABLE FIXED RAISES

Engineering
ment

DATE 09/11/23
PTB-ITEM# 102-013

CONTRACT TERM 20 MONTHS
START DATE 1/1/2023
RAISE DATE 1/1/2024
END DATE 8/31/2024

OVERHEAD RATE 150.00%
COMPLEXITY FACTOR
% OF RAISE 3%

ESCALATION PER YEAR

<u>year</u>	<u>First date</u>	<u>Last date</u>	<u>Months</u>	<u>% of Contract</u>
0	1/1/2023	1/1/2024	12	60.00%
1	1/2/2024	9/1/2024	8	41.20%

The total escalation = 1.20%

ESCALATION FACTOR 1.20%

1 tab as necessary

IDOT PAYROLL RATES ON FILE	CALCULATED RATE
\$60.69	\$61.42
\$52.97	\$53.61
\$33.83	\$34.24
\$61.23	\$61.96
\$26.04	\$26.35
\$38.47	\$38.93
\$19.68	\$19.92

AVERAGE HOURLY PROJECT RATES

Engineering

DATE 09/11/23

SHEET 1 OF 5

TOTAL PROJ. RATES			Land Design			ADA Des & Plans											
Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
4.0	4.12%	2.53	2	4.65%	2.86	2	3.70%	2.27									
24.0	24.74%	13.26				24	44.44%	23.82									
24.0	24.74%	8.47				24	44.44%	15.22									
17.0	17.53%	10.86	17	39.53%	24.50												
24.0	24.74%	6.52	24	55.81%	14.71												
4.0	4.12%	1.61				4	7.41%	2.88									
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97.0	100%	\$43.25	43.0	100.00%	\$42.06	54.0	100%	\$44.20	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

Contract No. 1455-13465, Amendment No. 5
 Attachment A, Page 42 of 53



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

January 27, 2023

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Jamil Bou-Saab
TERRA ENGINEERING, LTD.
225 W. Ohio Street, 4th Floor
Chicago, IL 60654

Dear Jamil Bou-Saab,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2021. Your firm's total annual transportation fee capacity will be \$25,600,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 150.69% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2022. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

SEFC PREQUALIFICATIONS FOR TERRA ENGINEERING, LTD.

CATEGORY	STATUS
Structures - Highway: Typical	X
Structures - Highway: Simple	X
Special Studies - Feasibility	X
Location Design Studies - Reconstruction/Major Rehabilitation	X
Structures - Highway: Advanced Typical	X
Special Studies - Traffic Studies	X
Hydraulic Reports - Waterways: Complex	X
Special Studies - Signal Coordination & Timing (SCAT)	X
Highways - Roads and Streets	X
Special Services - Surveying	X
Highways - Freeways	X
Special Plans - Traffic Signals	X
Location Design Studies - Rehabilitation	X
Special Services - Landscape Architecture	X
Special Studies - Safety	X
Special Services - Sanitary	X
Hydraulic Reports - Waterways: Typical	X
Special Services - Construction Inspection	X
Geotechnical Services - Structure Geotechnical Reports (SGR)	X
Location Design Studies - New Construction/Major Reconstruction	X
Special Studies- Location Drainage	X

X PREQUALIFIED

A NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.

S PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



CITY OF CHICAGO



DEPARTMENT OF PROCUREMENT SERVICES

JUN 30 2023

Karen Steingraber
Terra Engineering, Ltd.
225 W. Ohio St., 4th Fl.
Chicago, IL 60654

RE: CONTINUATION OF CERTIFICATION

Dear Ms. Steingraber:

We are pleased to inform you that **Terra Engineering, Ltd.** continues to be certified as a **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This recertification is a continuation of your previous certification which expired **April 1, 2020** and will remain effective for as long as your firm continues to meet all certification eligibility requirements and is contingent upon the firm affirming its eligibility by filing an **annual No-Change Affidavit** each year. In the past, the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 calendar days before your annual anniversary date of June 15th.**

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification, you must **file an annual No-Change Affidavit 60 calendar days before your anniversary date of June 15th.** Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the anniversary date for timely processing. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

You shall be deemed to have had your certification lapse and will be ineligible to participate as an **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;

- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

You have an obligation to cooperate with the City with any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

If you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541320 – Landscape Architectural Services

541330 – Engineering Services

541370 – Surveying and Mapping Services (Except Geophysical)

Your firm's participation on City contracts will be credited only toward **WBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Tammi Morgan
Contracting Equity Officer

TM/fn 





SINGH + ASSOCIATES, INC.
CONSULTING ENGINEERS

SCOPE OF SERVICES – SUPPLEMENT – 4

Project: Touhy Avenue Improvement
From/To: Elmhurst Road to Mount Prospect Road
Agency: Cook County Department of Transportation and Highways
Location: Cook County
RFQ No.: 1455-13465
County Section No.: 14-13018-01-EG
SINGH P.N.: 14039

Singh & Associates, Inc. (SINGH), as a sub-consultant to WSP, shall be responsible to provide additional efforts to update specification, pay items, and standards to be current.

Additional Scope includes:

1. Review and update specifications, pay items, and standards.
2. Quality Assurance/Quality Control.

SINGH scope does not include following:

1. New design or modification to already approved final design, including additional photometric computations.
2. Design work related to temporary traffic signals.
3. Design work related to final lighting design of original Touhy corridor, which includes Village of Elk Grove, IDOT and CDA lighting.
4. Design work related to temporary lighting for Village of Elk Grove, at Elmhurst Road and Touhy Avenue.

SINGH shall not be obligated to provide nor entitled to compensation for any out-of-scope services, unless agreed to via supplemental agreements.

PAYROLL ESCALATION TABLE FIXED RAISES

Associates, Inc.
nt 4
rvida

DATE 09/05/23
PTB-ITEM# 202-013

CONTRACT TERM 21 MONTHS
START DATE 1/1/2023
RAISE DATE 1/1/2024

END DATE 9/30/2024

OVERHEAD RATE 172.08%
COMPLEXITY FACTOR 0
% OF RAISE 2%

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	1/1/2023	1/1/2024	12	57.14%
1	1/2/2024	10/1/2024	9	43.71%

The total escalation = 0.86%

PAYROLL RATES

FIRM NAME	<u>Singh & Associates, Inc.</u>	<u>DATE</u>
PRIME/SUPPLEMENT	<u>Supplement 4</u>	<u>09/05/23</u>
PTB-ITEM #	<u>202-013</u>	

ESCALATION FACTOR **0.86%**

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$86.00	\$86.74
Engineer V	\$82.80	\$83.51
Engineer IV	\$71.73	\$72.34
Engineer III	\$61.30	\$61.83
Engineer II / Designer III	\$53.93	\$54.39
Engineer I / Designer II	\$36.85	\$37.17
Designer I / Technician	\$18.00	\$18.15
Proposal Coordinator/Admir	\$24.95	\$25.16



TONI PRECKWINKLE

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**Cook County Board
of Commissioners**

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FRANK J. AGUILAR
16th District

SEAN M. MORRISON
17th District

OFFICE OF CONTRACT COMPLIANCE

Nicole Mandeville

DIRECTOR

69 W. Washington Street, George W. Dunne Cook County Building, Suite 3000 • Chicago, Illinois 60602 • (312) 603-5502

January 27, 2023

Ms. Harvind Singh, President
Singh & Associates Inc.
230 W. Monroe Street
Suite 1400
Chicago, IL 60606-4802

Annual Certification Renewal: October 22, 2024

Dear Ms. Singh:

Congratulations on your continued eligibility for Certification as a **Minority-owned Business Enterprise ("MBE")** and **Women-owned Business Enterprise ("WBE")** by Cook County Government. This certification is valid until **October 22, 2025**; however, you must re-validate your firm's certification annually.

As a condition of continued Certification during the five (5) year term, you must file a **No Change Affidavit** within **ninety (90) calendar days** prior to the date of the annual expiration. Failure to file this affidavit may result in the termination of your Certification. You must notify Cook County's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **fifteen (15) calendar days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

NAICS CODES:

541330 – Construction engineering services; Engineering design services; Engineering services

Your firm's participation on Cook County contracts will be credited toward **MBE/WBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE/WBE** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,

Desirée M. Otkins

Desirée M. Otkins, EMBA
Deputy Director, Contract Compliance

DMO/ek



Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

September 23, 2022

CERTIFIED-RETURN RECEIPT REQUESTED

Ms. Harvind K. Singh
Singh & Associates, Inc.
230 W. Monroe St., Ste. 1400
Chicago, IL 60606-4802

Dear Ms. Singh:

The Illinois Department of Transportation (IDOT) has approved the *No Change Affidavit* for Singh & Associates, Inc. and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

To remain certified and in good standing, you must annually submit a *No Change Affidavit*. Your firm's next affidavit is due on **October 1, 2023**. IDOT will send an affidavit form 60 days prior to that date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises within 30 days of the change.

Note: Pursuant to 49 CFR Part 26.83(i), whenever there is a change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

A handwritten signature in blue ink that reads "Tony L. Day".

Tony L. Day
DBE Certification Section Manager
Bureau of Small Business Enterprises

ATTACHMENT 2

Updated Identification of Sub-Contractors/Suppliers/Sub-Consultants Form(s)

MBE/WBE Utilization Plan forms

Certificate of Insurance

Economic Disclosures Statement

[Forms & Affidavits \(cookcountyil.gov\)](http://cookcountyil.gov)



OFFICE OF CONTRACT COMPLIANCE

NICOLE N. MANDEVILLE

DIRECTOR, CONTRACT COMPLIANCE

161 N. Clark – 23rd Floor • Chicago, Illinois 60601 • (312) 603-5502

September 10, 2024

Mr. Raffi Sarrafian
Chief Procurement Officer
161 North Clark Street – 23rd Floor
Chicago, IL 60601

Re: Contract No.: 1455-13465 (Amendment 5)
Professional Engineering and Design Services for Touhy Avenue
Department of Transportation and Highway

Dear Mr. Sarrafian:

The following Utilization Plan proposal for the above-referenced contract amendment has been reviewed for compliance with the Minority-and Women-owned Business Enterprises (MBE/WBE) Ordinance and has been found to be responsive to the ordinance.

Vendor: Knight E/A, Inc.
Contract Value: \$4,448,770.11
Contract Term: October 1, 2014 – September 30, 2019
Increased Contract Value: \$1,242,281.36 and extend contract term by 2 years (Amendment 1)
Revised Contract Value: \$5,691,051.47
Revised Contract Term: October 1, 2014 – October 31, 2021
Increased Contract Value: \$373,258.46 (Amendment 2)
Revised Contract Value: \$6,064,309.93
Increased Contract Value: \$168,161.18 and extend contract term by 2 years (Amendment 3)
Revised Contract Value: \$6,232,471.11
Revised Contract Term: October 1, 2014 – October 31, 2023
Extend Contract Term by 11 months (Amendment 4)
Revised Contract Term: October 1, 2014 – September 30, 2024
Increase Contract Value: \$148,333.95 (Amendment 5)
Revised Contract Value: \$6,380,805.06
RFQ – Professional Services
Contract Goal: 35% MBE/WBE

Amendment 5 Utilization Plan (Based on Contract Value of \$6,380,805.06)

<u>MBE/WBE Firm</u>	<u>Status</u>	<u>Certifying Agency</u>	<u>Commitment (Direct)</u>
The Roderick Group, LLC	MBE-AA M	City of Chicago	5.88%
American Surveying & Engineering, Ltd.	MBE-HA M	City of Chicago	11.31%
Singh & Associates, Inc	MBE-AAPI	Cook County	3.54%
Terra Engineering, Ltd.	WBE-CF	City of Chicago	2.64%
Wang Engineering, Inc	MBE-AAPI	Cook County	6.71%*
Rubinos & Mesia Engineers	MBE-AAPI	Cook County	4.80%*
MWBE Total			35.20%

TONI PRECKWINKLE

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**Cook County Board
of Commissioners**

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VACANT

2nd District

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10th District

JOHN P. DALEY

11th District

BRIDGET DEGNEN

12th District

JOSINA MORITA

13th District

SCOTT R. BRITTON

14th District

KEVIN B. MORRISON

15th District

FRANK AGUILAR

16th District

SEAN M. MORRISON

17th District

*Prior losing their certification back on 01/31/2022 Wang Engineering was able to achieve \$428,112.06 in participation which equates to 6.71% and Rubinos & Mesia Engineers have achieved \$306,242.40 in participation which equates to 4.80% up to date based off the new contract value of \$6,380,805.06.

Amendment 5 increases the contract value by \$148,333.95 from \$6,232,471.11 to a revised contract value of \$6,380,805.06 and contract is amended to incorporate Attachment A – Scope of Work and Proposal and made part of the contract. No change to the contract term was made.

Original MBE/WBE forms were used in the determination of the responsiveness of this contract amendment.

Sincerely,

Jeanetta Cardine
Contract Compliance Deputy Director

JC/db/mm

CC: Robert Stuart, (OCPO)
Cho Ng, (DOH)
Nathan Roseberry, (DOH)

MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

- Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)
- Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available online at www.cookcountyil.gov/contractcompliance)
- Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II. **Direct Participation of MBE/WBE Firms** **Indirect Participation of MBE/WBE Firms**

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Terra Engineering Ltd.
Address: 225 W. Ohio Street, 4th Floor Chicago, IL 60654
E-mail: complianceusa@wsp.com
Contact Person: Karen Steingraber Phone: 312-467-0123
Dollar Amount Participation: \$ Original through Amend #3 \$152,253.42 Amend #5 \$12,041.00 Total \$164,294.42
Percent Amount of Participation: Original through Amend #3 2.50% Amend #5 8.12% Total 2.64% %
*Letter of Intent attached? Yes X No _____
*Current Letter of Certification attached? Yes x No _____

MBE/WBE Firm: Singh & Associates, Inc.
Address: 230 W Monroe St. Ste 1400 Chicago, IL 60606
E-mail: hkaur@singhinc.com
Contact Person: Harvind K. Singh Phone: 312-629-0240
Dollar Amount Participation: \$ Original through Amend #3 \$214,045.78 Amend #5 \$6,612.00 Total \$220,657.78
Percent Amount of Participation: Original through Amend #3 3.52% Amend #5 4.46% Total 3.54% %
*Letter of Intent attached? Yes X No _____
*Current Letter of Certification attached? Yes x No _____

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**

MBE/WBE UTILIZATION PLAN - FORM 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions – Section 19.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of current Letter of Certification)

Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available online at www.cookcountyil.gov/contractcompliance)

Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II below and the Letter(s) of Intent – Form 2).

II. **Direct Participation of MBE/WBE Firms** **Indirect Participation of MBE/WBE Firms**

NOTE: Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: American Surveying and Engineering PC

Address: 30 N. LaSalle St. Suite 3440, Chicago, IL 60602

E-mail: c.fidis@americansurvey.com

Contact Person: Coventine Fidis Phone: 312-277-2000

Dollar Amount Participation: \$ Original through Amend. #3 \$679,720.88 Amend. #5 \$25,455.20 Total \$705,176.08

Percent Amount of Participation: Original through Amend. #3 11.17% Amend #5 17.16% Total 11.31% %

*Letter of Intent attached? Yes X No _____
*Current Letter of Certification attached? Yes x No _____

MBE/WBE Firm: The Roderick Group LLC dba Ardmore Roderick

Address: 1500 Carroll Ave., Suite 300 Chicago, IL 60607

E-mail: Rashod@ArdmoreRoderick.com

Contact Person: Rashod Johnson Phone: 312-795-1400

Dollar Amount Participation: \$ Original through Amend #4 \$352,291.36 Amend #5 \$14,263.00 Total \$366,554.36

Percent Amount of Participation: Original through Amend #4 5.79% Amend #5 9.62% Total 5.88% %

*Letter of Intent attached? Yes X No _____
*Current Letter of Certification attached? Yes x No _____

Attach additional sheets as needed.

*** Letter(s) of Intent and current Letters of Certification must be submitted at the time of bid.**

MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: American Surveying and Engineering, Ltd.

Certifying Agency: City of Chicago

Contact Person: Coventine Fidis

Certification Expiration Date: 09/15/2025

Address: 200 N. LaSalle St., Suite 2630

Ethnicity: Hispanic

City/State: Chicago, IL Zip: 60601

Bid/Proposal/Contract #: RFQ 1455-13465

Phone: 312-277-2000 Fax: 312-277-2002

FEIN #: 36-3307274

Email: c.fidis@americansurvey.com

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Utility Coordination, utility permitting, survey of underground utilities, water main plan updates, contract plan, specification and quantity updates for final agency review and bidding.

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:
Original through Amendment #3 \$679,720.88 Amendment #5 \$25,455.20 Total \$705,176.08

Original through Amendment #3 11.17% Amendment #5 17.16% Total 11.31%

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

[Signature]
Signature (M/WBE)

[Signature]
Signature (Prime Bidder/Proposer)

Coventine Fidis, President/CEO

Kevin E Lentz

Print Name

Print Name

American Surveying & Engineering, Ltd.

Knight E/A, Inc.

Firm Name

Firm Name

May 15, 2024

5/15/2024

Date

Date

Subscribed and sworn before me

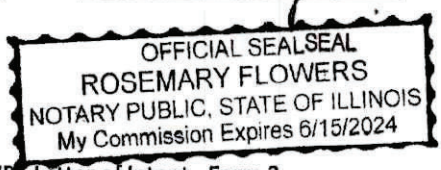
Subscribed and sworn before me

this 15th day of May, 2024

this 15 day of May, 2024

Notary Public Rosemary Flowers

Notary Public [Signature]



MBEWBE LETTER OF INTENT - FORM 2

M/WBE Firm: The Roderick Group LLC dba Ardmore Roderick

Certifying Agency: City of Chicago

Contact Person: Rashod R. Johnson

Certification Expiration Date: 06/01/2025

Address: 1500 W Carroll, Suite 300

Ethnicity: African American

City/State: Chicago, IL Zip: 60607

Bid/Proposal/Contract #: RFQ 1455-13465

Phone: 312-795-1400 Fax: _____

FEIN #: 20-3036399

Email: rashod@ardmoreroederick.com

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: *(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)*

Pavement Marking and signing, erosion control, plan, specification and quantity updates for final agency review and bidding.

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:

Original through Amendment #4 \$352,291.36 Amendment #5 \$14,263.00 Total \$366,554.36

Original through Amendment #4 5.79% Amendment #5 9.62% Total 5.88%

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

[Signature]
Signature (M/WBE)

[Signature]
Signature (Prime Bidder/Proposer)

Jeffery A. Jackowski
Print Name

Kevin E. Lentz
Print Name

The Roderick Group LLC dba Ardmore Roderick
Firm Name

Knight E/A, Inc.
Firm Name

5/13/2024
Date

5/15/2024
Date

Subscribed and sworn before me

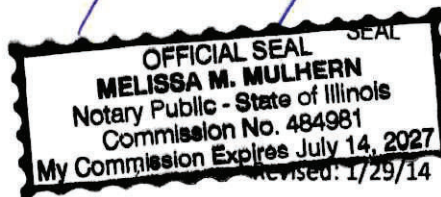
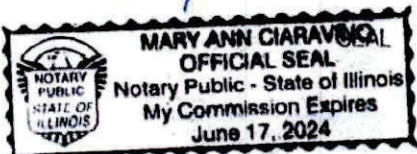
Subscribed and sworn before me

this 13th day of May, 2024

this 15 day of May, 2024

Notary Public Mary Ann Ciavolino

Notary Public [Signature]



MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Singh & Associates, Inc.

Certifying Agency: Cook County

Contact Person: Harvind Singh

Certification Expiration Date: 10/22/2024

Address: 230 W. Monroe St., Ste 1400

Ethnicity: Asian

City/State: Chicago, IL Zip: 60606

Bid/Proposal/Contract #: RFQ 1455-13465

Phone: 312.629.0240 Fax: _____

FEIN #: 36-3580306

Email: hkaur@singhinc.com

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: (If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

Traffic signal and street lighting plan, specification and quantity updates for agency review and bidding.

Indicate the **Dollar Amount**, **Percentage**, and the **Terms of Payment** for the above-described Commodities/ Services:
Original through Amendment #3 \$214,045.78 Amendment #5 \$6,612.00 Total \$220,657.78

Original through Amendment #3 3.52% Amendment #5 4.46% Total 3.54%

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

[Signature]
Signature (M/WBE)

[Signature]
Signature (Prime Bidder/Proposer)

Harvind Singh

Kevin E. Lentz, PE

Print Name

Print Name

Singh & Associates, Inc.

Knight E/A, Inc.

Firm Name

Firm Name

05/13/2024

5/15/2024

Date

Date

Subscribed and sworn before me
this 13th day of May, 2024

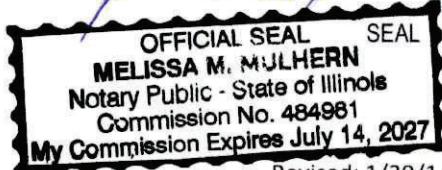
Subscribed and sworn before me
this 15 day of May, 2024

Notary Public [Signature]

Notary Public [Signature]



SEAL



MBE/WBE LETTER OF INTENT - FORM 2

M/WBE Firm: Terra Engineering, Ltd.

Certifying Agency: City of Chicago

Contact Person: Karen Steingraber

Certification Expiration Date: June 15th, 2024

Address: 225 W. Ohio Street 4th Floor

Ethnicity: Caucasian

City/State: Chicago, Illinois Zip: 60654

Bid/Proposal/Contract #: RFQ 1455-13465

Phone: 312 467-0123 Fax: 312 467-0220

FEIN #: 36-3853964

Email: dkavanaugh@terraengineering.com

Participation: Direct Indirect

Will the M/WBE firm be subcontracting any of the goods or services of this contract to another firm?

No Yes - Please attach explanation. Proposed Subcontractor(s): _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract: *(if more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)*

Landscaping and ADA details, plan, specification and quantity updates for final agency review and bidding.

Indicate the Dollar Amount, Percentage, and the Terms of Payment for the above-described Commodities/ Services:
Original through Amendment #3 \$152,253.42 Amendment #5 \$12,041.00 Total \$164,294.42

Original through Amendment #3 2.50% Amendment #5 8.12% Total 2.64%

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement for the above work, conditioned upon (1) the Bidder/Proposer's receipt of a signed contract from the County of Cook; (2) Undersigned Subcontractor remaining compliant with all relevant credentials, codes, ordinances and statutes required by Contractor, Cook County, and the State to participate as a MBE/WBE firm for the above work. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Karen Steingraber
Signature (M/WBE)

Kevin E. Lentz
Signature (Prime Bidder/Proposer)

Karen Steingraber
Print Name

Kevin E. Lentz
Print Name

TERRA Engineering, Ltd.
Firm Name

Knight E/A, Inc.
Firm Name

5/15/2024
Date

5/15/2024
Date

5/15/2024
Date

5/15/2024
Date

5/15/2024
Date

Subscribed and sworn before me
this 15th day of May, 2024

Subscribed and sworn before me
this 15 day of May, 2024

Notary Public: *M. Campbell*


Notary Public: *M. Mulhern*




CITY OF CHICAGO



DEPARTMENT OF PROCUREMENT SERVICES

SEP 08 2021

Rashod Johnson
The Roderick Group, Inc. dba Ardmore Roderick
1500 W. Carroll Ave. Suite 300
Chicago, Illinois 60607

Re: Change in Address

Dear Mr. Johnson:

We are pleased to inform you that we have updated your certification to reflect your firm's change in address. **The Roderick Group, Inc. dba Ardmore Roderick** continues to be certified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **6/1/2025**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **6/1/2022, 6/1/2023 and 6/1/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **6/1/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **4/1/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

OK

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change;
or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

236220 – Commercial and Institutional Building; Construction Management
237130 – Power and Communication Transmission Line; Construction Management
237310 – Highway, Road, Street and Bridge; Construction Management
237990 – Mass Transit; Construction Management
541330 – Civil Engineering Services
541330 – Engineering Design Services
541330 – Engineering Services
541370 – Surveying and Mapping Services (except geophysical)
541611 – Administrative and General Management Consulting Services

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Monica Jimenez
Acting Chief Procurement Officer

MJ/vlw



CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

DEC - 1 2022

Rashod Johnson
The Roderick Group, Inc., d/b/a Ardmore Roderick
1500 West Carroll Avenue
Chicago, IL 60607

Dear Mr. Johnson:

The City of Chicago has reviewed your annual *No Change Affidavit* and supporting documentation and is pleased to inform you that your firm **The Roderick Group, Inc., d/b/a Ardmore Roderick** continues to meet the **Disadvantaged Business Enterprise ("DBE")** program certification eligibility standards set forth in 49 CFR Part 26. Your next No Change Affidavit is due **October 15, 2023**.

This certification allows your firm to participate as a **DBE** in the Illinois Unified Certification Program (IL UCP). The participating agencies include the Illinois Department of Transportation, the City of Chicago, the Chicago Transit Authority, Metra and Pace.

If there is any change in circumstances during the course of your certification period that affect your ability to meet size, disadvantaged status, ownership, or control requirements or any material change in the information provided in your initial application, you must provide written notification to this agency within **thirty (30) days** of the occurrence of the change. Failure to provide this information is a ground for denial of certification based on failure to cooperate pursuant to 49 CFR 26.109(c).

Your firm's name will appear in the IL UCP DBE Directory under the following category name(s):

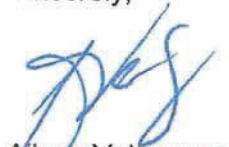
NAICS Code(s)

- 236220 - Construction Management, Commercial and Institutional Building**
- 237130 - Construction Management, Power and Communication Transmission Line**
- 237310 - Construction Management, Highway, Road, Street and Bridge**
- 237990 - Construction Management, Mass Transit**
- 541330 - Civil engineering Services**
- 541330 - Engineering Design services**
- 541330 - Engineering Services**
- 541370 - Surveying and Mapping Services (except Geophysical)**
- 541611 - Administrative and General Management Consulting Services**

The Directory is used by prime contractors/consultants, as well as other agencies, to solicit participation of DBE, and ACDBE firms. The Directory can be accessed on the Internet at: <https://webapps.dot.illinois.gov/UCP/ExternalSearch>

Your participation on contracts will only be credited toward **DBE** contract goals when you perform in your firm's approved area(s) of specialty. Credit for participation in an area outside your specialty requires prior approval (verification of resources, expertise, and corresponding support documentation, etc.).

Sincerely,



Aileen Velazquez
Chief Procurement Officer



AV/sl



CITY OF CHICAGO



DEPARTMENT OF PROCUREMENT SERVICES

JUN 30 2023

Karen Steingraber
Terra Engineering, Ltd.
225 W. Ohio St., 4th Fl.
Chicago, IL 60654

RE: CONTINUATION OF CERTIFICATION

Dear Ms. Steingraber:

We are pleased to inform you that **Terra Engineering, Ltd.** continues to be certified as a **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This recertification is a continuation of your previous certification which expired **April 1, 2020** and will remain effective for as long as your firm continues to meet all certification eligibility requirements and is contingent upon the firm affirming its eligibility by filing an **annual No-Change Affidavit** each year. In the past, the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 calendar days before your annual anniversary date of June 15th.**

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification, you must **file an annual No-Change Affidavit 60 calendar days before your anniversary date of June 15th.** Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the anniversary date for timely processing. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

You shall be deemed to have had your certification lapse and will be ineligible to participate as an **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;

- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

You have an obligation to cooperate with the City with any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

If you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541320 – Landscape Architectural Services

541330 – Engineering Services

541370 – Surveying and Mapping Services (Except Geophysical)

Your firm's participation on City contracts will be credited only toward **WBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Tammi Morgan
Contracting Equity Officer

TM/fn 





CITY OF CHICAGO



SEP 17 2020

DEPARTMENT OF PROCUREMENT SERVICES

Conventine Fidis
American Surveying & Engineering, P.C.
30 N. Lasalle St. Ste 3440
Chicago, Illinois 60606

Dear Mr. Fidis:

We are pleased to inform you that **American Surveying & Engineering, P.c.** is recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **9/15/2025**; however, your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **9/15/2021, 9/15/2022, 9/15/2023 and 9/15/2024**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **9/15/2025**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **7/15/2025**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as an **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

OMD

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541330 – Engineering Services

541370 – Surveying and Mapping (except geophysical) Services (i.e. topographic mapping and land surveying)

531390 – Consultants', real estate (except appraisers), offices

531390 – Landman Services

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women-Owned Business Enterprise, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,


Shannon E. Andrews
Chief Procurement Officer

SEA/sg



TONI PRECKWINKLE

PRESIDENT

**Cook County Board
of Commissioners**

BRANDON JOHNSON
1st District

DENNIS DEER
2nd District

BILL LOWRY
3rd District

STANLEY MOORE
4th District

MONICA GORDON
5th District

DONNA MILLER
6th District

ALMA E. ANAYA
7th District

ANTHONY J. QUEZADA
8th District

MAGGIE TREVOR
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

BRIDGET DEGNEN
12th District

JOSINA MORITA
13th District

SCOTT R. BRITTON
14th District

KEVIN B. MORRISON
15th District

FRANK J. AGUILAR
16th District

SEAN M. MORRISON
17th District

OFFICE OF CONTRACT COMPLIANCE

Nicole Mandeville

DIRECTOR

69 W. Washington Street, George W. Dunne Cook County Building, Suite 3000 • Chicago, Illinois 60602 • (312) 603-5502

January 27, 2023

Ms. Harvind Singh, President
Singh & Associates Inc.
230 W. Monroe Street
Suite 1400
Chicago, IL 60606-4802

Annual Certification Renewal: October 22, 2024

Dear Ms. Singh:

Congratulations on your continued eligibility for Certification as a **Minority-owned Business Enterprise ("MBE")** and **Women-owned Business Enterprise ("WBE")** by Cook County Government. This certification is valid until **October 22, 2025**; however, you must re-validate your firm's certification annually.

As a condition of continued Certification during the five (5) year term, you must file a **No Change Affidavit** within **ninety (90) calendar days** prior to the date of the annual expiration. Failure to file this affidavit may result in the termination of your Certification. You must notify Cook County's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **fifteen (15) calendar days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

NAICS CODES:

541330 – Construction engineering services; Engineering design services; Engineering services

Your firm's participation on Cook County contracts will be credited toward **MBE/WBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE/WBE** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,

Desirée M. Otkins

Desirée M. Otkins, EMBA
Deputy Director, Contract Compliance

DMO/ek



Cook County M/WBE Certification Reciprocal Affidavit

Firm Name AMERICAN SURVEYING & ENGINEERING, LTD.

Address 200 N. LASALLE STREET, SUITE 2630 City CHICAGO

County COOK State IL Zip 60601

Phone (312) 277-2000 Email c.fidis@americansurvey.com

I COVENTINE FIDIS, PRESIDENT/CEO
(Authorized Representative) (Print Title)

of AMERICAN SURVEYING & ENGINEERING, LTD. do hereby affirm:
(Name of Firm)

- 1) AMERICAN SURVEYING & ENGINEERING, LTD. is a Minority and/or Women Business Enterprise currently certified by the City of Chicago as: [] Black- [X] Hispanic- [] Asian- [] Woman-owned business.
(Name of Firm)
- 2) With respect to AMERICAN SURVEYING & ENGINEERING, LTD., the personal net worth of the qualifying (51%) individual(s) does not exceed \$2,689,571.25, excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)
(Name of Firm)
- 3) The average annual gross receipts of AMERICAN SURVEYING & ENGINEERING, LTD. as derived from tax filings over the five most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)
(Name of Firm)

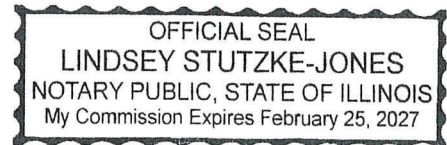
Upon penalty of perjury, I COVENTINE FIDIS affirm that, to the best of my knowledge and belief, the information herein is true and accurate.
(Authorized Representative)

Signature [Handwritten Signature] Title PRESIDENT/CEO Date 5/7/2024

Subscribed and sworn to before me this 7TH day of MAY / 2024
(Month) (Year)

[Handwritten Signature]
(Notary's Signature)

Notary's Seal



My Commission Expires 2/25/2027

PLEASE NOTE: This affidavit is good for a period of one year from the date of sworn signature. Any changes to your firm within that year may require a new form.



Cook County M/WBE Certification Reciprocal Affidavit

Firm Name The Roderick Group, LLC dba Ardmore Roderick

Address 1500 W Carroll Ave Suite 300 City Chicago

County Cook State IL Zip 60607

Phone (312) 795-1400 Email info@ardmoreroederick.com

Rashod R. Johnson, President

(Authorized Representative)

(Print Title)

of The Roderick Group, LLC dba Ardmore Roderick do hereby affirm:

(Name of Firm)

- The Roderick Group, LLC dba Ardmore Roderick is a Minority and/or Women Business Enterprise currently certified by the City of Chicago as: Black- Hispanic- Asian- Woman-owned business.
- With respect to The Roderick Group, LLC, the personal net worth of the qualifying (51%) individual(s) does not exceed \$2,689,571.25, excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)
- The average annual gross receipts of The Roderick Group, LLC dba Ardmore Roderick as derived from tax filings over the five most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)

Upon penalty of perjury, I Rashod R. Johnson affirm that, to the best of my knowledge

(Authorized Representative)

and belief, the information herein is true and accurate.

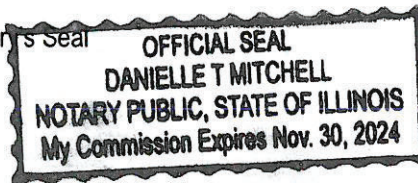
Signature [Signature] Title President Date 5/7/2024

Subscribed and sworn to before me this 7 day of May, 2024
(Month) (Year)

[Signature]

(Notary's Signature)

Notary's Seal



My Commission Expires 11/30/2024

PLEASE NOTE: This affidavit is good for a period of one year from the date of sworn signature. Any changes to your firm within that year may require a new form.



Cook County M/WBE Certification Reciprocal Affidavit

Firm Name Singh & Associates, Inc.

Address 230 W Monroe St Ste 1400 City Chicago

County Cook State Illinois Zip 60606

Phone (312) 629 0240 Email hkaur@singhinc.com

I Harvind K. Singh, President
(Authorized Representative) (Print Title)

of Singh & Associates, Inc. do hereby affirm:
(Name of Firm)

1) Singh & Associates, Inc. is a Minority and/or Women Business Enterprise currently
(Name of Firm)
certified by the City of Chicago as: [] Black- [] Hispanic- [X] Asian- [X] Woman-owned business.

2) With respect to Singh & Associates, Inc., the personal net worth of the qualifying
(Name of Firm)
(51%) individual(s) does not exceed \$2,689,571.25, excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)

3) The average annual gross receipts of Singh & Associates, Inc.,
(Name of Firm)
as derived from tax filings over the five most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)

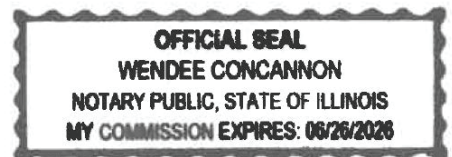
Upon penalty of perjury, I Harvind K. Singh affirm that, to the best of my knowledge
(Authorized Representative)
and belief, the information herein is true and accurate.

Signature [Signature] Title President Date 05/09/2024

Subscribed and sworn to before me this 9th day of May / 2024
(Month) (Year)

[Signature]
(Notary's Signature)

Notary's Seal



My Commission Expires 06/26/2026

PLEASE NOTE: This affidavit is good for a period of one year from the date of sworn signature. Any changes to your firm within that year may require a new form.



Cook County M/WBE Certification Reciprocal Affidavit

Firm Name TERRA Engineering, Ltd.

Address 225 W. Ohio Street, 4th Floor City Chicago

County Cook State IL Zip 60654

Phone (312)467 0123 Email ksteingraber@terraengineering.com

I Karen Steingraber, President
(Authorized Representative) (Print Title)

of TERRA Engineering, Ltd. do hereby affirm:
(Name of Firm)

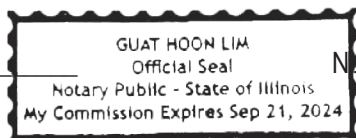
- 1) TERRA Engineering, Ltd. is a Minority and/or Women Business Enterprise currently certified by the City of Chicago as: [] Black- [] Hispanic- [] Asian- [X] Woman-owned business.
(Name of Firm)
- 2) With respect to TERRA Engineering, Ltd., the personal net worth of the qualifying (51%) individual(s) does not exceed \$2,689,571.25, excluding the individual's ownership interest in the M/WBE firm and the equity of the owner's primary residence, and otherwise meets the requirements of Chapter 34, Article IV of the Cook County Procurement Code. (As per Section 34-263 of the Cook County Procurement Code, an individual's personal net worth includes only his or her own Share of assets held jointly or as community/marital property with the individual's spouse.)
(Name of Firm)
- 3) The average annual gross receipts of TERRA Engineering, Ltd., as derived from tax filings over the five most recent years, does not exceed the Small Business Size Standards published by the U.S. Small Business Administration found in Title 13, Code of Federal Regulations, Part 121. (<http://www.sba.gov/content/small-business-size-standards>)
(Name of Firm)

Upon penalty of perjury, I Karen Steingraber affirm that, to the best of my knowledge and belief, the information herein is true and accurate.
(Authorized Representative)

Signature *Karen Steingraber* Title President Date 05/13/2024

Subscribed and sworn to before me this 13th day of May / 2024
(Month) (Year)

[Signature]
(Notary's Signature)



Notary's Seal

My Commission Expires 09/21/2024

PLEASE NOTE: This affidavit is good for a period of one year from the date of sworn signature. Any changes to your firm within that year may require a new form.

Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form

OCPO ONLY: <input type="radio"/> Disqualification <input type="radio"/> Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 1455-13465	Date: 5/13/2024
Total Bid or Proposal Amount: \$ 148,333.95	Contract Title: Professional Engineering and Design Services for Touhy Avenue
Contractor: Knight E/A, Inc.	Subcontractor/Supplier/ Subconsultant to be added or substitute: TERRA Engineering, Ltd.
Authorized Contact for Contractor: Kevin E. Lentz, PE	Authorized Contact for Subcontractor/Supplier/ Subconsultant: Karen Steingraber
Email Address (Contractor): kevin.lentz@wsp.com	Email Address (Subcontractor): ksteingraber@terraengineering.com
Company Address (Contractor): 30 N. LaSalle St., Suite 4200	Company Address (Subcontractor): 225 W. Ohio Street, 4th Floor
City, State and Zip (Contractor): Chicago, IL 60602	City, State and Zip (Subcontractor): Chicago, IL 60654
Telephone and Fax (Contractor): T:312-577-3381 F:312-577-3526	Telephone and Fax (Subcontractor): P: 312-467-0123 F:312-467-0220
Estimated Start and Completion Dates (Contractor): Q4/2023 thru Q3/2024	Estimated Start and Completion Dates (Subcontractor): Q4/2023 thru Q3/2024


Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Landscaping and ADA details, plan, specification and quantity updates.	\$12,041.00

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Contractor
 WSP USA Inc.

 Name
Kevin E. Lentz, PE

 Title


 Prime Contractor Signature Date **5/13/2024**

Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form

OCPO ONLY: <input type="radio"/> Disqualification <input type="radio"/> Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 1455-13465	Date: 5/13/2024
Total Bid or Proposal Amount: \$ 148,333.95	Contract Title: Professional Engineering and Design Services for Touhy Avenue
Contractor: Knight E/A, Inc.	Subcontractor/Supplier/ Subconsultant to be The Roderick Group LLC dba Ardmore Roderick added or substitute:
Authorized Contact for Contractor: Kevin E. Lentz, PE	Authorized Contact for Subcontractor/Supplier/ Rashod R. Johnson, PE Subconsultant:
Email Address (Contractor): Kevin.lentz@wsp.com	Email Address (Subcontractor): rashod@ardmoreroderick.com
Company Address (Contractor): 30 N. LaSalle St., Suite 4200	Company Address (Subcontractor): 1500 W. Carroll Avenue, Suite 300
City, State and Zip (Contractor): Chicago, IL 60602	City, State and Zip (Subcontractor): Chicago, IL 60607
Telephone and Fax (Contractor) T:312-577-3381 F:312-577-3526	Telephone and Fax (Subcontractor) T: 312-795-1400
Estimated Start and Completion Dates Q4/2023 thru Q3/2024 (Contractor)	Estimated Start and Completion Dates Q4/2023 thru Q3/2024 (Subcontractor)

Note: Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
Pavement Marking and signing, erosion control, plan, specification and quantity updates.	\$14,263.00

The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Contractor

Knight E/A, Inc.

Name

Kevin E. Lentz, PE

Title



5/13/2024

Prime Contractor Signature

Date

Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form

OCPO ONLY: <input type="radio"/> Disqualification <input type="radio"/> Check Complete

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Authorized Contact for Contractor: Kevin E. Lentz, PE	Authorized Contact for Subcontractor/Supplier/ Rashod R. Johnson, PE Subconsultant:
Email Address (Contractor): Kevin.lentz@wsp.com	Email Address (Subcontractor): rashod@ardmoreroederick.com
Company Address (Contractor): 30 N. LaSalle St., Suite 4200	Company Address (Subcontractor): 1500 W. Carroll Avenue, Suite 300
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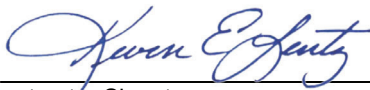
Contractor

Knight E/A, Inc.

Name

Kevin E. Lentz, PE

Title



5/13/2024

Prime Contractor Signature

Date

Cook County
Office of the Chief Procurement Officer
Identification of Subcontractor/Supplier/Subconsultant Form

OCPO ONLY: <input type="radio"/> Disqualification <input type="radio"/> Check Complete

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Authorized Contact for Contractor: Kevin E. Lentz, PE	Authorized Contact for Subcontractor/Supplier/ Rashod R. Johnson, PE Subconsultant:
Email Address (Contractor): Kevin.lentz@wsp.com	Email Address (Subcontractor): rashod@ardmoreroederick.com
Company Address (Contractor): 30 N. LaSalle St., Suite 4200	Company Address (Subcontractor): 1500 W. Carroll Avenue, Suite 300
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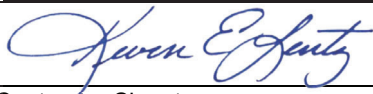
Contractor

Knight E/A, Inc.

Name

Kevin E. Lentz, PE

Title



5/13/2024

Prime Contractor Signature

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Arthur J. Gallagher Risk Management Services, LLC 300 Madison Avenue 28th Floor New York NY 10017	CONTACT NAME: AJG Service Team	
	PHONE (A/C. No. Ext): 212-994-7020	FAX (A/C. No.):
E-MAIL ADDRESS: GGB.WSPUS.CertRequests@ajg.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Zurich American Insurance Company		16535
INSURER B : Liberty Insurance Corporation		42404
INSURER C : Aviva Insurance Company of Canada USB		
INSURER D : American Guarantee and Liability Ins Co		26247
INSURER E : AXIS Surplus Insurance Company		26620
INSURER F : XL Insurance America, Inc.		24554

COVERAGES **CERTIFICATE NUMBER:** 1513165971 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GLO 9835819-11	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 3,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 3,500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 3,500,000 GENERAL AGGREGATE \$ 7,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B E	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			AS7-621-094060-034 P-001-001008908-03	5/1/2024 5/1/2024	5/1/2025 5/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ XS COMB. SINGLE LIMIT \$ 5,000,000
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 250,000			AUC 00144386-08	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 7,500,000 AGGREGATE \$ 7,500,000 \$
B B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WA7-62D-094060-014 WA7-62D-095609-074 WC7-621-094060-914	5/1/2024 5/1/2024 5/1/2024	5/1/2025 5/1/2025 5/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
C F	1ST EXCESS LIAB. VALUABLE PAPERS			82094820 US00128642PR24A	5/1/2024 5/1/2024	5/1/2025 5/1/2025	EACH OCC./AGGREGATE LIMIT \$ 2,500,000 \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 THIRTY (30) DAYS NOTICE OF CANCELLATION.
 Knight Project #7188 Professional services in connection Professional Engineering and Design services related to -Touhy Ave. Improvements (Elmhurst Road to Mount Prospect Road) Cook County, its officials and employees, are named as additional insureds on the General Liability policy on a Primary and Non-Contributory basis as respect to the operations performed by the Named Insured in connection with the project listed above as required by written contract. A Waiver of Subrogation applies on the General Liability policy as required by written contract.

CERTIFICATE HOLDER County of Cook Office of the Chief Procurement Officer 118 N. Clark St. Room 1018 Chicago IL 60602	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 300 Madison Avenue, 28th Floor New York NY 10017	CONTACT NAME: AJG Sevice Team	
	PHONE (A/C. No. Ext): 212-994-7020	FAX (A/C. No): 212-994-7074
E-MAIL ADDRESS: GGB.WSPUS.CertRequest@ajg.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : QBE Specialty Insurance Company		11515
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 48646411 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability CLAIMS-MADE			QPL0022630	11/1/2023	10/31/2024	Per Claim Aggregate \$5,000,000 \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 THIRTY (30) DAYS NOTICE OF CANCELLATION.
 Knight Project #7188

CERTIFICATE HOLDER**CANCELLATION**

County of Cook
 Office of the Chief Procurement Officer
 118 N. Clark St.
 Room 1018
 Chicago IL 60602

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**COOK COUNTY
ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

Section	Description	Pages
1	Instructions for Completion of EDS	EDS i - ii
2	Certifications	EDS 1- 2
3	Economic and Other Disclosures, Affidavit of Child Support Obligations, Disclosure of Ownership Interest and Familial Relationship Disclosure Form	EDS 3 – 12
4	Cook County Affidavit for Wage Theft Ordinance	EDS 13-14
5	Contract and EDS Execution Page	EDS 15
6	Cook County Signature Page	EDS 16

SECTION 1
INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document (“EDS”) is to be completed and executed by every Bidder on a County contract, every Proposer responding to a Request for Proposals, and every Respondent responding to a Request for Qualifications, and others as required by the Chief Procurement Officer. The execution of the EDS shall serve as the execution of a contract awarded by the County. The Chief Procurement Officer reserves the right to request that the Bidder or Proposer, or Respondent provide an updated EDS on an annual basis.

Definitions. Terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, as applicable.

Affiliate means a person that directly or indirectly through one or more intermediaries, Controls is Controlled by, or is under common Control with the Person specified.

Applicant means a person who executes this EDS.

Bidder means any person who submits a Bid.

Code means the Code of Ordinances, Cook County, Illinois available on municode.com.

Contract shall include any written document to make Procurements by or on behalf of Cook County.

Contractor or *Contracting Party* means a person that enters into a Contract with the County.

Control means the unfettered authority to directly or indirectly manage governance, administration, work, and all other aspects of a business.

EDS means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

Joint Venture means an association of two or more Persons proposing to perform a for-profit business enterprise. Joint Ventures must have an agreement in writing specifying the terms and conditions of the relationship between the partners and their relationship and respective responsibility for the Contract

Lobby or *lobbying* means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

Lobbyist means any person who lobbies.

Person or *Persons* means any individual, corporation, partnership, Joint Venture, trust, association, Limited Liability Company, sole proprietorship or other legal entity.

Prohibited Acts means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Proposal means a response to an RFP.

Proposer means a person submitting a Proposal.

Response means response to an RFQ.

Respondent means a person responding to an RFQ.

RFP means a Request for Proposals issued pursuant to this Procurement Code.

RFQ means a Request for Qualifications issued to obtain the qualifications of interested parties.

**INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

Section 1: Instructions. Section 1 sets forth the instructions for completing and executing this EDS.

Section 2: Certifications. Section 2 sets forth certifications that are required for contracting parties under the Code and other applicable laws. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 3: Economic and Other Disclosures Statement. Section 3 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Applicant to the warranties, representations, agreements and acknowledgements contained therein.

Required Updates. The Applicant is required to keep all information provided in this EDS current and accurate. In the event of any change in the information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Applicant shall supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is required.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions, and the Applicant is expected to comply fully with these ordinances. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit the web-site at cookcountyil.gov/ethics-board-of.

Authorized Signers of Contract and EDS Execution Page. If the Applicant is a corporation, the President and Secretary must execute the EDS. In the event that this EDS is executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization by the Corporation, satisfactory to the County that permits the person to execute EDS for said corporation. If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute the EDS, unless one partner or joint venture has been authorized to sign for the partnership or joint venture, in which case, the partnership agreement, resolution or evidence of such authority satisfactory to the Office of the Chief Procurement Officer must be submitted with this Signature Page.

If the Applicant is a member-managed LLC all members must execute the EDS, unless otherwise provided in the operating agreement, resolution or other corporate documents. If the Applicant is a manager-managed LLC, the manager(s) must execute the EDS. The Applicant must attach either a certified copy of the operating agreement, resolution or other authorization, satisfactory to the County, demonstrating such person has the authority to execute the EDS on behalf of the LLC. If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute the EDS.

A "Partnership" "Joint Venture" or "Sole Proprietorship" operating under an Assumed Name must be registered with the Illinois county in which it is located, as provided in 805 ILCS 405 (2012), and documentation evidencing registration must be submitted with the EDS.

Effective October 1, 2016 all foreign corporations and LLCs must be registered with the Illinois Secretary of State's Office unless a statutory exemption applies to the applicant. Applicants who are exempt from registering must provide a written statement explaining why they are exempt from registering as a foreign entity with the Illinois Secretary of State's Office.

SECTION 2**CERTIFICATIONS**

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE APPLICANT IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE APPLICANT THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE APPLICANT IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE APPLICANT SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in subparagraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20% or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Applicant has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Applicant would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE APPLICANT HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Applicant nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

C. DRUG FREE WORKPLACE ACT

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant will provide a drug free workplace, as required by (30 ILCS 580/3).

D. DELINQUENCY IN PAYMENT OF TAXES

THE APPLICANT HEREBY CERTIFIES THAT: *The Applicant is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-171.*

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

F. ILLINOIS HUMAN RIGHTS ACT

THE APPLICANT HEREBY CERTIFIES THAT: *It is in compliance with the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

G. INSPECTOR GENERAL (COOK COUNTY CODE, CHAPTER 34, SECTION 34-174 and Section 34-250)

The Applicant has not willfully failed to cooperate in an investigation by the Cook County Independent Inspector General or to report to the Independent Inspector General any and all information concerning conduct which they know to involve corruption, or other criminal activity, by another county employee or official, which concerns his or her office of employment or County related transaction.

The Applicant has reported directly and without any undue delay any suspected or known fraudulent activity in the County's Procurement process to the Office of the Cook County Inspector General.

H. CAMPAIGN CONTRIBUTIONS (COOK COUNTY CODE, CHAPTER 2, SECTION 2-585)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning campaign contributions, which is codified at Chapter 2, Division 2, Subdivision II, Section 585, and can be read in its entirety at www.municode.com.

I. GIFT BAN, (COOK COUNTY CODE, CHAPTER 2, SECTION 2-574)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning receiving and soliciting gifts and favors, which is codified at Chapter 2, Division 2, Subdivision II, Section 574, and can be read in its entirety at www.municode.com.

J. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-160);

Unless expressly waived by the Cook County Board of Commissioners, the Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is annually by the Chief Financial Officer of the County, and shall be posted on the Chief Procurement Officer's website.

The term "Contract" as used in Section 4, I, of this EDS, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

SECTION 3

REQUIRED DISCLOSURES

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons that have made lobbying contacts on your behalf with respect to this contract:

Name	Address
None	
_____	_____
_____	_____
_____	_____

2. LOCAL BUSINESS PREFERENCE STATEMENT (CODE, CHAPTER 34, SECTION 34-230)

Local business means a Person, including a foreign corporation authorized to transact business in Illinois, having a bona fide establishment located within the County at which it is transacting business on the date when a Bid is submitted to the County, and which employs the majority of its regular, full-time work force within the County. A Joint Venture shall constitute a Local Business if one or more Persons that qualify as a "Local Business" hold interests totaling over 50 percent in the Joint Venture, even if the Joint Venture does not, at the time of the Bid submittal, have such a bona fide establishment within the County.

a) Is Applicant a "Local Business" as defined above?

Yes: No:

b) If yes, list business addresses within Cook County:

c) Does Applicant employ the majority of its regular full-time workforce within Cook County?

Yes: No:

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (CODE, CHAPTER 34, SECTION 34-172)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-5) and complete the Affidavit, based on the instructions in the Affidavit.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Applicant must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Applicant in Cook County:

PERMANENT INDEX NUMBER(S): _____

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) The Applicant owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Applicant is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Applicant must explain below:

None

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Applicant certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name Knight E/A, Inc.

D/B/A: _____ FEIN # Only: 37-180560

Street Address: 30 N. LaSalle Street, Suite 4200

City: Chicago State: IL Zip Code: 60602

Phone No.: 224-522-1863 Fax Number: _____ Email: daniel.szwaya@wsp.com

Cook County Business Registration Number: _____
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): 60279969

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
WSP USA Inc. - One Penn Plaza, 4th Floor, New York, NY 10119 - 100% ownership interest		

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No
If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Corporate Officers, Members and Partners Information:

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

Name	Address	Title (specify title of Office, or whether manager or partner/joint venture)	Term of Office
Kevin E. Lentz	30 N. LaSalle St., Ste 4200, Chicago, IL 60602	President	Ongoing
Melissa M. Mulhern	30 N. LaSalle St., Ste 4200, Chicago, IL 60602	Secretary and Treasurer	Ongoing

Declaration (check the applicable box):

- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

Kevin E. Lentz

President

Name of Authorized Applicant/Holder Representative (please print or type)

Title

Kevin E. Lentz

5/13/2024

Signature

Date

kevin.lentz@wsp.com

312-577-3381

E-mail address

Phone Number

Subscribed to and sworn before me
this 13 day of July, 2024

My commission expires: 07-14-2027

X *Melissa M. Mulhern*

Notary Public Signature



COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

- 1. An Applicant for County Action and
- 2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name Knight E/A, Inc.

D/B/A: _____ FEIN # Only: 11-1531569

Street Address: One Penn Plaza, 4th Floor

City: New York State: NY Zip Code: 10119

Phone No.: 212-465-5000 Fax Number: _____ Email: c.fidis@americansurvey.com

Cook County Business Registration Number: _____
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): 50172538

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
Parsons Brinckerhoff Holdings Inc. - One Penn Plaza, 4th Floor, New York, NY 10119 - 100% ownership interest		

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No
If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Corporate Officers, Members and Partners Information:

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

Name	Address	Title (specify title of Office, or whether manager or partner/joint venture)	Term of Office
See attached			

Declaration (check the applicable box):

- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

CONTRACT #:

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

Kevin E. Lentz

President of Knight E/A, Inc.

Name of Authorized Applicant/Holder Representative (please print or type)

Title

5/13/2024

Signature

Date

kevin.lentz@wsp.com

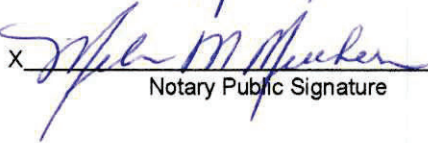
312-577-3381

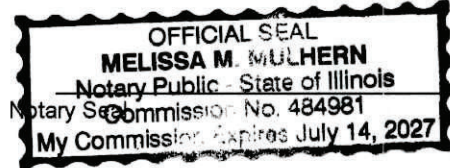
E-mail address

Phone Number

Subscribed to and sworn before me
this 13 day of May, 2024

My commission expires: 07-14-2027

X 
Notary Public Signature



WSP USA INC.

OFFICERS AND DIRECTORS

<u>Title</u>	<u>Name</u>	<u>Business Address*</u>	<u>Business Address Reference Number</u>	<u>Director</u>
President & CEO	David J. Odeh	North Providence, RI	(1)	X
Executive Vice President	Lewis P. Cornell	Irvine, CA	(2)	
Senior Vice President & Treasurer	Andrew C. Esposito	Irvine, CA	(2)	
Senior Vice President	Sofia M. Berger	New York, NY	(3)	
Senior Vice President	Michael J. Case	Sunrise, FL	(4)	
Senior Vice President	Gerald S. Jannetti	Tampa, FL	(5)	
Senior Vice President	Rebecca M. Nolan	St. Louis, MO	(6)	
Senior Vice President	Garry E. Nunes	New York, NY	(3)	
Senior Vice President	Christopher L. Peters	Irvine, CA	(2)	
Senior Vice President	Joseph J. Sczurko	Houston, TX	(7)	
Senior Vice President	Stuart R. Sunshine	San Francisco, CA	(8)	
Senior Vice President	Arpit Talati	Dallas, TX	(9)	
Senior Vice President	David B. Terry	Upper Saddle River, N.J.	(10)	
Senior Vice President	John Trotta	Chicago, IL	(11)	
Senior Vice President	Lytle C. Troutt	Nashville, TN	(12)	
Vice President	David Albers	Buffalo, NY	(13)	
Vice President	Andrew J. Lynn	New York, NY	(3)	
Vice President	Kevin B. Reed	San Diego, CA	(14)	
Assistant Vice President	Sandy Bishay	New York, NY	(3)	
Assistant Vice President	Jacob M. Borchers	Wichita, KS	(15)	
Assistant Vice President	David A. Church	Kansas City, MO	(16)	
Assistant Vice President	Scott M. Cogan	Kansas City, MO	(16)	
Assistant Vice President	Amir J. Degany	Boston, MA	(17)	
Assistant Vice President	Leslie Gartner	Atlanta, GA	(18)	
Assistant Vice President	Rory Gayle	Kansas City, MO	(16)	
Assistant Vice President	Jared R. Machala	Houston, TX	(19)	
Assistant Vice President	David Patterson	Baltimore, MD	(20)	
Assistant Vice President	Robert Rohlfs	Kansas City, MO	(16)	
Assistant Vice President	Mary H. Volpe	New York, NY	(3)	
Assistant Vice President	Fadi S. Walieddine	San Francisco, CA	(8)	
Secretary	Hillary F. Jassey	New York, NY	(3)	
Assistant Secretary	W. Stephen Dale	Shelton, CT	(21)	
Assistant Secretary	Laura S. Unger	Ephrata, PA	(22)	
Controller	Nicholas P. Mitrakis	New York, NY	(3)	
Assistant Controller	Christopher J. D'Aquino	Ephrata, PA	(22)	
Board Director	Dennis J. Baker	Boston, MA	(17)	X
Board Director	Gregory P. Benz	Eliot, ME	(23)	X

WSP USA INC.

OFFICERS AND DIRECTORS

<u>Title</u>	<u>Name</u>	<u>Business Address*</u>	<u>Business Address Reference Number</u>	<u>Director</u>
--------------	-------------	--------------------------	--	-----------------

Business Addresses

- (1) 1223 Mineral Spring Avenue, North Providence, RI 02904
- (2) 15231 Laguna Canyon Road, Suite 100, Irvine, CA 92618
- (3) One Penn Plaza, New York, NY 10119
- (4) 1000 Sawgrass Corp Parkway, Suite 578, Sunrise, FL 33323
- (5) 5411 Skycenter Drive, Suite 650, Tampa, FL 33607
- (6) 211 North Broadway, Suite 2899, St. Louis, MO 63102
- (7) 16200 Park Row, Suite 200, Houston, TX 77084
- (8) 425 Market Street, 17th Floor, San Francisco, CA 94105
- (9) 3102 Oak Lawn Avenue, Suite 450, Dallas, TX 75219
- (10) 600 East Crescent Avenue, Suite 200, Upper Saddle River, NJ 07458
- (11) 30 N. Lasalle Street, Suite 4200, Chicago, IL 60602
- (12) 3800 Ezell Road, Suite 100, Nashville, TN 37211
- (13) 40 La Riviere Drive, Suite 320, Buffalo, NY 14202
- (14) Wells Fargo Bldg., 401 B Street, Suite 1650, San Diego, CA 92101
- (15) 225 North Market Street, Suite 350, Wichita, KS 67202
- (16) 300 Wyandotte Street, Suite 200, Kansas City, MO 64105
- (17) 100 Summer Street, 13th Floor, Boston, MA 02110
- (18) 3340 Peachtree Road NE, Suite 2400 Tower Place, Atlanta, GA 30326
- (19) 808 Travis Street, Suite 200, Houston, TX 77002
- (20) 1 East Pratt Street, 3rd Floor, Baltimore, MD 21202
- (21) 6 Research Drive, Suite 260, Shelton, CT 06484
- (22) 4139 Oregon Pike, Ephrata, PA 17522
- (23) 428 Dow Highway, Eliot, ME 03903



COOK COUNTY BOARD OF ETHICS
 69 W. WASHINGTON STREET, SUITE 3040
 CHICAGO, ILLINOIS 60602
 312/603-4304 Office 312/603-9988 Fax

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION

Nepotism Disclosure Requirement:

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County. The Ethics Ordinance defines a significant amount of business for the purpose of this disclosure requirement as more than \$25,000 in aggregate County leases, contracts, purchases or sales in any calendar year.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years. The required disclosure should be filed with the Board of Ethics by January 1 of each calendar year in which you are doing business with the County and again with each bid/proposal/quotation to do business with Cook County. The Board of Ethics may assess a late filing fee of \$100 per day after an initial 30-day grace period.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
- its officers,
- its employees or independent contractors responsible for the general administration of the entity,
- its agents authorized to execute documents on behalf of the entity, and
- its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

Additional Definitions:

“*Familial relationship*” means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- | | | |
|---|--|---------------------------------------|
| <input type="checkbox"/> Parent | <input type="checkbox"/> Grandparent | <input type="checkbox"/> Stepfather |
| <input type="checkbox"/> Child | <input type="checkbox"/> Grandchild | <input type="checkbox"/> Stepmother |
| <input checked="" type="checkbox"/> Brother | <input type="checkbox"/> Father-in-law | <input type="checkbox"/> Stepson |
| <input type="checkbox"/> Sister | <input type="checkbox"/> Mother-in-law | <input type="checkbox"/> Stepdaughter |
| <input type="checkbox"/> Aunt | <input type="checkbox"/> Son-in-law | <input type="checkbox"/> Stepbrother |
| <input type="checkbox"/> Uncle | <input type="checkbox"/> Daughter-in-law | <input type="checkbox"/> Stepsister |
| <input type="checkbox"/> Niece | <input type="checkbox"/> Brother-in-law | <input type="checkbox"/> Halfbrother |
| <input type="checkbox"/> Nephew | <input type="checkbox"/> Sister-in-law | <input type="checkbox"/> Halfsister |

COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: Knight E/A, Inc.

Address of Person Doing Business with the County: 30 N. LaSalle St., Ste 4200, Chicago, IL 60602

Phone number of Person Doing Business with the County: 224-522-1863

Email address of Person Doing Business with the County: daniel.szwaya@wsp.com

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County: Laura Unger, Assistant General Counsel, Regulatory Compliance

complianceusa@wsp.com | 206-382-5282

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the proceeding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: 1455-13465

The aggregate dollar value of the business you are doing or seeking to do with the County: \$ 6,232,471.11

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County:

Robert Stuart, Deputy Chief Procurement Officer, robert.stuart@cookcountyil.gov

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County:

Jennifer Killen, Superintendent, jennifer.killen@cookcountyil.gov

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

- The Person Doing Business with the County is an individual and there is no familial relationship between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.
The Person Doing Business with the County is a business entity and there is no familial relationship between any member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

The Person Doing Business with the County **is an individual** and **there is a familial relationship** between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
Not Applicable			

If more space is needed, attach an additional sheet following the above format.

The Person Doing Business with the County **is a business entity** and **there is a familial relationship** between at least one member of this business entity’s board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
Not Applicable			

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
Not Applicable			

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County

Name of Related County Employee or State, County or Municipal Elected Official

Title and Position of Related County Employee or State, County or Municipal Elected Official

Nature of Familial Relationship*

Not Applicable

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County

Name of Related County Employee or State, County or Municipal Elected Official

Title and Position of Related County Employee or State, County or Municipal Elected Official

Nature of Familial Relationship*

Not Applicable

Name of Employee of Business Entity Directly Engaged in Doing Business with the County

Name of Related County Employee or State, County or Municipal Elected Official

Title and Position of Related County Employee or State, County or Municipal Elected Official

Nature of Familial Relationship*

Not Applicable

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.

Melissa M. Miller

5/13/2024

Signature of Recipient

Date

SUBMIT COMPLETED FORM TO: Cook County Board of Ethics, 69 West Washington Street, Suite 3040, Chicago, Illinois 60602, Office (312) 603-4304 – Fax (312) 603-9988, CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (i.e. in laws and step relations) or adoption.

SECTION 4

COOK COUNTY AFFIDAVIT FOR WAGE THEFT ORDINANCE

Effective May 1, 2015, every Person, including Substantial Owners, seeking a Contract with Cook County must comply with the Cook County Wage Theft Ordinance set forth in Chapter 34, Article IV, Section 179. Any Person/Substantial Owner, who fails to comply with Cook County Wage Theft Ordinance, may request that the Chief Procurement Officer grant a reduction or waiver in accordance with Section 34-179(d).

"Contract" means any written document to make Procurements by or on behalf of Cook County.

"Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

"Procurement" means obtaining supplies, equipment, goods, or services of any kind.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Persons/Substantial Owners are required to complete this affidavit and comply with the Cook County Wage Theft Ordinance before any Contract is awarded. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information. County reserves the right to request additional information to verify veracity of information contained in this Affidavit.

I. Contract Information:

Contract Number: 1455-13465
County Using Agency (requesting Procurement): Cook County Transportation and Highways

II. Person/Substantial Owner Information:

Person (Corporate Entity Name): Knight E/A, Inc.
Substantial Owner Complete Name: WSP USA Inc.
FEIN# 37-180560
Date of Birth: E-mail address: complianceusa@wsp.com
Street Address: 30 N. LaSalle St., Ste 4200
City: Chicago State: IL Zip: 60602

Home Phone: () -

III. Compliance with Wage Laws:

Within the past five years has the Person/Substantial Owner, in any judicial or administrative proceeding, been convicted of, entered a plea, made an admission of guilt or liability, or had an administrative finding made for committing a repeated or willful violation of any of the following laws:

- No Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq., YES or NO
No Illinois Minimum Wage Act, 820 ILCS 105/1 et seq., YES or NO
No Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq., YES or NO
No Employee Classification Act, 820 ILCS 185/1 et seq., YES or NO
No Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq., YES or NO
No Any comparable state statute or regulation of any state, which governs the payment of wages YES or NO

If the Person/Substantial Owner answered "Yes" to any of the questions above, it is ineligible to enter into a Contract with Cook County, but can request a reduction or waiver under Section IV.

IV. Request for Waiver or Reduction

If Person/Substantial Owner answered "Yes" to any of the questions above, it may request a reduction or waiver in accordance with Section 34-179(d), provided that the request for reduction of waiver is made on the basis of one or more of the following actions that have taken place:

- No There has been a bona fide change in ownership or Control of the ineligible Person or Substantial Owner. YES or NO
- No Disciplinary action has been taken against the individual(s) responsible for the acts giving rise to the violation. YES or NO
- No Remedial action has been taken to prevent a recurrence of the acts giving rise to the disqualification or default. YES or NO
- No Other factors that the Person or Substantial Owner believe are relevant. YES or NO

The Person/Substantial Owner must submit documentation to support the basis of its request for a reduction or waiver. The Chief Procurement Officer reserves the right to make additional inquiries and request additional documentation.

V. Affirmation

The Person/Substantial Owner affirms that all statements contained in the Affidavit are true, accurate and complete.

Signature: *Kevin E. Lentz* Date: 5/13/2024

Name of Person signing (Print): Kevin E. Lentz Title: President

Subscribed and sworn to before me this 13 day of May, 2024

X *Melissa M. Mulhern*
Notary Public Signature

Note: The above information is subject to verification prior to the award of the contract.



SECTION 5

CONTRACT AND EDS EXECUTION PAGE

The Applicant hereby certifies and warrants that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Applicant is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Applicant with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Applicant in this EDS are true, complete and correct. The Applicant agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

Execution by Corporation

Knight E/A, Inc.

Corporation's Name

312-577-3381

Telephone

Melissa M. Fuller
Secretary Signature

Kevin Lentz
President's Printed Name and Signature

President's Printed Name and Signature

kevin.lentz@wsp.com

Email

5/13/2024

Date

Execution by LLC

LLC Name

*Member/Manager Printed Name and Signature

Date

Telephone and Email

Execution by Partnership/Joint Venture

Partnership/Joint Venture Name

*Partner/Joint Venturer Printed Name and Signature

Date

Telephone and Email

Execution by Sole Proprietorship

Printed Name Signature

Assumed Name (if applicable)

Date

Telephone and Email

Subscribed and sworn to before me this

13th day of May, 2024

Noreen M. Zuniga
Notary Public Signature

My commission expires:

03/13/2025

Notary Seal



*If the operating agreement, partnership agreement or governing documents requiring execution by multiple members, managers, partners, or joint venturers, please complete and execute additional Contract and EDS Execution Pages.