



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
817224

DATE
12/12/2011
F.O.B. POINT

PURCHASE ORDER NO.
179247 - 000- OP
REQUISITION NO.
00099820 OR

DS WATERS OF AMERICA INC dba
Hinckley Springs
5660 New Northside Dr Ste 500
Atlanta GA 30328

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Judiciary - Administration Richard J. Daley Center 50 W. Washington Street RM 2600 CHICAGO IL 60602-3002	DELIVERY INSTRUCTIONS DAVID SMID 312.603.3083	DEPT NO	
		3000846	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	WATER, BOTTLED FIVE (5) GALLON WATER SHALL BE DELIVERED IN FIVE (5) GALLON SEALED BOTTLES. PER ATTACHED SPECIFICATIONS, FOR DELIVERY LOCATION. **MUST BE AN INSIDE DELIVERY**	1,700.00 BT	2.7900	4,743.00	1100.300356
***** Total Order *****				4,743.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date: _____

Maria...
2/28/12 BA

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

81

81 Purchase Order Number

179247

New

Requisition # **OR 99820** Contract #

Open Date
11/28

Ship To: 8000461 Judiciary - Administration
Richard J. Daley Center
50 W. Washington Street RM 280
CHICAGO IL 60602-3002

Delivery Instructions: DAVID SMID
312.603.3083

Supplier: 298999 TEAM LEAD MAILBOX

Buyer Number 724149 Supervisor 80
Bid/Sole Src Code 3000846
Business Unit
Internal Req Number 13000014
Board Apr Date & Item
Requisition Date 10/14/2011
Date Needed 10/14/2011

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	225	WATER, BOTTLED	<	1700.00	BT	3.5000	5,950.00	3000846-530610
		WATER SHALL BE DELIVERED IN FIVE (5) GALLON SEALED BOTTLES. PER ATTACHED SPECIFICATIONS *CD-ROM* & HARD COPY **MUST BE AN INSIDE DELIVERY**						
Total of Items Ordered							5,950.00	

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

PROCUREMENT

021301102

ACCT #

DATE

RECEIVED BY

Shirley D. Powell
REQUISITIONER

BUREAU or DEPARTMENT HEAD

9/27

Delivery Locations

Delivery Location #1

Daley Center
50 W. Washington St.
Chicago, IL 60602

Delivery Cycle: Weekly
Estimated Number of Bottles per Month: 940
Dock Availability: 6:00 A.M. - 4:30 P.M.
Delivery Hours: 8:30 A.M. - 3:30 P.M.

Delivery Day: Tuesday

Room Numbers:

<u>4th Floor</u>	<u>28th Floor</u>	<u>26th Floor</u>	<u>25th Floor</u>	<u>24th Floor</u>	<u>23rd Floor</u>
401	2801	2600	2501	2401	2301
402	2802	2604	2571	2403	2303
423	2803	2609	2574	2405	2307
424	2804	2605	2503	2407	2309
400D	2805	2606	2505	2410	2305
	2806	2603	2510	2408	2310
<u>6th Floor</u>	2807	2601	2508	2406	2306
602	2809		2506	2404	2304
<u>10th Floor</u>	2810		2504	2402	2302
1001			2502		2308.
			2573		

<u>30th Floor</u>	<u>22nd Floor</u>	<u>21st floor</u>	<u>20th Floor</u>	<u>19th Floor</u>	<u>18th Floor</u>
3001	2201	2101	2001	1901-A	1801
3002	2203	2101-A	2007	1903	1803
3003	2205	2171	2005-A	1901	1807
3004	2207	2105	2005	1905	1809
3005	2209	2103	2010	1907	1814
3006	2210	2110	2008	1912	1812
3007	2208	2108	2006	1908	1810
3008	2206	2106	2004	1906	1808
3009	2204	2104	2002	1904	1802
3010	2202	2102		1902	1811-A

Daley Center Con't

Delivery Day: Wednesday

<u>17th Floor</u>	<u>16th Floor</u>	<u>15th Floor</u>	<u>14th Floor</u>	<u>13th Floor</u>	<u>11th Floor</u>
1700	1601	1573	1409	1307	1101
1701	1601-A	1571	1407	1301	1103
1703	1603-A	1501	1401	1303	1105
1707	1603	1503	1403	1305	1107
1711	1605	1505	1405	1310	1109
1713	1610	1510	1410	1308	1111
1704	1608	1508	1408	1306	1102
1706-A	1606	1506	1406	1304	1104
1706-B	1604	1504	1402	1302	1108
1708	1602	1502			1110

Delivery Location #2

2nd Municipal District
5600 Old Orchard Rd.
Skokie, IL 60077

Estimated number of bottles per Month: 65
Delivery Cycle: Every Other Week (Tuesday)

Room #'s: 226, 242, 118, 134, 204, 219 & 101

Delivery Location #3

3rd Municipal District
2121 Euclid Rd.
Rolling Meadows, IL 60008

Estimated number of bottles per Month: 25
Delivery Cycle: Every Other Week (Monday)

Room #'s: 205L & 220

Delivery Location #4

4th Municipal District
1500 Maybrook Dr.
Maywood, IL 60153

Estimated number bottles per Month: 50
Delivery Cycle: Every Other Week (Thursday)

All Bottles are to be delivered to Room 137 (Key in Room 131)

Delivery Location #5

Bridgeview Courthouse
10220 S. 76th Ave.
Bridgeview, IL 60455

Estimated number of bottles per Month: 60
Delivery Cycle: Every Other Week (Friday)

Room Numbers:
Jury Room 220
Court Reporters 058
Pre Trial 057
205-L
030
202
203
204
205
206
207
208
209
210
101
102
103
104
105
107
108
109
110

Delivery Location #6

6th Municipal District
16501 S. Kedzie
Markham, IL 60428

Estimated number of bottles per Month: 80
Delivery Cycle: Every Other Week (Tuesday)

All Bottles are to be delivered to the Judicial Storage Room Located on the Lower Level.

Delivery Location No. 7

Criminal Division
2600 S. California Ave.
Chicago, Il. 60608

Estimated number of bottles per Month: 280

Delivery Cycle: Weekly (Wednesday)

ALL BOTTLES TO BE DELIVERED TO THE LOADING DOCK IN EXEPTION OF THE FOLLOWING ROOMS: Interpreters Office & Court Reporters – RM 404
Jury Room – 3rd Floor.
Criminal Case Services – 5th Floor

Delivery Location No. 8

Juvenile Division & Child Protection Division
1100 S. Hamilton
Chicago, Illinois 60612

Estimated number of bottles per Month: 130

Delivery Cycle: Weekly (Friday)

Room Numbers:

Interpreters Office - 5th Floor
Court Reporters Office – 5th Floor
Permanency Project – 5th Floor
Hearing Officer's Div. – 8th Floor
Children's Room – Ground Floor
8026 8004 8005 C009 C013 C015 C016 C019 C021 C025 C027 C031
G009 G007DS G013 G015 G016 G018N G019 G020N G021 G022 G025
G026S G026N G024N G028N G028S G024S G027 G030N G030S G031 G032N G032S
G034S G036S G038S

Delivery Location No. 9

Circuit Court of Cook County
Branch 46, 60, 61, 62, 63 & 64
555 W. Harrison
Chicago, IL 60607

Estimated number of bottles per month: 20

Delivery Cycle: Every Other Week (Friday)

Room Numbers:

Children's Room 1st Floor – Room 1800

2580, 2560, 4200, 4300, 4400

Delivery Location No. 10

Circuit Court of Cook County
Branch 34 & 48
155 W. 51st St,
Chicago, IL 60609

Estimated number of bottles per Month: 9

Delivery Cycle: Once a Month (Tuesday)

BOTTLES MUST BE DELIVERED DIRECTLY INSIDE THE JUDGES CHAMBERS.

Room Numbers: 34 & 48

Delivery Location Number 11

Circuit Court of Cook County
Branch 23 & 50
5555 W. Grand Ave.
Chicago, IL 60639

Estimated number of bottles per Month: 5

Delivery Cycle: Once a Month (Friday)

Room Numbers: 23 & 50

Delivery Location Number 12

Circuit Court of Cook County
Branch 29 & 42
2452 W. Belmont Ave.
Chicago, Il. 60618

Estimated number of bottles per Month: 5

Delivery Cycle: Every Other Week (Wednesday)

BOTTLES TO BE DELIVERED DIRECTLY TO THE JUDGES CHAMBERS.

Room Numbers: Branch 29 – 1st Flr
Branch 42 – 1st Flr

Delivery Location Number 13

Circuit Court of Cook County
Branch 35 & 38
727 E. 111th St.
Chicago, Il 60628

Contact: Ann Evans 312-747-6710

Estimated number of bottles per Month: 3

Delivery Cycle: Every Other Week (Monday)

Room Numbers: 35 & 38

Delivery Location Number 15

Circuit Court of Cook County
3150 W. Flournoy
Chicago, Il 60612

Estimated number of bottles per Month: 7

Delivery Cycle: Once a Month (Friday)

Room Numbers: 44 & 43

Delivery Location Number 16

Marriage Court
118 N. Clark St.
County Building
Chicago, IL 60602

Estimated number of bottles per Month: 6

Delivery Cycle: Once a Month (Monday)

Room Number: Lower Level (Enter Through Daley Center Underground Dock)



RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION

This is not an order - submit all quotations on this form.

DATE 2/26/2012	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 99820 OR	RESPOND BY 2/10/2012	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of
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Vendor Address

817224
As Waters of America, Inc.
5660 New Northside Dr. #500
Atlanta, GA-30328

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agree to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point

Judiciary - Administration
 Richard J. Daley Center
 50 W. Washington Street RM 2600
 CHICAGO IL 60602-3002



ORIGINAL

DELIVERY IN WORKING DAYS

1 business day, every 14 days

PHONE NUMBER

(951) 219-7609

SIGNED BY

Bill McKee

PLEASE PRINT)

Bill McKee

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
FILTERS, DRINKING WATER (WATER FOUNTAINS) FILTER SHALL BE DELIVERED IN FIVE (5) GALLON SEALED BOTTLES. SEE ATTACHED SPECIFICATIONS FOR DELIVERY LOCATION. MUST BE AN INSIDE DELIVERY**	1700.00	BT	\$2.79	\$4,743.00
				\$4,743.00
PURCHASE ORDER # ADDITIONAL TERMS ON REVERSE SIDE				TOTAL



DELIVER
 PHONE
 SIGNED
 PLEASE

DELIVER
 PHONE
 SIGNED
 PLEASE



DELIVER
 PHONE
 SIGNED
 PLEASE

WATER, INSIDE DELIVERY OF 5-GALLON BOTTLES
TO VARIOUS COOK COUNTY LOCATIONS (14)
JUDICIARY DEPARTMENT
DUE DATE: FEBRUARY 10, 2012 at 10:00 AM
Q-98820 OR BRENDA BEARD

19820

VENDOR NAME	VENDOR ADDRESS	BID AMOUNT	
01.	DS Waters	Atlanta, GA	4,743.00
02.			
03.			
04.			
05.			
06.			
07.			
08.			
09.			
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12.			
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15.			
16.			
17.			
18.			
19.			

SPECS UPDATED AS OF 05/03/11

WATER SPECIFICATIONS

Bottled Drinking Water

- Water shall be delivered in Five (5) Gallon sealed containers
- The water shall have undergone purification and filtration prior to bottling utilizing all of the following methods: Carbon Filtering, Reverse Osmosis, Micron Filtering and Ozonation.
- The vendors shall provide documentation which describes in detail the procedures they use for bottled water purification and filtration.
- Delivery: The Cook County Office of the Chief Judge requires delivery to outlying districts and branch courts, to specified delivery locations herein, on specified days, as requested by the using department.
- Deliveries shall be made weekly and bi-monthly as specified. If the vendor is unable to deliver on designated date and attempt must be made next business day.
- Payment will be made only for bottles that have been delivered. Submitted invoices must include proof of delivery.
- See attached sheets for delivery locations, Richard J. Daley Dock access forms and insurance requirements.