



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
827658

Leon Construction Company
1407 South 61st Avenue
Cicero IL 60804

DATE
3/19/2012
F.O.B. POINT

PURCHASE ORDER NO.
180549 - 000- OP
REQUISITION NO.
00099771 08

**COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

| | | | |
|--|---|---------|-------------|
| SHIP TO Planning And Development Administration Cook County Administration Offices 69 W Washington St. RM 2900 Chicago IL 60602-3007 | DELIVERY INSTRUCTIONS SYLVIA PARHAM (312) 603-1000 | DEPT NO | Page 1 of 1 |
| | | 9428225 | |

| LINE | FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE | QUANTITY/ UOM | UNIT PRICE | EXTENDED PRICE | ACCOUNT NUMBER |
|-------------------------|--|------------------|------------|----------------|--------------------|
| 1.00 | DEMOLITION OF PROPERTY SINGLE FAMILY HOME IN DES PLAINES, IL. THE STRUCTURE TO BE DEMOLISHED IS LOCATED AT 8631 SOUTH ELM, DES PLAINES, IL 60016 THE PROPERTY IS LOCATED IN UNINCORPORATED MAINE TOWNSHIP OF COOK COUNTY THE PROPERTY INDEX NUMBER (PIN) IS 09-14-111-003-0000 THIS PROJECT CONSISTS OF THE DEMOLITION OF A ONE- STORY SINGLE FAMILY RESIDENCE INCLUDING ALL OF ITS CONTENTS AND ALL OTHER STRUCTURES LOCATED ON THE PROPERTY ADDRESS. THE CONTRACTOR SHALL PROVIDE FOR THE COMPLETE DEMOLITION OF SAID STRUCTURES ON THE PROPERTY AND ALL RELATED AND INCIDENTAL WORK INCLUDING THE PROVISION OF ACCEPTABLE BACK FILL. | .00 JB | .0000 | 24,450.00 | 9428225.580170.100 |
| ***** Total Order ***** | | | | 24,450.00 | |

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

| | |
|--|---|
| RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY) I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract. Authorized Signature: _____ Date: _____ | I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved. PURCHASING AGENT <i>Mania de Luna</i> Date: 3/20/12 BK |
|--|---|

Purchase Requisition
Office of the Purchasing Agent
Cook County of Illinois

CS

Purchase Order Number

180519

New

Requisition # 08 99771 Contract #

Open Date

Ship To: 8000742 Planning And Development Admin
Cook County Administration Of
69 W Washington St. RM 2900
Chicago IL 60602-3007

Supplier: 299989 TEAM LEAD MAILBOX

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code BSV
Business Unit 9428225
Internal Req Number 11942003
Board Apr Date & Item 10/12/2011
Requisition Date 10/12/2011
Date Needed 10/28/2011

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

| Line # | Commodity Description | Bal. on Hand | Quantity | UOM | Est. Unit Cost | Extended Cost | Business Unit and Object Account |
|--|----------------------------|--------------|----------|------|----------------|------------------------|----------------------------------|
| 1.000 | 961 Demolition of Property | < | > | 1.00 | EA | 12,000.0000 | 9428225 580170.100 |
| The structure to be demolished is located at 8631 South Elm, Des Plaines, IL 60016. The property is located in unincorporated Maine Township of Cook County. The Property Index Number (PIN) is 09-14-11-003-0000. Enclosed is specifications and photos of the property. The approximate cost of the demolition is estimated between \$10,000.00 to \$12,000.00 | | | | | | | |
| | | | | | | Total of Items Ordered | 12,000.00 |

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

[Signature]

ACCT # _____

DATE _____ BY _____

THE BOARD OF COMMISSIONERS

TONI PRECKWINKLE

PRESIDENT

| | | | |
|--------------------|-----------|----------------------------|------------|
| EARLEAN COLLINS | 1st Dist. | BRIDGET GAINER | 10th Dist. |
| ROBERT STEELE | 2nd Dist. | JOHN P. DALEY | 11th Dist. |
| JERRY BUTLER | 3rd Dist. | JOHN A. FRITCHEY | 12th Dist. |
| WILLIAM M. BEAVERS | 4th Dist. | LAWRENCE SUFFREDIN | 13th Dist. |
| DEBORAH SIMS | 5th Dist. | GREGG GOSLIN | 14th Dist. |
| JOAN P. MURPHY | 6th Dist. | TIMOTHY O. SCHNEIDER | 15th Dist. |
| JESUS G. GARCIA | 7th Dist. | JEFFREY R. TOBOLSKI | 16th Dist. |
| EDWIN REYES | 8th Dist. | ELIZABETH ANN DOODY GORMAN | 17th Dist. |
| PETER N. SILVESTRI | 9th Dist. | | |



COOK COUNTY
BUREAU OF ECONOMIC DEVELOPMENT

HERMAN BREWER
DIRECTOR

GEORGE W. DUNNE COOK COUNTY OFFICE BUILDING
69 W. WASHINGTON, SUITE 2900
CHICAGO, ILLINOIS 60602- 3171
TEL: (312) 603- 1000
FAX: (312) 603- 9971

Memorandum

October 17, 2011

To: Kevin Casey, Specifications Engineer III

Cc: Brandie Knazze, Deputy Purchasing Agent
Robin Schabes, Deputy Director Bureau of Economic Development
Sylvia Parham, Grants Manager

From: Nicholas Crite, Assistant Grants Coordinator

Re: Demolition of 8631 South Elm, Des Plaines

Attached please find the Specifications and Purchase Requisition for the demolition of the property referenced above. Should you have any questions or require additional information please feel free to contact me at 3-1044 or nicholas.crite@cookcountyil.gov.

DEMOLITION FOR SINGLE FAMILY RESIDENCE
REQ NO. 99771-08

A. Project Summary:

This project consists of the demolition of a one- story single family residence including all of its contents and all other structures located on the property address. The Contractor shall provide for the complete demolition of said structures on the property and all related and incidental Work including the provision of acceptable back fill.

B. Location and Description of Structures:

The structure to be removed under this Contract is located at **8631 Elm, Des Plaines, IL, 60016** in an unincorporated **Maine Township** of Cook County. The Property Index Number is **09-14-111-003-0000**. In addition to the primary residence, all secondary or accessory structures such as sheds or garages (attached and unattached) shall be included.

C. Contact:

Inquiries about the interpretation of the Specification must be made only in writing and shall be directed to the Purchasing Agent. Inquiries will be answered in writing, if deemed necessary, by means of an Addendum issued by the Office of the Purchasing Agent. (Reference Instruction to Bidders, Section IB-05 "Exceptions", Page IB-2). **Inquiries must be received no later than 12:00 on DAY, MONTH XX, 2011. Inquiries will be answered by the close of business on DAY, MONTH XX, 2011**

During the bid process, all inquiries must be directed, in writing, only to the Office of the Cook County Purchasing Agent as follows:

Maria de Lourdes Coss, CPPO
Cook County Purchasing Agent
118 North Clark Street, Room 1018
Chicago, IL 60602

Or via email at kevin.casey@cookcountyil.gov

Contact Info for Specification Engineer No. 53
Kevin Casey: 312 603-6830, kevin.casey@cookcountyil.gov

D. Examination of Job Site:

It is the Contractor's responsibility to examine and become familiar with the demolition site and verify the actual conditions and requirements of the Work prior to submitting a bid. Failure to do so shall relieve the Contractor of his obligations or be justification for an increase in cost to the proposed bid amount. No additional allowances will be granted because of lack of knowledge of such conditions. For examination of the job sites, or any questions regarding the site inspections, contact Nicholas Crite at (312) 603-1000.

E. Permits:

Work required by the Contract Documents shall be subject to all applicable governing municipal, County, State, Federal regulatory codes including ordinances regarding construction cleanliness, safety, and disposal of debris. The Contractor shall be responsible for paying all permit related fees.

The successful bidder shall be responsible for obtaining a demolition permit from the Cook County Department of Building and Zoning. To obtain the permit, the Contractor shall present a Letter of Intent to Demolish.

The Contractor shall obtain all necessary permits for the use of water or electricity at his own expense, prior to starting the demolition. The Contractor shall be responsible for paying for all fines due to using any utility without a permit.

F. Wreckers Bond:

Respondent must submit a copy of their current valid wreckers bond Respondents must maintain a current Wreckers Bond and Insurance throughout the duration of the contract. Failure to have a current Wreckers Bond and Insurance on file may render the Respondent non-responsive and unqualified.

G. Contract Time:

The project duration is measured in Calendar days. The Contract Time (Completion Time or Calendar Time) begins on the Notice to Proceed date as issued by the Bureau of Community Development. The Contract Time is 20 calendar days.

H. Safety Precautions:

The Contractor shall avoid hazards to persons and property, and interference with the use of adjacent buildings or interruption of free passage to and from such buildings. Care shall also be taken to prevent the spread of dust and flying particles. Once demolition is started on a structure, work shall continue until completed. The Contractor shall secure the site with suitable fences or barricades of sufficient size and strength to protect the public from injury and prevent entrance to the site.

I. Cleaning Site at Project Completion:

Upon completion of Work, the premises shall be left in a safe, clean, and neat condition. Cleaning of the premises shall include the removal and disposal of all rubbish, refuse, or other trash lying within the property's boundary whether or not such conditions resulted from Work under this Contract.

J. Demolition and Removal of Structures:

Demolition and removal of related debris from the site shall include but not limited to: foundations, columns, walls, roofs, floors, piers, pads, partitions, concrete, brick, stone, wood, fences, posts, signs, retaining walls, paved areas, and all other physical items on the site.

UNDERGROUND STORAGE TANKS:

Underground storage tanks (USTs) shall not be disturbed. Underground tanks shall be capped and left in the ground. Work shall be in conformance with IEPA requirements for underground storage tanks.

TREES & SHRUBS:

The Contractor shall remove and properly dispose of any trees and shrubs that interfere with the Work or that are left in an unstable condition due to demolition activities.

K. Asbestos Removal:

The Contractor shall conduct an asbestos test prior to the demolition of the premises. The asbestos test shall check for pipe, duct, boiler and other asbestos containing insulations, sprayed-on fire retardant and acoustical wall materials, floor and ceiling tiles, panel boards, and any other asbestos containing products. The cost of the test shall be included in the Contractors bid for the demolition of the property (Item No. 1).

If any asbestos is found, the asbestos material shall be removed by a qualified contractor licensed by the State of Illinois. Disposal of asbestos material shall be performed in accordance with all applicable state and local regulations. Proper safeguards shall be initiated to reduce the emission of dust during demolition, handling, and transport of asbestos containing material. The Contractor shall include a bid cost for the asbestos removal as a separate line item (Item No. 2). The Contractor will be reimbursed this line item only if asbestos is found and needs to be removed.

L. Public Sidewalks, Alleys, Right-of-Ways, and Utility Vaults:

All public sidewalks and alleys shall be left in place unless otherwise ordered and authorized by the City or Township having jurisdiction over such public sidewalks and alleys. Any sidewalk and vault spaces shall be filled sufficiently to prevent settlement to such sidewalks. Foundations, walls, piers, or columns supporting public sidewalks and alleys and vault spaces shall not be removed or disturbed.

DAMAGE:

Any damage to public sidewalks, alleys, right-of-ways, utility, and other public vaults caused by the Contractor during the course of the Demolition Work shall be repaired at the expense of the Contractor.

M. Trap Doors, Gratings, Etc:

The Contractor shall remove any coal hole covers, trap doors, sidewalk lights, gratings, and similar appurtenances that occur in the public sidewalk adjacent to the buildings to be removed. The openings left in the sidewalks thereby shall be filled within four (4) inches of the top of the adjoining sidewalk and covered with not less than four (4) inches of compacted gravel, graded, and pitched to the elevation of the adjacent walks.

Frames of the aforesaid appurtenances shall be removed from the sidewalk area if the condition of such frames is detrimental to the public safety. The Contractor shall not remove, damage, or disturb the vaults or other appurtenances of private utilities.

N. Disconnection of Utility Services:

Prior to the commencement of the Work, the Contractor will check all utilities, including electric, telephone, water, sewer, and gas for shut off in accordance with the requirements and regulations of the utility provider. It is the responsibility of the Contractor to arrange for the disconnecting and/ or removal of all utilities, including sewer and water service.

The Contractor shall comply with the requirements and regulations of the respective utility company and/ or their requirements for the disconnection and/ or removal of utilities. All utilities servicing the property shall be removed or capped whether noted below or not. The Contractor shall pay all fees related to utility disconnections/ removals and any required inspections.

SEWER LINES:

Sewer lines within the property shall be removed and the sewer service line sealed with a watertight plug at the inside line of the sidewalk or property boundary.

WATER:

The water line shall be removed and the water service terminated at the valve or buffalo box.

DAMAGE TO UTILITIES:

Any damage to the equipment or fixtures of utility caused by work in connection with the demolition shall be repaired at the expense of the Contractor.

O. Abandoned Water Wells:

If any abandoned water wells are located on this property, the Contractor shall comply with the "Illinois Water Well Construction Code" for Abandoned Wells.

P. Burning:

The Contractor, his representative or employees shall not burn or cause to be burned, at any time, within the site of the Work any paper, wood, or other combustible refuse, waste, or other material resulting from the demolition or other operations under this Contract.

Q. Use of Explosives:

The use of explosives in the performance of the Work under this Contract is prohibited.

R. Dust Control:

The Contractor shall prevent the spread of dust and flying particles. The Contractor shall control dust by wetting or other approved method.

S. Pest Control:

The Contractor shall take appropriate steps to keep the site rodent free and prevent rodents or other pests disturbed by activities related to the Work from invading surrounding properties.

T. On- Site Waste:

Any waste or debris temporarily left on site must be securely contained until it is removed by the Contractor to a waster handling or recycling facility.

U. Damage or Theft:

The County shall not be responsible for the condition of any structure or its content thereof, including but no limited to, salvageable furnishings, fixtures, equipment or materials; nor is any value implied thereof. The County shall not be responsible for any loss resulting from the damage, destruction, theft, or removal of any salvageable item from the premises; nor shall the Contractor be entitled to any allowance or other compensation from such loss. The County shall not responsible for any loss resulting from the damage, destruction, theft, or removal of any if the Contractor's equipment; nor shall the Contractor be entitled to any allowance or other compensation from such loss.

V. Sealing Abandoned Water Wells:

Abandoned wells are to be sealed in accordance with the requirements of the Illinois department of Public Health, "Water Well Construction Code." The Contractor is responsible for the preparation and filing of a water well Sealing Form with the Illinois Department of Public Health. In addition, a copy of said form is to be provided to the City of Chicago Heights Code Enforcement Department.

W. Fill Requirements:

The Contractor shall backfill the excavation with the fill material acceptable to the County. The level of finished grade shall be the plane extending from the top of the sidewalk to the top of the surface at the rear of the parcel. For depressed sites, the Contractor shall provide a finish grade up to the level of public walk and alley grades. Such grading shall be pitched no less than five (5) feet of horizontal run for each foot of vertical rise.

Debris used as fill material may not be degraded, and shall contain no portion or section of rubble exceeding twelve (12) inches in its largest dimension. Material which, in the opinion of the County, is not suitable for use as fill, shall not be used and shall be removed from the site of the Work at no additional cost to the County.

The Contractor shall furnish all additional material necessary to complete the backfill without any additional compensation. All and any debris in excess of that required for fill shall become the property of the Contractor and shall be removed from the site and disposed of in an appropriate manner.

The top four (4) inches of fill shall consist of bank run sand, fill sand, pea gravel, black dirt, or topsoil. Finish grading of the top four (4) inches shall contain no fill material with surface or diameter in excess of one (1) inch. The top soil shall cover the lot area and be compacted and neatly graded to be required finish grade. The Contractor shall remove all projecting pipes, posts, splinters, lumber, glass, sheet metal, and all other similar debris.

X. Township and Utilities Information: The following information is provided for convenience only. It is the Contractor's responsibility to verify all agencies and utilities that have jurisdiction over the project.

City Hall

City of Des Plaines
1420 Miner Street
Des Plaines, IL 60014
Phone: 847-391-5300

Public Works Department

City of Des Plaines
1420 Miner Street
Des Plaines, IL 60014
Phone: 847-391-5300

Julie

(800) 892- 0123

ComEd (Toll Free)

(800) 334- 7661

Nicor Customer Service & Emergencies

(800) 942- 6100

SBC Ameritech

Local (900) 660- 3000
Cable (312) 526- 8000

AT&T Broadband

Cable TV (708) 430- 4840

Y. Prevailing Wages

Prevailing Wage rates shall comply with Section 2 of the "Prevailing Wage Act – Illinois Revised Statutes, Chapter 48, and Paragraph 395-1 et. seq." The most current scale of prevailing wages to be paid shall be posted by the Contractor in a prominent and easily accessible place at the site of work. For a list of the currently available prevailing wages, see pages 6 and 7.



RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION
 This is not an order - submit all quotations on this form.

| | | | | | | |
|--------------------|-------------------------|----------------------------|-----------------------|-------------------------|---|-------------|
| DATE 12/22/2011 | BUYER CASEY, KEVIN B | BUYER PHONE 312 6036830 | ORDER NO. 99771 08 | RESPOND BY 1/10/2012 | Quotes must be in Bid Box by 10:00 A.M. | Page 1 of 1 |
|--------------------|-------------------------|----------------------------|-----------------------|-------------------------|---|-------------|

Vendor Address

TERMS AND CONDITIONS

Leon Construction Co.
1407 S. 61st Ave
Chicago IL 60804

Product Delivery Point

Planning And Development Administration
 Cook County Administration Offices
 69 W Washington St. RM 2900
 Chicago IL 60602-3007

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

DELIVERY IN WORKING DAYS 10
 PHONE NUMBER 708-650-6318
 SIGNED BY *[Signature]*
 (PLEASE PRINT) Jaime H Guerrero

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

| DESCRIPTION | QUANTITY ORDERED | UNIT OF MEASURE | UNIT PRICE | EXTENDED PRICE |
|---|----------------------------------|-----------------|----------------------|----------------|
| DEMOLITION OF PROPERTY THE STRUCTURE TO BE DEMOLISHED IS LOCATED AT 8631 SOUTH ELM, DES PLAINES, IL 60016 THE PROPERTY IS LOCATED IN UNINCORPORATED MAINE TOWNSHIP OF COOK COUNTY THE PROPERTY INDEX NUMBER (PIN) IS 09-14-111-003-0000 THE CONTRACT SHALL BE AWARDED TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER WHOSE BID MEETS THE REQUIREMENTS AND CRITERIA SET FORTH IN THE REQUEST FOR SEALED BID. ONLY THE BID PRICE FOR THE DEMOLITION OF THE PROPERTY WILL BE USED IN THE BASIS OF AWARD. THE COSTS FOR ASBESTOS REMOVAL WILL BE USED FOR INFORMATIONAL PURPOSES ONLY AND WILL NOT BE CONSIDERED PART OF THE BASIS OF AWARD. BIDDERS MUST PROVIDE A COST FOR DEMOLITION SERVICES AS WELL AS ASBESTOS REMOVAL TO BE CONSIDERED RESPONSIVE. IF ASBESTOS IS FOUND ON THE SITE, THE BID WILL BE AWARDED FOR THE TOTAL COST TO DEMOLISH THE PROPERTY AND REMOVE THE ASBESTOS. AS PER ATTACHED SPECIFICATIONS | 1.00 | EA | | \$24,450.00 |
| ASBESTOS REMOVAL FEE TO BE CHARGED FOR THE REMOVAL OF ANY ASBESTOS FOUND ON THE PROPERTY <i>\$10,000.00</i> | 1.00 | LO | | \$10,000.00 |
| OFFICE USE ONLY PURCHASE ORDER # | ADDITIONAL TERMS ON REVERSE SIDE | | TOTAL \$24,450.00 | |

ETHICS VERIFICATION

| | | | | | | | |
|----------------------------|---|--|---|--------------------------------------|---|-----------------|----------------------------|
| CONTRACT # 99771 | USING AGENCY Planning and Development | RECOMMENDED VENDOR Leon Construction | RECOMMENDED \$ AMOUNT \$24,450.00 | ETHICS RESPONSE Compliance | DATE SENT TO ETHICS 3/19/2012 | COMMENTS | DATE RESPONSE REC'D |
|----------------------------|---|--|---|--------------------------------------|---|-----------------|----------------------------|