

**OFFICE OF THE PURCHASING AGENT****COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
 CHICAGO, ILLINOIS 60602-1375
 (312) 603-5370

THIS PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, SHIPPING PAPERS AND
 DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
 829101

TVP Color Graphics, Inc.
 230 Roma Jean Pkwy
 Streamwood IL 60107

DATE
 11/7/2011
 F.O.B. POINT

PURCHASE ORDER NO.
178761 - 000- OP
 REQUISITION NO.
 00099478 OR

COOK COUNTY FEIN: 36-6006541
 ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
 FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Clerk of the Circuit Court - Supply Roo
 Ck Cty Government Facility Warehouse
 2323 S Rockwell St Rm111
 Chicago IL 60608

DELIVERY INSTRUCTIONS

69 W. Washington, 25th floor Danna
 E. Hall 312.603.7265

DEPT NO	
3350406	Page 1 of 2

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	<p>LARGE OFFICIAL COURT CALENDAR 2012 LARGE Wall Calendar PRINTING ON THE FACE ONE COLOR - EACH INDIVIDUAL MONTH</p> <p>ALL TWELVE (12) MONTHS TO BE MOUNTED ON A CHIP BOARD BACKER - ONE HOLE DRILLED AT THE 1/4" TOP THROUGH ALL PARTS FOR HANGING PURPOSES</p> <p>COLOR BLEEDS AT THREE PLACES: -TOP -RIGHT -LEFT</p> <p>12 MONTHS PRINTED ON 12 INDIVIDUAL SHEETS</p> <p>GLUE: PADDED EDGE GLUE AT THE TOP -13.5" DIMENSION -40 pt. CHIP BOARD WITH REINFORCED GLUE (NOTE: GLUE MUST HOLD ALL 12 SHEETS)</p> <p>WEIGHT: 70# stock, WHITE OFFSET</p> <p>SIZE: 13.5" x 21.25"</p> <p>INK: Must be PANTONE REFLEX BLUE U</p> <p>THE FORMAT FOR THE CALENDAR CAN BE GIVEN TO THE VENDOR IN "PDF" FORMATE FILE DISKETTE.</p> <p>PROOFS MUST BE SUBMITTED WITHIN 15 WORKING DAYS AFTER RECEIPT OF PDF FILE OR HARD COPY SAMPLE FROM THE CLERK OF THE CIRCUIT COURT</p>	2,500.00 EA	1.8500	4,625.00	3350406.520495

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT Date:

Authorized Signature: _____

Date: _____

Danna de la Cruz
 11/8/11 BR

Report: RSRREQ2

10/11/11
Postcard
to Webster
98

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

#23, DEH

81 Bk
Rust

New

Purchase Order Number
178761

Requisition # **OR 99478** Contract #

Open Date
10/20

Ship To: 461331 Clerk of Circuit Court - Suppl
OK City Government Facility War
2323 S Rockwell St Rm111
Chicago IL 60608

Supplier: 299999 TEAM LEAD MAILBOX

Buyer Number 724149 Supervisor 80
Bid/Sole Src Code BSP
Business Unit 3350406
Internal Req Number 13350059
Board Apr Date & Item 9/22/2011
Requisition Date 9/22/2011
Date Needed 9/22/2011

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

1,000 615 LARGE OFFICIAL COURT CALENDAR < > 2500.00 EA 1.4756 3,689.00 3350406 520495

2012 LARGE Wall Calendar
PRINTING ON THE FACE
ONE COLOR - EACH INDIVIDUAL MONTH

ALL TWELVE (12) MONTHS TO BE
MOUNTED ON A CHIP BOARD BACKER -
ONE HOLE DRILLED AT THE 1/4" TOP
THROUGH ALL PARTS FOR HANGING
PURPOSES

COLOR BLEEDS AT THREE PLACES:
-TOP
-RIGHT
-LEFT

12 MONTHS PRINTED ON 12
INDIVIDUAL SHEETS

GLUE: PADDED EDGE GLUE AT THE TOP
-13.5" DIMENSION
-40 pt. CHIP BOARD WITH REINFORCED GLUE
(NOTE: GLUE MUST HOLD ALL 12 SHEETS)

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER _____ BUREAU or DEPARTMENT HEAD

[Signature] 9/17/11 *[Signature]*

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____ DATE _____ BY _____
RECEIVED OFFICE OF THE PURCHASING AGENT
SEP 11 2011

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

Requisition # **OR 99478** Contract #

Open Date

Ship To: 461331 Clerk of Circuit Court - Suppl
Ck City Government Facility War
2323 S Rockwell St Rm111
Chicago IL 60608

Delivery Instructions:
69 W. Washington, 25th floor
Danna E. Hall 312.603.7265

Supplier: 2999999

TEAM LEAD MAILBOX

Buyer Number 724149 Supervisor 80
Bid/Sale Src Code BSP
Business Unit 3350406
Internal Req Number 13350059
Board Apr Date & Item
Requisition Date 9/22/2011
Date Needed 9/22/2011

One Time Purchase Yes No Covers Need for _____ months, Specific Period of time _____ thru _____

Prior Contract No. _____

Expiration Date _____

Emergency No. _____

Line # Commodity Description

Bal. on Hand

Quantity UOM

Est. Unit Cost

Extended Cost Business Unit and Object Account

WEIGHT: 70# stock, WHITE OFFSET

SIZE: 13.5" x 21.25"

INK: Must be PANTONE REFLEX BLUE U

THE FORMAT FOR THE CALENDAR CAN
BE GIVEN TO THE VENDOR IN
"PDF" FORMATE FILE DISKETTE.

PROOFS MUST BE SUBMITTED WITHIN 15
WORKING DAYS AFTER RECEIPT OF
PDF FILE OR HARD COPY SAMPLE
FROM THE CLERK OF THE CIRCUIT COURT
OF COOK COUNTY

To view a sample of 2011 calendars

Please contact:

DANNA E. HALL @ 312.603.7265

PURCHASING DEPT

69 W WASHINGTON ROOM 2500

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____

DATE _____

BY _____

REQUISITIONER

BUREAU or DEPARTMENT HEAD

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

Requisition # **OR 99478** Contract #

Open Date

Ship To: 461331 Clerk of Circuit Court - Suppl
Ck City Government Facility War
2323 S Rockwell St Rmt111
Chicago IL 60608

Delivery Instructions:

69 W. Washington, 25th floor
Danna E. Hall 312.603.7265

Supplier: 299999

TEAM LEAD MAILBOX

Buyer Number 724149 Supervisor 80
Bid/Sole Src Code BSP
Business Unit 3350406
Internal Req Number 13350059
Board Apr Date & Item 9/22/2011
Requisition Date 9/22/2011
Date Needed 9/22/2011

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No

Line # Commodity Description

Bal. on Hand

Quantity UOM

Est. Unit Cost

Expiration Date

Emergency No

Extended Cost

Business Unit and Object Account

*****Please Note*****

ALL PROOFS AND TYPESETTING TO BE INCLUDED IN THE BID PRICE - MAY BE MINOR CHANGES AT NO COST TO CLERK OF THE CIRCUIT COURT - IT IS THE VENDORS RESPONSIBILITY TO PRINT AND SHIP AS PER CONTRACT.

THE VENDOR MUST SUBMIT A PROOF PRIOR TO PRODUCTION. THE KEY PROOF MUST BE IDENTICAL TO THE FINAL PRODUCT IN LAYOUT, PAPER STOCK, SIZE, COLOR, ETC. A PROOF THAT IS NOT IDENTICAL TO THE FINAL PRODUCTS WILL BE REJECTED.

APPROVAL TO PRINT WILL BE GIVEN TO VENDOR IN WRITING, UPON FINAL APPROVAL OF VENDOR PROOF.

PROOFS MUST BE FORWARDED TO:
OFFICE OF THE CLERK OF THE CIRCUIT COURT
OF COOK COUNTY

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE

BY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

Requisition # **OR 99478** Contract #

Open Date

Ship To: 461331 Clerk of Circuit Court - Suppl
CK Cty Government Facility War
2323 S Rockwell St Rm111
Chicago IL 60608

Delivery Instructions:
69 W. Washington, 25th floor
Danna E. Hall 312.603.7265

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Buyer Number 724149 Supervisor 80
Bid/Sole Src Code BSP
Business Unit 3350406
Internal Req Number 13350059
Board Apr Date & Item
Requisition Date 9/22/2011
Date Needed 9/22/2011

One Time Purchase Yes No Covers Need for months Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line # Commodity Description

Bal. on Hand

Quantity UOM

Est. Unit Cost

Extended Cost

Business Unit and Object Account

PURCHASING DEPARTMENT
69 WEST WASHINGTON, ROOM 2500
CHICAGO, IL 60602
ATTN: DANNA E. HALL
312.603.7265

DELIVERY OF CALENDARS - NO
LATER THAN FRIDAY, NOVEMBER 4, 2011

IT IS THE VENDORS RESPONSIBILITY TO PRINT
AND SHIP AS PER SPECIFICATIONS:
LARGE calendars: 100 per box(25 boxes)

DELIVERY TIME and LOCATION:
8:00 A.M. - 2:00 P.M.
2323 S. Rockwell, PRINTSHOP
Chicago, IL 60608
ATTN: Paul Teuscher

REQUISITION: # 13350059

Total of Items Ordered 3,689.00

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE BY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

Calendar-Large Court-2012 Large Wall Calendar-All Twelve Months to be Mounted

Clerk of the Circuit Court

DUE DATE: Thursday October 20th, 2011 AT 10:00 AM QUOTE -Q-99478-OR B. BEARD

VENDOR NAME	VENDOR ADDRESS	VENDOR AMOUNT
1 American Solutions	414 Spaulding Barklet, FL 60123	6,225.00
2 School Specialty Inc	1166 Sawstar DR Mount Joy, PA 17552	NO BID
3 TV Color Graphics	230 Roma Jean Pkwy Streamwood, IL 60107	4,625.00
4 World's Printing	233 W. Michigan Chicago, IL 60601	7,875.00
5 Minute Man Press	1249 N. Clyburn CHGO, IL 60610	9,689.00
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BID TABULATION

BID NAME: COURT CALENDER

BID NUMBER: 99478

BID OPENING DATE: Thursday, October 20, 2011

BID OPENING TIME: 10:00 AM

BUYER NAME: BRENDA BEARD

VENDOR #3:
WORLD'S PRINTING

VENDOR #2:
AMERICAN SOLUTIONS

VENDOR #1:
TVP COLOR GRAPHICS

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	LARGE OFFICIAL COURT CALENDAR. 2012 LARGE WALL CALENDAR. PRINTING ON THE FACE ONE-COLOR-EACH INDIVIDUAL MONTH ALL TWELVE (12) MONTHS TO BE MOUNTED ON A CHIP BOARD BACKER-ONE HOLE DRILLED AT THE 1/4" TOP THROUGH ALL PARTS FOR HANGING PURPOSES. COLOR BLEEDS AT THREE PLACES: TOP-RIGHT-LEFT. 12 MONTHS PRINTED ON 12 INDIVIDUAL SHEETS GLUE: PADDED EDGE GLUE AT THE TOP 13.5" DIMENSION 40 PT. CHIP BOARD WITH REINFORCED GLUE (NOTE: GLUE MUST HOLD ALL 12 SHEETS) WEIGHT: 70# STOCK, WHITE OFFSET SIZE: 13.5" X 21.25" INK: MUST BE PANTONE REFLEX BLUE U LARGE CALENDARS: 100 PER BOX (25 BOXES) REQ# 13350059	2500	EA	\$1.85	\$4,625.00	\$2.49	\$6,225.00	\$3.15	\$7,875.00
					\$4,625.00		\$6,225.00		\$7,875.00



**RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375
SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION
This is not an order - submit all quotations on this form.

DATE 10/7/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 99478 OR	RESPOND BY 10/20/2011	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 3
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Vendor Address

829101
118 North Clark St. Room 1018
Chicago, IL 60602-1375

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point

Clerk.of the Circuit Court - Supply Room
Ck Cty Government Facility Warehouse
2323 S Rockwell St Rm111
Chicago IL 60608

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DELIVERY IN WORKING DAYS _____

PHONE NUMBER 430 837-3000

SIGNED BY _____

(PLEASE PRINT) _____

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
LARGE OFFICIAL COURT CALENDAR . 2012 LARGE Wall Calendar PRINTING ON THE FACE ONE COLOR - EACH INDIVIDUAL MONTH ALL TWELVE (12) MONTHS TO BE MOUNTED ON A CHIP BOARD BACKER - ONE HOLE DRILLED AT THE 1/4" TOP THROUGH ALL PARTS FOR HANGING PURPOSES COLOR BLEEDS AT THREE PLACES: -TOP -RIGHT -LEFT 12 MONTHS PRINTED ON 12 INDIVIDUAL SHEETS GLUE: PADDED EDGE GLUE AT THE TOP -13.5" DIMENSION -40 pt. CHIP BOARD WITH REINFORCED GLUE (NOTE: GLUE MUST HOLD ALL 12 SHEETS) WEIGHT: 70# stock, WHITE OFFSET SIZE: 13.5" x 21.25" INK: Must be PANTONE REFLEX BLUE U	2500.00	EA	\$1.85	\$4625 ⁰⁰

OFFICE USE ONLY PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE	TOTAL \$4625 ⁰⁰
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RETURN THIS QUOTATION TO:

**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375

SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES WILL BE
ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION
This is not an order -
submit all quotations
on this form.

DATE 10/7/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 994780R	RESPOND BY 10/20/2011		Page 2 of 3
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DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
<p>THE FORMAT FOR THE CALENDAR CAN BE GIVEN TO THE VENDOR IN "PDF" FORMATE FILE DISKETTE.</p> <p>PROOFS MUST BE SUBMITTED WITHIN 15 WORKING DAYS AFTER RECEIPT OF PDF FILE OR HARD COPY SAMPLE FROM THE CLERK OF THE CIRCUIT COURT OF COOK COUNTY</p> <p>FOR A SAMPLE OF THE CALENDARS CONTACT BRENDA BEARD 312 603-5383</p> <p>*****Please Note***** ALL PROOFS AND TYPESETTING TO BE INCLUDED IN THE BID PRICE - MAY BE MINOR CHANGES AT NO COST TO CLERK OF THE CIRCUIT COURT - IT IS THE VENDOR'S RESPONSIBILITY TO PRINT AND SHIP AS PER CONTRACT.</p> <p>THE VENDOR MUST SUBMIT A PROOF PRIOR TO PRODUCTION. THE KEY PROOF MUST BE IDENTICAL TO THE FINAL PRODUCT IN LAYOUT, PAPER STOCK, SIZE, COLOR, ETC. A PROOF THAT IS NOT IDENTICAL TO THE FINAL PRODUCTS WILL BE REJECTED.</p> <p>APPROVAL TO PRINT WILL BE GIVEN TO VENDOR IN WRITING, UPON FINAL APPROVAL OF VENDOR PROOF.</p> <p>PROOFS MUST BE FORWARDED TO: OFFICE OF THE CLERK OF THE CIRCUIT COURT OF COOK COUNTY PURCHASING DEPARTMENT 69 WEST WASHINGTON, ROOM 2500 CHICAGO, IL 60602</p> <p>DELIVERY OF CALENDARS - NO LATER THAN FRIDAY, NOVEMBER 4, 2011</p> <p>ITHE COUNTY WILL NOT ACCEPT OVER OR UNDER RUNS FOR PRINTING. IT IS THE VENDORS RESPONSIBILITY TO PRINT AND SHIP AS PER SPECIFICATIONS:</p>				
OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE		



RETURN THIS QUOTATION TO:

**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375

SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES WILL BE
ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION

This is not an order -
submit all quotations
on this form.

DATE 10/7/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 994780R	RESPOND BY 10/20/2011	Page 3 of 3
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DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
LARGE calendars: 100 per box(25 boxes)				
DELIVERY TIME and LOCATION: 8:00 A.M. - 2:00 P.M. 2323 S. Rockwell, PRINTSHOP Chicago, IL 60608 ATTN: Paul Teuscher				
REQUISITION: # 13350059				

OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE
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