



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
79042

PCS Industries  
7650 W 185th St Ste D  
Tinley Park IL 60477

DATE  
10/22/2011  
F.O.B. POINT

PURCHASE ORDER NO.  
**178590 - 000- OP**  
REQUISITION NO.  
00098925 OR

**COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Hawthorne Distribution Center  
4545 W Cermak Rd  
Chicago IL 60623

**DELIVERY INSTRUCTIONS**

ROSE FARELLA  
312\*603\*0927

DEPT NO	
5240583	Page 1 of 2

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	ADFINITY REV X 20 R ORBITAL FLOOR SCRUBBER 20" ADFINITY X2OR - ITEM NUMBER - NA-56390052 X2OR REV SPECIFICATIONS ***** ***** SPECS FOR SCRUBBING MACHINE SCRUB HEAD TYPE - RANDOM ORBIT SCRUB PATH - 20 IN MAX PRODUCTIVITY @ 3.0 MPH - 26,400 FTS SCRUB PRESSURE - VARIABLE (STANDARD) UP TO 50 LB EXTRA PRESSURE (OPTION) UP TO 70 LB SCRUB HEAD SPEED - MICRO SCRUBBING - 30 RPM MACRO SCRUBBING - 2,250 RPM SOLUTION FLOW RATE - 0.1 GPM 0.165 GPM 0.219 GPM DRIVE SYSTEM - TRACTION DRIVE SQUEEGEE WIDTH - 29.9 IN VOLTAGE - 24V POWER SOURCE - (2) 12 V BATTERIES (WET ACID AND MAINTENANCE-FREE AGM AVAILABLE) ONBOARD BATTERY CHARGER - 24 V WET/MAINTENANCE-FREE COMPATIBLE SOLUTION TANK - 10.5 GALLONS (40L) RECOVERY TANK - 10.5 GALLONS (40) SCRUB MOTOR - 0.75 HP VACCUUM MOTOR - 0.44 HP SOUND LEVEL - 65.8 DB A AT OPERATOR'S POSITION APPROVALS - ETL, CSA, CA PART NUMBER - 56390051 - W/ 140 AH AGM BATTERIES PART NUMBER - 56390052 - W/ 130 AG WET BATTERIES PRICE MUST INCLUDE DELIVERY *****	2.00 EA	5,950.0000	11,900.00	5240583.530165

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date:

*Maia A. K... Co*  
Bk 10/26/11



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

PURCHASE ORDERED ISSUED TO

79042  
PCS Industries  
7650 W 185th St Ste D  
Tinley Park IL 60477

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

DATE  
10/22/2011  
F.O.B. POINT

PURCHASE ORDER NO.  
178590 - 000- OP

REQUISITION NO.  
00098925 OR

Page 2 of 2

COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
	DELIVERY WILL BE MADE TO 4545 W CERMAK ROAD CHICAGO, IL 60623 DO NOT DELIVER UNTIL ORDER IS PLACED BY DEPARTMENT. Cook County, Description				

Purchase Requisition  
Office of the Purchasing Agent  
Cook County of Illinois

Purchase Order Number

178590

Requisition # OR 98925 Contract #

Ship To: 8002102 Hawthorne Distribution Center  
4545 W Cermak Rd  
Chicago IL 60623

Delivery Instructions: ROSE FARELLA  
312\*603\*0927

Supplier: 299999 TEAM LEAD MAILBOX

Buyer Number 724151 Supervisor 50  
Bid/Sole Src Code BSP  
Business Unit 5240583  
Internal Req Number 15240032  
Board Apr Date & Item  
Requisition Date 8/22/2011  
Date Needed 8/22/2011

One Time Purchase Yes No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_ Prior Contract No. \_\_\_\_\_ Expiration Date \_\_\_\_\_ Emergency No. \_\_\_\_\_

Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

1.000 578 ADFINITY REV X 20 R ORBITAL FLOOR SCRUBBER 20\* < > 2.00 EA 6,200.0000 12,400.00 5240583.530165

ADFINITY X20R - ITEM NUMBER - NA-56390052  
X20R REV SPECIFICATIONS  
\*\*\*\*\*

SPECS FOR SCRUBBING MACHINE  
SCRUB HEAD TYPE - RANDOM ORBIT  
SCRUB PATH - 20 IN  
MAX PRODUCTIVITY @ 3.0 MPH - 26,400 FTS  
SCRUB PRESSURE -  
VARIABLE (STANDARD) UP TO 50 LB

EXTRA PRESSURE (OPTION) UP TO 70 LB  
SCRUB HEAD SPEED -  
MICRO SCRUBBING - 30 RPM  
MACRO SCRUBBING - 2,250 RPM  
SOLUTION FLOW RATE -  
0.1 GPM  
0.165 GPM  
0.219 GPM

DRIVE SYSTEM - TRACTION DRIVE  
SQUEEGEE WIDTH - 29.9 IN  
VOLTAGE - 24V  
POWER SOURCE - (2) 12 V BATTERIES  
(WET ACID AND MAINTENANCE-FREE  
AGM AVAILABLE)

CERTIFICATION

I hereby certify that the items and/or services above are necessary for this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER BUREAU DEPARTMENT HEAD

*[Handwritten Signature]*

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE BY

2011 AUG 22 PM 1:31  
OFFICE OF THE PURCHASING AGENT  
COOK COUNTY ILLINOIS

3R 81 new

# Purchase Requisition

Office of the Purchasing Agent  
Cook County of Illinois

Purchase Order Number

Requisition # **OR 98925** Contract #

Open Date

Ship To: 8002102 Hawthorne Distribution Center  
4545 W Cermak Rd  
Chicago IL 60623

Delivery Instructions:  
ROSE FARELLA  
312\*603\*0927

Supplier: 299999 TEAM LEAD MAILBOX  
Buyer Number 724151 Supervisor 50  
Bid/Sole Src Code BSP  
Business Unit 5240583  
Internal Req Number 15240032  
Board Apr Date & Item  
Requisition Date 8/22/2011  
Date Needed 8/22/2011

One Time Purchase Yes No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_ Prior Contract No. \_\_\_\_\_ Expiration Date \_\_\_\_\_ Emergency No. \_\_\_\_\_

Line # Commodity Description Bal on Hand Quantity UOM Est Unit Cost Extended Cost Business Unit and Object Account

ONBOARD BATTERY CHARGER - 24 V WET/MAINTENANCE-FREE COMPATIBLE  
SOLUTION TANK - 10.5 GALLONS (40L)  
RECOVERY TANK - 10.5 GALLONS (40)  
SCRUB MOTOR - 0.75 HP  
VACCUUM MOTOR - 0.44 HP  
SOUND LEVEL - 65.8 DB A AT OPERATOR'S POSITION  
APPROVALS - ETL, CSA, CA  
PART NUMBER - 56390051 - W/ 140 AH AGM BATTERIES  
PART NUMBER - 56390052 - W/ 130 AG WET BATTERIES  
PRICE MUST INCLUDE DELIVERY  
\*\*\*\*\*  
PLEASE CALL FOR DELIVERY INSTRUCTIONS  
PLEASE CALL ~~JUNNAT~~ THE HAWTHORNE DISTRIBUTION CENTER  
4545 W CERMAK ROAD  
~~3126032089~~

Total of Items Ordered 12,400.00

### CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dep't. no., account & activity are those indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER \_\_\_\_\_ BUREAU or DEPARTMENT HEAD \_\_\_\_\_

DATE \_\_\_\_\_ BY \_\_\_\_\_  
ACCT # \_\_\_\_\_

**BID TABULATION**

**BID NAME:** ADFINITY FLOOR SCRUBBER  
**BID NUMBER:** 98825  
**BID OPENING DATE:** Wednesday, September 21, 2011  
**BID OPENING TIME:** 10:00 AM  
**BUYER NAME:** BRENDA BEARD

**VENDOR #1:**  
**PCS INDUSTRIES**

**VENDOR #2:**  
**INDI ENTERPRISE**

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	ADFINITY REV X 20 R ORBITAL FLOOR SCRUBBER 20" ITEM NUMBER-NA-56390052 X20R REV SPECIFICATIONS, SPECS FOR SCRUBBING MACHINE SCRUB HEAD TYPE-RANDOM ORBIT SCRUB PATH-20 IN MAX PRODUCTIVITY @ 3.0 MPH-26,400 FTS SCRUB PRESSURE-VARIABLE (STANDARD) UP TO 50 LB EXTRA PRESSURE (OPTION) UP TO 70 LB SCRUB HEAD SPEED, MICRO SCRUBBING-30 RPM MACRO SCRUBBING-2,250 RPM SOLUTION FLOW RATE-0.1 GPM 0.165 GPM 0.219 GPM DRIVE SYSTEM-TRACTION DRIVE SOUBECEE WIDTH-29.9 IN VOLTAGE -24 V POWER SOURCE-(2) 12 V BATTERIES (WET ACID AND MAINTENANCE-FREE AGM AVAILABLE) ON BOARD BATTERY CHARGER-24 V WET/MAINTENANCE-FREE COMPATIBLE SOLUTION TANK -10.5 GALLONS (40L) RECOVERY TANK-10.5 GALLONS (40) SCRUB MOTOR- 0.75 HP VACCUUM MOTOR-0.44 HP SOUND LEVEL-65.8 DB A AT OPERATORS POSITION APPROVALS-ETL, CSA, CA PART NUMBER-56390051-W/140 AH AGM BATTERIES PART NUMBER-56390052-W/130 AG WET BATTERIES PRICE MUST INCLUDE DELIVERY	2	EA	\$5,950.00	\$11,900.00	\$6,349.89	\$12,699.78
					\$11,900.00		\$12,699.78

**NOTES:**  
 AZTEC SUPPLY CORP SUBMITTED A LATE BID AND WAS DEEMED NON-RESPONSIVE.

# COOK COUNTY AWARD CHECKLIST FOR BIDS/RFP'S

**IMPORTANT:** PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE AWARD CHECKLIST AND CONTACT THE APPROPRIATE DEPUTY P.A. IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED AND RETAINED IN THE PROCUREMENT FILE.

Bids Report Date 9/21/11  
 Permission to Negotiate Date \_\_\_\_\_  
 Contracts and Bonds Date \_\_\_\_\_

Project Description: MACHINE, SCRUBBER  
 Vendor: PCS Ind. Award Amount: 11,900.00 One-Time  Term Agreement   
 Contract No.: \_\_\_\_\_ Award Type:  Single  Multiple Renewals: \_\_\_\_\_  
 Requisition No.: (if known) 98925 Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
 PO No.: (if known) \_\_\_\_\_ Contact Person: LARRY C. Department: \_\_\_\_\_  
 Telephone: 708 468-4600 Fax #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Cost Savings: 500.00  
 Funding Type:  Institutional  State  Federal Grant  Other:

\*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE \_\_\_\_\_ COMMITTED OR \_\_\_\_\_ SPENT BY DEADLINE: \_\_\_\_\_ (DATE)

**COMPETITIVE SEALED BIDS**

<input type="checkbox"/> Board's Permission to Advertise	<input checked="" type="checkbox"/> Detailed Bid Tabulation	<input checked="" type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Requisition /Bid Specifications	<input checked="" type="checkbox"/> Inventory Checklist	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Sealed Bid Document	<input type="checkbox"/> Surety Statement	<input checked="" type="checkbox"/> Child Support Verification
<input type="checkbox"/> Legal Ad (if applicable)	<input type="checkbox"/> Insurance Certificate/Waiver	<input checked="" type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Payment /Performance Bond	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Bid Notification Letters/Email	<input type="checkbox"/> Unconditional Price Reduction	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> Recommended Awardees' Bid	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Department Recommendation Letter	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Preliminary Bid Tabulation	<input type="checkbox"/> Contract Compliance Letter	

**REQUEST FOR PROPOSALS**

<input type="checkbox"/> Scope of Services	<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Payment Bond/Performance Bond
<input type="checkbox"/> RFP Document	<input type="checkbox"/> Preliminary RFP Tabulation	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Appendix: Scope of Services	<input type="checkbox"/> Inventory Checklist	<input type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Appendix: Schedule of Compensation	<input type="checkbox"/> RFP Evaluation Matrix	<input type="checkbox"/> Contract Compliance Letter
<input type="checkbox"/> Appendix: EDS	<input type="checkbox"/> RFP Pricing Analysis Matrix: Pre-BAFO <input type="checkbox"/> Post-BAFO <input type="checkbox"/>	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Appendix: Misc. Attachments	<input type="checkbox"/> RFP Best and Final Offer (BAFO) Letters #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> Appendix: Contract	<input type="checkbox"/> Committee Recommendation Letter	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Appendix: Board Approval	<input type="checkbox"/> Dept. Recommendation Letter	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Economic Disclosure Statement	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> RFP Notification Letters/Email	<input type="checkbox"/> Recommended Awardees' Technical and Pricing Proposal	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> Insurance Certificate/Waiver	

Spec. Engineer BB Date: 10/22/11 Deputy P.A. Brunie Y. Lopez Date: 10/26/11  
 Rev. [6/3/2011]

Adfinity Rev X 20R Orbital Floor Scrubber 20" Adfinity X 200R – Item Number – Na-56390052, X20R

Rev Specifications – Hawthorne Warehouse

DUE DATE: Wednesday Sept. 21, 2011 AT 10:00AM Quote- #Q-98925-OR-B. Beard

VENDOR NAME	VENDOR ADDRESS	VENDOR AMOUNT
1 INDI Enterprise	535 Chippewa Trail Carol Stream, IL 60188	12,699.78
2 PCS Industries	7650 W. 185th Tinley Park, IL	11,900.00
3 ARTEC Supply	5024 W 67th St Chicago, IL 60638	Late Bid
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RETURN THIS QUOTATION TO:  
**OFFICE OF THE PURCHASING AGENT**  
**COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375  
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES  
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

**QUOTATION**  
 This is not an order - submit all quotations on this form.

DATE 8/31/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 98925 OR	RESPOND BY 9/21/2011	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 2
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Vendor Address 7904 a  
PCS INDUSTRIES  
7650 W 185<sup>th</sup> ST STE D  
TINLEY PARK, IL 60477

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed herein.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point  
 Hawthorne Distribution Center  
 4545 W Cermak Rd  
 Chicago IL 60623

DELIVERY IN WORKING DAYS 5 days  
 PHONE NUMBER 708-468-4600  
 SIGNED BY Laurence Cavannah  
 (PLEASE PRINT) LAURENCE CAVANNAH  
hpc/aj

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
ADFINITY REV X 20 R ORBITAL FLOOR SCRUBBER 20" ADFINITY X20R - ITEM NUMBER - NA-56390052 X20R REV SPECIFICATIONS ***** SPECS FOR SCRUBBING MACHINE SCRUB HEAD TYPE - RANDOM ORBIT SCRUB PATH - 20 IN MAX PRODUCTIVITY @ 3.0 MPH - 26,400 FTS SCRUB PRESSURE - VARIABLE (STANDARD) UP TO 50 LB EXTRA PRESSURE (OPTION) UP TO 70 LB SCRUB HEAD SPEED - MICRO SCRUBBING - 30 RPM MACRO SCRUBBING - 2,250 RPM SOLUTION FLOW RATE - 0.1 GPM 0.165 GPM 0.219 GPM DRIVE SYSTEM - TRACTION DRIVE SQUEEGEE WIDTH - 29.9 IN VOLTAGE - 24V POWER SOURCE - (2) 12 V BATTERIES (WET ACID AND MAINTENANCE-FREE AGM AVAILABLE) ONBOARD BATTERY CHARGER - 24 V WET/MAINTENANCE-FREE COMPATIBLE SOLUTION TANK - 10.5 GALLONS (40L) RECOVERY TANK - 10.5 GALLONS (40) SCRUB MOTOR - 0.75 HP VACCUUM MOTOR - 0.44 HP	2.00	EA	5950 <sup>00</sup>	11,900 <sup>00</sup>
OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE	<b>TOTAL</b> 11,900 <sup>00</sup>	



RETURN THIS QUOTATION TO:  
**OFFICE OF THE PURCHASING AGENT**  
**COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375  
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES WILL BE  
 ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

**QUOTATION**  
 This is not an order -  
 submit all quotations  
 on this form.

DATE 8/31/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 989250R	RESPOND BY 9/21/2011		Page 2 of 2
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DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
SOUND LEVEL - 65.8 DB A AT OPERATOR'S POSITION APPROVALS - ETL, CSA, CA PART NUMBER - 56390051 - W/ 140 AH AGM BATTERIES PART NUMBER - 56390052 - W/ 130 AG WET BATTERIES PRICE MUST INCLUDE DELIVERY ***** DELIVERY WILL BE MADE TO 4545 W CERMAK ROAD CHICAGO, IL 60623 DO NOT DELIVER UNTIL ORDER IS PLACED BY DEPARTMENT.				

OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE		
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