



**OFFICE OF THE PURCHASING AGENT**

**COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
 CHICAGO, ILLINOIS 60602-1375  
 (312) 603-5370

THIS PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, SHIPPING PAPERS AND  
 DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
 776500

Lexitel Communications LLC  
 1764 N Congress Ave  
 Suite 205  
 West Palm Beach FL 33409

DATE  
 10/22/2011  
 F.O.B. POINT

PURCHASE ORDER NO.  
**178595 - 000- OP**  
 REQUISITION NO.  
 00098186 OR

COOK COUNTY FEIN: 36-6006541  
 ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
 FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

**SHIP TO** Animal Control  
 Bridgeview Court Bldg. - 5th Dist Court  
 10220 South 76th Avenue - 2nd Floor  
 Bridgeview IL 60453

**DELIVERY INSTRUCTIONS**

Animal Control  
 Attn:D.Ciesielski708-974-6792

DEPT NO	
5100585	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	<p>monthly answering service            monthly answering service            24/7 answering service            24 Hours-around the clock answering service that is routed to the assigned officer area. Provide all accurate information from complaints such as Name, Address, Contact Number, and the Nature of Complaint, 7 Days a week after hour call center with operator's knowledge with basic scripted information regarding Animal Control basic mandate response requirements.            Calls are dispatched with 15 minutes of receiving calls. Ability to contact the Administrator immediately if a call of urgent or life threatening nature comes in to the call center. All call information is logged into Cook County Animal Control database and stored into Cook County Animal Control archival media for seven (7) years.            These Calls Recieved After The Department Is Closed At 4:pm Hollidays ,Or Weekends.            The Vendor Would Fax (708-974-6046) Over A Print Out Of Calls They Have Recieved Which This Department Would Then Enter Into Our Database.            The Number Of Calls Recieved Monthly ,An Average Would Be 87 Calls .            Service to begin December, 2011</p>	36.00 MO	59.9900	2,159.64	5100585.520835
***** Total Order *****				2,159.64	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

**PURCHASING AGENT**

Date: \_\_\_\_\_

*Maia de Luna*  
 10/26/11 BA

Purchase Requisition  
Office of the Purchasing Agent  
Cook County of Illinois

Purchase Order Number

178595

Requisition # OR 98186 Contract #

Ship To: 8000019

Animal Control  
Bridgeview Court Bldg. - 5th D  
10220 South 76th Avenue - 2nd  
Bridgeview IL 60453

Delivery Instructions:

Animal Control  
Attn:D.Ciesliski/08-974-6792

Supplier: 299999

TEAM LEAD MAILBOX

Open Date

8/10

Buyer Number 724150 Supervisor 40  
Bid/Sole Src Code BSV  
Business Unit 5100585

Internal Req Number 11510015  
Board Apr Date & Item  
Requisition Date 6/24/2011  
Date Needed 6/24/2011

One Time Purchase Yes  No Covers Need for 36 months. Specific Period of time

12/11 thru 12/14

Prior Contract No.

Expiration Date

Emergency No.

Line # Commodity Description

Bal. on Hand

Quantity UOM

Est. Unit Cost

Extended Cost

Business Unit and Object Account

1,000 961 monthly answering service

monthly answering service

< >

36.00 MO

300.0000

10,800.00

5100585520835

24/7 answering service

24 Hours-around the clock answering service that is routed to the assigned officer area. Provide all accurate information from complaints such as Name, Address, Contact Number, and the Nature of Complaint. 7 Days a week after hour call center with operator's knowledge with basic scripted information regarding Animal Control basic mandate response requirements.

Calls are dispatched with 15 minutes of receiving calls. Ability to contact the Administrator immediately if a call of urgent or life threatening nature comes in to the call center. All call information is logged into our database and stored into our archival media for seven (7) years.  
Service to begin December, 2011

Total of Items Ordered

10,800.00

RECEIVED  
OFFICE OF THE  
PURCHASING AGENT  
2011 JUN 28 AM 11:59  
PROCUREMENT

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE

BY

REQUISITIONER  
BUREAU or DEPARTMENT HEAD

*Andrew J. ...*



RETURN THIS QUOTATION TO:  
**OFFICE OF THE PURCHASING AGENT**  
**COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375  
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES  
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

**QUOTATION**  
 This is not an order - submit all quotations on this form.

DATE 9/31/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035333	ORDER NO. 98186 OR	RESPOND BY 9/16/2011	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
-------------------	------------------------	----------------------------	-----------------------	-------------------------	--	-------------

Vendor Address

**Lexitel Communications, LLC**  
 1764 North Congress Ave., Ste. 205  
 West Palm Beach, FL 33409

776 500

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point

Animal Control  
 Bridgeview Court Bldg. - 5th Dist Court  
 10220 South 76th Avenue - 2nd Floor  
 Bridgeview IL 60453

**DELIVERY IN WORKING DAYS 1-2 BUSINESS DAYS**  
**PHONE NUMBER 561-478-2646 Ext. 307**

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

SIGNED BY \_\_\_\_\_  
 (PLEASE PRINT) Jerold Stabler

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
monthly answering service      monthly answering service 24/7 answering service 24 Hours-around the clock answering service that is routed to the assigned officer area. Provide all accurate information from complaints such as Name, Address, Contact Number, and the Nature of Complaint, 7 Days a week after hour call center with operator's knowledge with basic scripted information regarding Animal Control basic mandate response requirements. Calls are dispatched with 15 minutes of receiving calls. Ability to contact the Administrator immediately if a call of urgent or life threatening nature comes in to the call center. All call information is logged into Cook County Animal Control database and stored into Cook County Animal Control archival media for seven (7) years. These Calls Recieved After The Department Is Closed At 4:pm Holidays ,Or Weekends. The Vendor Would Fax (708-974-6046) Over A Print Out Of Calls They Have Recieved Which This Department Would Then Enter Into Our Database. The Number Of Calls Recieved Monthly ,An Average Would Be 37 Calls . Service to begin December, 2011	36.00	MO	\$59.99	<del>\$2124.00</del> 2159.64 9-16-11
OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE		TOTAL 2159.64 \$2124.00

# COOK COUNTY AWARD CHECKLIST FOR BIDS/RFP's

**IMPORTANT:** PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE AWARD CHECKLIST AND CONTACT THE APPROPRIATE DEPUTY P.A. IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED AND RETAINED IN THE PROCUREMENT FILE.

Bids Report Date 9/16/11  
 Permission to Negotiate Date \_\_\_\_\_  
 Contracts and Bonds Date \_\_\_\_\_

Project Description: Answering Serv.  
 Vendor: LEXTEL Comm. Award Amount: 2159.64 One-Time  Term Agreement   
 Contract No.: \_\_\_\_\_ Award Type:  Single  Multiple Renewals: 1  
 Requisition No.: (if known) 98186 Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
 PO No.: (if known) \_\_\_\_\_ Contact Person: \_\_\_\_\_ Department: \_\_\_\_\_  
 Telephone: 561 478 2646 Fax #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Cost Savings: \$1,640.36  
 Funding Type:  Institutional  State  Federal Grant  Other:

\*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE \_\_\_\_\_ COMMITTED OR \_\_\_\_\_ SPENT BY DEADLINE: \_\_\_\_\_ (DATE)

**COMPETITIVE SEALED BIDS**

<input type="checkbox"/> Board's Permission to Advertise	<input checked="" type="checkbox"/> Detailed Bid Tabulation	<input checked="" type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Requisition /Bid Specifications	<input checked="" type="checkbox"/> Inventory Checklist	<input checked="" type="checkbox"/> Legal Review
<input type="checkbox"/> Sealed Bid Document	<input type="checkbox"/> Surety Statement	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Legal Ad (if applicable)	<input type="checkbox"/> Insurance Certificate/Waiver	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Payment /Performance Bond	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Bid Notification Letters/Email	<input type="checkbox"/> Unconditional Price Reduction	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> Recommended Awardees' Bid	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> Bid Deposit/Bid Bond	<input checked="" type="checkbox"/> Department Recommendation Letter	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Preliminary Bid Tabulation	<input type="checkbox"/> Contract Compliance Letter	

**REQUEST FOR PROPOSALS**

<input type="checkbox"/> Scope of Services	<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Payment Bond/Performance Bond
<input type="checkbox"/> RFP Document	<input type="checkbox"/> Preliminary RFP Tabulation	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Appendix: Scope of Services	<input type="checkbox"/> Inventory Checklist	<input type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Appendix: Schedule of Compensation	<input type="checkbox"/> RFP Evaluation Matrix	<input type="checkbox"/> Contract Compliance Letter
<input type="checkbox"/> Appendix: EDS	<input type="checkbox"/> RFP Pricing Analysis Matrix: Pre-BAFO <input type="checkbox"/> Post-BAFO <input type="checkbox"/>	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Appendix: Misc. Attachments	<input type="checkbox"/> RFP Best and Final Offer (BAFO) Letters #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> Appendix: Contract	<input type="checkbox"/> Committee Recommendation Letter	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Appendix: Board Approval	<input type="checkbox"/> Dept. Recommendation Letter	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Economic Disclosure Statement	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> RFP Notification Letters/Email	<input type="checkbox"/> Recommended Awardees' Technical and Pricing Proposal	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> Insurance Certificate/Waiver	

Spec. Engineer: [Signature] Date: 10/22/11 Deputy P.A.: [Signature] Date: 10/26/11  
 Rev. [6/3/2011]

**BID TABULATION**

<b>BID NAME:</b> MONTHLY ANSWERING SERVICE											
<b>BID NUMBER:</b> 98186											
<b>BID OPENING DATE:</b> Friday, September 16, 2011											
<b>BID OPENING TIME:</b> 10:00 AM											
<b>BUYER NAME:</b> BRENDA BEARD											
<b>VENDOR #1:</b>											
<b>LEXTEL COMMUNICATION</b>											
<b>VENDOR #2:</b>											
<b>MAP COMMUNICATIONS</b>											
<b>VENDOR #3:</b>											
<b>LIBERATING SOLUTION</b>											
<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>						
1	MONTHLY ANSWERING SERVICE 24/7 ANSWERING SERVICE 24 HOURS- AROUND THE CLOCK ANSWERING SERVICE THAT IS ROUTED TO THE ASSIGNED OFFICER AREA. PROVIDE ALL ACCURATE INFORMATION FROM COMPLAINTS SUCH AS NAME, ADDRESS, CONTACT NUMBER, AND THE NATURE OF COMPLAINT, 7 DAYS A WEEK AFTER HOUR CALL CENTER WITH OPERATOR'S KNOWLEDGE WITH BASIC SCRIPTED INFORMATION REGARDING ANIMAL CONTROL BASIC MANDATE RESPONSE REQUIREMENTS. CALLS ARE DISPATCHED WITH 15 MINUTES OF RECEIVING CALLS. ABILITY TO CONTACT THE ADMINISTRATOR IMMEDIATELY IF A CALL OF URGENT OR LIFE THREATENING NATURE COMES IN TO THE CALL CENTER. ALL CALL INFORMATION IS LOGGED INTO THE COOK COUNTY ANIMAL CONTROL ARCHIVAL MEDIA FOR SEVEN (7) YEARS. THESE CALLS RECEIVED AFTER THE DEPARTMENT IS CLOSED AT 4 PM, HOLIDAYS, OR WEEKENDS. THE VENDOR WOULD FAX (708-974-6046) OVER A PRINT OUT OF CALLS THEY HAVE RECEIVED WHICH THIS DEPARTMENT WOULD THEN ENTER INTO OUR DATABASE. THE NUMBER OF CALLS RECEIVED MONTHLY, AN AVERAGE WOULD BE 87 CALLS. SERVICE TO BEGIN DECEMBER 2011	36	MO	\$59.99	\$2,159.64	\$90.00	\$3,240.00	\$400.00	\$14,400.00		
<b>NOTES:</b>					\$2,159.64		\$3,240.00		\$14,400.00		
<b>AMERICALL COMMUNICATIONS DID NOT BID ACCORDING TO SPECS AND WAS DEEMED NON-RESPONSIVE.</b>											

**Answering Service That Is Routed  
Animal & Rabies Control**

**DUE DATE: Friday Sept. 16, 2011 AT 10:00AM Quote- #Q-98186-OR-B. Beard**

VENDOR NAME	VENDOR ADDRESS	VENDOR AMOUNT
1 Liberating Solutions	6819 Hillside RD Crystal Lake, IL 60012	14,400.00
2 Map Communication	840 Greenbrier Chesapeake, VA 23320	3,240.00
3 Lexitel	1764 W. Congress West Palm Beach, FL.	2,124.00
4 America International	P.O. Box Hager Tacoma, WA 98402	5,784.00
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		

TONI PRECKWINKLE  
PRESIDENT, BOARD OF COOK  
COUNTY COMMISSIONERS



MARIA de LOURDES COSS  
PURCHASING AGENT

COUNTY OF COOK  
OFFICE OF THE PURCHASING AGENT  
118 N. CLARK STREET  
ROOM 1018  
CHICAGO, ILLINOIS 60602  
TEL: 312-603-5370  
FAX: 312-603-3179

Date: 10/6/11  
To: DONNA Ciesielski  
From: Brenda Beard  
Re: Requisition 11510015/198186

We are enclosing a Tabulation of Bids and one (1) copy of each proposal regarding the above referenced bid.

Please evaluate the bid and send you recommendation letter to:

Maria De Lourdes Coss, MPA, CPPO  
Purchasing Agent  
118 N. Clark Street – Room 1018  
Chicago, IL 60602

Please note, if you choose a bidder other than the lowest bid, please state exactly why the lowest bidder does not meet your specification.

**THE PROPOSAL MUST BE RETURNED WITH YOUR LETTER FOR PROCESSING.**

cc: Buyer

COOK COUNTY DEPARTMENT OF  
ANIMAL AND RABIES CONTROL

10220 SO. 76th AVENUE  
BRIDGEVIEW, ILLINOIS 60455  
(708) 974-6140  
FAX (708) 974-6046



TONI PRECKWINKLE, PRESIDENT  
BOARD OF COUNTY COMMISSIONERS

DONNA M. ALEXANDER, VMD  
ADMINISTRATOR

RECEIVED  
OFFICE OF THE  
PURCHASING AGENT

2011 OCT 19 AM 11:57

BOOKKEEPING

October 14, 2011

Ms. Maria De Lourdes Coss  
Purchasing Agent  
118 N. Clark Street – Room 1018  
Chicago, IL 60602

Dear Ms. De Lourdes-Coss,

The Department of Animal and Rabies Control respectfully request you accept the lowest bidder, Vendor #1 (Lexitel Communication) for bid # 98186. Their bid proposal meets all requirements of this department.

Thank you.

Donna M. Alexander, V.M.D.

Administrator

**BID TABULATION**

**BID NAME:** MONTHLY ANSWERING SERVICE

**BID NUMBER:** 98186  
**BID OPENING DATE:** Friday, September 16, 2011  
**BID OPENING TIME:** 10:00 AM  
**BUYER NAME:** BRENDA BEARD

ITEM #	DESCRIPTION	QUANTITY	UNIT	VENDOR #1: LEXTEL COMMUNICATION		VENDOR #2: MAP COMMUNICATIONS		VENDOR #3: LIBERATING SOLUTION	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	MONTHLY ANSWERING SERVICE 24/7 ANSWERING SERVICE 24 HOURS- AROUND THE CLOCK ANSWERING SERVICE THAT IS ROUTED TO THE ASSIGNED OFFICER AREA. PROVIDE ALL ACCURATE INFORMATION FROM COMPLAINTS SUCH AS NAME, ADDRESS, CONTACT NUMBER, AND THE NATURE OF COMPLAINT, 7 DAYS A WEEK AFTER HOUR CALL CENTER WITH OPERATOR'S KNOWLEDGE WITH BASIC SCRIPTED INFORMATION REGARDING ANIMAL CONTROL BASIC MANDATE RESPONSE REQUIREMENTS. CALLS ARE DISPATCHED WITH 15 MINUTES OF RECEIVING CALLS. ABILITY TO CONTACT THE ADMINISTRATOR IMMEDIATELY IF A CALL OF URGENT OR LIFE THREATENING NATURE COMES IN TO THE CALL CENTER. ALL CALL INFORMATION IS LOGGED INTO THE COOK COUNTY ANIMAL CONTROL ARCHIVAL MEDIA FOR SEVEN (7) YEARS. THESE CALLS RECEIVED AFTER THE DEPARTMENT IS CLOSED AT 4 PM, HOLIDAYS, OR WEEKENDS. THE VENDOR WOULD FAX (708-974-6046) OVER A PRINT OUT OF CALLS THEY HAVE RECEIVED WHICH THIS DEPARTMENT WOULD THEN ENTER INTO OUR DATABASE. THE NUMBER OF CALLS RECEIVED MONTHLY, AN AVERAGE WOULD BE 87 CALLS. SERVICE TO BEGIN DECEMBER 2011	36	MO	\$59.99	\$2,159.64	\$90.00	\$3,240.00	\$400.00	\$14,400.00
					\$2,159.64		\$3,240.00		\$14,400.00

**NOTES:**  
 AMERICALL COMMUNICATIONS DID NOT BID ACCORDING TO SPECS AND WAS DEEMED NON-RESPONSIVE.