



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
814547

Coolgas Inc  
30045 FM2978  
Magnolia TX 77354

DATE  
10/1/2011  
F.O.B. POINT

PURCHASE ORDER NO.  
**178363 - 000- OP**  
REQUISITION NO.  
00097949 OR

COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

**SHIP TO** Cook County Domestic Violence Courthous  
555 W Harrison  
Chicago IL 60607

**DELIVERY INSTRUCTIONS**  
Jim O'Shea 312-325-9333

DEPT NO	
2001127	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Refrigerant, R134A for commercial centrifugal liquid chiller 30# disposable cylinders Req. #12000203	9.00 EA	153.8900	1,385.01	2001127.530275
***** Total Order *****				1,385.01	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

*Maria de la Cruz Torres*  
Date: BR 10/4/11

**Purchase Requisition**  
Office of the Purchasing Agent  
Cook County of Illinois

*Bueller*  
*Chen*  
*3/1*  
*Stacy Bell*  
Purchase Order Number **81 BL**  
**178363**

Requisition # **OR 97949** Contract #

Ship To: 8000998 Cook County Domestic Violence  
555 W Harrison  
Chicago IL 60607

Delivery Instructions: Jim O'Shea  
312-325-9333

Supplier: 299999 TEAM LEAD MAILBOX

Open Date *5/25/11*

Buyer Number 724151 Supervisor 50  
Bid/Sole Src Code GSP  
Business Unit 2001127  
Internal Req Number 12000203  
Board Apr Date & Item  
Requisition Date 6/8/2011  
Date Needed 6/8/2011

One Time Purchase  Yes  No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_

Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1,000	578 Refrigerant, R134A for commercial centrifugal liquid chiller 30# disposable cylinders Req. #12000203	<	9.00	EA	280.1200	2,521.08	2001127.530275

Total of Items Ordered 2,521.08

CERTIFICATION  
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept., no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

*Richard S. Buco*  
REQUISITIONER

BUREAU or DEPARTMENT HEAD *gob*

CCA

APPROVED BUDGETARY ACCOUNT

33:5 HW PURCHASING USE ONLY

ACCT #

DATE BY

RECEIVED  
OFFICE OF THE  
PURCHASING AGENT

PROCUREMENT



Refrigerant, R134A, For Cook County Domestic Violence Courthouse  
Facilities Management

DUE DATE: Friday Sept. 16, 2011 AT 10:00AM Quote- #Q-97949-OR-B. Beard

VENDOR NAME	VENDOR ADDRESS	VENDOR AMOUNT
<sup>1</sup> Coolgas, INC	30045 FM 2978 MAGNOLIA, TX 77324	1,385.01
<sup>2</sup> Eco Thermal Supply	5435 N. Northwest Hwy CHGO, IL 60630	2,551.50
<sup>3</sup> INDI ENTERPRISE	535 Schippewa Trail Carol Stream, IL 60188	1,979.01
<sup>4</sup> Johnson Supply	2525 N. Elston Ave CHGO, IL 60647	2,280.78
<sup>5</sup> Anchor Mechanical	215 So. Aberdeen CHGO, IL 60607	2,700.00
<sup>6</sup> Brunau	1100 W. Anderson OAK CREEK, WI 53154	1,998.00
<sup>7</sup> Progressive Dr.	3733 Pulaski CHICAGO, IL 60639	1,444.5
<sup>8</sup>		
<sup>9</sup>		
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# COOK COUNTY AWARD CHECKLIST FOR BIDS/RFP'S

**IMPORTANT:** PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE AWARD CHECKLIST AND CONTACT THE APPROPRIATE DEPUTY P.A. IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED AND RETAINED IN THE PROCUREMENT FILE.

Bids Report Date 9/16/11  
 Permission to Negotiate Date \_\_\_\_\_  
 Contracts and Bonds Date \_\_\_\_\_

Project Description: Refrigerant  
 Vendor: COOLGAS Award Amount: 13850 One-Time  Term Agreement   
 Contract No.: \_\_\_\_\_ Award Type:  Single  Multiple Renewals: \_\_\_\_\_  
 Requisition No.: (if known) 97949 Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
 PO No.: (if known) 178363 Contact Person: Taylor Department: \_\_\_\_\_  
 Telephone: 281 359-1529 Fax #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Cost Savings: \_\_\_\_\_  
 Funding Type:  Institutional  State  Federal Grant  Other:

\*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE \_\_\_\_\_ COMMITTED OR \_\_\_\_\_ SPENT BY DEADLINE: \_\_\_\_\_ (DATE)

**COMPETITIVE SEALED BIDS**

<input type="checkbox"/> Board's Permission to Advertise	<input checked="" type="checkbox"/> Detailed Bid Tabulation	<input checked="" type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Requisition /Bid Specifications	<input checked="" type="checkbox"/> Inventory Checklist	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Sealed Bid Document	<input type="checkbox"/> Surety Statement	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Legal Ad (if applicable)	<input type="checkbox"/> Insurance Certificate/Waiver	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Payment /Performance Bond	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Bid Notification Letters/Email	<input type="checkbox"/> Unconditional Price Reduction	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____ <input type="checkbox"/>	<input type="checkbox"/> Recommended Awardees' Bid	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Department Recommendation Letter	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Preliminary Bid Tabulation	<input type="checkbox"/> Contract Compliance Letter	

**REQUEST FOR PROPOSALS**

<input type="checkbox"/> Scope of Services	<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Payment Bond/Performance Bond
<input type="checkbox"/> RFP Document	<input type="checkbox"/> Preliminary RFP Tabulation	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Appendix: Scope of Services	<input type="checkbox"/> Inventory Checklist	<input type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Appendix: Schedule of Compensation	<input type="checkbox"/> RFP Evaluation Matrix	<input type="checkbox"/> Contract Compliance Letter
<input type="checkbox"/> Appendix: EDS	<input type="checkbox"/> RFP Pricing Analysis Matrix: Pre-BAFO <input type="checkbox"/> Post-BAFO <input type="checkbox"/>	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Appendix: Misc. Attachments	<input type="checkbox"/> RFP Best and Final Offer (BAFO) Letters #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____ <input type="checkbox"/>	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> Appendix: Contract	<input type="checkbox"/> Committee Recommendation Letter	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Appendix: Board Approval	<input type="checkbox"/> Dept. Recommendation Letter	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Economic Disclosure Statement	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> RFP Notification Letters/Email	<input type="checkbox"/> Recommended Awardees' Technical and Pricing Proposal	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____ <input type="checkbox"/>	<input type="checkbox"/> Insurance Certificate/Waiver	

Spec. Engineer: S.B. Date: 10/1/11 Deputy P.A.: \_\_\_\_\_ Date: \_\_\_\_\_

TONI PRECKWINKLE  
PRESIDENT



118 N. CLARK STREET  
ROOM 1018  
CHICAGO, ILLINOIS 60602  
TEL: 312-603-5370  
FAX: 312-603-3179

MARIA de LORDES COSS  
PURCHASING AGENT

ADDENDUM NO. 1

DATE: 09-08-08

REFRIGERANT, R134A

QUOTATION NO. 97949 OR

TO: ALL BIDDERS OF RECORD

SUMMARY – GENERAL

- A. GENERAL: THIS ADDENDUM REVISES BID DOCUMENTS. THIS ADDENDUM IS ISSUED TO BIDDERS OF RECORD PRIOR TO EXECUTION OF QUOTATION, FORMS A PART OF QUOTATION DOCUMENTS AND MODIFIES PREVIOUSLY ISSUED DOCUMENTS INSOFAR AS PREVIOUSLY ISSUED QUOTATION DOCUMENTS ARE INCONSISTENT WITH MODIFICATIONS INDICATED BY THIS ADDENDUM: MODIFICATIONS INDICATED BY THIS ADDENDUM SHALL GOVERN. WHERE ANY PART OF THE QUOTATION DOCUMENTS ARE MODIFIED BY THIS ADDENDUM, UNALTERED PROVISIONS SHALL REMAIN IN EFFECT.
- B. BID FORM: ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE QUOTATION FORM. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.
- C. ATTACHMENTS: THE ADDENDUM INCLUDES ATTACHMENTS DESCRIBED IN THIS ADDENDUM. ONE COPY OF EACH ATTACHMENT IS ISSUED WITH THIS ADDENDUM, UNLESS OTHERWISE INDICATED. CHECK RECEIPT OF ATTACHMENTS ISSUED WITH THIS ADDENDUM.
- D. FILING: INSERT ATTACHMENTS IN RESPECTIVE QUOTATION DOCUMENT IN CORRECT SEQUENCE AND LOCATION. REVISE SPECIFICATION CONTENTS AND DRAWING LIST TO REFLECT MODIFICATIONS OF THE ADDENDUM, AS APPLICABLE.

Quotation Number 97949 OR - Addendum No. 1.  
Page Two

E. BID OPENING DATE:

CHANGE FROM: WEDNESDAY, SEPTEMBER 14, 2011 AT 10:00 A.M.

CHANGE TO: FRIDAY, SEPTEMBER 16, 2011 AT 10:00 A.M.

BRENDA BEARD  
BUYER

  
MARIA de LORDES COSSBE  
PURCHASING AGENT  
OF COOK COUNTY



RETURN THIS QUOTATION TO:  
**OFFICE OF THE PURCHASING AGENT**  
**COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375  
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES  
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

**QUOTATION**  
 This is not an order - submit all  
 quotations on this form.

DATE 8/30/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 97949 OR	RESPOND BY 9/14/2011	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
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Vendor Address

*814547*  
 Coolgas, Inc.  
 30045 FM2978  
 Magnolia, TX 77354

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point

Cook County Domestic Violence Courthouse  
 555 W Harrison  
 Chicago IL 60607

DELIVERY IN WORKING DAYS 1-3

PHONE NUMBER 281-259-1528

SIGNED BY *[Signature]*  
 (PLEASE PRINT) Taylor Ferran

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Refrigerant, R134A for commercial centrifugal liquid chiller 30# disposable cylinders Req. #12000203	9.00	EA	153.89	\$1,385.01
OFFICE USE ONLY PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE			TOTAL \$1,385.01