

**OFFICE OF THE PURCHASING AGENT****COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
 CHICAGO, ILLINOIS 60602-1375
 (312) 603-5370

THIS PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, SHIPPING PAPERS AND
 DROP SHIPMENTS.

DATE
 11/17/2011
 F.O.B. POINT

PURCHASE ORDER NO.
178825 - 000- OP
 REQUISITION NO.
 00097746 OR

PURCHASE ORDERED ISSUED TO
 834218
 Storage Battery Systems
 179 Easy Street
 Carol Stream IL 60188

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Sheriff - Department of Corrections
 Ck Cty Government Facility Warehouse
 2323 S. Rockwell Street
 Chicago IL 60608-3712

DELIVERY INSTRUCTIONS
 attn: Bill Wuchner 773-869-
 6201

DEPT NO	
2390957	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Batteries for Tenant 515ES- floor scrubber rider. Crown 18-85T(SBS Industrial Battery)-15; Max Dimensions: 35 inches 1/8 inches x 19 inches 3/16 inches x 22 7/8 inches; 650amp per hour; 36 volts; 5 year warranty.	2.00 EA	3,705.0000	7,410.00	2390957.530275
3.00	Batteries for Tennant T3 floor scrubber; Trojan # 30XH5; 130 Amp per Hour; 12 Volts; 1 year warranty	16.00 EA	153.4000	2,454.40	2390957.530275
4.00	Batteries for Nobles, Speed Gleam Battery Burnisher #9003534 Trojan# J-185HC; 225 Amp per Hour; 12 volt deep cycle; 1 year warranty. SHIP TO: Cook County Warehouse After Order Has Been Placed 2323 S. Rockwell Chicago, Ill 60608 Delivery Mon-Fri 7:00AM- 1:00PM Call before delivery Line no2.Installation per vendor n.c sbs disposes of old battery.	30.00 EA	256.0000	7,680.00	2390957.530275
***** Total Order *****				17,544.40	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date: _____

[Handwritten Signature]

11/21/11 BR

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number
178825

Requisition # **OR 97746** Contract #

Ship To: 8000933 Sheriff - Department of Correc
Ck Cty Government Facility Ware
2323 S. Rockwell Street
Chicago IL 60608-3712

Supplier: 299999 TEAM LEAD MAILBOX

Buyer Number
Bid/Sole Src Code
Business Unit
Internal Req Number
Board Apr Date & Item
Requisition Date
Date Needed

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

1,000 578 Batteries for Tenant 515ES- floor scrubber rider. Crown < > 2.00 EA 5,100.0000 10,200.00 2390957.530275

2,000 578 18-85V-15; Max Dimensions: 35 1/8 x 19 3/16 x 22 7/8". 650Amp Hour; 36 Volts; 5 year warranty. / removal of two steel case < > 1.00 JB 300.0000 300.00 2390957.530275

3,000 578 Installation-On site install// batteries with vendor lift truck Batteries for Tenant T3 floor scrubber; Trojan # 30XHS; 130 Amp Hour; 12 Volts; 1 year warranty < > 16.00 EA 175.0000 2,800.00 2390957.530275

4,000 578 Batteries for Nobles, Speed Gleam Battery Burnisher #9003634 Trojan# J-185HC; 225 Amr Hour; 12 volt deep cycle; 1 year warranty; SHIP TO: 298.0000 8,940.00 2390957.530275

Cook County Warehouse
2323 S. Rockwell
Chicago, Ill 60608
Attn: John Kurtovich
773-843-6019
Delivery Mon-Fri
7:00AM-1:00PM
Call before delivery

Total of Items Ordered **22,240.00**

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA
APPROVED BUDGETARY ACCOUNT
RECEIVED THE OFFICE OF PURCHASING USE ONLY
MAY 20 11 25 AM '07

REQUISITIONER *Debra Hanna* BUREAU or DEPARTMENT HEAD

DATE _____ BY _____



RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION

This is not an order - submit all quotations on this form.

DATE 8/30/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 97746 OR	RESPOND BY 9/14/2011	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
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Vendor Address

STORAGE BATTERY SYSTEMS
179 EASY ST
CAROL STREAM, ILL 60189

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point

Sheriff - Department of Corrections
 Ck Cty Govrnment Facility Warehouse
 2323 S. Rockwell Street
 Chicago IL 60608-3712

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DELIVERY IN WORKING DAYS 21

PHONE NUMBER 800 554 2243 ext 323

SIGNED BY

(PLEASE PRINT) WILLIAM RUBENZER

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Batteries for Tenant 515ES- floor scrubber rider. Crown 18-85V-15; Max Dimensions: 35 inches 1/8 inches x 19 inches 3/16 inches x 22 7/8 inches; 650amp per hour; 36 volts; 5 year warranty.	2.00	EA	3,705.	3,705.00
Installation- on-site installation and removal of steel case batteries vendor must provide their own lift truck to take out old batteries and install new ones onsite.	2.00	EA	WITH SCRAP	N.C.
Batteries for Tennant T3 floorscrubber; Trojan # 30XHS; 130 Amp per Hour; 12 Volts; 1 year warranty	16.00	EA	256.40	2,454.00
Batteries for Nobles, Speed Gleam Battery Burnisher #9003534 Trojan# J-185HC; 225 Amp per Hour; 12 volt deep cycle; 1 year warranty.	30.00	EA	256.00	7,680.00

18-85T-15 SBS Industrial Battery

SBS Disposes of old battery

You can deduct an additional \$19 ea for scrap

You can Deduct an additional \$37.00 per battery for ea. scrap

Exact Trojan Brand And Model Quoted

Deduct \$1.14 from price Below if we receive the scrap in equal quantity (Trojan)

TOTAL

17,544.00
13,839

10/7/11

OFFICE USE ONLY PURCHASE ORDER #

ADDITIONAL TERMS ON REVERSE SIDE

INSTRUCTIONS FOR DELIVERY AND FOR INVOICING OF GOODS

1. Clearly mark every package with the name of the institution, department or agency to which goods are to be delivered. **MARK ALL PACKAGES WITH THE COOK COUNTY PURCHASE ORDER NUMBER.**
2. Stencil on or attach a tag to every package that bears your own names so the receiving clerk will know from whom the order was shipped.
3. Delivery time, unless otherwise stipulated, is Monday through Friday between 9:00 a.m. and 3:00 p.m.
4. Charge all goods to Cook County.
5. Direct all inquiries and send the original and all appropriate copies of the invoice with the proper Cook County invoice forms (i.e., 29A voucher form) to the following address:

Cook County Department of Purchasing
118 North Clark Street – Room 1018
Chicago, Illinois 60602

6. Never include goods furnished on two or more purchase orders on a single invoice.
7. All prices must be in compliance with federal, state, and local regulations.
8. Partial shipments or partial pay warrants will not be considered unless authorized or requested by the Purchasing Agent.
9. The law provides that every person selling goods to Cook County must make invoice form with certification as to the correctness of the bill.
10. Execute certification on the bottom of the invoice before mailing.
11. All pay warrants will be mailed to you by the Cook County Comptroller.
12. **INDEMNITY** – The contractor shall indemnify, keep and save harmless the County, its agents, officials and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses, which may in anywise accrue against the County in consequence of the granting of this contract of which may in anywise result therefrom, whether or not it shall be alleged or determined that the act was caused through negligence or omission of the Contractor or his employees, of the subcontractor or his employees, if any, or of the County of Cook or its employees, and the Contractor shall, at his own expense, appear, defend, and pay all charges of attorneys and all costs and other expenses, arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the County in any such action, the Contractor shall, at his own expense, satisfy and discharge the same. The Contractor expressly understands and agrees that any performance bond or insurance protection required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County as herein provided. If this purchase order covers services, a Certificate of Insurance must be submitted before performance of service.
13. Compliance with the above will help avoid errors and delays.

CHECKLIST FOR REQUEST FOR QUOTATION SUBMISSION

Here's a check list for you to make sure the bid document you submit is complete.

Incomplete bid documents will not be considered for award so please contact us at VendorServices@cookcountygov.com with your questions, but be sure to allow enough time for us receive your inquiry and reply.

For the bid documents you are submitting, did you:

- FILL OUT the Vendor Address section of the *Request for Quotation* with your name and address, along with the attached Affidavit of Child Support Obligation page.
- Be sure to SIGN the *Request for Quotation*
- DOUBLE CHECK the unit, extended, and total price of the *Request for Quotation* you are submitting.
- READ the Terms and Conditions, Instructions on Marking Bid Envelope directions, located on the front of the *Request for Quotation* page and the Instructions for Delivery and for Invoicing of Goods page.

Finally, make sure you:

- Submit your bid documents on or before the Respond by Date and Time listed at the top of the page.
- Deposit your bid documents in the bid box located in Room 1018 of the County Building, 118 North Clark Street, Chicago, Illinois 60602 before 10:00 a.m. the date of the Bid Opening.
- Send in all pages of the *Request for Quotation*.

Bid documents submitted late or deposited in the wrong location will not be considered for award.

Good luck!

Revised (AT)

Batteries For Tenant 515es-Floor Scrubber Rider. Crown 18-85v-15; Max
 Dimensions; 35 inches 1/8 Inches X 19 Inches- Sheriff - Dept of Corrections
 DUE DATE: Wednesday Sept. 14, 2011 AT 10:00AM Quote- #Q-97746-07-B. Beard

VENDOR NAME	VENDOR ADDRESS	VENDOR AMOUNT
1 Storage Battery Sys.	NS6W16665 Ridgewood Mendota Falls, WI 53051	17,544.00 19,839.00
2 SK INDUSTRIES	P.O. Box 518 Westmont, IL 60559	19,426.00
3 Midway IND.	660 Heartland Sugar Grove, IL 60054	NO TOTAL
4 Batteries Plus	105 W. Calumet Addison, IL 60101	21,680.00
5 Chicago United IND.	53 W. Jackson Ste 1450 - Chgo, IL 60604	22,542.80
6 FNDI Enterprise	535 Chippewa Trail Carol Stream, IL 60188	22,684.31
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10/7/11

ITEM #	DESCRIPTION	QUANTITY	UNIT	MIDWAY INDUSTRIAL		VENDOR #5: CHICAGO UNITED INDS		VENDOR #5:	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	BATTERIES FOR TENANANT 515ES-FLOOR SCRUBBER RIDER. CROWN 18-85V-15; MAX DIMENSIONS: 35 INCHES 1/8 INCHES X 19 INCHES 3/16 INCHES X 22 7/8 INCHES: 650 AMP PER HOUR; 36 VOLTS; 5 YEAR WARRANTY	2	EA	\$3,482.00	\$6,964.00	\$4,595.00	\$9,190.00	\$5,007.90	\$10,015.79
2	INSTALLATION ON SITE INSTALLATION AND REMOVAL OF STEEL CASE BATTERIES. VENDOR MUST PROVIDE THEIR OWN LIFT TRUCK TO TAKE OUT OLD BATTERIES AND INSTALL NEW ONES ONSITE.	2	EA	\$0.00	\$0.00	\$100.00	\$200.00	\$189.09	\$378.18
3	BATTERIES FOR TENNANT T3 FLOOR SCRUBBER; TROJAN #30XHS; 130 AMP PER HOUR; 12 VOLTS; 1 YEAR WARRANTY	16	EA	\$229.23	\$3,667.68	\$200.00	\$3,200.00	\$188.79	\$3,020.64
4	BATTERIES FOR NOBLES, SPEED GLEAM BATTERY BURNISHER #9003534 TROJAN # J-185HC; 225 AMP PER HOUR; 12 VOLT DEEP CYCLE; 1 YEAR WARRANTY.	30	EA	\$383.94	\$11,518.20	\$331.76	\$9,952.80	\$308.99	\$9,269.70
					\$22,149.88		\$22,542.80		\$22,684.31
NOTES: VENDOR #1 STORAGE BATTERY SYSTEMS BIDDING ITEM #1 18-85T15 SBS INDUSTRIAL BATTERY. ITEM #2 NO CHARGE WITH SCRAPS SBS DISPOSES OF OLD BATTERY. ITEM #3 YOU CAN DEDUCT AN ADDITIONAL \$19.00 EACH FOR SCRAP. ITEM #4 YOU CAN DEDUCT AN ADDITIONAL \$37.00 EACH PER BATTERY FOR SCRAP. EXACT TROJAN BRAND AND MODEL QUOTED. TOTAL OF \$1,414.00 FROM PRICE IF THE VENDOR RECEIVES THE SCRAP IN EQUAL QUANTITY (TROJAN). VENDOR #3 MIDWAY INDUSTRIAL "ALL EQUIPMENT IS HERE"									

COOK COUNTY AWARD CHECKLIST FOR BIDS/RFP'S

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE AWARD CHECKLIST AND CONTACT THE APPROPRIATE DEPUTY P.A. IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED AND RETAINED IN THE PROCUREMENT FILE.

Bids Report Date	9/14/11
Permission to Negotiate Date	
Contracts and Bonds Date	

Project Description: BATTERY STORAGE BATTERY

Vendor: STORAGE BATTERY Award Amount: 17,544.00 One-Time Term Agreement

Contract No.: _____ Award Type: Single Multiple Renewals: _____

Requisition No.: (if known) 97749 Start Date: _____ End Date: _____

PO No.: (if known) _____ Contact Person: William R. Department: _____

Telephone: 800 564 2243 323 Fax #: _____ Email: _____

Cost Savings: 4,696.00

Funding Type: Institutional State Federal Grant Other:

*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE _____ COMMITTED OR _____ SPENT BY DEADLINE: _____ (DATE)

COMPETITIVE SEALED BIDS

<input type="checkbox"/> Board's Permission to Advertise	<input checked="" type="checkbox"/> Detailed Bid Tabulation	<input checked="" type="checkbox"/> 3 Vendor Signed Contracts
<input checked="" type="checkbox"/> Requisition /Bid Specifications	<input type="checkbox"/> Inventory Checklist	<input type="checkbox"/> Legal Review
<input checked="" type="checkbox"/> Sealed Bid Document	<input type="checkbox"/> Surety Statement	<input checked="" type="checkbox"/> Child Support Verification
<input type="checkbox"/> Legal Ad (if applicable)	<input type="checkbox"/> Insurance Certificate/Waiver	<input checked="" type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Payment /Performance Bond	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Bid Notification Letters/Email	<input type="checkbox"/> Unconditional Price Reduction	<input checked="" type="checkbox"/> Ethics Verification
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> Recommended Awardees' Bid	<input type="checkbox"/> Economic Disclosure Statement
<input checked="" type="checkbox"/> Bid Deposit/Bid Bond	<input checked="" type="checkbox"/> Department Recommendation Letter	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Preliminary Bid Tabulation	<input type="checkbox"/> Contract Compliance Letter	

REQUEST FOR PROPOSALS

<input type="checkbox"/> Scope of Services	<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Payment Bond/Performance Bond
<input type="checkbox"/> RFP Document	<input type="checkbox"/> Preliminary RFP Tabulation	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Appendix: Scope of Services	<input type="checkbox"/> Inventory Checklist	<input type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Appendix: Schedule of Compensation	<input type="checkbox"/> RFP Evaluation Matrix	<input type="checkbox"/> Contract Compliance Letter
<input type="checkbox"/> Appendix: EDS	<input type="checkbox"/> RFP Pricing Analysis Matrix: Pre-BAFO <input type="checkbox"/> Post-BAFO <input type="checkbox"/>	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Appendix: Misc. Attachments	<input type="checkbox"/> RFP Best and Final Offer (BAFO) Letters #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> Appendix: Contract	<input type="checkbox"/> Committee Recommendation Letter	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Appendix: Board Approval	<input type="checkbox"/> Dept. Recommendation Letter	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Economic Disclosure Statement	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> RFP Notification Letters/Email	<input type="checkbox"/> Recommended Awardees' Technical and Pricing Proposal	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> Insurance Certificate/Waiver	

Spec. Engineer: BB Date: 11/17/11 Deputy P.A.: Brandie V. Knapp Date: 11/24/11

COOK COUNTY AWARD CHECKLIST FOR BIDS/RFP'S

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE AWARD CHECKLIST AND CONTACT THE APPROPRIATE DEPUTY P.A. IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED AND RETAINED IN THE PROCUREMENT FILE.

Bids Report Date _____
Permission to Negotiate Date _____
Contracts and Bonds Date _____

Project Description:

Vendor:	Award Amount:	One-Time <input type="checkbox"/> Term Agreement <input type="checkbox"/>
Contract No.:	Award Type: <input type="checkbox"/> Single <input type="checkbox"/> Multiple	Renewals:
Requisition No.: (if known)	Start Date:	End Date:
PO No.: (if known)	Contact Person:	Department:
Telephone:	Fax #:	Email:
Cost Savings:		
Funding Type: <input type="checkbox"/> Institutional <input type="checkbox"/> State <input type="checkbox"/> Federal Grant <input type="checkbox"/> Other:		

*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE _____ COMMITTED OR _____ SPENT BY DEADLINE: _____ (DATE)

COMPETITIVE SEALED BIDS

<input type="checkbox"/> Board's Permission to Advertise	<input type="checkbox"/> Detailed Bid Tabulation	<input type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Requisition /Bid Specifications	<input type="checkbox"/> Inventory Checklist	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Sealed Bid Document	<input type="checkbox"/> Surety Statement	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Legal Ad (if applicable)	<input type="checkbox"/> Insurance Certificate/Waiver	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> MWBE Vendor Outreach List	<input type="checkbox"/> Payment /Performance Bond	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Bid Notification Letters/Email	<input type="checkbox"/> Unconditional Price Reduction	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____ <input type="checkbox"/>	<input type="checkbox"/> Recommended Awardees' Bid	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Department Recommendation Letter	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Preliminary Bid Tabulation	<input type="checkbox"/> Contract Compliance Letter	

REQUEST FOR PROPOSALS

<input type="checkbox"/> Scope of Services	<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Payment Bond/Performance Bond
<input type="checkbox"/> RFP Document	<input type="checkbox"/> Preliminary RFP Tabulation	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Appendix: Scope of Services	<input type="checkbox"/> Inventory Checklist	<input type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Appendix: Schedule of Compensation	<input type="checkbox"/> RFP Evaluation Matrix	<input type="checkbox"/> Contract Compliance Letter
<input type="checkbox"/> Appendix: EDS	<input type="checkbox"/> RFP Pricing Analysis Matrix: Pre-BAFO <input type="checkbox"/> Post-BAFO <input type="checkbox"/>	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Appendix: Misc. Attachments	<input type="checkbox"/> RFP Best and Final Offer (BAFO) Letters #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____ <input type="checkbox"/>	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> Appendix: Contract	<input type="checkbox"/> Committee Recommendation Letter	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Appendix: Board Approval	<input type="checkbox"/> Dept. Recommendation Letter	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> MWBE Vendor Outreach List	<input type="checkbox"/> Economic Disclosure Statement	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> RFP Notification Letters/Email	<input type="checkbox"/> Recommended Awardees' Technical and Pricing Proposal	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____ <input type="checkbox"/>	<input type="checkbox"/> Insurance Certificate/Waiver	

Spec. Engineer: _____ Date: _____ Deputy P.A.: _____ Date: _____