



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
749539

United Data Service Corp
6328 W Gross Point Rd
Niles IL 60714-3916

DATE
10/1/2011
F.O.B. POINT

PURCHASE ORDER NO.
178365 - 000- OP
REQUISITION NO.
00097534 OR

**COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

SHIP TO Clerk of the Circuit Court - M.I.S.
Richard J. Daley Center
55 W. Washington Street RM CL-27
Chicago IL 60602-3002

DELIVERY INSTRUCTIONS
69 W. WASHINGTON, ROOM 2500
TONY VAINIKOS, 312-603-7785

DEPT NO	
5281450	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	MAINTENANCE RENEWAL MAINTENANCE FOR THE FORMAX FD 680 CHECK BURSTER. SERIAL # L60228. THIS SERVICE AGREEMENT SHALL INCLUDE: PARTS, LABOR, TRAVEL AND TWO (2) MAINTENANCE VISITS TO PROVIDE LUBRICATION AND ANY OTHER ADJUSTMENTS. THIS AGREEMENT PROVIDES FOR NEXT- BUSINESS-DAY RESPONSE. SERVICE MUST OCCUR DURING BUSINESS HOURS: MONDAY THROUGH FRIDAY: 8:00 AM to 4:00 PM ONLY. SERVICE AGREEMENT PERIOD: ONE YEAR FROM DATE OF PURCHASE ORDER CHECK BURSTER IS LOCATED AT: CLERK OF THE CIRCUIT COURT M.I.S. DIVISION 118 N. CLARK, 7TH FLOOR. CHICAGO, IL. 60602 REQ# 15281165.	12.00 MO	205.7900	2,469.48	5281450.540140
***** Total Order *****				2,469.48	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)
I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.
Authorized Signature: _____ Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT Date: _____
Maura de Souza
BR 10/4/11

CO
5/9/11

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

#20 TVSH

Purchase Order Number
178365

Requisition # OR 97534 Contract #

Ship To: 8000138 Clerk of the Circuit Court - M
Richard J. Daley Center
55 W. Washington Street RM CL-
Chicago IL 60602-3002

Delivery Instructions: 69 W. WASHINGTON, ROOM 2500
TONY VANIKOS, 312-603-7785

Open Date
7/28/11

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code 5281450
Business Unit
Internal Req Number 15281165
Board Apr Date & Item
Requisition Date 5/9/2011
Date Needed 5/9/2011

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

1,000 962 MAINTENANCE RENEWAL < > 1.00 YR 2,475.0000 2,475.00 5281450.540140

MAINTENANCE FOR THE FORMAX FD 680
CHECK BURSTER.
SERIAL # L60228

THIS SERVICE AGREEMENT SHALL INCLUDE:
PARTS, LABOR, TRAVEL AND TWO (2)
MAINTENANCE VISITS TO PROVIDE LUBRICATION
AND ANY OTHER ADJUSTMENTS.

THIS AGREEMENT PROVIDES FOR NEXT-
BUSINESS-DAY RESPONSE.

SERVICE MUST OCCUR DURING BUSINESS HOURS:
MONDAY THROUGH FRIDAY: 8:00 AM to 4:00 PM ONLY.

SERVICE AGREEMENT PERIOD: 8/1/2011 THROUGH 7/31/2012.
CHECK BURSTER IS LOCATED AT:
CLERK OF THE CIRCUIT COURT
M.I.S. DIVISION

118 N. CLARK, 7TH FLOOR.
CHICAGO, IL, 60602
REQ# 15281165.

Total of Items Ordered 2,475.00

RECEIVED
OFFICE OF THE
PURCHASING AGENT
MAY 16 AM 9:07
PROCUREMENT

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER [Signature] BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____
DATE _____ BY _____

Maintenance Renewal Maintenance For The Formax FD 680, Check Burster. Searial #L60228, This Service Agreement Shall- Clerk of the Circuit Court
DUE DATE: Wednesday Sept. 14, 2011 AT 10:00AM Quote- #Q-97534-OR-B. Beard

VENDOR NAME	VENDOR ADDRESS	VENDOR AMOUNT
1 LDSC	6328 W. Gross Point Naples, FL 34114	2,469.00
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COOK COUNTY AWARD CHECKLIST FOR BIDS/RFP'S

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE AWARD CHECKLIST AND CONTACT THE APPROPRIATE DEPUTY P.A. IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED AND RETAINED IN THE PROCUREMENT FILE.

Bids Report Date: 9/14/11
 Permission to Negotiate Date: _____
 Contracts and Bonds Date: _____

Project Description: MAINTENANCE
 Vendor: USDC Award Amount: 2,469.49 One-Time Term Agreement
 Contract No.: _____ Award Type: Single Multiple Renewals: _____
 Requisition No.: (if known) 97534 Start Date: _____ End Date: _____
 PO No.: (if known) 178365 Contact Person: _____ Department: _____
 Telephone: 800 521 5324 Fax #: _____ Email: _____
 Cost Savings: _____
 Funding Type: Institutional State Federal Grant Other:

*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE _____ COMMITTED OR _____ SPENT BY DEADLINE: _____ (DATE)

COMPETITIVE SEALED BIDS

<input type="checkbox"/> Board's Permission to Advertise	<input checked="" type="checkbox"/> Detailed Bid Tabulation	<input checked="" type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Requisition /Bid Specifications	<input checked="" type="checkbox"/> Inventory Checklist	<input type="checkbox"/> Legal Review
<input checked="" type="checkbox"/> Sealed Bid Document	<input type="checkbox"/> Surety Statement	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Legal Ad (if applicable)	<input type="checkbox"/> Insurance Certificate/Waiver	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Payment /Performance Bond	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Bid Notification Letters/Email	<input type="checkbox"/> Unconditional Price Reduction	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input checked="" type="checkbox"/> Recommended Awardees' Bid	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Department Recommendation Letter	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input checked="" type="checkbox"/> Preliminary Bid Tabulation	<input type="checkbox"/> Contract Compliance Letter	

REQUEST FOR PROPOSALS

<input type="checkbox"/> Scope of Services	<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Payment Bond/Performance Bond
<input type="checkbox"/> RFP Document	<input type="checkbox"/> Preliminary RFP Tabulation	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Appendix: Scope of Services	<input type="checkbox"/> Inventory Checklist	<input type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Appendix: Schedule of Compensation	<input type="checkbox"/> RFP Evaluation Matrix	<input type="checkbox"/> Contract Compliance Letter
<input type="checkbox"/> Appendix: EDS	<input type="checkbox"/> RFP Pricing Analysis Matrix: Pre-BAFO <input type="checkbox"/> Post-BAFO <input type="checkbox"/>	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Appendix: Misc. Attachments	<input type="checkbox"/> RFP Best and Final Offer (BAFO) Letters #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> Appendix: Contract	<input type="checkbox"/> Committee Recommendation Letter	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Appendix: Board Approval	<input type="checkbox"/> Dept. Recommendation Letter	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Economic Disclosure Statement	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> RFP Notification Letters/Email	<input type="checkbox"/> Recommended Awardees' Technical and Pricing Proposal	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> Insurance Certificate/Waiver	

Spec. Engineer: B.B Date: 10/1/11 Deputy P.A.: _____ Date: _____



RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION
 This is not an order - submit all
 quotations on this form.

DATE 8/30/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 97534 OR	RESPOND BY 9/14/2011	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
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Vendor Address

UDSC

6328 W Gross Point Rd

Niles IL 60714-3916

749539

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed herein.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point

Clerk of the Circuit Court - M.I.S.

Richard J. Daley Center

55 W. Washington Street RM CL-27

Chicago IL 60602-3002

DELIVERY IN WORKING DAYS 5

PHONE NUMBER 800 521 5324

SIGNED BY

(PLEASE PRINT)

Rita Galarza
 Rita Galarza

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
MAINTENANCE RENEWAL MAINTENANCE FOR THE FORMAX FD 680 CHECK BURSTER. SERIAL # L60228. THIS SERVICE AGREEMENT SHALL INCLUDE: PARTS, LABOR, TRAVEL AND TWO (2) MAINTENANCE VISITS TO PROVIDE LUBRICATION AND ANY OTHER ADJUSTMENTS. THIS AGREEMENT PROVIDES FOR NEXT- BUSINESS-DAY RESPONSE. SERVICE MUST OCCUR DURING BUSINESS HOURS: MONDAY THROUGH FRIDAY: 8:00 AM to 4:00 PM ONLY. SERVICE AGREEMENT PERIOD: ONE YEAR FROM DATE OF PURCHASE ORDER CHECK BURSTER IS LOCATED AT: CLERK OF THE CIRCUIT COURT M.I.S. DIVISION 118 N. CLARK, 7TH FLOOR. CHICAGO, IL. 60602 REQ# 15281165.	12.00	MO	205.79	2469.48
OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE	TOTAL	
			2469.48	

9-2011

AD