

**OFFICE OF THE PURCHASING AGENT****COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
 CHICAGO, ILLINOIS 60602-1375
 (312) 603-5370

THIS PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, SHIPPING PAPERS AND
 DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
 767357

Advantage Microfilm Services Inc
 630 Joseph St
 Lake In The Hills IL 60156

DATE
 12/8/2011
 F.O.B. POINT

PURCHASE ORDER NO.
179166 - 000- OP
 REQUISITION NO.
 00097446 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Recorder of Deeds - Purchasing
 Cook County Building
 118 N. Clark Street - RM 230
 Chicago IL 60602-1304

DELIVERY INSTRUCTIONS

Cook County Recorder of Deeds Priscilla
 Bennett 312-603-4679

DEPT NO	
1301154	Page 1 of 2

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Unconditional Price Reduction Maintenance Equipment Canon Microfilm Scanner 800 12 MONTHS MAINTENANCE AGREEMENT FOR: Two (2) Canon Microfilm Scanners 800: Vendor agrees to perform unlimited monthly, maintenance, inspections and cleaning. The maintenance agreement shall includes all labor, transportation and preventive maintenance. All parts which include consumables, the feeder roller, glass kit, DDL halogen reflector lamp and toner cartridge shall be included . The cleaning requirement shall includes the halogen reflector lamp, feeder roller, glass kit, and lenses. 24 hours response time and 4 hours emergency response time for repair. The Maintenance Agreement shall be base on a month to month contract Specification:Microfilm Scanner 800 Type: Desktop Digital Microfilm Reader/Scanner Film Formats: Universal with Interchangeable Carriers Film Types: Both Negative and Positive Images of Silver or Diazo 16mm/35mm Film, Aperture Cards, and Microfiche Image Scanning. Resolution: Up to 600 dpi Scan Modes: B/W, B/W Fine, B/W Photo, Gray Scale Up To 256 Levels Scan Sizes (U.S.) 11" X 17", 11" X 14", 8-1/2" x 11", 8-1/2" x 5- 1/2" Scan Positions: Center, Left, Two Consecutive Pages Scan Speed: 3 Seconds 8-1/2" X 11" 3.9 Seconds 11" x 17" Scan Select: Trimming, Auto Border Erasure, Margin Setting Standard Features: Auto Focus with Manual	12.00 MO	150.0000	1,800.00	1000.300356

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date: _____

Maria de la Cruz
 12/20/11 PM



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

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767357
Advantage Microfilm Services Inc
630 Joseph St
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INVOICES, SHIPPING PAPERS AND
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COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
	<p>Override Motorized Zoom Lens with Programmable Memory Keys Automatic 90 degree rotation, Automatic Bimode Sensing with Manual Override (N-P/P-P) Automatic Border Erasure, Automatic Centering Scanner Drivers: ISIS and Twain Optics Cook County, Description Lens Magnifications: 7-8.5X, 9-16X, 14-30X, 20-50X, 57X Screen Size (HxW): 11-3/4" X 17" Remote Operation Keyboard Framing Kit for Trimming Function 128MB RAM Foot Switch (Scan/Print) Workstation IV Electrical Requirements: 120V AC, 60Hz, 4.5A Dimensions (HXWXD): 24" X 30" X 24" Weight: 104lb. 128 MB RAM required Location of Machines: Downtown Chicago Cook County Recorder of Deeds 118 N. Clark St., Rm 120 (Bsmt) Chicago, IL 60602 Serial #Dy300294 Serial #Dy300302 Must be an Authorized Canon Dealer: Contract Period One Year From Date Of Purchase Order.</p>				
		*****	Total Order	*****	1,800.00



RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION
 This is not an order. All bids must be in accordance with the terms and conditions on this form.

DATE 12/7/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 97446 OR	RESPOND BY 10/14/2011	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 2
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Vendor Address

767357
Advantage Microfilm Svcs, Inc
630 JOSEPH ST.
LAKE IN THE WOODS, IL 60156

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers a to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, and all terms and conditions enforced hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-00384E, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point

Recorder of Deeds - Purchasing
 Cook County Building
 118 N. Clark Street - RM 230
 Chicago IL 60602-1304

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DELIVERY IN WORKING DAYS AS REQUIRED
 PHONE NUMBER 847-458-6324
 SIGNED BY Mark Longo
 (PLEASE PRINT) MARK LONGO

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Unconditional Price Reduction Maintenance Equipment Canon Microfilm Scanner 800 12 MONTHS MAINTENANCE AGREEMENT FOR: Two (2) Canon Microfilm Scanners 800: Vendor agrees to perform unlimited monthly, maintenance, inspections and cleaning. The maintenance agreement shall include all labor, transportation and preventive maintenance. All parts which include consumables, the feeder roller, glass kit, DDL halogen reflector lamp and toner cartridge shall be included. The cleaning requirement shall include the halogen reflector lamp, feeder roller, glass kit, and lenses. 24 hours response time and 4 hours emergency response time for repair. The Maintenance Agreement shall be based on a month to month contract. Specification: Microfilm Scanner 800 Type: Desktop Digital Microfilm Reader/Scanner Film Formats: Universal with Interchangeable Carriers Film Types: Both Negative and Positive Images of Silver or Diao 16mm/35mm Film, Aperture Cards, and Microfiche Image Scanning. Resolution: Up to 600 dpi Scan Modes: B/W, B/W Fine, B/W Photo, Gray Scale Up To 256 Levels Scan Sizes (U.S.) 11" X 17", 11" X 14", 8-1/2" x 11", 8-1/2" x 5- 1/2" Scan Positions: Center, Left, Two Consecutive Pages Scan Speed: 3 Seconds 8-1/2" X 11" 3.9 Seconds 11" x 17" Scan Select: Trimming, Auto Border Erasure, Margin Setting	12.00	MO	\$150.00	\$1,800.00
OFFICE USE ONE PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE		TOTAL	
				\$1,800.00



**RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375

SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES WILL BE
ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION
This is not an order -
submit all quotations on
this form.

DATE 12/7/2011	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 97446OR	RESPOND BY 10/14/2011	
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Page 2 of 2

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Standard Features: Auto Focus with Manual Override Motorized Zoom Lens with Programmable Memory Keys Automatic 90 degree rotation, Automatic Bimode Sensing with Manual Override (N-P/P-P) Automatic Border Erasure, Automatic Centering Scanner Drivers: ISIS and Twain Optics Lens Magnifications: 7-8.5X, 9-16X, 14-30X, 20-50X, 57X Screen Size (HxW): 11-3/4" X 17" Remote Operation Keyboard Framing Kit for Trimming Function 128MB RAM Foot Switch (Scan/Print) Workstation IV Electrical Requirements: 120V AC, 60Hz, 4.5A Dimensions (HXWXD): 24" X 30" X 24" Weight: 104lb. 128 MB RAM required Location of Machines: Downtown Chicago Cook County Recorder of Deeds 118 N. Clark St., Rm 120 (Bsmt) Chicago, IL 60602 Serial #Dy300294 Serial #Dy300302 Must be an Authorized Canon Dealer;				

OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE	
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1,800.00

COOK COUNTY AFFIDAVIT OF CHILD SUPPORT OBLIGATIONS

Effective July 1, 1998, every applicant for a County Privilege shall be in full compliance with any Child Support Order before such applicant is entitled to receive a County Privilege. When Delinquent Child Support Exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

"Applicant" means any person or business entity, including all Substantial Owners, seeking issuance of a County Privilege or renewal of an existing County Privilege from the County. This term shall not include any political subdivision of the federal or state government, including units of local government, and not-for-profit organizations.

"County Privilege" means any business license, including but not limited to liquor dealers' licenses, packaged goods licenses, tavern licenses, restaurant licenses, and gun licenses; real property license or lease; permit, including but not limited to building permits, zoning permits or approvals; environmental certificate; County HOME Loan, and contracts exceeding the value of \$10,000.00.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Applicants/Substantial Owners are required to complete this affidavit and comply with the Child Support Enforcement Ordinance before any privilege is granted. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information.

Privilege Information:

County Quotation Number: ORDER #97446
County Department: RECORDER OF DEEDS

Applicant Information:

Last name: LONIGRO First Name: MARK MI: _____
SS# (Last Four Digits): 3 0 3 9
Street Address: 630 JOSEPH ST
City: LAKE IN THE HILLS State: IL Zip: 60156
Home Phone: (847) 854-9653 Drivers License No: L526-5416-5023

Child Support Obligation Information:

The Undersigned applicant, being duly sworn on oath or affirmation hereby states that to the best of my knowledge (place an "X" next to "A", "B", "C", or "D").

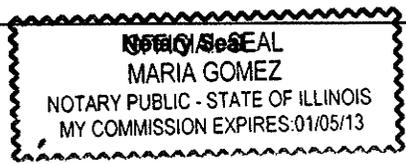
- A. The Applicant has no judicially or administratively ordered child support obligations.
 B. The Applicant has an outstanding judicially or administratively ordered obligation, but is paying in accordance with the terms of the order.
 C. The Applicant is delinquent in paying judicially or administratively ordered child support obligations
 D. The Applicant is not a substantial owner as defined above.

The Undersigned applicant understands that failure to disclose any judicially or administratively ordered child support debt owed will be grounds for revoking the privilege.

Signature: Mark Longro Date: 10/6/11

Subscribed and sworn to before me this 6 day of OCT, 2011

[Signature]
Notary Public Signature



Equipment Maintenance, Canon Microfilm Scanner 800, 12 Months Maintenance

Agreement for: Two (2) Canon Microfilm Scanner- RECORDER OF DEEDS

DUE DATE: Friday October 14, 2011 AT 10:00AM Quote Q-97446-OR- B. Beard

VENDOR NAME	VENDOR ADDRESS	VENDOR AMOUNT
1 Advantage Microfilm	630 Joseph ST. Lake in the Hills, IL 60157	2,400.00
2 NetWare Engineering Group	27 N. Wacker Drive Chicago, IL 60606	2,400.00
3 Datamation Imaging	699 EXECUTIVE DR Willowbrook, IL 60527	2,496.90
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TONI PRECKWINKLE, PRESIDENT
BOARD OF COMMISSIONERS

MARIA DE LOURDES COSS
PURCHASING AGENT

COUNTY OF COOK
OFFICE OF THE PURCHASING AGENT

118 NORTH CLARK STREET
CHICAGO, ILLINOIS 60602
(312) 603-5370

December 7, 2011

Max Reed
Network Engineering Group
27 N. Wacker Drive, STE 566
Chicago, IL 60606

Re: Unconditional Price Reduction
Quotation No. 97446 – Maintenance Equipment

Dear Mr. Reed:

The Office of the Chief Procurement Officer has received your bid and is evaluating the bid responses received. In order to determine the lowest responsive and responsible bid, we ask that you provide an unconditional price reduction because the bid you submitted is tied with another bid. The lowest responsive and responsible bid submitted to this request will be awarded.

It is requested that you submit this information by no later than 10:00 a.m. Central Time on Wednesday, December 14, 2011 to the attention of:

Brenda Beard, Buyer
County of Cook
Office of the Chief Procurement Officer
118 N. Clark Street, Room 1018
Chicago, IL 60602

Please include a cover letter acknowledging your unconditional price reduction. If you have any questions, please call Brenda Beard at (312)603-5383 or email to brenda.beard@cookcountyil.gov.

Sincerely,

Maria de Lourdes Coss, CPPO
Chief Procurement Officer



Network Engineering Group Email

Max Reed [maxreed@netenggrp.com]

Sent: Monday, December 05, 2011 12:30 PM

To: Brenda Beard (Purchasing)

Hi Brenda,

Here is my email you requested.

Warm regards,
Max Reed
Network Engineering Group
888-685-3644



TONI PRECKWINKLE, PRESIDENT
BOARD OF COMMISSIONERS

MARIA DE LOURDES COSS
PURCHASING AGENT

COUNTY OF COOK
OFFICE OF THE PURCHASING AGENT

118 NORTH CLARK STREET
CHICAGO, ILLINOIS 60602
(312) 603-5370

December 7, 2011

Mark Lonigro
Advantage Microfilm Services
630 Joseph Street
Lake in the Hills, IL. 60156

Re: Unconditional Price Reduction
Quotation No. 97446 – Maintenance Equipment

Dear Mr. Lonigro:

The Office of the Chief Procurement Officer has received your bid and is evaluating the bid responses received. In order to determine the lowest responsive and responsible bid, we ask that you provide an unconditional price reduction because the bid you submitted is tied with another bid. The lowest responsible and responsive bid submitted to this request will be awarded.

It is requested that you submit this information by no later than 10:00 a.m. Central Time on Wednesday, December 14, 2011 to the attention of:

Brenda Beard, Buyer
County of Cook
Office of the Chief Procurement Officer
118 N. Clark Street, Room 1018
Chicago, IL 60602

Please include a cover letter acknowledging your unconditional price reduction. If you have any questions, please call Brenda Beard at (312)603-5383 or email to brenda.beard@cookcountyil.gov.

Sincerely,


Maria de Lourdes Coss, CPPO
Chief Procurement Officer *BL*



AMS, Inc

Mark Lonigro [mtm_mark@msn.com]

Sent: Monday, December 05, 2011 11:47 AM

To: Brenda Beard (Purchasing)

Hi Brenda,

Per your request, I am sending you this email so that you can reply with a letter regarding one of the quote's for the Recorder's Office we recently submitted.

Thanks,

Mark

Mark Lonigro
Vice President
Advantage Microfilm Services, Inc.
847-458-6324