



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
81559

Anchor Mechanical Inc
215 S Aberdeen
Chicago IL 60607

DATE
10/24/2012
F.O.B. POINT

PURCHASE ORDER NO.
183348 - 000- OP
REQUISITION NO.
00096076 OR

**COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

SHIP TO Facilities Management
Criminal Justice Administration Bldg
2650 S. California Avenue
CHICAGO IL 60608-5145

DELIVERY INSTRUCTIONS

Dan Griffin

312 433-6364

DEPT NO

2001113

Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Pre-Bid Conference A Pre-Bid Conference and Site Inspection is scheduled for Monday, July 9, 2012 at 9:30 a.m.. Participation is mandatory. The location is as follows: Facilities Management Criminal Justice Administration Building 2650 South California Avenue, Room Chicago, Illinois 60608 As per attached specifications.	1.00 LO	.0000		2001113.540360
2.00	Perform Ultra Sound Perform an Ultra Sound Scan of the three (3) primary switches.	3.00 EA	3,200.0000	9,600.00	2001113.540360
3.00	Perform Thermo Scan Re-Bid Perform Thermo Scan of three (3) existing electrical transformers and the switchgear on the secondary side of each transformer.	3.00 EA	3,200.0000	9,600.00	2001113.540360
***** Total Order *****				19,200.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved. 11/4/12

PURCHASING AGENT

Date: _____

Yania de la Cruz

81 New
(Kathy) BK

COPY

81 BK need
Kathy

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

[Empty box for Purchase Order Number]

OR 96076 Contract # **Open Date**

J00409 Facilities Management
Criminal Justice Administratio
2650 S. California Avenue
CHICAGO IL 60608-5145

Delivery Instructions:
Dan Griffin
312 433-6364

Supplier: 299999 TEAM LEAD MAILBOX

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code QSP
Business Unit 2001113
Internal Req Number 12000077
Board Apr Date & Item
Requisition Date 1/21/2011
Date Needed 1/21/2011

need
help

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000 910	Perform theroom scan 1. Perform thermo scan of 3 existing transformers and the switchgear on the secondary side of each transformer. <i>an?</i> 2. Perform on ultra sound scan of the 3 primary switches 3. Prepare and provide a fall thermo scan report 4. Provide a supervisor to assist during yock out / tag out procedures prior to and after shift. 5. Outages on transformers shall include following tests. <i>a.</i> Megger secondary & primary cables to each transformer b. Operate switches c. Clean and vacuum the transformers and primary switches d. Re-terminate all secondary cables that were lifted e. Re-torque all bolted connections f. Replace burned out indicator lights in the primary switches Req. 12000077	< >		JB	8,000.0000	8,000.00	2001113.540360
Total of Items Ordered						<u>8,000.00</u>	

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER _____
BUREAU or DEPARTMENT HEAD _____

CCA

APPROVED BUDGETARY ACCOUNT

ACCT # _____

DATE _____ BY _____

Corrections
made +
Resubmitted
PL Still needed
2 quotes 2/16

**THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE, PRESIDENT**

Earlean Collins	1 st Dist.	Bridget Gainer	10 th Dist.
Robert Steele	2 nd Dist.	John P. Daley	11 th Dist.
Jerry Butler	3 rd Dist.	John A. Fritchey	12 th Dist.
William M. Beavers	4 th Dist.	Lawrence Suffredin	13 th Dist.
Deborah Sims	5 th Dist.	Gregg Goslin	14 th Dist.
Joan P. Murphy	6 th Dist.	Timothy O. Schneider	15 th Dist.
Jesus G. Garcia	7 th Dist.	Jeffrey R. Tobolski	16 th Dist.
Edwin Reyes	8 th Dist.	Elizabeth Ann Doody Gorman	17 th Dist.
Peter N. Silvestri	9 th Dist.		



**COUNTY OF COOK
BUREAU OF FINANCE
OFFICE OF THE CHIEF PROCUREMENT OFFICER**

**MARIA DE LOURDES COSS
CHIEF PROCUREMENT OFFICER**

County Building
118 North Clark Street, Room 1018
Chicago, Illinois 60602-1304
TEL: (312) 603-5370

Date: November 8, 2012

To: Memorandum to File

From: Kathy Weiss-Botica
Office of the Chief Procurement Officer

Subject: Order #96076 Perform thermo scan

This memo represents a timeline for the bid opening delay.

1st Bid Opening date Wednesday, July 25, 2012 postponed to Wednesday, August 8, 2012 because of questions being asked by OCPO.

2nd Bid Opening date Wednesday August 8, 2012 postponed to Wednesday August 29, 2012 because we wanted to make sure the vendors had enough time to review the documents.

3rd Bid Opening date Wednesday, August 29, 2012 postponed to Wednesday, September 19, 2012 because there were questions in regards to the number of transformers being tested. The number was determined to be 3 not 6.

4th Bid opening date Wednesday September 19, 2012 postponed to Wednesday, October 3, 2012 again we wanted to be sure the documents were understood. There were again questions at this time but were sufficiently answered.

This order was successfully opened on Wednesday, October 3, 2012.



BID TABULATION

BID NAME: Peform thermo scan
BID NUMBER: 96076 OR
BID OPENING DATE: Wednesday, October 3, 2012
BID OPENING TIME: 10:00 AM
READER:
RECORDER:
WITNESS:

VENDOR #1:
 Indi Enterprises, Inc.

VENDOR #2:
 Anchor Mechanical Inc.

VENDOR #3:

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	RENEWALS	UNIT PRICE	TOTAL PRICE	RENEWALS	UNIT PRICE	TOTAL PRICE	RENEWALS
1	Perform thermo scan of three (3) existing electrical transformers and the switchgear on the secondary side of each transformer	3	EA	1159.29	\$3,477.87		3,200.00	\$9,600.00				
2	Perform ultra sound scan of the three (3) primary switches	3	EA	129.79	\$389.37		3,200.00	\$9,600.00				
					\$3,867.24		\$19,200.00			\$0.00		

NOTES
 Vendor #1 Vendor can only perform the thermo scan and not the ultra sound



RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK
 118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375
SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION
 This is not an order - submit all quotations on this form.

DATE 6/26/2012	BUYER CANNATELLO, NICKI A	BUYER PHONE	ORDER NO. 96076 OR	RESPOND BY 7/25/2012	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
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Vendor Address

ANCHOR MECHANICAL, INC.
 215 S ABERDEEN STREET
 CHICAGO IL 60607

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, and all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point

Facilities Management
 Criminal Justice Administration Bldg
 2650 S. California Avenue
 CHICAGO IL 60608-5145

DELIVERY IN WORKING DAYS UPON CUSTOMER REQUEST
 PHONE NUMBER 312-492-6994

SIGNED BY Kevin Kenzinger
 (PLEASE PRINT) KEVIN KENZINGER

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Perform Thermo Scan Re-Bid	3.00	EA	\$3,200.00	\$9,600.00
Perform Thermo Scan of three (3) existing electrical transformers and the switchgear on the secondary side of each transformer.				
Perform Ultra Sound	3.00	EA	\$3,200.00	\$9,600.00
Perform an Ultra Sound Scan of the three (3) primary switches.				
Pre-Bid Conference	1.00	LO		
A Pre-Bid Conference and Site Inspection is scheduled for Monday, July 9, 2012 at 9:30 a.m..				
Participation is mandatory.				
The location is as follows: Facilities Management Criminal Justice Administration Building 2650 South California Avenue, Room Chicago, Illinois 60608				
As per attached specifications.				
TOTAL				\$19,200.00
OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE		

Electrical Thermo Scan Specifications
Cook County Department of Facilities Management
Order #96076 OR

1. Perform Thermo Scan of three (3) existing electrical transformers and the switchgear on the secondary side of each transformer. Cost per Each.
2. Perform an Ultra Sound Scan of the three (3) primary switches. Cost per Each.
3. Prepare and provide a full Thermo Scan Report.
4. Provide a supervisor to assist during lockout/tagout procedures prior to and after the 11:00 p.m. – 07:00 a.m. shift, between Mondays and Fridays.
5. Outages on transformers shall include the following tests:
 - a. Megger secondary & primary cables to each transformer
 - b. Operate switches
 - c. Clean and vacuum the transformers and primary switches
 - d. Re-terminate all secondary cables that were lifted
 - e. Re-torque all bolted connections
 - f. Replace burned out indicator lights in the primary switches
6. Contractor shall pay prevailing wage.
7. Contractor shall provide proof that they are certified with the National Electrical Testing Association (N.E.T.A.). Contractor must provide proof that they have a valid City Of Chicago Supervising Electrician's License.
8. Contractor shall provide resumes of proposed registered engineers and supervisors.
9. Contractor shall provide resumes of proposed key test and rehabilitation technicians.
10. Contractor shall provide as required all testing equipment with required accessories, qualified and certified personnel to perform the required annual rehabilitation and provide for a comprehensive service contract of the following electrical equipment at the Cook County Department of Facilities Management (Owner's Facility).
11. The contractor shall be a contractor that employs experienced engineers capable of trouble-shooting as well as identifying power equipment problems. All work to be performed by journeyman wiremen currently certified by the International Electrical Testing Association (NETA) or the National Institute for Certification in Engineering.

**Electrical Thermo Scan Specifications
Cook County Department of Facilities Management
Order #96076 OR**

12. Technologies (NICET) in Electrical Power Distribution Testing. The tests, plans, procedures and reports shall be reviewed and approved by the registered engineer. The contractor shall submit proof of its company and personnel qualifications with this bid.
13. The contractor shall be an independent testing organization which can function as an unbiased testing authority, professionally independent of the manufacturers, suppliers and installers of equipment or systems evaluated by the contractor. The contractor shall, at his expense, furnish any additional personnel necessary to assist in this work.
14. When contractor's work has been completed, a label shall be attached to all devices serviced. The label shall provide the name of the contractor, the date the tests were completed and the initials of the engineer who performed the tests.
15. The test shall ensure that the equipment is operational and functioning within the industry standards and manufacture's tolerances.
16. The contractor's work shall follow the National Testing Association (NETA) guidelines and comply with all applicable sections of the following codes and standards.
 - American National Standards Institute -ANSI
 - American Society for Testing and Materials-ASTM
 - Association of Edison Illuminating Companies-AEIC
 - Institutes of Electrical and Electronics Engineers-IEEE
 - Insulated Cable Engineers Association- ICEA
 - National Electrical Code -NEC
 - National Electrical Manufactures Association -NEMA.
 - State and Local Codes and Ordinances Including as a minimum the Chicago Building Code (CBC) and Underwriters Laboratories (UL) Regulations.
 - National Fire Protection Association (NFPA) Standard NEPA 110
17. The requirements for the performances of various phases of the work are given in these specifications. Contactor shall be governed by these requirements. If for any reason it is necessary to deviate therefrom, permission shall be first obtained from the owner. Contractor shall perform the work in a manner consistent with recognized good practice and in accordance with such detailed instruction as may be submitted by the owner.

Electrical Thermo Scan Specifications
Cook County Department of Facilities Management
Order #96076 OR

A Pre-Bid Conference and Site Inspection is scheduled for Monday, July 9, 2012 at 9:30 a.m..

Participation is mandatory.

The location is as follows:
Facilities Management
Criminal Justice Administration Building
2650 South California Avenue, Mezzanine Level
Chicago, Illinois 60608

A Pre-Award Meeting is required.

Bidder questions are due by Friday, July 13, 2012.

Responses to Bidder inquiries will be issued by Tuesday, July 17, 2012.

Please direct all inquiries to Nicki A. Cannatello at 312-603-2378.