OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND DROP SHIPMENTS.

DATE
11/16/2012
F.O.B. POINT

PURCHASE ORDER NO.
183544 - 000- OP
REQUISITION NO.
00106628 OR

PURCHASE ORDERED ISSUED TO

76504

Patten Power Systems
635 W Lake St
Elmhurst IL 60126

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Facilities Management
Criminal Juctice Administration Bldg
2650 S. California Avenue
CHICAGO IL 60608-5145

DELIVERY INSTRUCTIONS
Mike Damico 773-674-4219

DEPT NO	
2001108	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Remove and replace speed Remove and replace speed brick. Run generator set and verify operstion.	.00 JB	1,656.0000	1,656.00	2001108.540360
2.00	Parts Replacement part (speed brick) quote 156049 Req# 22000700 This is a Sole Source. Power Patten has proprietary rights to these generators	.00 JB	544.0000	544.00	2001108.540360
	*******	Total Order *******		2,200.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)
I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____ **Date:** _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT **Date:**
11/16/12

8/New

Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

183544

Requisition # OR 106628 Contract #

Open Date

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code EMR
Business Unit 2001108
Internal Req Number 22000700
Board Apr Date & Item
Requisition Date 11/13/2012
Date Needed 11/13/2012

Ship To: 8000409 Facilities Management
Criminal Juctice Administratio
2650 S. California Avenue
CHICAGO IL 60608-5145

Delivery Instructions:
Mike Damico
773-674-4219

Supplier: 76504 Patten Power Systems
635 W Lake St
Elmhurst IL 60126

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	578	Remove and replace speed Remove and replace speed brick. Run generator set and verify operstion.	< >		JB	1,656.0000	1,656.00	2001108.540360
2.000	578	Parts Replacement part (speed brick) As per attached quote 156049 Req# 22000700 This is a Sole Source. Power Patten has propriety rights to these generators	< >		JB	544.0000	544.00	2001108.540360
						Total of Items Ordered	2,200.00	

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER

11/13/12

BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

ACCT # _____

DATE _____ BY _____

PURCHASING USE ONLY

Power Systems
615 W Lake Street
Elmhurst, IL 60126
www.pattenpower.com

Jim Viktora

Date: 11.09.2012
Revised: 11.13.12

Cook County Dept. of Facilities Management
RE: Cook County Jail
3015 N. California Ave.
Chicago, IL 60618
773.869.3291
773.869.4957 Fax

Customer Number: 0965000
Quote Number: 156049

Dear Jim,

This quote is in follow up to the repair recommendations made by the Patten Power Systems Technician who performed the maintenance inspection on the CAT 3412 SN: 2WJ01189.

Description of Repairs: Remove and replace the speed brick. Run the generator set and verify proper operation.

Labor: 1,656.00
Parts: 544.00
Total: $2,200.00 (Price includes service call 11.02.2012)

Price is based on normal weekday Monday thru Friday 6:30 am – 3:00 pm. State and local taxes are not included. Additional parts, repairs, or service is not included and will be billed or quoted separately. This quote is valid for 30 days. Please call me if you have any questions.

Sincerely,

Tom Akers
Commercial Engine Account Manager
Mobile: 630.688.3274
Fax: 630.563.9179
akerst@pattenpower.com
Cc : HJQ

Cook County
Office of the Chief Procurement Officer

Sole Source

Emergency Purchase Justification

General Information	Date: 11-5-12
Unit/Department: FACILITIES MANAGEMENT	Phone No. 773-674-4219
Contact Name: MICHAEL DAMICO	email MIKE.DAMICO@COOKCOUNTYIL.GOV

Vendors Solicited	Requisition No. 22000700 106628
1. PATRON $3,025.00	Purchase Order No.
2.	Contract No.
3.	

Description. Please provide a description of the situation that is causing the emergency purchase.

DORM 4 GENERATOR FAILED ON START-UP
THIS DORM HOUSES OVER 630 INMATES

Type. Please select one of the options and explain below.

☐ Threat to Health ☐ Damage to County Property ☐ Other, please explain
☒ Threat to Safety ☒ Serious Operational Disruption

Explanation: How will the County be damaged/affected by the situation? What are the possible consequences of not acting on the purchase quickly?

IN THE EVENT OF A POWER FAILURE GENERATOR WOULD NOT START. INMATES WOULD BE IN THREE DORMS BASICALLY WITH NO LIGHTING, POSSIBILITY OF RIOTOUS SITUATION

Other: Is there a contract that can prevent this type of emergency purchase in the future?

Please explain. NOT AT THIS TIME.

Department Recommendation	
Requestor: MICHAEL DAMICO	Date: 11-5-12
Department Head: MICHAEL DAMICO	Date: 11-5-12

Michael Damico

Chief Procurement Officer's Approval	
Signature:	Date:

per BH EAD 13 NOV 2012 Maria de Lourdes Cos 11/16/12

10/11/11

Cook County
Office of the Chief Procurement Officer

Sole Source Justification

General Information	Date: 11-15-12
Unit/Department: Facilities Management	Phone No. 773-674-4219
Contact Name: Mike Damico	email

Vendor Information	Requisition No.
Name: Patten	Purchase Order No.
Address: 615 West Lake St. Elmhurst, Ill. 60126	Contract No. Tom Akers

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

This service is needed to repair the generator at the Dorm 4 at DOC.

Type. Please select one of the options and explain below.

X☐ Single Source ☐ Proprietary/Copyright Restrictions ☐ Equipment Compatibility
☐ Patented Product ☐ Exclusive or Unique Capability ☐ Other, please explain

Explanation: Why is this product or service the only one that would satisfy the requirement(s)?
Patten is the only company that can service the Cat generator. They are the only company that is the manufactures representative.

Due Diligence. Describe the due diligence performed that led to the conclusion that this is a sole source.

Department Recommendation	
Requestor: Mike Damico	Date: 11-5-12
Department Head:	Date:

Chief Procurement Officer Approval	
Signature:	Date:

Carolynn Jones (Procurement)

From: CC Procurement (Procurement)
Sent: Thursday, November 15, 2012 1:29 PM
To: Brenda Beard (Procurement); Carolynn Jones (Procurement)
Cc: Eileen Dowling (Facilities Management)
Subject: FW: OR 106628 REQ 22000700/Emergency
Attachments: OR 106628 REQ 22000700.tif

Importance: High

Hi Carolynn,

Please assign to Brenda. This is an emergency request.

Brenda: Please bring to me today.

Brandie

Brandie V. Knazze, MSPPM, CPPO
Deputy Procurement Officer
Cook County
118 N. Clark Street, Room 1018
Chicago, IL 60602
(312) 603-3075
brandie.knazze@cookcountyil.gov

From: Eileen Dowling (Facilities Management)
Sent: Wednesday, November 14, 2012 9:24 AM
To: CC Procurement (Procurement)
Cc: Brandie Knazze (Procurement)
Subject: OR 106628 REQ 22000700/Emergency

Please see attached Sole Source requisition...this is an emergency.

****

Eileen Durkin Dowling
DEPARTMENT OF FACILITIES MANAGEMENT
COOK COUNTY GOVERNMENT
118 N. CLARK STREET, RM. 1000
CHICAGO, IL 60602

eileen.dowling@cookcountyil.gov - Phone 312.603.4190 Fax 312.603.5833

"This e-mail (including any attachments) may contain information that is private or confidential. If you received this e-mail in error, please delete it from your system without copying it and notify sender by reply e-mail so that our records can be corrected."

BID TABULATION

BID NAME:	PARTS
BID NUMBER:	106628
BID OPENING DATE:	Friday, November 16, 2012
BID OPENING TIME:	10:00AM
BUYER NAME:	BRENDA BEARD

VENDOR #1:

PATTEN POWER SYSTEMS

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Remove and replace speed brick. Run generator set and verify operation.	0.00	JB	$1,656.00	$1,656.00
2	Parts, Replacement part (speed brick)	0.00	JB	$544.00	544
	This is a Sole Source, Power Patten has propriety rights to these generators.				
					$2,200.00