



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS

PURCHASE ORDERED ISSUED TO
828713

The Envelope Connection, Inc.
4424 N. Ravenswood
Chicago IL 60640

DATE
11/20/2012
F.O.B. POINT

PURCHASE ORDER NO.
183568 - 000- OP
REQUISITION NO.
00106437 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Revenue
C C Bldg 118 N Clark St Rm 1160
Chicago IL 60602-1304

DELIVERY INSTRUCTIONS
Joyce M. Steele 312-603-
5721

DEPT NO
0071373 Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	#9 Regular Return Envelopes prints 1/0 blk	100.00 M	22.5000	2,250.00	0071373.520495
2.00	#10 Custom window w/inside security tint, prints 1/0 blk	30.00 M	46.3500	1,390.50	0071373.520495
3.00	9x12 booklet envelopes with peel & seal 28# wht woven	20.00 M	106.1500	2,123.00	0071373.520495
4.00	9x12 envelope with peel & seal and the opening on the 9" side	20.00 M	111.4000	2,228.00	0071373.520495
5.00	#9 Regular Rreturn envelopes for Lockbox This is the balance of requisition #105261. These items were omitted from the initial purchase order #182719. The Envelope Connection Quote#121017B	100.00 M	22.5000	2,250.00	0071373.520495
***** Total Order *****				10,241.50	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)
I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.
Authorized Signature: _____ **Date:** _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT _____ **Date:** _____
Manuela...
12/4/12