# OFFICE OF THE PURCHASING AGENT
# COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND DROP SHIPMENTS.

**DATE**
11/5/2012
**F.O.B. POINT**

**PURCHASE ORDER NO.**
**183432 - 000- OP**
**REQUISITION NO.**
00106295 OR

**PURCHASE ORDERED ISSUED TO**

76504

Patten Power Systems
635 W Lake St
Elmhurst IL 60126

**COOK COUNTY FEIN: 36-6006541**
**ILLINOIS SALES TAX EXEMPT: E-9998-2013-04**
**FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Facilities Management
Criminal Juctice Administration Bldg
2650 S. California Avenue
CHICAGO IL 60608-5145

**DELIVERY INSTRUCTIONS**
Jim Viktora 773-674-4219

| DEPT NO | |
|---|---|
| 2001108 | Page 1 of 1 |

| LINE | FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE | QUANTITY/ UOM | | UNIT PRICE | EXTENDED PRICE | ACCOUNT NUMBER |
|---|---|---|---|---|---|---|
| 1.00 | Repair ,generator<br>Governor Repair Labor,Remove and replace the woodward governor assembly inspect the radiator and cooling system and perform visual diagnostics.<br>Maintenance inspection on the Detriot diesel 91237305 s/n 12E00003131 Dibision #5<br>quote from Patten 10/17/12<br>Req# 22000683 | .00 | JB | .0000 | 1,020.00 | 2001108.540360 |
| 2.00 | Governor Repair Parts | .00 | JB | .0000 | 3,267.50 | 2001108.540360 |
| 3.00 | Overheating Diagnostic | .00 | JB | .0000 | 382.50 | 2001108.540360 |
| | ******* | Total Order | | ******* | 4,670.00 | |

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**
I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

**Authorized Signature:** _____ **Date:** _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
**PURCHASING AGENT** **Date:**

11/14/12 BR

81 BR New

Report: R56REQ2

# Purchase Requisition

## Office of the Purchasing Agent

**Cook County of Illinois**

Purchase Order Number

183432

Requisition # OR 106295 Contract #

Open Date

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code QSV
Business Unit 2001108
Internal Req Number 22000683
Board Apr Date & Item
Requisition Date 10/23/2012
Date Needed 10/23/2012

Ship To: 8000409 Facilities Management
Criminal Juctice Administratio
2650 S. California Avenue
CHICAGO IL 60608-5145

Delivery Instructions:
Jim Viktora
773-674-4219

Supplier: 76504 Patten Power Systems
635 W Lake St
Elmhurst IL 60126

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

| Line # | Commodity | Description | Bal. on Hand | Quantity | UOM | Est. Unit Cost | Extended Cost | Business Unit and Object Account |
|---|---|---|---|---|---|---|---|---|
| 1.000 | 961 | Repair, emergency generator | < > | | JB | 4,670.0000 | 4,670.00 | 2001108.540360 |

Repair, emergency generator
Remove and replace the woodward governor assembly inspect
the raiator and cooling system and perform visual diagnostics.
As per attached quote from Patten 10/17/12
Req# 22000683

Total of Items Ordered 4,670.00

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2012 OCT 23 PM 3:
TIME KEEPER

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

K Batica 10/23/12
REQUISITIONER

BUREAU or DEPARTMENT HEAD
DR 10/23/12

CCA

APPROVED BUDGETARY ACCOUNT

ACCT # _____

DATE _____ BY _____

PURCHASING USE ONLY

# Cook County
# Office of the Purchasing Agent

## Sole Source Justification

| General Information | Date: 10-16-12 |
|---|---|
| Unit/Department: 200 | Phone No. 773-674-4219 |
| Contact Name: MICHAEL DAMICO | email MIKE.DAMICO@COOKCOUNTYIL.GOV |

| Vendor Information | Requisition No. 22000683 106295 |
|---|---|
| Name: | Purchase Order No. |
| Address: PATTON POWER 615 W. LAKE ST. ELMHURST, IL | Contract No. |

**Description.** Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

REPAIR EMERGENCY GENERATOR, ONE TIME SERVICE, COOK COUNTY JAIL DIVISION IV
The governer is inoperable this means there is no fuel getting into the combustion chamber. Therefore won't turn on.

**Type.** Please select one of the options and explain below.

- ☐ Single Source
- ☐ Patented Product
- ☐ Proprietary/Copyright Restrictions
- ☒ Exclusive or Unique Capability
- ☐ Equipment Compatibility
- ☐ Other, please explain

**Explanation:** Why is this product or service the only one that would satisfy the requirement(s)?

PATTON POWER IS THE SOLE SERVICE AREA REPRESENTATIVE FOR CATERPILLAR GENERATORS

**Due Diligence.** Describe the due diligence performed that led to the conclusion that this is a sole source.

PRIOR EXPERIENCE

| Department Recommendation | |
|---|---|
| Requestor: DAN GLIFFIN | Date: 10-16-12 |
| Department Head: Michael Damico | Date: 10-16-12 |

| Purchasing Agent Approval | |
|---|---|
| Signature: | Date: 11/14/12 BR |

6/23/11

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2012 OCT 23 PM 3:14
TIME KEEPER

Patten CAT
Power Systems
615 W Lake Street
Elmhurst, IL 60126
www.pattenpower.com

Jim Viktora

October 17, 2012
Revised 10-18-12
With Break Out

Cook County Dept. of Facilities Management
RE: Cook County Jail
3015 N. California Ave.
Chicago, IL 60618
773.869.3291
773.869.4957 Fax

Customer Number: 0965000
Quote Number: 155674

Dear Jim,

This quote is in follow up to the repair recommendations made by the Patten Power Systems Technician who performed the maintenance inspection on the Detroit diesel 91237305 S/N 12E00003131 Division #5.

**Description of Repairs:**
Remove and replace the Woodward Governor assembly. Patten technician will inspect the radiator and cooling system and perform a visual diagnostic to determine the engine overheating condition while on site with the governor replacement.
Note # 1: This price is based on Budgetary Purposes to be performed in one day during normal weekday service rates.
Note # 2: A Patten Rental Stand-By Generator can be installed to the customer's equipment at an additional charge.

| | |
|---|---|
| **Governor Repair Labor** | **$ 1,020.00** |
| **Governor Repair Parts** | **$ 3,267.50** |
| **Overheating Diagnostic** | **$ 382.50** |
| **Total Price:** | **$ 4,670.00** |

Price is based on normal weekday Monday thru Friday 6:30 am – 3:00 pm. State and local taxes are not included. Additional parts, repair, or service is not included and will be billed or quoted separately. This quote is valid for 30 days. Please call me if you have any questions.

Sincerely,

Tom Akers
Commercial Engine Account Manager
Mobile: 630.688.3274
Fax: 630.563.9179
akerst@pattenpower.com
Cc : PMM

Power Systems
616 W Lake Street
Elmhurst, IL 60126
www.pattenpower.com

Jim Viktora

October 17, 2012
Revised 10-18-12

Cook County Dept. of Facilities Management
RE: Cook County Jail
3015 N. California Ave.
Chicago, IL 60618
773.869.3291
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Sincerely,

Tom Akers
Commercial Engine Account Manager
Mobile: 630.688.3274
Fax: 630.563.9179
akers@pattenpower.com
Cc : PMM

630-688-3274

# FAX COVER SHEET

| | |
|---|---|
| TO | Jim Viktora |
| COMPANY | Cook County Jail |
| FAX NUMBER | 17736744957 |
| FROM | Tom Akers |
| DATE | 2012-10-19 02:00:33 CDT |
| RE | Div 5 Woodward governor quote |

## COVER MESSAGE

Jim,

Here is the budgetary quote for the governor replacement. The pricing is as accurate as possible but we did want to send it out asap so it is a budgetary quote. Please let me know if you need anything else.

Thank You,

Tom Akers

Commercial Product Support Account Manager
Patten Power Systems
615 W. Lake St.
Elmhurst, IL 60126
630-516-4460 (Desk)
630-688-3274 (Mobile)
630-563-9179 (Fax)
akerst@pattencat.com<mailto:akerst@pattencat.com>

Power Systems
615 W Lake Street
Elmhurst, IL 60126
www.pattenpower.com

**Customer Number: 0965000**
**QuoteNumber:155674**

**WARRANTY:** Patten warrants the work performed to be free from defects in material and workmanship for a period of six months. Patten's obligation under this warranty shall be limited to the repair or replacement, whichever Patten elects, at Patten's premises, of those parts previously installed, or labor previously performed, which are found, upon its inspection, to be defective. Such remedy shall constitute Customer's sole and exclusive remedy and Customer hereby agrees that no other remedy (including, but not limited to, claims for INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES, OR ANY CAUSE, LOSS, ACTION, CLAIM OF DAMAGE, INCLUDINGLOSSOFTIME, WHATSOEVER, ORINJURYTOPERSONORPROPERTYORANYOTHER CONSEQUENTIAL DAMAGE OR INCIDENTAL OR ECONOMIC LOSS) shall be available to Customer. THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES FOR MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Nonstandard repair work will be performed upon request of Customer and according to Customer's instructions but such work will carry absolutely no warranty whatsoever.

**FINANCIALTERMS:** Net cash 30 days upon receipt of invoice, with credit approval. Equipment and services will be invoiced at the contracted amount when project is completed. Retainers are not allowed unless previously negotiated and are identified in this proposal. Late charges of 1-1/2% per month will be assessed for late payments and customer will also be responsible for any collection costs and expenses, including reasonable attorney's fees. Sales tax is **NOT** included in the purchase price and will be charged at the current tax rate, if applicable.

**ADDITIONALTERMSandCONDITIONS:**
The scope of supply for this quotation is limited to the equipment and services listed in this proposal. Unless specifically listed in our bill of material, equipment and services not indicated are to be supplied by others. We reserve the right to correct any errors or omissions. Customer's signature on this quotation or the issuance of a purchase order or other acknowledgement by customer for the equipment and services shall constitute acceptance of this quotation subject only to the terms and conditions set forth herein and notwithstanding any terms and conditions contained in any such purchase order or other acknowledgment or communication from the customer which are different from or in addition to the terms and conditions of this quotation. Changes to the terms of this quotation may only be made by the express written agreement of Patten Power Systems. Patten Power Systems shall not be responsible for any consequential, special, indirect or liquidated damages hereunder or for any manufacturer or other delays beyond Patten's control. Patten Power Systems will not be responsible for any labor or material charges by others associated with the supply of our services and equipment unless previously agreed upon, in writing by Patten Power Systems. This quotation expires in 30 calendar days or sooner with notice and is subject to prior sale. The prices stated herein are subject to increases if the order is not executed within 30 calendar days from order date Buyer may terminate or cancel an order by written notice and upon payment of appropriate charges based upon Patten's actual expenses and a reasonable profit.

Unless otherwise specifically set forth herein, Customer represents that the work to be performed for Customer hereunder is not subject to prevailing wage labor rates under the Illinois Prevailing Wage Act (820 ILCS 130/). If Patten subsequently determines that such Act is/was applicable, then the labor rates payable by Customer hereunder shall be increased accordingly and Customer shall be obligated to pay to Patten the difference between the applicable prevailing wage rate and the labor rate originally charged hereunder within 10 days of Patten's request.

Mileage Rate is based on Crude World Trade Index at time of quotation. Patten reserves the right to increase the effective Mileage Rate charged to reflect increases in the Index at the time services are provided.

Thank you for your business and please call me if you have any questions.

ACCEPTANCE:

_____
Customer Signature

Date: _____

PATTENPOWERSYSTEMS

_____
TomAkers
Commercial Engine Account Manager
Mobile:630.688.3274
Fax:630.563.9179
akerst@pattenpower.com
Cc:PMM

# BID TABULATION

| | |
|---|---|
| **BID NAME:** | GENERATOR REPAIR |
| **BID NUMBER:** | 106295 |
| **BID OPENING DATE:** | Monday, November 05, 2012 |
| **BID OPENING TIME:** | 10:00AM |
| **BUYER NAME:** | BRENDA BEARD |

**VENDOR #1:**

**PATTEN POWER**

| ITEM # | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | TOTAL PRICE |
|---|---|---|---|---|---|
| 1 | Repair, Generator Governor Repair Labor, remove and replace the Woodward governor assembly inspect the radiator and cooling system and perform visual diagnostics. | 0.00 | JB | $1,020.00 | $1,020.00 |
| 2 | Governor repair parts | 0.00 | JB | $3,267.50 | $3,267.50 |
| 3 | Overheating Diagnostic | 0.00 | JB | $382.50 | $382.50 |
| | | | | | $4,670.00 |