



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
733557

Microsoft Professional Support Sal  
P O Box 844510  
Dallas TX 75284-4510

DATE  
10/19/2012  
F.O.B. POINT

PURCHASE ORDER NO.  
**183314 - 000- OP**  
REQUISITION NO.  
00106193 OR

**COOK COUNTY FEIN: 36-6006541**  
**ILLINOIS SALES TAX EXEMPT: E-9998-2013-04**  
**FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Clerk of the Circuit Court - M.I.S.  
Richard J. Daley Center  
55 W. Washington Street RM CL-27  
Chicago IL 60602-3002

**DELIVERY INSTRUCTIONS**  
69 W. WASHINGTON, ROOM 2500  
TONY VAINIKOS, 312-603-7785

DEPT NO	
5281450	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	MAINTENANCE RENEWAL MICROSOFT PREMIER SUPPORT SERVICES FOR THE OFFICE OF THE CLERK OF THE CIRCUIT COURTS MIS DIVISION. AS PER QUOTE NO. 001380326 AMOUNT AUTHORIZED: \$ 19,902.00 QUOTE PERIOD: 10/22/2012 UNTIL 12/30/2012.	.00 JB	19,902.0000	19,902.00	5281450.540180
***** Total Order *****				19,902.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**  
I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.  
Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file, authorizing the expenditure and is properly approved.  
**PURCHASING AGENT** Date: \_\_\_\_\_  
*Maria de la Cruz*  
10/20/12

Purchase Requisition  
Office of the Purchasing Agent  
Cook County of Illinois

#588  
3  
OR

Purchase Order Number  
183314

45NUR

Requisition # OR 106193

Contract # 12-45-415

Open Date

Buyer Number

Bid/Sole Src Code

Business Unit

Internal Req Number

Board Apr Date & Item

Requisition Date

Date Needed

Supplier: 733557

Microsoft Professional Support

P O Box 844510

Dallas TX 75284-4510

SOLE

5281450

25281213

10/12/2012

10/12/2012

10/12/2012

Ship To: 8000138 Clerk of the Circuit Court - M  
Richard J. Daley Center  
55 W. Washington Street RM CL-  
Chicago IL 60602-3002

Delivery Instructions: 69 W. WASHINGTON, ROOM 2500  
TONY VAINIKOS, 312-603-7785

Microsoft Professional Support

P O Box 844510

Dallas TX 75284-4510

Expiration Date

10/12/2012

10/12/2012

10/12/2012

Emergency No.

10/12/2012

10/12/2012

10/12/2012

thru

Prior Contract No.

Extended Cost

Business Unit and Object Account

Line #

Commodity Description

Bal on Hand

Quantity

UOM

Est. Unit Cost

JB

19,902.0000

19,902.00

5281450.540180

1,000 962

MAINTENANCE RENEWAL

MICROSOFT PREMIER MAINTENANCE AND TECHNICAL

SUPPORT FOR ALL MICROSOFT RELATED SOFTWARE

FOR THE OFFICE OF THE CLERK OF THE CIRCUIT COURTS

MIS DIVISION.

THIS RENEWAL IS FOR THREE MONTHS ONLY

THAT SHOULD COMMENCE ON 10/1/2012 UNTIL 12/30/2010.

SEE ATTACHED PROPOSAL.

REQ# 25281213.

Total of Items Ordered

19,902.00

CERTIFICATION  
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER

*Adam Walsh*  
BUREAU or DEPARTMENT HEAD  
10/19/12

ACCT #

DATE

BY



# Cook County Office of the Purchasing Agent

## Sole Source Justification

<b>General Information</b>		Date: 10/12/2012
Unit/Department: Clerk of the Circuit Court, MIS Division		Phone No. 312-603-7785
Contact Name: Tony Vainikos		Email tzvainikos@cookcountycourt.com

<b>Vendor Information</b>		Requisition No. 106193
Name: Microsoft Professional Support		Purchase Order No.
Address: P.O. Box 844510		Contract No.

**Description.** Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

The Microsoft Premier maintenance and technical support agreement provides assistance with specific symptoms encountered while using Microsoft products where there is a reasonable expectation that a problem is caused by Microsoft products. The problem resolution support is available 24/7 and the request may be submitted via telephone or electronically.

**Type.** Please select one of the options and explain below.

Single Source     
  Proprietary/Copyright Restrictions     
  Equipment Compatibility  
 Patented Product     
  Exclusive or Unique Capability     
  Other, please explain

**Explanation:** Why is this product or service the only one that would satisfy the requirement(s)?

Microsoft reserves the right for all proprietary software including maintenance and technical support for all Microsoft related software such as Microsoft Premier.

**Due Diligence.** Describe the due diligence performed that led to the conclusion that this is a sole source.

The purpose of the sole source/proprietary status for this maintenance renewal is that Microsoft has exclusively rights for this particular maintenance and technical support agreement. This agreement is cost effective because other Cook County Agencies will participate such as the Cook County Sheriff's Office and Cook County Treasurer's Office.

<b>Department Recommendation</b>	
Requestor: Tony Vainikos	Date: 10/12/2012
Department Head: Bridget Dancy	Date: 10/12/2012

<b>Purchasing Agent Approval</b>	
Signature:	Date: 10/22/12

# Microsoft Premier Support Services Description Schedule:

## Fee and Named Contacts:

	(Microsoft Affiliate to complete)	001380326
	<b>Premier Support Services Description Number</b>	
Customer: Cook County	(Microsoft Affiliate to complete)	Add
Clerk of the Circuit Courts	<b>Schedule Number</b>	On schedule_001380326

This Schedule is made pursuant to the Microsoft Premier Support Services Description identified above (the "Services Description"). The terms of the Services Description and applicable Exhibits are incorporated herein by this reference and by accepting our performance of Services under this Schedule You agree to be bound by these terms. Any terms not otherwise defined herein will assume the meanings set forth in the Agreement and the Services Description. Regardless of any terms and conditions contained in any purchase order, the terms of this Schedule apply.

<b>Term</b>
This Schedule will commence on <u>10/22/12</u> (the "Commencement Date") and will expire on <u>12/30/2012</u> (the "Expiration Date").

**1. PREMIER SUPPORT SERVICES AND FEES.** The quantities listed in the table below represent the amount of Services that you have pre-purchased for use during the term of this Schedule and applicable fees.

**a. Fee Summary**

	Price
Country: United States	\$19,902
<b>Total</b>	<b>\$19,902</b>

**b. Services by Support Location**

Country: United States (Standard 0)
<ul style="list-style-type: none"> <li>Support Account Management (estimated at 35)</li> <li>Up to 23 hours for Workshops, Support Assistance*</li> <li>Up to 35 hours for Problem Resolution Support</li> <li>Unlimited User Access to Premier Online Website</li> </ul>

\* All registration requirements for Workshops and Events must be completed by you no later than 60 days prior to the expiration date of this Fee and Named Contacts Schedule(s).

**2. MICROSOFT CONTACT**

**Microsoft Contact:** Contact for questions and notices about this Schedule and the Services Description:

Microsoft Contact Name: Gunnar Podlesak
Address: Microsoft Corporation 200 E Randolph, Suite 200 Chicago, IL 60601
gunnar@microsoft.com
Phone: 312-920-5702
Fax: 425-936-7329

**3. CUSTOMER NAMED CONTACTS**

Contacts will be carried forward from the previous Term.