



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
765547

Com-Tec Security LLC  
W6484 Design Drive Suite A  
Greenville WI 54942

DATE  
10/15/2012  
F.O.B. POINT

PURCHASE ORDER NO.  
**183234 - 000- OP**  
REQUISITION NO.  
00106071 OR

**COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Facilities Management  
Criminal Justice Administration Bldg  
2650 S. California Avenue  
CHICAGO IL 60608-5145

**DELIVERY INSTRUCTIONS**

Jim Hannigan 773-674-  
3017

DEPT NO	Page 1 of 1
2001113	

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Card, Input/output #cts-9096 Card, Input/output #cts-9096	4.00 EA	950.0000	3,800.00	2001113.540360
2.00	Card, Processor #CTS-9086 Card, Processor #CTS-9086 quote from Com-Tec Security Req# 22000580	2.00 EA	1,350.0000	2,700.00	2001113.540360
3.00	Shipping Shipping	.00 LO	50.0000	50.00	2001108.530275
***** Total Order *****				6,550.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date:

*Maria de la Cruz*

10/17/12 BR

# Purchase Requisition

Office of the Purchasing Agent  
Cook County of Illinois

Purchase Order Number

183234

Requisition # **OR 106071** Contract #

Open Date

Ship To: 8000409 Facilities Management  
Criminal Justice Administratio  
2650 S. California Avenue  
CHICAGO IL 60608-5145

Delivery Instructions:  
Jim Hannigan  
773-674-3017

Supplier: 765547  
W6484 Design Drive Suite A  
Greenville WI 54942

Buyer Number 724151 Supervisor 50  
Bid/Sole Src Code SSP  
Business Unit 2001113  
Internal Req Number 22000580  
Board Apr Date & Item  
Requisition Date 10/3/2012  
Date Needed 10/3/2012

One Time Purchase Yes No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_ Prior Contract No. \_\_\_\_\_ Expiration Date \_\_\_\_\_ Emergency No. \_\_\_\_\_

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	578	Card, Input/output #cts-9096	<	4.00	EA	950.0000	3,800.00	2001113.540360
		Card, Input/output #cts-9096						
2.000	578	Card, Processor #CTS-9086	<	2.00	EA	1,350.0000	2,700.00	2001113.540360
		Card, Processor #CTS-9086						
		As per attached quote from Com-Tec Security						
		Req# 22000580						
3.000	578	Shipping	<		LO	50.0000	50.00	2001108.530275
		Shipping						
Total of Items Ordered							6,550.00	

### CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget operation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

25:0 MD 5-100717  
PURCHASING USE ONLY

REQUISITIONER *[Signature]*  
10/3/12  
BUREAU or DEPARTMENT HEAD

ACCT # \_\_\_\_\_  
DATE \_\_\_\_\_ BY \_\_\_\_\_

f PD



Cook County  
Office of the Chief Procurement Officer

NEW Address FOR ~~Address~~ ComTec  
Sole Source Justification

<b>General Information</b>	Date: 8-8-12
Unit/Department: Electech F/M	Phone No. 773 674 3017
Contact Name: Jim Hannigan	email: jimhannigan@cookcountyil.gov

<b>Vendor Information</b>	Requisition No. 22000580
Name: ComTec Security 6,550.00	Purchase Order No. 106070
Address: W 6484 Design Drive, Suite A Greenville, Wisconsin 54942	Contract No.

**Description.** Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

Cermac Hosp security system need to have the input/output and processor cards replaced.

**Type.** Please select one of the options and explain below.

Single Source     
 Proprietary/Copyright Restrictions     
 Equipment Compatibility  
 Patented Product     
 Exclusive or Unique Capability     
 Other, please explain

**Explanation:** Why is this product or service the only one that would satisfy the requirement(s)?

Sole manufacturer and proprietary software for this equipment

**Due Diligence.** Describe the due diligence performed that led to the conclusion that this is a sole source.

See Sole source letter

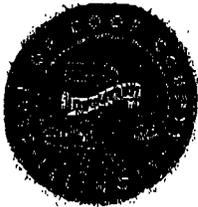
**Department Recommendation**

Requestor: Jim Hannigan J.E. Hannigan	Date: 8-8-12
Department Head:	Date:

**Chief Procurement Officer Approval**

Signature: <i>[Signature]</i>	Date: 8-9-12
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*[Signature]*  
Date: 10/17/12



**Cook County  
Office of the Chief Procurement Officer**

*New Address for ComTec*  
**Emergency Purchase Justification**

<b>General Information</b>	Date: 8-8-12
Unit/Department: <i>Elected F/M</i>	Phone No. 773 674 3017
Contact Name: <i>Jim Hannigan</i>	email: <i>jim.hannigan@cookcountyil.gov</i>

<b>Vendors Solicited</b>	Requisition No.
1. <i>Com Tec Security 6,550.00</i>	Purchase Order No.
2.	Contract No.
3.	

**Description.** Please provide a description of the situation that is causing the emergency purchase.

*Provide 4 input/output CARDS - # CTS-9096  
2 processor CARDS - # CTS-9088*

**Type.** Please select one of the options and explain below.

Threat to Health     
 Damage to County Property     
 Other, please explain  
 Threat to Safety     
 Serious Operational Disruption

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**Explanation:** How will the County be damaged/affected by the situation? What are the possible consequences of not acting on the purchase quickly? *The doors controlled by these CARDS do not functions - security risk*

**Other:** Is there a contract that can prevent this type of emergency purchase in the future?  
Please explain.

**Department Recommendation**

Requestor:	Date:
Department Head:	Date:

**Chief Procurement Officer's Approval**

Signature: <i>[Signature]</i>	Date: 8-9-12
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Com-Tec Security, LLC  
W6484 Design Drive, Suite A  
Greenville, WI 54942  
Ph. (920) 749-2840  
Fax (920) 749-2848

August 7, 2012

Cook County Facilities/Jail  
Attn: Jim Hannigan  
Chicago, IL 60608  
Fax: 773-869-5586

Dear Mr. Hannigan,

This letter is provided at your request for clarification of the software and hardware components for the electronic security control systems at the above referenced facility.

Com-Tec Security, LLC is the sole supplier of the security electronic systems installed in portions of your facility. Com-Tec is the sole Manufacturer of the 9000 series PLC parts, containing proprietary software and is the sole parts distributor for the parts in your system.

Should you have any questions or concerns, or need more information, please feel free to contact me at the number below.

Thank You,

A handwritten signature in black ink, appearing to read "Jason Kloes", is written over a horizontal line.

Jason Kloes  
Service Manager  
Com-Tec Security, LLC  
Ph: 920-749-2840 x134  
Fax: 920-882-8835  
Email: [jason.kloes@com-tecsecurity.com](mailto:jason.kloes@com-tecsecurity.com)



# PARTS QUOTATION

Com-Tec Security, LLC  
 3030 E. Goodland Drive  
 Appleton, WI 54911  
 Direct Phone: (920)882-8834 Phone: (920) 749-2840 x134 Fax: (920) 882-8835  
[jason.kloes@com-tecsecurity.com](mailto:jason.kloes@com-tecsecurity.com)

Company Name: <b>Cook County</b>	From: <b>Jason Kloes</b>
Attention: <b>Jim Hannigan</b>	Date: <b>August 7, 2012</b>
Fax Number: <b>773-869-5586</b>	Subject: <b>Price Quote</b>
Email:	Total Pages: <b>1</b>
<input type="checkbox"/> Urgent <input type="checkbox"/> Reply ASAP <input type="checkbox"/> Please Comment <input type="checkbox"/> Please Reply <input checked="" type="checkbox"/> For Your Information	

ITEM	QUANTITY	DESCRIPTION	PART NUMBER	UNIT PRICE	EXTENSION
1	4	Com-Tec, Input / output card	CTS-9096	\$950.00	\$3,800.00
2	2	Com-Tec, Processor card	CTS-9088	\$1,350.00	\$2,700.00
3					
4					
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32					
33					
34					
35					
36					
37					
			Estimated	Shipping & Handling	\$50.00
				TAX	
				<b>TOTAL</b>	<b>\$6,550.00</b>

Prices are valid until September 6, 2012

If the following page(s) are received in poor condition or are not complete please notify Com-Tec Security, LLC. Immediately at 920-749-2840. This material is confidential and intended solely for the use of the individual or entity to whom it is addressed. If you have received this in error please notify Com-Tec Security, LLC immediately at 920-749-2840. Thank You