



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
75995

Reo Movers & Van Lines Inc
7000 S Chicago Ave
Chicago IL 60637

DATE
10/5/2012
F.O.B. POINT

PURCHASE ORDER NO.
183140 - 000- OP
REQUISITION NO.
00105940 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Adult Probation - Administration
Cook County Administration Offices
69 W Washington Ste 1940
Chicago IL 60602

DELIVERY INSTRUCTIONS

Maureen Noonan 312-603-0259

DEPT NO	Page 1 of 1
5321453	

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Straight Trucks	3.00 DY	936.0000	2,808.00	5321453.520835
2.00	Truck Drivers	24.00 HR	153.0000	3,672.00	5321453.520835
3.00	Professional Movers RELOCATION OF ALL EQUIPMENT, BOXES AND MISCELLANEOUS ITEMS FROM THE ADULT PROBATION DEPARTMENT WAREHOUSE LOCATED AT 4734 WEST CHICAGO AVENUE, CHICAGO, ILLINOIS TO THE COUNTY WAREHOUSE LOCATED AT 4545 WEST CERMAK, CHICAGO, ILLINOIS. INCLUDES THE COST OF 3 STRAIGHT TRUCKS, 3 DRIVERS ,3 PROFESSIONAL MOVERS AND ALL ADDITIONAL COSTS FOR 3 DAYS 8 HOURS PER DAY.	24.00 HR	90.0000	2,160.00	5321453.520835
***** Total Order *****				8,640.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT

Maureen Noonan

10/10/12 BR

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

183145

dl BR New

Requisition # **OR 105940** Contract # _____

Open Date

Ship To: 8000005 Adult Probation - Administrat
Cook County Administration Off
69 W Washington Ste 1940
Chicago IL 60602

Supplier: 75995 Delivery Instructions:
Maureen Noonan
312-603-0259

Buyer Number 724150 Supervisor 40
Bid/Sole Src Code
Business Unit 5321453
Internal Req Number 25324069
Board Apr Date & Item
Requisition Date 9/24/2012
Date Needed 9/24/2012

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UCM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1,000	961	Straight Trucks	<	3.00	DY	936.0000	2,808.00	5321453.520835
2,000	961	Truck Drivers	<	24.00	HR	153.0000	3,672.00	5321453.520835
3,000	961	Professional Movers	<	24.00	HR	90.0000	2,160.00	5321453.520835
RELOCATION OF ALL EQUIPMENT, BOXES AND MISCELLANEOUS ITEMS FROM THE ADULT PROBATION DEPARTMENT WAREHOUSE LOCATED AT 4734 WEST CHICAGO AVENUE, CHICAGO, ILLINOIS TO THE COUNTY WAREHOUSE LOCATED AT 4545 WEST CERMAK, CHICAGO, ILLINOIS. INCLUDES THE COST OF 3 STRAIGHT TRUCKS, 3 DRIVERS, 3 PROFESSIONAL MOVERS AND ALL ADDITIONAL COSTS FOR 3 DAYS 8 HOURS PER DAY.								
						Total of Items Ordered	8,640.00	

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., item # & activity numbers indicated above accurately reflect the specific line item requested. This requisition approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to great same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER
Maureen Noonan
BUREAU or DEPARTMENT HEAD

Maureen Noonan, Director of Finance

ACCT # _____
DATE _____ BY _____

2012 SEP 25 PM 1:47
OFFICE OF THE PURCHASING AGENT

THE BOARD OF COMMISSIONERS

TONI PRECKWINKLE

PRESIDENT

EARLEAN COLLINS	1st Dist.	PETER N. SILVESTRI	9th Dist.
ROBERT STEELE	2nd Dist.	BRIDGET GAINER	10th Dist.
JERRY BUTLER	3rd Dist.	JOHN P. DALEY	11th Dist.
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DEBORAH SIMS	5th Dist.	LARRY SUFFREDIN	13th Dist.
JOAN PATRICIA MURPHY	6th Dist.	GREGG GOSLIN	14th Dist.
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		ELIZABETH "LIZ" DOODY GORMAN	17th Dist.



COOK COUNTY
BUREAU OF ECONOMIC DEVELOPMENT

ANNA B. ASHCRAFT, J.D.
DIRECTOR
REAL ESTATE MANAGEMENT DIVISION

George W. Dunne Cook County Office Building
69 W. Washington, Suite 3000
Chicago, Illinois 60602-4053
TEL: (312) 603-0040
FAX: (312) 603-9840

MEMORANDUM

TO: Maureen Noonan, Director of Finance
Cook County Adult Probation

FROM: Cook County Space Allocation Committee

DATE: September 20, 2012

REQUEST: SR-46

USING DEPARTMENT: Adult Probation

The Space Allocation Committee has reviewed the request from the Adult Probation Department for storage space at the Hawthorne Warehouse to store files and supplies currently located in leased space at 4734 W. Chicago Avenue. The lease for this property expires 10/31/2012 and will not be renewed. Lease savings total \$280,000 per lease year.

Decision: The Space Allocation Committee approves this request on the terms set forth.

Space Allocated: floor Space at 4545 as defined on the attached floor plan

Terms and Conditions: Adult Probation will utilize the space for storage of files, supplies and office space for one on-site staff person.

Term: Indefinite

Improvements: Installation of partition wall, door and shelving for file storage will be paid for by Adult Probation Fund #2800847.

Equipment / Furniture: Adult Probation to provide, set-up and install as required

Real Estate Management Division

By: [Signature]
Date: 9/20/2012

Budget and Management Services

By: [Signature]
Date: 9/20/2012

Facilities Management

By: [Signature]
Date: 9/20/12

Office of Capital Planning and Policy

By: [Signature]
Date: 9/20/12

Bureau of Administration

By: [Signature]
Date: 9/20/12

Accepted:

By: [Signature]
Maureen Noonan, Director of Finance
Cook County Adult Probation
Date: 9-24-12



REO



STATE OF ILLINOIS
CIRCUIT COURT OF COOK COUNTY
ADULT PROBATION DEPARTMENT

Timothy C. Evans
Chief Judge

GEORGE W. DUNNE
COOK COUNTY OFFICE BUILDING
69 WEST WASHINGTON STREET, SUITE 1940
CHICAGO, ILLINOIS 60602
TEL: (312) 603-0240
FAX: (312) 603-9993
TDD: (773) 869-6880

Jesús Reyes, AM, LCSW
Acting Chief Probation Officer

COOK COUNTY ADULT PROBATION DEPARTMENT
BID FOR RELOCATION SERVICES

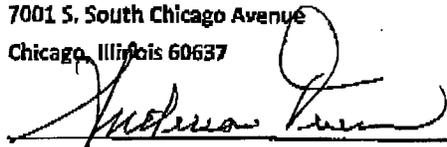
FROM: 4734 WEST CHICAGO AVENUE
CHICAGO, ILLINOIS

TO: 4545 WEST CERMAK
CHICAGO, ILLINOIS

SCOPE: Relocation of all equipment, boxes and miscellaneous equipment from 4734 W. Chicago Avenue to Hawthorne Warehouse 4545 W. Cermak.
The quote should include the cost of 3 straight trucks, 3 drivers and 2 professional movers.
Quote should include all costs to be incurred.

ITEM #:	Description	Quantity	Cost ⁰⁰	Total ⁰⁰
1	Straight Trucks	3	\$ <u>936⁰⁰</u>	\$ <u>2808⁰⁰</u>
			Per day	X 3 Days
2	Drivers	3	\$ <u>153⁰⁰</u>	\$ <u>3672⁰⁰</u>
			Per Hour	X 24 Hours
3	Professional Movers	2	\$ <u>90⁰⁰</u>	\$ <u>2160⁰⁰</u>
			Per Hour	X 24 Hours
TOTAL QUOTE				\$ <u>8640⁰⁰</u>

REO Movers & Van Lines
7001 S. South Chicago Avenue
Chicago, Illinois 60637


Mr. Anderson Turner



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Pickens



STATE OF ILLINOIS
CIRCUIT COURT OF COOK COUNTY
ADULT PROBATION DEPARTMENT

GEORGE W. DUNNE
COOK COUNTY OFFICE BUILDING
69 WEST WASHINGTON STREET, SUITE 1040
CHICAGO, ILLINOIS 60602
TEL: (312) 603-0210
FAX: (312) 603-0203
TDD: (312) 862-0880

Timothy C. Evans
Chief Judge

Jesús Reyes, AM, LCSW
Chief Probation Officer

COOK COUNTY ADULT PROBATION DEPARTMENT
BID FOR RELOCATION SERVICES

FROM: 4734 WEST CHICAGO AVENUE
CHICAGO, ILLINOIS

TO: 4545 WEST CERMAK
CHICAGO, ILLINOIS

SCOPE: Relocation of all equipment, boxes and miscellaneous equipment from 4734
W. Chicago Avenue to Hawthorne Warehouse 4545 W. Cermak.
The quote should include the cost of 3 straight trucks, 3 drivers and 2 professional
movers.
Quote should include all costs to be incurred.

ITEM #:	Description	Quantity	Cost	Total
1	Straight Trucks	3	\$ <u>126.00</u> Per day	\$ <u>3024.00</u> X 3 Days
2	Drivers	3	\$ <u>180.00</u> Per Hour	\$ <u>4,320.00</u> X 24 Hours
3	Professional Movers	2	\$ <u>108.00</u> Per Hour	\$ <u>1,728.00</u> X 24 Hours (16 Hours) - Not 24H
TOTAL QUOTE				\$ <u>9,072.00</u>

Pickens Kane Companies
410 N. Milwaukee Avenue
Chicago, Illinois 60654

Mr. Larry Planert



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midway



STATE OF ILLINOIS
CIRCUIT COURT OF COOK COUNTY
ADULT PROBATION DEPARTMENT

Timothy C. Evans
Chief Judge

Jesús Reyes, AM, LCSW
Acting Chief Probation Officer

GEORGE W. DUNN
COOK COUNTY OFFICE BUILDING
69 WEST WASHINGTON STREET, SUITE 1940
CHICAGO, ILLINOIS 60602
TEL: (312) 603-0240
FAX: (312) 603-9993
TDD: (773) 869-6880

COOK COUNTY ADULT PROBATION DEPARTMENT
BID FOR RELOCATION SERVICES

FROM: 4734 WEST CHICAGO AVENUE
CHICAGO, ILLINOIS

TO: 4545 WEST CERMAK
CHICAGO, ILLINOIS

SCOPE: Relocation of all equipment, boxes and miscellaneous equipment from 4734
W. Chicago Avenue to Hawthorne Warehouse 4545 W. Cermak.
The quote should include the cost of 3 straight trucks, 3 drivers and 2 professional
movers.

Quote should include all costs to be incurred.

2-Part Bid

Part 1
Warehouse Move

ITEM #:	Description	Quantity	Cost	Total
1	Straight Trucks	3	\$ 375 ⁰⁰	\$ 1,125.00
2	Drivers	3	Per day \$ 135 ⁰⁰	X 3 Days \$ 3240 ⁰⁰
3	Professional Movers	2	Per Hour \$ 70 ⁰⁰	X 24 Hours \$ 1680 ⁰⁰
4	Pallets & Materials	1	Per Hour \$ 650 ⁰⁰ per day	X 24 Hours \$ 1950 ⁰⁰ x 3 days
TOTAL QUOTE				\$ 7995 ⁰⁰

Midway Moving and Storage, Inc.
4100 W. Ferdinand Street
Chicago, Illinois 60624

Vince Mene 9/19/12
Mr. Vince Mene



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STATE OF ILLINOIS
CIRCUIT COURT OF COOK COUNTY
ADULT PROBATION DEPARTMENT

Timothy C. Evans
Chief Judge

Jesús Reyes, AM, LCSW
Acting Chief Probation Officer

GEORGE W. DUNNIE
COOK COUNTY OFFICE BUILDING
69 WEST WASHINGTON STREET, SUITE 194H
CHICAGO, ILLINOIS 60602
TEL: (312) 603-0240
FAX: (312) 603-9993
TDD: (773) 869-6880

COOK COUNTY ADULT PROBATION DEPARTMENT
BID FOR RELOCATION SERVICES

FROM: 4734 WEST CHICAGO AVENUE
CHICAGO, ILLINOIS

TO: 4545 WEST CERMAK
CHICAGO, ILLINOIS

SCOPE: Relocation of all equipment, boxes and miscellaneous equipment from 4734
W. Chicago Avenue to Hawthorne Warehouse 4545 W. Cermak.
The quote should include the cost of 3 straight trucks, 3 drivers and 2 professional
movers.
Quote should include all costs to be incurred.

Part 2
OFFICE MOVE

ITEM #:	Description	Quantity	Cost	Total
1	Straight Trucks	3	\$ 375 ⁰⁰	\$ 750 ⁰⁰
2	Drivers	3	Per day \$ 135 ⁰⁰	X 2 days 2 days \$ 2160
3	Professional Movers	2	Per Hour \$ 70 ⁰⁰	X 16 hours 16 hours \$ 1120 ⁰⁰
4	Materials	1	Per Hour \$ 350 ⁰⁰ Per Day	X 16 hours 16 hours \$ 700 ⁰⁰ X 2 days
			TOTAL QUOTE	\$ 4730 ⁰⁰

Midway Moving and Storage, Inc.
4100 W. Ferdinand Street
Chicago, Illinois 60624

Vince Mena 9/19/12
Mr. Vince Mena



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STATE OF ILLINOIS
CIRCUIT COURT OF COOK COUNTY
ADULT PROBATION DEPARTMENT

GEORGE W. DUNNE
COOK COUNTY OFFICE BUILDING
69 WEST WASHINGTON STREET, SUITE 1940
CHICAGO, ILLINOIS 60602
TEL: (312) 603-0240
FAX: (312) 603-9993
TDD: (773) 869-6880

Timothy C. Evans
Chief Judge

Jesús Reyes, AM, LCSW
Acting Chief Probation Officer

September 24, 2012

Ms. Maria de Lourdes Coss
Chief Procurement Officer
118 North Clark Street
Room 1018 – County Building
Chicago, Illinois 60602

Re: 3 quotes for relocation services
Purchase Requisition #105940

Dear Ms. Coss:

Attached is the Adult Probation Department's request for professional moving services in the amount of \$8,640.00 to Reo Movers & Van Lanes, Inc.

We requested and received approval to close our leased office and warehouse facility effective October 31, 2012, located at 4734 West Chicago Avenue and move to the County Hawthorne Warehouse at 4545 W. Cermak. In order to vacate these premises by that date we have received three (3) moving quotes from three (3) different vendors and request award Reo Movers and Van Lanes, Inc., who is the lowest bidder meeting specifications. We have attached all three quotes for your review.

Because of the time factor we are requesting that this be processed as soon as possible. Thank you for your consideration in this matter and if additional information is needed please contact this office at 312-603-0259.

Sincerely,

Maureen Noonan
Director of Finance



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