



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
769460

DATE  
12/5/2012  
F.O.B. POINT

PURCHASE ORDER NO.  
**183708 - 000- OP**  
REQUISITION NO.  
00105907 OR

MB Real Estate  
50 W Washington St Ste 1203  
Chicago IL 60602

COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

**SHIP TO** Clerk of the Circuit Court -Law Divisio  
Richard J. Daley Center  
50 W Washington St Rm 801  
Chicago IL 60602-3002

**DELIVERY INSTRUCTIONS**

Danna E. Hall 312.603.7265 69 W.  
Washington, 25th floor

DEPT NO  
3350406 Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Demolition/Removal Demolish and remove the counter located in Room 802  Location of Project: Richard J. Daley Center 50 W. Washington Domestic Relations, Room 802 Chicago, IL 60602  Vendor must remove all debris upon completion of job.	1.00 LT	1,942.0000	1,942.00	1100.300357
2.00	Management Cost Requisition #23350083	1.00 LT	58.2600	58.26	1100.300357
***** Total Order *****				2,000.26	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.  
PURCHASING AGENT Date:

*[Signature]*  
12/21/12 BA

9/24/12

Report: R56REQ2

**Purchase Requisition**  
Office of the Purchasing Agent  
Cook County of Illinois

#28  
DEA

Purchase Order Number

183-208

Q1 Priga

Requisition # OR 105907 Contract #

Ship To: 8000095 Clerk of the Circuit Court -1a  
Richard J. Daley Center  
50 W Washington St Rm 80  
Chicago IL 60602-3002

Supplier: 759450 MB Real Estate  
50 W Washington St  
Chicago IL 60602

Buyer Number 724151 Supervisor 50  
Bid/Sole Src Code SOLE  
Business Unit 3350406  
Internal Req Number 23350083  
Board App Date & Term 9/20/2012  
Requestion Date 9/20/2012  
Date Needed 9/20/2012

One Time Purchase Yes No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_ Prior Contract No. \_\_\_\_\_ Expiration Date \_\_\_\_\_ Emergency No. \_\_\_\_\_

Line #	Commodity	Description	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1,000	962	Demolition/Removal	1.00	LT	1,942.0000	1,942.00	3350406,530605
Demolish and remove the counter located in Room 802							
Location of Project: Richard J. Daley Center 50 W. Washington Domestic Relations, Room 802 Chicago, IL 60602							
Vendor must remove all debris upon completion of job.							
2,000	962	Management Cost	1.00	LT	58.2600	58.26	3350406,530605
Requisition #23350083							
Total of Items Ordered							2,000.26

**CERTIFICATION**  
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

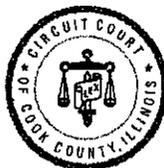
PURCHASING USE ONLY

REQUISITIONER \_\_\_\_\_ BUREAU or DEPARTMENT HEAD \_\_\_\_\_

*Edna Wiles*  
9/25/12

ACCT # \_\_\_\_\_ DATE \_\_\_\_\_ BY \_\_\_\_\_

**DOROTHY BROWN**  
CLERK OF THE CIRCUIT COURT



**FINANCE BUREAU**  
Richard J. Daley Center  
Room 1005  
Chicago, Illinois 60602  
(312) 603-5355  
FAX (312) 603-3970  
[www.cookcountyclerkofcourt.org](http://www.cookcountyclerkofcourt.org)

**OFFICE OF THE CLERK OF THE CIRCUIT COURT OF COOK COUNTY**

September 24, 2012

Ms. Maria de Lourdes Coss  
Chief Procurement Officer  
118 North Clark Street, Room 1018  
Chicago, Illinois, 60602

Dear Ms. Coss:

Please find attached sole source System Requisition #105907 (Internal Requisition #23350083) in the amount of \$2,000.26 for the demolition and removal of a counter in the Domestic Relations Department on the 8<sup>th</sup> floor of the Richard J. Daley Center.

MB Real Estate has exclusive authorization for any construction that may be needed within the confines of the Richard J. Daley Center, 50 W. Washington building. MB Real Estate has selected Bear Construction to perform the removal of the counter.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Dorothy Brown".

Dorothy Brown  
Clerk of the Circuit Court

## Carolynn Jones (Purchasing)

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**From:** CC Procurement (Purchasing)  
**Sent:** Wednesday, October 17, 2012 5:41 PM  
**To:** Priya Yalamanchi (Bureau of Technology); peter.wasserman@accenture.com  
**Cc:** Carolynn Jones (Purchasing); Nikki R. Hutson (nrhutson@cookcountycourt.com)  
**Subject:** FW: Sole Source, System #105907(#23350083)  
**Attachments:** scan0001.pdf

Please assign to Priya.

Brandie

*Brandie V. Knazze, MSPPM, CPPO*  
*Deputy Procurement Officer*  
*Cook County*  
*118 N. Clark Street, Room 1018*  
*Chicago, IL 60602*  
*(312) 603-3075*  
[brandie.knazze@cookcountyil.gov](mailto:brandie.knazze@cookcountyil.gov)

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**From:** Nikki R. Hutson [<mailto:nrhutson@cookcountycourt.com>]  
**Sent:** Friday, September 28, 2012 3:22 PM  
**To:** CC Procurement (Purchasing)  
**Cc:** Danna E. Hall; Phyllis Z. Adams; Clifford I. Osuji  
**Subject:** Sole Source, System #105907(#23350083)

Thanks you cc procurement!!!

Nikki Hutson, Administrative Assistant  
Financial Planning & Control  
69 W. Washington, Room 2500  
Chicago, IL 60602  
312-603-5386 Phone  
312-603-5013 Fax  
[nrhutson@cookcountycourt.com](mailto:nrhutson@cookcountycourt.com)



**RE: P.O.#183708 - BU 3350406 Dept. Clerk of the Circuit Court**

Peter Kocerka (Budget) [peter.kocerka@cookcountyil.gov]

**Sent:** Wednesday, December 12, 2012 2:45 PM

**To:** Danna E. Hall; Priscilla R. Thomas; Brenda Beard (Procurement) [brenda.beard@cookcountyil.gov]

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It's not on hold anymore Danna.

Brenda & Priscilla,  
Can you please let us know if there are any issues with this PO?

Thanks,  
Peter

Peter Kocerka  
Cook County Government  
Department of Budget and Management Services  
118 N. Clark Street, Room 1100  
Chicago, IL 60602

Peter.Kocerka@cookcountyil.gov  
Phone 312-603-6856  
Fax 312-603-4757

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**From:** Danna E. Hall [mailto:dehall@cookcountycourt.com]  
**Sent:** Wednesday, December 12, 2012 1:24 PM  
**To:** Peter Kocerka (Budget)  
**Subject:** FW: P.O.#183708 - BU 3350406 Dept. Clerk of the Circuit Court

Hi Peter,  
I received this e-mail stating that the P.O. was on Budget Hold.  
See below

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**From:** Priscilla R. Thomas  
**Sent:** Wednesday, December 05, 2012 10:24 AM  
**To:** [budget@cookcountyil.gov](mailto:budget@cookcountyil.gov)  
**Cc:** Danna E. Hall; Phyllis Z. Adams  
**Subject:** P.O.#183708 - BU 3350406 Dept. Clerk of the Circuit Court

Please release from budget hold.

Thank you.

Sincerely,

Priscilla Thomas  
Purchasing Analyst/Manager  
Clerk of the Circuit Court of Cook County  
69 W. Washington, Suite 2500  
Chicago, IL 60602  
(312) 603-5863 office  
(312) 603-5013 fax  
[email:prthomas@cookcountycourt.com](mailto:prthomas@cookcountycourt.com)

## **Priya Yalamanchi (Bureau of Technology)**

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**From:** Danna E. Hall <dehall@cookcountycourt.com>  
**Sent:** Thursday, October 18, 2012 3:46 PM  
**To:** Priya Yalamanchi (Bureau of Technology)  
**Cc:** Angela M. Russell  
**Subject:** RE: REQ#105907OR

Hey Priya,

There is no indication on the quote that the price will expire within 30 days. Let's move forward with the approval☺  
thanks

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**From:** Priya Yalamanchi (Bureau of Technology) [<mailto:priya.yalamanchi@cookcountyl.gov>]  
**Sent:** Thursday, October 18, 2012 2:40 PM  
**To:** Danna E. Hall  
**Subject:** REQ#105907OR

Good Afternoon Danna,

I am currently working on your requisition in the Procurement Department for the demolition and removal of the counter in the Domestic Relations Dept. I would need an updated quote from the vendor saying their new quote is good for 30 days, as soon as possible. Since the quote that was with the requisition was from September 13, 2012, and it is past 30 days. Thanks!

Priya Yalamanchi



**Cook County  
Office of the Purchasing Agent**

**Sole Source Justification**

<b>General Information</b>	Date: 9/24/2012
Unit/Department: Clerk of the Circuit Court	Phone No. 312-603-7265
Contact Name: Danna E. Hall	Email: dehall@cookcountycourt.com

<b>Vendor Information</b>	Requisition No. 105907(#23350083)
Name: MB Real Estate	Purchase Order No.
Address: 50 W. Washington St. Suite 1203 Chicago, IL 60602	Contract No.

**Description.** Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

MB Real Estate will manage the demolition and removal of the counter in the Domestic Relations department located on the 8<sup>th</sup> floor of the Richard J. Daley Center, 50 W. Washington, Chicago, IL 60602.

**Type.** Please select one of the options and explain below.

Single Source     
  Proprietary/Copyright Restrictions     
  Equipment Compatibility  
 Patented Product     
  Exclusive or Unique Capability     
  Other, please explain

---

Explanation: Why is this product or service the only one that would satisfy the requirement(s)?

MB Real Estate is the building management company. They have exclusive authorization in regards to any construction that is needed within the confines of the Richard J. Daley Center.

**Due Diligence.** Describe the due diligence performed that led to the conclusion that this is a sole source.

Vendor is the property owner; therefore, research was not required. All work orders have to be handled by MB Real Estate.

<b>Department Recommendation</b>	
Requestor: Danna E. Hall	Date: 9/24/2012
Department Head: Phyllis Adams	Date: 9/24/2012

<b>Purchasing Agent Approval</b>	
Signature:	Date: 12/21/12 BJA

# Real Estate

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September 13, 2012

Angela Russell  
Clerk of the Circuit Court of Cook County  
69 West Washington  
Chicago, IL 60602

**RE: Bear Construction Contracting**

Angela:

This letter is in response to your request for written documentation explaining our procurement preference of Bear Construction for completion of your demolition and construction requests.

There are several other factors that we consider when recommending Cable Communications for electrical work in the Daley Center and are as follows:

- 1) Bear Construction staffs and subcontracts Union employees that are fully trained to work in an asbestos containing environment. Due to the nature of your request, the electricians will be exposed to ACM, asbestos containing material.
- 2) As a result of Bear Construction' current presence within the Daley Center, your request would be performed in the most time and cost effective manner. We would be able to avoid several costs for mobilization and any issues regarding the availability of laborers.
- 3) Bear Construction is heavily involved in several other active projects in the Building and their familiarity with the Building enables them to prepare very competitive pricing. Bear is currently handling the remodeling of your 6<sup>th</sup> Floor space, of which they were the low bid.
- 4) Bear Construction has submitted a fully compliant Certificate of Insurance.
- 5) We considered performing the labor and work with our in house staff, but the costs proved to be more expensive than Bear Construction.

I hope that this letter will address any of the issues and concerns that you may have regarding our suggestion for Bear Construction to handle the proposed work on the 8<sup>th</sup> floor. If you have any questions or concerns, please let me know. Thanks in advance for your cooperation.

Richard J. Daley Center  
50 West Washington, Suite 1203  
Chicago, Illinois 60602  
312.603.7980  
fax 312.603.5800

# Real Estate

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September 13, 2012

Angela Russell  
Cook County Clerk  
69 West Washington  
Chicago, Illinois 60602

RE: 8<sup>th</sup> Floor Counter Demolition and Removal

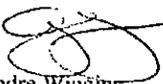
Dear Angela:

Per your request for a quote, see below the prospective costs associated with demolishing and removing the counter located in Room 802. The proposal from Bear Construction is also attached. The cost summary for this work is as follows:

Bear Construction proposal dated September 10, 2012.....	\$1,942.00
3% Construction Management Costs.....	\$58.26
<b>Total cost of work.....</b>	<b>\$2,000.26</b>

Please review this proposal and indicate your acceptance by signing below. I will move forward with scheduling the work once I have received the signed acceptance letter. Let me know if you have any further questions. Thank you.

Sincerely,  
**MB REAL ESTATE**

  
Andre Wiggins  
Assistant General Manager

REVIEWED AND ACCEPTED BY:

\_\_\_\_\_  
Name Date

## **Priya Yalamanchi (Bureau of Technology)**

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**From:** Danna E. Hall <dehall@cookcountycourt.com>  
**Sent:** Tuesday, October 23, 2012 1:35 PM  
**To:** Priya Yalamanchi (Bureau of Technology)  
**Cc:** Angela M. Russell  
**Subject:** FW: REQ#105907OR - Domestic Relations Project - Demolition & Removal of Counter

Hi Priya,  
Please see e-mail below that states the quote is still valid☺

---

**From:** Angela M. Russell  
**Sent:** Tuesday, October 23, 2012 9:55 AM  
**To:** Danna E. Hall  
**Subject:** FW: REQ#105907OR - Domestic Relations Project - Demolition & Removal of Counter

It is still valid, see below. Can you see how far we are from getting the official okay to move forward. Bear Constructions would like to do this work at the same time as the work being conducted on the 6<sup>th</sup> floor (Capital Planning Project) if possible.

Thanks.

Angela M. Russell  
Facilities Management  
Clerk of the Circuit Court  
69 W. Washington Suite 2500  
Chicago, IL 60602  
312-603-6489 (Office)  
312-603-2686 (Fax)  
[amrussell@cookcountycourt.com](mailto:amrussell@cookcountycourt.com)

*“Committed to Essential, Exceptional and Ethical Leadership”*

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**From:** Tim Klinger [<mailto:tklinger@bearcc.com>]  
**Sent:** Tuesday, October 23, 2012 9:49 AM  
**To:** Dan Aboutar  
**Cc:** Angela M. Russell; Andre Wiggins  
**Subject:** RE: REQ#105907OR - Domestic Relations Project - Demolition & Removal of Counter

It is still valid. Can we do this with the 6<sup>th</sup> floor work?

Timothy J. Klinger LEED AP  
Project Executive  
Bear Construction Company  
1501 Rohlwing Road  
Rolling Meadows, IL 60008  
847-222-7514 direct  
847-409-2308 cell  
847-222-9910 fax  
[tklinger@bearcc.com](mailto:tklinger@bearcc.com)  
visit [www.bearcc.com](http://www.bearcc.com)



---

**From:** Dan Aboutar [<mailto:daboutar@mbres.com>]  
**Sent:** Tuesday, October 23, 2012 9:37 AM  
**To:** Tim Klinger  
**Cc:** Angela M. Russell; Andre Wiggins  
**Subject:** FW: REQ#105907OR - Domestic Relations Project - Demolition & Removal of Counter

Tim,

Can you confirm that the attached proposal is still valid?

Thanks,  
Dan

**Dan Aboutar**  
Project Services

**MB Real Estate** - celebrating 30 years  
181 W. Madison, Suite 4700 | Chicago, IL 60602  
P: 312.558.3811 | C: 708.955.5599  
[daboutar@mbres.com](mailto:daboutar@mbres.com)

[www.mbres.com](http://www.mbres.com)    [View Available Space](#)

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**From:** Angela M. Russell [<mailto:amrussell@cookcountycourt.com>]  
**Sent:** Tuesday, October 23, 2012 9:19 AM  
**To:** Andre Wiggins  
**Cc:** Dan Aboutar  
**Subject:** FW: REQ#105907OR - Domestic Relations Project - Demolition & Removal of Counter

Andre,

Can you please confirm that the pricing has not changed on the attached. As you can see from the thread below the County is worried that there was a 30 day expiration but the proposal does not indicate that anywhere. Thanks.

Angela M. Russell  
Facilities Management

Clerk of the Circuit Court  
69 W. Washington Suite 2500  
Chicago, IL 60602  
312-603-6489 (Office)  
312-603-2686 (Fax)  
[amrussell@cookcountycourt.com](mailto:amrussell@cookcountycourt.com)

*"Committed to Essential, Exceptional and Ethical Leadership"*

---

**From:** Danna E. Hall  
**Sent:** Tuesday, October 23, 2012 9:02 AM  
**To:** Angela M. Russell  
**Subject:** FW: REQ#105907OR - Domestic Relations Project - Demolition & Removal of Counter

Hi Angela,

Would you please have Andre to confirm that the pricing is still the same for the Domestic Relations Project of Demolition & Removal of the Counter.

Thank you

---

**From:** Priya Yalamanchi (Bureau of Technology) [<mailto:priya.yalamanchi@cookcountyil.gov>]  
**Sent:** Tuesday, October 23, 2012 8:49 AM  
**To:** Danna E. Hall  
**Subject:** RE: REQ#105907OR

Hey Danna,  
But I need an indication from the company, it can also be in a form of an email.

Thanks  
Priya

---

**From:** Danna E. Hall [<mailto:dehall@cookcountycourt.com>]  
**Sent:** Thursday, October 18, 2012 3:46 PM  
**To:** Priya Yalamanchi (Bureau of Technology)  
**Cc:** Angela M. Russell  
**Subject:** RE: REQ#105907OR

Hey Priya,

There is no indication on the quote that the price will expire within 30 days. Let's move forward with the approval☺  
thanks

---

**From:** Priya Yalamanchi (Bureau of Technology) [<mailto:priya.yalamanchi@cookcountyil.gov>]  
**Sent:** Thursday, October 18, 2012 2:40 PM  
**To:** Danna E. Hall  
**Subject:** REQ#105907OR

Good Afternoon Danna,

I am currently working on your requisition in the Procurement Department for the demolition and removal of the counter in the Domestic Relations Dept. I would need an updated quote from the vendor saying their new quote is good for 30 days, as soon as possible. Since the quote that was with the requisition was from September 13, 2012, and it is past 30 days. Thanks!

Priya Yalamanchi