



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
839515

Wallace Paving Inc  
400 E North Ave #2  
Streamwood IL 60107

DATE  
10/4/2012  
F.O.B. POINT

PURCHASE ORDER NO.  
183132 - 000- OP  
REQUISITION NO.  
00105852 OR

COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Cook County Highway Dept  
69 W Washington St Rm 2307  
Chicago IL 60602

DELIVERY INSTRUCTIONS  
Ed Tully 708.387.4059

DEPT NO	
5011881	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	small order purchase asphalt paving of driveway apron to prevent hazardous conditions at 206 Landwehr in Northbrook, IL on Cook County right of way three (3) quotes attached	.00 EA	3,000.0000	3,000.00	5011881.530590
***** Total Order *****				3,000.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date:

*Maria de Jesus Lopez*  
10/10/12

Purchase Requisition  
Office of the Purchasing Agent  
Cook County of Illinois

81 BK New Callen  
Purchase Order Number  
**183132** OR

Requisition # **OR 105852** Contract #

Ship To: 96493 Cook County Highway Dept  
69 W Washington St Rm 2307  
Chicago IL 60602

Delivery Instructions: Ed Tully  
708.387.4059

Buyer Number 724150 Supervisor 40  
Bid/Sole Src Code SSP  
Business Unit 5011881  
Internal Req Number 12501026  
Board App Date & Item 9/18/2012  
Requestion Date 9/18/2012  
Date Needed 9/18/2012

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line #	Commodity Description	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	961 small order purchase		EA	3,000.0000	3,000.00	5011881.530590
asphalt paving of driveway apron to prevent hazardous conditions at 206 Landwehr in Northbrook, IL on Cook County right of way three (3) quotes attached						
				Total of Items Ordered	3,000.00	

CERTIFICATION  
I hereby certify that the items and/or services above are necessary for this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of Cook County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

  
BUREAU or DEPARTMENT HEAD

CCA APPROVED BUDGETARY ACCOUNT PURCHASING USE ONLY

2012 SEP 26 PM 3:54  
2012 SEP 26 PM 3:54  
2012 SEP 26 PM 3:54

REQUISITIONER DATE BY

THE BOARD OF COMMISSIONERS  
TONI PRECKWINKLE  
PRESIDENT

EARLEAN COLLINS	1 <sup>st</sup> Dist.	PETER N. SILVESTRI	9 <sup>th</sup> Dist.
ROBERT STEELE	2 <sup>nd</sup> Dist.	BRIDGET GAINER	10 <sup>th</sup> Dist.
JERRY BUTLER	3 <sup>rd</sup> Dist.	JOHN P. DALEY	11 <sup>th</sup> Dist.
WILLIAM M. BEAVERS	4 <sup>th</sup> Dist.	JOHN A. FRITCHEY	12 <sup>th</sup> Dist.
DEBORAH SIMS	5 <sup>th</sup> Dist.	LAWRENCE SUFFREDIN	13 <sup>th</sup> Dist.
JOAN PATRICIA MURPHY	6 <sup>th</sup> Dist.	GREGG GOSLIN	14 <sup>th</sup> Dist.
JESUS G. GARCIA	7 <sup>th</sup> Dist.	TIMOTHY O. SCHNEIDER	15 <sup>th</sup> Dist.
EDWIN REYES	8 <sup>th</sup> Dist.	JEFFREY R. TOBOLSKI	16 <sup>th</sup> Dist.
		ELIZABETH ANN DOODY GORMAN	17 <sup>th</sup> Dist.



COOK COUNTY  
BUREAU OF ADMINISTRATION  
DEPARTMENT OF HIGHWAYS  
John Yonan, P.E.  
Superintendent  
George W. Dunne Cook County Office Building  
69 West Washington Street 23<sup>rd</sup> Floor  
Chicago, Illinois 60602-3007  
Telephone (312) 603-1601  
Fax (312) 603-9945

September 26, 2012

Ms. Maria De Lourdes Coss  
Purchasing Agent  
Purchasing Department  
118 N. Clark Street – Room 1018  
Chicago, IL 60602

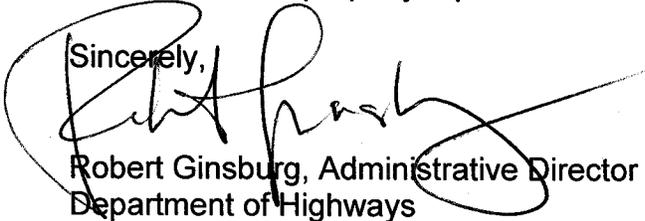
Re: Small Order Purchase  
Business Unit: 5011881  
Account No. 530590  
Requisition No. 12501026  
Fiscal Impact: \$ 3,000.00

Dear Ms. Coss:

Please allow this letter to serve as justification for our requisition No. 105852-OR to be issued to the lowest bidder meeting specifications, Wallace Paving, in the amount of \$3,000.00 for asphalt paving of a driveway apron on the County's right of way.

After the County Highway Department initiated right of way repairs in front of 206 Landwehr in Northbrook, rain water was still settling on the driveway. Upon further investigation, the Highway Department has determined that asphalt repaving is necessary to alleviate the water from settling on the driveway. The asphalt is deteriorating due to the faulty grade installation and could become hazardous if not properly repaired.

Sincerely,

  
Robert Ginsburg, Administrative Director  
Department of Highways

For: John Yonan, P.E.  
Superintendent of Highways  
Cook County, Illinois

PROCUREMENT  
2012 SEP 26 PM 3:55  
RECEIVED  
OFFICE OF THE  
PURCHASING AGENT

SEP 26 2012  
PM 3:54  
OFFICE OF THE  
PURCHASING AGENT

**WORK REQUEST BID SHEET**

**Cook County Highway Maintenance Bureau**

**Work Location: 206 Landwehr, Northbrook**

**Type of Work Requested: Asphalt paving of driveway apron**

**Contact Person: Edward Tully, Maintenance Bureau Chief  
(708) 387-4058**

**SCOPE OF WORK**

- Remove existing asphalt surface
- Haul away and dispose debris
- Re-grade existing stone
- Add or remove stone as necessary for proper grade
- Rolls surface to be entirely compact
- Clean up any / all excess debris from work site and dispose of
- Stake off area

**SPECIFICATIONS**

- Approximate size of driveway apron is 15' x 35' (recommend site inspection to get exact measurement)
- Pave with an average depth of 2.0 inches of Illinois class I bituminous concrete binder (asphalt)
- Roll to an approximate compacted depth of 1.5 inches

**TOTAL BID AMOUNT** 3,000.00

- Please return this work request through fax to (708) 485-2570
- Fax is due by Thursday, September 6, 2012

*Wallace Paving*

*Nick Wallace -- 312-301-8030  
cell*

09/04/2012 05:31 6304692050

PROFESSIONAL PAVING

PAGE 02/02

Sep 04 2012 2:19PM DIST 3 HIGHWAY

17084852570

P. 2

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*L 4 J Paving Inc.*

TOTAL BID AMOUNT \$ 3,125 -

- Please return this work request through fax to (708) 485-2570
- Fax is due by Thursday, September 6, 2012

09/07/2012 14:12 18476951102

BRASCOINC

PAGE 02/02



**PROPOSAL / ACCEPTANCE**

1092 BLUFF CITY BOULEVARD  
ELGIN, IL 60120

PHONE: 847-695-1100  
FAX: 847-695-1102  
CELL: 847-354-3919

PROPOSAL SUBMITTED TO <b>Cook County Highway Dept.</b>		PHONE <b>708-387-4058</b>	DATE <b>Sept. 5, 2012</b>
STREET <b>901 W. 26<sup>th</sup> St</b>		JOB NAME <b>Apron Removal and Replacement-206 Landwehr-NB</b>	
CITY, STATE AND ZIP CODE <b>LaGrange Park, IL 60526</b>		JOB LOCATION <b>Fax: 708-485-2570</b>	
ARCHITECT <b>Attn: Ed Tully</b>	DATE OF PLANS <b>Sept. of 2012</b>	JOB PHONE	

We hereby submit specifications and estimates for:

All work is quoted to be done on a M-F schedule.

**Scope of Work:**

- Remove existing asphalt from an area of approx. 525 s.f. and dispose off site.
- Regrade and recompact the existing stone base.
- Add or remove stone as necessary
- Clean up debris when finished.
- Install 2" of binder asphalt compacted to a thickness of 1 1/2"
- Install a 1 1/2" compacted surface layer of asphalt over the binder.

Cost for this work-----\$4,450.00

**We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:**

\_\_\_\_\_ dollars (\_\_\_\_\_)

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practice. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon permits, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

Authorized Signature \_\_\_\_\_

Valid thru 11/1/12

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days

**Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.**

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

