



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
782738

DATE  
8/27/2012  
F.O.B. POINT

PURCHASE ORDER NO.  
**182667 - 000- OP**  
REQUISITION NO.  
00105416 OR

Applied Industrial Technologies In  
4643 W 138th St  
Crestwood IL 60445

COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

**SHIP TO** Facilities Management  
Criminal Justice Administration Bldg  
2650 S. California Avenue  
CHICAGO IL 60608-5145

**DELIVERY INSTRUCTIONS**  
Jim Vikotra 773-674-3291

DEPT NO	
2001118	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	V-belt, banded gdyr 3/5v1400 V-belt, banded gdyr 3/5v1400 As per attached quote# 3580094825 Req# 22000611	1.00 EA	171.2500	171.25	2001118.530275
***** Total Order *****				171.25	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

**PURCHASING AGENT**

Date:

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Maria del Rosario Cero*

8/28/12 AT

# Purchase Requisition

## Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

**182667**

Requisition # **OR 105416** Contract #

Open Date

Ship To: 8000409 Facilities Management  
Criminal Justice Administratio  
2650 S. California Avenue  
CHICAGO IL 60608-5145

Delivery Instructions:  
Jim Vikotra  
773-674-3291

Supplier: 782738 Applied Industrial Technologie  
4643 W 138th St  
Crestwood IL 60445

Buyer Number 724151 Supervisor 50  
Bid/Sole Src Code QSP  
Business Unit 2001118  
Internal Req Number 22000611  
Board App Date & Item  
Requisition Date 8/24/2012  
Date Needed 8/24/2012

One Time Purchase Yes No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_ Prior Contract No. \_\_\_\_\_ Expiration Date \_\_\_\_\_ Emergency No. \_\_\_\_\_  
Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

1.000	578	V-belt, banded gdyr 3/5v1400	<	>	1.00	EA	171.2500	171.25	2001118.530275
		V-belt, banded gdyr 3/5v1400							
		As per attached quote# 3580094825							
		Req# 22000611							
Total of Items Ordered								171.25	

**CERTIFICATION**  
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account no. and activity numbers indicated above accurately reflect the specific line item and that the appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

MB Stadin  
REQUISITIONER BUREAU or DEPARTMENT HEAD

CCA APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # \_\_\_\_\_  
DATE \_\_\_\_\_ BY \_\_\_\_\_

# COPY

THE BOARD OF COMMISSIONERS  
TONI PRECKWINKLE  
PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
JERRY BUTLER	3rd Dist.	JOHN A. FRITCHEY	12th Dist.
WILLIAM M. BEAVERS	4th Dist.	LAWRENCE SUFFREDIN	13th Dist.
DEBORAH SIMS	5th Dist.	GREGG GOSLIN	14th Dist.
JOAN P. MURPHY	6th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
JESUS G. GARCIA	7th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
EDWIN REYES	8th Dist.	ELIZABETH ANN DOODY GORMAN	17th Dist.
PETER N. SILVESTRI	9th Dist.		



DEPARTMENT OF  
FACILITIES MANAGEMENT

JIM D'AMICO - DIRECTOR  
DEPARTMENT OF FACILITIES MANAGEMENT  
George W. Dunne Cook County Office Building  
69 W. Washington, Suite 3015  
Chicago, Illinois 60602-4053  
TEL: 312-603-0340  
FAX: 312-603-9990

August 24, 2012

Maria De Lourdes Coss, MPO, CPPA  
Chief Procurement Officer  
Room 1018  
Cook County Building

Dear Ms. Coss:

Please allow this letter to serve as "Small Purchase Request" for Requisition #22000611, Applied Industrial Technologies, Crestwood, IL, for a V-belt.

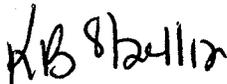
Reason: This V-belt controls the fan unit A-1 that supplies air conditioning to the lower level of the Criminal Court Building.

Fiscal Impact: \$879.94

Account: 2001118.530275

Your assistance in processing this request is appreciated.

Sincerely,

  
Belinda Henderson  
Business Manager  
Facilities Management

BH:kwb  
attachments

**COPY**



**Cook County  
Office of the Chief Procurement Officer**

*Small*

**~~Emergency~~ Purchase Justification**

General Information	Date: <b>8-23-12</b>
Unit/Department: <b>DPM PURCHASING</b>	Phone No.
Contact Name: <b>BELINDA HENDERSON</b>	email

Vendors Solicited	Requisition No. <b>22000611</b>
1. <b>APPLIED 171.25</b>	Purchase Order No. <b>105416</b>
2. <b>Totion Industries 559.06</b>	Contract No.
3. <b>G+O Thermal 350.00</b>	

**Description.** Please provide a description of the situation that is causing this emergency purchase.

**A-1 FAU UNIT IS DOWN. THIS UNITS VARI-DRIVE IS BROKEN CAUSING FAU TO RUN CONSTANTLY AT 100%. THE V BELTS ARE OVERHEATING. THIS HAS CAUSED A FIRE THAT SET OFF FIRE ALARMS THE BUILDING HAD TO BE CLOUED UP AND HE UNIT SHUT DOWN. APPLIED MAIL HAS A SPECIAL BELT THAT WILL OPERATE THE UNIT UNTIL WE CAN FIX THE PROBLEM WITH THE DRIVE**

**Type.** Please select one of the options and explain below.

Threat to Health     
  Damage to County Property     
  Other, please explain  
 Threat to Safety     
  Serious Operational Disruption

**Explanation:** How will the County be damaged/affected by the situation? What are the possible consequences of not acting on the purchase quickly?

**FAU UNIT A-1 SUPPLIES A/C TO LOWER LEVEL OF COURT HOUSE. PEOPLE ARE ALREADY CALLING ABOUT TEMP PROBLEMS WILL BE IN THE 90° NEXT WEEK**

**Other:** Is there a contract that can prevent this type of emergency purchase in the future?

Please explain. **NOT A COMMON PROBLEM. SPECIAL APPLICATION ONE TIME PURCHASE**

<b>Department Recommendation</b>	
Requestor: <b>JIM VILCO</b>	Date: <b>8-23-12</b>
Department Head: <i>Michael C...</i>	Date: <b>8-23-12</b>

<b>Chief Procurement Officer's Approval</b>	Date:
Signature:	

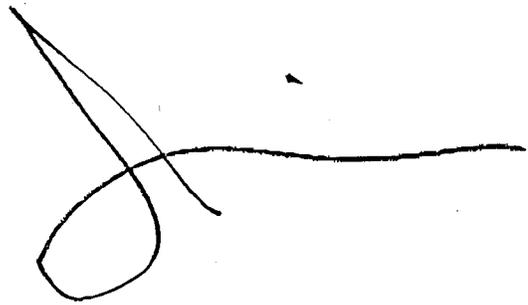
**24 AUG 2012 EDO**

8-23-12

2:05 PM

PURCHASING

THIS IS AN EMERGENCY REQUEST FOR A SPECIAL DUTY 3/5V 1400 REINFORCED BELT THAT IS NEEDED TO GET A-1 SUPPLY FAN BACK-ON LINE. THE A-1 IS BEING RUN AT 100% ALL THE TIME. DUE TO THE FACT THAT THE SPEED-CONTROL HAS BROKEN DOWN AND WILL TAKE SEVERAL WEEKS TO BE REPLACED THE NORMAL BELTS USED ON THE FAN CANNOT TAKE THIS TYPE OF LOAD. AND HAVE MELTED. THE WHOLE LOWER LEVEL OF THE COURT HOUSE IS WITHOUT A/C AND THE TEMPERATURES ARE ABOVE D.O.J STANDARDS THIS UNIT MUST BE IN OPERATION ASAP. OR THE AREA WOULD NEED TO BE EVACUATED



FAX TO

1-312-603-5833



# APPLIED

Industrial Technologies

## Q U O T A T I O N

TO:  
COOK COUNTY FACILITIESMGT  
KATHY WEISS BOTICA  
118 NORTH CLARK, ROOM 1018  
CHICAGO, IL 60602-1286

PAGE 1  
DATE: 08/23/12  
INQUIRY #082312vp921  
QUOTATION # 3580094825  
TERMS: Net 30 Days  
ACCT : 3583291

ATTENTION OF: JIM  
PHONE: (312) 433-4553

SUBTOTAL: \$171.25 *WDS*

LINE# QUANTITY MFG PART DESCRIPTION

UNIT U EXTENDED EST. DELIVERY/  
PRICE M PRICE F.O.B.

1 1.00 GDYR 3/5V1400  
BANDED V-BELT

171.250 EA. 171.25 NEXT DAY  
STOCK

FOR BRIDGEVIEW COURT HOUSE

Quoted prices will be held firm for 15 days from date of this quotation. Orders shipped after 15 days from the date of quotation may be subject to manufacturer increases.

This quotation contains CONFIDENTIAL INFORMATION, may not be disclosed to third parties and is subject to our STANDARD TERMS AND CONDITIONS OF SALE, available at WWW.APPLIED.COM. Buyer's acceptance of shipment or performance and/or payment constitutes acceptance of Applied's terms and conditions.

Returned product is subject to a restocking charge. We are Committed to Customer Satisfaction Through Continuous Improvement. Please reference our quotation number when placing your order with:  
APPLIED INDUSTRIAL TECHNOLOGIES, INC. 4643 WEST 138TH STREET  
CRESTWOOD, IL 60448-1930

SUBMITTED BY:  
Vince Padilla

PHONE: (708) 389-1237  
FAX : (708) 389-1521  
Email-address: SC0388@APPLIED.COM  
ATTENTION: Vince Padilla  
OR: Sheila Madden

DATE: AUG 23, 2012

*X Vince Padilla*



**THERMAL SUPPLY  
COMPANY**

**G & O THERMAL SUPPLY**

7533 W. 99TH PLACE  
BRIDGEVIEW, IL 60455  
Phone: 708-430-6900

Website: www.gothermal.com

**QUOTE**

**Customer Copy**

Quote No.	147450
Date	08/23/12
Page	1

Bill To: Facilities Management 2650 S CALIFORNIA JIM VIKTORA Chicago, IL 60608	Bill From: Facilities Management 2245 W Ogden Ave 5th Floor West Chicago, IL 60612
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TERMS	EXPIRES	QTY	NET 30 DAYS	05	PREPAID	PICKUP
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QUOTES TO	KM	QUOTES TO	JIM VIKTORA
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ITEM	DESCRIPTION	ORDERED	UM	PRICE	UM	EXTENSION
3/5V 1400	GOODYEAR V BELT AVAIL 10 DAYS  8-23-12 	1	EA	350.00	EA	350.00

MERCHANDISE	TAX	FREIGHT	TOTAL
350.00	.00	.00	350.00

WE APPRECIATE YOUR BUSINESS!





# Quotation

## Motion Industries, Inc

1361 S. JEFFERSON STREET  
CHICAGO IL 60607  
PHONE : 312-850-3700  
FAX : 312-850-4085

Date: 08/23/12 PAGE: 1

Note: This estimate is valid for 30 days from the date shown above.  
Prices quoted are for quantities shown. Stock is subject to prior sale.  
MTO quantities considered complete 10% under/over unless noted.

To:  
ATTN: JIM VIKTORA  
COOK COUNTY FACILITY MANG  
2245 W OGDEN 5TH FL W  
CHICAGO, IL 60612

Quote Number: IL01-402435  
Customer P.O.:  
F.O.B.:  
Quote Sent By: GEORGE BERGAMO *PB 8-23-12*  
Terms: 1% 10&25thNET 30  
Delivery: STOCK UNLESS NOTED

Description	Manufacturer	Quantity	Unit	Unit Price	Amount
LINE ITEM: 001 3/5V1400 TORQUE-TEAM BELT MINO: 00394 V 20327 ITEM NO: 00681802 CSN: FROM AR		1	EA	\$559.060	\$559.06
DELIVERY DATE: 08/23/12					
SUB TOTAL:					\$559.06
TOTAL: US\$					\$559.06

*40*

Please reference the quote number at the top of page when ordering

Want to view inventory and place orders on-line? MotionIndustries.com can meet your needs. Register On-line at [www.MotionIndustries.com](http://www.MotionIndustries.com).

BUYER UNDERSTANDS AND AGREES THAT GOODS PRESENTED TO BUYER PURSUANT TO THIS INVOICE ARE BEING TENDERED CONTINGENT UPON BUYER'S AGREEMENT TO ALL OF MOTION'S TERMS AND CONDITIONS RELATED TO SALES. MOTION'S TERMS AND CONDITIONS ARE AVAILABLE AT THE MOTION BRANCH OR AT: [WWW.MOTIONINDUSTRIES.COM](http://WWW.MOTIONINDUSTRIES.COM). BUYER'S ACCEPTANCE OF THE DELIVERY OF THE GOODS SHALL CONFIRM BUYER'S AGREEMENT TO ALL OF MOTION'S TERMS AND CONDITIONS.

