



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

DATE
8/20/2012
F.O.B. POINT

PURCHASE ORDER NO.
182594 - 000- OP
REQUISITION NO.
00105186 OR

PURCHASE ORDERED ISSUED TO
738357
Evergreen-Oak Lawn Bus Machines Lt
3147 W 95th St
Evergreen Pk IL 60805

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Facilities Management
3rd District Court Administration Bldg
2121 Euclid Avenue
Rolling Meadows IL 60008-1566

DELIVERY INSTRUCTIONS
Bob Rassano 312-603-7719

DEPT NO	Page 1 of 1
2001113	

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Motor, Dayton 3M505 1/2 HP Motor, Dayton 3M505 1/2 HP 1075 RPM single phase As per Quotation No. S1554998 dated 8/9/12 Req# 22000586	1.00 EA	235.0000	235.00	2001113.530275
***** Total Order *****				235.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____ Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved. *8/23/12*
PURCHASING AGENT Date: _____
Maria de la Cruz

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

182594

81 BIC new

Requisition # **OR 105186** Contract #

Open Date

Ship To: 8000415

Facilities Management
3rd District Court Administrat
2121 Euclid Avenue
Rolling Meadows IL 60008-1566

Delivery Instructions:

Bob Rassano
312-603-7719

Supplier: 738357

Evergreen-Oak Lawn Bus Machine
3147 W 95th St
Evergreen Pk IL 60805

Buyer Number 724151 Supervisor 50

Bid/Sole Src Code QSP

Business Unit 2001113

Internal Req Number 22000586

Board Apr Date & Item

Requestion Date 8/10/2012

Date Needed 8/10/2012

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line # Commodity Description

Bal. on Hand

Quantity UOM

Est. Unit Cost

Extended Cost

Business Unit and Object Account

1.000 578

Motor, Dayton 3M505 1/2 HP
Motor, Dayton 3M505 1/2 HP 1075 RPM single phase
As per attached quote# S1554998
Req# 22000586

<

>

1.00 EA

235.0000

235.00

2001113.530275

Total of Items Ordered

235.00

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

20:1113 PURCHASING USE ONLY

ACCT #

DATE

BY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

Robert S. Ibriz
RS

THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE
PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
JERRY BUTLER	3rd Dist.	JOHN A. FRITCHEY	12th Dist.
WILLIAM M. BEAVERS	4th Dist.	LAWRENCE SUFFREDIN	13th Dist.
DEBORAH SIMS	5th Dist.	GREGG GOSLIN	14th Dist.
JOAN P. MURPHY	6th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
JESUS G. GARCIA	7th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
EDWIN REYES	8th Dist.	ELIZABETH ANN DOODY GORMAN	17th Dist.
PETER N. SILVESTRI	9th Dist.		



DEPARTMENT OF
FACILITIES MANAGEMENT

JIM D'AMICO - DIRECTOR
DEPARTMENT OF FACILITIES MANAGEMENT
George W. Dunne Cook County Office Building
69 W. Washington, Suite 3015
Chicago, Illinois 60602-4053
TEL: 312-603-0340
FAX: 312-603-9990

August 10, 2012

Maria De Lourdes Coss, MPO, CPPA
Chief Procurement Officer
Room 1018
Cook County Building

Dear Ms. Coss:

Please allow this letter to serve as "**Small Purchase Request**" for Requisition #22000586, System #105186, Evergreen Oak- Lawn, Evergreen Park, IL, for a motor.

Reason: This motor is needed at Rolling Meadows Courthouse because the motor that is there is burnt out. The motor controls the exhaust fans for the building.

The vendor was chosen because submitted the lowest bid of the three bids received and is below the \$5,000.00 limit.

Fiscal Impact: \$235.00

Account: 2001113.530275

Your assistance in processing this request is appreciated.

Sincerely,

Belinda Henderson (Signature) *Rus* *8/10/12*

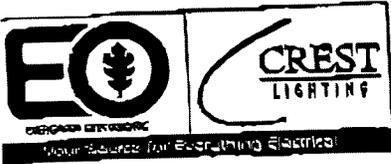
Belinda Henderson
Business Manager
Facilities Management

BH:tmh
attachments

08/09/2012 10:31 FAX
 08/09/2012 08:18 FAX 17085971827

EVERGREEN OAK ELECTRIC

003
 0001

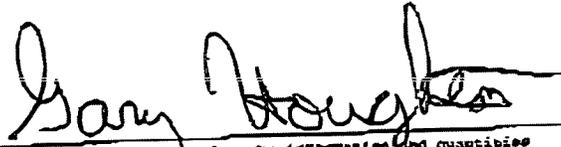


Quotation	
08/09/12	S1554998
ORDER TO:	
EVERGREEN OAK - CRESTWOOD 12460 S. CICERO AVE PO BOX 549 CRESTWOOD IL 60445 708-597-4220 FAX 708-597-1827	
1 of 1	

3400 S. CICERO AVE PO BOX 549
 CRESTWOOD IL 60445
 708-597-4220 Fax 708-597-1827

QUOTE TO:
 COOK COUNTY GOVERNMENT
 118 N. CLARK ST.
 RM. 1018
 CHICAGO, IL 60602-1314

SHIP TO:
 COOK COUNTY GOVERNMENT
 118 N. CLARK ST.
 RM. 1018
 CHICAGO, IL 60602-1314

4789		CASH ON DELIVERY	
BID		09/08/12	
Gary Houghton		BID	BID
1	DAYTON MOTOR 3MS05 DAYTON SAYS 3WS05 IS NOT GOOD NUMBER. BUT THE SPECS. MATCH 3MS05 THAT IS WHAT IM QUOTING YOU. TAXES NOT INCLUDED	235.000e	235.00
		MERCH	235.00
		FRT - MISC	0.00
		TOTAL	235.00

Please review this quotation carefully. We have prepared this quote using the information and quantities provided to us by the electrical customer. We are not responsible for errors, omissions, and substitutions, or compliance to contract plans and specifications. All the details related to each item are specifically noted. If an item requires additional features not indicated, please contact us immediately for a revised quotation. Fixtures are not priced with lamps and are shipped with standard fixtures unless specifically noted. Prices are not guaranteed after 30 days. Sales taxes are not included. Terms on sale: All sales are expressly subject to Evergreen Oak Electric Supply and Sales Co.'s standard terms and conditions of sale which are on file and available upon request. These terms are also published on our website at [www.evergreenoak.com/pdf/202 terms.pdf](http://www.evergreenoak.com/pdf/202%20terms.pdf). Evergreen Oak Electric Supply and Sales Co. objects to any discount or additional terms and conditions unless expressly accepted in writing by an officer of the Company. No sales or discounts of any kind shall be authorized without the written approval of an officer of the Company. Evergreen Oak Electric Supply and Sales Co. is not responsible for any errors or omissions in this quotation.



EVERGREEN SUPPLY COMPANY

CHICAGO ILLINOIS QUALITY SUPPLIER OF CHOICE SINCE 1978

EVERGREEN SUPPLY CO
 9901 SOUTH TORRENCE AVENUE
 CHICAGO, IL 60617
 773-375-4750
 Fax 773-375-4765

Quotation

08/08/2012	S100084827
EVERGREEN SUPPLY CO 9901 SOUTH TORRENCE AVENUE CHICAGO, IL 60617 773-375-4750 Fax 773-375-4765	
1 of 1	

QUOTE TO:

SHIP TO:

DEPARTMENT OF FACILITIES MGMT
 JUVENILE CENTER WEST ADD
 2245 W OGDEN AVENUE 5TH FLOOR
 CHICAGO, IL 60612

COOK COUNTY BUILDING
 C/O DEPT OF FACILITIES MGMT
 118 N. CLARK STREET
 CHICAGO, IL 60602

CUSTOMER NUMBER	CUSTOMER PO NUMBER	QUOTE RELEASE NUMBER	CUSTOMER NAME	
16564	80812		PATRICIA GALLAGHER	
QUOTER	SHIP TYPE	TERMS	PAID	DATE
LESLIE WOOD	OUR TRUCK	NET 10 DAYS	Yes	08/26/2012
QUANTITY	DESCRIPTION	UNIT PRICE	EXTENSION	
1ea	3M505 DAYTON MOTOR 1/2 HP 1075 RPM SINGLE PHASE	237.573/ea	237.57	
PIPE AND WIRE PRICING SUBJECT TO MARKET CONDITIONS.			Subtotal	237.57
			S&H Charges	0.00
			Tax	0.00
			Amount Due	237.57

Wood

Wood



QUOTATION

MOTION CONTROL SPECIALISTS
 302 FACTORY RD. ADDISON, IL 60101
 BUS. (630) 628-8080 FAX (630) 628-8097

TO:

COOK COUNTIES FACILITIES MNGT
 118 N CLARK
 CHICAGO, IL 60602

SHIP TO:

COOK COUNTIES FACILITIES MNGT
 118 N CLARK
 CHICAGO, IL 60602

FAX: 3126036991

ATTN: JIM ETHELL

ATTN: JIM ETHELL

Quote No.	Date	Cust No	SALES REP	Your Referenced Inquiry	F.O.B.	Expiration
0011192	08/08/12	COOKC		YOUR RFQ	ORIGIN	30 DAYS
Item	Quantity	UM	Part	Description	Price \$	Extension \$
001	1.00		1924	CHECK SPECS ATTACHED TO CONFIRM. INSIDE SALES PERSON: MARIBEL VELAZQUEZ AC MTR 1/2HP 115V 4BY TEAO 1PHASE 1075RPM USEM REPLACES OBSOLETE MOTOR # K55HXLGW-1438 LEAD TIME STOCK IN MS TOTAL TAX FOR QUOTE \$ <i>EXEMPT</i>	274.00	274.00
Total for Quote \$						296.61

BID TABULATION

BID NAME: MOTOR
BID NUMBER: 105186
BID OPENING DATE: Monday, August 20, 2012
BID OPENING TIME: 10:00AM
BUYER NAME: BRENDA BEARD

ITEM #	DESCRIPTION	QUANTITY	UNIT	EO CREST		EVERGREEN SUPPLY		ADDISON ELECTRIC	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Motor, Dayton 3M505 1/2 HP 1075 RPM Single Phase	1.00	EACH	\$235.00	\$235.00	\$237.57	\$237.57	\$274.00	\$274.00
					\$235.00		\$237.57		\$274.00

VENDOR #1:

VENDOR #2:

VENDOR #3:

COOK COUNTY AWARD CHECKLIST FOR BIDS/RFP'S

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE AWARD CHECKLIST AND CONTACT THE APPROPRIATE DEPUTY P.A. IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED AND RETAINED IN THE PROCUREMENT FILE.

Bids Report Date
Permission to Negotiate Date
Contracts and Bonds Date

Project Description: MOTOR

Vendor: <u>2 VEVGREEN</u>	Award Amount: <u>235.00</u>	One-Time <input checked="" type="checkbox"/> Term Agreement <input type="checkbox"/>
Contract No.:	Award Type: <input checked="" type="checkbox"/> Single <input type="checkbox"/> Multiple	Renewals:
Requisition No.: (if known)	Start Date:	End Date:
PO No.: (if known)	Contact Person: <u>GA RY</u>	Department:
Telephone: <u>708 397 4220</u>	Fax #:	Email:

Funding Type: Institutional State Federal Grant Other:

*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE _____ COMMITTED OR _____ SPENT BY DEADLINE: _____ (DATE)

COMPETITIVE SEALED BIDS

<input type="checkbox"/> Board's Permission to Advertise	<input checked="" type="checkbox"/> Detailed Bid Tabulation	<input checked="" type="checkbox"/> 3 Vendor Signed Contracts
<input checked="" type="checkbox"/> Requisition /Bid Specifications	<input checked="" type="checkbox"/> Inventory Checklist	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Sealed Bid Document	<input type="checkbox"/> Surety Statement	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Legal Ad (if applicable)	<input type="checkbox"/> Insurance Certificate/Waiver	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Payment /Performance Bond	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Bid Notification Letters/Email	<input type="checkbox"/> Unconditional Price Reduction	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> Recommended Awardees' Bid	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Department Recommendation Letter	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Preliminary Bid Tabulation	<input type="checkbox"/> Contract Compliance Letter	

REQUEST FOR PROPOSALS

<input type="checkbox"/> Scope of Services	<input type="checkbox"/> Bid Deposit/Bid Bond	<input type="checkbox"/> Payment Bond/Performance Bond
<input type="checkbox"/> RFP Document	<input type="checkbox"/> Preliminary RFP Tabulation	<input type="checkbox"/> Legal Review
<input type="checkbox"/> Appendix: Scope of Services	<input type="checkbox"/> Inventory Checklist	<input type="checkbox"/> 3 Vendor Signed Contracts
<input type="checkbox"/> Appendix: Schedule of Compensation	<input type="checkbox"/> RFP Evaluation Matrix	<input type="checkbox"/> Contract Compliance Letter
<input type="checkbox"/> Appendix: EDS	<input type="checkbox"/> RFP Pricing Analysis Matrix: Pre-BAFO <input type="checkbox"/> Post-BAFO <input type="checkbox"/>	<input type="checkbox"/> Child Support Verification
<input type="checkbox"/> Appendix: Misc. Attachments	<input type="checkbox"/> RFP Best and Final Offer (BAFO) Letters #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> OIG/EPLS/IL Secretary State
<input type="checkbox"/> Appendix: Contract	<input type="checkbox"/> Committee Recommendation Letter	<input type="checkbox"/> Fee Collecting Agencies Approval
<input type="checkbox"/> Appendix: Board Approval	<input type="checkbox"/> Dept. Recommendation Letter	<input type="checkbox"/> Ethics Verification
<input type="checkbox"/> M/WBE Vendor Outreach List	<input type="checkbox"/> Economic Disclosure Statement	<input type="checkbox"/> Economic Disclosure Statement
<input type="checkbox"/> RFP Notification Letters/Email	<input type="checkbox"/> Recommended Awardees' Technical and Pricing Proposal	<input type="checkbox"/> Bids Report and Contracts and Bonds Approval
<input type="checkbox"/> Addendum #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> # _____	<input type="checkbox"/> Insurance Certificate/Waiver	

Spec. Engineer: RB Date: 8/20/13 Deputy P.A.: _____ Date: _____