



OFFICE OF THE PURCHASING AGENT

COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

DATE
10/2/2012
F.O.B. POINT

PURCHASE ORDER NO.
183118 - 000- OP
REQUISITION NO.
00105101 OR

PURCHASE ORDERED ISSUED TO
799496
OM Office Supply Inc
5007 Carlisle Pike, Ste 101
Mechanicsburg PA 17050

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Office Technology Geographical
Information System
69 W Washington St Ste 2700
Chicago IL 60602-1375

DELIVERY INSTRUCTIONS
Alan Hobscheid 312-603-
1399

DEPT NO
5450101 Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	PAPER (FOR OFFICE AND PRINT SH OP USE) Semi Gloss Paper - 42in x 200ft. / PHOTO PAPER - PLOTTER	40.00 EA	172.0000	6,880.00	5450101.530705
2.00	PAPER (FOR OFFICE AND PRINT SH OP USE) 42in x 225ft (No Gloss) - PHOTO PAPER - PLOTTER Photo Paper is used for mapping. Please direct all inquiries to Nicki A. Cannatello at 312-603-2378 or nicki.cannatello@cookcountyil.gov. No substitutions	15.00 EA	121.7500	1,826.25	5450101.530705
***** Total Order *****				8,706.25	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date: _____

Mania di...
10/10/12

73 BK RW

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

Requisition # OR 105101 Contract #

Buyer Number 299999 TEAM LEAD MAILBOX
 Bid/Sole Src Code BSP
 Business Unit 5450101
 Internal Req Number 25450035
 Board Apr Date & Item 8/7/2012
 Requisition Date 8/7/2012
 Date Needed 8/7/2012

Open Date _____
 Supplier: 299999 TEAM LEAD MAILBOX
 Delivery Instructions: Alan Hobscheid
 69 W Washington St Ste 27
 Chicago IL 60602-1375

One Time Purchase Yes ___ No ___ Covers Need for ___ months. Specific Period of time ___ thru ___ Prior Contract No. _____

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Expiration Date	Emergency No.	Business Unit and Object Account
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1.000 645	Item Q8755A HP Universal Instant Dry	<	40.00	EA	199.9900	7,999.60	5450101.530705		
	Semi Gloss Paper - 42in x 200ft. / PHOTO PAPER - PLOTTER	>							
2.000 645	Item Q1956A HP Heavyweight Coated	<	15.00	EA	187.0000	2,805.00	5450101.530705		
	42in x 225ft (No Gloss) - PHOTO PAPER - PLOTTER	>							
						Total of Items Ordered	10,804.60		

RECEIVED
 OFFICE OF THE
 PURCHASING AGENT
 2012 AUG -7 PM 2:59
 BOOKKEEPING

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

J. Barker
 REQUISITIONER

[Signature]
 BUREAU or DEPARTMENT HEAD

CCA _____ APPROVED BUDGETARY ACCOUNT _____ PURCHASING USE ONLY
 ACCT # _____
 DATE _____ BY _____



RETURN THIS QUOTATION TO:

**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375

SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION

This is not an order - submit all quotations on this form.

FL ✓

DATE 9/13/2012	BUYER CANNATELLO, NICKI A	BUYER PHONE 312 603-2378	ORDER NO. 105101 OR	RESPOND BY 9/26/2012	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
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Vendor OM Office Supply Inc.
5007 Carlisle Pike, Suite 101
Mechanicsburg, PA 17050
Tel: 717-763-4216 Fax: 717-763-4354
e-mail: mani@omos.com

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, s all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery p

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtu exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation

Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not int that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point

Office Technology Geographical Information System
69 W Washington St Ste 2700
Chicago IL 60602-1375

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following informati Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DELIVERY IN WORKING DAYS 10 DAYS A.R.O
PHONE NUMBER 717-763-4216
SIGNED BY MANISH AGARWAL, V-P
(PLEASE PRINT)

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Item Q8755A HP Universal Instant Dry Semi Gloss Paper - 42in x 200ft. / PHOTO PAPER - PLOTTER	40.00	EA	172-00	6880-00
Item Q1956A HP Heavyweight Coated 42in x 225ft (No Gloss) - PHOTO PAPER - PLOTTER Photo Paper is used for mapping.	15.00	EA	121-75	1826-25
Please direct all inquiries to Nicki A. Cannatello at 312-603-2378 or nicki.cannatello@cookcountyil.gov.				
No substitutions				
OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE	TOTAL 8706-25	

BID NAME: Photo Paper
BID NUMBER: 105101 OR
BID OPENING DATE: Wednesday, September 26, 2012
BID OPENING TIME: 10:00 AM
READER:
RECORDER:
WITNESS:

ITEM #	DESCRIPTION	QUANTITY	UNIT	VENDOR #1: OM Office Supply Inc.				VENDOR #2: E&H Photo-Video				VENDOR #3: Corporate Source, Inc.			
				UNIT PRICE	TOTAL PRICE	RENEWALS		UNIT PRICE	TOTAL PRICE	RENEWALS		UNIT PRICE	TOTAL PRICE	RENEWALS	
1	08755A, HP Universal Instant Dry - Semi Gloss Photo Paper - Plotter - Q1956A, HP Heavyweight Coated -	40	EA	172.00	\$6,880.00			182.00	\$7,280.00			181.00	\$7,240.00		
2	No Gloss Photo Paper - Plotter	15	EA	121.75	\$1,826.25			125.00	\$1,875.00			136.00	\$2,040.00		
					\$8,706.25				\$9,155.00				\$9,280.00		

VENDOR #4:				VENDOR #5:				VENDOR #6:				VENDOR #7:			
International Paper - Xpedx div				American Reprographics Company LLC dba ARC Imaging Resources				Indl Enterprise Inc				Champion Container Corp			
UNIT PRICE	TOTAL PRICE	RENEWALS		UNIT PRICE	TOTAL PRICE	RENEWALS		UNIT PRICE	TOTAL PRICE	RENEWALS		UNIT PRICE	TOTAL PRICE	RENEWALS	
198.55	\$7,542.00			193.31	\$7,732.40			192.39	\$7,695.60			265.00	\$10,600.00		
139.20	\$2,088.00			136.74	\$2,051.10			189.29	\$2,839.35			199.00	\$2,985.00		
	\$9,630.00				\$9,783.50				\$10,534.95				\$13,585.00		