OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO

564302

Pitney Bowes Inc
P O Box 371896
Pittsburgh PA 15250-7896

DATE
9/24/2012
F.O.B. POINT

PURCHASE ORDER NO.
183030 - 000- OP
REQUISITION NO.
00105000 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Recorder of Deeds - Purchasing
Cook County Building
118 N. Clark Street - RM 230
Chicago IL 60602-1304

DELIVERY INSTRUCTIONS
RECORDER OF DEEDS
PRISCILLA BENNETT 312-603-4679

DEPT NO	
1301154	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Meter Rental Pitney Bowes Meter Rental: Vendor agrees to perform unlimited Rental services, inspect and clean annually. The rental agreement shall include all labor and transportation. Vendor agrees to supply all parts and labor. 24 Hours response time and 4 Hours emergency response time. Location of Machine 118 N. Clark St. Chicago, IL 60602 Serial# 8006658 Model# 1M00 Contract Period: 12-01-2012 Through 11-30-2013	1.00 EA	768.0000	768.00	1301154.550020
	*******	Total Order *******		768.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)
I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____ **Date:** _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT **Date:**

10/3/12 BL

73 Bu new

Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

183030

Requisition # OR 105000 Contract #

Open Date

Buyer Number 724150 Supervisor 40
Bid/Sole Src Code SSV
Business Unit 1301154
Internal Req Number 21300018
Board Apr Date & Item
Requisition Date 7/30/2012
Date Needed 7/30/2012

Ship To: 8000889 Recorder of Deeds - Purchasing
Cook County Building
118 N. Clark Street - RM 230
Chicago IL 60602-1304

Delivery Instructions:
RECORDER OF DEEDS
PRISCILLA BENNETT 312-603-4679

Supplier: 564302 Pitney Bowes Inc
P O Box 371896
Pittsburgh PA 15250-7896

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	981	Meter Rental	< >	1.00	EA	768.0000	768.00	1301154.550020

Pitney Bowes Meter Rental:
Vendor agrees to perform unlimited Rental services, inspect and clean annually. The rental agreement shall include all labor and transportation. Vendor agrees to supply all parts and labor. 24 Hours response time and 4 Hours emergency response time.
Location of Machine
118 N. Clark St.
Chicago, IL 60602
Serial# 8006658
Model# 1M00
Contract Period:
12-01-2012 Through 11-30-2013

Total of Items Ordered 768.00

2012 JUL 30 PM 3:15

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

Geri Johnson
REQUISITIONER

BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

ACCT # _____

DATE _____ BY _____

PURCHASING USE ONLY

EUGENE "GENE" MOORE

RECORDER OF DEEDS / REGISTRAR OF TORRENS TITLES
COOK COUNTY, ILLINOIS

July 30, 2012

Ms. Maria L. Coss
Purchasing Agent
118 N. Clark St.
Chicago, IL 606202

Dear Ms. Coss:

The Recorder of Deeds office has procured the services of Pitney Bowes Inc., P.O. Box 856179, Louisville, Ky 40285.

Reason being Pitney Bowes is the only known authorized company that can supply us with Services, Repairs or other maintenance on their Pitney Bowes equipment.

Thank you for your consideration. If you should require additional information, please contact me at extension 5058.

Sincerely

Gerri Johnson

Gerri Johnson
Purchasing Department
Recorder of Deeds

118 NORTH CLARK STREET ■ CHICAGO, ILLINOIS 60602-1387 ■ (312) 603-5050 ■ FAX (312) 603-5063
www.cookctyrecorder.com

445

Pitney Bowes

Engineering the flow of communication™

PRICE QUOTATIONS ON MAINTENANCE AGREEMENTS AND POSTAGE METER RENTAL CONTRACTS

*******THIS IS NOT A BILL!******

July 20, 2012

COOK COUNTY RECORDER OF DEEDS
118 N CLARK ST STE 230
CHICAGO, IL, 60602

Please accept this as a written confirmation of our current annual pricing on your equipment. This price is only for the models and serial numbers of equipment indicated below for your fiscal year for the period of coverage: 12/01/2012 – 11/30/2013

Customer Account Number: 21125090205

Model	Serial No.	Description	Price
1M00	8006658	DM SERIES POSTAGE METER	$768.00

* **Reminder** *Account Number and Serial Number must be Included on your Purchase Order and forwarded to:

Pitney Bowes Inc.
1313 N Atlantic St., 3rd Floor
Spokane, WA 99201-2303

Quoted amounts do not include applicable State and Local taxes.

Thank you for doing business with Pitney Bowes.

Sincerely,

Government Billing
Phone: (800) 288-2357