OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND DROP SHIPMENTS.

DATE
8/6/2012
F.O.B. POINT

PURCHASE ORDER NO.
182418 - 000- OP
REQUISITION NO.
00104814 OR

PURCHASE ORDERED ISSUED TO

816466

Anderson Lock Co
850 E Oakton St
Des Plaines IL 60018

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Facilities Management
Juvenile Detention Complex and Court
1100 S. Hamilton Avenue
CHICAGO IL 60612-4284

DELIVERY INSTRUCTIONS
Jack Damato 312-433-4594

DEPT NO	
2001111	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM		UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Lock, cam 7/8" disc MFW3078 Lock, cam 7/8" disc MFW3078 KA221	70.00	EA	4.8400	338.80	2001111.530275
2.00	Key, blank national R1069L Key, blank national R1069L Quote# 236151 Req# 22000539	200.00	EA	1.6000	320.00	2001111.530275
3.00	Freight	.00	JB	.0000	16.00	2001111.530275
	*******	Total Order		*******	674.80	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)
I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____ **Date:** _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT **Date:**
Maria DeLuna Cruz
8/8/12 BJ

81 BK new

Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

182418

Requisition # OR 104814 Contract #

Open Date

Buyer Number	724151 Supervisor 50
Bid/Sole Src Code	QSP
Business Unit	2001111
Internal Req Number	22000539
Board Apr Date & Item	
Requisition Date	7/19/2012
Date Needed	7/19/2012

Ship To: 8000411 Facilities Management
Juvenile Detention Complex and
1100 S. Hamilton Avenue
CHICAGO IL 60612-4284

Delivery Instructions:
Jack Damato
312-433-4594

Supplier: 816466 Anderson Lock Co
850 E Oakton St
Des Plaines IL 60018

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand		Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	578	Lock, cam 7/8" disc MFW3078	<	>	70.00	EA	4.8400	338.80	2001111.530275
		Lock, cam 7/8" disc MFW3078 KA221							
2.000	578	Key, blank national R1069L	<	>	200.00	EA	1.6000	320.00	2001111.530275
		Key, blank national R1069L							
		As per attached quote# 236151							
		Req# 22000539							

Total of Items Ordered 658.80

BOOKKEEPING
2012 JUL 19 PM 1:58
PURCHASING AGENT
OFFICE OF THE
RECEIVED

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

LiBotica 7/19/12

REQUISITIONER

BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____

DATE _____ BY _____

THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE
PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
JERRY BUTLER	3rd Dist.	JOHN A. FRITCHEY	12th Dist.
WILLIAM M. BEAVERS	4th Dist.	LAWRENCE SUFFREDIN	13th Dist.
DEBORAH SIMS	5th Dist.	GREGG GOSLIN	14th Dist.
JOAN P. MURPHY	6th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
JESUS G. GARCIA	7th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
EDWIN REYES	8th Dist.	ELIZABETH ANN DOODY GORMAN	17th Dist.
PETER N. SILVESTRI	9th Dist.		

DEPARTMENT OF
FACILITIES MANAGEMENT

JIM D'AMICO - DIRECTOR
DEPARTMENT OF FACILITIES MANAGEMENT
George W. Dunne Cook County Office Building
69 W. Washington, Suite 3015
Chicago, Illinois 60602-4053
TEL: 312-603-0340
FAX: 312-603-9990

July 19, 2012

Maria De Lourdes Coss, MPO, CPPA
Chief Procurement Officer
Room 1018
Cook County Building

Dear Ms. Coss:

Please allow this letter to serve as "**Small Purchase Request**" for Requisition #22000539, System #104814 Anderson Lock., Des Plaines, IL, for locks and key blanks.

Reason: These locks and key blanks are for the parking garage at the J.D.T.C., for the replacement of the fire extinguisher boxes locks.

The vendor was chosen because submitted the lowest bid of the three bids received and is below the $5,000.00 limit.

Fiscal Impact: $678.80 Account: 2001111.530275

Your assistance in processing this request is appreciated.

Sincerely,

Belinda Henderson 7/19/12

Belinda Henderson
Business Manager
Facilities Management

BH:tmh
attachments

ANDERSON LOCK

850 E Oakton Street • Des Plaines, IL 60018
(847) 824-2800 • Fax (847) 296-9259
DOOR DIVISION • 920 Remington • Schaumburg, IL 60173
(847) 885-3667 (DOOR) • Fax (847) 885-3664
Remit to: PO Box 2294, Des Plaines, IL 60017

DOORS • FRAMES • DOOR HARDWARE • KEY SYSTEMS • ACCESS CONTROL
Locksmiths Since 1960
Locksmith Agency #0192-000117

QUOTE 236151

Quote Date: 07/10/2012	**Printed By:** randy
Printed On: 07/11/2012 8:23AM	**Status:** Re-printed
Page: 1 of 1	

Bill To: COCJC
COOK COUNTY JUVENILE COURT
5TH FLOOR FACILITIES MGT
1100 S HAMILTON AVE
CHICAGO, IL 60612

Location: COCJC
COOK COUNTY JUVENILE COURT 5TH FLOOR
FACILITIES MGT
1100 S HAMILTON AVE
CHICAGO, IL 60612

Contact	Contact Phone	Salesperson	Ship Via	Terms
JACK DAMATO	(312) 433-5439	16 - S	UPS	NET 20 DAYS

Ordered	Item Number	Description	Price	Total
70	3078221	MFW3078 KA221 CAM LOCK 7/8" DISC	4.84	338.80
200	R1069L	R1069L NATIONAL KEY BLANKS	1.60	320.00
		FREIGHT:		16.00

Randy Leonard

Customer Signature _____

This quote is valid for 60 days.*Special order items are non-returnable*
You can now shop online www.andersonlock.com

Sub Total:	658.80
Tax:	0.00
Additional Charges:	16.00
Quote Total:	674.80

FULLMER LOCKSMITH

8611 West Cermak Road
North Riverside, IL 60546
708-442-0300
Fax 708-442-0321

Date	Estimate #
7/10/2012	433

To

COOK COUNTY GOVERNMENT
JUVENILE CENTER-FACILITY MGMT
2245 W OGDEN,
CHICAGO, IL 60612
ATTN: MIKE RUSCO

Terms
Net 30

Qty	Description	U/M	PRICE EACH	Total
70	FORT MFW230788 KA	ea	6.25	437.50
200	ILCO R1069L	ea	1.85	370.00

Total $807.50

This proposal may be withdrawn by us if not accepted within 30 days.
Authorized signature_____

350 Cedarbrook Rd, Naperville IL 60565
Phone (630) 428-3068
Fax (630) 355-2801

The Lock Pros, Inc

Fax

To:	Jack Dimato	From:	Mark Hankes CRL
Fax:	312-433-5753	Pages:	1
Phone:		Date:	7-10-12
Re:	Quote	CC:	

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Quote for the following:

1st item 70 - Fort Cam Locks MSW 230 7/8

Keyed alike - $4.58 each - $320.60

2nd item 200 - R1069L Key blanks

$2.42 each - $484.00

Plus shipping - approximately $25.00

$829.60

Quote by Mark Hankes - The Lock Pros, Inc.

Mark Hankes

BID TABULATION

BID NAME:	LOCKS AND KEY BLANKS										
BID NUMBER:	104814										
BID OPENING DATE:	Monday, August 06, 2012										
BID OPENING TIME:	10:00AM										
BUYER NAME:	BRENDA BEARD										
					VENDOR #1:		**VENDOR #2:**			**VENDOR #3:**	
					ANDERSON LOCK		**FULLMER LOCKSMITH**			**THE LOCK PROS, INC.**	
ITEM #	**DESCRIPTION**	**QUANTITY**	**UNIT**		**UNIT PRICE**	**TOTAL PRICE**	**UNIT PRICE**	**TOTAL PRICE**		**UNIT PRICE**	**TOTAL PRICE**
1	Lock, cam 7/8" disc MFW3078 KA221	70.00	EACH		$4.84	$338.80	$6.25	$437.50		$4.58	$320.60
2	Key, blank national R 1069L	200.00	EACH		$1.60	$320.00	$1.85	$370.00		$2.42	$484.00
3	Freight	0.00	JB		$0.00	$16.00	$0.00	$0.00		$25.00	$25.00
						$674.80		$807.50			$829.60

COOK COUNTY AWARD CHECKLIST FOR BIDS/RFP's

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE AWARD CHECKLIST AND CONTACT THE APPROPRIATE DEPUTY P.A. IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED AND RETAINED IN THE PROCUREMENT FILE.

Bids Report Date _____

Permission to Negotiate Date _____

Contracts and Bonds Date _____

Project Description: Locks & Key Blanks

Vendor: Anderson Lock	Award Amount: 674.80	One-Time ☒ Term Agreement ☐
Contract No.:	Award Type: ☒ Single ☐ Multiple	Renewals:
Requisition No.: (if known) 104814	Start Date:	End Date:
PO No.: (if known)	Contact Person: Randy	Department:
Telephone: 847 824 2800	Fax #:	Email:

Funding Type: ☒ Institutional	☐ State	☐ Federal Grant	☐ Other:

*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE ____COMMITTED OR ____SPENT BY DEADLINE: _____(DATE)

☐ *COMPETITIVE SEALED BIDS*

☐ Board's Permission to Advertise	☒ Detailed Bid Tabulation	☒ 3 Vendor Signed Contracts
☒ Requisition /Bid Specifications	☒ Inventory Checklist	☐ Legal Review
☐ Sealed Bid Document	☐ Surety Statement	☐ Child Support Verification
☐ Legal Ad (if applicable)	☐ Insurance Certificate/Waiver	☐ OIG/EPLS/IL Secretary State
☐ M/WBE Vendor Outreach List	☐ Payment /Performance Bond	☐ Fee Collecting Agencies Approval
☐ Bid Notification Letters/Email	☐ Unconditional Price Reduction	☐ Ethics Verification
☐ Addendum #1☐ #2 ☐ #3☐ #____☐	☐ Recommended Awardees' Bid	☐ Economic Disclosure Statement
☐ Bid Deposit/Bid Bond	☒ Department Recommendation Letter	☐ Bids Report and Contracts and Bonds Approval
☐ Preliminary Bid Tabulation	☐ Contract Compliance Letter	

☐ *REQUEST FOR PROPOSALS*

☐ Scope of Services	☐ Bid Deposit/Bid Bond	☐ Payment Bond/Performance Bond
☐ RFP Document	☐ Preliminary RFP Tabulation	☐ Legal Review
☐ Appendix: Scope of Services	☐ Inventory Checklist	☐ 3 Vendor Signed Contracts
☐ Appendix: Schedule of Compensation	☐ RFP Evaluation Matrix	☐ Contract Compliance Letter
☐ Appendix: EDS	☐ RFP Pricing Analysis Matrix: Pre-BAFO☐ Post-BAFO☐	☐ Child Support Verification
☐ Appendix: Misc. Attachments	☐RFP Best and Final Offer (BAFO) Letters #1☐ #2☐ #3☐ #____☐	☐ OIG/EPLS/IL Secretary State
☐ Appendix: Contract	☐ Committee Recommendation Letter	☐ Fee Collecting Agencies Approval
☐ Appendix: Board Approval	☐ Dept. Recommendation Letter	☐ Ethics Verification
☐ M/WBE Vendor Outreach List	☐ Economic Disclosure Statement	☐ Economic Disclosure Statement
☐RFP Notification Letters/Email	☐ Recommended Awardees' Technical and Pricing Proposal	☐ Bids Report and Contracts and Bonds Approval
☐ Addendum #1☐ #2☐ #3☐ #____☐	☐ Insurance Certificate/Waiver	

Spec. Engineer: BB Date: _____ Deputy P.A.: Brandie V. Knazze Date: 8/10/12

Rev. [6/3/2011]