



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

**PURCHASE ORDERED ISSUED TO**  
808015

Network Engineering Group  
27 N Wacker Dr Ste 566  
Chicago IL 60606

**DATE**  
9/14/2012  
F.O.B. POINT

**PURCHASE ORDER NO.**  
**182856 - 000- OP**  
**REQUISITION NO.**  
00104670 OR

**COOK COUNTY FEIN: 36-6006541**  
**ILLINOIS SALES TAX EXEMPT: E-9998-2013-04**  
**FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Recorder of Deeds - Purchasing  
Cook County Building  
118 N. Clark Street - RM 230  
Chicago IL 60602-1304

**DELIVERY INSTRUCTIONS**

Recorder of Deeds Priscilla  
Bennett 312-603-4679

DEPT NO

1301154

Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Equipment Maintenance Maintenance on Four (4) Kodak Bulk 1660 Scanners. Vendor agrees to perform unlimited maintenance service, inspect and clean annually. The maintenance agreement shall include all labor, transportation and preventive maintenance. Vendor agrees to supply all parts including Consumables Parts, Kodak Feeder, consumable Kit, Mother Board, and Logic Board. Vendor must service equipment within 24 hour of being notified by department. Location of Machines: Cook County Bldg. 118 N. Clark St., Rm 120 Chicago, IL 60602 Equipment Serial# 12744092 12744093 12744118 12744119 Must be an Authorized Kodak Dealer: <b>MUST SUBMIT CLARIFICATION PRIOR TO AWARD:</b> <b>CONTRACT PERIOD:</b> Feb 1, 2013- Jan 31, 2014	12.00 MO	220.0000	2,640.00	1301154.540150
***** Total Order *****				2,640.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

**PURCHASING AGENT**

Date: \_\_\_\_\_

*Maria...*  
9/26/12 PA

## Purchase Requisition

Office of the Purchasing Agent  
Cook County of Illinois

81 BR new

Purchase Order Number  
182856

<b>Requisition #</b>	OR 104670	<b>Contract #</b>	<b>Open Date</b>
----------------------	-----------	-------------------	------------------

Buyer Number 724149 Supervisor 80  
 Bid/Sole Src Code BSV  
 Business Unit 1301154  
 Internal Req Number 21300011  
 Board Apr Date & Item  
 Requisition Date 7/10/2012  
 Date Needed 7/10/2012

Ship To: 8000889 Recorder of Deeds - Purchasing  
 Cook County Building  
 118 N. Clark Street - RM 230  
 Chicago IL 60602-1304

Delivery Instructions: Recorder of Deeds  
 Priscilla Bennett 312-603-4679

Supplier: 299999 TEAM LEAD MAILBOX

One Time Purchase  Yes  No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_ Prior Contract No. \_\_\_\_\_ Expiration Date \_\_\_\_\_ Emergency No. \_\_\_\_\_

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000 940	Equipment Maintenance Maintenance on Four (4) Kodak Bulk 1660 Scanners. Vendor agrees to perform unlimited maintenance service, inspect and clean annually. The maintenance agreement shall include all labor, transportation and preventive maintenance. Vendor agrees to supply all parts including Consumables Parts, Kodak Feeder, consumable Kit, Mother Board, and Logic Board. Vendor must services equipment within 24 hour of being notified by department. Location of Machines: Cook County Bldg. 118 N. Clark St., Rm 120 Chicago, IL 60602 Equipent Serial# 12744092 12744093 12744118 12744119 Must be an Authorized Kodak Dealer: MUST SUBMIT CLARIFICATION PRIOR TO AWARD: CONTRACT PERIOD: Feb 1, 2013- Jan 31, 21014	< >	12.00	MO	830.0000	9,960.00	1301154.540150

2012 JUL 10 PM 3:55  
 RECEIVED  
 OFFICE OF THE  
 PURCHASING AGENT

Total of Items Ordered 9,960.00

CCA

APPROVED BUDGETARY ACCOUNT

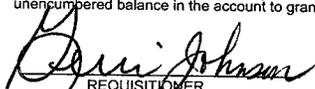
PURCHASING USE ONLY

ACCT # \_\_\_\_\_

DATE \_\_\_\_\_ BY \_\_\_\_\_

**CERTIFICATION**

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

  
 REQUISITIONER  
 CS

\_\_\_\_\_  
 BUREAU or DEPARTMENT HEAD



## EUGENE "GENE" MOORE

RECORDER OF DEEDS / REGISTRAR OF TORRENS TITLES  
COOK COUNTY, ILLINOIS

RECEIVED  
OFFICE OF THE  
PURCHASING AGENT  
2012 SEP 13 AM 11:44  
PROCUREMENT

September 12, 2012

Ms. Maria De Lourdes Coss, CPPO  
Purchasing Agent  
118 N. Clark Street  
Chicago, IL 60602

Dear Ms. Coss:

We have reviewed the tabulations for requisition #**21300011/104670** and recommend award to the lowest qualified bidder meeting specifications. **Network Engineering Group**, in the amount of \$2640.00

If you have any questions please feel free to contact my office at 312-603-5058.

Sincerely,

A handwritten signature in cursive script that reads "Gerri Johnson".

Gerri Johnson  
Purchasing Department  
Recorder of Deeds Office

## BID TABULATION

<b>BID NAME: EQUIPMENT MAINTENANCE</b>										
<b>BID NUMBER: 104670</b>										
<b>BID OPENING DATE: Wednesday, August 22, 2012</b>										
<b>BID OPENING TIME: 10:00AM</b>										
<b>BUYER NAME: BRENDA BEARD</b>										
				<b>VENDOR #1:</b>			<b>VENDOR #2:</b>		<b>VENDOR #3:</b>	
				<b>NEWORK ENGINEERING GROUP</b>		<b>ADVANTAGE MICROFILM SERVICES, INC.</b>		<b>DATAMATION IMAGING SERVICES CORP.</b>		
<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	
1	Equipment Maintenance for four (4) Kodak Bulk 1660 Scanners. Vendor agrees to perform unlimited maintenance service, inspect and clean annually. The maintenance agreement shall includes all labor, transportation and preventive maintenance. Vendor agrees to supply all parts including consumables parts, Kodak Feeder, Consumable Kit, Mother Board, and Logic Board. Vendor must services equipment within 24 hours ob being notified by department.  Must be an Authorized Kodak Dealer. Must submit Clarification Prior to Award.  Contract Period Feb 1, 2013 - Jan 31, 2014.	12	MO	\$220.00	\$2,640.00	\$720.00	\$8,640.00	\$1,735.89	\$20,830.68	
					<b>\$2,640.00</b>			<b>\$8,640.00</b>	<b>\$20,830.68</b>	



**RETURN THIS QUOTATION TO:**  
**OFFICE OF THE PURCHASING AGENT**  
**COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375  
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES  
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

**QUOTATION**  
 This is not an order - submit all  
 quotations on this form.

DATE 8/8/2012	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 104670 OR	RESPOND BY 8/22/2012	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
------------------	------------------------	----------------------------	------------------------	-------------------------	--	-------------

Vendor Address **808015**  
**Network Engineering Group**  
**27 N. Wacker Drive, STE 566**  
**Chicago, IL 60606**  
**888-685-3644**  
 Product Delivery Point

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

DELIVERY IN WORKING DAYS \_\_\_\_\_  
 PHONE NUMBER \_\_\_\_\_  
 SIGNED BY \_\_\_\_\_  
 (PLEASE PRINT) \_\_\_\_\_

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Equipment Maintenance Maintenance on Four (4) Kodak Bulk 1660 Scanners. Vendor agrees to perform unlimited maintenance service, inspect and clean annually. The maintenance agreement shall includes all labor, transportation and preventive maintenance. Vendor agrees to supply all parts including Consumables Parts, Kodak Feeder, consumable Kit, Mother Board, and Logic Board. Vendor must services equipment within 24 hour of being notified by department. Location of Machines: Cook County Bldg. 118 N. Clark St., Rm 120 Chicago, IL 60602 Equipent Serial# 12744092 12744093 12744118 12744119 Must be an Authorized Kodak Dealer: MUST SUBMIT CLARIFICATION PRIOR TO AWARD: CONTRACT PERIOD: Feb 1, 2013- Jan 31, 21014	12.00	MO	\$ 220.00	\$ 2640.00
OFFICE USE ONLY PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE		\$ 220.00	<b>TOTAL</b> \$ 2640.00



RETURN THIS QUOTATION TO:  
**OFFICE OF THE PURCHASING AGENT**  
**COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375  
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES  
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

**QUOTATION**  
 This is not an order - submit all  
 quotations on this form.

DATE 8/8/2012	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 104670 OR	RESPOND BY 8/22/2012	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
------------------	------------------------	----------------------------	------------------------	-------------------------	--	-------------

Vendor Address  
**Network Engineering Group**  
**27 N. Wacker Drive, STE 566**  
**Chicago, IL 60606**  
**888-685-3644**

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted hereto shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point  
 Recorder of Deeds - Purchasing  
 Cook County Building  
 118 N. Clark Street - RM 230  
 Chicago IL 60602-1304

DELIVERY IN WORKING DAYS 0  
 PHONE NUMBER 888-685-3644  
 SIGNED BY M. Beard  
 (PLEASE PRINT) M. Beard

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Equipment Maintenance Maintenance on Four (4) Kodak Bulk 1660 Scanners. Vendor agrees to perform unlimited maintenance service, inspect and clean annually. The maintenance agreement shall includes all labor, transportation and preventive maintenance. Vendor agrees to supply all parts including Consumables Parts, Kodak Feeder, consumable Kit, Mother Board, and Logic Board. Vendor must services equipment within 24 hour of being notified by department. Location of Machines: Cook County Bldg. 118 N. Clark St., Rm 120 Chicago, IL 60602 Equipment Serial# 12744092 12744093 12744118 12744119 Must be an Authorized Kodak Dealer: MUST SUBMIT CLARIFICATION PRIOR TO AWARD: CONTRACT PERIOD: Feb 1, 2013- Jan 31, 21014	12.00	MO	\$ 220.00	\$ 2640.00
OFFICE USE ONLY PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE		\$ 220.00	<b>TOTAL</b> \$ 2640.00



**NETWORK**  
ENGINEERING GROUP

September 13, 2012

Office of the Purchasing Agent  
County of Cook

Recorder of Deeds – Purchasing  
Cook County Building  
118 N. Clark Street – RM 230  
Chicago, IL 60602-1304

C/O Brenda Beard

Re: Kodak I660 Certification for pending quote 104670 OR

Dear Brenda,

In the matter of certifications from Kodak for the I660 Kodak Scanner, Kodak no longer makes the scanner and does not provide certifications for products that they no longer bring to market.

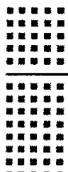
Our company currently services the following contracts that include Kodak I660 Scanners for Cook County:

- Clerk of the Circuit Court – Chancery 12<sup>th</sup> fl (PO: 00096568) Qty 6 Kodak I660/I770 Scanners – Contact person is Kay
- Clerk of the Circuit Court – Micrographics (PO 179313-000-OP) Qty 6 Kodak I660/I770 Scanners – Contact person in David

In addition, we managed this same contract for 1 year in 2010-2011 with exemplary service. We've worked closely with Paula in managing these four machines and are very familiar with them.

Please give me a call with any additional questions.

Thanks,  
Max Reed  
888-685-3644



27 N. Wacker Dr., Ste 566,  
Chicago, IL 60606 p888.685.3644

[www.netenggrp.com](http://www.netenggrp.com)