



OFFICE OF THE PURCHASING AGENT

COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
837936

E Tech Systems Inc
1900 E Golf Rd Ste 950
Schaumburg IL 60173

DATE
8/17/2012
F.O.B. POINT

PURCHASE ORDER NO.
182579 - 000- OP
REQUISITION NO.
00104491 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Cook County Board of Commissioners
118 N Clark St Rm 567
Chicago IL 60602

DELIVERY INSTRUCTIONS

Commissioner Deborah Sims Paula R.
Henley 312/603-6398

DEPT NO	
0181440	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	SOFTWARE LICENSES 2012 SOFTWARE PRICING - 4 ACT! PRO 2012 LICENSES AT \$249.00 EACH = \$996.00 REFERENCE QUOTE DATED MAY 24, 2012 Cook County,	.00 JB	.0000	996.00	0181440.530605
***** Total Order *****				996.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved. 8/21/12
PURCHASING AGENT Date: _____
[Signature]

84 Bknew

Purchase Order Number

182579

Purchase Requisition
Office of the Purchasing Agent
Cook County of Illinois

Report: R56REQ2

Requisition # OR 104491 Contract #

Ship To: 462186 Cook County Board of Commission
118 N Clark St Rm 567
Chicago IL 60602

Supplier: 837936 E Tech Systems Inc
1900 E Golf Rd Ste 950
Schaumburg IL 60173

Buyer Number 299999 TEAM LEAD MAILBOX
Bid/Sole Src Code SSP
Business Unit 0181440
Internal Req Number Requisition# 20850017
Board App Date & Item 6/25/2012
Requisition Date 6/25/2012
Date Needed

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line # Commodity Description

Bal. on Hand

Quantity UOM

Est. Unit Cost

Extended Cost

Business Unit and Object Account

1.000 962 Software Licenses 2012 < > 1.00 JB 998.0000 998.00 0181440.530605

Requisition # 20850017
ACT: PRO 2012 Software Licenses @ \$249.00 each
shipping and handling. DVD media kit
For The Office Of
5th District
Cook County Board Commissioner Deborah Sims
118 N Clark St
Chicago, Illinois 60602
F.E.I.N.# 363864821

Total of Items Ordered 998.00

RECEIVED
OFFICE OF THE
PURCHASING AGENT

2012 JUN 25 PM 1:24

BOOKING

PURCHASING USE ONLY

APPROVED BUDGETARY ACCOUNT

CCA

ACCT #

DATE

BY

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

Deborah Sims
REQUISITIONER

Paula R. Henley
SUREAU or DEPARTMENT HEAD

05

Cook County Board of Commissioners
118 N. Clark Street Suite 567
Chicago, IL 60602
(312) 603-6381



District Office
2515 Veterans Drive
Posen, IL 60469
(708) 371-4251

DEBORAH SIMS
COMMISSIONER
deborah.sims@cookcountyil.gov

Committee and
Subcommittee
Memberships of
The County Board

June 4, 2012

CHAIR

Roads & Bridges
Tax Delinquency

Ms. Maria de Lourdes Coss
Chief of Procurement Officer,
Cook County

VICE CHAIR

Finance

118 North Clark Street, Suite 1018
Chicago, Illinois 60602

MEMBER

Construction
Contract Compliance
Criminal Justice
Environmental Control
Finance
Health & Hospitals
Labor
Legislation &
Intergovernmental Relations
Rules & Administration
Workforce, Job Development
& Training Opportunities

Dear Ms. Maria de Lourdes Coss:

I spoke with Ms. Carole Hilgamy, Director of the Office of Technology in regards to purchasing the database/software ACT PRO 2012 from E Tech Systems, Inc. The cost of this database/software is \$995.00, which will be used for my office. This software is not listed on the countywide software contract. If you have any questions please give me a call at 312-603-6381. Thank you for your consideration in this matter.

Sincerely,

Deborah Sims
Cook County Commissioner
5th District

**COMMITTEES OF THE
FOREST PRESERVE
DISTRICT**

MEMBER

Vice Chair - Capital Development
Finance
Labor
Rules





Cook County Office of the Purchasing Agent

Sole Source Justification

General Information	Date: 6/4/2012
Unit/Department: 0850105	Phone No. 312-603-6381
Contact Name: Commissioner Deborah Sims	Email Deborah.som@cookcounty.il.gov

Vendor Information	Requisition No.
Name: E-Tech Systems, Inc.	Purchase Order No.
Address: 1900 East Golf Road., Suite 950 Schaumburg, IL. 60173	Contract No. 847-352-4770 (phone) 866-829-3792 (fax)

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

ACT PRO 2012 databasc software, (see description attached) deliver to
Attn: Commissioner Deborah Sims
118 North Clark Street, Suite 567
Chicago, IL. 60602

Type. Please select one of the options and explain below.

Single Source
 Proprietary/Copyright Restrictions
 Equipment Compatibility
 Patented Product
 Exclusive or Unique Capability
 Other, please explain

Explanation: Why is this product or service the only one that would satisfy the requirement(s)?

Had someone to come and do demonstration of product.

Due Diligence. Describe the due diligence performed that led to the conclusion that this is a sole source.

More advanced software.

Department Recommendation	
Requestor:	Date:
Department Head:	Date:

Purchasing Agent Approval	Date:
Signature:	

6/21/11



FEIN: 36-3864821

www.etechsys.com*We turn leads into sales*

E Tech Systems, Inc
 1900 East Golf Road., Suite 950
 Schaumburg, IL 60173
 Phone (647) 352-4770
 Fax (888) 828-3792

Engagement

Proposal Date: May 24, 2012
Client: Cook County Commissioner Deborah Sims
Contact: Ms. Kim Jones
Address: 118 North Clark Street, Suite 567
City/ST/ ZIP: Chicago, IL 606056
Telephone: 708-371-4245

Receipts will be sent via Email to: Jones9319@sbcglobal.net

E Tech Contact:
Mr. Alan M Lee

Requirements: Provide ACT PRO 2012 database software and licenses; and support if requested.

Software is supplied and warranted by SAGE. No support by e Tech Systems is included in the purchase of the software licenses.

Remote and onsite support for ACT! by e Tech is available at additional charge.

E Tech's Diamond support plan provides proactive emails on support issues, service at \$170 per hour with a 3/10 hour minimum per incident and invoicing (net 15) with approved credit. The annual membership fee is \$250. Support can be onsite or remote as requested.

← **Software pricing – 4 ACT! PRO 2012 Licenses at \$249 each = \$996** →

Hourly consulting is billed to 1/10 of an hour for authorized work.

Description	Estimated Fees
4 ACT! PRO 2012 Software Licenses at \$249 each	\$996.00
Shipping and handling, DVD media kit	No charge
Sales Tax at 9.25%	exempt

Terms of Payment: Net 30 by check for services; and prepay deposit on Software

RE: ACT Database - 'att.net Mail'

Page 1 of 2

YAHOO! MAIL
Classic**RE: ACT Database**

Tuesday, June 5, 2012 2:30 PM

From: "Alan Lee" <alan@etechsys.com>**To:** "KIM JONES" <jones9319@sbcglobal.net>**e Tech Systems consulting and support options:**

For a large project we bid fixed price. For ongoing consulting and support or small projects we don't do a fixed price bid: we bill for work done via emails, calls, or onsite (plus travel time if we are on-site less than 2 hours). We open a support ticket; work on the issue/or write up a response; then document the incident.

Minimum onsite work is 2 hours plus travel time one way. Most of our support calls are done remotely.

There are 2 support plans available:

1. Pay-As-You-Go: on credit card only; \$250 per hour; 1 hour minimum per incident. Billed to the 1/10 of an hour after the 1st hour.
2. Diamond support plan: \$170 per hour; 3/10 hour minimum per incident. Billed to the 1/10 of an hour. Plus a \$250 per year membership; auto renewed until canceled. Invoicing available with approved credit.

Alan

From: KIM JONES [mailto:jones9319@sbcglobal.net]**Sent:** Tuesday, June 05, 2012 10:06 AM**To:** Alan Lee**Subject:** RE: ACT Database

Good morning, Alan Commissioner Sims would like a little more information about the E Tech's Diamond support plan.

Thank you. Kim

--- On Mon, 6/4/12, Alan Lee <alan@etechsys.com> wrote:

From: Alan Lee <alan@etechsys.com>

Subject: RE: ACT Database

To: "KIM JONES" <jones9319@sbcglobal.net>

Date: Monday, June 4, 2012, 9:39 AM

W-9 you requested is attached

Alan

ACT! SOFTWARE FOR COOK COUNTY COMMISSIONER DEBORAH SIMS
ON TIME, ON BUDGET

PRESENTED TO:

Ms. Deborah Sims

PRESENTED BY:

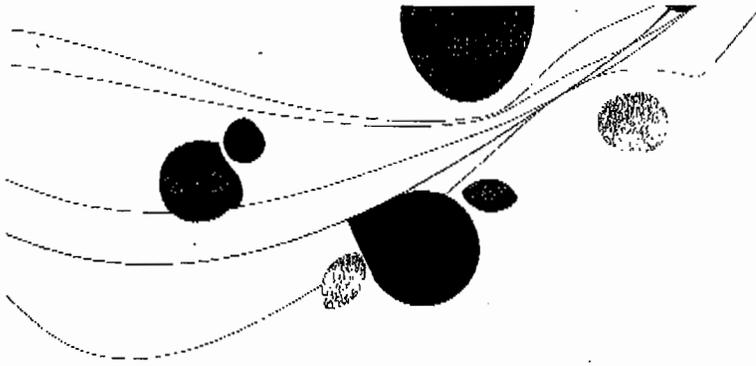
Alan M. Lee,
President
E Tech Systems, Inc. 847-352-4770



And Steve Atkins



Thank you for selecting E Tech to help you achieve your goals.

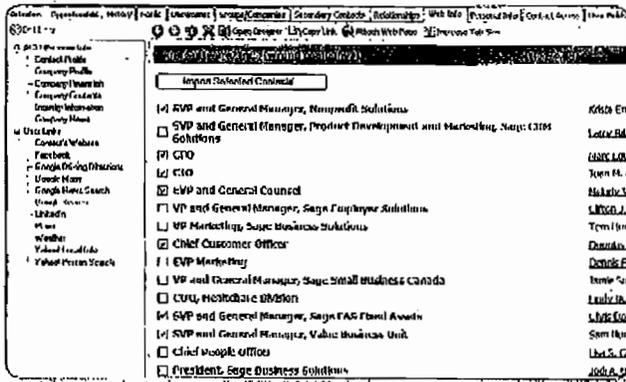


Become Organized So You Are Instantly Prepared

Organize your information with Sage ACT! so you can zoom in on the details of your customer relationships whenever you need to. When customers call unexpectedly, you're instantly prepared with the email they sent you last week, notes from your last phone call, and their Facebook profile to see what they've been up to—all at your fingertips.

Unlock a Rich Source of New Leads

Attract new customers and get more from existing relationships using lead/business info¹ and e-marketing services² for Sage ACT!. With this enhanced functionality, you can unlock a rich source of new leads and send striking e-marketing campaigns to help turn your sales and marketing efforts into a focused, systematic lead generation and selling machine.



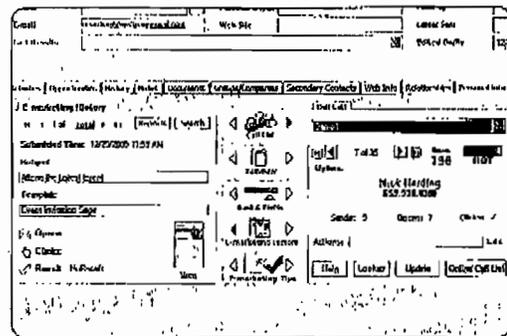
- Target key decision makers within a company and import selected contacts and their available information into your Sage ACT! database.



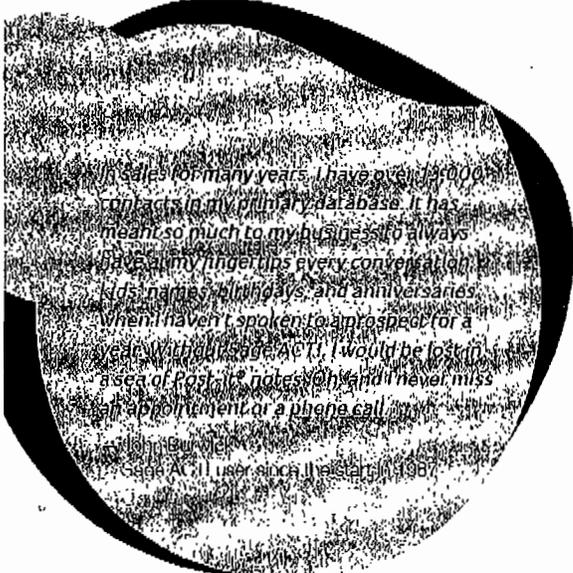
To stay a profitable business, you want more customers that look like your best ones today, so use Sage Business Info Services for ACT! to pull highly targeted prospect lists and business information from Hoover's[™] and put that data directly into Sage ACT!. It helps you fill in the gaps in your database and gives you access to more than 65 million companies and 85 million executives. Find new leads based on the traits you're looking for, along with business data for known contacts and companies, including profiles, financials, industry information, news, and more.

Jump-Start Your Marketing Efforts

Now add rocket fuel to your sales and marketing strategy with Sage E-marketing for ACT!, a cloud-based email marketing service that enables you to execute sophisticated campaigns, while leveraging and building on your existing Sage ACT! data. Capture additional leads with web forms on your website, nurture those prospects automatically with drip marketing plans, and quickly identify your hottest leads using a ranked call list that tells you which prospects are most interested.



- Market effectively to attract new customers and get more from existing relationships with end-to-end Sage E-marketing for ACT!.



"In sales for many years, I have over 10,000 contacts in my primary database. It has meant so much to my business to always have all my fingertips every conference call, kids' names, birthdays, and anniversaries. When I haven't spoken to a prospect for a year, without Sage ACT!, I would be lost in a sea of Post-it notes and I'd never miss an appointment or a phone call."
 John Burwick
 Sage ACT! user since the start in 1987

Take Control of Your Sales Pipeline

Manage prospects through an out-of-the-box Sage ACT! sales process or a process that you personalize to fit your business. Keep detailed progress notes and see the probability of close for each opportunity. This gives you total visibility and control of your sales pipeline so you can stay in contact with those opportunities most likely to close.

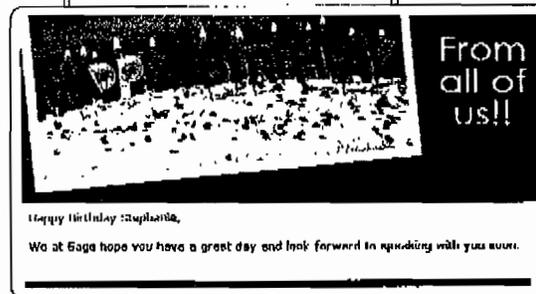
Get More Done on Any Given Day

Let Sage ACT! Smart Tasks handle the things you need to get done every day. Think of this as a personal assistant that puts activities on your calendar and sends emails for you. It doesn't matter whether your tasks have two or 10 steps, it's all automated so your customers get the service they expect, with little work required by you.

Get started with one of many sample Smart Task templates, and accompanying email templates, for the most common activities. These Smart Task templates will set in motion the most basic or advanced processes that allow Sage ACT! to remind you that it's your best customer's birthday, inform you of customers that haven't heard from you in a while, even welcome that new customer who just placed an order.

Access Sage ACT! Anytime, Anywhere

Get anytime, anywhere access with Windows® and web options, plus stay connected while out on the road with Sage Mobile for ACT!® which lets you access Sage ACT! contact and calendar details from your BlackBerry®, Windows Mobile®, and Android™ device. You'll always have your Sage ACT! contacts, calendar, meetings notes, conversation history, and upcoming activities, because all of this is easy to find and update from your phone. No more missed meetings, misplaced phone numbers, or forgotten customer details simply because you're out of the office and away from your computer.



- Amp up your emails by using professionally designed email marketing templates® that complement your Smart Tasks.

"Before Sage ACT!, we tried fax cards, Post-it notes, Microsoft Outlook, and I couldn't keep the records I wanted and I couldn't keep track of anything. Now, when I get a lead, I just pop it into Sage ACT! and I'm ready to go. Sage ACT! has incredibly increased the productivity of my business. If you're not using Sage ACT!, you're wasting your time, you're wasting your money, and you're not building the relationships you need."

John Miller, Managing Partner, Sandler Training
Sage ACT! user since 2007

Get Web Access and Added Team Functionality

Consider Sage ACT! Premium, designed for teams who need to efficiently share relationship details. Sage ACT! Premium gives you and your team access to a central database from Windows and the web so everyone is completely in sync. Plus, it has team features such as enhanced security, group dashboards and reports, and advanced administration.

Sage ACT! | Product Brief

With Sage ACT! you can:

Manage Relationships	Keep everything—phone numbers, emails, conversation notes, meeting and activity history, documents, social media profiles, and more—in Sage ACT!.
Search and Instantly Access	Find the exact customer relationship details you need using the most basic keyword search to a more advanced field search.
Be More Productive	Work more efficiently with Smart Tasks that automate key activities like sending emails for you and putting activities on your calendar. Get started with one of 10 pre-loaded Smart Task templates ³ or simply customize your own version.
Unlock New Leads	Obtain leads you can use with Sage Business Info Services for ACT! ² that pulls highly targeted prospect lists and business info from Hoover's SM and puts them directly into Sage ACT!
Market Effectively	Create and send email and drip marketing campaigns, track open and click through rates, and manage opt-outs with Sage E-marketing for ACT! ²
Sell More	Track each lead through the sales process where you can capture detailed progress notes, include your products and services, and see the probability of close.
Measure Results	View 60+ reports and dashboards, or for deeper analysis, send most reports to Excel [®] and use connections to third-party report writers.
Integrate with Existing Business Solutions	Take full advantage of familiar solutions you've already invested in, including Microsoft [®] Outlook [®] , Word, Excel, and Lotus Notes [®] —over 10 business solutions in all.
Eliminate Double Entry	Integrate your Sage ACT! and Outlook contacts and eliminate double entry, plus keep your calendars in sync—no matter where changes were made.
Personalize Sage ACT!	Tailor Sage ACT! to fit the way you run your business by designing views, adding fields and tabs, editing drop-downs, and customizing templates.
Access from Anywhere	Get anytime, anywhere access with Windows [®] and web options, plus stay connected when you're out of the office with Sage Mobile for ACT! ² from your BlackBerry [®] , Windows Mobile [®] , or Android [™] device.
Administer and Maintain	Use Silent Install [®] administration and activation, and take advantage of automatic backup, maintenance, and synchronization options.

Important Note:

Sage ACT! You must purchase one license of Sage ACT! per user. Scalability varies based on hardware, size, and usage of your database. Review Sage ACT! system requirements at www.act.com/2011/faq. Visit www.actonline.com or contact your add-on product provider to determine compatibility for your add-on products. Sage ACT! 2011 now supports Firefox[®] 3.6 and 3.5 and 32-bit version of Microsoft Office 2010. Sage Connected Services: Review Sage Mobile for ACT! system requirements at www.act.com/mobilesystem. Sage Mobile for ACT! requires an active data plan. You are responsible for all data related charges to your mobile device. To facilitate device setup, Sage Mobile for ACT! sends a text message to your mobile device. Based on our wireless plan, you may receive an extra charge from your carrier for this text message. Sage E-marketing for ACT! is powered by Swiftpage[™]. Import functions for Sage Business Info Services for ACT! must be performed on the web server when using Sage ACT! Premium (access via web).

¹ Based on a KeyStroke Level Monitoring competitive study conducted by Sage and Measuring Usability, LLC in May 2011. Competitors included Microsoft Dynamics[®] CRM and Salesforce.com

² Requires additional subscription.

³ Three of the pre-loaded Smart Task templates require a subscription to Sage E-marketing for ACT!

⁴ Delivered as an MSI package. Software to distribute an MSI package is not included. Silent Activation on machines requires administrator access. Users must be machine administrators in order to activate. Silent install is only available in Sage ACT! Premium.

*Certified Consultants are third-party vendors. Sage and its affiliates are in no way liable or responsible for claims made related to the services provided by third-party vendors.

About Sage North America

Sage North America is part of The Sage Group plc, a leading global supplier of business management software and services. Sage North America employs 4,000 people and supports 3.1 million small and mid-sized business customers. The Sage Group plc, formed in 1981, was floated on the London Stock Exchange in 1989 and now employs 13,100 people and supports 6.2 million customers worldwide.

Sage ACT! Pro 2012 System Requirements

All minimum system requirements are based on a single-user environment (one computer accessing a local database). In a shared environment, Sage ACT! Pro is designed to work with up to 10 users and Sage ACT! Premium is designed to work with more than 10 users. Recommended server system requirements are for environments of more than one user. Customer registration and activation are required and you must purchase one license of Sage ACT! per user. Your system must meet the minimum requirements to be eligible for technical support.

Sage ACT! Pro 2012

System Requirements

- 2 GB available hard disk space (4 GB if product is downloaded)
- DVD drive
- SVGA (1024x768) or higher resolution monitor
- Windows Installer Service 4.5; .NET 3.5 Service Pack 1
- 1 GB system memory

Processor speed for Windows® XP

1.0 GHz Pentium® IV processor (or equivalent)

Processor speed for Windows Vista® or Windows 7

1.8 GHz Pentium IV processor (or equivalent)

Works With

- Microsoft® Office 2003, 2007, and 2010 (32-bit version only) (SP3 recommended for Office 2003 and SP2 recommended for Office 2007)
- Microsoft Outlook® Express 6.0 SP2¹
- Lotus Notes® 6.5, 7.0.2, and 8.0
- Eudora® 5.2
- Internet Mail SMTP/POP3
- Microsoft Internet Explorer® 7.0², 8.0 and 9.0

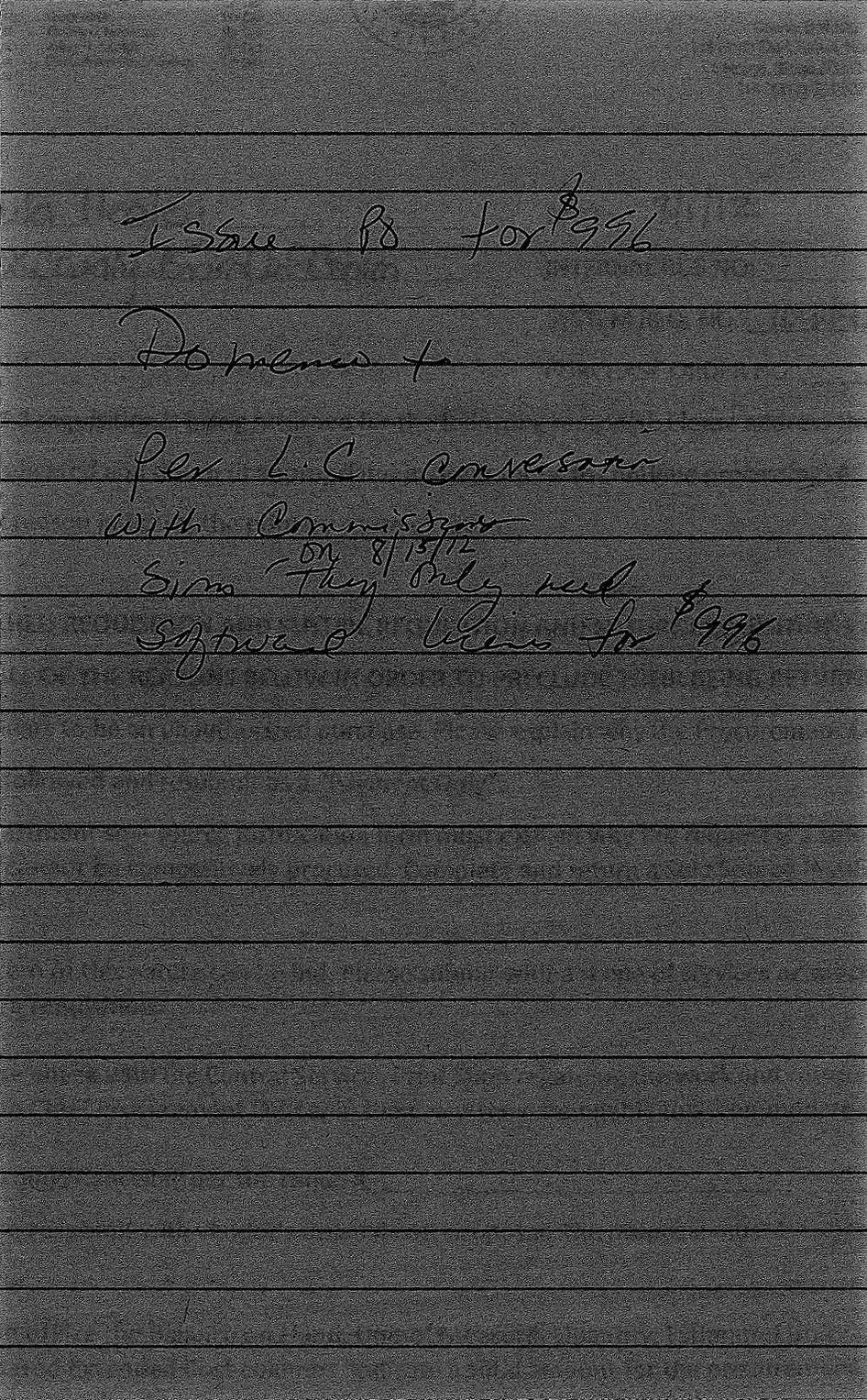
THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE, PRESIDENT



COUNTY OF COOK
BUREAU OF FINANCE
OFFICE OF THE CHIEF PROCUREMENT OFFICER

MARIA DE LOURDES COSS
CHIEF PROCUREMENT OFFICER

- | | | | |
|--------------------|-----------------------|-----------------|------------------------|
| Carlson Collins | 1 st Dist. | Bridget Garner | 10 th Dist. |
| Robert Steele | 2 nd Dist. | John P. Foley | 11 th Dist. |
| Jerry Butler | 3 rd Dist. | John A. Fitzhey | 12 th Dist. |
| William M. Dewers | 4 th Dist. | | |
| Deborah Sims | 5 th Dist. | | |
| Josh P. Murphy | 6 th Dist. | | |
| Jesse G. Garcia | 7 th Dist. | | |
| Edwin Reyes | 8 th Dist. | | |
| Peter N. Silvestri | 9 th Dist. | | |



TO: Pa
DEPT: Co

Issue R for \$996

Documents to

The attach
reason(s) i
highlighted

Per L.C. Commission
with Commission
on 8/13/12

THE ATTAC
ADDRESS A

Sim They only need
Software license for \$996

App
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information should mirror the fashion in which vendor will quote/invoice.

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1304

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___ Please define the Unit of Measure in the description, i.e. a "case" equal 12 bottles of 6 ounces each and a "carton" equals 12 rolls of 250 sheets each.

___ Requisition is being returned at the direction of the Budget Director because an incorrect account number was used.

___ Please provide vendor's original invoice/signed 29A Cook County Voucher.

___ Indicate vendor's invoice number and date of invoice on requisition.

___ An item of this nature must be signed-off by the Dept/Agency Head.

___ Provide the period of time in which you require these goods/services.

___ Vendor billing reflects sales tax. Please obtain an original corrected vendor's invoice with no sales tax. Sales tax letter is attached.

___ FMIS states that this requisition has been placed on budget hold.

___ Other:

Paula - we a detailed sole source justification form and a clear scope of work. Let me know if you are just purchasing software or software and professional services

PLEASE RETURN THIS LETTER WITH THE RESUBMITTED REQUISITION.

BY: *Brandie V. Knapp*

TITLE: *Deputy*