



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

DATE
8/29/2012
F.O.B. POINT

PURCHASE ORDER NO.
182669 - 000- OP
REQUISITION NO.
00104114 OR

PURCHASE ORDERED ISSUED TO
803606
Security Engineered Machinery Co I
5 Walkup Dr PO Box 1045
Westboro MA 01581

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Sheriff Budget Department
69 W Washington Rm 1410
Chicago IL 60602

DELIVERY INSTRUCTIONS
COLLEEN SULLIVAN 312-
603-0059

DEPT NO	
2111091	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Cross Cut Shredder Model #2125P Basic start Up Kit (One 50MI Bottle Oil and Package of Waste Collection Bags) Dimensions (W x D x H)/Weight: 19.5" x 14.75" x 34.25"/ 60.5lbs Sheet Capacity Range is up to 21 sheets per pass Speed: 20 FPM Waste Collection: 27 Gallon Warranty: Lifetime Cutting Head/3 Year Parts/90 days labor Deliver To: Cook County Warehouse 2323 South Rockwell Chicago, Illinois 60608 Delivery Hours: 7 a.m. through 1 p.m. Please contact John Kurtovich at 773-843-6028, 24 hours in advance of delivery. As per attached Vendor Quote #52312	5.00 EA	750.0000	3,750.00	2111091.530275
***** Total Order *****				3,750.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Mania de Souza
Date: _____

8/30/12 BA

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

73 BK New

Purchase Order Number

Requisition # **OR 104114** Contract #

Open Date

Ship To: 8002100 Sheriff Budget Department
69 W Washington Rm 1410
Chicago IL 60602

Supplier: 803606 Delivery Instructions:
COLLEEN SULLIVAN
312-603-0059
Security Engineered Machinery
5 Walkup Dr PO Box 1045
Westboro MA 01581

Buyer Number 724150 Supervisor 40
Bid/Sole Src Code BSP
Business Unit 2111091
Internal Req Number 22110016
Board Apr Date & Item
Requisition Date 6/5/2012
Date Needed 6/5/2012

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1,000	578 CROSS CUT PAPER SHREDDERS UP KIT (ONE 50MI BOTTLE OIL AND PACKAGE OF WASTE COLLECTION BAGS) DELIVER TO: COOK COUNTY WAREHOUSE 2323 S. ROCKWELL CHICAGO, ILLINOIS 60608 ATT: JOHN KURTOVICH DELIVERY HOURS: 7AM-1PM PLEASE CALL JOHN AT 773-843-6028. 24HRS IN ADVANCE OF DELIVERY PER ATTACHED QUOTE#52312	<	>	5.00	EA	750,0000	3,750.00 2111091.53027
						Total of Items Ordered	3,750.00

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2012 JUN -6 PM 4:28
BOOKKEEPING

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account of grant same.

[Signature]
REQUISITIONER
BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____
DATE _____ BY _____

THOMAS J. DART
SHERIFF



ALEXIS HERRERA
CHIEF FINANCIAL OFFICER
SOJOURNER COLBERT
FINANCE DIRECTOR

SHERIFF'S OFFICE OF COOK COUNTY, ILLINOIS
DEPARTMENT OF FISCAL ADMINISTRATION AND SUPPORT SERVICES

69 W. WASHINGTON, CHICAGO, ILLINOIS 60602
SUITE 1410

PHONE (312) 603-0069
FAX (312) 603-9806

June 5, 2012

Maria DeLourdes Coss
Purchasing Agent
Cook County Government
118 N. Clark Street, Room 1018
Chicago, Illinois 60602

RE: Req# 22110016 System#104114
Security Engineered Machinery

Dear Ms. Coss,

Please allow this letter to serve as request to issue a Purchase Order for Requisition #22110016/#104114, to Security Engineered Machinery, of Westboro, Massachusetts for Cross Cut Shredders.

Reason: These shredders are needed for our various departments in the Sheriff's Office to dispose of confidential documents.

The vendor was chosen because they submitted the lowest of the three bids received and is below the \$5,000.00 limit.

Fiscal Impact: \$3,750.00

Acct: 2111091.530275

Sincerely,

Colleen Sullivan
Business Manager
Cook County Sheriffs Budget Department



QWOK # 52312

DATE:	05/23/12	VALIDITY:	90 Days
Payment Terms	Per GSA Contract	FOB POINT:	Dock Destination CONUS
Customer	Cook County Sheriff Dept Colleen Sullivan	DELIVERY TIME:	5 Days ARO
SEM POC	Mike Sousa 800-225-9293 Ext 1048	IL State Shredder Contract#	PSD4016989

SEM MODEL 2125P SYSTEM PRICING

Qty	Order Part #	Description	GSA Contract Price PER UNIT	IL State Contract Price Extended
5	6002125P	Model 2125P Cross Cut Paper Shredder (MSRP \$1,328.86)	\$ 856.90 IL State Contract Price \$750.00	\$3,750.00

SYSTEM OPTIONS

SUPPLIES / ACCESSORIES

	638SB138A	Model 138A Bags ~ Case (50) of Waste Collection Bags (MSRP \$64.14)	\$ 41.36	
	649OIL8HV	Case (8 Pints) of High Viscosity Lubricating Oil (MSRP \$ 71.65)	\$ 46.20	

EXTENDED WARRANTY (Select one ~ Extends standard parts and Labor warranty) ~ CONUS Only

	EW1:2125	ONE Year Extended Warranty (MSRP \$ 153.53)	\$ 99.00	
	EW2:2125	TWO Year Extended Warranty (MSRP \$ 261.00)	\$ 168.30	
	EW3:2125	THREE Year Extended Warranty (MSRP \$ 368.47)	\$ 237.60	

DELIVERY SERVICES (for use when Receiving Dock is not available) ~ CONUS Only

	LIFTGATE	Delivery Location does Not have a dock - LIFTGATE Service Required	\$ 50.00	
	INSIDEDEL	Delivery location requires INSIDE Delivery (No Stairs - elevator available)	\$ 75.00	

SET-UP / INSTALLATION / TRAINING SERVICES ~ USA

	INSTALLSHRED-D1	At-Site Shredder INSTALLATION (Set-up and Training) (MSRP \$348.93)	\$ 225.00	
--	-----------------	--	-----------	--

PREVENTATIVE MAINTENANCE (PM) ~ USA

	PMSHRED-D	Annual Preventative Maintenance ~ ONE "Scheduled" At-Site visit (MSRP \$271.39)	\$ 175.00	
--	-----------	--	-----------	--

SERVICE LEVEL AGREEMENT (SLA) ~ USA

	SLASHRED-D	Annual Service Contract: Includes: ONE annual Scheduled Preventative Maintenance Visit and ONE annual "EMERGENCY" Visit. (MSRP \$386.14)	\$ 249.00	
--	------------	--	-----------	--

FINAL PRICE			\$3,750.00
--------------------	--	--	-------------------



**SEM Model 2125P
 CROSS CUT PAPER SHREDDER**

With Basic Start-Up Kit (one 50MI bottle Oil and Package of Waste Collection Bags)

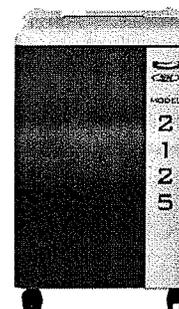
SYSTEM PERFORMANCE FEATURES:

- Sheet Capacity Range Up to 21 Sheets * per pass
- Speed 20 FPM
- Shred Size 5/32" x 1 5/32" (4mm x 40mm – DIN Level 3)**
- Waste Collection 27 Gallon
- Power/ Horsepower 115V-60Hz /.75 Hp (230/220v-50Hz Available)
- Feed Opening 10.25"
- Dimensions (W x D x H) / Weight 19.5" x 14.75" x 34.25" / 60.5 lbs
- Warranty Lifetime Cutting head / 3 Yr Parts / 90 day Labor

**Sheet Capacity Range is based on paper grade and proper power.
 **1/16" x 9/16"(2mm x 15mm – DIN level 4 also available on request*

SYSTEM OPERATOR FEATURES:

- SEM-PRO FEATURE GROUP:
 - SPS ~ Safety Protection System with Auto Shut Down
 - ECC ~ Electronic Capacity Control
 - ESM ~ Energy Saving Mode
 - EASY SWITCH Control
- TAA Compliant



About SEM-Pro Feature Group

Safety Features: A comprehensive safety package that ensures optimum safety. Consists of an **SPS** (Safety Protection System), an Electronically Controlled safety flap in the feed opening to prevent fingers and ties from entering the cutting area. **Auto reverse and power cut-off** to avoid paper jams; **Bag full and door ajar** auto shut down.

Energy Saving GREEN Features: Integrated **ESM** (Energy Saving Mode) to automatically shut down the system after 30 minutes of non use. Double motor protection against overheating and insulation for **noise reduction**. Cabinets made from **recycled wood** materials.

User Performance Features: Automatic functions are controlled by the easy-to-use **EASY SWITCH** panel with integrated visual indicators.

SEM: An ISO 14001 Registered Company
Demonstrating our commitment to a GREEN environment!



FW: shredders

Marty Heller [martyheller@warehousedirect.com]

Sent: Friday, May 25, 2012 2:09 PM
To: Colleen Sullivan (Sheriff)
Cc: Lisa Woppel [lisawoppel@warehousedirect.com]
Attachments: Sellsheet - 425Series_102711.pdf (1 MB)

Hi Colleen we are bidding on a fellowes product that matches up closely to your specs.
Sell sheets attached

425Ci cross cut shredder
#38425

This machine doesn't match the specs exactly but is as close as we can get. It is 100%
Jam Proof and Auto Oil.

List \$3599.00

Sell price to C C Sheriff \$1850.00 ea 5 ea ext. \$9250.00

Bags #3605801

List \$63.95

Sell price \$30.00 5 ea \$ 150.00

Oil #35250

List \$19.95 per bottle

Sell price \$5.00 ea 5 ea. \$25.00

Total price \$9425.00

Thank you

Marty Heller, Account Executive
Warehouse Direct Business Products and Services
ph: (847) 631-7153
email: martyheller@warehousedirect.com

Notice to recipient of this Electronic Message: This Electronic Message contains confidential information of Warehouse Direct and/or its clients. It is intended only for the person(s) named, and the information in such Electronic Message shall only be used by the person(s) named for the purpose intended and for no other purpose. Any use, distribution, copying or disclosure by any other persons or by the person(s) named but for purposes other than the intended purpose, is prohibited. If you have received this communication in error, please notify us by phone at 800-858-1180 and then destroy original Electronic Message.

RE: Cross Cut Shredder Quote

Tribune Products [tpc@tribuneproducts.com]

Sent: Thursday, May 24, 2012 4:16 PM
To: Colleen Sullivan (Sheriff)
Attachments: HSM 125.2.pdf (313 KB) ; HSM 225.2.pdf (2 MB) ; 2604ss (2).pdf (2 MB)

Hi Colleen,

I've attached 2 spec sheets for 2 different size HSM shredders. One is a little less and the other one is more than the requested specs. Both are cross cut shredders with a Level 3 shred size. Delivery is free and would take about a week to deliver.

#125.2CC List Price \$2375.00 Your Cost \$947.00 each x 5 = \$4735.00

#225.2CC List Price \$3121.00 Your Cost \$1335.00 each x 5 = \$6675.00

I'm also enclosing a spec sheet for a Destroyit shredder.....this also would work for you....the specs are really close to yours. Free shipping and would take about a week to deliver.

#2604 Cross Cut (security level 3) List Price \$2399.00 Your Price \$1150.00 each x 5 = \$5750.00

Thank you, let me know if you need anything else.....or something else.

Cindy Day
Tribune Products Co.
847 972 6110

-----Original Message-----

From: Colleen Sullivan (Sheriff) [mailto:Colleen.Sullivan@cookcountyl.gov]
Sent: Thursday, May 24, 2012 11:44
To: tpc@tribuneproducts.com
Subject: FW: Cross Cut Shredder Quote
Importance: High

From: Colleen Sullivan (Sheriff)
Sent: Thursday, May 24, 2012 11:18 AM
To: linda.conley@officeequipmentsales.com; jeff@tribuneproducts.com
Subject: FW: Cross Cut Shredder Quote

Might help if i attached the specs!

From: Colleen Sullivan (Sheriff)
Sent: Thursday, May 24, 2012 10:49 AM
To: linda.conley@officeequipmentsales.com; jeff@tribuneproducts.com
Subject: Cross Cut Shredder Quote

Hi All ,

