



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
821890

SharePoint Business Solutions
39 Twilight Ln
Springfield IL 62712

DATE
6/15/2012
F.O.B. POINT

PURCHASE ORDER NO.
181842 - 000- OP
REQUISITION NO.
00104014 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Treasurer - Chicago Downtown Branch
Cook County Building
118 N. Clark Street RM 112
Chicago IL 60602-1304

DELIVERY INSTRUCTIONS
Andy Waclaw Treasurer's Office 118 N.
Clark Street Rm. 212

DEPT NO	
5341897	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	EPM Live Overview(pm & It) 2 Days Class Training 2 People Sole Source	16.00 HR	125.0000	2,000.00	5341897.501930
***** Total Order *****				2,000.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date: _____

[Handwritten Signature]
6/27/12 BH

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

181842

81 Approved

Requisition # **OR 104014** Contract #

Open Date

Ship To: 8001073

Treasurer - Chicago Branch
Cook County Building
118 N. Clark Street
Chicago IL 60602-1304

Delivery Instructions:
Andy Wadaw Treasurer's Office
118 N. Clark Street Rm. 212

Supplier: 8271890
SharePoint Business Solutions
39 Twilight Ln
Springfield IL 62712

Buyer Number 372902 DE PINO, JAMES A
Bid/Sole Src Code
Business Unit 5341897
Internal Req Number 25340043
Board Apr Date & Item Sole Source
Requisition Date 5/30/2012
Date Needed 5/30/2012

One Time Purchase Yes ___ No ___ Covers Need for ___ months. Specific Period of time

thru

Prior Contract No.

Expiration Date

Emergency No.

Line # Commodity Description

Bal. on Hand

Quantity UOM

Est. Unit Cost

Extended Cost

Business Unit and Object Account

1.000 928 EPM Live Overview (PM & IT) 2 Day Class Training 2 People
Sole Source

< >

16.00 HR

2,000.00

5341897.501930

Total of Items Ordered

2,000.00

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE

BY

REQUISITIONER

BOREALD or DEPARTMENT HEAD



2012 JUN - 1 PM 3: 21
OFFICE OF THE
PURCHASING AGENT



Cook County
Office of the Chief Procurement Officer

Sole Source Justification

General Information	Date: 6-1-2012
Unit/Department: Treasurer	Phone No. 312-603-4765
Contact Name: Andy Waclaw	Email: awaclaw@cookcountytreasurer.com

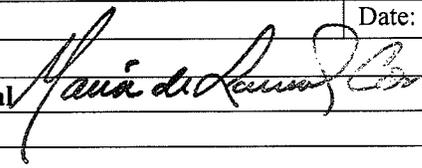
Vendor Information	Requisition No. OR 104014
Name: SharePoint Business Solutions	Purchase Order No.
Address: 1630 S. State St. Suite 202 Springfield, IL 62704	Contract No. Cecil Renshaw 217-741-7165

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.
2 Day classroom training for 2 people. EPM Live Overview (PM and IT) Duration: 16 Hours

Type. Please select one of the options and explain below.
<input checked="" type="checkbox"/> Single Source <input checked="" type="checkbox"/> Proprietary/Copyright Restrictions <input type="checkbox"/> Equipment Compatibility <input type="checkbox"/> Patented Product <input checked="" type="checkbox"/> Exclusive or Unique Capability <input type="checkbox"/> Other, please explain
Explanation: Why is this product or service the only one that would satisfy the requirement(s)? SharePoint Business Solutions, Inc. is the only provider and sole-source reseller in the State of Illinois.

Due Diligence. Describe the due diligence performed that led to the conclusion that this is a sole source.
The CCTO has an investment with SharePoint Software. CCTO needs to train staff on how to properly and fully use this software.

Department Recommendation	
Requestor: Andy Waclaw	Date: 6-1-12
Department Head: Joseph Fratto	Date: 6-1-12

Chief Procurement Officer Approval	
Signature: 	Date: 6/27/12 

SharePoint Business Solutions, Inc.39 Twilight Ln
Springfield, IL 62712**Proposal****Proposal Date:** 4/10/12**Proposal #:** 20122**Project:****Bill To:**Ralph Amelio
RAmelio@cookcountytreasurer.com
Cook County Treasurers Office
Cook County Building Downtown Branch - Ro
118 N. Clark

Description	Qty	U/M	Rate	Total
EPMLive Overview (PM and IT) - 2 days classroom. Training Days for 2 people will be same fee as the mentoring / consulting day (\$125/hr). Additional fees will apply if training is for more than 2 people. Additonal mentoring / consulting days can be added at the rate of \$125/hr. Customer will be billed only for hours used.	16	hr	125.00	2,000.00
Total				\$2,000.00



Maurizio Marchese
Director of Infrastructure
Cook County Treasurer's Office
118 North Clark Street, Suite 222
Chicago IL, 60602

Mr. Marchese,

This letter is in response to your inquiry about the EPMLive software. SharePoint Business Solutions, Inc., is the only provider and sole-source reseller in the State of Illinois.

Again, thank you for the opportunity.

A handwritten signature in black ink that reads "Cecil Renshaw". The signature is written in a cursive, flowing style.

Cecil Renshaw

