



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
635695

Eastman Kodak Company  
1778 Solutions Center  
Chicago IL 60677

DATE  
8/7/2012  
F.O.B. POINT

PURCHASE ORDER NO.  
182451 - 000- OP  
REQUISITION NO.  
00103975 OR

COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

**SHIP TO** Treasurer - Chicago Downtown Branch  
Cook County Building  
118 N. Clark Street RM 112  
Chicago IL 60602-1304

**DELIVERY INSTRUCTIONS**

Andy Waclaw Treasurer's Office 118 N.  
Clark Street Rm. 212

DEPT NO	
5341897	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Kodak Maintenance 9090DB Scanner K47444843 Sole Source . Maintenance coverage from: November 14, 2012 through November 13, 2013 . As per Vendor Quote dated July 19, 2012 .	1.00 YR	2,660.0000	2,660.00	5341897.540180
***** Total Order *****				2,660.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.  
**PURCHASING AGENT** Date: \_\_\_\_\_

*Handwritten Signature*  
8/8/12 BA

13 BK New

**Purchase Requisition**  
Office of the Purchasing Agent  
Cook County of Illinois

Purchase Order Number

182451 OP

8-7-12 JC

Requisition # OR 103975 Contract # \_\_\_\_\_ Open Date \_\_\_\_\_

Ship To: 8001073 Treasurer - Chicago Branch  
Cook County Building  
118 N. Clark Street RM  
Chicago IL 60602-1304

Delivery Instructions: Andy Waclaw Treasurer's Office  
118 N. Clark Street Rm. 212

Supplier: 635695 Eastman Kodak Company  
1778 Solutions Center  
Chicago IL 60677

Buyer Number 374183 FLOCK, BARBIE A  
Bid/Sole Src Code ENC  
Business Unit 5341897  
Internal Req Number 25340021  
Board Apr Date & Item Sole Source  
Requisition Date 5/25/2012  
Date Needed 6/14/2012

One Time Purchase  Yes  No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_ Prior Contract No. \_\_\_\_\_ Expiration Date \_\_\_\_\_ Emergency No. \_\_\_\_\_

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	928	Kodak Maintenance Sole Source Maintenance coverage from: November 14, 2012 through November 13, 2013	< >	1.00	YR	2,660.0000	2,660.00	5341897.540180
Total of Items Ordered							<u>2,660.00</u>	

RECEIVED  
OFFICE OF THE  
PURCHASING AGENT  
2012 JUN 19 AM 11:38  
BOOKKEEPING

**CERTIFICATION**

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # \_\_\_\_\_

DATE \_\_\_\_\_ BY \_\_\_\_\_

REQUISITIONER \_\_\_\_\_  
BUREAU or DEPARTMENT HEAD Jm Smith  
2



June 7, 2012

Office of the Cook County Treasurer  
Purchasing Department  
Attn: Andy Waclaw

Dear Andy,

Eastman Kodak Company is the only company who can provide both:

- Factory-trained, employed and certified Field Engineers and;
- Kodak parts for servicing the equipment listed below.

Additionally, our Field Engineers usually carry the necessary parts to correct a machine problem on the first call. If not, Kodak can have the proper part sent overnight to get your system up and running. Another positive aspect of Kodak service is the number of Field Engineers in a given area. Customers placing a service call will be contacted within the first hour that the call is received.

Maintenance agreements provide:

- a response time as agreed upon for Zone 1 and 2 (or next day for Zone 3), compared to an average of 72 hours; a significant impact in a production environment
- routine preventive maintenance
- parts (otherwise may be chargeable, locally stocked parts availability may be reduced and priority shipping cost are the customer's responsibility)
- free telephone assistance and technical support
- Kodak's partnership in achieving common production goals by reducing down time.

Please see attachment one (1) KODAK Document Imaging (DI) Standard Maintenance Agreement Terms and Conditions (which defines agreement coverage with payment of a maintenance agreement fee); and

Attachment two (2) KODAK Document Imaging (DI) Standard Per-Call Terms, which defines terms and conditions when service performed is not covered by a KODAK Maintenance Agreement.

We appreciate your past patronage and look forward to serving you in the future.

Very truly yours,

Laurie S. Smith  
Contract Administrator



**Cook County**  
**Office of the Chief Procurement Officer**

**Sole Source Justification**

<b>General Information</b>	Date: 6-14-2012
Unit/Department: Treasurer	Phone No. 312-603-4765
Contact Name: Andy Waclaw	Email: awaclaw@cookcountytreasurer.com

<b>Vendor Information</b>	Requisition No. OR 103975
Name: Eastman Kodak Company	Purchase Order No.
Address: 1778 Solutions Center Chicago, IL 60677	Contract No. Barbara Walker 800-225-6325 Ext 14 <a href="mailto:Barbara.a.walker@kodak.com">Barbara.a.walker@kodak.com</a>

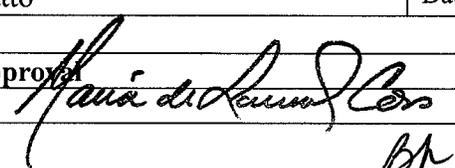
<b>Description.</b> Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.
Renewal of maintenance for Kodak 9090DB Scanner K47444843. Maintenance to be provided on site at the Treasurer's Office 118 N. Clark St. Chicago, IL 60602 Duration: 12 Months

<b>Type.</b> Please select one of the options and explain below.
<input checked="" type="checkbox"/> Single Source <input type="checkbox"/> Proprietary/Copyright Restrictions <input checked="" type="checkbox"/> Equipment Compatibility <input type="checkbox"/> Patented Product <input type="checkbox"/> Exclusive or Unique Capability <input type="checkbox"/> Other, please explain

Explanation: Why is this product or service the only one that would satisfy the requirement(s)? The Treasurer's Office is required to scan a large number of documents and maintenance on this scanner is critical in order to properly scan documents. Eastman Kodak Company is the only company who can provide Factory trained, employed and certified Field Engineers and parts for servicing the equipment.
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<b>Due Diligence.</b> Describe the due diligence performed that led to the conclusion that this is a sole source.
The Treasurer's Office has an investment in the 9090DB Scanner. In order to avoid extra cost for fixing or buying new scanners, maintenance needs to be performed.

<b>Department Recommendation</b>	
Requestor: Andy Waclaw	Date: 06-14-12
Department Head: Joseph Fratto	Date: 06-14-12

<b>Chief Procurement Officer Approval</b>	
Signature: 	Date: 8/10/12

Eastman Kodak Company

Service Contract Quote

Service & Support

Date Prepared : July 19 2012

Quote for : Eastman Kodak Company

COOK COUNTY TREASURER

Catalog # : 8801755

Service Plan : 108PE5

Service Hours : 8:00 to 5:00 Same day Monday through Friday

Description : KODAK NGENUITY 9090DB SCANNER SA

Date From : 10/20/2012

Date To : 10/19/2013

Base PMs : 1

Add On Pms : 0

Base Price : \$2660.00

Calculated Price : \$2660.00

K Number : 47444841

Serial Number : 47444841

NOTES:

\*THIS OFFER IS VALID FOR 30 DAYS FROM DATE PREPARED AND MAY

BE SUBJECT TO SA INSPECTION



EASTMAN KODAK COMPANY

343 STATE STREET
ROCHESTER, NY 14650-34126
CALL: BARB WALKER (800) 225-6325 X14

D-U-N-S CODE
00-220-6183
E.I.N. 16-0417150

PLEASE ADDRESS ALL INQUIRIES TO THE ABOVE ADDRESS

Table with columns: INVOICE DATE, INVOICE NUMBER, CUSTOMER ORDER REFERENCE, ORDER DATE, INVOICE FOR, PAGE. Row 1: 05/21/2012, 266NQ3537, C1, PRICE QUOTE\*, 1

-----CHARGE TO-----
COOK COUNTY TREASURER
RM 212 RALPH AMELIO
118 N CLARK
CHICAGO IL 60602

-----INSTALLED AT-----
COOK COUNTY TREASURER
MAIN FLOOR
118 N CLARK
CHICAGO IL 60602

PLEASE RETURN REMITTANCE COPY WITH YOUR PAYMENT

Main table with columns: DESCRIPTION, CAT. NO., SERIAL NO., # PM, RATE, AMOUNT. Includes rows for service agreement coverage, billing period, and scanner rental details.

NOTES:

\* THIS OFFER IS VALID FOR 30 DAYS FROM DATE PREPARED/& MAY BE SUBJECT TO SA INSPECTION.

\*\*\*\*\*
STREAMLINE WITH KODAK--THE SINGLE-SOURCE STORAGE SERVICE EXPERTS.
\*\*\*\*\*

FOR KODAK USE
6559827 6559827 04
000069717 2 0
7 003

\*\*\*PLEASE MAIL PAYMENT TO:\*\*\*
EASTMAN KODAK COMPANY
1778 SOLUTIONS CENTER
CHICAGO IL 60677-1007

AMOUNT \$ 2660.00
DUE

1

CUSTOMER COPY

ITI-000041 0521

"Seller represents that with respect to its production of the articles and/or the performance of the services covered by this invoice, it has fully complied with the Fair Labor Standards Act of 1938, as amended."
Notice - All Kodak equipment on rental remains our property and no attachments may be made thereto without permission from our Main Office.