



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
454634

Quill Corp
PO Box 37600
Philadelphia PA 19101-0600

DATE
5/8/2012
F.O.B. POINT

PURCHASE ORDER NO.
181313 - 000- OP
REQUISITION NO.
00103552 OR

**COCK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

SHIP TO County Clerk - Election Department
Cook County Administration Offices
69 W. Washington Street - 5th Floor
Chicago IL 60602-3007

DELIVERY INSTRUCTIONS

SCOTT ERDMAN
312*603*7689

DEPT NO	
5240583	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	TEMPUR-PEDIC TP9000 ERGONOMIC MESH MID-BACK EXECUTIVE CHAIR ITEM# 901-TP9000BK MODEL# TP9000 THIS CHAIR IS NEEDED FOR ONE OF OUR EMPLOYEES THAT HAS SEVER BACK PAIN A NOTE FROM HER DOCTOR IS ATTACHED INCLUDES INSIDE SET UP AND DELIVERY NO DELIVERY IS TO BE MADE WITHOUT NOTIFYING THE OFFICE OF THE COUNTY CLERK PLEASE CALL LORETTA AT 312*603*1083 FOR DELIVERY INSTRUCTIONS QUILL QUOTE#44037935	1.00 EA	259.9900	259.99	5240583.530605
2.00	DELIVERY CHARGE	.00 JB	.0000	95.00	5240583.530605
***** Total Order *****				354.99	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Maia de Luna
Date: 5/10/12 BK

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

181373

81 Bk New

Requisition # **OR 103552** Contract #

Open Date

Ship To: 8000175 County Clerk - Election Depart
Cook County Administration Off
69 W. Washington Street - 5th
Chicago IL 60602-3007

Supplier: 454634 Quill Corp.
PO Box 37600
Philadelphia PA 19101-0600

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code SSV
Business Unit 5240583
Internal Req Number 25240015
Board Apr Date & Item
Requisition Date 5/2/2012
Date Needed 5/2/2012

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	578 TEMPUR-PEDIC TP9000	<	>	1.00	EA	354.9900	354.99 5240583.630605

ERGONOMIC MESH MID-BACK EXECUTIVE CHAIR
ITEM# 901-TP9000BK
MODEL# TP9000
THIS CHAIR IS NEEDED FOR ONE OF OUR EMPLOYEES THAT
HAS SEVER BACK PAIN
A NOTE FROM HER DOCTOR IS ATTACHED
INCLUDES INSIDE SET UP AND DELIVERY
NO DELIVERY IS TO BE MADE WITHOUT NOTIFYING
THE OFFICE OF THE COUNTY CLERK
PLEASE CALL LORETTA AT 312*603*1083
FOR DELIVERY INSTRUCTIONS

Total of Items Ordered 354.99

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the appropriation to grant same.

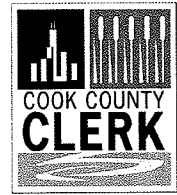
REQUISITIONER [Signature] 5/2/12
BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT # 2-YW 2102 PURCHASING USE ONLY

ACCT # _____ DATE _____ BY _____

RECEIVED
MAY 10 2012



**OFFICE OF COOK COUNTY CLERK DAVID ORR
118 N. CLARK STREET, ROOM #1034, CHICAGO, IL 60602**

**SCOTT ERDMAN, DIRECTOR OF OPERATIONS
TEL: 312.603.7689 FAX: 312.603.6943
May 2, 2012**

**EMAIL: scott.erdman@cookcountyil.gov
WEBSITE: COOKCOUNTYCLERK.COM**

Ms. Maria de Lourdes Coss
Cook County Purchasing Agent
118 North Clark Street, Room #1018
Chicago, IL 60602

RE: (25240015/103552)

Dear Ms. Maria de Lourdes Coss,

Enclosed please find requisition #103552, and three quotes for Ergonomic Mesh Mid-Back Executive chair.

If you have any questions, as it relates to this matter please contact me at ext. 3-7689.

Sincerely,

Scott Erdman
Director of Operations
Office of the County Clerk

Quill Quote Confirmation

confirmation@quill.com [confirmation@quill.com]

Sent: Wednesday, May 02, 2012 2:44 PM

To: Loretta Lopez (County Clerk)

Thank you for shopping at Quill.com, Loretta Lopez!

Here is the quote you requested. When you are ready to place your order or if you have any questions, you can reach us by email at info@quill.com, by phone at 800-789-1331 or by fax at 800-789-8955. Please note: The prices on this quote will be honored for 30 days.

1) Quote Details:

Quote Date: 05/02/2012	Billing Address: County Clerks Office 69 W Washington St Ste 500 Chicago, IL , 60602	Delivery Address: County Clerks Office 69 W Washington St Ste 500 Chicago, IL , 60602
Account #: 2153555		

2) Quote Summary:

Merchandise Total: \$259.99	For great savings on-office essentials, visit Quill.com specials .
Delivery Charge: \$95.00	
Estimated Tax: \$0.00	
Quote Total: \$354.99	

3) Quote Details:

Shipment#: 1:						
Quote #: 44037935	Expected Delivery: 05/03/2012 – 05/04/2012					
Ship from Quill.com, BELOIT, WI						
Item No.	Product Description	Color	Qty.	Unit	Price	Total
901-TP9000BK	Tempur-Pedic® TP9000 Ergonomic Mesh Mid-Back Executive Chair		1.00	EA	\$259.99	\$259.99
					Sub Total:	\$259.99
					Delivery Charge:	\$95.00
					Quote Total:	\$354.99

If you need further assistance, please contact Customer Service. You can contact us by Email at info@quill.com, by phone at 800-789-1331, or by fax at 800-789-8955. Thank you for your order and as always, we appreciate your business!

Thanks again for shopping at Quill.com!

If we can do anything to increase your satisfaction, please reply to this email or call us at 800-789-1331 .

WAREHOUSE DIRECT
MOUNT PROSPECT
FAX 847-956-5815 IL 60056

QUOTE
INVOICE
BEING HELD

DATE NUMBER
05/02/12 50014554-0
PAGE 1

CUSTOMER # 110710 DEPT
BILLING ADDRESS
COOK COUNTY CLERK ELECTION
WHSE/NATHAN BERNACCHI
4545 W CERMAK
CHICAGO IL 60623

PO #QUOTE

PH# 312-603-0927
SHIPPING ADDRESS
COOK COUNTY CLERK ELECTION
69 W WASHINGTON
CHICAGO IL 60602

ITEM NBR.	CO.	DESCRIPTION	UNIT	ORDER QTY	B/O QTY	SHIP QTY	UNIT PRICE	D T	EXTENDED
7828NT10	HON	CHAIR TASK MID BACK	EA	1		1	585.000	N	585.00
INCLUDES INSIDE DELIVERY AND SETUP									

TOTAL 585.00

Ship-To Address

LORETTA LOPEZ
PURCHASING AGENT
COOK COUNTY ELECTION DEPT
69 W WASHINGTON ST FL 5
CHICAGO IL 60602

ph: (708) 603-1083
fax: (312) 603-9995

Bill-To Address

LORETTA LOPEZ
PURCHASING AGENT
COOK COUNTY ELECTION DEPT
69 W WASHINGTON ST FL 5
CHICAGO IL 60602

ph: (708) 603-1083
fax: (312) 603-9995

Item #	Qty	Description	Options	Lead Time	Catalog Price	Total Merch
<u>56263</u>	1	Mid-Back Chair with Arms	Ebony Citadel Fabric/Black Frame	1-2 Wks	\$389.00	\$389.00
	1	LIFETIME GUARANTEE			FREE	

Merchandise	\$389.00
Shipping & Handling	\$45.00
Additional Services	\$150.00
Subtotal	\$584.00
Total Tax	\$0.00
Order Total	\$584.00

Quoted By: Debbi Fishman **On:** 5/1/2012

Important Information:

Price reflects quoted discount, valid for 90 days from 5/1/2012.

Please Reference Quote# **QM232067 (v1)** when placing your order.

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FREE Lifetime Guarantee



MacNeal Family Medicine Center & Family Medicine Residency Program
3231 S Euclid Ave, 5th Floor
Berwyn, IL 60402
Residency Program: 708-783-3094
Patient Services: 708-783-2000
Fax: 708-783-3656

Doctor's Note

Date 02/03/2012

Patient

LIRA, MARTHA A

D.O.B.

02/28/1974

The above named patient is under my medical care. She requires a chair with good ergonomic support at work due to her current medical condition. Please assist in obtaining the equipment: ergonomic chair/ Please call if you have any questions. Thank you.

Thank you,

Electronically Signed by: SAKET SHAH, DO, RES

