



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
75320

Fox Valley Fire & Safety Co
2730 Pinnacle Dr
Elgin IL 60124-7943

DATE
5/7/2012
F.O.B. POINT

PURCHASE ORDER NO.
181301 - 000- OP
REQUISITION NO.
00103281 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Facilities Management
Markham Court Bldg - 6th District Court
16501 S. Kedzie Parkway
Markham IL 60426-5509

DELIVERY INSTRUCTIONS
Jim Hannigan 773-674-
3017

DEPT NO	Page 1 of 1
2001112	

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Fire Alarm Repair Four (4) Notifier Auxiliary Power Supplies (Model APS-6R) One (1) Technician Labor to Replace Existing Equipment with New and Test One (1) Applicable Sales Tax (Exempt) One (1) Applicable Freight Charges As per attached Vendor Quote dated April 6, 2012 Sole Source	.00 JB	4,635.0000	4,635.00	2001112.540380
***** Total Order *****				4,635.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

<p align="center">RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)</p> <p>I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.</p> <p>Authorized Signature: _____ Date: _____</p>	<p>I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.</p> <p>PURCHASING AGENT _____ Date: _____</p> <p align="center"><i>Maria del Rosario Lopez</i> 5/11/2012</p>
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Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

181301 0P

81 BK Niche

5-7-12
JC

Requisition # **OR 103281** Contract #

Open Date

Ship To: 8000418

Facilities Management

Delivery Instructions:

Supplier: 75320

Fox Valley Fire & Safety Co

Markham Court Bldg - 6th Dist

Jim Hannigan

2730 Pinnacle Dr

16501 S. Kedzie Parkway

773-674-3017

Elgin IL 60124-7943

Markham IL 60426-5509

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code SSV
Business Unit 2001112

Internal Req Number 22000362
Board Apr Date & Item 4/18/2012
Requisition Date 4/18/2012
Date Needed 4/18/2012

One Time Purchase Yes No Covers Need for months. Specific Period of time thru

Prior Contract No.

Expiration Date

Emergency No.

Line # Commodity Description

Bal. on Hand

Quantity UOM

Est. Unit Cost

Extended Cost

Business Unit and Object Account

1.000 961

Repair, fire alarm

<

>

JB

4,635.0000

4,635.00

2001112.540380

Repair, fire alarm

As per attached quote from Fox Valley Fire & Safety 4/6/12

Req# 22000362

Total of Items Ordered

4,635.00

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2012 APR 18 AM 11:16
DO NOT REPLY

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE

BY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

[Signature]

THE BOARD OF COMMISSIONERS

TONI PRECKWINKLE

PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
JERRY BUTLER	3rd Dist.	JOHN A. FRITCHEY	12th Dist.
WILLIAM M. BEAVERS	4th Dist.	LAWRENCE SUFFREDIN	13th Dist.
DEBORAH SIMS	5th Dist.	GREGG GOSLIN	14th Dist.
JOAN P. MURPHY	6th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
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EDWIN REYES	8th Dist.	ELIZABETH ANN DOODY GORMAN	17th Dist.
PETER N. SILVESTRI	9th Dist.		



DEPARTMENT OF
FACILITIES MANAGEMENT

JIM D'AMICO - DIRECTOR
DEPARTMENT OF FACILITIES MANAGEMENT
George W. Dunne Cook County Office Building
69 W. Washington, Suite 3015
Chicago, Illinois 60602-4053
TEL: 312-603-0340
FAX: 312-603-9990

April 18, 2012,

Ms. Maria de Lourdes Coss
Purchasing Agent
Room 1018
Cook County Building

Dear Ms. Maria de Lourdes Coss:

Please accept this letter as justification for the **"Sole Source"** request of Requisition No. 22000362, System #103281 in the amount of \$4,635.00 Fox Valley Fire & Safety., for the repair on the fire alarm.

Reason: The fire alarm at the Markham Courthouse is not working properly and is need of repair. Fox Valley Fire & Safety had installed the fire alarm system and has the means to repair the system.

Your assistance in processing this request is appreciated.

Sincerely,

Belinda Henderson
Business Manager
Facilities Management

BH:tmh
Attachments

Honeywell



12 Clintonville Road
Northford, CT 06472-1653 USA

203-484-7161
203-484-7118 Fax

April 9, 2012

Cook County Department of Facilities Management
2245 Ogden Avenue, 5th Floor West
Chicago, IL 60612

Attn: Jim Hannigan

Please be advised that Fox Valley Fire & Safety is an authorized **NOTIFIER** equipment distributor and installer of **NOTIFIER** Fire Systems and Fox Valley Fire & Safety maintains the proprietary software for the system. **NOTIFIER** systems are supplied through a worldwide network of Engineered System Distributors (ESD's). Authorized **NOTIFIER** ESD's meet and maintain strict standards of training on **NOTIFIER** products and are kept abreast of product enhancements and technical issues through regular updates and mailings.

Each authorized distributor agrees to a specific "territory" assignment defined in their Distributorship Agreement. The distributor agrees that it "... shall not, without the prior written consent of Manufacturer sell or transfer for sale or resale, install or service any Product outside the Territory." Territory assignments are designed to ensure that the distributor is able to provide service to products sold within a reasonable time period.

Should you have any questions regarding this information, please contact me. We sincerely appreciate your past and future confidence in **NOTIFIER** products and service providers.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Don Lowe'.

Don Lowe - Notifier Regional Manager
Honeywell Fire Systems Group

THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE
PRESIDENT



DEPARTMENT OF
FACILITIES MANAGEMENT

EARLEAN COLLINS	1st Dist.	STEELE GARNER	15th Dist.
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JERRY BUTLER	3rd Dist.	JOHN A. FITZGERALD	17th Dist.
WILLIAM DEWEERS	4th Dist.	LAWRENCE SUTTON	18th Dist.
DEBORAH KING	5th Dist.	GREGG COLEMAN	19th Dist.
JOAN MURPHY	6th Dist.	TIMOTHY O'SHEA	20th Dist.
JESSE G. CARROLL	7th Dist.	JEFFREY R. TUBBS	21st Dist.
EDWARD RYAN	8th Dist.	ELIZABETH ANN DODD-CORRIGAN	22nd Dist.
PETER M. DELMISTO	9th Dist.		

JIM D'AMICO - DIRECTOR
DEPARTMENT OF FACILITIES MANAGEMENT
George W. Dunne Cook County Office Building
88 W. Washington - Suite 3015
Chicago, Illinois 60602-4059
TEL: 312-603-0340
FAX: 312-603-8980

Sole Source
Small Purchase Request

Date 4-6-12 Req. # 22000362 SPR 103281

Requester Jim Hanigan Ph. # 674 3017 Fax # 674 5586

Location Markham Crt Hse

Material/Service 4 Notifier APS-6R Auxiliary
Power Supplies installed in the fire alarm
system

Is purchase \$1000 or more per item Yes No

Reason material/service: The fire alarm system is not
functioning properly

Lead time: _____ Estimated Completion/Delivery: _____

- Vendor Fox Valley Fire and Safety Amount 4,635.00
- Vendor _____ Amount _____
- Vendor _____ Amount _____

Authorized by: Michael Carberry Date: 4/10/12



**Cook County
Office of the Chief Procurement Officer**

Sole Source Justification

General Information	Date:
Unit/Department: <i>Fac. Mang. Electech</i>	Phone No. <i>773 674 3017</i>
Contact Name: <i>Jim Hannigan</i>	email <i>Jim.hannigan@cookcounty.il.gov</i>

Vendor Information	Requisition No.
Name: <i>Fox Valley Fire & Safety</i>	Purchase Order No.
Address: <i>2730 Pinnacle Drive Elgin, IL 60124</i>	Contract No.
<i>847 695 5990</i>	

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

Replace 4 APS-6R Auxiliary Power Supplies for the fire alarm panels located in the Markham Crt Hse.

Type. Please select one of the options and explain below.

Single Source
 Proprietary/Copyright Restrictions
 Equipment Compatibility
 Patented Product
 Exclusive or Unique Capability
 Other, please explain

Explanation: Why is this product or service the only one that would satisfy the requirement(s)?

Fire alarm systems are proprietary by law.

Due Diligence. Describe the due diligence performed that led to the conclusion that this is a sole source.

They installed and maintain the fire alarm system software and are the authorized dealer for this system.

Department Recommendation	
Requestor: <i>Jim Hannigan</i>	Date: <i>4-6-12</i>
Department Head:	Date:

Chief Procurement Officer Approval	
Signature: <i>[Signature]</i>	Date: <i>5/11/12</i>



ONE COMPANY DOES IT ALL

Fire Alarm • 24-Hour Monitoring • Fire and Safety Products • Security • Engineered Fire Suppression • Sprinkler Service
2730 Pinnacle Drive • Elgin, IL 60124-7943 • 847-695-5990 • Fax 847-695-3599 • www.foxvalleyfire.com

April 6, 2012

Cook County Department of Facilities Management
Attn: **Jim Hannigan**
2245 Ogden Avenue, 5th Floor West
Chicago, IL 60612
Via Email: jim.hannigan@cookcountyil.gov

Project: 6th District Court House
16501 South Kedzie Parkway
Markham, IL 60426

Dear Jim:

Fox Valley Fire & Safety is pleased to submit our proposal on the four auxiliary power supplies for the fire alarm system at the above referenced location. Based on our discussion, the scope of work is as follows:

Fire Alarm System Equipment and Scope of Work:

- 4 - Notifier Auxiliary Power Supplies (Model APS-6R)
- 1 - Technician Labor to Replace Existing Equipment with New and Test
- 1 - Applicable Sales Tax (Exempt)
- 1 - Applicable Freight Charges

Your investment for this package.....\$ **4,635.00**

Exclusions from this proposal are as follows:

- 1. Products or services not listed above
- 2. Permit or review fees
- 3. Premium time labor (Outside normal work hours, Monday-Friday)

After you have had the opportunity to review this information, if it meets with your approval, please sign, date and fax this document to my attention at your earliest opportunity. Upon receipt of your approval, we will contact you to schedule this important life safety work.

Jim I trust this provides you with the information you requested. If you have any questions, or if I may be of further assistance, please feel free to contact me at 847-695-5990, ext. 211.

Sincerely,

Kenneth R. Volkering
President

KRV/ck



**Cook County
Office of the Chief Procurement Officer**

Sole Source Justification

General Information	Date:
Unit/Department: <i>Fac. Mang. Electech</i>	Phone No. <i>773 674 3017</i>
Contact Name: <i>Jim Hannigan</i>	email <i>Jim.hannigan@cookcountyil.gov</i>

Vendor Information	Requisition No.
Name: <i>Fox Valley Fire & Safety</i>	Purchase Order No.
Address: <i>2730 Pinnacle Drive Elgin, IL 60124</i> <i>847 695 5990</i>	Contract No.

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

Replace 4 APS-6R Auxiliary Power Supplies for the fire alarm panels located in the Markham Crt Hse.

Type. Please select one of the options and explain below.

Single Source
 Proprietary/Copyright Restrictions
 Equipment Compatibility
 Patented Product
 Exclusive or Unique Capability
 Other, please explain

Explanation: Why is this product or service the only one that would satisfy the requirement(s)?

Fire alarm systems are proprietary by law.

Due Diligence. Describe the due diligence performed that led to the conclusion that this is a sole source.

They installed and maintain the fire alarm system software and are the authorized dealer for this system.

Department Recommendation	
Requestor: <i>Jim Hannigan</i>	Date: <i>4-6-12</i>
Department Head:	Date:

Chief Procurement Officer Approval	
Signature: <i>[Signature]</i>	Date: <i>5/22/12</i>

BT



Cook County Office of the Chief Procurement Officer

Emergency Purchase Justification

General Information	Date: 4-6-12
Unit/Department: <i>Fac. Maint Electech</i>	Phone No. 773 674 3017
Contact Name: <i>Jim Hannigan</i>	email <i>Jim.hannigan@cookcountyil.gov</i>

Vendors Solicited	Requisition No.
1. <i>Foxvalley</i>	Purchase Order No.
2.	Contract No.
3.	

Description. Please provide a description of the situation that is causing the emergency purchase.

The fire alarm system is not functioning properly, as required by law

Type. Please select one of the options and explain below.

Threat to Health
 Damage to County Property
 Other, please explain
 Threat to Safety
 Serious Operational Disruption

Explanation: How will the County be damaged/affected by the situation? What are the possible consequences of not acting on the purchase quickly? *If we do not maintain the fire alarm systems properly, we are open to liability for damage to both life and property*

Other: Is there a contract that can prevent this type of emergency purchase in the future?
 Please explain. *NO, failures occur and open P.O.s are not allowed*

Department Recommendation	
Requestor: <i>Jim Hannigan</i>	Date: 4-6-12
Department Head:	Date:

Chief Procurement Officer's Approval	
Signature:	Date: