



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
81137

Warehouse Direct
1601 W Algonquin
Mt Prospect IL 60056

DATE
4/26/2012
F.O.B. POINT

PURCHASE ORDER NO.
181125 - 000- OP
REQUISITION NO.
00103211 OR

**COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

SHIP TO County Clerk - Election Department
Cook County Administration Offices
69 W. Washington Street - 5th Floor
Chicago IL 60602-3007

DELIVERY INSTRUCTIONS

SCOTT ERDMAN
312*603*7689

DEPT NO	
5240583	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	ERGONOMIC MULTIFUNCTION HIGH BACK MESH CHAIR INTERACTIVE - ITEM NUMBER - ALEEQA41ME10A ERGONOMIC MULTIFUNCTION HIGH BACK MESH CHAIR THIS CHAIR IS NEEDED FOR ONE OF OUR EMPLOYEES THAT HAS SEVERE BACK PAIN - A NOTE FROM HER DOCTOR IS ATTACHED INCLUDES INSIDE SET UP AND DELIVERY NO DELIVERY IS TO BE MADE WITHOUT NOTIFYING THE OFFICE OF THE COUNTY CLERK PLEASE CALL LORETTA	1.00 EA	900.0000	900.00	5240583.530605
***** Total Order *****				900.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT

[Signature]
Date: 4/27/12 ASK

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

181125

Requisition # **OR 103211** Contract # **12-81-238** Open Date

Ship To: 8000175 County Clerk - Election Depart
Cook County Administration Off
69 W. Washington Street - 5th
Chicago IL 60602-3007

Delivery Instructions: SCOTT ERDMAN
312-603-7689
Supplier: 81137
Warehouse Direct
1601 W Algonquin
Mt Prospect IL 60056

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code SSV
Business Unit 5240583
Internal Req Number 25240015
Board Apr Date & Item
Requisition Date 4/12/2012
Date Needed 4/12/2012

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	578	ERGONOMIC MULTIFUNCTION HIGH BACK MESH CHAIR INTERACTIVE - ITEM NUMBER - ALEEQ41ME10A ERGONOMIC MULTIFUNCTION HIGH BACK MESH CHAIR THIS CHAIR IS NEEDED FOR ONE OF OUR EMPLOYEES THAT HAS SEVERE BACK PAIN - A NOTE FROM HER DOCTOR IS ATTACHED INCLUDES INSIDE SET UP AND DELIVERY NO DELIVERY IS TO BE MADE WITHOUT NOTIFYING THE OFFICE OF THE COUNTY CLERK PLEASE CALL LORETTA AT 312-603-1083	<	>	1.00	EA	900.0000	900.00 5240583.530605

Total of Items Ordered 900.00

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2012 APR 16 PM 3:20
BOOKKEEPER

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the department, account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

Scott Erdman
REQUISITIONER
Shaun Thomas
BUREAU OF DEPARTMENT HEAD
4/13/12

ACCT # _____
DATE _____ BY _____

WAREHOUSE DIRECT
MT PROSPECT
FAX 847-956-5815

IL 60056

QUOTE
INVOICE
BEING HELD

DATE NUMBER
04/11/12 50013922-0
PAGE 1

CUSTOMER # 110710 DEPT
BILLING ADDRESS
COOK COUNTY CLERK ELECTION

PO #QUOTE

PH# 312-603-0927
SHIPPING ADDRESS
COOK COUNTY CLERK ELECTION

IL 60623

ITEM NBR.	CO.	DESCRIPTION	UNIT	ORDER QTY	B/O QTY	SHIP QTY	UNIT PRICE	D T	EXTENDED
EQA41ME10		ALE CHAIR, HB MF ERG	EA	1		1	900.000	N	900.00
FREIGHT68	WHD	FREIGHT		1		1	.000	C	.00
		INCLUDES INSIDE SET UP AND DELIVERY							

TOTAL 900.00

Order Confirm #605189762-001

ODOnline@OfficeDepot.com [ODOnline@OfficeDepot.com]

Sent: Wednesday, April 11, 2012 3:33 PM



888-263-3423

Order Information

Thank you for choosing Office Depot for your office supply needs. We appreciate your continued business.

Shipment 1

Order Number: 605189762-001
 Order Date: 04/11/2012
 Web User Log-In: A0Y6
 Last Modified By: A0Y6
 Last Modified date: 04/11/2012
 Warehouse Location: 1105-Third Party
 Customer number: 45168405
 Payment info: Cash.
 Contact:
 PO Number:
 CC:
 Desktop Location:
 Release:
 Comments:

Status: **Held for Quote**
 Tracking: N/A
 Order Type: Virtual Order
 Order Category: Phone Order
 Delivery Type: Delivery
 Shipping to: COOK CNTY ELECTION DEPT
 69 W WASHINGTON ST
 STE 500
 CHICAGO IL 60602-3030

Product Summary

Description	Item Number	Qty	Qty Ship	BkOrd Qty	Unit Price	Unit	Ext-Price
Neutral Posture® Big & Tall Junior Chair With Headrest, 48"H x 33"W x 28"D, Navy (0388086)	388086	1	0	0	1,529.990	each	\$1,529.99

LEGEND

Item Number: Entered Item Number
Qty: Original Quantity Ordered
Qty Ship: Units Shipped So Far
BkOrd Qty: Backorder Quantity
Unit Price: Price per Individual Unit
Unit: Unit of Measure
Ext-Price: Ordered Quantity x Unit Price

Subtotal: \$1529.99
Tax: 0.00
Delivery Charge: 0.00
Misc.: 0.00

Total:\$1529.99

Ship-To Address

LORETTA LOPEZ
PURCHASING AGENT
COOK COUNTY ELECTION DEPT
69 W WASHINGTON ST FL 5
CHICAGO IL 60602

ph: (708) 603-1083
fax: (312) 603-9995

Bill-To Address

LORETTA LOPEZ
PURCHASING AGENT
COOK COUNTY ELECTION DEPT
69 W WASHINGTON ST FL 5
CHICAGO IL 60602

ph: (708) 603-1083
fax: (312) 603-9995

Item #	Qty	Description	Options	Lead Time	Catalog Price	Total Merch
50722	1	High Back Chair w/Headrest	Black Fabric/Black Mesh Back/Graphite Frame	3-5 Wks	\$1,149.00	\$1,149.00
	1	LIFETIME GUARANTEE			FREE	

Merchandise	\$1,149.00
Shipping & Handling	\$239.00
Additional Services	\$156.25
Subtotal	\$1,544.25
Total Tax	\$0.00
Order Total	\$1,544.25

Quoted By: CHARMAINE CAMERON **On:** 4/11/2012

Important Information:

*****QUOTED WITH INSIDE DELIVERY AND ASSEMBLY*****

Price reflects quoted discount, valid for 90 days from 4/11/2012.

Please Reference Quote# QM230473 (v1) when placing your order.

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WHY BUY from National Business Furniture?

