



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
82371

Interstate Electronics Co
600 Joliet Rd.
Willowbrook IL 60521-5629

DATE
5/15/2012
F.O.B. POINT

PURCHASE ORDER NO.
181397 - 000- OP
REQUISITION NO.
00103084 OR

**COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

SHIP TO Facilities Management
Bridgeview Court Bldg - 5th District Ct
10220 S. 76th Avenue
Bridgeview IL 60453

DELIVERY INSTRUCTIONS
Jim Hannigan 773-674-
3017

| | |
|---------|-------------|
| DEPT NO | |
| 2001113 | Page 1 of 1 |

| LINE | FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE | QUANTITY/ UOM | UNIT PRICE | EXTENDED PRICE | ACCOUNT NUMBER |
|-------------------------|---|------------------|------------|----------------|----------------|
| 1.00 | Labor Labor to repair stentofon system \$122.00per hr. not to exceed \$2,500.00 | .00 JB | 2,500.0000 | 2,500.00 | 2001113.540360 |
| 2.00 | Parts Parts to repair stentofon not to exceed \$2,500.00 Req. 22000325 | .00 LO | 2,500.0000 | 2,500.00 | 2001113.540360 |
| ***** Total Order ***** | | | | 5,000.00 | |

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date:

Maria de la Cruz

5/24/12 BA

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

181397

Requisition # OR 103084 Contract #

Open Date

Ship To: 8000417 Facilities Management
Bridgeview Court Bldg - 5th DI
10220 S. 76th Avenue
Bridgeview IL 60453

Delivery Instructions:
Jim Hannigan
773-674-3017

Supplier: 82371 Interstate Electronics Co
600 Joliet Rd.
Willowbrook IL 60521-5629

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code EMR
Business Unit 2001113
Internal Req Number 22000325
Board Apr Date & Item
Requisition Date 4/5/2012
Date Needed 4/5/2012

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

| | | | | | | | | | |
|-------|-----|---|---|---|----|------------|----------|----------------|--|
| 1.000 | 910 | Labor | < | > | JB | 2,500.0000 | 2,500.00 | 2001113.540360 | |
| | | Labor to repair stenofon system | | | | | | | |
| | | \$122.00per hr. not to exceed \$2,500.00 | | | | | | | |
| 2.000 | 578 | Parts | < | > | LO | 2,500.0000 | 2,500.00 | 2001113.540360 | |
| | | Parts to repair stenofon | | | | | | | |
| | | not to exceed \$2,500.00 2,000 | | | | | | | |
| | | Req. 22000325 | | | | | | | |

Total of Items Ordered

5,000.000

2500

Order not to exceed \$5000

Only issue PO for 2500

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the account and activity numbers indicated above accurately reflect the specific line item's budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

ACCT #

DATE

BY

[Signature]
05 9/4/12

81 BR 1200

THE BOARD OF COMMISSIONERS

TONI PRECKWINKLE

PRESIDENT

| | | | |
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| EARLEAN COLLINS | 1st Dist. | BRIDGET GAINER | 10th Dist. |
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| PETER N. SILVESTRI | 9th Dist. | | |



DEPARTMENT OF FACILITIES MANAGEMENT

JIM D'AMICO - DIRECTOR
 DEPARTMENT OF FACILITIES MANAGEMENT
 George W. Dunne Cook County Office Building
 69 W. Washington, Suite 3015
 Chicago, Illinois 60602-4053
 TEL: 312-603-0340
 FAX: 312-603-9990

April 26, 2012

Maria de Lourdes Coss, MPA, CPPO
 Chief Procurement Officer
 Room 1018
 Cook County Building

Dear Mrs. Coss:

Please allow this letter to serve as justification for a small purchase request #22000325, System # 103084, for Intestate Electronics Company, Willowbrook, IL, for the repair of the stentofon system at the Bridgeview Courthouse.

Reason: The existing intercom system which allows the courtroom to communicate with the Sheriff is not functioning properly. Immediate repairs are necessary to avoid any life safety issues.

The vendor was chosen because they are the sole source area dealer for service and support for Stentofon USA systems.

| | |
|---------------------------|-------------------------|
| Fiscal Impact: \$2,500.00 | Account: 2001113.540360 |
| \$2,500.00 | Account: 2001113.530275 |

Sincerely,

Belinda Henderson *kwb* 4/26/12

Belinda Henderson
 Business Manager
 Facilities Management

BH: kwb
 attachment



**Cook County
Office of the Chief Procurement Officer**

Sole Source Justification

| | |
|---|--|
| General Information | Date: 3-9-12 |
| Unit/Department: <i>Fac Mang Electech</i> | Phone No. 773 674 3017 |
| Contact Name: <i>Jim Hannigan</i> | email <i>Jim.hannigan@cookcountyil.gov</i> |

| | |
|---|--------------------|
| Vendor Information | Requisition No. |
| Name: <i>Interstate Electronics</i> | Purchase Order No. |
| Address: <i>600 Joliet Rd Willowbrook, Illinois 60521</i> | Contract No. |

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

*Bridgeview Crt Hse intercom system
repair and reprogram*

Type. Please select one of the options and explain below.

Single Source
 Proprietary/Copyright Restrictions
 Equipment Compatibility
 Patented Product
 Exclusive or Unique Capability
 Other, please explain
*original installer and maintains the data necessary
to reprogram system*

Explanation: Why is this product or service the only one that would satisfy the requirement(s)?

*They are the only company that has the existing
data to reprogram the system*

Due Diligence. Describe the due diligence performed that led to the conclusion that this is a sole source.

*Checked to see if they still have the data
required to completely reinstall same*

| | |
|----------------------------------|---------------------|
| Department Recommendation | |
| Requestor: <i>Jim Hannigan</i> | Date: <i>3-9-12</i> |
| Department Head: | Date: |

| | |
|---|----------------------|
| Chief Procurement Officer Approval | <i>[Signature]</i> |
| Signature: | Date: <i>5/24/12</i> |



Interstate Electronics Company

MAINTENANCE FACILITY

Interstate Electronics Company's Service Facility is located at:

Interstate Electronics Company
600 Joliet Road
Willowbrook, Illinois 60527

Day: 630-789-8700
630-230-4809
Night: 630-321-2500

This facility is located approximately 20 miles west of the Loop and can be reached in 25 minutes.

Interstate Electronics Company stocks multiples of all components used in all installations.

Interstate Electronics offers a variety of Maintenance Contracts to fit any budget. We have Field Service Engineers on call 24 hours a day.

Standard Service & Phone Consultation Rates:

| | |
|-----------------------------------|-----------------|
| M - F from 7:00 a.m. to 3:30 p.m. | \$122.00 Hr.* |
| M - F from 3:30 p.m. to 7:00 a.m. | \$164.00 Hr. ** |
| Sundays and Holidays | \$196.00 Hr. ** |

- A Service Charge equal to 1 hour at the applicable rate and a minimum time billed of ½ hour will be assessed for all service calls.
- Service Charge waived for Phone Consultation ½ hour minimum labor charge.
** (4 hour minimum charge for after hours call out)

Please Contact:


Dean Goodman
Customer Support Manager

Date:

3-9-12



March 9, 2012

Dean Goodman
Customer Support Manager
Interstate Electronics Company
600 Joliet Road
Willowbrook, IL 60527

RE: Stentofon Certified Dealer

Dear Dean:

Stentofon USA is pleased to recommend your company as our "Certified Dealer" in the Metro Chicago area for service and support of our intercom and critical communication products.

We are pleased that you have invested the time and effort to train your personnel for providing a high level of service and technical support to your customers.

Please contact me at any time if you need any additional information from us to help support your efforts in servicing your clients. Thank you.

Sincerely,

TOM MOSSBARGER
NORTH CENTRAL REGIONAL MANAGER
STENTOFON/ZENITEL GROUP

614 837-7700
tom.mossbarger@zenitel.com

12788 Violet Meadows Blvd.
Pickerington, OH 43147
www.stentofonusa.com

STENTOFON USA
5150 GARDENVIEW AVENUE - KANSAS CITY, MO 64120
TEL: 816.251.7300 - FAX: 816.251.7302
ZENITEL@ZENITEL.COM - WWW.ZENITEL.COM

| | |
|-------------|-------------|
| BELOW | GERMANY |
| CANADA | ITALY |
| CHINA | NETHERLANDS |
| EUROPE | SINGAPORE |
| FRANCE | SWEDEN |
| GERMANY | UK |
| HONG KONG | USA |
| INDONESIA | |
| JAPAN | |
| KOREA | |
| MEXICO | |
| NETHERLANDS | |
| NEW ZEALAND | |
| RUSSIA | |
| SINGAPORE | |
| SPAIN | |
| SWEDEN | |
| SWITZERLAND | |
| TAIWAN | |
| THAILAND | |
| USA | |
| VIETNAM | |

#103084

THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE
PRESIDENT

| | | | |
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| FERRAROLI GIBBER | 12/04 | | 12/04 |



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FACILITIES MANAGEMENT

JIM D'AMICO - DIRECTOR
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George W. Dunne Cook County Office Building
89 W. Washington, Suite 3015
Chicago, Illinois 60602-4053
TEL: 312-603-0340
FAX: 312-603-0340

2012 APR 2 PM 2:5

Small Purchase Request

Date 3-9-12 Req. # 22000325 SPR

Requester Jim Handigan Ph. # 773 674 3017 Fax # 773 674 5586

2012 APR 2 PM 3:0

Location Bridgeview Crt Hse

Material/Service Repair and Reprogram intercom system

Is purchase \$1000 or more per item Yes No

Reason material/service: The intercom has failed
life safety issue please see attached
documents

Lead time: Estimated Completion/Delivery:

- 1. Vendor Interstate Amount N.T.E. 5000.00
- 2. Vendor Amount
- 3. Vendor Amount

Authorized by: Miguel Carberg Date: 3-13-12
Bruce
3/12/12

TONI PRECKWINKLE
PRESIDENT, BOARD OF COOK
COUNTY COMMISSIONERS



COUNTY OF COOK
OFFICE OF THE PURCHASING AGENT
118 N. CLARK STREET
ROOM 1018
CHICAGO, ILLINOIS 60602
TEL: 312-603-5370
FAX: 312-603-3179

5/14

This is not to exceed
because its broken and we
don't know how long or
what parts are needed
Sole Source Vendor see
attached!

5/15/12 2nd Request

AGAIN, How many
HRS.

And if this is Sole
Source where is
the letter from
Vendor saying they're
the only one.

Date: 5/8/12
To: Delinda Henderson
From: Brenda Beck
Re: Requisition 22000 335 / 10 3084

We are enclosing a Tabulation of Bids and one (1) copy of each pr
referenced bid.

Please evaluate the bid and send you recommendation letter to:

Maria De Lourdes Coss, MPA, CPPO
Purchasing Agent
118 N. Clark Street - Room 1018
Chicago, IL 60602

Please note, if you choose a bidder other than the lowest bid, pl
bidder does not meet your specification.

THE PROPOSAL MUST BE RETURNED WITH YOUR LETTER FOR I

5/15

Can't guess hours
because they don't
know whats wrong so
I did job NTE 2500-
for hours
and NTE 2500 for
parts

cc: Buyer

What going on with this
your letter is Reading 5,000.00 the
Req- is saying something different.
Also How many (HRS.) And FT
Only (1) Quote where is the 2nd and 3rd

