OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO

76938

American Heritage Supplies Ltd
P O Box 339
Berwyn IL 60402

DATE
5/1/2012
F.O.B. POINT

PURCHASE ORDER NO.
181204 - 000- OP

REQUISITION NO.
00103006 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Juvenile Temp.Detent.Ctr - Receiving RM
Juvenile Detention Complex and Court
1100 S. Hamilton Avenue
CHICAGO IL 60612-4284

DELIVERY INSTRUCTIONS
TRACEY J. QUALLS 312-433-7921

DEPT NO	
4400638	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	SHOPPING BAGS, 13" X 7" X 17" 250 BAGS PER PACKAGE BROWN PAPER WITH HANDLES, WEIGHT: HEAVY DUTY (65LB).	100.00 PK	34.6900	3,469.00	4400638.530040
	*******	Total Order	*******	3,469.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____ **Date:** _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT **Date:**

Maria de Lourdes Cors
5/10/12 BK

81 BR NEW

Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number: 181204

Requisition # OR 103006 Contract #

Open Date

Buyer Number	724151 Supervisor 50
Bid/Sole Src Code	BSP
Business Unit	4400638
Internal Req Number	24400047
Board Apr Date & Item	
Requisition Date	4/2/2012
Date Needed	4/2/2012

Ship To: 8000690 Juvenile Temp.Detent.Ctr - Rec
Juvenile Detention Complex and
1100 S. Hamilton Avenue
CHICAGO IL 60612-4284

Delivery Instructions:
TRACEY J. QUALLS
312-433-7921

Supplier: 299999 TEAM LEAD MAILBOX

One Time Purchase ____ Yes ✓ No Covers Need for 6 months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description		Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	640	SHOPPING BAGS, 13" X 7" X 17"	250 BAGS PER PACKAGE	< >	100.00	PK	37.0000	3,700.00	4400638.530040
		BROWN PAPER WITH HANDLES, WEIGHT: HEAVY DUTY (65LB).							

Total of Items Ordered 3,700.00

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2012 APR -3 AM 10:31
PROCUREMENT

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER

Donny Montgomery 4/2/12
BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____

DATE _____ BY _____

RETURN THIS QUOTATION TO:

OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375

SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION

This is not an order - submit all quotations on this form.

DATE	BUYER	BUYER PHONE	ORDER NO.	RESPOND BY	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
4/5/2012	BEARD, BRENDA	312 6035383	103006 OR	4/27/2012		

Vendor Address

American Heritage Supplies LLP.
P.O. Box 339
Berwyn, Il. 60402

Product Delivery Point

Juvenile Temp.Detent.Ctr - Receiving RM
Juvenile Detention Complex and Court
1100 S. Hamilton Avenue
CHICAGO IL 60612-4284

DELIVERY IN WORKING DAYS 1 to 14 days ARO
PHONE NUMBER (708) 749-7600
SIGNED BY Robert Velasquez Jr.
(PLEASE PRINT) Robert Velasquez Jr.

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers a to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, s all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery p

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtu exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occpation
Tax and all Service Taxes.
In General: The prices quoted herin shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the descrition, it is not int that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following informati Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
SHOPPING BAGS, 13" X 7" X 17" 250 BAGS PER PACKAGE BROWN PAPER WITH HANDLES, WEIGHT: HEAVY DUTY (65LB).	100.00	PK	$34.69 /xx per pk. (250 Bags per package)	$3,469.00 /xx

OFFICE USE ONLY | PURCHASE ORDER # | ADDITIONAL TERMS ON REVERSE SIDE

TOTAL $3,469.00 /xx

COOK COUNTY
OFFICE OF THE CHIEF PROCUREMENT OFFICER

PRELIMINARY BID TABULATION

PROJECT NAME: SHOPPING BAGS – JUVENILE TEMPORARY DETENTION CENTER

QUOTE NO.: Q-103006

CONTRACT NEGOTIATOR: BRENDA BEARD

DUE DATE: APRIL 27, 2012

Name of Bidder	Vendor Address	Total Bid Price
World's Printing	Chicago, IL	4,673.00
ODE Group	Chicago, IL	8,750.00
Gold Edge Supply	Glenview, IL	3,885.00
American Heritage Sup	Berwyn, IL	3,469.00
Indie Enterprise	Carol Stream, IL	5,879.00
QC Enterprise, Inc	Chicago, IL	6,143.00
Janco & Winnex, Inc.	LaPuente, CA	6,980.00
Complete Packaging	Freeport, NY	4,998.00

Note: Bids are subject to review for completeness, accuracy, and compliance with all terms and conditions provided in the bid specifications.

Toni Preckwinkle
President

María de Lourdes Coss
Chief Procurement Officer

COOK COUNTY AWARD CHECKLIST FOR BIDS/RFP's

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE AWARD CHECKLIST AND CONTACT THE APPROPRIATE DEPUTY P.A. IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED AND RETAINED IN THE PROCUREMENT FILE.

Bids Report Date: _____

Permission to Negotiate Date: _____

Contracts and Bonds Date: _____

Project Description: SHOPPING BAGS

Vendor: AMER. HERITAGE	Award Amount: 3,469.00	One-Time ☒ Term Agreement ☐
Contract No.:	Award Type: ☒ Single ☐ Multiple	Renewals:
Requisition No.: (if known) 163006	Start Date:	End Date:
PO No.: (if known)	Contact Person: Robert	Department:
Telephone: 708 749 7600	Fax #:	Email:

Funding Type: ☒ Institutional	☐ State	☐ Federal Grant	☐ Other:

*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE ____COMMITTED OR ____SPENT BY DEADLINE: _____(DATE)

☐ *COMPETITIVE SEALED BIDS*

☐ Board's Permission to Advertise	☒ Detailed Bid Tabulation	☒ 3 Vendor Signed Contracts
☒ Requisition /Bid Specifications	☒ Inventory Checklist	☐ Legal Review
☒ Sealed Bid Document	☐ Surety Statement	☐ Child Support Verification
☐ Legal Ad (if applicable)	☐ Insurance Certificate/Waiver	☐ OIG/EPLS/IL Secretary State
☐ M/WBE Vendor Outreach List	☐ Payment /Performance Bond	☐ Fee Collecting Agencies Approval
☐ Bid Notification Letters/Email	☐ Unconditional Price Reduction	☐ Ethics Verification
☐ Addendum #1☐ #2 ☐ #3☐ #____☐	☐ Recommended Awardees' Bid	☐ Economic Disclosure Statement
☐ Bid Deposit/Bid Bond	☐ Department Recommendation Letter	☐ Bids Report and Contracts and Bonds Approval
☐ Preliminary Bid Tabulation	☐ Contract Compliance Letter	

☐ *REQUEST FOR PROPOSALS*

☐ Scope of Services	☐ Bid Deposit/Bid Bond	☐ Payment Bond/Performance Bond
☐ RFP Document	☐ Preliminary RFP Tabulation	☐ Legal Review
☐ Appendix: Scope of Services	☐ Inventory Checklist	☐ 3 Vendor Signed Contracts
☐ Appendix: Schedule of Compensation	☐ RFP Evaluation Matrix	☐ Contract Compliance Letter
☐ Appendix: EDS	☐ RFP Pricing Analysis Matrix: Pre-BAFO☐ Post-BAFO☐	☐ Child Support Verification
☐ Appendix: Misc. Attachments	☐RFP Best and Final Offer (BAFO) Letters #1☐ #2☐ #3☐ #____☐	☐ OIG/EPLS/IL Secretary State
☐ Appendix: Contract	☐ Committee Recommendation Letter	☐ Fee Collecting Agencies Approval
☐ Appendix: Board Approval	☐ Dept. Recommendation Letter	☐ Ethics Verification
☐ M/WBE Vendor Outreach List	☐ Economic Disclosure Statement	☐ Economic Disclosure Statement
☐RFP Notification Letters/Email	☐ Recommended Awardees' Technical and Pricing Proposal	☐ Bids Report and Contracts and Bonds Approval
☐ Addendum #1☐ #2☐ #3☐ #____☐	☐ Insurance Certificate/Waiver	

Spec. Engineer: BB Date: 5/1/12 Deputy P.A.: _____ Date: _____

Rev. [6/3/2011]

BID TABULATION

BID NAME: SHOPPING BAGS
BID NUMBER: 103006
BID OPENING DATE: Friday, April 27, 2012
BID OPENING TIME: 10:00AM
BUYER NAME: BRENDA BEARD

				VENDOR #1:		VENDOR #2:		VENDOR #3:	
				AMERICAN HERITAGE SUPPLIES, LTD		GOLD EDGE SUPPLY, INC.		WORLD'S PRINTING	
ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Shopping Bags 13" x 7" x 17" 250 Bags per Package Brown Paper with Handles, weight: Heavy duty (65 lbs.) Inside Delivery	100.00	PK	$34.69	$3,469.00	$38.85	$3,885.00	$46.73	$4,673.00
					$3,469.00		$3,885.00		$4,673.00

ITEM #	DESCRIPTION	QUANTITY	UNIT	VENDOR #4: COMPLETE PACKAGING AND SHIPPING, INC. UNIT PRICE	VENDOR #4: TOTAL PRICE	VENDOR #5: INDI ENTERPRISES, INC. UNIT PRICE	VENDOR #5: TOTAL PRICE	VENDOR #6: Q.C. ENTERPRISIS, INC. UNIT PRICE	VENDOR #6: TOTAL PRICE
1	Shopping Bags 13" x 7" x 17" 250 Bags per Package Brown Paper with Handles, weight: Heavy duty (65 lbs.) Inside Delivery	100.00	PK	$49.98	$4,998.00	$58.79	$5,879.00	$61.43	$6,143.00
					$4,998.00		$5,879.00		$6,143.00

ITEM #	DESCRIPTION	QUANTITY	UNIT	VENDOR #7: JANCO LINE,INC. AND SHIPPING, INC. UNIT PRICE	VENDOR #7: JANCO LINE,INC. AND SHIPPING, INC. TOTAL PRICE	VENDOR #8: THE ODE GROUP HOLDING COMPANY UNIT PRICE	VENDOR #8: THE ODE GROUP HOLDING COMPANY TOTAL PRICE
1	Shopping Bags 13" x 7" x 17" 250 Bags per Package Brown Paper with Handles, weight: Heavy duty (65 lbs.) Inside Delivery	100.00	PK	$69.80	$6,980.00	$87.50	$8,750.00
					$6,980.00		$8,750.00