



OFFICE OF THE PURCHASING AGENT

COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
 CHICAGO, ILLINOIS 60602-1375
 (312) 603-5370

THIS PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, SHIPPING PAPERS AND
 DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
 772560

Hygiene Solutions
 2296 Cornell Ave
 Montgomery IL 60538

DATE
 7/20/2012
 F.O.B. POINT

PURCHASE ORDER NO.
 182225 - 000- OP
 REQUISITION NO.
 00102850 OR

COOK COUNTY FEIN: 36-6006541
 ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
 FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO County Clerk -Real Estate & Tax Divisio
 Cook County Building
 118 N. Clark Street - RM 434
 Chicago IL 60602-1304

DELIVERY INSTRUCTIONS

SCOTT ERDMAN 312-
 603-7689

DEPT NO	
1101195	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	AUTO FRESH FRAGRANCE UNITS MICRO BURST 3,000 SPRAY PER REFILL	4.00 EA	144.0000	576.00	1101195.540140
2.00	LADIES SANITARY DISPOSAL UNITS COMPAC 1" SIZE, LARGER CAPACITY, HANDS FREE OPERATION THE UNIT SITS CONVENIENTLY NEXT TO THE TOILET AND PRODUCTS ARE DEPOSITED BY DEPRESSING THE EXTENDED-REACH FOOT PEDAL. DIMENSION 16"H X 7 1/2" X 20 1/2"L CAPACITY 5.5 GALLON HOLD A PLASTIC WASTE BAG SECURELY IN PLACE. MUST BE SERVICED MONTHLY, SERVICE INCLUDE REFILLS OF FRAGRANCE UNITS, CLEANING OF THE SANITARY UNITS, AND BATTERY CHANGES AS REQUIRED. MUST BE SERVICED MONTHLY, SERVICE INCLUDE REFILLS OF FRAGRANCE UNITS, CLEANING OF THE SANITARY UNITS, AND BATTERY CHANGES AS REQUIRED.	3.00 EA	240.0000	720.00	1101195.540140
***** Total Order *****				1,296.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
 PURCHASING AGENT

Date: _____
Maria de la Cruz
 7/21/12 BSA

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

81 BK New

Purchase Order Number

182225

Requisition # **OR 102850** Contract #

Open Date 7/13
5/31/12

Ship To: 8000178 County Clerk -Real Estate & Ta
Cook County Building
118 N. Clark Street - RM 434
Chicago IL 60602-1304

Delivery Instructions: SCOTT ERDMAN
312-603-7689

Supplier: 299999 TEAM LEAD MAILBOX

Buyer Number 724150 Supervisor 40
Bid/Sole Src Code BSP
Business Unit 1101195
Internal Req Number 21100004
Board Apr Date & Item
Requisition Date 3/23/2012
Date Needed 3/23/2012

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	985 AUTO FRESH FRAGRANCE UNITS W/SERVICE	< >	4.00	EA	144.0000	576.00	1101195.540140
	MICRO BURST 3,000 SPRAY PER REFILL						
2.000	985 LADIES SANITARY DISPOSAL UNITS W/SERVICE	< >	3.00	EA	240.0000	720.00	1101195.540140
	COMPAC 1" SIZE, LARGER CAPACITY, HANDS FREE OPERATION THE UNIT SITS CONVENIENTLY NEXT TO THE TOILET AND PRODUCTS ARE DEPOSITED BY DEPRESSING THE EXTENDED-REACH FOOT PEDAL. DIMENSION 16"H X 7 1/2" X 20 1/2"L CAPACITY 5.5 GALLON						
	HOLD A PLASTIC WASTE BAG SECURELY IN PLACE. MUST BE SERVICED MONTHLY, SERVICE INCLUDE REFILLS OF FRAGRANCE UNITS, CLEANING OF THE SANITARY UNITS, AND BATTERY CHANGES AS REQUIRED. MUST BE SERVICED MONTHLY, SERVICE INCLUDE REFILLS OF FRAGRANCE UNITS, CLEANING OF THE SANITARY UNITS, AND BATTERY CHANGES AS REQUIRED.						
	ANNUAL SERVICES AGREEMENT FOR REAL ESTATE & TAXES 10/1/12 THRU 9/30/13.						
Total of Items Ordered						1,296.00	

RECEIVED OFFICE OF THE PURCHASING AGENT
2012 APR -3 AM 10:27
BOOKKEEPING

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

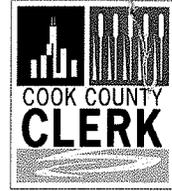
CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

[Signature] DIR OF OPERATIONS 3/27/12
REQUISITIONER BUREAU or DEPARTMENT HEAD

ACCT # _____
DATE _____ BY _____



OFFICE OF COOK COUNTY CLERK DAVID ORR
118 N. CLARK STREET, ROOM #1034, CHICAGO, IL 60602

SCOTT ERDMAN, DIRECTOR OF OPERATIONS
TEL: 312.603.7689 FAX: 312.603.6943
March 30, 2012

EMAIL: scott.erdman@cookcountyil.gov
WEBSITE: COOKCOUNTYCLERK.COM

Ms. Maria de Lourdes Coss
Cook County Purchasing Agent
118 North Clark Street, Room #1018
Chicago, IL 60602

RE: (21100004/102850)

Dear Ms. Maria de Lourdes Coss,

Enclosed please find requisition for Auto Fresh Fragrance Units w/Service in the amount of \$1,296.00.

If you have any questions, as it relates to this matter please contact me at ext. 3-7689.

Sincerely,

Scott Erdman
Director of Operations
Office of the County Clerk

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2012 MAR 30 PM 4:56
BOOKKEEPING

BID TABULATION

BID NAME: AUTO FRESH FRAGRANCE UNITS													
BID NUMBER: 102850													
BID OPENING DATE: Wednesday, July 11, 2012													
BID OPENING TIME: 10:00AM													
BUYER NAME: BRENDA BEARD													
						VENDOR #1:	VENDOR #2:						
						HYGIENE SOLUTIONS, INC.	INDI ENTERPRISE, INC.						
ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE						
1	Auto Fresh Fragrance Units Micro Burst 3,000 spray per refill.	4.00	EACH	\$144.00	\$576.00	\$69.89	\$279.56						
2	Ladies Sanitary Disposal Units Compact 1" size, larger capacity, hands free operation the unit sits conveniently next to the toilet and products are deposited by depressing the extended-reach foot pedal. Dimension 16" H X 7 1/2" X 20 1/2" I Capacity 5.5 gallon. Hold a plastic waste bag securely in place. Must be serviced monthly, service include refills of fragrance units, cleaning of the sanitary units, and battery changes as required. Must be serviced monthly, service includes refills of fragrance units, cleaning of the sanitary units, and battery changes as required.	3.00	EACH	\$240.00	\$720.00	\$491.59	\$1,474.77						
Do not substitute Must match existing equipment Req. # 22000388													
					\$1,296.00		\$1,754.33						



RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION

This is not an order - submit all quotations on this form.

DATE 6/14/2012	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 102850 OR	RESPOND BY 7/11/2012	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
-------------------	------------------------	----------------------------	------------------------	-------------------------	--	-------------

Vendor Address 772560
HYGIENE SOLUTIONS, INC.
2296 CORNELL AVE
MONTGOMERY IL 60538

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

Product Delivery Point
 County Clerk -Real Estate & Tax Division
 Cook County Building
 118 N. Clark Street - RM 434
 Chicago IL 60602-1304

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DELIVERY IN WORKING DAYS 2
 PHONE NUMBER 630 801 6970
 SIGNED BY Marc Clemons
 (PLEASE PRINT) Marc Clemons

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
AUTO FRESH FRAGRANCE UNITS MICRO BURST 3,000 SPRAY PER REFILL	4.00	EA	\$ 144.00	\$ 576.00
LADIES SANITARY DISPOSAL UNITS. COMPAC 1" SIZE, LARGER CAPACITY, HANDS FREE OPERATION THE UNIT SITS CONVENIENTLY NEXT TO THE TOILET AND PRODUCTS ARE DEPOSITED BY DEPRESSING THE EXTENDED-REACH FOOT PEDAL. DIMENSION 16"H X 7 1/2" X 20 1/2"L CAPACITY 5.5 GALLON HOLD A PLASTIC WASTE BAG SECURELY IN PLACE. MUST BE SERVICED MONTHLY. SERVICE INCLUDE REFILLS OF FRAGRANCE UNITS, CLEANING OF THE SANITARY UNITS, AND BATTERY CHANGES AS REQUIRED. MUST BE SERVICED MONTHLY. SERVICE INCLUDE REFILLS OF FRAGRANCE UNITS, CLEANING OF THE SANITARY UNITS, AND BATTERY CHANGES AS REQUIRED.	3.00	EA	\$ 240.00	\$ 720.00
OFFICE USE ONLY PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE			TOTAL \$ 1296.00 PER ANNUM