



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
747592

DATE
4/3/2012
F.O.B. POINT

PURCHASE ORDER NO.
180823 - 000- OP
REQUISITION NO.

American Product Distributors Inc
8350 Arrowridge Blvd
Charlotte NC 28273

00102798 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Clerk of the Circuit Court-Fin Plan&Con
69 W Washington St 25th Floor
Chicago IL 60602

DELIVERY INSTRUCTIONS

69 W. Washington, 25th floor Danna
E. Hall

DEPT NO

3350766

Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	DRUM, DR250 OEM, genuine brand only NO Compatible brands	7.00 EA	154.5100	1,081.57	3350766.540140
2.00	DRUM, DR350 OEM, genuine brand only NO Compatible brands	2.00 EA	89.2700	178.54	3350766.540140
3.00	DRUM,DR400 OEM, genuine brand only NO Compatible brands	19.00 EA	126.1700	2,397.23	3350766.540140
4.00	DRUM,DR620 OEM, genuine brand only NO Compatible brands	3.00 EA	106.4500	319.35	3350766.540140
5.00	DRUM, Item#113R00655 OEM, genuine brand only NO Compatible brands	1.00 EA	124.5200	124.52	3350766.540140
Delivery time and location: 9:00AM - 3:00PM 69 W. Washington, 25th floor Chicago, IL 60602 ATTN: Danna E. Hall 312.603.7265					
		*****	Total Order	*****	4,101.21

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date:

Maria de la Cruz

4/6/12 BR

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

#7
DEH

81 BK New
Niki

3/22/12

Requisition # **OR 102798** Contract #

Open Date

Ship To: 8000087 Clerk of the Circuit Court-Fin
Skokie Court Building - 2nd Fl
Chicago IL 60602

Delivery Instructions:
69 W. Washington, 25th floor
Danna E. Hall

Supplier: 747592 American Product Distributors
8350 Arrowridge Blvd
Charlotte NC 28273

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code BSP
Business Unit 3350766
Internal Req Number 23350028
Board Apr Date & Item
Requisition Date 3/22/2012
Date Needed 3/22/2012

180823
OP

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1,000	578 PHONE BID	<	>	EA	.0000		3350766.540140
2,000	578 DRUM, DR250 OEM, genuine brand only NO Compatible brands	<	>	EA	154.5100	1,081.57	3350766.540140
3,000	578 DRUM, DR350 OEM, genuine brand only NO Compatible brands	<	>	EA	89.2700	178.54	3350766.540140
4,000	578 DRUM, DR400 OEM, genuine brand only NO Compatible brands	<	>	EA	126.1700	2,397.23	3350766.540140
5,000	578 DRUM, DR620 OEM, genuine brand only NO Compatible brands	<	>	EA	106.4500	319.35	3350766.540140
6,000	578 DRUM, Item#113R00655 OEM, genuine brand only NO Compatible brands	<	>	EA	124.5200	124.52	3350766.540140

Delivery time and location:
9:00AM - 3:00PM

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE

BY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2012 MAR 30 PM 4:45
3350766.540140

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

180823 *OP*

Requisition # **OR 102798** Contract #

Open Date

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code BSP
Business Unit 3350766
Internal Req Number 23350028
Board Apr Date & Item
Requisition Date 3/22/2012
Date Needed 3/22/2012

Ship To: 8000087

Clerk of the Circuit Court-Fin
Skokie Court Building - 2nd DI
Chicago IL 60602

Delivery/Instructions:
69 W. Washington, 25th floor
Danna E. Hall

Supplier: 747592 American Product Distributors
8350 Arrowridge Blvd
Charlotte NC 28273

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

69 W. Washington, 25th floor
Chicago, IL 60602
ATTN: Danna E. Hall
312.603.7265

Total of Items Ordered 4,101.21

Requisition#23350028

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER



BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____

DATE _____ BY _____

QUOTE Request



American Product Distributors is nationally certified by the SBA as a small business and a nationally certified Service Disabled Veteran Owned Small Business by the Center for Veterans Enterprise(CVE)

Customer Information:

Clerk of the Circuit Court of
Cook County

Danna E. Hall

69 W. Washington, 25th floor

Chicago, IL 60602
dehall@cookcountycourt.com

APD Contact:

Jennifer Webber

704-300-5170

JenniferWebber@americanproduct.com

Quote Information

Customer RFQ #:	
APD Quote#:	Q0221MC
Validity Start Date:	3/14/12
Validity End Date:	4/13/12

Payment Terms: TBD
Delivery Schedule/Lead: 2-3 Days
Delivery / Ship To Address: Same as Customer Address

GSA Contract:

OPEN MARKET

❖ Additional Comments/Instructions:

Customer Solicitation/ RFQ #:

Line Item	Item #	MFG Name & #	Item Description	QTY	U/M	Unit Price	Ext. Price	On GSA Schedule? Y/N	Exact Y/N ¹
1	BRTDR250	BROTHER	DR250 Drum Cartridge, Black	7	EA	\$ 154.51	\$ 1,081.57	N	Y
2	BRTDR350	BROTHER	DR350 Drum Cartridge, Black	2	EA	\$ 89.27	\$ 178.54	N	Y
3	BRTDR400	BROTHER	DR400 Drum Cartridge, Black	19	EA	\$ 126.17	\$ 2,397.23	N	Y
4	BRTDR620	BROTHER	DR620 Drum	3	EA	\$ 106.45	\$ 319.35	N	Y
5	XER113R00655	XEROX	113R00655 Drum Cartridge, Black	1	EA	\$ 124.52	\$ 124.52	N	Y

* Applicable Sales Tax will apply

**Price is based on quantity and shipping to one location unless noted otherwise

Subtotal	\$4,101.21
Shipping	\$ -
Taxes	\$ -
Total	\$ 4,101.21

IMPORTANT NOTE: Items identified as not on the GSA Schedule Contract are offered as "Open Market Items" as defined in FAR Part 8. Federal customers are advised that open market purchases are NOT GSA Schedule purchases. By purchasing an item on the open market, customer represents that it has the authority to make such purchase and has complied with all applicable procurement regulations.

¹ **EXACT Y/N:** Y -Yes, item quoted is EXACT as requested (same manufacture part #) ; N-No, Item quoted is not EXACT to the manufacture part number provided but item quoted is a comparable alternative. For **comparable alternative** item(s) please read over the description carefully to make sure that the item(s) offered meets your specifications.

Note: This quote is based on products and quantities requested. Any changes to either products or quantities may result in different pricing. Please contact American Product Distributors if you have further questions or need to submit a new request.

Return Policy: Returns are subject to the terms and conditions of the manufacturer. Special order items may not be returnable. Restocking fees may apply.

Thank you for the opportunity to provide this quote.

Tonerprice.com

6200 E. Canyon Rim Rd
 Suite #215
 Anaheim Hills, CA 92807

Estimate

Date	Estimate #
4/3/2012	5365

Name / Address
CLERK OF THE CIRCUIT COURT OF COOK COUNTY DANNA E HALL 69 W WASHINGTON, 25TH FLOOR CHICAGO, IL 60602

Project

Description	Qty	Rate	Total
XEROX DRUM CARTRIDGE FOR FAXCENTER F116 SERIES	1	177.36	177.36
BROTHER DRUM UNIT FOR PPF2800, 2900, 3500, MFC4800, 6800	7	188.74143	1,321.19
Brother HL1240,1250,1270,1440, MFC4750,5750,2500,8300,8600 Drum Unit-OEM	19	187.45421	3,561.63
BROTHER DCP7202, HL2040, 2070, INTELLIFAX 2820, 2920, MFC7220, 7225N, 7420, 7820N DRUM	2	157.28	314.56
GENUINE BROTHER DRUM UNIT FOR DCP-8080DN, DCP-8085DN, HL-5340D, HL-5370D, MFC-8480DN. YIELDS 20,000 PAGES.	3	162.35667	487.07

THIS IS A QUOTE - PLEASE CALL 800-500-3038		Subtotal	\$5,861.81
		Sales Tax (0.0%)	\$0.00
		Total	\$5,861.81

Nicki Cannatello (Bureau of Finance)

From: Danna E. Hall <dehall@cookcountycourt.com>
Sent: Wednesday, April 04, 2012 10:18 AM
To: Nicki Cannatello (Bureau of Finance)
Subject: FW: Quill Quote Confirmation

THANK YOU NICKI!!

DANNA E. HALL
Purchasing Analyst/Manager
312.603.7265, office
312.603.5013, fax
e-mail: dehall@cookcountycourt.com
Dorothy Brown
Clerk of the Circuit Court of Cook County
69 W. Washington, 25th floor
Chicago, IL 60602
Website: www.cookcountyclerkofcourt.org

From: confirmation@quill.com [<mailto:confirmation@quill.com>]
Sent: Wednesday, April 04, 2012 9:56 AM
To: Danna E. Hall
Subject: Quill Quote Confirmation



Thank you for shopping at Quill.com, Danna Hall!

Here is the quote you requested. When you are ready to place your order or if you have any questions, you can reach us by email at info@quill.com, by phone at 800-789-1331 or by fax at 800-789-8955. Please note: The prices on this quote will be honored for 30 days.

1) Quote Details:

Quote	Billing Address:	Delivery Address:
Date: 04/04/2012	Clerk Of The Circuit Court	Clerk Of The Circuit Court
Account	69 W Washington St Ste 2500	69 W Washington St Ste 2500
#: 3598215	Chicago, IL , 60602	Chicago, IL , 60602
Purchase		
#: QUOTE		

2) Quote Summary:

Merchandise	For great savings on office essentials, visit Quill.com specials.
Total: \$4439.55	
Delivery Charge: FREE	
Estimated Tax: \$0.00	
Quote Total: \$4439.55	

3) Quote Details:

Shipment#: 2:

BID TABULATION

BID NAME: Toner, Black Fax Drum Cartridges
BID NUMBER: 102798 OR
BID OPENING DATE: Thursday, March 22, 2012
BID OPENING TIME: 3 Quotes
READER:
RECORDER:
WITNESS:

ITEM #	DESCRIPTION	QUANTITY	UNIT	VENDOR #1:		VENDOR #2:		VENDOR #3:	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Drum, DR250 OEM	7	EA	\$154.51	\$1,081.57	\$188.74	\$1,321.19	\$155.00	\$1,085.00
2	Drum, DR350 OEM	2	EA	\$89.27	\$178.54	\$157.28	\$314.56	\$109.79	\$219.58
3	Drum, DR 400 OEM	19	EA	\$126.17	\$2,397.23	\$187.45	\$3,561.63	\$139.00	\$2,641.00
4	Drum, DR620 OEM	3	EA	\$106.45	\$319.35	\$162.36	\$487.07	\$114.99	\$344.97
5	Drum, Item #113R00655	1	EA	\$124.52	\$124.52	\$177.36	\$177.36	\$149.00	\$149.00
				\$4,101.21		\$5,861.80		\$4,439.55	

American Product Distributors, Inc.

TONERPRICE

Quill

NOTES