

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

180824 08

CO
3/27/12

#6
DEH

81 BK New
Nikki

NE

Requisition # **OR 102790** Contract #

Open Date

Ship To: 8000087 Clerk of the Circuit Court-Fin
Skokie Court Building - 2nd Di
Chicago IL 60602
Delivery Instructions: 69 W. Washington, 25th floor
Danna E. Hall
Supplier: 775711 Image Systems & Business Solut
1776 Commerce Drive
Elk Grove Village IL 60007

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code BSP
Business Unit 3350406
Internal Req Number 23350002
Board Apr Date & Item
Requisition Date 3/22/2012
Date Needed 3/22/2012

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

| Line # | Commodity | Description | Bal. on Hand | Quantity | UOM | Est. Unit Cost | Extended Cost | Business Unit and Object Account |
|--------|-----------|--|--------------|----------|-----|----------------|---------------|----------------------------------|
| 1.000 | 578 | PHONE BID | < | > | EA | .0000 | | 3350406 530605 |
| 2.000 | 578 | TONER, TN250 OEM, genuine brand only NO Compatible brands | < | > | EA | 28.0000 | 112.00 | 3350406 530605 |
| 3.000 | 578 | TONER, TN350 OEM, genuine brand only NO Compatible brands | < | > | EA | 49.0000 | 147.00 | 3350406 530605 |
| 4.000 | 578 | TONER, TN460 OEM, genuine brand only NO Compatible brands | < | > | EA | 69.0000 | 1,242.00 | 3350406 530605 |
| 5.000 | 578 | TONER, TN650 OEM, genuine brand only NO Compatible brands | < | > | EA | 89.0000 | 267.00 | 3350406 530605 |
| 6.000 | 578 | TONER, PC201 OEM, genuine brand only NO Compatible brands | < | > | EA | 25.0000 | 100.00 | 3350406 530605 |
| 7.000 | 578 | TONER, #013R00606 OEM, genuine brand only NO Compatible brands | < | > | EA | 120.0000 | 240.00 | 3350406 530605 |

RECEIVED
OFFICE OF THE
PURCHASING AGENT
MAY 30 4:07 PM
3350406 530605

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER _____ BUREAU or DEPARTMENT HEAD _____

DATE _____ BY _____

ACCT # _____

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

Requisition # **OR 102790** Contract #

Open Date

| | | | | | | |
|------------------|--------------------------------|------------------------------|------------------|--------------------------------|-----------------------|----------------------|
| Ship To: 8000087 | Clerk of the Circuit Court-Fin | Delivery Instructions: | Supplier: 775711 | Image Systems & Business Solut | Buyer Number | 724151 Supervisor 50 |
| | Skokie Court Building - 2nd DI | 69 W. Washington, 25th floor | | 1776 Commerce Drive | Bid/Sole Src Code | BSP |
| | Chicago IL 60602 | Danna E. Hall | | Elk Grove Village IL 60007 | Business Unit | 3350406 |
| | | | | | Internal Req Number | 23350002 |
| | | | | | Board Apr Date & Item | 3/22/2012 |
| | | | | | Requisition Date | 3/22/2012 |
| | | | | | Date Needed | 3/22/2012 |

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| Line # | Commodity | Description | Bal. on Hand | Quantity | UOM | Est. Unit Cost | Extended Cost | Business Unit and Object Account |
|--------|-----------|-------------|--------------|----------|-----|----------------|---------------|----------------------------------|
|--------|-----------|-------------|--------------|----------|-----|----------------|---------------|----------------------------------|

Delivery time and location:
9:00AM - 3:00PM
69 W. Washington, 25th floor
Chicago, IL 60602
ATTN: Danna E. Hall
312.603.7265

Requisition#23350002

Total of Items Ordered 2,108.00

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

ACCT # _____

DATE _____

BY _____

Tonerprice.com

6200 E. Canyon Rim Rd
 Suite #215
 Anaheim Hills, CA 92807

Estimate

| | |
|----------|------------|
| Date | Estimate # |
| 3/9/2012 | 5360 |

| Name / Address |
|---|
| CLERK OF THE CIRCUIT COURT OF COOK COUNTY DANNA E HALL 69 W WASHINGTON, 25TH FLOOR CHICAGO, IL 60602 |

| | | | Project |
|---|-----|-------------------------|------------|
| Description | Qty | Rate | Total |
| XEROX WORKCENTRE PE120, P120I LASER TONER - HIGH YIELD - 5K PAGE YIELD - 013R00606 | 2 | 112.49 | 224.98 |
| High Yield Black Toner Cartridge Brother MFC-8300/ 8500/ 8600/ 8700/ 9600/ 9700/ 9800; DCP-1200/ 1400; PPF-4100/ 4750/ 4750E/ 5750/ 5750E; HL-1240/ 1250/ 1270N/ 1435/ 1440/ 1450/ 1470N (Yield: 6,000) TN460 | 18 | 68.73 | 1,237.14 |
| BROTHER DCP7020, HL2040, 2070N, MFC7420. 7820N TONER - TN350 | 3 | 53.54 | 160.62 |
| BROTHER PPF2800, 2900, 3500, 4800 TONER CTG. - TN250 | 4 | 29.82 | 119.28 |
| GENUINE BROTHER HIGH YIELD TONER CARTRIDGE FOR DCP-8080DN, DCP-8085DN, HL-5340D, HL-5370D, MFC-8480DN. YIELDS 8,000 PAGES. TN650 | 3 | 99.99 | 299.97 |
| BROTHER PRINT CTG. 1127, MFC1970 (PC201) PC201 | 4 | 25.63 | 102.52 |
| *****TONER***** | | | |
| ** Danna, please let me know if there is anything else we can do for you. Thank you, Maria Yorga | | | |
| THIS IS A QUOTE - PLEASE CALL 800-500-3038 | | Subtotal | \$2,144.51 |
| | | Sales Tax (0.0%) | \$0.00 |
| | | Total | \$2,144.51 |

Nicki Cannatello (Bureau of Finance)

From: Danna E. Hall <dehall@cookcountycourt.com>
Sent: Wednesday, April 04, 2012 1:13 PM
To: Nicki Cannatello (Bureau of Finance)
Subject: FW: Quill Quote Confirmation

Here you go.....

DANNA E. HALL
Purchasing Analyst/Manager
312.603.7265, office
312.603.5013, fax
e-mail: dehall@cookcountycourt.com
Dorothy Brown
Clerk of the Circuit Court of Cook County
69 W. Washington, 25th floor
Chicago, IL 60602
Website: www.cookcountyclerkofcourt.org

From: confirmation@quill.com [<mailto:confirmation@quill.com>]
Sent: Wednesday, April 04, 2012 1:12 PM
To: Danna E. Hall
Subject: Quill Quote Confirmation


Best experience in office products

Need Help? 800-789-1331



Thank you for shopping at Quill.com, Danna Hall!

Here is the quote you requested. When you are ready to place your order or if you have any questions, you can reach us by email at info@quill.com, by phone at 800-789-1331 or by fax at 800-789-8955. Please note: The prices on this quote will be honored for 30 days.

1) Quote Details:

| | | |
|-------------------------|-----------------------------|-----------------------------|
| Quote | Billing Address: | Delivery Address: |
| Date: 03/01/2012 | Clerk Of The Circuit Court | Clerk Of The Circuit Court |
| Account | 69 W Washington St Ste 2500 | 69 W Washington St Ste 2500 |
| #: 3598215 | Chicago, IL , 60602 | Chicago, IL , 60602 |

2) Quote Summary:

| | |
|-------------------------------|--|
| Merchandise | We applied these great coupon offers! |
| Total: \$2333.96 | New account packet. |
| Delivery Charge: FREE | |
| Estimated Tax: \$0.00 | |
| Quote Total: \$2333.96 | |

3) Quote Details:

| | |
|--------------------------|---|
| Shipment#: 1: | |
| Quote #: 42277998 | Expected Delivery: 04/05/2012 – 04/06/2012 |

BID TABULATION

BID NAME: Toner Cartridges
BID NUMBER: 102790 OR
BID OPENING DATE: Thursday, March 22, 2012
BID OPENING TIME: 3 Quotes
RECORDER:
WITNESS:

| ITEM # | DESCRIPTION | QUANTITY | UNIT | VENDOR #1: Image Systems & Business Solutions | | VENDOR #2: TONERPRICE | | VENDOR #3: Quill | |
|--------|-----------------------|----------|------|--|-------------------|--------------------------|-------------------|---------------------|-------------------|
| | | | | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE |
| 1 | Toner, TN250 OEM | 4 | EA | \$28.00 | \$112.00 | \$29.82 | \$119.28 | \$29.99 | \$119.96 |
| 2 | Toner, TN350 OEM | 3 | EA | \$49.00 | \$147.00 | \$53.54 | \$160.62 | \$107.09 | \$321.27 |
| 3 | Toner, TN460 OEM | 18 | EA | \$69.00 | \$1,242.00 | \$86.73 | \$1,237.14 | \$69.99 | \$1,259.82 |
| 4 | Toner, TN650 OEM | 3 | EA | \$89.00 | \$267.00 | \$99.99 | \$299.97 | \$99.99 | \$299.97 |
| 5 | Toner, PC201 OEM | 4 | EA | \$25.00 | \$100.00 | \$25.63 | \$102.52 | \$26.99 | \$107.96 |
| 6 | Toner, #013R00606 OEM | 2 | EA | \$120.00 | \$240.00 | \$112.49 | \$224.98 | \$112.49 | \$224.98 |
| | | | | | \$2,108.00 | | \$2,144.51 | | \$2,333.96 |

NOTES