



**OFFICE OF THE PURCHASING AGENT**

**COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
75320

Fox Valley Fire & Safety Co  
2730 Pinnacle Dr  
Elgin IL 60124-7943

DATE  
3/24/2012  
F.O.B. POINT

**PURCHASE ORDER NO.**  
**180656 - 000- OP**  
**REQUISITION NO.**  
00102779 OR

**COOK COUNTY FEIN: 36-6006541**  
**ILLINOIS SALES TAX EXEMPT: E-9998-2013-04**  
**FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Facilities Management  
Skokie Court Bldg - 2nd District Court  
5600 Old Orchard Road  
Skokie IL 60076-1023

**DELIVERY INSTRUCTIONS**

Pat McCarthy  
5040

847-470-

DEPT NO	
2001127	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Service, halon system Annual Inspection & Certification Of Halon System. Req# 22000292	.00 LO	360.0000	360.00	2001127.540360
***** Total Order *****				360.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.  
**PURCHASING AGENT** Date: \_\_\_\_\_

*[Handwritten Signature]*  
3/30/12 BA

*BL 81 New*

# Purchase Requisition

Office of the Purchasing Agent  
Cook County of Illinois

180656

Requisition # **OR 102779** Contract #

Open Date

Buyer Number 724151 Supervisor 50  
Bid/Sole Src Code QSV  
Business Unit 2001127

Ship To: 8000414 Facilities Management

Supplier: 75320 Fox Valley Fire & Safety Co

Internal Req Number 22000292

Skokie Court Bldg - 2nd Distr

Pat McCarthy

2730 Pinnacle Dr

Board Apr Date & Item

5600 Old Orchard Road

847-470-5040

Egin IL 60124-7943

Requisition Date

Skokie IL 60076-1023

Date Needed

3/22/2012

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line # Commodity Description Bal on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

1,000 961 Service, halon system < > LO 350.0000 350.00 2001127.540360

Service, halon system  
As per attached quote from Fox Valley Fire & Safety  
Req# 22000292

Total of Items Ordered 350.00

### CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the department account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

PROCUREMENT

10:30 AM 3:02 PM MAR 22 2012

RECEIVED OFFICE OF THE PURCHASING AGENT

REQUISITIONER *Due* 3/22/12 BUREAU or DEPARTMENT HEAD

THE BOARD OF COMMISSIONERS  
TONI PRECKWINKLE  
PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
JERRY BUTLER	3rd Dist.	JOHN A. FRITCHEY	12th Dist.
WILLIAM M. BEAVERS	4th Dist.	LAWRENCE SUFFREDIN	13th Dist.
DEBORAH SIMS	5th Dist.	GREGG GOSLIN	14th Dist.
JOAN P. MURPHY	6th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
JESUS G. GARCIA	7th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
EDWIN REYES	8th Dist.	ELIZABETH ANN DOODY GORMAN	17th Dist.
PETER N. SILVESTRI	9th Dist.		



DEPARTMENT OF  
FACILITIES MANAGEMENT

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**JIM D'AMICO - DIRECTOR**  
DEPARTMENT OF FACILITIES MANAGEMENT  
George W. Dunne Cook County Office Building  
69 W. Washington, Suite 3015  
Chicago, Illinois 60602-4053  
TEL: 312-603-0340  
FAX: 312-603-9990

March 22, 2012

Maria De Lourdes Coss, MPO, CPPA  
Chief Procurement Officer  
Room 1018  
Cook County Building

Dear Ms. Coss:

Please allow this letter to serve as a request to issue Purchase Order for Requisition #22000292, System #102779, Fox Valley Fire & Safety, Elgin, IL, for semi-annual inspection of halon system.

Reason: This inspection is needed as per the NFPA fire code at the Skokie Courthouse.

The vendor was chosen because submitted the lowest bid of the three bids received and is below the \$5,000 limit.

Fiscal Impact: \$350.00

Account: 2001127.540360

Your assistance in processing this request is appreciated.

Sincerely,

  
Belinda Henderson  
Business Manager  
Facilities Management

BH:tmh  
attachments



ONE COMPANY DOES IT ALL

Fire Alarm • 24-Hour Monitoring • Fire and Safety Products • Security • Engineered Fire Suppression • Sprinkler Service  
2730 Pinnacle Drive • Elgin, IL 60124-7843 • 847-695-5990 • Fax 847-695-3699 • www.foxvalleyfire.com

March 9, 2012

Cook County Facilities Management  
Attn: Pat McCarthy  
2245 West Ogden Avenue, 5<sup>th</sup> Floor W  
Chicago, IL 60612  
Phone: 847-470-7448  
Fax: 847-470-5188

Property: Cook County Court House  
6600 Old Orchard Road  
Skokie, IL 60077

Dear Kathy:

Thank you for the opportunity to submit our quotation to provide fire protection services at the above referenced property. Fox Valley Fire & Safety proposes to provide the following:

Annual Inspection & Certification of Halon System.....\$ 360.00

Our technician will disarm the system, to avoid a discharge. We will trip test all devices, including detectors, abort switch, horn strobes, and pull stations. This service will be performed per NFPA 12. Upon completion of the inspection, a Halon Certificate of Inspection will be sent to you.

Please Note: The above pricing is for inspectional services only; repairs, recharging or hydro testing of equipment or systems, and local permit fees (if required) will be billed at additional cost. All work to be completed during normal business hours. No truck service charge; however, fuel surcharges may apply.

This service work will be completed by our licensed, certified technicians. Our inspection of your fire safety systems keeps you up-to-date, in compliance and enhances life safety for your employees and protection of your property.

After you have had the opportunity to review this information, if it meets with your approval, please sign, date and fax this document to my attention at your earliest opportunity. Upon receipt of your approval, we will contact you to schedule this important life safety work.

I look forward to partnering with you on this project and appreciate your careful consideration. If you have any questions, or if I may be of further assistance, please feel free to contact me at my direct line 224-293-5319.

Respectfully,

Dan Palmer  
Account Executive

DP/ck

Cook County Facilities Management  
March 9, 2012  
Page 2  
Dan Palmer

**Customer Approval:**

My signature below indicates that I am an authorized agent of the company receiving this proposal and that I have full power and authority to bind our company to the terms of this proposal.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**FOX VALLEY FIRE & SAFETY**



Dan Palmer  
Account Executive

March 9, 2012

CookCtyCHHAonSvc2012



12045 SOUTH CICERO AVE. - ALSP. ILLINOIS 80000-9080  
PHONE: (708) 527-4800 - FAX: (708) 389-1150

"ONE CALL DOES IT ALL"

March 14, 2012

Mr. Pat McCarthy  
COOK COUNTY FACILITIES MANAGEMENT  
5600 Old Orchard  
Skokie, Illinois 60007  
FAX: (847) 470-5188

AGREEMENT # 7069085

RE: HALON AUTOMATIC FIRE SUPPRESSION SYSTEM INSPECTION AGREEMENT  
FOR 5600 OLD ORCHARD, SKOKIE, IL

Dear Mr. McCarthy:

Reliable Fire Equipment Company is pleased to present the enclosed Inspection Agreement for your Automatic Fire Suppressions as per the above caption

**SKOKIE INSPECTION @ \$460.00 PER INSPECTION (\$920.00 ANNUALLY)**

Service calls which may be required beyond this agreement shall be billed at the Company's then current labor rate. NOTE: All billing will commence upon acceptance of this agreement, unless otherwise requested. Providing the agreement meets with your approval, please sign and return BOTH of the enclosed originals to the Attention of Larry Raddatz. We will return one executed original to you for your records.

This proposal is based on our records of your facility. If additional equipment or devices require inspection, the work will be completed and charged at the Company's then current labor rate.

ACCEPTANCE: This proposal is based on current costs and current Certificate of Insurance Additional Insured Endorsements OG20100704 and CG20370704, or its equivalent. Reliable Fire Equipment Company reserves the right to revise this proposal if not accepted by the purchaser within 30 (thirty) days. Reliable Fire Equipment Company's Standard Terms and Conditions are attached and are a formal part of this proposal.

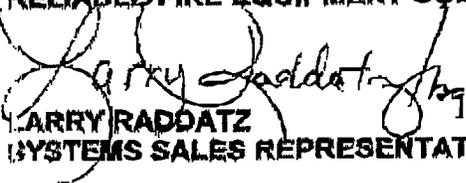
Reliable Fire Equipment Company is an Equal Opportunity Employer.

**TECHNICIAN QUALIFICATIONS:** Our technicians maintain the training and standards for the State of Illinois Fire Equipment Distributor Employee License, National Institute of Certification in Engineering Technologies (NICET), and OSHA 10-Hour General Industry Safety & Health Certification.

If you have any further questions or require any additional information, please do not hesitate to contact us. My direct office number is (708) 853-8228, cell phone is (708) 828-6181, or e-mail [lraddatz@reliablefire.com](mailto:lraddatz@reliablefire.com). We look forward to working with you on this project and appreciate your careful consideration of this agreement.

Sincerely,

**RELIABLE FIRE EQUIPMENT COMPANY**



**LARRY RADDATZ**  
**SYSTEMS SALES REPRESENTATIVE**

L.R:bg  
Enclosure



March 14, 2012

Cook County Court  
5600 Old Orchard Rd.  
Skokie, Il.

ATTN: Pat McCarthy

**SUBJ: SKOKIE COURTHOUSE  
HALON 1301 SUPPRESSION SYSTEM  
PHOENIX FIRE SYSTEMS PROPOSAL #12-1846-25**

Dear Mr. McCarthy:

We are pleased to offer for your consideration the following proposal for service.

Phoenix Fire Systems will provide inspection and testing for the Annual Halon 1301 Detection and Suppression System protecting your IT/Telco Room.

The cost for this service is \$425.00 per inspection.

This price is based on working Monday through Friday, 7:30 a.m. until 4:00 p.m., excluding holidays. It does not include repairs or replacement of equipment, recharge of agent, or any service call-outs. Should overtime or weekend testing be required the cost may be adjusted.

Should you have any questions or need additional information, please contact me.

Yours Sincerely,

PHOENIX FIRE SYSTEMS, INC.

Dennis J. Murphy  
Sales / Service

## BID TABULATION

<b>BID NAME:</b> SERVICE HALON SYSTEM																					
<b>BID NUMBER:</b> 102779																					
<b>BID OPENING DATE:</b> Friday, March 23, 2012																					
<b>BID OPENING TIME:</b> 10:00AM																					
<b>BUYER NAME:</b> BRENDA BEARD																					
						VENDOR #1:															
						VENDOR #2:															
						VENDOR #3:															
						FIRE & SAFETY															
						PHOENIX FIRE SYSTEM, INC.															
						RELIABLE FIRE EQUIPMENT COMPANY															
<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
1	Service Halon System Annual Inspection & Certification of Halon System.	0.00	LO	\$350.00	\$350.00	\$425.00	\$425.00	\$460.00	\$460.00												
					\$350.00		\$425.00		\$460.00												