OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO

812418

Riteway Pump & Electric Motor Inc
9923 South Ridgeland
Chicago IL 60415

DATE
5/30/2012
F.O.B. POINT

PURCHASE ORDER NO.
181577 - 000- OP
REQUISITION NO.
00102693 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Facilities Management
Juvenile Court
2245 W. Ogden Ave
CHICAGO IL 60612-3785

DELIVERY INSTRUCTIONS
Matt Landek 312-433-5651

DEPT NO	
2001134	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Labor Provide Labor maintenance for Gravely Brand Machines with Plow Brush attachments (36 total) at Various Cook County Facilities Labor cost not to exceed $10,000.00 Locations: 2nd, 3rd, 4th, 5th, and 6th District Courthouse Domestic Violence Courthouse, Cook County Building, Criminal Courts Admin. Building and Juvenilen Temp. Detention Center	100.00 HR	35.0000	3,500.00	2001134.530165
2.00	Parts Parts and materials not covered In item no. 1 to be billed at Manufacturer's list price plus markup or minus discount (Cost of parts fixed at $5,000) 6,000.00 $5,000.00 x _20%____1000,00_% mark-up or discount = $_____ Total Cost Rec# 22000281	1.00 LO	6,000.0000	6,000.00	2001134.530165
	*******	Total Order	*******	9,500.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature:_____ **Date:**_____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT Maria de Lourdes Cos **Date:**

6/7/12 BR

81 BK new

Brandel

Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

181577

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code QSP
Business Unit 2001134
Internal Req Number 22000281
Board Apr Date & Item
Requisition Date 3/16/2012
Date Needed 3/16/2012

Requisition # OR 102693 Contract #

Open Date

Ship To: 8000407 Facilities Management
Juvenile Court
2245 W. Ogden Ave
CHICAGO IL 60612-3785

Delivery Instructions:
Matt Landek
312-433-5651

Supplier: 299999 TEAM LEAD MAILBOX

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	578	Labor Provide Labor maintenance for Gravely Brand Machines with Plow Brush attachments (36 total) at Various Cook County Facilities Labor cost not to exceed $10,000.00 Locations: 2nd, 3rd, 4th, 5th, and 6th District Courthouse Domestic Violence Courthouse, Cook County Building, Criminal Courts Admin. Building and Juvenilen Temp. Detention Center	< >	100.00	HR	100.0000	10,000.00	2001134.530165
2.000	578	Parts Parts and material to be billed at Contractor's actual cost plus Mark-up indicated in this bid (Cost of parts fixed at 5,000) $5,000.00 x _15_____% ($750.00) = $ 5,750.00_ Total Vendor's Contractor's Actual cost Mark-up Contractor not to exceed $5,750.00	< >	1.00	LO	5,750.0000	5,750.00	2001134.530165

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2012 MAR 21 AM 9:37
BOOKKEEPING

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER 3/19/12

BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

ACCT # _____

DATE _____ BY _____

PURCHASING USE ONLY

Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

Requisition # OR 102693 Contract #

Open Date

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code QSP
Business Unit 2001134
Internal Req Number 22000281
Board Apr Date & Item
Requisition Date 3/16/2012
Date Needed 3/16/2012

Ship To: 8000407 Facilities Management
Juvenile Court
2245 W. Ogden Ave
CHICAGO IL 60612-3785

Delivery Instructions:
Matt Landek
312-433-5651

Supplier: 299999 TEAM LEAD MAILBOX

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
		For Parts and materials Rec# 22000281						

Total of Items Ordered 15,750.00

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER

BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

ACCT # _____

DATE _____ BY _____

PURCHASING USE ONLY

RETURN THIS QUOTATION TO:

OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375

SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION

This is not an order - submit all quotations on this form.

DATE	BUYER	BUYER PHONE	ORDER NO.	RESPOND BY	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
4/6/2012	BEARD, BRENDA	312 6035383	102693 OR	4/27/2012		

Vendor Address

Riteway Pump & Electric Motor & Equipment Inc
9923 South Ridgeland Ave
Chicago Ridge, Illinois
60415

812418

Product Delivery Point

Facilities Management
Juvenile Court
2245 W. Ogden Ave
CHICAGO IL 60612-3785

DELIVERY IN WORKING DAYS 15 days
PHONE NUMBER 708-537-7588
SIGNED BY
(PLEASE PRINT) Rachel Ettawa

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers a to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, s all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery p

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtu exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occpation
Tax and all Service Taxes.
In General: The prices quoted herin shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the descrition, it is not int that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following informati Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Labor Provide Labor maintenance for Gravely Brand Machines with Plow Brush attachments (36 total) at Various Cook County Facilities Labor cost not to exceed $10,000.00 Locations: 2nd, 3rd, 4th, 5th, and 6th District Courthouse Domestic Violence Courthouse, Cook County Building, Criminal Courts Admin. Building and Juvenilen Temp. Detention Center	100.00	HR	35.00	3500.00
Parts Parts and materials not covered In item no. 1 to be billed at Manufacturer's list price plus markup or minus discount (Cost of parts fixed at $5,000) $5,000.00 x 20 % mark-up or discount = $1000.00 Total Cost Rec# 22000281	1.00	LO	(C.O.P)	1000.00 ($5000.00)
				$ TOTAL 9,500.00

OFFICE USE ONLY | PURCHASE ORDER # | ADDITIONAL TERMS ON REVERSE SIDE

2-281

THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE
PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
JERRY BUTLER	3rd Dist.	JOHN A. FRITCHEY	12th Dist
WILLIAM M. BEAVERS	4th Dist.	LAWRENCE SUFFREDIN	13th Dist
DEBORAH SIMS	5th Dist.	GREGG GOSLIN	14th Dist.
JOAN P. MURPHY	6th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
JESUS G. GARCIA	7th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
EDWIN REYES	8th Dist.	ELIZABETH ANN DOODY GORMAN	17th Dist.
PETER N. SILVESTRI	9th Dist.		

DEPARTMENT OF
FACILITIES MANAGEMENT

JIM D'AMICO - DIRECTOR
DEPARTMENT OF FACILITIES MANAGEMENT
George W. Dunne Cook County Office Building
69 W. Washington, Suite 3015
Chicago, Illinois 60602-4053
TEL: 312-603-0340
FAX: 312-603-9990

May 10, 2012

Maria de Lourdes Coss, MPA, CPPO
Purchasing Agent
Room 1018
Cook County Building

Attn: Brenda Beard

Re: 102693
Labor Maintenance

Dear Mrs. Coss,

We have reviewed the tabulations for requisition # 102693 and recommend award to the lowest qualified bidder meeting specification, Riteway Pump & Electric Motors & Equipment Inc., Chicago Ridge, IL, in the amount of $9,500.00.

Sincerely,

Belinda Henderson (KWB) 5/10/12

Belinda Henderson
Business Manager
Facilities Management

BH:kwb
attachments

RECEIVED
NOTICE OF THE
PURCHASING AGENT
2012 MAY 18 PM 2:09
COOK COUNTY

BID TABULATION

BID NAME:	LABOR MAINTENANCE				
BID NUMBER:	102693				
BID OPENING DATE:	Friday, April 27, 2012				
BID OPENING TIME:	10:00AM				
BUYER NAME:	BRENDA BEARD				
				VENDOR #1:	
				RITEWAY PUMP & ELECTRIC MOTORS & EQUIPMENT, INC.	
ITEM #	**DESCRIPTION**	**QUANTITY**	**UNIT**	**UNIT PRICE**	**TOTAL PRICE**
1	Labor	100.00	HR	$35.00	$3,500.00
	Provide Labor maintenance or Gravely Brand Machines with plow brush attachments (36 total) at Various Cook County Facilities. Labor cost not to exceed $10, 000.00.				
	Location:				
	2nd, 3rd, 4th, 5th, and 6th District Courthouse				
	Domestic Violence Courthouse, Cook County Building, Criminal Courts Admin. Bldg. and Juvenile Temp. Detention Center				
2	Parts	1.00	LO	$6,000.00	$6,000.00
	Parts and materials not covered in item no. I to be billed at Manufacturer's list price plus markup or minus discount (cost of parts fixed at $5,000.00)				
	$5,000.00 x 20 % ark-up or discount = $,000.00 Total Cost.				
	Rec # 22000281				
					$9,500.00