



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
820486

Great Lakes Metals Corp  
8920 S Octavia  
Bridgeview IL 60455

DATE  
3/4/2012  
F.O.B. POINT

PURCHASE ORDER NO.  
**180324 - 000- OP**  
REQUISITION NO.  
00102257 OR

COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

**SHIP TO** Facilities Management  
Criminal Justice Administration Bldg  
2650 S. California Avenue  
CHICAGO IL 60608-5145

**DELIVERY INSTRUCTIONS**  
Terry Roach 773-674-7655

DEPT NO	
2001124	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Sheet metal 18 ga. Galvanized -36" x 96"	30.00 PC	40.0000	1,200.00	2001124.530275
2.00	Sheet metal 22 ga. Galvanized -36" x 96" Price include delivery . Lead time 3-4 days	15.00 PC	30.0000	450.00	2001124.530275
***** Total Order *****				1,650.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date:

*Maria de la Cruz*  
3/8/12 BR

# Purchase Requisition

Office of the Purchasing Agent  
Cook County of Illinois

Purchase Order Number

81 BK New  
C Brewer  
180324

Requisition # **OR 102257** Contract #

Open Date

Ship To: 8000409 Facilities Management  
Criminal Justice Administration  
2650 S. California Avenue  
CHICAGO IL 60608-5145

Delivery Instructions:  
Terry Roach  
773-674-7655

Supplier: 820486 Great Lakes Metals Corp  
8920 S Octavia  
Bridgeview IL 60455

One Time Purchase Yes No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_ Prior Contract No. \_\_\_\_\_ Expiration Date \_\_\_\_\_ Emergency No. \_\_\_\_\_

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	578	Sheet metal	<	>	LO	1,650.0000	1,650.00	2001124.530278
		Sheet metal						
		As per attached quote						
		Dated 02/22/12 from great Lakes metals Corp.						
		Req. #22000228						
Total of Items Ordered						1,650.00		

RECEIVED  
OFFICE OF THE  
PURCHASING AGENT  
2012 FEB 27 PM 12:13  
BOOKKEEPING

### CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item. Budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

*[Signature]*  
REQUISITIONER  
2/27/12

BUREAU or DEPARTMENT HEAD

ACCT # \_\_\_\_\_

DATE \_\_\_\_\_ BY \_\_\_\_\_

THE BOARD OF  
COMMISSIONERS

**TONI PRECKWINKLE**

PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
JERRY BUTLER	3rd Dist.	JOHN A. FRITCHEY	12th Dist.
WILLIAM M. BEAVERS	4th Dist.	LAWRENCE SUFFREDIN	13th Dist.
DEBORAH SIMS	5th Dist.	GREGG GOSLIN	14th Dist.
JOAN P. MURPHY	6th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
JESUS G. GARCIA	7th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
EDWIN REYES	8th Dist.	ELIZABETH ANN DOODY GORMAN	17th Dist.
PETER N. SILVESTRI	9th Dist.		



DEPARTMENT OF  
FACILITIES MANAGEMENT

**JIM D'AMICO - DIRECTOR**

DEPARTMENT OF FACILITIES MANAGEMENT  
George W. Dunne Cook County Office Building  
69 W. Washington, Suite 3015  
Chicago, Illinois 60602-4053  
TEL: 312-603-0340  
FAX: 312-603-9990

February 27, 2012

Maria De Lourdes Coss, MPO, CPPA  
Chief Procurement Officer  
Room 1018  
Cook County Building

Dear Ms. Coss:

Please allow this letter to serve as a request to issue Purchase Order for Requisition #22000228, System #102257, Great Lakes Metals Corp., Bridgeview, IL, for sheet metal.

Reason: This purchase should provide enough material until the annual contract is in place.

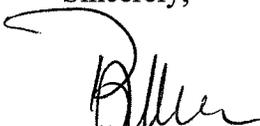
The vendor was chosen because submitted the lowest bid of the three bids received and is below the \$5,000 limit.

Fiscal Impact: \$1,650.00

Account: 2001124.530275

Your assistance in processing this request is appreciated.

Sincerely,

  
Belinda Henderson  
Business Manager  
Facilities Management

BH:kwb  
attachments

## BID TABULATION

<b>BID NAME:</b> SHEET METAL																					
<b>BID NUMBER:</b> 102257																					
<b>BID OPENING DATE:</b> Monday, January 30, 2012																					
<b>BID OPENING TIME:</b> 10:00AM																					
<b>BUYER NAME:</b> BRENDA BEARD																					
						VENDOR #1:															
						VENDOR #2:															
						VENDOR #3:															
						GREAT LAKES METALS CORP															
						NAK-MAN CORP															
						NAPCO STEEL, INC.															
<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
1	Sheet metal 18 ga. Galvanized - 36" x 96 "	30.00	PC	\$40.00	\$1,200.00	\$45.10	\$1,353.00	\$59.05	\$1,771.50												
2	Sheet Metal 22 ga. Galvanized - 36' x 96" Price include delivery Lead time 3-4 days	15.00	PC	\$30.00	\$450.00	26.95	404.25	42.25	633.75												
					\$1,650.00		\$1,757.25		\$2,405.25												

8920 S. Octavia  
Bridgeview, IL 60455  
Phone: (708) 430-0500  
Fax: (708) 430-0505

Certified WBE  
Certified DBE



# Fax



<b>Company:</b> Cook County Government	<b>Attn:</b> Chuck
<b>Fax:</b> 773-574-5734	<b>Date:</b> February 22, 2012
<b>Phone:</b>	<b>Pages:</b> 1
<b>Re:</b> RFQ	<b>CC:</b>

Urgent   
 For Review   
 Please Comment   
 Please Reply   
 Please Recycle

**Comments:**

We are pleased to quote the following:

18 ga Galvanized – 36" x 96" – 30 pieces @ \$40.00/piece	\$1,200.00
22 ga Galvanized – 36" x 96" – 15 pieces @ \$30.00/piece	<u>\$ 450.00</u>
	\$1,650.00

Prices include delivery. Lead time 3 – 4 days.

Thank you,

Irene Mailhot  
Irene Mailhot

Visit us at [www.greatlakesmetals.com](http://www.greatlakesmetals.com)