OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND DROP SHIPMENTS.

DATE
2/14/2012
F.O.B. POINT

PURCHASE ORDER NO.
180084 - 000- OP
REQUISITION NO.
00101644 O7

PURCHASED ISSUED TO

75331

Graybar Electric Co Inc
12431 Collections Ctr Dr
Chicago IL 60693

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Facilities Management
Skokie Court Bldg - 2nd District Court
5600 Old Orchard Road
Skokie IL 60076-1023

DELIVERY INSTRUCTIONS
Sam Menton 708-865-6311

DEPT NO	
71700200	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM		UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Heater Marley Eng HuhAA3048 30KW 480V Unit Heater GB Part#96030281 UPC#68536003687	1.00	EA	1,507.1700	1,507.17	71700200.560411.8300
2.00	Themostat Kit Marley ENG. HUHAAMT2 GB Part#99502504 UPC #68536003667	1.00	EA	80.5300	80.53	71700200.560411.8300
3.00	Bracket Marley ENG.HCMB30 Ceiling Bracket.	1.00	EA	50.0900	50.09	71700200.560411.8300
	*******	Total Order		*******	1,637.79	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)
I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____ **Date:** _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT **Date:**
Maria de Lourdes Cos
2/24/12 BN

BR 81 B

Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

180084

Requisition # O7 101644 Contract #

Open Date

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code QSP
Business Unit 71700200
Internal Req Number 22000163
Board Apr Date & Item
Requisition Date 1/31/2012
Date Needed

Ship To: 8000414 Facilities Management
Skokie Court Bldg - 2nd Distri
5600 Old Orchard Road
Skokie IL 60076-1023

Delivery Instructions:
Sam Menton
708-865-6311

Supplier: 75331 Graybar Electric Co Inc
12431 Collections Ctr Dr
Chicago IL 60693

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	578	Heater, Marley & related parts Heater, Marley & related parts A per quote #214603593 Req. #22000163	< >		LO	1,637.7900	1,637.79	71700200.560411.8300

Total of Items Ordered 1,637.79

RECEIVED OFFICE OF THE PURCHASING AGENT 2012 JAN 32 AM 8:37 COOK COUNTY, ILL

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER 1/31/12

BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

ACCT # _____

DATE _____ BY _____

PURCHASING USE ONLY

THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE
PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
JERRY BUTLER	3rd Dist.	JOHN A. FRITCHEY	12th Dist.
WILLIAM M. BEAVERS	4th Dist.	LAWRENCE SUFFREDIN	13th Dist.
DEBORAH SIMS	5th Dist.	GREGG GOSLIN	14th Dist.
JOAN P. MURPHY	6th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
JESUS G. GARCIA	7th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
EDWIN REYES	8th Dist.	ELIZABETH ANN DOODY GORMAN	17th Dist.
PETER N. SILVESTRI	9th Dist.		

DEPARTMENT OF
FACILITIES MANAGEMENT

JIM D'AMICO - DIRECTOR
DEPARTMENT OF FACILITIES MANAGEMENT
George W. Dunne Cook County Office Building
69 W. Washington, Suite 3015
Chicago, Illinois 60602-4053
TEL: 312-603-0340
FAX: 312-603-9990

Small Purchase Order

Date 1-19-12 **Req. #** 22000163 **RPO** 101644

Requester JAM MENTON **Ph. #** 708-865-6311 **Fax #** 708-865-5924

Location 2ND DISTRICT COURTHOUSE

Material/Service HEATER, MARLEY # HUHAA 30KW/480V UNIT
THERMOSTAT, " # HUHAAMT2
BRACKET, " # HCMB30 CEILING

Is purchase $1000 or more per item Yes ✓ No ___

Reason material/service:
EXISTING DOCK HEATER IS NOT OPERATIONAL
DOCK TEMPERATURES NEED'S DOCK HEATER
FOR PIPES TO NOT FREEZE OR BURST

Lead time: _____ **Estimated Completion/Delivery:** _____

1. **Vendor** GRAYBAR ELECTRIC **Amount** 1,637.79
2. **Vendor** HENSEL-JEFFERSON **Amount** 1,993.54
3. **Vendor** GRAINGER SUPPLY **Amount** 2,839.33

Authorized by: Mathew Carberry **Date:** 1/24/12
[signature] 1/27/12

THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE
PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
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TEL: 312-603-0340
FAX: 312-603-9990

January 31, 2012

Maria De Lourdes Coss, MPO, CPPA
Chief Procurement Officer
Room 1018
Cook County Building

Dear Ms. Coss:

Please allow this letter to serve as a request to issue Purchase Order for Requisition #22000163 System #101644, Graybar Electric Co. Inc., Chicago, IL, for Marley heaters and related parts.

Reason: A Marley heater and related parts are needed to replace the existing heater which has burnt out.

The vendor was chosen because submitted the lowest bid of the three bids received and is below the $5,000 limit.

Fiscal Impact: $1,637.79 Account: 71700200.560411.8300

Your assistance in processing this request is appreciated.

Sincerely,

Belinda Henderson
Business manager
Facilities Management

BH:kwb
attachments

BRENDA.

GraybaR

900 REGENCY DRIVE
GLENDALE HEIGHTS IL 60139-2287
Phone: 630-893-3600
Fax: 630-671-6600

To: COOK COUNTY/SUPPLY BID
2245 OGDEN AVE 5TH FLOOR
CHICAGO IL 60612-4266
Attn: SAM
Phone: 312-433-4573
Fax: 312-433-4599
Email:

Date: 02/14/2012
Proj Name: UNIT HEAT
GB Quote #: 214603593
Valid From: 01/11/2012
Valid To: 02/17/2012
Contact: ROBERT SCHLESINGER
Email: robert.schlesinger@graybar.com

REVISED

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
Notes:	**SAM, DELIVERY 2 WEEKS**						
100	**1 EA**	**MARLEY ENG**	**HUHAA3048**	30KW 480V UNIT HEATR	**$1,507.17**	**1**	**$1,507.17**
GB Part #: 96030281 UPC #: 68536003687 **Ship From:** Reship-Factory							
200	**1 EA**	**MARLEY ENG**	**HUHAAMT2**	2STG THERMOSTAT KIT	**$80.53**	**1**	**$80.53**
GB Part #: 99502504 UPC #: 68536003667 **Ship From:** Reship-Factory							
300	**1 EA**	**MARLEY ENG**	**HCMB30 CEILING BRACKET**		**$50.09**	**1**	**$50.09**
Ship From: Reship-Factory							

1 2 3

Total in USD (Tax not included): $1,637.79

3 Lines

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com

24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted,freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.

FEB. 14. 2012 1:42PM GRAYBAR ELECTRIC NO. 3511 P. 1/1

Helsel-Jepperson
Electrical Incorporated

Your Source for **Everything Electrical**
Since 1946

Att. Sam

www.hjelectric.com
Open Daily • Closed Sunday
103 N. Halsted Street • P.O. Box 310 • Chicago Heights, IL 60411-0310
Chicago (773) 785-4424 • Local (708) 756-5600 • Fax (708) 756-5673

NAEC NATIONAL ASSOCIATION OF ELECTRICAL DISTRIBUTORS MEMBER

PRICE QUOTATION

SOLD TO: 301	SHIP TO:	QUOTE NO.
COOK COUNTY DEPARTMENT OF FACILITIES MANAGEMENT 2245 WEST OGDEN AVENUE 5TH FLOOR WEST CHICAGO IL 60612	SAME	637490
		DATE PRINTED: 01/18/12
		EXPIRE DATE: 02/12/12

NOTE

PAGE 1

JOB NUMBER	QUOTATION WRITER	SALESMAN
	SCOTT SMITH	KEVIN YANT

LINE#	NAED#	MANUFACTURER CAT # DESCRIPTION	QUANTITY	NET PRICE	UM	AMOUNT
1	0000010002	EASY PIECES	1	1854.390	E	1854.39
2		HUHAA3048 MARLEY 30KW 480V				
3						
4	0000010002	EASY PIECES	1	87.400	E	87.40
5		HUHAAMT2 MARLEY T-STAT				
6						
7	0000010002	EASY PIECES	1	51.750	E	51.75
8		HCMB30 MARLEY BRKT				
9						
10		ETA 1WEEK- 10DAYS				

Quoted by: J. Scott Smith
Helsel Jepperson Elec.

Disclaimer - This is a price quotation based on the available information at the time of its writing. This is not an order, nor is it an order confirmation. Wire and conduit prices are based at market value, which is extremely unstable. Unless otherwise communicated, wire and conduit prices are only accurate on the day the quotation is written. For a longer price commitment, contact your Customer Sales Representative.

SUB-TOTAL	1,993.54
TAX	0.00
TOTAL	1,993.54

GRAINGER

Quotation

7591 BRUSH HILL ROAD
BURR RIDGE IL 60527
Ph : (630) 323 0255
Fax: (630) 323 0188

Information

Grainger Quote Number	2015073098
Validity Start Date	01/11/2012
Validity End Date	01/31/2012
Creation Date	01/11/2012
Grainger EIN Number	36-1150280
PO #	QTE
PO Create Date	
PO Release #	
Customer Number	840455604
Department Number	
Project/Job Number	
Requisitioner Name	
Attention	
Caller	SAM MENTON
Telephone Number	3124334550
Page	1 / 2

Customer Information
COOK COUNTY FACILITY MNT
2245 W OGDEN AVE, FL 5
CHICAGO IL 60612-4266

Billing Information
COOK COUNTY FACILITY MNT
2245 W OGDEN AVE, FL 5
CHICAGO IL 60612-4266

Shipping Information
COOK COUNTY FACILITY MNT
2245 W OGDEN AVE, FL 5
CHICAGO IL 60612-4266

Freight Forwarder

We will deliver according to the following terms and conditions:

Incoterms® 2010:	FOB ORIGIN
Freight Terms:	Prepaid
Carrier:	
Payment Terms:	Net 30 days after invoice date

Special Instructions: HFC Only!! One PO,One Invoice. (BR1RAL)

Item PO-Line	Material	Description	Quantity	Unit	Price	Total in USD
10	2YU78	UNIT HEATER,30 kW,480 V ✓	1.00	EA	2,621.70	2,621.70
20	2YU33	Unit Mounted Tstat,24-277 V,SPST,25 Amp ✓	1.00	EA	95.72	95.72
50	2YU91	Wall Mount Bracket,Horiz Throw,30 kW ✓	1.00	EA	121.91	121.91

Grainger employee - Jesse Padilla

Sub Total	2,839.33
Total USD	$ 2,839.33

BID TABULATION

BID NAME:	HEATER MARLEY & RELATED PARTS
BID NUMBER:	101644
BID OPENING DATE:	Wednesday, February 1, 2012
BID OPENING TIME:	10:00AM
BUYER NAME:	BRENDA BEARD

				VENDOR #1:		VENDOR #2		VENDOR #3	
				GRAYBA R.		HELSEL-JEPPERSON		GRAINGER	
ITEM #	**DESCRIPTION**	**QUANTITY**	**UNIT**	**UNIT PRICE**	**TOTAL PRICE**	**UNIT PRICE**	**TOTAL PRICE**	**UNIT PRICE**	**TOTAL PRICE**
1	Heater	1.00	Each	$1,507.17	$1,507.17	$1,854.39	$1,854.39	$2,621.70	$2,621.70
	Marley Eng. Huh AA 3048 30 KW 480V Unit Heater GB Part # 96030281								
2	Thermostat Kit	1.00	Each	$80.53	$80.53	$87.40	$87.40	$95.72	$95.72
	Marley ENG. HUHAAMT2								
	GB Part # 99502504								
	UPC # 68536003667								
3	Bracket	1.00	Each	$50.09	$50.09	$51.75	$51.75	$121.91	$121.91
	Marley ENG>HCMB30 Ceiling Bracket								
					$1,637.79		$1,993.54		$2,839.33