



**OFFICE OF THE PURCHASING AGENT  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO

783507

Grainger  
Dept 819316035  
Palatine IL 60038-0001

DATE  
1/27/2012  
F.O.B. POINT

**PURCHASE ORDER NO.**  
**179859 - 000- OP**  
**REQUISITION NO.**  
00101354 OR

**COOK COUNTY FEIN: 36-6006541**  
**ILLINOIS SALES TAX EXEMPT: E-9998-2013-04**  
**FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Facilities Management  
Cook County Building  
118 N. Clark Street  
CHICAGO IL 60602-1304

**DELIVERY INSTRUCTIONS**

Martin Genda  
6338

312-603-

DEPT NO	
2001127	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Oil filter Oil filter quote #2014905557 Grainger Req # 22000117	.00 LO	188.8800	188.88	2001127.530275
***** Total Order *****				188.88	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

**PURCHASING AGENT**

Date: \_\_\_\_\_

*Mania de la Cruz*

2/14/12 BR

# Purchase Requisition

Office of the Purchasing Agent  
Cook County of Illinois

Purchase Order Number

*BK SI 100*  
**179859**

Requisition # **OR 101354** Contract #

Open Date

Ship To: 8000410 Facilities Management  
Cook County Building  
118 N. Clark Street  
CHICAGO IL 60602-1304

Delivery Instructions:  
Martin Genda  
312-603-6338

Supplier: 783507 Grainger  
Dept 819316035  
Palatine IL 60038-0001

Buyer Number 724151 Supervisor 50  
Bid/Sole Src Code QSP  
Business Unit 2001127  
Internal Req Number 22000117  
Board Apr Date & Item  
Requisition Date 1/13/2012  
Date Needed 1/13/2012

One Time Purchase Yes No Covers Need for months. Specific Period of time thru

Prior Contract No.

Expiration Date

Emergency No.

Line # Commodity Description

Bal on Hand

Quantity UOM

Est Unit Cost

Extended Cost

Business Unit and Object Account

1.000 578 Oil filter  
Oil filter  
As per attached quote #2014905557 Grainger  
Req # 22000117

<

>

LO

188.8800

188.88

2001127.530275

Total of Items Ordered

188.88

*- Do Bid tab*

**CERTIFICATION**  
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the department's account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BY BUDGETARY AGENCY UNIT

PURCHASING USE ONLY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

*[Signature]*  
1/23/12

**MISSISSAUGA**  
**ENERGY PURCHASING AGENT**  
**APPROVED BY THE OFFICE OF THE PURCHASING AGENT**  
**BY DATE**

ACCT #

DATE

THE BOARD OF COMMISSIONERS

TONI PRECKWINKLE

PRESIDENT

EARLEAN COLLINS	1st Dist.	BRIDGET GAINER	10th Dist.
ROBERT STEELE	2nd Dist.	JOHN P. DALEY	11th Dist.
JERRY BUTLER	3rd Dist.	JOHN A. FRITCHEY	12th Dist.
WILLIAM M. BEAVERS	4th Dist.	LAWRENCE SUFFREDIN	13th Dist.
DEBORAH SIMS	5th Dist.	GREGG GOSLIN	14th Dist.
JOAN P. MURPHY	6th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
JESUS G. GARCIA	7th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
EDMUND REYES	8th Dist.	ELIZABETH ANN DOODY GORMAN	17th Dist.
PETER N. SILVESTRI	9th Dist.		



DEPARTMENT OF  
FACILITIES MANAGEMENT

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**JIM D'AMICO - DIRECTOR**  
DEPARTMENT OF FACILITIES MANAGEMENT  
George W. Dunne Cook County Office Building  
69 W. Washington, Suite 3015  
Chicago, Illinois 60602-4053  
TEL: 312-603-0340  
FAX: 312-603-9990

January 13, 2012

Maria De Lourdes Coss, MPO, CPPA  
Chief Procurement Officer  
Room 1018  
Cook County Building

Dear Ms. Coss:

Please allow this letter to serve as a request to issue Purchase Order for Requisition #22000117 System #101354, Grainger, Burr Ridge, IL, for oil filter.

Reason: This oil is to maintain a Baldwin B-474 air compressor. This is a year supply of oil.

The vendor was chosen because submitted the lowest bid of the three bids received and is below the \$5,000 limit.

Fiscal Impact: \$188.88

Account: 2001127.530275

Your assistance in processing this request is appreciated.

Sincerely,

Belinda Henderson  
Business manager  
Facilities Management

BH:tmh  
Attachments



*MARTIN  
GENDA*

**Quotation**

7591 BRUSH HILL ROAD  
BURR RIDGE IL 60527  
Ph : (630) 323 0255  
Fax: (630) 323 0188

**Customer Information**  
COOK COUNTY FACILITY MNT  
2245 W OGDEN AVE, FL 5  
CHICAGO IL 60612-4286

**Billing Information**  
COOK COUNTY FACILITY MNT  
2245 W OGDEN AVE, FL 5  
CHICAGO IL 60612-4286

**Shipping Information**  
COOK COUNTY FACILITY MNT  
2245 W OGDEN AVE, FL 5  
CHICAGO IL 60612-4286

**Information**

Grainger Quote Number	2014905567
Validity Start Date	12/14/2011
Validity End Date	01/14/2012
Creation Date	12/14/2011
Grainger EIN Number	36-1150280
PO #	QTE
PO Create Date	
PO Release #	
Customer Number	840465604
Department Number	
Project/Job Number	
Requisitioner Name	
Attention	
Caller	MARTIN GENDA
Telephone Number	3124384560
Page	1 / 2

**Freight Forwarder**

We will deliver according to the following terms and conditions:

Incoterms 2010: **FOB ORIGIN**  
 Freight Terms: **Prepaid**  
 Carrier:  
 Payment Terms: **Net 30 days after invoice date**

Special instructions: HFC Only/ One PO, One Invoice. (BR1RAL)

Item	Material	Description	Quantity	Unit	Price	Total in USD
10	2KYX4	Full-Flow Lube Filter, Spin-On Customer Part No.: BALDWIN B474	24.00	EA	7.87	188.88
<b>Sub Total</b>						188.88
<b>Total USD</b>						\$ 188.88

*FOR Baldwin B 474*

*J Lentini*

Q U O T A T I O N



TO:  
COOK, COUNTY OF  
CHUCK PANICI  
2245 W OGDEN AVE FL 4  
CHICAGO, IL 60612-4266

F  
R  
O  
M

PAGE 1  
DATE: 12/14/11  
INQUIRY #121411tc1130  
~~QUOTATION # 3580089767~~  
TERMS: Net 30 Days  
ACCT : 3585548  
SUBTOTAL: \$203.05

ATTENTION OF: MARTY  
PHONE: (312) 603-5548

LINE#	QUANTITY	MFG	PART DESCRIPTION	UNIT	U	EXTENDED PRICE	EST. DELIVERY/ F.O.B.
1	24.00	MISC	B474 BALDWIN FILTER	EA.	7.640	183.36	3 DAYS KEARNSEY, NE.

SOLD IN CASES OF 12.

SHIPPING&HANDLING 19.690

*Add Shipping*

Quoted prices will be held... Orders shipped after 15 da... to manufacturer increases. ... quotation. ... may be subject

This quotation contains CONFIDENTIAL INFORMATION, may not be disclosed to third parties and is subject to our STANDARD TERMS AND CONDITIONS OF SALE, available at WWW.APPLIED.COM. Buyer's acceptance of shipment or performance and/or payment constitutes acceptance of Applied's terms and conditions.

Returned product is subject to a restocking charge  
We are Committed to Customer Satisfaction Through Continuous Improvement.  
Please reference our quotation number when placing your order with:

APPLIED INDUSTRIAL TECHNOLOGIES, INC.  
4643 WEST 138TH STREET  
CRESTWOOD, IL 60445-1930

SUBMITTED BY: *Tom Craven*

PHONE: (708) 389-1237  
FAX : (708) 389-1521  
Email-address: SC0358@APPLIED.COM  
ATTENTION: Tom Craven  
OR: DEFAULT SYSTEM.

DATE: 12.27.11

IN-PROCESS	FINAL
INSPECTION	

*Thank You*  
**APPLIED**  
Industrial Technologies

FAX

National Pump & Compressor  
4533 W. North Avenue  
Melrose Park, IL 60180  
Ph: 708-345-0225  
Fx: 708-356-1373  
MKlamerus@NPCRents.com



To: Martin

Fax: 312-603-3296

Phone: 312-603-6338

Re: Parts Quote

From: Michael Klamerus

Pages: 1

Date: 12/30/11

cc:

URGENT     FOR REVIEW     PLEASE COMMENT     PLEASE REPLY     PLEASE RECYCLE

110814 Oil filter (same as B474)

\$13.25 each

Total for 24: ~~\$317.76~~ *318.-*

Approx shipping costs: \$35.00

Approx total: ~~\$352.76~~ *353.00*

*BB*  
*1/30/12*



THE BOARD OF COMMISSIONERS

TONI PRECKWINKLE

PRESIDENT

- |                    |           |                            |            |
|--------------------|-----------|----------------------------|------------|
| EARLEAN COLLINS    | 1st Dist. | BRIDGET GAINER             | 10th Dist. |
| ROBERT STEELE      | 2nd Dist. | JOHN P. DALEY              | 11th Dist. |
| JERRY BATLER       | 3rd Dist. | JOHN A. FRITCHEY           | 12th Dist. |
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DEPARTMENT OF FACILITIES MANAGEMENT

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George W. Dunne Cook County Office Building
89 W. Washington, Suite 3015
Chicago, Illinois 60602-4053
TEL: 312-603-0340
FAX: 312-603-9890

Rapid Purchase Order

Date 1-9-12 Req. # 22000017 RPO# 161354

Requester M.GENDA OE II Ph. # 312.603.6338 FAX: 312.603.3296

Location County Building 118 N. Clark

Material/Service OIL FILTER FULL-FLOW SPIN ON FOR QUINCY

AIR COMPRESSORS. BALDWIN B-474

Quantity: 24

Is purchase \$1000 or more per item Yes No X

Reason:

A YEAR WORTH OF PRODUCT

Lead time: Estimated Completion/Delivery:

Is there an existing requisition for this material/service? Yes No X

Req. # Date submitted Amount

1. Vendor GRAINGER Amount 188.88

2. Vendor APPLIED INDUSTRIAL TECHNOLOGIES Amount 202.95

3. Vendor NATIONAL PUMP & COMPRESSOR Amount 352.76

Authorized by: [Signature] Date: 1-9-12