OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND DROP SHIPMENTS.

DATE
5/25/2012
F.O.B. POINT

PURCHASE ORDER NO.
181549 - 000- OP
REQUISITION NO.
00101278 OR

PURCHASE ORDERED ISSUED TO

819636

Jani-King of Illinois
2900 Golf Road
Chicago IL 60008

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Information Technology-Automation
Cook County Administration Offices
69 W. Washington Street Rm 2700
Chicago IL 60602-3007

DELIVERY INSTRUCTIONS
Business Office 312-603-1393 69 W. Washington #2700

DEPT NO	
0091363	Page 1 of 2

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Computer Room Floor Cleaning Sub-Floor Sub-Floor Cleaning - Annually: Vacuum the sub-floor, floor pedestals, stringers and all other components of the sub-floor area, removing all dust and debris.	1.00 YR	412.5000	412.50	0091363.520835
2.00	Computer Room Floor Cleaning Raised Floor Raised Floor Cleaning - Monthly: Vacuum the floor tile surface. Remove scuff marks, dirt, ink marks, etc.. Clean with a damp mop and rinse. Scrubbing machines are prohibited. . Maintenance Services: Raised Floor and Sub-Floor Cleaning . Work Location: 118 North Clark Street, 7th Floor Chicago, Illinois 60602 . Square Footage: Approximately 12, 000 SF . Time Period: Services must be performed Monday through Friday between the hours of 5:00 p.m. through 5:00 a.m.. . Vendor must have proven experience in Computer Room Maintenance and provide proof of insurance (Exhibit 1). . A Pre-Bid Conference and Site Inspection is scheduled for Wednesday, April 11, 2012 at 1:30 p.m.. Participation is strongly encouraged. The location is as follows: Office of the Chief Procurement Officer 118 North Clark Street, Bid Room 1018	12.00 MO	412.5000	4,950.00	0091363.520835

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)
I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____ **Date:** _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT **Date:**
Maria LaRosa
6/1/12 BR

OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO

819636
Jani-King of Illinois
2900 Golf Road
Chicago IL 60008

DATE
5/25/2012
F.O.B. POINT

PURCHASE ORDER NO.
181549 - 000- OP

REQUISITION NO.
00101278 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
	Chicago, Illinois 60602 . A Pre-Award Meeting is required. . Bidder questions are due by April 16, 2012. Cook County, Description Responses to Bidder inquiries will be issued by April 20, 2012. . Please direct all inquiries to Nicki A. Cannatello at 312-603-2378. . Contract Period: June 1, 2012 through May 31, 2013				
	******* Total Order *******			5,362.50	

Report: R56REQ2 Jeff Farrington 312-718-4291

81 New BR assign to Nicki C.

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

Buyer Number	724150 Supervisor 40
Bid/Sole Src Code	SSV
Business Unit	0091363
Internal Req Number	20090002
Board Apr Date & Item	
Requisition Date	1/10/2012
Date Needed	1/10/2012

Requisition # OR 101278 Contract # Open Date

Ship To: 8000458 Information Technology- Automa
Cook County Administration Off
69 W. Washington Street Rm 270
Chicago IL 60602-3007

Delivery Instructions:
Business Office 312-603-1393
69 W. Washington #2700

Supplier: 299999 TEAM LEAD MAILBOX

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description		Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	365	computer room floor	services	< >	12	MO ~~YR~~	.0000	8,200.00	0091363.520835

SERVICES FOR RAISED AND SUB FLOOR CLEANING
BID SPECIFICATIONS:
Cleaning
1. WORK LOCATION - 118 NORTH CLARK Str 7TH FLOOR
CHICAGO, ILLINOIS 60602
2. APPROX. 12,000 SQUARE FEET
3. TWELVE (12) MONTHLY SERVICES CONSISTING:
VACUUMING THE FLOOR TILE SURFACE
4. REMOVING DUST AND DEBRIS FROM THE SUB FLOOR AREA INCLUDING FLOOR, PEDESTALS, STRINGERS AND ANY OTHER COMPONENTS OF THE UNDER FLOOR AREA
5. REMOVAL OF SCUFF MARKS, DIRT, INK MARKS, ETC. - Raised Floor?
6. DAMP MOP AND RINSE - Raised Floor?
7. NO SCRUBBING MACHINES CAN BE USED. - Raised Floor?
8. ALL WORK MUST BE PERFORMED BETWEEN 5:00PM AND 5:00AM M-F ~~(Weekend?)~~
9. VENDOR MUST HAVE PROVEN EXPERIENCE IN COMPUTER ROOM MAINTENANCE
FOR ALL INQUIRIES AND QUESTIONS PLEASE CONTACT
KEYLA WARE 312-603-1393

Sub Floor

Monthly Upon Dept Request? Insured? Lisc.? Bonded?

Ask Kathy to review

Need better specs.

annually for Sell

Total of Items Ordered 8,200.00

Recommended Supplier List: A/B Number Supplier Name
823349 Cleaning Group Inc

Structure Maintenance

Should the panels be rotated between high + low traffic areas

Not necessary, per Jeff the mainform will be outsourced moved next year.

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA APPROVED BUDGETARY ACCOUNT PURCHASING USE ONLY

ACCT # _____

DATE _____ BY _____

3/7/12 Keyla Ware REQUISITIONER BUREAU or DEPARTMENT HEAD

Per Keyla Last year they paid $385.00/mo (Raised Floor) $1,375.00 Annual/Sub Floor

RETURN THIS QUOTATION TO:

OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375

SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION

This is not an order - submit all quotations on this form.

DATE	BUYER	BUYER PHONE	ORDER NO.	RESPOND BY	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 2
3/30/2012	BEARD, BRENDA	312 6035383	101278 OR	4/27/2012		

Vendor Address

OPPORTUNITY FRANCHISING, INC.
D/B/A JANI-KING OF ILLINOIS
2900 Golf Road
Rolling Meadows, IL 60008

Product Delivery Point

Information Technology-Automation
Cook County Administration Offices
69 W. Washington Street Rm 2700
Chicago IL 60602-3007

DELIVERY IN WORKING DAYS _____
PHONE NUMBER 847-619-3800
SIGNED BY Ray Dunn
(PLEASE PRINT) Ray Dunn

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers a to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, s all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery p

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtu exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occpation
Tax and all Service Taxes.
In General: The prices quoted herin shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the descrition, it is not int that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following informati Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Computer Room Floor Cleaning Sub-Floor Sub-Floor Cleaning - Annually: Vacuum the sub-floor, floor pedestals, stringers and all other components of the sub-floor area, removing all dust and debris.	1.00	YR	412.50	412.50
			TOTAL	5,362.50

OFFICE USE ONLY | PURCHASE ORDER # | ADDITIONAL TERMS ON REVERSE SIDE

RETURN THIS QUOTATION TO:

OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375

SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION

This is not an order - submit all quotations on this form.

DATE	BUYER	BUYER PHONE	ORDER NO.	RESPOND BY		
3/30/2012	BEARD, BRENDA	312 6035383	101278OR	4/27/2012		Page 2 of 2

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
Computer Room Floor Cleaning Raised Floor	12.00	MO	412.50	4,950.00

Raised Floor Cleaning - Monthly:
Vacuum the floor tile surface. Remove scuff marks, dirt, ink marks, etc.. Clean with a damp mop and rinse. Scrubbing machines are prohibited.
Maintenance Services: Raised Floor and Sub-Floor Cleaning
Work Location: 118 North Clark Street, 7th Floor Chicago, Illinois 60602
Square Footage: Approximately 12, 000 SF
Time Period: Services must be performed Monday through Friday between the hours of 5:00 p.m. through 5:00 a.m..
Vendor must have proven experience in Computer Room Maintenance and provide proof of insurance (Exhibit 1).
A Pre-Bid Conference and Site Inspection is scheduled for Wednesday, April 11, 2012 at 1:30 p.m..
Participation is strongly encouraged.
The location is as follows:
Office of the Chief Procurement Officer
118 North Clark Street, Bid Room 1018
Chicago, Illinois 60602
A Pre-Award Meeting is required.
Bidder questions are due by April 16, 2012. Responses to Bidder inquiries will be issued by April 20, 2012.
Please direct all inquiries to Nicki A. Cannatello at 312-603-2378.

OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE

BID TABULATION

BID NAME: Maintenance, Computer Floor Cleaning Sub and Raised
BID NUMBER: 101278 OR
BID OPENING DATE: Friday, April 27, 2012
BID OPENING TIME: 10:00 a.m.
READER:
RECORDER:
WITNESS:

				VENDOR #1: Jani-King of Illinois			VENDOR #2: Spotless Maintenance			VENDOR #3: GHA Technologies		
ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	RENEWALS	UNIT PRICE	TOTAL PRICE	RENEWALS	UNIT PRICE	TOTAL PRICE	RENEWALS
1	Computer Room Sub Floor Annual Cleaning	1	YR	$412.50	$412.50		$1,420.00	$1,420.00		$3,900.00	$3,900.00	
2	Computer Room Raised Floor Monthly Cleaning	12	MO	$412.50	$4,950.00		$495.00	$5,940.00		$1,350.00	$16,200.00	
					$5,362.50			$7,360.00			$20,100.00	

				VENDOR #4 LAP Services & Solution, LLC		
ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	RENEWALS
1	Computer Room Sub Floor Annual Cleaning	1	YR	$5,410.00	$5,410.00	
2	Computer Room Raised Floor Monthly Cleaning	12	MO	$2,495.00	$29,940.00	
					$35,350.00	

NOTES

Commerical Industrial Services — Partial Bid - No Bid was received on the montly Raised Floor Cleaning and a montly bid was submitted for annual Sub Floor Cleaning

COOK COUNTY
OFFICE OF THE CHIEF PROCUREMENT OFFICER

PRELIMINARY BID TABULATION

PROJECT NAME: ANNUAL FLOOR CLEANING – INFORMATION TECHNOLOGY & AUTOMATION , BUREAU OF (BITA) **QUOTE NO.:** Q-101278
CONTRACT NEGOTIATOR: BRENDA BEARD **DUE DATE:** APRIL 27, 2012

Name of Bidder	Vendor Address	Total Bid Price
Commercial Industries	Cottage Grove, MN	23,412.00 Partial Bid NC
Opportunity ~~Purchasing~~ Franchising, Inc.	Rolling Meadows, IL	5,362.50
GHA Technology	Wheaton, IL	20,100.00 ~~Partial Bid~~ or NC
LAP Services & Solution	Chicago, IL	~~5,410.00~~ 35,350.00 NC
Cleaning Group d/b/a	Deerfield, IL	~~1,420.00~~ $7,360.00 NC
Spotless Maintenance		

Note: Bids are subject to review for completeness, accuracy, and compliance with all terms and conditions provided in the bid specifications.

Toni Preckwinkle
President

María de Lourdes Coss
Chief Procurement Officer