



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
824673

DATE
3/2/2012
F.O.B. POINT

PURCHASE ORDER NO.
180291 - 000- OP
REQUISITION NO.
00101014 OR

Complete Packaging & Shipping Inc
83 Bennington Ave
Freeport NY 11520

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Judiciary - Administration
Richard J. Daley Center
50 W. Washington Street RM 2600
CHICAGO IL 60602-3002

DELIVERY INSTRUCTIONS

DAVID SMID (312) 603 -3083 50
W WASHINGTON, 2600-A, 60602

DEPT NO	
3000846	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	MISCELLANEOUS PRODUCTS Box, File Storage Letter/Legal, Lift-off lld, White/Blue Double-end, single construction, light duty Materials: 1 ply side; 2 ply bottom; 2 ply end; strength: basic ===== 12 boxes per carton Reference Manufacturer : Fellowes Reference Item#: FELO0703 ===== Delivery Location: Hawthorne Warehouse 4545 W. Cermak Road Chicago, IL 60623 ===== *Items must not be delivered until notified by using department *Must be an inside delivery *Payment will be made for delivered items only ===== Internal Req# 23000001. Cook County, Cook County,	125.00 DZ	19.4400	2,430.00	3000846.530605
		***** Total Order *****		2,430.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
PURCHASING AGENT

Date:
Maria de Armas
3/8/12 BA

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

180291

Requisition # **OR 101014** Contract #

Open Date
2/17/12

Ship To: 8000461 Judiciary - Administration
Richard J. Daley Center
50 W. Washington Street RM 260
CHICAGO IL 60602-3002

Supplier: 2999999 TEAM LEAD MAILBOX
Delivery Instructions:
DAVID SMID (312) 603-3083
50 W WASHINGTON, 2600-A, 60602

Buyer Number 724149 Supervisor 80
Bid/Sole Src Code
Business Unit 3000846
Internal Req Number 23000001
Board Apr Date & Item
Requisition Date 12/28/2011
Date Needed 12/28/2011

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

1,000 578

MISCELLANEOUS PRODUCTS

< >

125.00 DZ

19,0000

2,375.00

3000846-530605

Box, File Storage

Letter/Legal, Lift-off lid, White/Blue

Double-end, single construction, light duty

Materials: 1 ply side; 2 ply bottom; 2 ply end; strength: basic

12 boxes per carton

Reference Manufacturer : Fellowes

Reference Item#: FEL00703

=====

Delivery Location:

Hawthorne Warehouse

4545 W. Cermak Road

Chicago, IL 60623

Contact: Kathy Lopez (312) 603-8520

Contact#2: Eddle Herrera (773) 558-3460

=====

*Items must not be delivered until notified by using department

*Must be an inside delivery

*Payment will be made for delivered items only

=====

Internal Req# 23000001.

Total of Items Ordered

2,375.00

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant said

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____

DATE _____

BY _____

REQUISITION#

BUREAU or DEPARTMENT HEAD

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2011 DEC 28 PM 3:01
BOOKKEEPING

**BOX, FILE STORAGE; LETTER/LEGAL LIFT-OFF LID
 JUDICIARY
 DUE DATE: FEBRUARY 17, 2012 at 10:00 AM
 Q-101014 OR BRENDA BEARD**

	VENDOR NAME	VENDOR ADDRESS	BID AMOUNT
01.	AI Business Prod	Warren, MI	30,250.00
02.	Endie Enterprise	Carol Stream, IL	3,861.25
03.	Real Focus	Chgo., IL	6,875.00
04.	Sterling Business	Sterling, IL	4,397.50
05.	Q. C. Enterprises	Chgo., IL	4,650.00
06.	Complete Pkg.	Freeport, NY	2,430.00
07.			
08.			
09.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			



RETURN THIS QUOTATION TO:
OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK

118 NORTH CLARK ST. ROOM 1018 CHICAGO, ILLINOIS 60602-1375
 SEALED BIDS FOR THE FOLLOWING SUPPLIES AND/OR SERVICES
 WILL BE ACCEPTED AT THIS OFFICE UP TO 10:00 A.M.

QUOTATION
 This is not an order - submit all
 quotations on this form.

DATE 2/1/2012	BUYER BEARD, BRENDA	BUYER PHONE 312 6035383	ORDER NO. 101014 OR	RESPOND BY 2/17/2012	Quotes must be in Bid Box by 10:00 A.M.	Page 1 of 1
------------------	------------------------	----------------------------	------------------------	-------------------------	--	-------------

Vendor Address

Complete Packaging and Shipping Supplies, Inc.
83 Bennington Ave.
Freeport, NY, 11520

Product Delivery Point

Judiciary - Administration
 Richard J. Daley Center
 50 W. Washington Street RM 2600
 CHICAGO IL 60602-3002

424 673

TERMS AND CONDITIONS

Acceptance: If this bid is accepted by the County within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.

Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.

Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.

Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.

Taxes: Materials and services purchased by Cook County are exempt from Federal Excise Tax by virtue of exemption certificate #36-75-0038K, from Illinois Retailers' Occupation Tax, Municipal Retailers' Occupation Tax and all Service Taxes.

In General: The prices quoted herein shall agree with all Federal Laws and Regulations.

Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.

DELIVERY IN WORKING DAYS 2 to 9
 PHONE NUMBER (516) 946-2100
 SIGNED BY _____
 (PLEASE PRINT) Jeffrey Berkowitz

INSTRUCTIONS ON MARKING BID ENVELOPE

Before returning bid, mark the envelope in which the bid will be enclosed with the following information: Order Number, Date and Time bid is to be opened. Mark envelope "BID". Vendor is responsible for having quotation in bid box before bid opening date and time.

DESCRIPTION	QUANTITY ORDERED	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
MISCELLANEOUS PRODUCTS Box, File Storage Letter/Legal, Lift-off lid, White/Blue Double-end, single construction, light duty Materials: 1 play side; 2 ply bottom; 2 ply end; strength: basic ===== 12 boxes per carton Reference Manufacturer : Fellowes Reference Item#: FEL00703 ===== Delivery Location: Hawthorne Warehouse 4545 W. Cermak Road Chicago, IL 60623 ===== *Items must not be delivered until notified by using department *Must be an inside delivery *Payment will be made for delivered items only ===== Internal Req# 23000001.	125.00	DZ	\$ 19.44	\$ 2,430.00
OFFICE USE ONLY	PURCHASE ORDER #	ADDITIONAL TERMS ON REVERSE SIDE		TOTAL \$ 2,430.00

COOK COUNTY AFFIDAVIT OF CHILD SUPPORT OBLIGATIONS

Effective July 1, 1998, every applicant for a County Privilege shall be in full compliance with any Child Support Order before such applicant is entitled to receive a County Privilege. When Delinquent Child Support Exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

"Applicant" means any person or business entity, including all Substantial Owners, seeking issuance of a County Privilege or renewal of an existing County Privilege from the County. This term shall not include any political subdivision of the federal or state government, including units of local government, and not-for-profit organizations.

"County Privilege" means any business license, including but not limited to liquor dealers' licenses, packaged goods licenses, tavern licenses, restaurant licenses, and gun licenses; real property license or lease; permit, including but not limited to building permits, zoning permits or approvals; environmental certificate; County HOME Loan, and contracts exceeding the value of \$10,000.00.

"Substantial Owner" means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Applicants/Substantial Owners are required to complete this affidavit and comply with the Child Support Enforcement Ordinance before any privilege is granted. Signature of this form constitutes a certification the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information.

Privilege Information:

County Quotation Number: Q-101014-02
County Department: County of Cook - Office of the Purchasing Agent

Applicant Information:

Last name: Berkowitz First Name: Jeffrey MI: _____
SS# (Last Four Digits): 8 9 9 0
Street Address: 83 Bennington Ave.
City: Freeport State: NY Zip: 11520
Home Phone: (516) 546-2100 Drivers License No: 455-707-609

Child Support Obligation Information:

The Undersigned applicant, being duly sworn on oath or affirmation hereby states that to the best of my knowledge (place an "X" next to "A", "B", "C", or "D").

- A. The Applicant has no judicially or administratively ordered child support obligations.
 B. The Applicant has an outstanding judicially or administratively ordered obligation, but is paying in accordance with the terms of the order.
 C. The Applicant is delinquent in paying judicially or administratively ordered child support obligations
 D. The Applicant is not a substantial owner as defined above.

The Undersigned applicant understands that failure to disclose any judicially or administratively ordered child support debt owed will be grounds for revoking the privilege.

Signature: _____ Date: 2/09/12

Subscribed and sworn to before me this 9th day of February, 2012

X _____
Notary Public Signature

