



**OFFICE OF THE CHIEF PROCUREMENT OFFICER  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

**PURCHASE ORDERED ISSUED TO**  
827365

Anderson & Shah Roofing, Inc.  
23900 County Farm Rd.  
Joliet IL 60431

**DATE**  
3/3/2016  
F.O.B. POINT

**PURCHASE ORDER NO.**  
**194640 - 000- OP**  
**REQUISITION NO.**  
00123020 OR

**COOK COUNTY FEIN: 36-6006541**  
**ILLINOIS SALES TAX EXEMPT: E-9998-2013-04**  
**FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Facilities Management  
Criminal Justice Administration Bldg  
2650 S. California Avenue  
CHICAGO IL 60608-5145

**DELIVERY INSTRUCTIONS**  
Ed Sidney 773-674-6227

DEPT NO	
2001001	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	EMERGENCY PURCHASE ORDER AS PER CONTRACT NO. 1645-15364 REMOVE AND REPLACE THE ROOF LOCATED AT THE DEPARTMENT OF CORRECTIONS NORTH PARKING GARAGE AS PER VENDOR'S ATTACHED PROPOSAL DATED FEBRUARY 23, 2016 * VENDOR MUST ADHERE TO THE COUNTY'S GENERAL CONDITIONS ATTACHED HERETO * AMOUNT AUTHORIZRD: \$14,300.00 * AMOUNT ENCUMBERED ON THIS P.O.: \$14,300.00 * BALANCE ON THIS P.O.	.00 LO	14,300.0000	14,300.00	2001001.540360
***** Total Order *****				14,300.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

**CHIEF PROCUREMENT OFFICER**

Date: \_\_\_\_\_

*John E. R. 9 March 2016*

*AD*

GENERAL CONDITIONS  
CONTRACT NO. 1645-15364  
Anderson & Shah Roofing, Inc.

**GC-01 INDEMNIFICATION**

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

**GC-02 INSURANCE REQUIREMENTS**

**Waiver of Subrogation**

All insurance policies shall contain a Waiver of Subrogation Endorsement in favor of Cook County.

**Insurance Requirements of the Contractor**

No later than the effective date of this Contract, the Contractor, at its cost, shall secure and maintain at all times, unless specified otherwise, until completion of the term of this Contract the insurance specified below. Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from its performance of this Contract. The insurance purchased and maintained by the Contractor shall be primary and not excess or pro rata to any other insurance issued to the County. Contractor shall require all subcontractors to provide the insurance required in this Contract, or Contractor may provide the coverages for the subcontractors. All subcontractors are subject to the same insurance requirements as Contractor except paragraph (d) Excess Liability or unless specified otherwise. The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

**1. Coverages**

(a) **Workers Compensation Insurance**

Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

- Employers' Liability coverage with a limit of
- \$500,000 each Accident
- \$500,000 each Employee
- \$500,000 Policy Limit for Disease

(b) **Commercial General Liability Insurance**

The Commercial General Liability shall be on an occurrence form basis to cover bodily injury and property damage including loss of use.

The General Liability limits shall not be less than \$1,000,000 per occurrence and \$2,000,000 aggregate combined single limit for bodily injury and property damage. The General Liability policy shall include, without limitation the following coverages:

- (1) All premises and operations;
- (2) Contractual Liability;
- (3) Products/Completed Operations;
- (4) Severability of interest/separation of insureds clause.

(c) **Automobile Liability Insurance**

When any vehicles are used in the performance of the Contract, Contractor shall secure Automobile Liability Insurance to cover all owned, non-owned and hired automobiles, trucks and trailers. The limits of liability shall not be less than the following:

- (1) Liability - All Autos: Bodily Injury & Property Damage - \$1,000,000 per Occurrence
- (2) Uninsured/Motorists: Per Illinois Requirements

(d) **Umbrella/Excess Liability Insurance**

In addition to the coverages and limits specified above, Contractor shall secure and maintain a limit of liability no less than \$1,000,000 each occurrence for all liability.

GENERAL CONDITIONS  
CONTRACT NO. 1645-15364  
Anderson & Shah Roofing, Inc.

**2. Additional requirements**

(a) Additional Insured

Cook County, its officials, employees and agents shall be named as additional insureds under the Commercial General Liability policy and Automobile Liability policy. Contractor's insurance shall be primary and non-contributory with any insurance maintained by Cook County. Any insurance or self-insurance maintained by Cook County shall be excess of the Contractor's insurance and shall not contribute with it. The full policy limits and scope of protection shall apply to Cook County as an additional insured even if they exceed the minimum insurance limits specified above.

(b) Qualification of Insurers

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon written consent of the Cook County Department of Risk Management.

(c) Insurance Notices

All policies of insurance which may be required under terms of this Contract shall be endorsed to provide that the insurance company shall notify the Cook County Office of the Chief Procurement Officer, 118 North Clark Street, Room 1018, Chicago, Illinois 60602 at least 30 days prior to the effective date of any cancellation or modification of such policies. Prior to the date on which Contractor commences performance of its part of the work, Contractor shall furnish to the County certificates of insurance maintained by Contractor.

In no event shall any failure of the County to receive Certificates of Insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements.

**GC-03 GOVERNING LAW**

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

**GC-04 COOPERATION WITH INSPECTOR GENERAL**

Contractors, subcontractors, licensees, grantees or persons or businesses who have a County contract, grant, license, or certification of eligibility for County contracts shall abide by all of the applicable provisions of the Office of the Independent Inspector General Ordinance (Section 2-281 et. seq. of the Cook County Code of Ordinances). Failure to cooperate as required may result in monetary and/or other penalties.



**Anderson & Shah Roofing, Inc.**  
23900 County Farm Rd.  
Joliet, IL 60431

Office: 815-741-0909  
Fax: 815-741-3565  
IL Roofing License # 104.000018

Date: 02/23/16

Fax#:

Company: Cook County Jail

Attn: Edward Sidney

From: Matt Wehrle

Re: Cook County Elevator

---

We propose to furnish and install the following:

Scope: Approx. 500 SF

- Remove any remaining roofing that is left in place
- Prime concrete roof deck with asphalt primer
- Torch applied modified smooth to concrete roof deck
- Install Polyiso equal to the height of the perimeter along the drain side approx. 6"
- Fully adhered 60 mil Sarnafil PVC membrane
- Install wood nailers around perimeter. This will have to be installed due to the increase in insulation at the parapet opposite the drain. It is not tall enough to account for the increase in insulation thickness
- Flash all perimeter and penetrations
- New sheet metal fascia around the perimeter. New sheet metal gutter along the southeast side to drain to parking lot as it does now with the internal drain.

Includes:

- Hoisting / Crane / Material handling
- 100% MBE
- Dumpsters / garbage disposal
- Permit

Excludes:

- Taxes
- Bonds

**The above scope for the price of \$14,300**

Notes:

1. Price is based on standard OSHA regulations. Anything required above and beyond OSHA will require additional compensation. If you have rules above OSHA please forward to us so we can adjust our price accordingly.
2. The above scope of work will cover the existing roof drain that is currently draining through the elevator. The new roof will drain to a gutter that will have an external downspout. This will eliminate the potential for the drain pipe to leak inside the building.